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The Malta Government Gazette

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NOTIFIKAZZJONIJIET TAL-GVERN**Nru. 1699****PUBBLIKAZZJONI TA' ABBOZZI
TA' LIĠI FIS-SUPPLIMENT**

HUWA avżat għall-informazzjoni ġenerali illi l-Abbozzi ta' Liġi li ġejjin huma ppubblikati fis-Suppliment li jinsab ma' din il-Gazzetta:

Abbozz ta' Liġi Nru 80 imsejjaħ l-Att tal-2023 li jemenda l-Att dwar il-Governanza Sportiva u l-Integrità fl-Ispert (Emenda Nru 2);

Abbozz ta' Liġi Nru 81 imsejjaħ l-Att tal-2023 li jemenda l-Liġijiet dwar il-Komunikazzjonijiet; u

Abbozz ta' Liġi Nru 82 imsejjaħ l-Att tal-2023 li jemenda l-Kodiċi Ċivili (Emenda Nru 2).

Is-7 ta' Diċembru 2023

Nru. 1700**FORZI ARMATI TA' MALTA
(FORZA REGOLARI)**

IL-MINISTRU għall-Intern, is-Sigurtà, ir-Riformi u l-Ugwaljanza għoġbu japprova l-promozzjoni tal-Uffiċjali hawn taht imsemmija għar-rank ta' Logutenent Kurunell b'seħħ mill-11 ta' Diċembru, 2023.

Il-Magġur Joseph Gatt
Il-Magġur Marvin Mangion
Il-Magġur Christian Zammit Cordina

Is-7 ta' Diċembru, 2023

Nru. 1701**BORD TAD-DIRETTURI TAL-GOZO CHANNEL
(OPERATIONS) LTD**

IL-MINISTRU għal Għawdex hatar il-Bord tad-Diretturi tal-Gozo Channel (Operations) Limited kif ġej:

Chairperson
Is-Sur Joe Cordina

Segretarja tal-Kumpanija
Dott. Marlene Ċini

Diretturi
Perit Godwin Agius
Is-Sur George Paul Camilleri
Is-Sur Joe Debono Grech
Is-Sa Josephine Hili

GOVERNMENT NOTICES**No. 1699****PUBLICATION OF BILLS
IN SUPPLEMENT**

IT is notified for general information that the following Bills are published in the Supplement to this Gazette:

Bill No. 80 entitled the Sports Governance and Integrity (Amendment No. 2) Act, 2023;

Bill No. 81 entitled the Communications Laws (Amendment) Act, 2023; and

Bill No. 82 entitled the Civil Code (Amendment No 2) Act, 2023.

7th December 2023

No. 1700**ARMED FORCES OF MALTA
(REGULAR FORCE)**

THE Minister for Home Affairs, Security, Reforms and Equality has been pleased to approve the promotion of the under mentioned Officers to the rank of Lieutenant Colonel with effect from 11th December, 2023.

Major Joseph Gatt
Major Marvin Mangion
Major Christian Zammit Cordina

7th December, 2023

No. 1701**BOARD OF DIRECTORS OF GOZO CHANNEL
(OPERATIONS) LTD**

THE Minister for Gozo has appointed the Board of Directors of the Gozo Channel (Operations) Limited as follows:

Chairperson
Mr Joe Cordina

Company Secretary
Dr Marlene Ċini

Directors
Architect Godwin Agius
Mr George Paul Camilleri
Mr Joe Debono Grech
Ms Josephine Hili

Is-Sa Tania Vella
Is-Sur Anthony Bugeja
Is-Sur Carmel Buttigieg
Is-Sur Joseph Said

Ms Tania Vella
Mr Anthony Bugeja
Mr Carmel Buttigieg
Mr Joseph Said

Dawn il-ħatriet jibqgħu fis-seħħ sat-22 ta' Novembru, 2024.

These appointments remain valid up to the 22nd November, 2024.

Is-7 ta' Diċembru, 2023

7th December, 2023

Nru. 1702

No. 1702

WARRANT MILL-MINISTRU GHALL-ĠUSTIZZJA

WARRANT BY THE MINISTER FOR JUSTICE

NGHARRFU illi bis-saħħa tas-setgħat mogħtija bl-Artikolu (3) tal-Ordinanza dwar il-Kummissjunarji b'Setgħa li Jagħtu Ġurament (Kap. 79), il-Ministru għall-Ġustizzja ħatar bħala Kummissjunarji b'Setgħa li Jagħtu Ġurament, fil-qadi tad-doveri tagħhom u sakemm jibqgħu fil-kariga, lill-imsemmija hawn taħt:-

IT is notified that in exercise of such powers as provided by Article (3) of the Commissioners for Oaths Ordinance (Cap. 79) the Minister for Justice appointed as Commissioners for Oaths, in the performance of their duties and for as long as they remain in such office, the undermentioned:

Uffiċjali/Impjegati Pubbliċi

Attard Camilleri, id-Dott. Frank-Luke – Uffiċjal Legali, Uffiċċju tad-Direttur Ġenerali, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża

Public Officers/Employees

Attard Camilleri, Dr Frank-Luke – Legal Officer, Office of the Director General, Ministry for Environment, Energy and Enterprise

Callus, id-Dott. Maria - Tabib Ġenerali Prinċipali, Kura tas-Saħħa Primarja, Ċentru tas-Saħħa, Raħal il-Ġdid

Callus, Dr Maria – Principal General Practitioner, Primary Healthcare, Health Centre, Paola

Cremona, id-Dott. Charmaine - Tabib Ġenerali Prinċipali, Kura tas-Saħħa Primarja, Ċentru tas-Saħħa, il-Furjana

Cremona, Dr Charmaine – Principal General Practitioner, Primary Healthcare, Health Centre, Floriana

Galea, id-Dott. Patrick - Tabib Ġenerali Prinċipali, Kura tas-Saħħa Primarja, Ċentru tas-Saħħa, il-Mosta

Galea, Dr Patrick – Principal General Practitioner, Primary Healthcare, Health Centre, Mosta

Garzia, id-Dott. Glenn, Tabib Ġenerali Prinċipali, Kura tas-Saħħa Primarja, Ċentru tas-Saħħa, il-Furjana

Garzia, Dr Glenn, Principal General Practitioner, Primary Healthcare, Health Centre, Floriana

Sant, l-Avukat Dott. Marc – Senior Manager, Affari Legali, Awtorita' Maltija għat-Turiżmu

Sant, Advocate Dr Marc – Senior Manager, Legal Affairs, Malta Tourism Authority

Zammit, id-Dott. Dorothy – Tabib Ġenerali Prinċipali, Kura tas-Saħħa Primarja, Ċentru tas-Saħħa, il-Furjana

Zammit, Dr Dorothy – Principal General Practitioner, Primary Healthcare, Health Centre, Floriana

Pulizija Eżekuttiva

Abela, l-Ispettur Clive

Agius, l-Ispettur Roderick

Aquilina, l-Ispettur Rachel

Baldacchino, l-Ispettur Oscar

Bonello, l-Ispettur Wayne

Buhagiar, l-Ispettur Wayne

Calleja, l-Ispettur Francesca

Calleja, l-Ispettur Glendon

Mallia, l-Ispettur Joseph

Mizzi, l-Ispettur Francesco

Pace, l-Ispettur Carl

Rizzo, l-Ispettur Jeffrey

Rizzo, l-Ispettur Keith

Sammut, l-Ispettur John

Schembri, l-Ispettur Duncan

Theuma, l-Ispettur Clint

Vella, l-Ispettur Denise

Vella, l-Ispettur Diane

Zarb, l-Ispettur Nico

Executive Police

Abela, Inspector Clive

Agius, Inspector Roderick

Aquilina, Inspector Rachel

Baldacchino, Inspector Oscar

Bonello, Inspector Wayne

Buhagiar, Inspector Wayne

Calleja, Inspector Francesca

Calleja, Inspector Glendon

Mallia, Inspector Joseph

Mizzi, Inspector Francesco

Pace, Inspector Carl

Rizzo, Inspector Jeffrey

Rizzo, Inspector Keith

Sammut, Inspector John

Schembri, Inspector Duncan

Theuma, Inspector Clint

Vella, Inspector Denise

Vella, Inspector Diane

Zarb, Inspector Nico

Persuni li jwettqu funzjonijiet relatati mas-servizz barrani tal-Gvern f'barra minn Malta

Grech, is-Sa Petra, Second Secretary, Ambaxxata Maltija f'Washington, l-Istati Uniti

Spiteri, is-Sur Ryden, First Counsellor, Kummissjoni Għolja ta' Malta f'Londra, ir-Renju Unit

Zammit, is-Sa Kimberly, First Secretary, Ambaxxata tar-Repubblika ta' Malta f'Beijing, ir-Repubblika tal-Poplu taċ-Ċina

Avukati

Attard, id-Dott. Sarah

Bonello, id-Dott. Emerson

Cauchi, id-Dott. Melissa

Darmanin, id-Dott. Martina

Formosa, id-Dott. Anthea

Formosa, id-Dott. Jessica

Galea, id-Dott. Julia

Giglio, id-Dott. Michaela

Scicluna, id-Dott. Julian

Vassallo Ciliberti, id-Dott. Sarah

Vella, id-Dott. Delilah

B'Awtorità

JONATHAN ATTARD

Ministru għall-Gustizzja

7th Diċembru, 2023

MJEG 21/2020/II

Nru. 1703

**ATT DWAR IL-PROFESSJONI NUTARILI
U L-ARKIVJI NUTARILI
(KAP. 55)**

NGHARRFU b'din illi bis-saħħa tal-artikolu 10B ta' l-Att dwar il-Professjoni Nutarili u l-Arkivji Nutarili, in-Nutar Daniela Blake biddlet kunjomha minn Blake għal Mercieca Blake wara z-żwieġ tagħha u għalhekk isimha u kunjomha issa jinqraw Daniela Mercieca Blake.

DR KEITH FRANCIS GERMAN

Nutar Principali tal-Gvern

Is-7 ta' Diċembru, 2023

Nru. 1704

**ATT DWAR IL-PROFESSJONI NUTARILI
U ARKIVJI NUTARILI
(KAP. 55)**

Nomina ta' Nutar Delegat/Konservatur

NGHARRFU b'dan illi bis-saħħa tas-setgħat mogħtijin bl-artikolu 20 tal-Att dwar il-Professjoni u Arkivji Nutarili, il-

Persons who perform functions relating to the foreign service of the Government outside Malta

Grech, Ms Petra, Second Secretary, Malta Embassy, Washington, United States of America

Spiteri, Mr Ryden, First Counsellor, High Commission of Malta in London, the United Kingdom

Zammit, Ms Kimberly, First Secretary, Embassy of the Republic of Malta in Beijing, People's Republic of China

Advocates

Attard, Dr Sarah

Bonello, Dr Emerson

Cauchi, Dr Melissa

Darmanin, Dr Martina

Formosa, Dr Anthea

Formosa, Dr Jessica

Galea, Dr Julia

Giglio, Dr Michaela

Scicluna, Dr Julian

Vassallo Ciliberti, Dr Sarah

Vella, Dr Delilah

By Authority

JONATHAN ATTARD

Minister for Justice

7th December, 2023

No. 1703

**NOTARIAL PROFESSION AND NOTARIAL
ARCHIVES ACT
(CAP. 55)**

IT is hereby notified that in virtue of article 10B of the Notarial Profession and Notarial Archives Act, Notary Daniela Blake changed her surname from Blake to Mercieca Blake following her marriage and therefore her name and surname now read Daniela Mercieca Blake.

DR KEITH FRANCIS GERMAN

Chief Notary to Government

7th December, 2023

No. 1704

**NOTARIAL PROFESSION AND
NOTARIAL ARCHIVES ACT
(CAP. 55)**

Appointment of Notary Delegate/Keeper

IT is hereby notified that in exercise of the powers conferred by Section 20 of the Notarial Profession and Notarial Archives

Qorti ta' Revizjoni Nutarili innominat lin-Nutar Dr Francesca Mifsud bħala Nutar delegat u konservatur tal-atti tan-Nutar Dr Joseph Abela u dan għall-perjodu bejn id-29 ta' Novembru, 2023 u t-8 ta' Diċembru, 2023.

Illum, it-Tnejn 4 ta' Diċembru, 2023

ADRIAN MICALLEF

Deputat Registratur, Qorti tar-Revizjoni tal-Atti Nutarili

Nru. 1705

**ATT DWAR IL-PROFESSJONI NUTARILI
U ARKIVJI NUTARILI
(KAP. 55)**

Nomina ta' Nutar Delegat/Konservatur

NGHARRFU b'dan illi bis-saħħa tas-setgħat mogħtjin bl-artikolu 20 tal-Att dwar il-Professjoni u Arkivji Nutarili, il-Qorti ta' Revizjoni Nutarili innominat lin-Nutar Dr Francesca Mifsud bħala Nutar delegat u konservatur tal-atti tan-Nutar Dr Daniela Aquilina u dan għall-perjodu bejn il-5 ta' Diċembru, 2023 u l-11 ta' Diċembru, 2023.

Illum, it-Tnejn 4 ta' Diċembru, 2023

ADRIAN MICALLEF

Deputat Registratur, Qorti tar-Revizjoni tal-Atti Nutarili

Nru. 1706

**DEPUTAT SEGRETARJU EŻEKUTTIV
TAL-KUNSILL LOKALI**

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-persuna msemmija hawn taħt giet appuntat Deputat Segretarju Eżekuttiv ta' dak Il-Kunsill b'effett mit-9 ta' Novembru 2023:

Kunsill Lokali

Deputat Segretarju Eżekuttiv

Ix-Xewkija

Chrismar Xuereb

Is-7 ta' Diċembru, 2023

Nru. 1707

**SEGRETARJU EŻEKUTTIV
TAL-KUNSILL LOKALI**

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-persuna msemmija hawn taħt giet appuntata Segretarju Eżekuttiv ta' dak Il-Kunsill b'effett mis-17 ta' Novembru, 2023:

Act, the Court of Revision of Notarial Acts has appointed Notary Dr Francesca Mifsud to be Notary delegate and keeper of the Acts for Notary Dr Joseph Abela for the period between 29th November, 2023 and 8th December, 2023.

Today, Monday 4th December, 2023

ADRIAN MICALLEF

Deputy Registrar, Court of Revision of Notarial Acts

No. 1705

**NOTARIAL PROFESSION AND
NOTARIAL ARCHIVES ACT
(CAP. 55)**

Appointment of Notary Delegate/Keeper

IT is hereby notified that in exercise of the powers conferred by Section 20 of the Notarial Profession and Notarial Archives Act, the Court of Revision of Notarial Acts has appointed Notary Dr Francesca Mifsud to be Notary delegate and keeper of the Acts for Notary Dr Daniela Aquilina for the period between 5th December, 2023, and 11th December, 2023.

Today, Monday 4th December, 2023

ADRIAN MICALLEF

Deputy Registrar, Court of Revision of Notarial Acts

No. 1706

**LOCAL COUNCIL DEPUTY
EXECUTIVE SECRETARY**

IT is hereby notified for general information that the following person has been appointed Deputy Executive Secretary of that Local Council with effect from 9th November, 2023:

Local Council

Deputy Executive Secretary

Xewkija

Chrismar Xuereb

7th December, 2023

No. 1707

**LOCAL COUNCIL
EXECUTIVE SECRETARY**

IT is hereby notified for general information that the following person has been appointed Executive Secretary of that Local Council with effect from 17th November, 2023:

*Kunsill Lokali**Segretarju Eżekuttiv**Local Council**Executive Secretary*

Paola

Fabian Mizzi

Paola

Fabian Mizzi

Is-7 ta' Diċembru, 2023

7th December, 2023

Nru. 1708**No. 1708****SEGRETARJU EŻEKUTTIV
TAL-KUNSILL LOKALI****LOCAL COUNCIL
EXECUTIVE SECRETARY**

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-persuna msemmija hawn taht giet appuntata Segretarju Eżekuttiv ta' dak Il-Kunsill b'effett mit-9 ta' Novembru, 2023:

IT is hereby notified for general information that the following person has been appointed Executive Secretary of that Local Council with effect from 9th November, 2023:

*Kunsill Lokali**Segretarju Eżekuttiv**Local Council**Executive Secretary*

Ta' Sannat

Mary Josette Vella Magro

Sannat

Mary Josette Vella Magro

Is-7 ta' Diċembru, 2023

7th December, 2023

Nru. 1709**No. 1709****SEGRETARJU EŻEKUTTIV
TAL-KUNSILL LOKALI****LOCAL COUNCIL
EXECUTIVE SECRETARY**

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-persuna msemmija hawn taht giet appuntat Segretarju Eżekuttiv ta' dak Il-Kunsill b'effett mit-9 ta' Novembru, 2023:

IT is hereby notified for general information that the following person has been appointed Executive Secretary of that Local Council with effect from 9th November, 2023:

*Reġjun Lokali**Segretarju Eżekuttiv**Regional Council**Executive Secretary*

Reġjun Nofsinhar

Mariella Strout

South Region

Mariella Strout

Is-7 ta' Diċembru, 2023

7th December, 2023

Nru. 1710**No. 1710****SEGRETARJU EŻEKUTTIV
TAL-KUNSILL LOKALI****LOCAL COUNCIL
EXECUTIVE SECRETARY**

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-persuna msemmija hawn taht giet appuntata Segretarju Eżekuttiv ta' dak Il-Kunsill b'effett mit-8 ta' Novembru 2023:

IT is hereby notified for general information that the following person has been appointed Executive Secretary of that Local Council with effect from 8th November, 2023:

*Kunsill Lokali**Segretarju Eżekuttiv**Local Council**Executive Secretary*

Ix-Xagħra

Marion Attard

Xagħra

Marion Attard

Is-7 ta' Diċembru, 2023

7th December, 2023

Nru. 1711**AĠENT SEGRETARJU EŻEKUTTIV
TAL-KUNSILL LOKALI**

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-persuna msemmija hawn taht gie appuntat Aġent Segretarju Eżekuttiv ta' dak il-Kunsill b'effett mill-11 ta' Novembru, 2023:

Kunsill Lokali *Aġent Segretarju Eżekuttiv*

Tas-Sliema Pierre Paul Portelli

Is-7 ta' Diċembru, 2023

No. 1711**LOCAL COUNCIL
ACTING EXECUTIVE SECRETARY**

IT is hereby notified for general information that the following person has been appointed Acting Executive Secretary of that Local Council with effect from 11th November, 2023:

Local Council *Acting Executive Secretary*

Sliema Pierre Paul Portelli

7th December, 2023

Nru. 1712**ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA
(KAP. 372)****Avviż skont l-Artikolu 29**

SKONT id-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-persuni msemmijin hawn isfel permezz ta' avviż li gie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab ġewwa Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Floriana fi żmien ħamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

Is-7 ta' Diċembru, 2023

No. 1712**INCOME TAX MANAGEMENT ACT
(CAP. 372)****Notice in terms of Article 29**

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the persons listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana within five days of this notice to collect the mentioned notices.

7th December, 2023

<i>Kunjom</i>	<i>Isem</i>	<i>Referenza</i>
<i>Surname</i>	<i>Name</i>	<i>Reference</i>
Abouismail	Ahmed Saad Ahmed	75394A
Ahmad	Abdel Karim	28600L
Ahmed Abdi	Abdukadir	50396A
Ahmedov	Gyunal	66904A
Alahmad	Anas	117663A
Alali	Saleh	72754A
Alfreh	Barchash	9000114A
Ali Mohamed	Abdirahman	36743A
Almansa Nunez	Alexandra	82646A
Anastasi	Justin Paul	78103L
Aouissaoui	Amira	100997A
Arcidiacono	Salvatore Luca	56306A
Asenov	Hristo Yordanov	53775A
Attia	Mohamed Fathi Mahame	110721A

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Aziz	Muhammad Zareen	68055A
Balan	Cosmin Liviu	49144A
Balani	Mohni	2006656P
Bashar	Mohammad Ahsanul	116260A
Battikh	Salaheddn Hussein	83879A
Bautista Gomez	Alejandro	64285A
Belhadj	Abdelwahab	89603L
Bentanfous	Amor Bennoureddine	20253A
Bertuello	Roy Anthony	6664495P
Blake	Tracy Andrea Elizabe	75470A
Bongear	Giliola Andreea	46627A
Boyd Millar	Robert	60979A
Cavallini	Elisa	72402A
Chander	Anusuya	57905L
Clayton	Marc Anthony	105984A
Coppini	Aneliya Kuzova	146505L
Cordiano	Francesco	82078A
Cunningham	David	71501A
Darcy	Maura	82206A
Darweesh	Ibrahim Qasem Mohammed	126217A
De Oliveira Lourenco	Mauro Henrique	62739A
Deguara	Alyson Marie	49463A
Dehovre	Pascal Lucien M	113426A
Di Carlo	Domenico Renato	119741A
Diaz Valverde	Carlos Andres Ramon	231313L
Ebrahim Yosuf	Salih	102589A
Ederion	Resent	47966A
Edon	Bobolayefa	482412L
Elhalabi	Shehab	23805A
Eskandar Maged	Maged Fawzy Eskander	20947A
Faraj	Nasser Alfarjani Bel	271007L
Fedotov	Vadim	71120A
Ferraro	Oscar Eduardo Jnr	77610A
Foeldi	Attila Balazs	67344A
Foster	Robert John	106715A
Freeman	David	22581A
Fresle	Lee Patrick	26660A
Gallo	Roberto	75312A
Gelu Gebremskel	Mhreteab	81028A
Grassi	Greta	69635A

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Grillo	Michele	107642A
Grossmann	Dennis	54946A
Gwillilam	Lee James	63042A
Habeila Mangoun	Abdel Karim	25312A
Hall	Marina	39521A
Hamad	Khalil	21974A
Hanly	Damien Patrick	71700A
Hartmann	Jacqueline	61850A
Herczegh Hansagi	Maria Rita	79201A
Hu	Langming	6662696P
Ibrahim	Abdesa	38508A
Ilkov	Tony	11272A
Ilyas	Muhammad	68211A
Infurna	Emanuele	21468A
Iqbal	Zafar	121738A
Ivanov	Lachezar	141565A
Jimenez Junco	Luber	79617A
Jubier Dinor	Muftah	46432A
Kamel Nagi Moris Tawfik	Kamel Nagi Moris Tawfik	242265A
Kareliusson	Hans Viktor	68785A
Kerfah	Nouri Salem	396012L
Kik	Stoffel	19466A
Kirpalani	Bhagwan	2006524P
Konate Adam	Ali	36253A
Laven	Kieran Anthony	73851A
Lewis	Christine Anne	59335A
Mahmud Ahmed	Maryan	82713A
Marcus	Johnson	46387A
Martinez	Gustavo Adolfo	55040A
Mc Coy	Brendan Andrew	59609A
Mc Gahern	Timothy	16077A
Mc Lukie	David	6662115P
Meck	Christopher Michael	216712L
Medina Rubio	Fabio	67797A
Mehari Brhane	Filmon	102331A
Merkov	Veselin Mladenov	75951A
Mohamed Ebrahim	Ismail	103085A
Morgan	Sandra Dolores Frede	96203L
Morris Samhon	George	38077A

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Nago	Laszlo Zsigmond	103211A
Nasrallah Attia	Maged	305000L
Nasser	Abubaker Mohamed Oma	33094A
Nicklin	Amanda Jane	82952A
Nikolaeva	Mariya Yohanesova	47408A
Osman Haji	Abdirahman	81472A
Pan	En	6662717P
Paruvilankal	Kishore Sebastian	36108A
Pirker	Roland	70909A
Prothero	Douglas	249031A
Pullara	Fabio	81070A
Rees	Michael John	82113A
Ricketts	Timothy James	71237A
Rocacher	Maxime Jean Robert	80306A
Rosengren	Linda Sofia	45091A
Saad Fadil	Gergis Nadi	120405A
Sebastian	Chakkalackal Varghes	31891A
Shaibi	Nureddin Mohamed A	81657A
Shannon	Jason Paul	6685A
Shaw Savill	Angelica Esther	67280A
Shillitoe	Stephen John	48908A
Sium Tedla	Efrem	109456A
Stan	Silviu Ilie	62572A
Stensen	Edwin Jacobus Lauren	18153A
Stoveld	David James	177892A
Szanto	Erno	75818A
Szucs	Zoltan	67345A
Tekie Bayray	Grmawi	100673A
Tekle Tesfatsion	Semere	102814A
Uprichard	Wendy Elizabeth	70661A
Uzunhasanoglu	Tarkan	254952A
Villar	Jocelyn Maglala	494312L
Violante	Sebastiano	83851A
Wallace	Paul Emmanuel	97911L
Wang	Shiqing	6662807P
Wight	Richard Thomson	378110L
Winberg	Carl Henrik	78537A
Wood	John	68809A
Zilhlmann	Hans Peter	108094A

Nru. 1713**No. 1713****ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA
(KAP. 372)****INCOME TAX MANAGEMENT ACT
(CAP. 372)****Avviż skont l-Artikolu 29****Notice in terms of Article 29**

SKONT id-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-persuni msemminjati hawn isfel permezz ta' avviż li ġie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab ġewwa Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Floriana fi żmien ħamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the persons listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana within five days of this notice to collect the mentioned notices.

Is-7 ta' Diċembru, 2023

7th December, 2023

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Abela	Cecilia	621139 M
Abela	Joseph	238840M
Abela	Philip	621138M
Abela	Sandra	132279M
Abela	Giovanna	238935M
Abela	Ivan	152079M
Abela	David	572177M
Abela	Paul	281044M
Abela	Maria Carmen	511437M
Agius	Anthony	633236M
Agius	Carmelo	581162M
Agius	Joseph	224936M
Agius	Paul	784660M
Agius	Stephen	308576M
Agius	Paul	345144M
Agius	Josephine Ann	161892M
Alamango	Andrew	23572M
Aloisio	Alfred	469640M
Andreinski	Stephanie	87767M
Apap	Christine	27265M
Aquilina	Christopher	440077M
Aquilina	Jeffrey	455467M
Aquilina	Louis	641720M
Aquilina	Paul	169656M
Aquilina	Victor	832852M
Aquilina	Michael	380782M
Attard	John	89228M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Attard	Beatrice	258818M
Attard	Joseph	17973G
Azzopardi	Patrick	666762M
Azzopardi	Joseph	958047M
Azzopardi	Clint	163681M
Azzopardi	Andrew	210473M
Azzopardi	Glenn	520589M
Azzopardi	Franklin	1595G
Bajada	Eucharist	592043M
Baldacchino	Anthony	32255M
Baldacchino	Vincent	689256M
Baldwin	Edrick	530388M
Balzan Engerer	Caroline	101360M
Barbara	Clinton	368086M
Bartolo	Cedric	343677M
Bartolo	Leanne	418387M
Bernard	Doreen	477874M
Bezzina	Peter	888445M
Bezzina	Esther	39228G
Bezzina	Maria C	117927M
Bezzina	Jean Claude	378693M
Bileci	George	517170M
Bonanno	Saviour	885054M
Bonello	Maria	487318 M
Bonello Hammoud	Joanna	198267M
Bonnici	Anthony	741452M
Bonnici	Lydia	461237M
Bonnici	Alfred	402789M
Bonnici	George	834534M
Bonnici	Catherine	22352M
Bordieri	Maria Dolores	505134M
Borg	Giuseppa	729730M
Borg	Joseph	455971M
Borg	Victoria	744346M
Borg	Patricia	399762 M
Borg	Joseph	396851M
Borg	Carmelo	633061M
Borg	Roxanne	345192M
Borg	Joseph	69287M
Borg	Karl	14477M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Borg	Alfred	776247M
Borg	Isaac	496976M
Borg	Anthony	113233M
Borg	Giovanna	161316M
Brignone	Francis	79737M
Brincat	Lourdes	741235M
Bugeja	Anthony	802134M
Bugeja	Nathan	190390M
Bugeja	Terence	358881M
Bugeja	Mary Rose	630430M
Buhagiar	Carmel	382520M
Buhagiar	Etienne Aka Stephen	136269M
Bundy	Christine	717659M
Busuttil	Richard	285066M
Busuttil	Manwel	569584M
Buttigieg	Anthony	345131M
Buttigieg	Maria	151131M
Buttigieg	Joseph	269336M
Buttigieg	Emanuel	40653M
Cachia	Mario	441559M
Cachia	Maria	51576M
Calleja	Natalino	1171G
Calleja	Mario	588137M
Camenzuli	Emanuel	45726M
Camilleri	Jason	433072M
Camilleri	Kevin	24183M
Camilleri	Francesco	393490M
Camilleri	Joe	238435M
Camilleri	Innocenza	115920M
Camilleri	Tessie	523231M
Camilleri	Paul	138527M
Camilleri	Maria	16588M
Carbonaro	Maria	274169M
Cardona	Anthony	789640M
Cardona	Monica	782255M
Caruana	Joseph	736650 M
Caruana	Stanley	47052M
Caruana	Anthony	330168M
Caruana	Rose	636136M
Caruana	Annalisa	78895M
Caruana	Carmen	66455G

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Caruana	Anthony	477445M
Caruana	Vincent	133273M
Caruana Curran	Joseph Jr	49883M
Cascun	Stephen	105975M
Casha	Michelina	723932M
Cassar	Olaf	421579 M
Cassar	George	249576 M
Cassar	Anglu	477051M
Cassar	Nicholas	275552M
Cassar	Joseph	291044M
Cassar	Vincent	551854M
Cassar	Frankie	460268M
Cassar	Caterina	563642M
Cassar	Mary	58842M
Cassar	Alexander	426767M
Catania	Victor	559351M
Cauchi	Ronald	932151M
Cauchi	Sasha	56593M
Cauchi	Jacqueline	55372M
Cesare	Carmel	545565M
Chetcuti	George	587929M
Chircop	Jonathan	206488M
Chircop	Stephen	185766M
Ciancio	Arthur	477045M
Ciantar	M'dolores	165838M
Ciantar	Pierre	257074M
Ciappara	Mario	266859M
Cilia	Grace	225364M
Cini	Manuel	153580M
Cortis	Maria	487279 M
Cortis	Lee	516286M
Cristiano	Alessio	483090 M
Cumbo	Christian	337283M
Cuomo	Matthew	540476M
Curmi	Allan	220285M
Curmi Dimech	John	715447M
Cuschieri	Amadeo	722035M
Cuschieri	Richard	481789M
Cuschieri	Dennis	208474M
Cutajar	Nazzareno	391252 M
Cutajar	Vincent	498634M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Cutajar	Renald	448573M
Cutajar	Joseph	451634M
Cutajar	Nazzareno	391252M
Dalli	Emanuel	700447M
Dalli	Antonia	576222M
Dalton	Nico	527793M
Damato	Joseph	279466M
Darmanin	Alan	219185M
Debattista	Carmela	54826 M
Debattista	Gaetano	416273M
Debattista	Alexia	175194M
Debono	Francis	106049M
Debono	Paul	569638M
Debono	Pierre	498966M
Debono	Maria	663230M
Debono	Leonard	181341M
Dedomenico	Darrin	409368M
Degabriele	Joseph	73057M
Degiorgio	Marvin	390978M
Deguarra	Denis	79368M
Delia	Michael	303931M
Delia	Emanuel	1521M
Delia	Martin	660257M
Desira	Alfred	223239M
Dimech	John	244827M
Dimech	Theresa	572527M
Dimech	Karljos	155894M
Dimech	Matthew	206384M
Dowling	Albert	787745M
Ebejer	Max Junieur	305095M
Ebejer	Carmelo Maria Grazia	300386M
Ellul	Andrew	471061M
Ellul	Giovanna Ann	535941M
Ellul	Joseph A	699752M
Ellul Sullivan	Edward	356022M
Falzon	Adrian	209083M
Falzon	Carmen	747925M
Falzon	Jonathan	222481M
Falzon	Gary	56892M
Farrugia	Alvin	254927M
Farrugia	Maria	623729M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Farrugia	Josephine	380851M
Farrugia	Emanuel	523043M
Farrugia	Pauline	640442M
Farrugia	William	595341M
Farrugia	Agnese	33442G
Farrugia	John B	628656M
Farrugia	Anthony P	468259M
Fava	Frances	537324M
Fenech	Charles	295525M
Fenech	Silvana	437570M
Fenech	Alexander	250680M
Fenech	Michael	365759M
Fenech	Mavrick	321488M
Fenech	Stephanie	468591M
Fenech	Osbert	265690M
Fenech	Marie Chantal	399287M
Fenech	James	519694M
Fenech Soler	Kristian	70376M
Fiteni	Stephen	443170M
Flattley	Carmen	499559M
Formosa	Mario	235979M
Formosa	Stephen	510585M
Formosa	Ivan	510165M
Frendo	Bethany	45884M
Gaglione	Maria Grazia	345217M
Galea	Rosette	666160M
Galea	Carmen	703435M
Galea	Charles	413634M
Galea	Lawrence	290230M
Galea	Salvina	194036M
Galea	Anton	389486M
Galea	Victor	581027M
Galea	Michael	59860M
Galea	Sammy	726161M
Galea	Ann Marie	417587M
Galea Demanuele	Marija	302788M
Gatt	Beverly	538489M
Gatt	Graziella	504476M
Gatt	Mary	57928M
Gauci	Jake	351690M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Gauci	Robert	435473M
Gauci Maistre	Trevor	506885M
Gera	Mae Elizabeth	244784M
Gialanze	Brian	117374M
Giordimaina	Salvo	94229M
Grasso	Sylvana	227769M
Grech	Joseph	706536M
Grech	Roderick	476781M
Grech	Mario	509559M
Grech	Anthony	522173M
Grech	Daniel	220090M
Grech	Habier	514279M
Grech	Lucy	141039M
Grech	Michael	215878M
Grech	Mary	385821M
Grech	Andrew	13987G
Grech	Ian Mark	115889M
Greco	Richard	43164M
Grima	Mark	299180M
Grima	Joe	159736M
Guillaumier	Brian	465653M
Hili	Paul	124050M
Holland	Mark	497776M
James Azzopardi	Marvin	259487M
Koludrovic	Maria	162494M
Magri	Carmel	76669M
Magro	Antonio	181256M
Mallia	Emanuel	254087M
Mallia	Doris	48661M
Mallia	Claude	460275M
Mallia	Alfred	186852M
Mallia	Christian	11487M
Mallia	Jon	467883M
Mallia	Joseph	445846M
Mangion	George	583758M
Mangion	Carmel	176758M
Mangion	Joseph	249748M
Meli Bugeja	Justine	477174M
Melius	Thomas	441588M
Mercieca	Carmel	81545M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Mercieca	Gilbert	25791M
Mercieca	Stephen	284686M
Mercieca	Madelene	624124M
Mercieca	Maria Dolores	251756M
Micallef	Paul	87420M
Micallef	Helen	596536M
Micallef	Joseph	219741M
Micallef	Charles	52468M
Miceli	John	215221M
Mifsud	Paul	131931M
Mifsud	Carmel	242434M
Mifsud	Klaus	25568M
Mifsud	Elizabeth	875436M
Mifsud	Spiridione	561048M
Mifsud	Michael	339142M
Mifsud	Maria Luigia	534934M
Mifsud	Josef	283778M
Mifsud Speranza	Derek Francis	1108444M
Mizzi	Darren	389578M
Monaco	Vincent	614756M
Muscat	George	345941M
Muscat	Emanuel	830930M
Muscat	Clive	44763M
Muscat	Joseph	761635M
Muscat	Jeremy	98090M
Muscat	Elvin	217793M
Muscat	Maria C	143833M
Naudi	Pauline	284721M
Oliva	Lewis	192043M
Orsini	Clayton	125885M
Pace	Mark	92091M
Pawney	William	829544 M
Pirotta	Kersten	416095M
Pirotta	Jonathan K	113075M
Pisani	Carmel	148970M
Pisani	Mario	3268M
Pisani	Marcus	62689M
Piscopo	Clement	32555M
Piscopo	John	438232M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Portelli	Joseph	536861M
Portelli	Bernard	36190G
Poulton	Christopher	185473M
Psaila	Marvic	401169M
Pullicino	Emmanuel	864037M
Raniolo	Josephine	63438M
Refalo	Dorelle	312596M
Roberts Manning	Neil	423887M
Said	Margaret	215249M
Saleeb	Malcolm	568594M
Salerno	Law	564240M
Saliba	Anthony	271692M
Sammut	Paul	554358M
Sammut	Doris	654946M
Sammut	Joseph M	15040M
Sammut	Jean Pierre	496676M
Sant	Herman	439971 M
Sant	Charles	165678 M
Sapiano	Philip	119175M
Sare	Emanuel	2434 G
Satariano	Pierre	459266M
Scerri	John	31532G
Scerri	Timothy	377092M
Schembri	Joseph Alfre	387695 M
Schembri	Carmel	856534M
Schembri	Mary	742229M
Schembri	Deyen	485877M
Sciberras	Matthew J	465794M
Sciberras	Mary	421034M
Scicluna	Philip	801832M
Scicluna	Lawrence	646847M
Scicluna	Josephine	596522M
Scicluna	Michael	383875M
Scicluna	Christine	472739M
Scicluna	John Paul	112479M
Shires	Tristan	13779M
Spiteri	Alfred	123047M
Spiteri	Daniel	143888M
Spiteri	Teresa	821035M
Spiteri	Raymond	646461M

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Spiteri	Nazzareno	972244M
Spiteri	Josephine	698829M
Stevens	Mary	202129M
Stivala	Ivan	352278M
Stivala	Elsa	353625M
Stivala	Victor	756145M
Sultana	Ivan	133370M
Tabone	Theresa	556435 M
Tanti	Jonathan	38092M
Testa	Josette	290137 M
Theuma	Joseph	165259M
Thorpe	Jacqueline	529564M
Tonna	Filomena	304226M
Vassallo	Anthony	605652M
Vassallo	Daphne	35581M
Vassallo	Rose	841450M
Vella	Sabrina	385292M
Vella	Guzeppina	174389M
Vella	Anthony	559346M
Vella	Agnes	822731M
Vella	Gaetano	400064M
Vella	Cachel	494092M
Vella	Anthony	115935M
Vella	Filomena	64840G
Vella	Carmelo	58250G
Vella	Dennis	502175M
Vella	Rachel Therese	50886M
Vella	Johan	467677M
Ver Elst	John Junior	157892M
White	Thomas	649139M
Wingfield	Alfred	543952M
Worgan	Jessica Ann	89095M
Xerri	Anthony	343572M
Zahra	Victor	665961M
Zahra	Emanuel	330226M
Zammit	Frans	97944M
Zammit	Dominic	128285M
Zammit	Mary Grace	359888M
Zammit Cordina	Herbert	194787M
Zarb	Joseph	539975M
Zerafa	Elaine	557478M

Nru. 1714**No. 1714****ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA
(KAP. 372)****INCOME TAX MANAGEMENT ACT
(CAP. 372)****Avviż skont l-Artikolu 29****Notice in terms of Article 29**

SKONT id-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-persuni msemmijin hawn isfel permezz ta' avviż li ġie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab ġewwa Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Floriana fi żmien ħamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the persons listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana within five days of this notice to collect the mentioned notices.

Is-7 ta' Diċembru, 2023

7th December, 2023

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Abdulkarim	Abdulganinu	667846925
Abella	Jose	668498422
Aber	Sanaa	667553617
Alfsson	Stefan	624809926
Alsalihi	Ramsey Clark	628643416
Alves Paiva	Victor	668023220
Anderson	Paul John	668667420
Argyrou	Marios	628687528
Aynalem Weldeyesus	Goitom	667937127
Baeckman	Thomas	668209336
Barosa	Eduardo	668601716
Bauwens	Ignace Arsene D	629216834
Ben Gamra	Hanen	665189521
Bennett	Lucy	669497111
Bernhardtova	Lucie	669202235
Bodo	Tibor	669439626
Bond	Christopher	667307410
Boongaling	Rodelia Masilungan	669585210
Brazitikos	Georgios	888062533
Buckley	Roger	668083431
Burandt Martin	Martina	668645630
Caitanovici	Georgeta	668344421
Capek	Jan	629717037
Cassanelli	Francesco Paolo	666382107
Castello	Davide	622862515
Chatterjee	Julie Mona	628906637

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Christensen	Anders	668525708
Colin	Pierre	668725630
Collins	Peter Charles George	666260523
Confetti	Savino	668691618
Dabirashrafi	Hormoz	666386631
Daghali	Mousa	620003126
Dam	Richard	628562220
De Francesco	Sebastiano	669394521
De Meslon	Jean M G G	669096009
Di Fusco	Domenico	620028405
Di Martino	Alessia	669155712
Di Nicola	Alessandro	628959710
Doornbos	Nick	669150524
Dos Santos Luis	Tiago Miguel	668543803
Dzino	Relja	669292533
Elsabrout	Engy Mohamed Abdelfa	669505106
Farina	Fabio	668673721
Felice	Nunzio	668482834
Furu	Yukka	668257518
Gadnel	Kjell Stefan	668110915
Galea	Lawrence	886471729
Gao	Qing	664608927
Gaspar Garradas	Claudia Filipa	668863610
Gauci	Christopher	661779108
George	Brian Stanislaus	666308622
Georgiev	Stefan	667483415
Georgiev	Evgeni Radoslavov	665957015
Grube	Christopher Clarence	628572810
Gyorvari	Laszlo	668701015
Haag	Thomas	667843832
Haitzmann	Erwin	620742922
Hardy	Elizabeth	628475911
Haverkorn	Ronald	620419412
Hellweger	Martin	666445307
Heredia	Elena	669376327
Hoddenbach	Robert	668545502
Hoebel	Rainer	668325625
Hu	Guoxing	666281810
Huma	Liviu Romeo	665728734
Iezza	Nicola	668470310

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Ishtiaq	Adnan	669624030
Jarvand	Sherwin	628715119
Jetchev	Jivko	662010314
Jiang	Chuan	666300935
Jin	Ye	666285010
Johansson	Tobias	665252737
John Efe	Gift	668369935
Juganaru	Ion	626422734
Karbal	Mohamed Moftah	666437802
Kecskes Maczonkai	Emese	669601601
Keklik	Emin	669375032
Kenward	Wayne Paul	668043509
Kinzett	Andrew	668851420
Klimier	Patryk Napoleon	665984306
Korolyov	Anton	669277927
Kovacs	Jozsef	668617106
Kristjonsson	Dorolfur Beck	624826627
Lang	Valeria	668481935
Lemarinel	Sebastien	669074516
Lenherr	Mark William	666307723
Levnaic	Zoran	665668330
Lindgren	Johanna	668895037
Lindley	James	629302504
Liu	Haifeng	666289534
Loehr	Brian Carl	629804534
Lou	Yanyin	666287835
Luengo	Modesto	625980133
Lumley	Rosemary	887927322
Lykhman	Kostyantyn	669142128
Maier	Svend Antono	629914324
Majpar	Aimen M	669457523
Marcos Delgado	Cristina	620078620
Marella	Gerardo	627781313
Markov	Sergey	665444127
Marroni	Laura	887968205
Martin Andaluz	Lucia	668641601
Masson	Tomothe Busso	629086327
Mcmurray	Gareth Robert	628592406
Millotti	Moreno	669058615
Miralay	Cem	669135522

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Morallos Pandes	Cynthia	667294227
Morizot	Michel Alain	628521201
Mossino	Enzo	629187911
Moujarab	Khalid	669609919
Mouquet	Benjamin Henry	669863532
Mulligan	Andrea	629938605
Murphy	Brian	620786836
Nazim	Ibrahim	667933135
Neguembor	Philippe	669307811
Nel	Leslie James	891634004
Nordkvist	Axel Anders	669149213
Olsen	Jesper Stenhoved	668147728
Onovo	Ferdinand	664202501
Onyekachi	Aina	667320218
Ostberg Norell	Karl Andreas	669400520
Otuaga	Gloria	667084111
Owens	Thomas Andrew	627380211
Parello	Carmelo	627472104
Pecyna	Oskar	668530813
Petrov	Aleksander	622918911
Phillips	David	666298730
Podhorska Okolow	Magdalena	668707436
Pozzi	Camillo	666401925
Quinn	Thomas Michael	669555618
Rajan	Rajeshkumar	664541203
Rakovic	Dragan	620040611
Rampante	Angelo	626890715
Rasche	Wolfgang	888592716
Rebelo R De Almeida	Pedro Miguel	668697309
Reid	Oliver	628174504
Relinque	Pedro Mnauel Caldero	665931827
Ressi	Marco	669166607
Romito	Fabrizio Giuseppe	669712921
Salou	Attah	667765828
Sammut	Kanmanee	668015121
Savic	Milos	668639230
Sebanescu	Florin	668907222
Shah	Nusrat Rehana	628925631
Sidaway	David	666330230
Smith	Tracy	667338037
Smith	Tracey	888126830

Kunjom <i>Surname</i>	Isem <i>Name</i>	Referenza <i>Reference</i>
Stefanelli	Marylen	668977528
Symianakis	Georgios	888058723
Syrbe	Linda	667541625
Tabiri	Emmanuel	667144812
Tafaj	Adriatik	627940909
Tavarnier	Pierluigi	666402032
Tharaud	Elodie	668895928
Todorova	Denitsa	667870925
Tonellato	Jean Manuel	668856707
Touminen	Marko	668557036
Turkogullari	Ali	669374925
Vece	Incenzo	669780303
Vinciullo	Cinzia	669463725
Viricel	Maeva	621211725
Vools	Sven	668032614
Vrettas	Ioannis	888058525
Vybiral	Radomir	666074725
Wang	Bin	666269109
Welday Okbozhi	Dawit	668670133
Wessel	Ingo Bernhard	669713226
Wu	Hai	666285802
Xu	Qi	666280416
Xu	Jie	666283212
Zhang	Xiuxi	661621115
Zhou	Changyong	666252325
Zielinski	Dominik	625204436
Zuglakas	Dimitrios	888058624

Nru. 1715**No. 1715**

**ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA
(KAP. 372)**

**INCOME TAX MANAGEMENT ACT
(CAP. 372)**

Avviż skont l-Artikolu 29

Notice in terms of Article 29

SKONT d-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-kumpaniji msemminj hawn isfel permezz ta' avviż li ġie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab ġewwa Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Floriana fi żmien hamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the companies listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana within five days of this notice to collect the mentioned notices.

Is-7 ta' Diċembru, 2023

7th December, 2023

Isem <i>Name</i>	Referenza <i>Reference</i>	Numru tal-Kumpanija <i>Company Number</i>
3Mconsulta Limited	996293018	C60280
88 Limited	995677732	C54449
A & A Blasting Services Ltd	996568627	C62744
Active Travel Limited	991439515	C14862
Alliance Cruises Limited	992704101	C26702
AM Fitness Limited	997643126	C73001
Anfra Company Limited	994791905	C45830
Animal Pro Health (A.p.h) Ltd	997550928	C72130
Aorty Technologies Ltd	996575728	C62647
Aristoc Ltd	990916604	C6676
Baron Contracts Limited	991464216	C14934
Bip Ltd	999180718	C85932
Blue Yachting Ltd	996723501	C64218
Bricon Ltd	995107528	C49245
C Services Limited	994564927	C44115
Ca Stille Limited	997795329	C74173
Cadre Limited	996440325	C61694
Cambridge Partners Ltd	995628020	C53964
Cannanalytica Co Limited	996098519	C58394
Capece Construction Ltd	995588202	C53626
Carnaby Ltd	991377511	C14279
Caros Holdings Ltd	992634827	C26066
Casino Care (Malta) Ltd	996744528	C64602
Cassar Weaving Limited	990968320	C7191
Clavis Management Ltd	994946305	C48014
Clinika Del Benessere Limited	992458827	C24405
Clint & David Grech Ltd	970332506	C95936
Club Class Limited	992418311	C24025
Coinspace Ltd	997334313	C70466
Colin's Metal Co. Ltd	995845534	C55985
CSB Holdings Ltd	994225235	C40705
D.D.E. Attard Limited	990731622	C4938
Daecon Fischer International Limited	996640210	C63710
Dharma Estates Limited	993452823	C33566
DL Contractors Co Ltd	998008919	C76196
DN Consultancy Services Limited	996495926	C62201
DRMV Group Ltd	997221727	C69034
EASI Bind (Mditerranean) Ltd	990542929	C3407
Electric Imports Ltd	970041330	C93532
Empire Solutions Holdings Ltd	998257724	C78630
Eol Leasing Limited	996511723	C62329

Isem <i>Name</i>	Referenza <i>Reference</i>	Numru tal-Kumpanija <i>Company Number</i>
Esuccess Consulting Limited	996318230	C60521
Euro Tax Consulting Ltd	996397435	C61249
Exeter Leasing Ltd	996674326	C64030
Ezz Aviation Limited	995540234	C52852
F.A.S Limited	995207619	C50646
F.R.M. Holdings Limited	991153407	C11843
Fortrex Limited	997470829	C71437
GAD General Trading & Agencies Limited	995363001	C49875
Gela Construction Limited	970053124	C93585
Giovaronne Limited	990457131	C9684
Global Services Limited	991782324	C17890
H3 Holdings Limited	995028724	C48979
Halo Surfaces International Ltd	996364614	C60996
Hounds Of War Malta Ltd	995616325	C53868
I.O.S. Ltd	991197420	C13267
Inflation Media Productions Limited	993303218	C31967
Innotek Limited	996297406	C60248
International Horses Transport Limited	996184325	C58582
Interpharma Co.ltd	990983520	C7674
J S Productions Ltd	994124208	C40060
J. Piccinino Limited	990970035	C7183
J.a.s. Property Developers Limited	991413733	C14416
J.Calleja (Caterers & Wholesalers) Limited	991811012	C18158
Jakki Limited	991853029	C18906
JC Holdings Limited	996608705	C63138
JCJ Catering Group Ltd	998967837	C85011
JD Properties Ltd	998395308	C79929
Jos. Debono (Jewellers) Ltd.	990754212	C5187
Jos. Sultana Snr. (1987) Limited	990213629	C8555
Juliani Co. Limited	993531330	C34201
Kutsovski Limited	997722722	C73781
La Vallette Yacht Care Centre Ltd	993119713	C30288
Lara Investments Limited	992462204	C24441
Leo Real Estate Ltd	997777630	C74237
Look Amazing Ltd	995498701	C52589
Lotus Services Limited	996181727	C55816
Lucia Emmanuel Ltd	995881130	C56260
M. & R. Holdings Limited	993159004	C30612

Isem <i>Name</i>	Referenza <i>Reference</i>	Numru tal-Kumpanija <i>Company Number</i>
M.P.D.S. Ltd	991572406	C15976
M.R.G. Turnkey Limited	993543124	C34308
M.S.T. (Mediterranean Services & Trading) Int. Ltd	993438918	C33276
Makaw Limited	990131435	C8250
Malta Pizza Limited	996354618	C60896
Maltamania Limited	995777031	C55431
Mam Services Limited	999849202	C91240
Marina Caterers Limited	993502402	C33908
Marrobbio Food & Drink Ltd	998637935	C82116
Maternica Turnkey Co Ltd	999848303	C91753
MB General Ltd	970009132	C93246
Meat World Limited	996889630	C66068
Medlink International Ltd	990456232	C9989
Meliton Group Limited	990123002	C8193
Melplast Company Limited	991840831	C18597
Milmar Construction Ltd	970204027	C94812
Mk Services Limited	999378727	C87691
Narcissus Health And Wellness Ltd	993395809	C32724
Newpro Engineering Ltd	996463113	C61927
Nineteen Seventy Seven Limited	998706013	C82607
Oggi Caffè Sliema Limited	995968512	C57211
Oleg Limited	993872424	C37252
P.H.F. Ltd	996038209	C57656
Pantera Hotels Company Limited	993239536	C31383
Pdr Limited	996412630	C61377
Pelagos Yachts Malta 5 Limited	994845117	C46815
Pelagos Yachts Malta 6 Ltd	996637633	C63708
Pellikola Ltd	995145417	C49965
Phoenix Financial Limited	996586524	C62710
Prima Classe Italiana Ltd	997061232	C67497
Pure Concepts Limited	994358308	C42356
R & A Smart Construction Ltd	997842805	C74390
R.S. Ltd	996845914	C65523
RCV Handling Machinery Limited	994634337	C44801
Ranna Company Limited	996226832	C59541
Reina Shipping Co Ltd	992985719	C29107
Retroforma Malta Limited	995755637	C55233
Roblor Limited	993362926	C32523
Rockcut Limited	990668703	C10164
Russell Square Limited	996597518	C63288
Sails & Canvas Limited	994676119	C45265

Isem <i>Name</i>	Referenza <i>Reference</i>	Numru tal-Kumpanija <i>Company Number</i>
Sbs Capital Holdings Ltd	970561418	C97766
Seasport Ltd	996647233	C63751
Seia Corp (Pty) Ltd	999952402	C92730
Specialist Group Cleaners Ltd	996811934	C65296
Sport Advice Limited	998084932	C77041
Srf Cleansing Services Ltd	997978810	C76054
Straight Line Consultants Limited	999737416	C90709
Sun Island Nurseries Limited	994658222	C45327
Tc Limited	994855806	C46892
Techno Garage Limited	992104310	C21087
The Firm Limited	996234102	C59657
The One Stop Laundry Shop Ltd	996568429	C63037
The Onlive Limited	995206522	C50620
The Porthouse Ltd	995004703	C48771
The Sensory Space Ltd	999726323	C90159
Torchlight Ltd	993000805	C29244
Total Management Solutions Company Ltd	997865927	C74989
Turnkey Solutions Limited	995626717	C53984
Unique Imports Ltd	996568924	C62991
V & M Vella Imports Limited	995096007	C49044
Valletta Pharmaceuticals Limited	993894115	C37635
Vella Falzon Building Supplies Limited	992828708	C27707
Ventura Operators Limited	991655932	C16797
Verdala Pharmacy Ltd	990363106	C9389
Vioside Ltd	998992637	C85287
VP Construction Ltd	970485212	C97182
White Bird International Ltd	997107533	C68036
Winning Bid Co. Limited	996815827	C65370
Yours Company Limited	991433329	C14619

Nru. 1716**No. 1716****MINISTERU GHALL-FINANZI U X-XOGHOL****MINISTRY FOR FINANCE
AND EMPLOYMENT****Emendi għall-Ghotja dwar Tiġijiet/
Ċerimonji ta' Unjonijiet Ċivili****Amendments to the of Wedding/
Civil Union Grant**

B'REFERENZA għan-Notifikazzjoni tal-Gvern Nru. 7, ippubblikata fil-Gazzetta tal-Gvern Nru. 20,113 tal-4 ta' Jannar, 2019, sussegwentement emendata bin-Notifikazzjoni tal-Gvern Nru 383, ippubblikata fil-Gazzetta tal-Gvern Nru

WITH reference to Government Notice No. 7, published in Government Gazette No. 20,113 of the 4th January, 2019, subsequently amended by Government Notice No. 383, published in Government Gazette No. 20,386, published on

20,386, ippublikata fid-9 ta' April, 2020, l-artikolu 4 tal-iskema ta' ghotja 'Tigijiet/Cerimonji ta' Unjonijiet Ċivili' qed tiġi emendat biex teskludi l-klawsoli li ġejjin.

Fid-dawl tat-tifqigha COVID-19, f'każijiet fejn iċ-ċerimonja taż-żwieġ/unjoni ċivili u r-riċeviment tat-tieġ ma jsirux fl-istess data (bir-riċeviment isir f'data li tiġi wara dik taċ-ċerimonja), applikazzjoniet taht din l-iskema, inklużi d-dettalji tad-dokumenti mehtieġa, għandhom isiru sa mhux aktar tard minn sitt xhur (180 gurnata) mid-data tar-riċeviment taż-żwieġ/taċ-ċerimonja tal-unjoni ċivili. Applikazzjonijiet milqugħa 'tard', jiġifieri wara dawn is-sitt xhur jiġu kkunsidrati bħala applikazzjonijiet invalidi.

Din l-emenda se tkun fis-seħh għal perjodu temporanju sakemm il-Ministru għall-Finanzi u s-Servizzi Finanzjarji jindika mod ieħor.

L-artikoli l-oħra kollha u l-kundizzjonijiet applikabbli taht l-iskema ta' ghotja maħruġa skont in-Notifikazzjoni tal-Gvern Nru. 7, ippublikata fil-Gazzetta tal-Gvern Nru. 20,113 tal-4 ta' Jannar, 2019, se jibqgħu fis-seħh fit-termini u l-kundizzjonijiet tagħhom u jibqgħu jkunu effettivi u vinkolanti.

Is-7 ta' Diċembru, 2023

Nru. 1717

**MINISTERU GĦALL-FINANZI
U X-XOGĦOL**

**Terminazzjoni tal-Ghotja ta' Rifuzjoni fuq id-Depożitu
Imħallas għall-Posponiment jew Adattament ta'
Cerimonji tat-Tigijiet/Unjoni Ċivili**

B'REFERENZA għan-Notifikazzjoni tal-Gvern numru 921 ippublikata fil-Gazzetta tal-Gvern numru 20,458 tal-10 ta' Awwissu, 2020, u sussegwentement emendata bin-Notifikazzjoni tal-Gvern numru 1287, li giet ippublikat fit-3 ta' Novembru, 2020, fil-Gazzetta tal-Gvern numru 20,511, u sussegwentement emendata bin-Notifikazzjoni tal-Gvern Numru 601 li giet ippublikata fl-4 ta' Mejju 2021 fil-Gazzetta tal-Gvern Numru 20,618, l-iskema ta' ghotja relatata mal-Covid19 'Ghotja ta' Rifuzjoni fuq id-depożitu mħallas għall-posponiment jew adattament ta' Tigijiet/Cerimonji tal-Unjoni Ċivili' ser tiġi terminata.

L-artikoli l-oħra kollha u l-kundizzjonijiet applikabbli taht l-iskema ta' ghotja maħruġa skont in-Notifikazzjoni tal-Gvern Nru. 7, ippublikata fil-Gazzetta tal-Gvern Nru. 20,113 tal-4 ta' Jannar, 2019, se jibqgħu fis-seħh fit-termini u l-kundizzjonijiet tagħhom u jibqgħu jkunu effettivi u vinkolanti.

Is-7 ta' Diċembru, 2023

9th April, 2020, article 4 of the grant scheme 'Weddings/Civil Union Ceremonies' is being amended to remove the following clauses.

In view of the COVID-19 outbreak, in cases where the marriage/civil union ceremony and the wedding reception are not held on the same date (i.e. the reception is held on a date following the date of the ceremony), applications under this scheme, including the details of documents required, should be submitted by not later than six months (180 days) from the date of the wedding/civil union reception. Applications received 'late', that is after the six-month period, shall be deemed to be invalid applications.

This amendment will be in force for a temporary period until the Minister for Finance and Financial Services indicates otherwise.

All the other articles and applicable conditions under the grant scheme issued in terms of Government Notice No. 7, published in Government Gazette No. 20,113 of the 4th January, 2019, shall be kept in force within their terms and conditions and shall continue to be effective and binding.

7th December, 2023

No. 1717

**MINISTRY FOR FINANCE
AND EMPLOYMENT**

**Termination of the Refund Grant on the Deposit Paid
for Postponement or Adaptation of Weddings/Civil
Union Ceremonies**

WITH reference to Government Notice number 921, published in Government Gazette number 20,458 of 10th August, 2020, and Government Notice number 1287, that was published on the 3rd November, 2020, in Government Gazette number 20,511, and subsequently amended by Government Notice 601 that was published on 4th May 2021 in Government Gazette 20,618, the grant scheme related to Covid-19 'Refund Grant on the deposit paid for postponement or adaptation of Weddings/Civil Union Ceremonies' is being terminated.

All the other articles and applicable conditions under the grant scheme issued in terms of Government Notice No. 7, published in Government Gazette No. 20,113 of the 4th January, 2019, shall be kept in force within their terms and conditions and shall continue to be effective and binding

7th December, 2023

No. 1718

**DIPARTIMENT TAR-RELAZZJONIJIET
INDUSTRIJALI U TAL-IMPJIEG****Noti ta' Spjegazzjoni¹****1. Introduzzjoni**

Titolu tal-Ordni	Ordni tal-2023 dwar l-Adattament tal-Ligijiet dwar Ordnijiet tal-Kunsill tal-Pagi biex jirregola l-Pagi
Attività regolata	Paga Minima fl-Ordnijiet tal-Pagi biex jirregolaw l-Pagi
Entità responsabbli	Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg

2. Sommarju u Sfond

Fil-25 ta' Ottubru 2023 gie ffirmat ftehim bejn il-membri tal-*Low Wage Commission* dwar il-paga minima.

Permezz ta' dan il-ftehim, il-membri qablu li jinhtieg zieda fil-paga minima nazzjonali sabiex jiġi evitat livell baxx eċċessiv tal-paga minima li jirriżulta f'konsegwenzi soċjali u ekonomiċi mhux mixtieqa.

Permezz ta' dan il-ftehim, il-livelli tal-paga minima fil-gimgha għall-perjodu 2024 sa 2027 għal persuni ta' 18-il sena u fuqhom għandhom ikunu:

Mill-1 ta' Jannar 2024: €200.73 fil-gimgha u zieda statutorja tal-COLA għall-2024.

Mill-1 ta' Jannar 2025: €203.73 fil-gimgha u zieda statutorja tal-COLA għall-2024 u 2025.

Mill-1 ta' Jannar 2026: €206.73 fil-gimgha u zieda statutorja tal-COLA għall-2024, 2025 u 2026.

Mill-1 ta' Jannar 2027: €210.73 fil-gimgha u zieda statutorja tal-COLA għall-2024, 2025, 2026 u 2027.

Id-differenzi li bhalissa jipprevalu fuq il-livelli ta' paga minima għal persuni taht it-18-il sena għandhom ikomplu japplikaw.

Din l-Ordni temenda diversi pagi minimi li jinsabu fl-Ordnijiet tal-Kunsill tal-Pagi li tirregola l-Pagi biex jirriflettu ż-ziediet tal-pagi għas-sena 2024 kif spjegat hawn fuq.

L-Importanza ta' dan l-Ordni

Dan l-ordni jstabilixxi l-pagi minimi għall-2024 għall-impjegati kollha li huma koperti bil-31 Ordnijiet tal-Pagi.

Konsultazzjoni Pubblika

Saru konsultazzjonijiet mal-Bord dwar ir-Relazzjonijiet dwar l-Impjieg. Il-Bord dwar ir-Relazzjonijiet dwar l-Impjieg huwa bord tripartit, li jinkludi fih trade unions u assoċjazzjonijiet ta' min ihaddem kif stipulat fl-artikolu 3 tal-Att dwar l-Impjieg u r-Relazzjonijiet Industrijali (Kap. 452).

¹Dawn in-Noti ta-Spjegazzjoni huma konformi ma' u għall-fini tal-artikolu 3(2)(c) tal-Att dwar l-intrapriżi z-Żgħar (Kapitolu 512 tal-Ligijiet ta' Malta).

3. Harsa Ġenerali tal-istruttura tal-instrument

Dan l-ordni hu magħmul minn tliet (3) artikoli u żewġ Skedi u jikkonsistu f'dawn li ġejjin:

1. Titolu u bidu fis-sehħ.
2. Emendi għall-Ordinijiet tal-Kunsill tal-Pagi biex jirregola l-Pagi.
3. Emendi tal-Annessi u Tabelli tal-Ordinijiet tal-Kunsill tal-Pagi biex jirregola l-Pagi.

Skeda I.

Skeda II.

4. Kummentarju fuq partijiet u artikoli

Artikolu 1: Jipprovdi t-titolu tal-ordni u d-data ta' dħul fis-sehħ tiegħu.

Artikolu 2: Jagħmel referenza għall-Iskeda I li temenda l-Ordinijiet tal-Kunsill tal-Pagi li jirregola l-Pagi.

Artikoli 3: Jagħmel referenza għall-Iskeda II li temenda l-annessi u t-tabelli dwar l-Ordinijiet tal-Kunsill tal-Pagi li jirregola l-Pagi.

Skeda I tirreferi għal amendi tal-paga minima tal-Ordinijiet tal-Kunsill tal-Pagi sabiex ikunu konformi maż-zidiet tal-2024.

Skeda II tirreferi għal emendi tal-annessi, tabelli u formoli tal-Ordinijiet tal-Kunsilli tal-Pagi sabiex ikunu konformi maż-zidiet tal-2024.

5. Konkluzjoni

Dan l-ordni għandu jidhul fis-sehħ mill-1 ta' Jannar 2024.

Informazzjoni tal-Kuntatt

Dipartiment tar-Relazzjonijiet Industrijali u tal-Impieg,
121, Triq Melita,
Valletta - Malta,
VLT 1121

Telefon:

1575 għall-impjegati
1576 għal min iħaddem

Imejl:
info.dier@gov.mt

N.B. Dawn in-Noti ta' Spjegazzjoni mhumiex maħsuba biex ikunu deskrizzjoni eżawrjenti tal-istrument u lanqas sostitut tiegħu jew suppliment legiżlattiv għalih. Dawn in-Noti mhumiex deċiżjoni awtorevoli dwar l-interpretazzjoni tal-legiżlazzjoni.

Is-7 ta' Diċembru, 2023

No. 1718**DEPARTMENT FOR INDUSTRIAL
AND EMPLOYMENT RELATIONS****Explanatory Notes¹****1. Introduction**

Title of Order	Adaptation of Laws (Wages Council Wage Regulation Orders) Order, 2023
Activity to be regulated	Minimum Wages in Wages Council Wage Regulation Orders
Responsible entity	Department for Industrial and Employment Relations

2. Summary and Background

On the 25th October 2023 an agreement on the minimum wage was signed by all members of the Low Wage Commission.

By virtue of this agreement, the members agreed that an increase of the minimum wage is needed to avoid an excessively low minimum wage level that results in undesirable social and economic consequences.

By virtue of this agreement, the levels of the weekly minimum wage for the period 2024 to 2027 for persons aged 18 and over shall be:

As from 1st January 2024: €200.73 per week plus statutory COLA award for 2024.

As from 1st January 2025: €203.73 per week plus statutory COLA award for 2024 and 2025.

As from 1st January 2026: €206.73 per week plus statutory COLA award for 2024, 2025 and 2026.

As from 1st January 2027: € 210.73 per week plus statutory COLA award for 2024, 2025, 2026 and 2027.

The differentials prevailing for minimum wage levels for persons aged under 18 shall continue to apply.

This Order amends the various minimum wages found in the Wages Council Wage Regulation Orders to bring them in line with the increases for 2024 as explained above.

Importance of the Order

This National Standard Order establishes the minimum wages for the year 2024 for all employees covered by the 31 Wage Regulation Orders.

Public Consultation

Consultations were held with the Employment Relations Board. The Employment Relations Board is a tripartite board which comprises also trade unions and employers' associations representatives as stipulated in the Employment and Industrial Relations Act (Cap 452).

¹These Explanatory Notes are in accordance with and for the purpose of article 3(2)(c) of the Small Business Act (Chapter 512 of the Laws of Malta).

3. Overview of the structure of the instrument

The order is made up of three (3) articles and two (2) Schedules and consist of the following:

1. Citation and commencement.
2. Amendments to the Wages Council Wage Regulation Orders.
3. Amendments to Annexes and Tables of the Wages Council Wage Regulation Orders.

Schedule I.

Schedule II.

4. Commentary on parts and articles

Article 1: Provides the title of the order and commencement date.

Article 2: Makes reference to Schedule 1 which amends the Wage Regulation Orders.

Article 3: Makes reference to Schedule II which amends the annexes and tables of the Wage Regulation Orders.

Schedule I: Refers to amendments to the minimum wages of the Wage Regulation Orders to bring them in line with the increases for 2024.

Schedule II: Refers to amendments effected to annexes , tables and forms of Wage Regulation Orders to bring them in line with the increases for 2024.

5. Conclusion

This order shall come into force on 1st January 2024.

Contact information

Department for Industrial and Employment Relations
121, Melita Street
Valletta - Malta,
VLT 1121

Telephone:

1575 for employees
1576 for employers

Email:
info.dier@gov.mt

N.B. These Explanatory Notes are not intended to be an exhaustive description of the instrument nor a substitute thereof or a legislative supplement thereto. These Explanatory Notes do not purport to be an authoritative ruling on the interpretation of the legislation.

7th December, 2023

No. 1719

DIPARTIMENT TAR-RELAZZJONIJIET
INDUSTRIJALI U TAL-IMPJIEGNoti ta' Spjegazzjoni¹

1. Introduzzjoni

Titolu tar-Regolamenti	Ordni tal-2023 dwar Standard Nazzjonali dwar l-Inqas Paga Nazzjonali
Attività regolata	Paga Minima tal-Impjegati
Entità responsabbli	Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg

2. Sommarju u Sfond

Fil-25 ta' Ottubru 2023 intlaħhaq ftehim bejn il-membri tal-Low Wage Commission dwar il-paga minima

Permezz ta' dan il-ftehim, il-membri qablu li jenħtiegħ żieda fil paga minima nazzjonali biex jiġi evitat level baxx eċċessiv tal-paga minima li jirriżulta f'konsegwenzi soċjali u ekonomiċi mhux mixtieqa.

Permezz ta dan il ftehim, il-livelli tal paga minima fil-gimgha għal perjodu 2024 sa 2027 għal persuni ta 18-il sena u fuqhom għandhom ikunu:

Mill-1 ta' Jannar 2024: €200.73 fil-gimgha u żieda statutorja tal-COLA għal 2024.

Mill-1 ta Jannar 2025: €203.73 fil-gimgha u żieda statutorja tal-COLA għal 2024 u 2025.

Mill-1 ta' Jannar 2026: €206.73 fil-gimgha u żieda statutorja tal COLA għal 2024, 2025 u 2026.

Mill-1 ta' Jannar 2027: € 210.73 fil-gimgha u żieda statutorja tal COLA għal 2024, 2025, 2026 u 2027.

Id-differenzi li bħalissa jipprevalu fuq il-livelli ta' paga minima għal persuni taħt it-18-il sena għandhom ikomplu japplikaw.

L-Importanza ta' dan l-ordni

Dan l-Ordni ta' Standard Nazzjonali jistabilixxi l-paga minima nazzjonali għal 2024.

Konsultazzjoni Pubblika

Saru konsultazzjonijiet mal-Bord dwar ir-Relazzjonijiet dwar l-Impjieg. Il-Bord dwar ir-Relazzjonijiet dwar l-Impjieg huwa bord tripartitiku, li jiġbor ukoll fih trade unions u assoċjazzjonijiet ta' min iħaddem kif stipulat fl-artikolu 3 tal-Att dwar l-Impjieg u r-Relazzjonijiet Industrijali (Kap. 452).

¹Dawn in-Noti ta-Spjegazzjoni huma konformi ma' u għall-fini tal-artikolu 3(2)(c) tal-Att dwar l-intrapriżi ż-Żgħar (Kapitolu 512 tal-Liġijiet ta' Malta).

3. Harsa Ġenerali tal-istruttura tal-instrument

Din il-legiżlazzjoni tikkonsisti f'ħames (5) artikoli.

4. Kummentarju fuq partijiet u artikoli

Artikolu 1 jistipula t-titolu tal-ordni u d-data ta' dħul fis-seħħ tiegħu.

Artikolu 2 jiddefinixxi l-Att dwar l-Impiegi u r-Relazzjonijiet Industrijali u n-National Agreement on the Minimum Wage Recommendations by the Low Wage Commission iffirmat fil-25 ta' Ottubru 2023 bejn il-Gvern, it-trade unions u organizzazzjonijiet ta' prinċipali kif rappreżentati fil-Kunsill Malti għall-Iżvilupp Ekonomiku u Soċjali.

Artikolu 3 jistipula l-paga minima nazzjonali għal 2024.

Artikolu 4 jistipula r-rata minima fis-sieġha għal part-timers għas-sena 2024 .

Artikolu 5 jistipula li meta xi Ordni dwar Kunsill tal-Pagi li Jirregola l-Pagi jkun japplika għal xi impjegat, il-pagi pagabbli lil dak l-impjegat fir-rigward tal-2024 m'għandhomx ikunu anqas minn daww stabbiliti b'dak l-Ordni dwar Kunsill tal-Pagi li Jirregola l-Pagi applikabbli għal 2023, agġustat għall-gholi tal-ħajja b'xi żidiet ta' pagi dikjarati bħala li jkunu ġeneralment applikabbli għall-impjegati whole-time kollha skont l-artikolu 8 tal-Att dwar l-Impiegi u r-Relazzjonijiet Industrijali, jew b'xi żidiet fil-paga għall-gholi tal-ħajja stabbilita b'xi ordni ta' standard nazzjonali applikabli fir-rigward tal-2024.

5. Konkluzjoni

Il-mizuri hawn fuq imsemmija għandhom jidhru fis-seħħ bis-saħħa tal-ordni fl-1 ta' Jannar 2024.

Informazzjoni tal-Kuntatt

Dipartiment tar-Relazzjonijiet Industrijali u tal-Impieg,
121, Triq Melita,
Valletta - Malta,
VLT 1121

Telefon:

1575 għall-impjegati
1576 għal min iħaddem

Imejl:
info.dier@gov.mt

N.B. Dawn in-Noti ta' Spjegazzjoni mhumiex maħsuba biex ikunu deskrizzjoni eżawrjenti tal-istrument legali u lanqas sostitut tiegħu jew suppliment legiżlattiv għall-istess. Dawn in-Noti ta' Spjegazzjoni mhumiex intiżi bħala deċiżjoni awtorevoli fuq l-interpretazzjoni tal-legiżlazzjoni.

No. 1719DEPARTMENT FOR INDUSTRIAL
AND EMPLOYMENT RELATIONSExplanatory Notes¹**1. Introduction**

Title of Regulations	National Minimum Wage National Standard Order, 2023
Activity to be regulated	National Minimum Wage
Responsible entity	Department for Industrial and Employment Relations

2. Summary and Background

On the 25th October 2023 an National agreement on the minimum wage was signed by all members of the Low Wage Commission.

By virtue of this agreement, the members acknowledged that an increase of the minimum wage is needed to avoid an excessively low minimum wage level that results in undesirable social and economic consequences.

By virtue of this agreement, the levels of the weekly minimum wage for the period 2024 to 2027 for persons aged 18 and over shall be:

As from 1st January 2024: €200.73 per week plus statutory COLA award for 2024.

As from 1st January 2025: €203.73 per week plus statutory COLA award for 2024 and 2025.

As from 1st January 2026: €206.73 per week plus statutory COLA award for 2024, 2025 and 2026.

As from 1st January 2027: € 210.73 per week plus statutory COLA award for 2024, 2025, 2026 and 2027.

The differentials prevailing for minimum wage levels for persons aged under 18 shall continue to apply.

Importance of the order

This National Standard Order establishes the national minimum wage for the year 2024 for all employees

Public Consultation

Consultations were held with the Employment Relations Board. The Employment Relations Board is a tripartite board which comprises also trade unions and employers' associations representatives as stipulated in the Employment and Industrial Relations Act (Cap 452).

¹These Explanatory Notes are in accordance with and for the purpose of article 3(2)(c) of the Small Business Act (Chapter 512 of the Laws of Malta).

3. Overview of the structure of the instrument

This legislation consists of five (5) articles.

4. Commentary on parts and articles

Article 1 stipulates that the title of the order and its date of coming into force.

Article 2 defines the Employment and Industrial Relations Act and the National Agreement on the Minimum Wage Recommendations by the Low Wage Commission signed on the 25th October 2023 between the Government, Trade Unions and Organisations of Employers, as represented on the Malta Council for Economic and Social Development.

Article 3 stipulates the national minimum wage for 2024.

Article 4 stipulates the national minimum rate per hour for part-timers for the year 2024.

Article 5 stipulates that when any Wages Council Wage Regulation Order applies to any employee, the wages payable to such employee in respect of 2024 shall not be less than those laid down by such Wages Council Wage Regulation Order, applicable for 2023 adjusted for cost of living by any increases of wages declared to be generally applicable to all whole-time employees in terms of article 8 of the Employment and Industrial Relations Act, or by any wage increases for cost of living laid down by any National Standard Order applicable in respect of 2024.

5. Conclusion

By virtue of these proposed regulations, the measures mentioned above shall come into force on 1st January 2024.

Contact information

Department for Industrial and Employment Relations
121, Melita Street
Valletta - Malta,
VLT 1121

Telephone:

1575 for employees

1576 for employers

Email:

info.dier@gov.mt

N.B. These Explanatory Notes are not intended to be an exhaustive description of the instrument nor a substitute thereof or a legislative supplement thereto. These Explanatory Notes do not purport to be an authoritative ruling on the interpretation of the legislation.

7th December, 2023

No. 1720

DIPARTIMENT TAR-RELAZZJONIJIET
INDUSTRIJALI U TAL-IMPJIEGNoti ta' Spjegazzjoni¹

1. Introduzzjoni

Titolu tar-Regolamenti Ordni tal-2023 dwar Standard Nazzjonali dwar Żieda fil-Paga għall-Impjegati

Attività regolata Paga tal-Impjegati

Entità responsabbli Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieg

2. Sommarju u Sfond

Waqf id-diskors tal-Budget għall-2024, il-Ministru tal-Finanzi habbar li ż-żieda għal għoli tal-ħajja għal 2024 se tkun ta' €12.81 fil-ġimgha.

L-Importanza ta' dan l-ordni

Dan l-Ordni ta' Standard Nazzjonali huwa maħsub li jżied il-pagi tal-impjegati whole-time bi €12.81 fil-ġimgha. Ir-rata fis-siegha ta' impjegati part-time tiżdied b'wieħed minn kull erbgħin ta' €12.81

Konsultazzjoni Pubblika

Saru konsultazzjonijiet mal-Bord dwar ir-Relazzjonijiet dwar l-Impjieg. Il-Bord dwar ir-Relazzjonijiet dwar l-Impjieg huwa bord tripartitiku, li jgħorbi fih trade unions u assoċjazzjonijiet ta' min iħaddem, kif stipulat fl-artikolu 3 tal-Att dwar l-Impjieg u r-Relazzjonijiet Industrijali (Kap. 452).

3. Harsa Ġenerali tal-istruttura tal-instrument

Din il-legiżlazzjoni tikkonsisti minn żewġ (2) artikoli.

¹Dawn in-Noti ta-Spjegazzjoni huma konformi ma' u għall-fini tal-artikolu 3(2)(c) tal-Att dwar l-intrapriżi ż-Żgħar (Kapitolu 512 tal-Liġijiet ta' Malta).

4. Kummentarju fuq partijiet u artikoli

Artikolu 1 jistipula li t-titolu tal-ordni u d-data ta' dħul fis-seħh tiegħu.

Artikolu 2 jistipula li l-pagi ta impjegati whole-time se jiżdiedu bi €12.81 u li r-rata fis siegħa ta' impjegati part-time se tiżdied b'wieħed minn kull erbgħin ta' €12.81.

5. Konkluzjoni

Il-mizuri hawn fuq imsemmija għandhom jidhlu fis-seħh bis-saħħa tal-ordni fl-1 ta' Jannar 2024.

Informazzjoni tal-Kuntatt

Dipartiment tar-Relazzjonijiet Industrijali u tal-Impieg,

121, Triq Melita,

Valletta - Malta,

VLT 1121

Telefon:

1575 għall-impjegati

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info.dier@gov.mt

N.B. Dawn in-Noti ta' Spjegazzjoni mhumiex maħsuba biex ikunu deskrizzjoni eżawrjenti tal-istrument legali u lanqas sostitut tiegħu jew suppliment legiżlattiv għall-istess. Dawn in-Noti ta' Spjegazzjoni mhumiex intizi bħala deċiżjoni awtorevoli fuq l-interpretazzjoni tal-legiżlazzjoni.

No. 1720**DEPARTMENT FOR INDUSTRIAL
AND EMPLOYMENT RELATIONS****Explanatory Notes¹****1. Introduction**

Title of Regulations	Wage Increase (Employees) National Standard Order, 2023
Activity to be regulated	Wages of Employees
Responsible entity	Department for Industrial and Employment Relations

2. Summary and Background

During the Budget Speech for 2024, the Minister for Finance announced that the cost of living increase for 2024 is going to be of €12.81 per week.

Importance of this order

This National Standard Order is intended to increase the wages of all whole-time employees by €12.81 per week. The hourly rate of part-time employees will be increased by one-fortieth of €12.81.

Public Consultation

Consultations were held with the Employment Relations Board. The Employment Relations Board is a tripartite Board which comprises also trade unions and employers' associations representatives as stipulated in the Employment and Industrial Relations Act (Cap 452).

3. Overview of the structure of the instrument

This legislation consists of two (2) articles.

4. Commentary on parts and articles

Article 1 stipulates that the title of the Order is the Wage Increase (Employees) National Standard Order 2023 and that it will enter into force on the 1st January 2024.

¹These Explanatory Notes are in accordance with and for the purpose of article 3(2)(c) of the Small Business Act (Chapter 512 of the Laws of Malta).

Article 2 stipulates that the wages of whole-time employees are going to be increased by €12.81 and that the hourly rate of part-time employees is going to be increased by one-fortieth of €12.81.

5. Conclusion

By virtue of this order, the measures mentioned above shall come into force on 1st January 2024.

Contact information

Department for Industrial and Employment Relations
121, Melita Street
Valletta - Malta,
VLT 1121

Telephone:

1575 for employees
1576 for employers

Email:
info.dier@gov.mt

N.B. These Explanatory Notes are not intended to be an exhaustive description of the instrument nor a substitute thereof or a legislative supplement thereto. These Explanatory Notes do not purport to be an authoritative ruling on the interpretation of the legislation.

7th December, 2023

AVVIŻ TAL-PULIZIJA

POLICE NOTICE

Nru. 238

No. 238

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Legizlazzjoni Sussidjarja 65.05 u l-Legizlazzjoni Sussidjarja 65.13, it-toroq hawn taht imsemmija se jiġu kklasifikati bħala Żoni ta' Rmonk kif indikat hawn taht fid-dati u hinijiet indikati.

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taht fid-dati u l-hinijiet indikati.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

L-Isla

Senglea

Nhar il-Gimgha, 8 ta' Diċembru, 2023 mis-6.00 a.m. sa nofsinhar minn Xatt Juan B Azzopardo.

On Friday, 8th December, 2023 from 6.00 a.m. till noon through Xatt Juan B Azzopardo.

It-trasport pubbliku mhux se jkun affettwat.

Public transport will not be affected.

Bormla

Cospicua

Nhar il-Ħadd, 10 ta' Diċembru, 2023 minn nofsinhar sa nofsillejl minn Triq il-Pellegrinaġġ, Triq Dom Mintoff, Triq Sunny Aquilina, Triq il-Polverista, Triq l-Inkurunazzjoni, Pjazza 25 ta' Ġunju, Triq l-Oratorju, Triq San Ġorġ, Triq Erin Seracino Inglott, Misraħ Bormla, Pjazza Santa Margerita, Triq 8 ta' Diċembru, Triq Santa Tereża, Pjazza Paolino Vassallo, Triq Alessandra u Triq San Nikola.

On Sunday, 10th December, 2023 from noon till midnight through Triq il-Pellegrinaġġ, Triq Dom Mintoff, Triq Sunny Aquilina, Triq il-Polverista, Triq l-Inkurunazzjoni, Pjazza 25 ta' Ġunju, Triq l-Oratorju, Triq San Ġorġ, Triq Erin Seracino Inglott, Misraħ Bormla, Pjazza Santa Margerita, Triq 8 ta' Diċembru, Triq Santa Tereża, Pjazza Paolino Vassallo, Triq Alessandra and Triq San Nikola.

Trasport pubbliku se jkun affettwat il-ġurnata kollha.

Public transport shall be affected all day.

Mit-Tnejn, 11 ta' Diċembru, 2023 mis-6.00 a.m. sal-Erbgħa, 13 ta' Diċembru, 2023 f'nofsillejl minn Triq l-Inkurunazzjoni.

From Monday, 11th December, 2023 at 6.00 a.m. till Wednesday, 13th December, 2023 at midnight through Triq l-Inkurunazzjoni.

It-trasport pubbliku mhux se jkun affettwat.

Public transport will not be affected.

Mit-Tnejn, 11 ta' Diċembru, 2023 mis-6.00 a.m. sal-Erbgħa, 13 ta' Diċembru, 2023 f'nofsillejl minn Triq il-Kunċizzjoni, Triq San Piju X, Sqaq Cordina u Fuq San Pawl.

From Monday, 11th December, 2023 at 6.00 a.m. till Wednesday, 13th December, 2023 at midnight through Triq il-Kunċizzjoni, Triq San Piju X, Sqaq Cordina and Fuq San Pawl.

Nhar l-Erbgħa, 13 ta' Diċembru, 2023 mis-2.30 p.m. sal-4.30 p.m. minn Triq il-Kunċizzjoni, Triq San Piju X, Sqaq Cordina, Fuq San Pawl, Triq Dom Mintoff, Triq Wiġi Rosato, u Triq San Frangisk.

On Wednesday, 13th December, 2023 from 2.30 p.m. till 4.30 p.m. through Triq il-Kunċizzjoni, Triq San Piju X, Sqaq Cordina, Fuq San Pawl, Triq Dom Mintoff, Triq Wiġi Rosato and Triq San Frangisk.

It-trasport pubbliku se jkun affettwat.

Public transport will be affected.

Matul il-purċissjoni t-toroq mhux se jkunu magħluqa fil-hinijiet kollha.

During procession streets are not going to be closed at all the time.

Purċissjoni se tibda minn Triq Dom Mintoff hdejn il-Knisja Santa Tereża u se tieqaf għal Dock 1. F'dan il-hin it-triq se terġa' tkun miftuħa.

Procession will start from Triq Dom Mintoff near Santa Tereża Church and will stop at Dock 1. At this time street will be opened once again.

Wara waqfa qasira se tkompli għal Triq l-Inkurunazzjoni, Triq Wiġi Rosato and Triq San Frangisk.

After a short break it will continue through Triq l-Inkurunazzjoni, Triq Wiġi Rosato and Triq San Frangisk.

Nhar is-Sibt, 23 ta' Diċembru, 2023 mis-1.00 p.m. sad-9.00 p.m. minn Triq Verdala.

On Saturday, 23rd December, 2023 from 1.00 p.m. till 9.00 p.m. through Triq Verdala.

It-trasport pubbliku mhux se jkun affettwat.

Public transport will not be affected.

Il-Belt Valletta

Valletta

Mill-Ħadd, 10 ta' Diċembru, 2023 mit-8.00 p.m. sat-Tnejn, 11 ta' Diċembru, 2023 fit-8.00 p.m. minn Triq J.Lopez bejn Triq Sant' Anna u Triq San Frangisk, Triq San Frangisk bejn Triq J.Lopez u l-Monument tal-Gwerra.

From Sunday, 10th December, 2023 from 8.00 p.m. till Monday, 11th December, 2023 at 8.00 p.m. through Triq J.Lopez between Triq Sant' Anna and Triq San Frangisk, Triq San Frangisk between Triq J.Lopez and the War Memorial.

It-trasport pubbliku (Valletta Circular Bus) jista' jkun affettwat.

Public transport (Valletta Circular Bus) may be affected.

Għeluq ta' toroq kif mehtieġ.

Closure of streets as required.

Santa Luċija, Għawdex

Nhar il-Ġimgħa, 8 ta' Diċembru, 2023 mit-8.00 a.m. sat-8.10 a.m., minn nofsinhar sa 12.10 p.m. u mit-8.30 p.m. sad-8.50 p.m. minn Triq Ta' Fuq Għar ilma and Triq Għar Ilma.

Nhar is-Sibt, 9 ta' Diċembru, 2023 mit-8.00 a.m. sat-8.15 a.m., minn nofsinhar sal-12.15 p.m., mill-5.15 p.m. sas-5.45 p.m. u mit-8.00 p.m. sad-8.45 p.m. minn Triq Ta' Fuq Għar ilma, Triq Għar Ilma.

Nhar il-Ħadd, 10 ta' Diċembru, 2023 mit-8.00 a.m. sat-8.15 a.m., minn nofsinhar sal-12.15 p.m., mill-5.30 p.m. sas-7.30 p.m. through Triq Ta' Fuq Għar ilma and Triq Għar Ilma.

It-trasport pubbliku jista' jkun affettwat.

Il-Marsa

Nhar l-Erbgħa, 20 ta' Diċembru, 2023 mill-5.00 p.m. sas-6.30 p.m. purċissjoni minn Triq N. Sacco, Triq Isouard, Triq Bajjada, Triq Jum Xemxija, Triq N. Sacco, Triq Azzopardi, Triq San Mikiel, Triq Ħal Qormi, Triq San Franġisk, Triq Isouard u lura għal Triq N. Sacco.

Għeluq ta' triq u trasport pubbliku mhux se jkun affettwat.

Birkirkara

Nhar il-Ħamis, 21 ta' Diċembru, 2023 mill-5.00 p.m. sas-6.30 p.m. minn Triq l-Imsida, Triq Sqaq l-Ibghal, Triq Injazju Sciberras Psaila, Triq Gazzija, Triq l-Imsida, Triq il-Pont, Triq il-Qasab, Triq il-Pont Massimiljanu Kolbe u Triq Dun Filippu Borg.

It-trasport pubbliku se jkun affettwat.

Il-Qrendi

Nhar is-Sibt, 23 ta' Diċembru, 2023 mill-5.00 p.m. sat-8.00 p.m. minn Triq Wiġi Pace, Triq Antonio Chircop, Triq it-Tempesta, Triq Fulija, Triq il-Pirinej, Triq Massabielle, Triq Magro, Triq Sant Anna, Triq San Matthew, Triq il-Kbira u Triq Rokku Buhagiar

It-trasport pubbliku jista' jkun affettwat.

In-Nadur

Nhar il-Ħadd, 24 ta' Diċembru, 2023 mill-5.00 p.m. sal-10.00 p.m. minn Sqaq San Ġorġ Preca, Triq Diċembru Tlettax, Pjazza San Pietru u San Pawl, Triq il-Kappillan, Triq Rakela Camilleri, Triq Xandriku u Triq San Ġwann.

Santa Luċija, Gozo

On Friday, 8th December, 2023 from 8.00 a.m. till 8.10 a.m., from noon till 12.10 p.m. and from 8.30 p.m. till 8.50 p.m. through Triq Ta' Fuq Għar ilma and Triq Għar Ilma.

On Saturday, 9th December, 2023 from 8.00 a.m. till 8.15 a.m., from noon till 12.15 p.m., from 5.15 p.m. till 5.45 p.m. and from 8.00 p.m. till 8.45 p.m. through Triq Ta' Fuq Għar ilma, Triq Għar Ilma.

On Sunday, 10th December, 2023 from 8.00 a.m. till 8.15 a.m., from noon till 12.15 p.m., from 5.30 p.m. till 7.30 p.m. through Triq Ta' Fuq Għar ilma and Triq Għar Ilma.

Public transport may also be affected.

Marsa

On Wednesday, 20th December, 2023 from 5.00 p.m. till 6.30 p.m. procession through Triq N. Sacco, Triq Isouard, Triq Bajjada, Triq Jum Xemxija, Triq N. Sacco, Triq Azzopardi, Triq San Mikiel, Triq Ħal Qormi, Triq San Franġisk, Triq Isouard and back to Triq N. Sacco.

Closure of street and public transport will not be affected.

Birkirkara

On Thursday, 21st December, 2023 from 5.00 p.m. till 6.30 p.m. through Triq l-Imsida, Triq Sqaq l-Ibghal, Triq Injazju Sciberras Psaila, Triq Gazzija, Triq l-Imsida, Triq il-Pont, Triq il-Qasab, Triq il-Pont Massimiljanu Kolbe and Triq Dun Filippu Borg.

Public Transport will be affected.

Qrendi

On Saturday, 23rd December, 2023 from 5.00 p.m. till 8.00 p.m. through Triq Wiġi Pace, Triq Antonio Chircop, Triq it-Tempesta, Triq Fulija, Triq il-Pirinej, Triq Massabielle, Triq Magro, Triq Sant Anna, Triq San Matthew, Triq il-Kbira and Triq Rokku Buhagiar

Public transport may also be affected.

Nadur

On Sunday, 24th December, 2023 from 5.00 p.m. till 10.00 p.m. through Sqaq San Ġorġ Preca, Triq Diċembru Tlettax, Pjazza San Pietru u San Pawl, Triq il-Kappillan, Triq Rakela Camilleri, Triq Xandriku and Triq San Ġwann.

It-trasport pubbliku jista' jkun affettwat.

Public transport may also be affected.

Ta' Sannat

Sannat

Nhar it-Tlieta, 26 ta' Diċembru, 2023 mill-4.30 p.m. sat-8.30 p.m. minn Triq il-Pinnur, Pjazzetta tax-Xelina, Triq Dun Xand Aquilina u Pjazza Santa Margerita.

On Tuesday, 26th December, 2023 from 4.30 p.m. till 8.30 p.m. through Triq il-Pinnur, Pjazzetta tax-Xelina, Triq Dun Xand Aquilina and Pjazza Santa Margerita.

It-trasport pubbliku jista' jkun affettwat.

Public transport may also be affected.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu sugġetti li jiġu rmunkati.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

Is-7 ta' Diċembru, 2023

7th December, 2023

TRANSPORT MALTA

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 216 tal-2023

Local Notice to Mariners No. 216 of 2023

*Diving survey qrib ix-xatt
fil-Port ta' Marsaxlokk*

*Diving survey close to the foreshore
in Marsaxlokk Harbour*

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-baħħara u lis-sidien tal-bastimenti li se jsir diving survey gewwa Il-Bajja ta' Marsaxlokk.

The Ports and Yachting Directorate, Transport Malta, notifies mariners and owners of vessels that a diving survey will be held within Il-Bajja ta' Marsaxlokk.

Id-Diving survey li se jsir fi kwalunkwe jum bejn l-Erbgħa 13 ta' Diċembru 2023 u s-Sibt 23 ta' Diċembru 2023, fiż-żona ffurmata billi jingħaqdu l-punti A, B, C u D, u l-linja tal-kosta intermedja, kif muri fuq is-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

The diving survey which will be held on any day between Wednesday 13th December 2023 and Saturday 23rd December 2023, within the area formed by joining the points A, B, C and D, and the intermediate coastline, as shown on the chart found on Transport Malta website (www.transport.gov.mt).

<i>Pożizzjoni</i>	<i>Latitudni (T)</i>	<i>Longitudni (L)</i>
A	35° 49' .317	014° 31' .810
B	35° 49' .321	014° 31' .834
C	35° 49' .295	014° 31' .840
D	35° 49' .292	014° 31' .824

<i>Position</i>	<i>Latitude (N)</i>	<i>Longitude (E)</i>
A	35° 49' .317	014° 31' .810
B	35° 49' .321	014° 31' .834
C	35° 49' .295	014° 31' .840
D	35° 49' .292	014° 31' .824

L-istħarriġ se jsir min bughaddasa li se jkun qed juru l- International Code of Signals flag "A", waqt li jkun qed isir l-istħarriġ.

The survey will be carried out by scuba divers who will be displaying the International Code of Signals flag "A", while the survey is being carried out.

Matul l-istħarriġ għandha tiġi osservata żona ta' sikurezza ta' 10m madwar iż-żona tal-istħarriġ indikata hawn fuq.

A safety zone of 10m round the survey area indicated above, is to be observed during the survey.

Il-kaptana u l-operaturi tal-bastimenti huma avżati biex joqgħodu attenti ħafna, jipproċedu b'kawtela u b'veloċità baxxa meta jinnavigaw fil-vicinanza taż-żona indikata hawn fuq.

Masters and operators of vessels are advised to keep a sharp lookout, proceed with caution and at slow speed when navigating in the vicinity of the above indicated area.

Għandhom jimxu mal-istruzzjonijiet mogħtija fuq VHF Channel 14 u/jew 16 minn Marsaxlokk VTS.

They are to comply with instructions given on VHF Channel 14 and/or 16 by Marsaxlokk VTS.

Chart affettwata: BA 36

Chart affected: BA 36

Is-7 ta' Diċembru, 2023

7th December, 2023

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 217 tal-2023

Kanċellazzjoni tal-Avviżi Lokali lill-Baħħara Nru. 186 tal-2022 u 164 tal-2023 rigward Xogħlijiet ta' rikostruzzjoni fuq slipway fil-Qala tal-Mistra fil-Bajja ta' San Pawl

Id-Direttorat tal-Portijiet u tal-Yachting, Transport Malta, jgħarraf lill-baħħara li x-xogħol ta' rikostruzzjoni fuq slipway fil-Qala tal-Mistra fil-Bajja ta' San Pawl, imsemmi fl-Avviżi Lokali lill-Baħħara Nri 186 tal-2022 u 164 tal-2023, tlesta.

L-Avviżi Lokali lill-Baħħara Nri. 186 tal-2022 u 164 tal-2023 huma b'dan ikkanċellati.

Is-7 ta' Diċembru, 2023

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 218 tal-2023

Kanċellazzjoni tal-Avviż Lokali lill-Baħħara Nru. 16 tal-2022 rigward Xogħlijiet ta' ristrutturar fuq slipway fil-Qala San Marku

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-baħħara li x-xogħlijiet ta' ristrutturar fuq slipway fil-Qala San Marku, imsemmija fl-Avviż Lokali lill-Baħħara Nru 016 tal-2022, tlestew.

L-Avviż Lokali lill-Baħħara Nru. 16 tal-2022 huwa b'dan ikkanċellat.

Is-7 ta' Diċembru, 2023

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 219 tal-2023

Kanċellazzjoni ta' Avviż Lokali lill-Baħħara Nru. 180 tal-2022 rigward tqegħid ta' silt curtain maġenb il-moll fiċ-Ċirkewwa - Comino Berth

Id-Direttorat tal-Portijiet u Yachting, Transport Malta, javża lill-baħħara li t-tqegħid ta' silt curtain maġenb il-moll fiċ-Ċirkewwa - Comino Berth, imsemmi fl-Avviż Lokali lill-Baħħara Nru. 180 tal-2022, m'għadhiex meħtieġa.

L-Avviż Lokali lill-Baħħara Nru. 180 tal-2022 huwa b'dan ikkanċellat.

Is-7 ta' Diċembru, 2023

TRANSPORT MALTA

Local Notice to Mariners No. 217 of 2023

Cancellation of Local Notice to Mariners No. 186 of 2022 and 164 of 2023 regarding Reconstruction works on a slipway at Il-Qala tal-Mistra in Il-Bajja ta' San Pawl

The Ports and Yachting Directorate, Transport Malta, notifies mariners that the reconstruction work on a slipway at Il-Qala tal-Mistra in Il-Bajja ta' San Pawl, mentioned in Local Notice to Mariners Nos 186 of 2022 and 164 of 2023, has been completed.

Local Notice to Mariners Nos 186 of 2022 and 164 of 2023 are hereby CANCELLED.

7th December, 2023

TRANSPORT MALTA

Local Notice to Mariners No. 218 of 2023

Cancellation of Local Notice to Mariners No. 16 of 2022 regarding Refurbishment works on a slipway at Qala San Marku

The Ports and Yachting Directorate, Transport Malta, notifies mariners that the refurbishment works on a slipway at Qala San Marku, mentioned in Local Notice to Mariners No 016 of 2022, has been completed.

Local Notice to Mariners No. 16 of 2022 is hereby CANCELLED.

7th December, 2023

TRANSPORT MALTA

Local Notice to Mariners No. 219 of 2023

Cancellation of Local Notice to Mariners No. 180 of 2022 regarding laying of silt curtain next to quay at Cirkewwa - Comino Berth

The Ports and Yachting Directorate, Transport Malta, notifies mariners that the laying of silt curtain next to quay at Cirkewwa - Comino Berth, mentioned in Local Notice to Mariners No. 180 of 2022, is no longer required.

Local Notice to Mariners No. 180 of 2022 is hereby CANCELLED.

7th December, 2023

LOCAL ENFORCEMENT SYSTEM
AGENCY (LESA)

LOCAL ENFORCEMENT SYSTEM
AGENCY (LESA)

Sejha għall-applikazzjoni:

Call for application:

Uffiċjal tal-Komunità (full-time) u Uffiċjal tal-Komunità fuq immaniġġjar tat-traffiku (bażi part-time)

Route Community Officer (full-time) and Community Officer Traffic Management (part-time basis)

*Referenza tal-permess tal-Jobsplus numri
860/2019 u 86/2022*

*Ref. Jobsplus permit numbers:
860/2019 and 86/2022*

L-applikanti għandhom ikunu:

Applicants must:

Ikunu ċittadini ta' Malta, jew

Be a citizen of Malta, or

Ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li huma intitolati għal trattament ugwali bħal ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa tal-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati li jitrattaw il-moviment hieles tal-haddiema;

Citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers.

Jafu jaqraw u jiktbu bil-lingwa Maltija u bil-lingwa Ingliża;

Have the ability to read and write in the Maltese and English languages;

Iridu jipprezentaw ċertifikat tat-tluq mill-iskola;

Produce a School Leaving Certificate;

Jipprezentaw kondotta nadifa riċenti tal-Pulizija;

Produce a recent clean Police Conduct;

Ikunu fil-pusses ta' liċenzja tas-sewqan valida u nadifa;

Be in possession of a valid and clean driving licence;

Ikunu medikament b'saħħithom fl-aspett fiżiku kif ukoll mediku, skont l-istandards mediċi stabbiliti mill-aġenzja LESA sabiex ikunu jistgħu jwettqu d-dmirijiet ta' uffiċjal tal-komunità.

Be medically fit in all aspects, physically and mentally, in accordance with the medical standards of fitness established by LESA Agency, to be able to perform all Community Officer duties.

Kandidati li jkollhom it-tatwaġġi u/jew body piercing se jiġu kkunsidrati fuq bażi ta' każ b'każ.

Applications by candidates having tattoos and/or heavy body piercing will be considered on a case-by-case basis.

Esperjenza relatata mal-Infurzar Lokali tkun ikkunsidrata bħala għajjnuna għall-impieg.

Experience related to Local Enforcement will be considered an asset.

Il-kandidati interessati għandhom jibagħtu curriculum vitae flimkien mal-kredenzjali mitluba permezz ta' ittra elettronika lil (hr.lesa@lesa.gov.mt), jew ipprezentat bl-idejn fil-Bini tal-Amministrazzjoni LESA, Uffiċċju tar-Riżorsi Umani, 246, Triq Mater Boni Consilii, Il-Fgura, sa mhux aktar tard mill-Ġimgħa, 22 ta' Diċembru, 2023, sal-4.00 p.m.

Interested candidates has to submit a curriculum vitae together with the requested credentials to (hr.lesa@lesa.gov.mt), or presented by hand at LESA Administration Building, Human Resources Office, 246, Triq Mater Boni Consilii, Fgura, by not later than Friday, 22nd December, 2023, at 4.00 p.m.

L-applikazzjonijiet kollha huma rikonoxxuti u trattati bl-aktar kunfidenza stretta.

All applications are acknowledged and treated in the strictest confidence.

Is-7 ta' Diċembru, 2023

7th December, 2023

MINISTERU GĦALL-INTERN, IS-SIGURTÀ,
IR-RIFORMI U L-UGWALJANZA

**Post ta' Assistant Manager (Riżorsi Umani)
fil-Ministeru għall-Intern, is-Sigurtà, ir-Riformi
u l-Ugwaljanza**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà, ir-Riformi u l-Ugwaljanza, jilqa' applikazzjonijiet għall-post ta' Assistant Manager (Riżorsi Umani) fil-Ministeru għall-Intern, is-Sigurtà, ir-Riformi u l-Ugwaljanza.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager (Riżorsi Umani) huwa ta' Skala ta' Salarju 11, li fis-sena 2023 hija ekwivalenti għal €21,630 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €23,881.02.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 11 titla' għal Skala 10, li fis-sena 2023 hija ekwivalenti għal €23,029.57 fis-sena, li tiżdied b'żidiet annwali ta' €407.67 sa massimu ta' €25,475.59 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eligibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, soġġett għall-kriterji ta' eligibbiltà pertinenti.

MINISTRY FOR HOME AFFAIRS, SECURITY,
REFORMS AND EQUALITY

**Post of Assistant Manager (Human Resources)
in the Ministry for Home Affairs, Security,
Reforms and Equality**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security, Reforms and Equality, invites applications for the post of Assistant Manager (Human Resources) in the Ministry for Home Affairs, Security, Reforms and Equality.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager (Human Resources) is Salary Scale 11, which in the year 2023 is equivalent to €21,630 per annum, rising by annual increments of €375.17 up to a maximum of €23,881.02.

2.4 An Assistant Manager in Salary Scale 11, which will progress to Scale 10 (€23,029.57 x €407.67 - €25,475.59) in the year 2023 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-Rizorsi Umani, skont il-postijiet vakanti stabbiliti.

2.8 Ir-rizultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager (Rizorsi Umani) jinkludu li:

i. Jikkompila l-informazzjoni kollha mitluba meħtieġa għall-ippjanar effettiv tal-HR, il-ġbir tad-data kif dirett mill-manigment superjuri;

ii. Jaqdi dmirijiet relatati mas-sistema tal-payroll, inkluż imma mhux limitat għal kordinament mal-P&SD u ċ-Ċentru tas-Salarji f'Għawdex (MGOZ);

iii. Izomm kif iggwida is-sistemi ta' preżentata meħtieġa fir-rigward tal-kwistjonijiet kollha relatati tar-Rizorsi Umani;

iv. Jappoġġja l-ġbir tad-data u r-rekords tar-Rizorsi Umani billi jzomm sistema ta' preżentata u ta' rkupru u jzomm rekords tal-passat u attwali, li għandha tigi allinjata mas-sistema ċentrali ta' DAKAR kif meħtieġ;

v. Jappoġġja kif meħtieġ, biex jara li kwistjonijiet relatati mal-politiki, il-programmi u l-prattiki tar-rizorsi umani huma konformi mal-politiki ċentrali;

vi. Jassisti fil-kontrolli regolari ta' konformità li jiżguraw li l-politiki stabbiliti jkunu qed jiġu osservati, u jassisti fil-kompilazzjoni tar-rapporti dwar miżuri korrettivi meħtieġa mill-manigment superjuri u l-partijiet involuti;

vii. Jikkontribwixxi kif meħtieġ fir-rigward ta' sejhiet għall-pubblikazzjoni li jsegwu l-mudelli rispettivi u jappoġġja l-monitoraġġ tat-thejjija ta' tali sejhiet;

viii. Jappoġġja l-ġhoti ta' kwalunkwe data meħtieġa f'każ ta' negozjati mat-trade unions;

ix. Jikkollabora mal-IPS fir-rigward tad-data tal-impjegati li jeħtieġu induzzjoni;

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Human Resources, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Assistant Manager (Human Resources) include:

i. Compiles all requested information required for effective HR planning, data collation as directed by senior management;

ii. Performing duties related to the payroll system, including but not limited to liaising with P&SD and Central Salaries (MGOZ);

iii. Maintains as guided the necessary filing systems in respect of all related Human Resources matters;

iv. Supports in the collations of data and human resource records by maintaining a filing and retrieval system and keeping past and current records, which is to be aligned to the Central DAKAR system as required;

v. Supports as required, in overseeing that matters related to human resources policies, programmes and practices are compliant with central policies;

vi. Assists in the regular compliance checks that ensure that established policies are being adhered to and supports with the compilation of reports on corrective measures required by senior management and parties involved;

vii. Contributes as necessary with respect to calls for publication which follow the respective template and supports with monitoring the preparation of such calls;

viii. Supports with providing any required data in case of negotiations with trade unions;

ix. Liaises with the IPS in relation to data of employees who require induction;

x. Ixerred informazzjoni u aġġornamenti dwar l-amministrazzjoni pubblika kif meħtieġ;

xi. Jipparteċipa fil-funzjonijiet operattivi fir-rigward tar-resourcing, prinċipalment fl-aġġornament ta' informazzjoni relatata mad-deskrizzjonijiet tal-impjeg għall-karigi/ pożizzjonijiet kollha;

xii. Jappoġġja u jipparteċipa b'mod attiv fil-forniment ta' servizz ta' eċċellenza lill-klijenti u jippromovi l-kultura ta' eċċellenza b'mod partikolari l-ethos tas-Servizz Pubbliku;

xiii. Iwettaq dmirijiet oħra kif assenjati mill-manigment superjuri minn żmien għal żmien;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-pożizzjoni huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġjar tar-riżorsi umani, inkluż l-ippjanar tar-riżorsi umani, konformità tal-proċessi delegati u mmaniġjar ta' ġestjoni tar-rekords/data/statistika aġġornati tal-impjegati li fuqhom jittiehdu d-deċizzjonijiet strateġiċi tar-riżorsi umani. Dan ir-rwol huwa kumplimentari għal dak ta' People Management.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkun nġhataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-

x. Disseminates information and updates on the public administration as required;

xi. Participates in the operational functions in relation to resourcing mainly in the updating of information related to job descriptions for all posts/positions;

xii. Supports and actively participates in the provision of a service of excellence to clients and promotes culture of excellence particularly ethos of the Public Service;

xiii. Carrying out any other duties as assigned by senior management team from time to time;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the post are to support all Human Resources Management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which Strategic Human Resources Management decision are taken. The role is complementary to that of People Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the

regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq tehtieg il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Ingliża;

iii. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Work and Human Resources Management jew Training and Development jew Public Administration jew Public Management jew Corporate Governance and Leadership jew Leadership and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership and Change Management jew Industrial Relations and Workplace Learning jew Business Administration jew Accountancy.

*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

iii. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Training and Development or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Public Administration or Public Management or Business Administration or Accountancy.

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġhoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (a) sa 4.1 (c) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġhoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdeu jgħoddu mid-data tal-hatra.

(b) Il-persuni mahtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-gheluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-ghazla jista' jagħzel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li johroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-hatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-hin u

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (a) to 4.1 (c) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progress entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the

d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, izda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-ghazla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarget is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-gheluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-ghazla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispozzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għazla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-ghazla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-ghazla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tat-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà, ir-Riformi u l-Ugwaljanza, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk

closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security, Reforms and Equality, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by

li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-gheluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Oħra

8. Dispożizzjonijiet ġenerali oħra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mit-Taqsimat Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà, ir-Riformi u l-Ugwaljanza, 201, Triq id-Dejqa, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tal-Ministeru huma (www.homeaffairs.gov.mt) u (recruitment.mhsr@gov.mt).

Is-7 ta' Diċembru, 2023

applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the Human Resources Section, Ministry for Home Affairs, Security, Reforms and Equality, 201, Triq id-Dejqa, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Ministry are (www.homeaffairs.gov.mt) and (recruitment.mhsr@gov.mt).

7th December, 2023

UFFIĊĊJU ELETTORALI

ELECTORAL OFFICE

Post ta' Assistant Manager fl-Uffiċċju Elettorali**Post of Assistant Manager in the Electoral Office**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Nomenclatures denoting the male gender include also the female gender.

1. Il-Kummissarju Elettorali Prinċipali fl-Uffiċċju Elettorali jilqa' applikazzjonijiet għall-post ta' Assistant Manager fl-Uffiċċju Elettorali.

1. The Chief Electoral Commissioner in the Electoral Office invites applications for the post of Assistant Manager in the Electoral Office.

Termini u Kundizzjonijiet**Terms and Conditions**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Assistant Manager li jidhol fil-grad bir-ekwiziti tal-eligibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2023 huwa ta' €20,270.04 fis-sena, li jizdied bi €354 fis-sena sa massimu ta' €22,394.04.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2023 is equivalent to, €20,270.04 per annum, rising by annual increments of €354 up to a maximum of €22,394.04.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2023 hija ekwivalenti għal € 21,630 fis-sena, li tiżdied b'żidiet annwali ta' € 375.17 sa massimu ta' €23,881.02, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2023 is equivalent to €21,630 per annum, rising by annual increments of €375.17 up to a maximum of €23,881.02, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) tipogġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€23,029.57 x €407.67 - €25,475.59) fis-sena 2023 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€23,029.57 x €407.67- €25,475.59) in the year 2023 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi hdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzizzjoni definita.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jehtieġ kwalifika speċifika relatata bħala rekwiżit ta' eligibbiltà, li l-applikant irid jissodisfa.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Il-persuni mahtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, soġġett għall-kriterji ta' eligibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-risultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager fl-Uffiċċju Elettorali jinkludu li:

i. Izomm ruħu aġġornat ma' oqsma ta' interess għall-Uffiċċju Elettorali u jzomm rekord sabiex dawn ikunu jistgħu jinstabu faċilment;

ii. Izomm il-kalendarju tal-Kummissarju Elettorali Prinċipali u jiżgura li jinżamm aġġornat il-ħin kollu;

iii. Jassisti fit-thejjija ta' HR plans, business plans u dokumentazzjoni oħra kif mitlub u kif ukoll jivvettja dokumentazzjoni qabel ma tintbagħat għand il-Kummissarju Elettorali Prinċipali;

iv. Jagħti ssaqqat lill-Kummissarju Elettorali Prinċipali fl-operat tal-Uffiċċju Elettorali, kemm fil-ħidma ta' kuljum kif ukoll waqt il-proċessi elettorali;

v. Jipparteċipa f'laqgħat immexxija mill-Kummissarju Elettorali Prinċipali jew ir-rappreżentant tiegħu, jieħu l-minuti u jassisti sabiex jiżgura li kull azzjoni, hekk kif maqbula fil-laqgħat, tiġi implimentata fiż-żmien stipulat;

vi. Jipparteċipa bis-shih fil-proċessi elettorali skont struzzjonijiet tal-Kummissarju Elettorali Prinċipali;

vii. Jassisti fil-gbir tal-informazzjoni neċessarja b'rabta ma' korrispondenza, talbiet għal informazzjoni, mistoqsijiet parlamentari u jabbozza risposti;

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Assistant Manager in the Electoral Office include:

i. Keeps up to date with developments in areas of interest to the Electoral Office and keeps adequate record of such for efficient retrieval;

ii. Maintaining the Chief Electoral Commissioner's calendar and ensuring it is up-to-date at all times;

iii. Assists in the compilation of HR plans, business plans and other documentation as required as well as vetting documentation prior to transmission to the Chief Electoral Commissioner;

iv. Supporting the Chief Electoral Commissioner in the operations of the Electoral Office, both during the day-to-day routine periods and during the hectic electoral processes.

v. Participating in meetings chaired by the Chief Electoral Commissioner or his representative, keeping minutes and assisting in ensuring that all action, as agreed during such meetings, is implemented within the established timeframes.

vi. Being involved in electoral processes as instructed by the Chief Electoral Commissioner;

vii. Assisting in the collation of the necessary information in respect of correspondence, requests for information, parliamentary questions and draft replies thereof;

viii. Izomm kif mitlub u kif meħtieġ sistemi ta' preżentata dwar materji indirizzati mill-Uffiċċju tal-Kummissarju Elettorali Prinċipali;

ix. Jiżgura li sistemi amministrattivi, proċessi u databases ikunu effiċjenti u miżmuma sew, inkluż li titniżżel kull korrispondenza li tasal fl-Uffiċċju tal-Kummissarju Elettorali Prinċipali;

x. Jipprovd support lis-manigment superjuri fl-operat tal-uffiċċju skont kif mitlub;

xi. Dmirijiet oħra skont struzzjonijiet tal-Kummissarju Elettorali Prinċipali jew rappreżentant tiegħu;

xii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkun nġhataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkun nġhataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkun nġhataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju

viii. Maintaining as guided the necessary filing systems in respect of issues handled by the Office of the Chief Electoral Commissioner;

ix. Ensuring that administrative systems, processes and databases are efficient and well managed, including the inputting of all correspondence reaching the Office of the Chief Electoral Commissioner

x. Provides support to Senior Management in office operations as requested;

xi. Any other duties as directed by the Chief Electoral Commissioner or his representative;

xii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and

Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Aġenzija Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaci jikkomunikaw bil-lingwa Maltija u l-lingwa Ingliża;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Management jew fil-Public Policy jew fil-Quality Management jew fil-People Management jew fil-Public Administration jew fil-Human Resources jew fil-Project Management jew fil-Business Administration jew fil-Management Studies.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Management jew fil-Public Policy jew fil-Quality Management jew fil-People Management jew fil-Public Administration jew fil-Human Resources jew fil-Project Management jew fil-Business Administration jew fil-Management Studies.

JEW

c. (i) Fil-pussess ta' żewġ (2) suġġetti fil-Livell Avanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Ingliz jew Malti jew IT jew ICT jew Accounts jew Soċjologija) jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avanzat (li jrid jinkludi wiehed minn dawn is-suġġetti: Ingliz jew Malti jew IT jew ICT jew Accounts jew Soċjologija)

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Public Management or Public Policy or Quality Management or People Management or Public Administration or Human Resources or Project Management or Business Administration or Management Studies.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Public Management or Public Policy or Quality Management or People Management or Public Administration or Human Resources or Project Management or Business Administration or Management Studies.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: English or Maltese or IT or ICT or Accounts or Sociology) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one of the following subjects: English or Maltese or IT or ICT or Accounts or Sociology)

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprograww għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kwalifiki f'livell oġġla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-ġħeluq tas-sejħha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (a) sa 4.1 (c) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġħoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdwu jgħoddu mid-data tal-hatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). Upon possession of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (a) to 4.1 (c) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progress entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) and 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħzel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-għażla (jekk ir-risultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tad-dipartiment minn fejn inħarġet is-sejha (jekk ir-risultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala rizultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonossiment tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti originali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni ta' Kummissarju Elettorali Principali fl-Ufficcju Elettorali, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta 26 ta' Dicembru, 2023. Ittra elettronika ġġenerata mill-komputer tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
pubblikazzjoni tar-riżultat;
eżami mediku;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Chief Electoral Commissioner in the Electoral Office, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
publication of the result;
medical examination;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;
aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizzjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mill-Ufficcju Elettorali, Counting Complex, eks Trade Fair Grounds, In-Naxxar. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment huma (<https://electoral.gov.mt>) u (electoral.office@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GHAS-SAHHA

**Post ta' Konsulent Kirurgu fit-Trawma Ortopedika
b'interess speċjali fit-Trawma u Kundizzjonijiet
Newromuskolari fit-Tfal fid-Dipartiment tal-Kirurgija
Ortopedika, Trawma u Mediċina tal-Isport, fl-Isptar
Mater Dei, fil-Ministeru għas-Saħha**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħha, tilqa' applikazzjonijiet għall-post ta' Konsulent Kirurgu fit-Trawma Ortopedika b'interess speċjali fit-Trawma u Kundizzjonijiet Newromuskolari fit-Tfal fid-Dipartiment tal-Kirurgija Ortopedika, Trawma u Mediċina tal-Isport, fl-Isptar Mater Dei, fil-Ministeru għas-Saħha.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2023 huwa €38,980.22 fis-sena.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta direttament liċ-Chairperson Kliniku tad-Dipartiment tal-Kirurgija Ortopedika, Trawma u Mediċina tal-Isport.

2.4 Persuna li tiġi maħtura tkun tista' tagħzel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.5 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-union kompetenti.

the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from Electoral Office, Counting Complex, ex-Trade Fair Grounds, Naxxar. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Department are (<https://electoral.gov.mt>) and (electoral.office@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

**Post of Consultant Orthopaedic Trauma Surgeon
with special interest in Paediatric Trauma and
Neuromuscular Disorders in the Department of
Orthopaedic Surgery, Trauma and Sports Medicine
at Mater Dei Hospital in the Ministry for Health**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health, invites applications for the post of Consultant Orthopaedic Trauma Surgeon with special interest in Paediatric Trauma and Neuromuscular Disorders in the Department of Orthopaedic Surgery, Trauma and Sports Medicine at Mater Dei Hospital, in the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2023 is equivalent to €38,980.22 per annum.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Orthopaedic Surgery, Trauma and Sports Medicine.

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzizzjoni definita.

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Konsulent Kirurgu fit-Trawma Ortopedika b'interess speċjali fit-Trawma u Kundizzjonijiet Newromuskolari fit-Tfal jinkludu li:

i. Ikun parti mid-Dipartiment tal-Kirurġija Ortopedika, Trawma u Mediċina tal-ISports u jirrispondi direttament li-Chairperson Kliniku ta' dan id-Dipartiment;

ii. Jipprovdi l-kura klinika kollha fi ħdan l-ispeċjalità tal-kirurġija ta' trawma ortopedika b'interess speċjali fit-trawma ortopedika tat-tfal u kundizzjonijiet newromuskolari skont l-istandards ta' kwalità tal-professjoni u dan jinvolvi minimu ta' żewġ sessjonijiet ta' operazzjonijiet ta' trawma fil-ġimgħa fit-trawma ortopedika kollha inkluż rikostruzzjoni tad-dirġajn u r-riglejn u sessjonijiet fil-ġimgħa ta' kirurġija ortopedika mhux trawmatika jistgħu wkoll ikunu assenjati għall-applikant magħżul skont id-diskrezzjoni ta-Chairperson Kliniku;

iii. Jieħu sehem fl-attivitajiet tad-Dipartiment, jipparteċipa fi programmi ta' tagħlim u riċerka tiegħu, jattendi regolarment għal-laqgħat kliniċi u jieħu sehem fil-proċess ta' assigurarazzjoni ta' kwalità u verifika;

iv. Jipprovdi servizzi speċjalizzati b'minimu ta' sessjoni waħda fil-ġimgħa fi spartarju oħra u/jew ċentri tas-saħħa skont programmi approvati jekk ikun meħtieġ, u jista' wkoll ikun meħtieġ li jipprovdi servizz f'xi estensjoni futura ta' servizzi tas-saħħa hekk kif provdut fi skema komprensiva tas-Saħħa Nazzjonali;

v. Izomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam tal-kirurġija ortopedika u fir-rikostruzzjoni tad-dirġajn u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni kemm lokalment u kif ukoll barra minn Malta u jkun meħtieġ li jinvolvi ruħu fit-tagħlim kontinwu ta' kollegi kliniċi fil-livelli kollha fir-rigward tal-użu xieraq tal-faċilitajiet rilevanti;

vi. Jipparteċipa fil-hidma tad-Dipartiment inkluż servizz ta' on-call hekk kif inkarigat mi-Chairperson Kliniku;

vii. Jikkollega ma' u jagħti pariri lill-membri l-oħra tal-haddiema mediċi, kirurġiċi u tal-allied health dwar materji li jappartjenu għall-ispeċjalitajiet imsemmija hawn fuq u għal dan il-ghan, ikun mistenni li jahdem mill-qrib mal-isptar, mal-komunità, kumitati u korpi bbażati fuq is-Saħħa Pubblika b'responsabbiltajiet għall-kirurġija ortopedika kif ukoll kollegazzjoni ma' konsulenti barranin li jżuru d-Dipartiment skont il-ħtieġa;

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3.1 The job duties for the post of Consultant Orthopaedic Trauma Surgeon with special interest in Paediatric Trauma and Neuromuscular Disorders include:

i. Forms part of the Department of Orthopaedic Surgery, Trauma and Sports Medicine, and will be directly responsible to the Clinical Chairperson of this Department;

ii. Provides all clinical care within the remit of the specialty of orthopaedic trauma surgery with special interest in Paediatric Trauma and Neuromuscular disorders in accordance with quality standards of the profession and this will involve a minimum of two trauma theatre sessions weekly in all orthopaedic trauma including limb reconstruction and weekly elective orthopaedic surgery theatre sessions may also be assigned to the selected applicant at the Clinical Chairperson's discretion;

iii. Takes part in the activities of the Department, participates in its teaching and research programmes, attends regularly at clinical meetings and partakes in the process of quality assurance and audit;

iv. Provides specialised services with a minimum of one weekly session in other hospitals and/or health centres in accordance with approved programmes if required, and may also be required to provide service in any future extension of health services as provided under a comprehensive National Health Scheme;

v. Keeps abreast with the current developments in the field of orthopaedic surgery and upper limb reconstruction and participates in postgraduate meetings locally and abroad and will be required to involve him/herself in the on-going education of clinical colleagues at all levels with regards to the appropriate use of relevant facilities;

vi. Participates in the work of the Department including on call cover as assigned by the Clinical Chairperson

vii. Liaises with and advises other members of the medical, surgical and allied health on matters pertaining to the above mentioned specialties and to this effect, he/she will be expected to work closely with hospital, Community and Public Health based committees and bodies with responsibilities of orthopaedic surgery as well as liaising with visiting consultants as necessary;

viii. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jintużaw fil-Ministeru għas-Saħħa;

ix. Iwettaq kompitu oħra li s-superjur jista' jiddelega lilu, kif jista' ikun meħtieġ;

x. Iwettaq dmirijiet oħra hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet marbuta ma' dan il-post jistgħu jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt alletta VLT 1171, li jista' jiġi kkuntattjat ukoll permezz ta' ittra elettronika lil (recruitment.health@gov.mt).

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-amministrazzjoni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma persuni msemija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

viii. Makes use of the Information Technology systems which may be in operation within the Ministry for Health;

ix. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

x. Carries out any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post may be obtained from the People and Standards Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, which may be contacted by email to (recruitment.health@gov.mt).

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Cittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Cittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. profiċjenti fil-lingwa Maltija u l-lingwa Ingliża.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, izda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-ħin u d-data tal-ġeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu wkoll:

i. ikollhom isimihom imnizzel fir-Registru għall-Ispċjalisti tal-Kirurgija Ortopedika miżmum mill-Kunsill Mediku ta' Malta; jew

ii. ikunu approvati li isimhom jitnizzel fir-Registru għall-Ispċjalisti tal-Kirurgija Ortopedika miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Taħriġ Speċjalizzat (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali taħriġ speċjalizzat li jista' jintalab għal Kirurgija Ortopedika; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST fil-Kirurgija Ortopedika, li tkun maħruġa mill-awtorità kompetenti ta' Stat Membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irregistrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-Kirurgija Ortopedika.

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Orthopaedic Surgery kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Orthopaedic Surgery kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Orthopaedic Surgery; or

b. in possession of a specialist qualification equivalent to the CCST for Orthopaedic Surgery, which is issued by the competent authority in another EU Member State, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Orthopaedic Surgery.

4.3 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalist fil-Kirurgija Ortopedika. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Reġistrazzjoni fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew reġistrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimgha, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imnizzla fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irreġistrata bi sħiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Tahriġ Speċjalizzat maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-originali waqt l-intervista. Kandidati li mhumix fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li ma jipprezentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenżjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta'

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full-time experience as a Specialist in Orthopaedic Surgery. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher

grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta dahlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġhla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejha għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

4.9 Kwalifiki formali, hiliet u esperjenza speċjalizzata fi Trawma fit-Tfal u Disturbi Newromuskolari jiġu evalwati abbażi tal-porafoll tal-esperjenza tax-xogħol tal-applikant. Evidenza formali ta' taħriġ u kwalifiki elenkati fil-portafoll jridu jiġu ppreżentati mal-applikazzjoni.

4.10 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li jroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.11 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.10 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.12 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha

grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Formal qualifications, specialist skills and experience in Paediatric Trauma and Neuromuscular Disorders, will be evaluated on the basis of the applicant's portfolio of work experience. Formal evidence of training and qualifications listed in the portfolio are to be presented upon application.

4.10 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.11 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.10 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.12 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant)

tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-ġheluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.10, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-ġheluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottemettu l-applikazzjoni tagħhom.

or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.10, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jigux acċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-gheluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa huwa (<https://deputyprimeminister.gov.mt>), in-numru tal-fax huwa +356 2299 2604, u l-indirizz elettroniku huwa (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

Post ta' Konsulent Kirurgu fit-Trawma Ortopedika b'interess speċjali fit-Trawma Pelvika u tal-Ġenbejn fid-Dipartiment tal-Kirurgija Ortopedika, Trawma u Mediċina tal-Isport, fl-Isptar Mater Dei fil-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, tilqa' applikazzjonijiet għall-post ta' Konsulent Kirurgu fit-Trawma Ortopedika b'interess speċjali fit-Trawma Pelvika u tal-Ġenbejn fid-Dipartiment tal-Kirurgija

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health is (<https://deputyprimeminister.gov.mt>), the fax number is +356 2299 2604, and the email address is (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

Post of Consultant Orthopaedic Trauma Surgeon with special interest in Pelvic and Hip Trauma in the Department of Orthopaedic Surgery, Trauma and Sports Medicine at Mater Dei Hospital in the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health, invites applications for the post of Consultant Orthopaedic Trauma Surgeon with special interest in Pelvic and Hip Trauma in the Department of Orthopaedic Surgery,

Ortopedika, Trawma u Medicina tal-Isport, fl-Isptar Mater Dei fil-Ministeru għas-Saħħa.

Trauma and Sports Medicine at Mater Dei Hospital, in the Ministry for Health.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2023 huwa €38,980.22 fis-sena.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta direttament liċ-Chairperson Kliniku tad-Dipartiment tal-Kirurgija Ortopedika, Trawma u Medicina tal-Isport.

2.4 Persuna li tiġi maħtura tkun tista' tagħżel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.5 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-union kompetenti.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzjoni definita.

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Konsulent Kirurgu fit-Trawma Ortopedika b'interess speċjali fit-Trawma Pelvika u tal-Ġenbejn jinkludu li:

i. Ikun parti mid-Dipartiment tal-Kirurgija Ortopedika, Trawma u Medicina tal-Isports u jirrispondi direttament liċ-Chairperson Kliniku ta' dan id-Dipartiment;

ii. Jipprovdi l-kura klinika kollha fi ħdan l-ispeċjalità tal-kirurgija ta' trawma ortopedika b'interess speċjali fit-trawma pelvika u tal-ġenbejn skont l-istandards ta' kwalità tal-professjoni u dan jinvolvi minimu ta' żewġ sessjonijiet ta' operazzjonijiet ta' trawma fil-ġimgħa fit-trawma ortopedika kollha inkluż rikostruzzjoni tad-dirgħajn u r-riglejn u sessjonijiet fil-ġimgħa ta' kirurgija ortopedika mhux trawmatika jistgħu wkoll ikunu assenjati għall-applikant magħżul skont id-deskrizzjoni taċ-Chairperson Kliniku;

iii. Jieħu sehem fl-attivitàjiet tad-Dipartiment, jipparteċipa fi programmi ta' tagħlim u riċerka tiegħu, jattendi regolarment għal-laqqgħat kliniċi u jieħu sehem fil-proċess ta' assigurazzjoni ta' kwalità u verifika;

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2023 is equivalent to €38,980.22 per annum.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Orthopaedic Surgery, Trauma and Sports Medicine.

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3.1 The job duties for the post of Consultant Orthopaedic Trauma Surgeon with special interest in Pelvic and Hip Trauma include:

i. Forms part of the Department of Orthopaedic Surgery, Trauma and Sports Medicine, and will be directly responsible to the Clinical Chairperson of this Department;

ii. Provides all clinical care within the remit of the specialty of orthopaedic trauma surgery with special interest in Pelvic and hip trauma in accordance with quality standards of the profession and this will involve a minimum of two trauma theatre sessions weekly in all orthopaedic trauma including limb reconstruction and weekly elective orthopaedic surgery theatre sessions may also be assigned to the selected applicant at the Clinical Chairperson's discretion;

iii. Takes part in the activities of the Department, participates in its teaching and research programmes, attends regularly at clinical meetings and partakes in the process of quality assurance and audit;

iv. Jipprovdi servizzi speċjalizzati b'minimu ta' sessjoni waħda fil-gimgha fi sptarijiet oħra u/jew ċentri tas-saħħa skont programmi approvati jekk ikun meħtieġ, u jista' wkoll ikun meħtieġ li jipprovdi servizz f'xi estensjoni futura ta' servizzi tas-saħħa hekk kif provdut fi skema komprensiva tas-Saħħa Nazzjonali;

v. Iżomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam tal-kirurgija ortopedika u fir-rikostruzzjoni tad-dirgħajn u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni kemm lokalment u kif ukoll barra minn Malta u jkun meħtieġ li jinvolvi ruħu fit-tagħlim kontinwu ta' kollegi kliniċi fil-livelli kollha fir-rigward tal-użu xieraq tal-faċilitajiet rilevanti;

vi. Jipparteċipa fil-hidma tad-Dipartiment inkluż servizz ta' għassa bil-lejl hekk kif inkarigat miċ-Chairperson Kliniku;

vii. Jikkollega ma' u jagħti pariri lill-membri l-oħra tal-haddiema mediċi, kirurġiċi u tal-allied health dwar materji li jappartjenu għall-ispeċjalitajiet imsemmija hawn fuq u għal dan il-ghan, ikun mistenni li jaħdem mill-qrib mal-isptar, mal-kommunita', kumitati u korpi ibbażati fuq is-Saħħa Pubblika b'responsabbiltajiet għall-kirurgija ortopedika kif ukoll kollegazzjoni ma' konsulenti barranin li jżuru d-Dipartiment skont il-ħtieġa;

viii. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jintużaw fil-Ministeru għas-Saħħa;

ix. Iwettaq kompitu ieħor li s-superjur jista' jiddelega lilu, kif jista' ikun meħtieġ;

x. Iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet marbuta ma' dan il-post jistgħu jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, li jista' jiġi kkuntattjat ukoll permezz ta' ittra elettronika lil (recruitment.health@gov.mt).

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-amministrazzjoni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

iv. Provides specialised services with a minimum of one weekly session in other hospitals and/or health centres in accordance with approved programmes if required, and may also be required to provide service in any future extension of health services as provided under a comprehensive National Health scheme;

v. Keeps abreast with the current developments in the field of orthopaedic surgery and upper limb reconstruction and participates in postgraduate meetings locally and abroad and will be required to involve him/herself in the on-going education of clinical colleagues at all levels with regards to the appropriate use of relevant facilities;

vi. Participates in the work of the Department including on call cover as assigned by the Clinical Chairperson;

vii. Liaises with and advises other members of the medical, surgical and allied health on matters pertaining to the above mentioned specialties and to this effect, he/she will be expected to work closely with hospital, community and Public Health based committees and bodies with responsibilities of orthopaedic surgery as well as liaising with visiting consultants as necessary;

viii. Makes use of the Information Technology systems which may be in operation within the Ministry for Health;

ix. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

x. Carries out any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post may be obtained from the People and Standards Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti Valletta VLT 1171 which may be contacted through email on (recruitment.health@gov.mt).

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interprettazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. profiċjenti fil-lingwa Maltija u l-lingwa Ingliża.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPettivament jekk mhux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu wkoll:

i. ikollhom isimihom imnizzel fir-Registru għall-Ispċjalisti tal-Kirurgija Ortopedika miżmum mill-Kunsill Mediku ta' Malta; jew

ii. ikunu approvati li isimhom jitnizzel fir-Registru għall-Ispċjalisti tal-Kirurgija Ortopedika miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Tahriġ Speċjalizzat (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali tahriġ speċjalizzat li jista' jintalab għall-Kirurgija Ortopedika; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST fil-Kirurgija Ortopedika, li tkun maħruġa mill-awtorità kompetenti ta' Stat Membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irregiſtrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-Kirurgija Ortopedika.

4.3 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalist fil-Kirurgija Ortopedika. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Reġistrazzjoni fir-Registru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew reġistrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimgha, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imnizzla fir-Registru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irregiſtrata bis-shiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Tahriġ Speċjalizzat maħruġ mill-Kumitat għall-

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Orthopaedic Surgery kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Orthopaedic Surgery kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Orthopaedic Surgery; or

b. in possession of a specialist qualification equivalent to the CCST for Orthopaedic Surgery, which is issued by the competent authority in another EU Member State, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Orthopaedic Surgery.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full-time experience as a Specialist in Orthopaedic Surgery. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation

Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-oriġinali waqt l-intervista. Kandidati li mhumx fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe każ mhux aktar tard mid-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li ma jipprezentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenzjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estenzjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġġla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

4.9 Kwalifiki formali, ħiliet u esperjenza speċjalizzata fit-trauma pelvika u tal-ġenbejn jiġu evalwati abbażi tal-portafolltal-esperjenza tax-xogħol tal-applikant. Evidenza formali ta' taħriġ u kwalifiki elenkati fil-portafoll jridu jiġu ppreżentati mal-applikazzjoni.

4.10 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.11 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.10 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.12 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/ jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Formal qualifications, specialist skills and experience in Pelvic and Hip Trauma, will be evaluated on the basis of the applicant's portfolio of work experience. Formal evidence of training and qualifications listed in the portfolio are to be presented upon application.

4.10 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry /department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.11 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.10 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.12 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.10, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.10, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday 26 December 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa huwa (<https://deputyprimeminister.gov.mt>), in-numru tal-fax huwa +356 2299 2604, u l-indirizz elettroniku huwa (recruitment.health@gov.mt)

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

Post ta' Assistant Manager fil-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, jilqa' applikazzjonijiet għall-post ta' Assistant Manager fil-Ministeru għas-Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' prova, daww appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidhol fil-grad bir-ekwiziti tal-eligibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2023 huwa ta' €20,270.04 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €22,394.04.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2023 hija ekwivalenti għal €21,630.00 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €23,881.02, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€23,029.57 x €407.67 - €25,475.59) fis-sena 2023 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdied dmirha b'mod sodisfaċenti.

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health is (<https://deputyprimeminister.gov.mt>), the fax number is +356 2299 2604, and the email address is (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

Post of Assistant Manager in the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health invites applications for the post of Assistant Manager in the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2023 is equivalent to, €20,270.04 per annum, rising by annual increments of €354.00 up to a maximum of €22,394.04.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2023 is equivalent to

€21,630.00 per annum, rising by annual increments of €375.17 up to a maximum of €23,881.02, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€23,029.57 x €407.67 - €25,475.59) in the year 2023 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, soġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager jinkludu li:

i. L-Assistent Manager (Management Support) se jassisti li-Chief Executive Officer, u lill-Assistent Direttur (CEO Office) fl-Isptar Mater Dei, lejn il-kisba tal-għanijiet tat-tmexxija ġenerali tal-isptar u l-istrateġija ġenerali. Il-funzjonijiet tal-Assistent Manager jinkludu li:

ii. Jgħin lill-Assistent Direttur u lis-CEO fit-tmexxija ta' kuljum tal-uffiċċju tal-Kap Eżekuttiv, inkluż l-organizzazzjoni ta' laqgħat u ż-żamma tal-kalendarji u tiżgura komunikazzjoni f'waqtha;

iii. Jgħin u jappoġġja lill-Assistent Direttur fil-kompilazzjoni ta' rapporti, linji gwida, policies, pjanijiet finanzjarji kif meħtieġ għall-funzjonijiet korporattivi, fil-ħin u skont l-iskadenzi;

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Assistant Manager include:

i. The Assistant Manager (Management Support) will assist the Chief Executive Officer, and Assistant Director (CEO Office) at Mater Dei Hospital, towards the achievement of the goals of the general hospital management and overall strategy. The functions of the Assistant Manager include:

ii. Assists the Assistant Director and the CEO in the daily running of the CEO's office, including organisation of meetings and keeping of calendars and ensuring timely communication;

iii. Assist and support the Assistant Director in the compilation of reports, guidelines, policies, financial plans as required for corporate functions, in a timely manner and according to deadlines;

iv. Isegwi u jimplimenta miżuri approvati skont il-pjan ta' azzjoni rispettiv u jirrapporta dwar il-progress tagħhom;

v. Jgħin fil-funzjonijiet amministrattivi ġenerali tal-uffiċċju tas-CEO, inkluż il-moviment tal-fajls u l-preżentata xierqa, appoġġ fl-organizzazzjoni tal-ivvjaġġar barra mill-pajjiż u żjara mid-delegati; appoġġ fil-loġistika kif meħtieġ; akkwist u provvista ta' kwalunkwe rekwiżit ta' uffiċċju, eċċ.;

vi. Jahdem f'kollegament mill-qrib mal-uffiċċju tad-Direttur Mediku biex jiżgura armonizzazzjoni u tmexxija effettiva taż-żewġ uffiċċji;

vii. Jgħin fil-kordinazzjoni tal-proċessi u l-ħolqien ta' proċeduri ta' operazzjoni standard biex tiġi żgurata t-tmexxija bla xkiel tal-uffiċċju tas-CEO;

viii. L-iżgurar ta' kollegament effettiv mal-klijenti/partijiet interessati interni u esterni, relazzjonijiet tajba ta' customer care, inkluż mal-Ministeru għas-Saħħa, l-Uffiċċju tal-Finanzi, dipartimenti kliniċi, sezzjonijiet ta' akkwist, pazjenti, fornituri ta' servizzi esterni, unions u segwitu xieraq tax-xogħol kollu li qed isir fuq bażi ta' kuljum, eċċ.;

ix. L-għoti ta' assistenza u appoġġ fl-abbozzar ta' sejhiet għall-applikazzjonijiet u l-espressjoni ta' interessi u segwitu mal-HR Office kif xieraq u meta meħtieġ;

x. Jgħin fl-organizzazzjoni u l-kordinazzjoni ta' laqgħat, konferenzi, avvenimenti u laqgħat importanti oħra u jassisti fl-ippjanar tal-avvenimenti minn meta titfassal l-idea inizjali sal-aħħar dettall tal-avvenimenti;

xi. Għajjnuna fl-ippjanar tal-loġistika tal-avvenimenti u rekwiżiti oħra relatati ma' konferenzi u avvenimenti inklużi postijiet, trasport u provvisti oħra;

xii. Jipprovdi gwida lill-klijenti interni u esterni relatati mal-mandat tal-uffiċċju tas-CEO;

xiii. Ikun profiċjenti fl-użu ta' Microsoft Word, Microsoft Excel, Microsoft Powerpoint;

xiv. Izomm aġġornat mal-kodiċi tal-ġestjoni tas-servizz pubbliku u r-regolamenti relatati, maħruġa minn żmien għal żmien u juri interess fl-awtotitjib permezz ta' taħriġ u żvilupp u tagħlim ta' software ġdid meħtieġ meta meħtieġ;

xv. L-iżgurar tal-ġbir tad-dejta u ż-żamma sigura tar-rekords f'konformità mar-regolamenti tal-protezzjoni tad-dejta u regolamenti u leġislazzjoni oħra u ż-żamma aġġornata dwar kwalunkwe tibdil relatat;

xvi. Żamma aġġornata tal-inventarju tal-uffiċċju tas-CEO;

iv. Follows and implements approved measures in accordance with the respective action plan and reports on their progress;

v. Assists in the overall administrative functions of the office of the CEO, including movement of files and proper filing, support in the organisation of travel abroad and visit by delegates; support in logistics as required; procurement and supply of any office requirements, etc.;

vi. Works in close liaison with the office of the Medical Director to ensure effective harmonization and running of both offices;

vii. Assists in the co-ordination of processes and the creation of standard operation procedures to ensure the smooth running of the office of the CEO;

viii. Ensuring effective liaison with internal and external clients/stakeholders, good customer care relations, including with the Ministry for Health, Finance Office, clinical departments, procurement sections, patients, external service providers, unions and proper follow up of all the work being carried out on a daily basis, etc.;

ix. Providing assistance and support in the drafting of calls for applications and expression of interests and follow up with HR Office accordingly and when required;

x. Assists in the organisation and co-ordination of meetings, conferences, events and other important meetings and assists in the planning of events from the time that the initial idea is conceived to the events' last detail;

xi. Aids in the planning of event logistics and other requirements related to conferences and events including venues, transport and other supplies;

xii. Providing guidance to internal and external customers relating to the remit of the CEO's office;

xiii. Be proficient in the use of Microsoft Word, Microsoft Excel, Microsoft Powerpoint;

xiv. Keeping abreast with the public service management code and related regulations, issued from time to time and show a keen interest in self-improvement through training and development and learning of required new software when required;

xv. Ensuring data collection and safe keeping of records in line with data protection regulations and other regulations and legislation and keeping up to date on any related changes;

xvi. Up to date keeping of the inventory of the office of the CEO;

xvii. Iwettaq kwalunkwe dmir ieħor li jista' jiġi agġornat biex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-CEO;

xviii. Iwettaq kull xogħol ieħor li s-superjur jista' jiddelega lilu/lilha, kif ikun meħtieġ;

xix. Kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

xvii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the CEO;

xviii. Undertakes any other tasks which the superior may delegate to him/her, as may be required;

xix. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw/ikunu profiċjenti fil-lingwi tal-Malti u l-Ingliż;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Marketing jew Management jew Business Administration.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Marketing jew Communications jew Management jew Business Administration.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Malti jew Ingliż jew IT jew Maths jew SOK jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jrid jinkludi wiehed minn dawn is-suġġetti Malti jew Ingliż jew Marketing).

*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta'

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Marketing or Management or Business Administration.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Marketing or Communications or Management or Business Administration.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Maltese or English or IT or Maths or SOK) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one of the following subjects: Maltese or English or Marketing).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). Upon possession of a

Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprograww għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kwalifiki f'livell ogħla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-ġħeluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (a) sa 4.1 (c) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġħoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdeu jgħoddu mid-data tal-hatra.

(b) Il-persuni mahtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-ġħeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdha evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-ġħazla jista' jagħzel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li johroġ is-sejha għall-

relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (a) to 4.1 (c) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progress entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for

applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-gheluq tal-applikazzjonijiet hija 1-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-gheluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku u l-indirizz elettroniku tad-Divizjoni huma (<https://health.gov.mt>) u (recruitment.health@gov.mt).

The website and email address of the receiving Division are (<https://health.gov.mt>) and (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

7th December, 2023

MINISTERU GHAS-SAHHA

MINISTRY FOR HEALTH

Post ta' Konsulent (Kirurgija Ġenerali) fl-Isptar Mater Dei u fl-Isptar Ġenerali ta' Għawdex, fil-Ministeru għas-Saħħa

Post of Consultant (General Surgery) at Mater Dei Hospital and Gozo General Hospital in the Ministry for Health

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Nomenclatures denoting the male gender include also the female gender.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, tilqa' applikazzjonijiet għall-post ta' Konsulent (Kirurgija Ġenerali) fl-Isptar Mater Dei u fl-Isptar Ġenerali ta' Għawdex, fil-Ministeru għas-Saħħa.

1. The Director General (People Management), Ministry for Health, invites applications for the post of Consultant (General Surgery) at Mater Dei Hospital and Gozo General Hospital, in the Ministry for Health.

Termini u Kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2023 huwa €38,980.22 fis-sena.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2023 is equivalent to €38,980.22 per annum.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta lill-Amministrazzjoni tal-Isptar Ġenerali ta' Għawdex u lill-Leadership Kliniku u wkoll lill-Chairperson Kliniku (Kirurgija Ġenerali) fl-Isptar Mater Dei u ultimament twieġeb lill-Uffiċjal Mediku Ewlieni. Qed jiġi hawnhekk innutat li dan il-post maqsum (50/50) u se jkun għal hames (5) snin fejn wara l-persuna magħżula tiddeċiedi jekk tibqax bħalma hi taħt l-istess termini u kundizzjonijiet ta' din is-sejha jew tiegħu l-post full-time jew fl-Isptar Ġenerali ta' Għawdex jew fl-Isptar Mater Dei.

2.3 The Consultant shall report to the Gozo General Hospital Management and Clinical Leadership and ultimately being answerable to the Chief Medical Officer and also to the Clinical Chairperson (General Surgery) at Mater Dei Hospital. It is hereby being noted that this is a shared post (50/50) and shall be for five (5) years where thereafter the selected appointed candidates will decide whether to remain as is under the same terms and conditions of this call or take on a full-time position either at the Gozo General Hospital or Mater Dei Hospital.

2.4 Persuna li tiġi maħtura tkun tista' tagħżel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkun mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi h'dan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozizzjoni definitiva.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Dmirijiet

Duties

3.1 Id-dmirijiet għal dan il-post ta' Konsulent (Kirurgija Ġenerali) jinkludu li:

3.1 The job duties for the post of Consultant (General Surgery) include:

i. Iwettaq dmirijiet fid-Dipartiment tal-Kirurgija fl-Isptar Ġenerali ta' Għawdex u fl-Isptar Mater Dei fuq bażi 50/50 u jkun mistenni li jaħdem mill-qrib mal-kollegi l-oħra tiegħu u jkun jirrispondi direttament lill-Amministrazzjoni tal-Isptar Ġenerali ta' Għawdex u lill-Uffiċjal Mediku Ewlieni kif wkoll lill-Chairperson Kliniku (Kirurgija) fl-Isptar Mater Dei u jkun mistenni li jipprovdi l-kura klinika kollha fil-qasam tal-ispeċjalità skont l-istandards tal-kwalità tal-professjoni;

ii. Jipprovdi servizzi speċjalizzati inkluż dmirijiet on-call fi kwalunkwe servizz tas-saħħa tal-Gvern ta' Malta jew kwalunkwe estensjoni futura oħra ta' servizz tas-saħħa kif provdut taht Skema Nazzjonali Komprensiva tas-Saħħa;

iii. Jikkollabora mill-qrib mal-bqija tal-kollegi tiegħu u jipprovdi l-kura klinika kollha fl-ambitu tal-ispeċjalità skont l-istandards ta' kwalità tal-professjoni;

iv. Izomm ruħu aġġornat mal-izvilupp kurrenti fil-qasam tal-Kirurgija Ġenerali u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni lokament u barra minn Malta;

v. Ikun meħtieġ jagħmel proċeduri ta' laparoskopija skont il-ħtieġa;

vi. Ikun responsabbli għat-tim li jaqa' taht it-tmexxija tiegħu u jassigura dixxiplina u prattika klinika tajba speċjalment fil-prattiki ta' kontroll ta' infezzjoni;

vii. Ikun responsabbli direttament għas-swali tal-Kirurgija Ġenerali flimkien mal-konsulenti l-oħra appuntati similarment;

viii. Imexxi lit-tobba tal-firm tiegħu filwaqt li jiżgura appoġġ xieraq għall-haddiema junior;

ix. Jipparteċipa fil-laqgħat ta' verifiki/morbidità/mortalità u multidixxiplinarji;

x. Jipparteċipa, meta mitlub, f'bordijiet tal-għażla, bordijiet dixxiplinarji u bordijiet tal-akkwist;

xi. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;

xii. Iwettaq kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;

xiii. Iwettaq kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-Amministrazzjoni.

i. Performs duties in the Department of Surgery at the Gozo General Hospital and at Mater Dei Hospital on a 50/50 basis and he will be expected to liaise closely with his colleagues and be directly accountable to the Gozo General Hospital (GGH) Management and Chief Medical Officer and also the Clinical Chairperson (Surgery) at Mater Dei Hospital and the appointee will be expected to provide all clinical care within the remit of the specialty in accordance with the quality standards of the profession;

ii. Provides specialized services including on-call duties in any of the health care services of the Government of Malta or any other future extension of health service as provided under a Comprehensive National Health Scheme;

iii. Liaises closely with the rest of his colleagues and provides all clinical care within the remit of the specialty in accordance with quality standards of the profession;

iv. Keeps abreast with the current developments in the field of General Surgery and participates in postgraduate meetings locally and abroad;

v. Be required to carry out laparoscopy procedures as the need arises;

vi. Be responsible for his team and ensuring discipline and good clinical practice especially infection control practices;

vii. Be directly responsible for the General Surgery Wards together with the other consultants similarly appointed;

viii. Leading his firm of doctors to ensure proper support for junior staff;

ix. Participates in audits/morbidity/mortality and multidisciplinary meetings;

x. Participates, when asked, in selection boards, disciplinary boards, and procurement boards;

xi. Make use of the Information Technology systems which may be in operation within the Ministry for Health;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Carries out any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the Management.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tigi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. proficjenti fil-lingwa Maltija u l-lingwa Ingliża.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom wkoll:

i. ikollhom isimihom imnizzel fir-Registru għall-Ispċjalisti tal-Kirurġija Ġenerali miżmum mill-Kunsill Mediku ta' Malta; jew

ii. ikunu approvati li isimhom jitnizzel fir-Registru għall-Ispċjalisti tal-Kirurġija Ġenerali miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Taħriġ Speċjalizzat (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali taħriġ speċjalizzat li jista' jintalab għal Kirurġija Ġenerali; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST fil-Kirurġija Ġenerali, li tkun maħruġa mill-Awtorità kompetenti ta' stat membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonossiment mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irreġistrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-Kirurġija Ġenerali.

4.3 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalist fil-Kirurġija Ġenerali. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Reġistrazzjoni fir-Registru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew reġistrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimħa, tkun rikonossuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imnizzla fir-Registru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irreġistrata bis-siħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of General Surgery kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of General Surgery kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for General Surgery; or

b. in possession of a specialist qualification equivalent to the CCST for General Surgery, which is issued by the competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in General Surgery.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full-time experience as a Specialist in General Surgery. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata-basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Tahriġ Speċjalizzat maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-oriġinali waqt l-intervista. Kandidati li mhumiex fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li ma jipprezentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenzjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta dahlet fis-seħħ il-hatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġġla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejħa għall-applikazzjonijiet.

4.9 Uffiċjali pubbliċi li normalment huma residenti f'Għawdex iżda li bħalissa jaħdmu f'Malta, u li għandhom l-istess grad sostantiv bħal dak li qed jiġi reklammat, xorta huma meħtieġa japplikaw permezz ta' din is-sejħa għall-applikazzjonijiet jekk ikunu interessati li jaħdmu f'Għawdex. Jekk jintgħazlu, dawn l-uffiċjali pubbliċi jiġu assenjati b'mod permanenti biex jaħdmu f'Għawdex bil-grad rispettiv, id-dritt tas-salarju u l-punt tas-salarju tagħhom, inkluż id-dritt għal żidiet, progressjoni, u elementi ta' promozzjoni marbuta mal-post. Huwa ċċarat li dawn il-kandidati mhux se jingħataw marki addizzjonali fil-proċess tal-għażla għall-pussess ta' kwalunkwe kwalifiki li huma rekwiżit ta' eliġibbiltà kif iddikjarat f'din is-sejħa għall-applikazzjoni.

4.10 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejħa għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.11 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.10 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejħa għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.12 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejħa (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejħa għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Public officers who are ordinarily resident in Gozo but currently work in Malta, and who hold the same substantive grade as that being advertised, are still required to apply through this call for applications if they are interested in working in Gozo. If selected, such public officers will be permanently assigned to work in Gozo, carrying their respective grade, salary entitlement, and salary point, including entitlement to increments, progression, and promotion elements tied to the post. It is clarified that such candidates will not be awarded additional marks in the selection process for the possession of any qualifications which are an eligibility requirement as stated in this call for applications.

4.10 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.11 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.10 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.12 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.7, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-komputer tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.7, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa huwa (<https://deputyprimeminister.gov.mt>), in-numru tal-fax huwa +356 2299 2604, u l-indirizz elettroniku huwa (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

**Post ta' Konsulent Medicina Ġenerali/Interna,
Endokrinologija u Dijabete fid-Dipartiment
tal-Medicina, fl-Isptar Mater Dei,
fil-Ministeru għas-Saħħa**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa tilqa' applikazzjonijiet għall-post ta' Konsulent Medicina Ġenerali/Interna, Endokrinologija u Dijabete fid-Dipartiment tal-Medicina, fl-Isptar Mater Dei fil-Ministeru għas-Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2023 huwa €38,980.22 fis-sena.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta direttament liċ-Chairperson Klinikku tad-Dipartiment tal-Medicina.

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health is (<https://deputyprimeminister.gov.mt>), the fax number is +356 2299 2604, and the email address is (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

**Post of Consultant General/Internal
Medicine, Endocrinology and Diabetes in the
Department of Medicine at Mater Dei Hospital
in the Ministry for Health**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health invites applications for the post of Consultant General/Internal Medicine, Endocrinology and Diabetes in the Department of Medicine at Mater Dei Hospital, in the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2023 is equivalent to €38,980.22 per annum.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Medicine.

2.4 Persuna li tiġi mahtura tkun tista' tagħzel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.5 Persuna mahtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-union kompetenti.

2.6 L-aċċettazzjoni ta' haħtra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi hdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Konsulent Medicina Ġenerali/Interna, Endokrinoloġija u Dijabete jinkludu li:

i. Iwettaq dmirijiet fil-Medicina Ġenerali/Interna, fl-Endokrinoloġija u Dijabete kif assenjat miċ-Chairperson Kliniku tad-Dipartiment tal-Medicina;

ii. Jipparteċipa b'mod attiv fl-espansjoni u żvilupp tas-servizzi tal-Endokrinoloġija u Dijabete kemm tal-out-patient kif ukoll tal-in-patients fl-isptarijiet tal-Gvern;

iii. Jipparteċipa fl-attivitajiet tal-Medicina Ġenerali/Interna u tal-Endokrinoloġija u Dijabete u jipparteċipa f'taħlim ta' qabel u ta' wara l-gradwazzjoni u inizjattivi ta' taħriġ skont il-hteġa;

iv. Jipparteċipa f'verifika u laqgħat multidixxiplinarji u jkun suġġett għal prestazzjoni annwali;

v. Izomm kuntatt mat-Tobba Ġenerali li jirreferu pazjenti għall-Isptar Mater Dei u jkun responsabbli biex jissorvelja l-kwalità ta' ittri ta' kwittanza mibgħuta mill-firm tiegħu;

vi. Jipparteċipa meta mitlub f'bordijiet tal-għażla, bordijiet ta' dixxiplina u bordijiet tal-akkwist;

vii. Jipparteċipa fl-on-call rotas għall-Medicina Ġenerali/Interna u għad-Dijabete/Endokrinoloġija;

viii. Ikun responsabbli għat-tim tiegħu u jassigura dixxiplina u prattika klinika tajba speċjalment fil-prattiki ta' kontroll ta' infezzjoni;

ix. Imexxi lit-tobba tal-firm biex jiżgura appoġġ xieraq għall-junior staff;

x. Jaċċetta r-responsabbiltà u jipparteċipa f'attivitajiet li jirriżultaw minn sħubija jew affiljazzjoni mal-UE u networks internazzjonali tal-Ministeru għas-Saħħa u

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3.1 The job duties for the post of Consultant General/Internal Medicine, Endocrinology and Diabetes include;

i. Carries out duties in General/Internal Medicine, Endocrinology and Diabetes as assigned by the Clinical Chairperson of the Department of Medicine;

ii. Actively takes part in the expansion and development of services related to Endocrinology and Diabetes of both out-patient and in-patient in government hospitals;

iii. Participates in the activities of General/Internal Medicine and of Endocrinology and Diabetes and participates in undergraduate and postgraduate teaching and training initiatives as required;

iv. Participates in audits and multi-disciplinary meetings and be subject to a yearly appraisal;

v. Keeps in contact with General Practitioners who refer patients to Mater Dei Hospital and be responsible to supervise the quality of discharge letters sent by his/her firm;

vi. Participates when asked in selection boards, disciplinary boards and procurement boards;

vii. Participates in 'on-call' rotas for General Internal Medicine and for Diabetes/Endocrinology;

viii. Be responsible for his/her team and ensures discipline and good clinical practice especially infection control practices;

ix. Leads the firm of doctors ensuring proper support for junior staff;

x. Accepts responsibility and participates in activities arising from the membership or affiliation with EU and International networks of the Ministry for Health and Mater

I-Isptar Mater Dei bhall-European Reference Networks (hekk kif applikabbli għall-Medicina Ġenerali/Interna, Endokrinoloġija u Diġabete);

xi. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;

xii. Iwettaq kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' ikun meħtieġ;

xiii. Iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-amministrazzjoni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit

Dei Hospital such as the European Reference Networks (as applicable to General/Internal Medicine, Endocrinology and Diabetes);

xi. Makes use of the Information Technology systems which may be in operation within the Ministry for Health;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Carries out any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and

u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. profiċjenti fil-lingwa Maltija u l-lingwa Ingliża.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, izda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu wkoll:

i. ikollhom isimihom imnizzel fir-Registru għall-Ispċjalisti kemm tal-Mediċina Ġenerali/Interna kif ukoll tal-Endokrinoloġija u Dijabete miżmuma mill-Kunsill Mediku ta' Malta, jew

ii. ikunu approvati li isimhom jitnizzel fir-Registri għall-Ispċjalistikemm tal-Mediċina Ġenerali/Internkif ukoll tal-Endokrinoloġija u Dijabete miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Taħriġ Speċjalizzat (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali taħriġ speċjalizzat li jista' jintalab kemm għall-Mediċina Ġenerali/Interna kif ukoll għall-Endokrinoloġija u Dijabete; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST kemm għall-Mediċina Ġenerali/Interna kif ukoll għall-Endokrinoloġija u Dijabete, li tkun maħruġa mill-Awtorità kompetenti ta' Stat Membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta,

their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Registers of both General/Internal Medicine as well as that of Endocrinology and Diabetes kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Registers of both General/Internal Medicine as well as that of Endocrinology and Diabetes kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for General/Internal Medicine as well as for Endocrinology and Diabetes; or

b. in possession of a specialist qualification equivalent to the CCST for General/Internal Medicine as well as for Endocrinology and Diabetes, which is issued by the competent authority in another EU Member State, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation

li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irregistrat mal-Kunsill Mediku ta' Malta bħala Speċjalist kemm fil-Mediċina Ġenerali/Interna kif ukoll fil-Endokrinoloġija u Dijabete.

4.3 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalist kemm fil-Mediċina Ġenerali/Interna kif ukoll fl-Endokrinoloġija u Dijabete. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Registrazzjoni fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew registrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbghin (40) siegħa fil-gimgha, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eligibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imnizzla fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irregistrata bis-shiħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Certifikat ta' Tlestija ta' Tahriġ Speċjalizzat maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-oriġinali waqt l-intervista. Kandidati li mhumieq fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li ma jipprezentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in General/Internal Medicine as well as in Endocrinology and Diabetes.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full-time experience as a Specialist in General/Internal Medicine as well as in Endocrinology and Diabetes. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://deputyprimeminister.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta dahlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġġla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

4.9 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.10 Il-kandidati magħżula jridu jkunu eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.9 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.11 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.10 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.9 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.11 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their

tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-gheluq, jew hekk kif jiġu msejja għall-ħatra bħala riżultat ta' din is-sejja għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.9, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-gheluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottemmettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-gheluq (i.e. aplikazzjonijiet tard) ma jiġux aċċettati.

application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.9, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-gheluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa huwa (<https://deputyprimeminister.gov.mt>), in-numru tal-fax huwa +356 2299 2604, u l-indirizz elettroniku huwa (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

**Post ta' General Practitioner f'Dar Kenn
għal Saħħtek, fil-Ministeru għas-Saħħa**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management) Ministeru għas-Saħħa, jilqa' applikazzjonijiet għall-post ta' General Practitioner f'Dar Kenn għal Saħħtek fil-Ministeru għas-Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-hatra hija sugġetta għal perjodu ta' prova ta' sena (1).

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health is (<https://deputyprimeminister.gov.mt>), the fax number is +356 2299 2604, and the email address is (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

**Post of General Practitioner at Dar Kenn
għal Saħħtek in the Ministry for Health**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health, invites applications for the post of General Practitioner at Dar Kenn għal-Saħħtek in the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 Is-salarju ta' General Practitioner huwa ta' Skala ta' Salarju 6 (f'mhux inqas mit-tielet targa), li fis-sena 2023 huwa ta' €30,638.85 fis-sena, li jiżdied b'€596.33 fis-sena sa massimu ta' €33,024.17.

2.3 Applikazzjonijiet laterali fl-istess grad minn uffiċjali pubbliċi mhumiex aċċettabbli.

2.4 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' General Practitioner f'Dar Kenn għall-Saħħtek jinkludu li:

i. Ikun parti mis-servizz indikat u jirrispondi lill-Principal General Practitioner jew Konsulenti rispettivi u fl-aħħarnett liċ-Chairperson Kliniku tad-Dipartiment, hekk kif applikabbli;

ii. Jipparteċipa fit-tagħlim u fl-attivitatijiet akkademici inkluż riċerka u verifika u laqgħat tas-servizz rilevanti;

iii. Jinvolvi ruħhu fil-ġestjoni tas-servizz u jiehu responsabbiltajiet amministrattivi meta meħtieġ;

iv. Jipprovdi servizz residenzjali ta' għassa skont roster stabbilita li tista' tinkludi dmirijiet ta' billejl, kif applikabbli;

v. Izomm ruħhu aġġornat mal-iżviluppi kurrenti fil-qasam rispettiv u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni f'Malta u barra u attivitatijiet ta' riċerka jkunu inkoraġġiti u jiġġenera materjal għall-pubblikazzjoni f'pubblikazzjonijiet mediċi kemm lokali kif ukoll barranin;

vi. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;

vii. Iwettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni. Il-persuna maħtura tista' tkun mitluba twettaq dmirijiet fuq bażi ta' xift inkluż xogħol ta' billejl, kif applikabbli, skont rosters stabbiliti fil-Ministeru għas-Saħħa.

viii. Jiehu kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;

ix. Iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

2.2 The salary for the post of General Practitioner is Salary Scale 6 (in not less than the third step), which in the year 2023 is equivalent to, €30,638.85 per annum, rising by annual increments of €596.33 up to a maximum of €33,024.17.

2.3 Lateral applications in the same grade from public officers are not allowed.

2.4 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3. The job duties for the post of General Practitioner at Dar Kenn għall-Saħħtek include:

i. Forms part of the service indicated and is accountable to the respective Principal General Practitioners or Consultants and ultimately to the Clinical Chairperson of the Department as applicable;

ii. Participates in teaching and academic activities including research and audit, and meetings of the relevant service;

iii. Involves himself in the management of the service and takes administrative responsibilities when necessary;

iv. Provides resident on-call service in accordance with an established roster which may include night duty as applicable;

v. Keeps abreast with the current developments in the respective field and participates in postgraduate meetings locally and abroad. Research activities will be encouraged, and is expected to generate material for publication in local and foreign medical publications;

vi. Makes use of the Information Technology systems which may be in operation within the Ministry for Health;

vii. Performs duties in any of the health care services of the Government of Malta at the discretion of the Management. The appointee may be required to perform duties on a shift basis including night duty, as applicable, according to the established rosters in the Ministry for Health.

viii. Undertakes any other tasks, which the superior may delegate to him, as may be required;

ix. Carries out any other duties as directed by the Principal Permanent Secretary.;

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interprettazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. kapaċi jikkomunikaw bil-Lingwa Maltija u bil-Lingwa Ingliża;

iii. imnizzlin fir-Registru għall-ispeċjalisti tal-Medicina tal-Familja miżmum mill-Kunsill Mediku ta' Malta.

Uffiċjali pubbliċi li japplikaw għal din il-pożizzjoni jridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita jew fi grad/pożizzjoni inqas. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.3 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġġla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li jorog is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-

ii. able to communicate in the Maltese and English Languages;

iii. listed in the specialist register for Family Medicine kept by the Medical Council of Malta.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.3 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by the HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority

Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinix fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.4 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-gheluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-Aplikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT1171. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta, li tali dokument irid ikun maħruġ mhux

not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta. Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1)

aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. L-applikazzjonijiet jistgħu ukoll jiġu sottomessi permezz tal-Online Government Recruitment Portal (<https://recruitment.gov.mt>) sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, kif indikat hawn fuq. Itra elettronika gġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fil-provedimenti ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>); jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171.

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet. Is-sit elettroniku tal-Ministeru għas-Saħħa huwa (<https://deputyprimeminister.gov.mt>), in-numru tal-fax huwa +356 22992604 u l-indirizz elettroniku tad-Divizjoni huwa (recruitment.health@gov.mt).

month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. Applications can also be submitted through the Online Government Recruitment Portal (<https://recruitment.gov.mt>) by the said closing time and date of this call for applications. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171.

These general provisions are to be regarded as an integral part of this call for applications. The website address of the Ministry for Health is (<https://deputyprimeminister.gov.mt>), the fax number is +356 22992604 and the email address is (recruitment.health@gov.mt).

MINISTERU GHAS-SAHHA

MINISTRY FOR HEALTH

**Post ta' Manager I (Rizorsi Umani)
fil-Ministeru ghas-Sahha****Post of Manager I (Human Resources)
in the Ministry for Health**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Nomenclatures denoting the male gender include also the female gender.

1. Id-Direttur Ġenerali (People Management), Ministeru ghas-Sahha, tilqa' applikazzjonijiet għall-post ta' Manager I (Rizorsi Umani) fil-Ministeru ghas-Sahha.

1. The Director General (People Management), Ministry for Health, invites applications for the post of Manager I (Human Resources) in the Ministry for Health.

Termini u Kundizzjonijiet**Terms and Conditions**

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut ghas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager I (Rizorsi Umani) huwa ta' Skala ta' Salarju 10, li fis-sena 2023 huwa ta' €23,029.57 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €25,475.59.

2.3 The salary for the post of Manager I (Human Resources) is Salary Scale 10, which in year 2023 is €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' fi Skala ta' Salarju 9 (€24,494.79 x €447.33 - €27,178.77) fl-2023 wara sentejn (2) servizz bħala Manager I fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 A Manager I in Salary Scale 10 will progress to Salary Scale 9 (€24,494.79 x €447.33 - €27,178.77 in 2023) on completion of two (2) years service as Manager I in Salary Scale 10, subject to satisfactory performance.

2.5 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 9 titla' fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23) fl-2023 wara hames (5) snin servizz bħala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti. bħala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 A Manager I in Salary Scale 9 will progress to Salary Scale 8 (€26,048.25 x €486.83 - €28,969.23 in 2023) on completion of five (5) years service as Manager I in Salary Scale 9, subject to satisfactory performance.

2.6 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 8 titla' fi Skala ta' Salarju 7 (€27,697.53 x €531.17 - €30,884.55) fl-2023 wara tliet (3) snin servizz bħala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti. (3) snin servizz bħala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 A Manager I in Salary Scale 8 will progress to Salary Scale 7 (€27,697.53 x €531.17 - €30,884.55 in 2023) on completion of three (3) years service as Manager I in Salary Scale 8, subject to satisfactory performance.

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tassalarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u sugġett għall-politiki tal-amministrazzjoni centrali li jkunu fis-seħh minn żmien għal żmien.

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his/her basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are

dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.9 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom haġra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. L-applikanti maħtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-haġra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-haġra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.10 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-haġra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-riżorsi umani, skont il-postijiet vakanti stabbiliti.

2.11 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Riżorsi Umani) jinkludu li:

i. Jappoġġja lis-superjur bil-monitoraġġ tal-funzjonijiet delegati tal-politiki, il-programmi u l-prattiki kollha tar-riżorsi umani biex tiġi żgurata l-konformità mal-politiki ċentrali fil-ministeru kollu;

ii. Jassisti lis-superjur fit-twettiq ta' dmirijiet relatati mar-reklutaġġ, il-promozzjonijiet u l-progressjonijiet tal-impjegati kif u meta meħtieġ;

iii. Jassisti fil-holqien tal-listi ta' kontroll u l-Proċeduri Operattivi Standard biex tittejjeb l-aderenza mal-proċessi, il-proċeduri u r-regolamenti biex jitnaqqsu r-riskji ta' nuqqas ta' konformità;

iv. Jikkordina u jwettaq kontrolli ta' konformità kostanti u regolari biex jiżgura li l-politiki stabbiliti jkunu qed jiġu osservati, u jsegwi l-implimentazzjoni f'waqtha tal-miżuri korrettivi meħtieġa;

applications for SAAC/ADAC positions or applications for a definite position.

2.9 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.10 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of human resources, in accordance with established vacancies.

2.11 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager I (Human Resources) include:

i. Supports the superior with the monitoring of delegated functions of all human resources policies, programmes, and practices to ensure compliance with central policies across the ministry;

ii. Assists the superior in performing duties related to the recruitment, promotions and progressions of employees as and when required;

iii. Assists in creating the checklists and Standard Operating Procedures to improve adherence to processes, procedures and regulations to reduce risks of lack of compliance;

iv. Coordinates and carries out constant and regular compliance checks to ensure that established policies are being adhered to, and follow up on the timely implementation of corrective measures required;

v. Jassisti superjuri fl-allinjament bejn l-istrategġja tar-Riżorsi Umani u l-għanijiet tan-negozju, jikkontribwixxi għall-Analizi tal-Htiġiet ta' Tahriġ u jappoġġja programmi ta' ġestjoni tat-tibdil;

vi. Jikkordina u jipparteċipa fil-ġbir ta' data relatata mar-rekords tar-Riżorsi Umani tal-Ministeru billi jutilizza s-sistemi standard tad-data korporattiva Dakar HR għad-dhul, l-inkjesta u r-rappurtar tad-data;

vii. Jikkollabora mal-kapijiet tal-Ministeru biex jiżgura l-implimentazzjoni u l-konformità sħiħa tal-istqarrijiet tal-prestazzjoni u jiehu l-azzjoni meħtieġa biex jiżgura li l-perjodi ta' żmien jiġu osservati b'mod strett;

viii. Jiffacilita l-proċess ta' rekrutazzjoni tal-Ministeru inklużi l-abbozzi, l-ipproċessar u l-hruġ ta' sejhiet għall-applikazzjonijiet, isegwi l-proċedura meħtieġa kif deskritta u ggwidata minn politiki, regolamenti prevalenti u d-Divizjoni dwar Nies u Standards;

ix. Jappoġġja u jikkompila l-ħidma meħtieġa dwar id-data/finanzjarja meta jkun meħtieġ għal negozjati mat-trade unions;

x. Jassisti fit-tnejn u l-qsim tad-data, u jikkordina mal-IPS għall-induzzjoni ta' impjegati ġodda jew impjegati oħra li jeħtieġu żvilupp wara riżultati tal-evalwazzjoni tal-prestazzjoni kif ukoll jikkordina l-orjentazzjoni interministerjali kif meħtieġ;

xi. Jappoġġja l-Kultura ta' Eċċellenza filwaqt li jassigura komunikazzjoni effettiva fil-livelli kollha;

xii. Iwettaq dmirijiet oħra kif ordnat mid-Direttur/DG responsabbli għall-People Management u s-Segretarju Permanenti;

xiii. Kwalunkwe dmirijiet oħra hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-post huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġġjar tar-Riżorsi Umani inkluż l-ippjanar tar-Riżorsi Umani, konformità tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/statistika aġġornati tal-impjegati li fuqhom jittiehdu d-deċiżjonijiet strateġiċi tar-Riżorsi Umani. Dan ir-rwol huwa kumplementari għal dak ta' People Management.

Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

- i. a. ċittadini ta' Malta; jew

v. Assists superior in the alignment between the HR Strategy and business goals, contributes towards the Training Needs Analysis and supports change management programmes;

vi. Coordinates and participates in the collations of data related to human resources records of the ministry by utilising the standard Dakar HR Corporate data systems for data entry, enquiry and reporting;

vii. Liaises with the heads of the ministry to ensure implementation and full compliance of performance appraisals and takes the necessary action to ensure that timeframes are strictly adhered to;

viii. Facilitates the Ministry's recruitment process including the drafts, processing and issuing of calls for applications, follows the necessary procedure as outlined and guided by prevailing policies, regulations and the People and Standards Division.

ix. Supports and prepares all the required data/financial workings in case of negotiations;

x. Assists in the preparation and sharing of data, and coordinates with IPS for the induction of new or other employees who require development following results of performance appraisals as well as coordinates the inter-ministry orientation as necessary;

xi. Supports the Culture of Excellence whilst ensuring effective communication at all levels;

xii. Performs other duties as directed by the Director/DG responsible for People Management and the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the post are to support all human resources management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which Strategic Human Resources Management decisions are taken. This role is complementary to that of People Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

- i. a. citizens of Malta; or

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwi tal-Malti u l-Ingliz;

U

iii. ikollhom kwalifika ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Work and Human Resources Management jew Training and Development jew Public Administration jew Public Management jew

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Training and Development or Public Administration or Public Management or Corporate Governance and

Corporate Governance and Leadership jew Leasershhip and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership and Change Management jew Industrial Relations jew Workplace Learning jew Business Administration jew Evidence Based Management.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss sugġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverzjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-sugġett speċifikat. Kwalifika ta' Master f'Livell 7 tal-MQF, jew ekwivalenti, għandha tinkludi minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġhoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġhoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew

Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Business Administration or Evidence Based Management.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master qualification at MQF Level 7, or equivalent, must comprise a minimum of 90 ECTS/ECVET credits or equivalent*.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of

ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdedu jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qeghdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkun qegħdiservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkun eliġibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent

such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their

tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija 15.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit u l-indirizz elettroniku tad-Divizjoni huma (<https://deputyprimeminister.gov.mt>) u (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

Post ta' Manager I fil-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, tilqa' applikazzjonijiet għall-post ta' Manager I biex iwettaq dmirijiet ta' kuntratti fi ħdan il-Ministeru għas-Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2023 huwa ta' €23,029.57 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €25,475.59.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (<https://deputyprimeminister.gov.mt>) and (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

Post of Manager I in the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health, invites applications for the post of Manager I to carry out contract duties within the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2023 is €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' fi Skala ta' Salarju 9 (€24,494.79 x €447.33 - €27,178.77 fis-sena 2023) wara sentejn (2) servizz bhala Manager I fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 9 titla' fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23 fis-sena 2023) wara ħames (5) snin servizz bhala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 8 titla' fi Skala ta' Salarju 7 (€27,697.53 x €531.17 - €30,884.55 fis-sena 2023) wara tliet (3) snin servizz bhala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bhala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.9 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jehtieġ kwalifika speċifika relatata bhala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. L-applikanti maħtura fil-linji manigġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.10 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-kuntratti, skont il-postijiet vakanti stabbiliti.

2.4 A Manager I in Salary Scale 10 will progress to Salary Scale 9 (€24,494.79 x €447.33 - €27,178.77 in 2023) on completion of two (2) years service as Manager I in Salary Scale 10, subject to satisfactory performance.

2.5 A Manager I in Salary Scale 9 will progress to Salary Scale 8 (€26,048.25 x €486.83 - €28,969.23 in 2023) on completion of five (5) years service as Manager I in Salary Scale 9, subject to satisfactory performance.

2.6 A Manager I in Salary Scale 8 will progress to Salary Scale 7 (€27,697.53 x €531.17 - €30,884.55 in 2023) on completion of three (3) years service as Manager I in Salary Scale 8, subject to satisfactory performance.

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his/her basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.9 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.10 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of contracts, in accordance with established vacancies.

2.11 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I jinkludu li:

i. Iwettaq spezzjonijiet u verifiki fuq il-konformità tal-kuntratti fi ħdan l-Contracting Authority sabiex jiżgura li r-regolamenti, il-politiki, u il-proċeduri tal-Gvern jigu osservati;

ii. Jenfasizza kwalunkwe atti, ommissjonijiet jew kwalunkwe ħaġa li mhix konsistenti mal-ġestjoni xierqa ta' kuntratti u offerti u jaċċerta l-infurzar ta' liġijiet u proċeduri tal-Gvern f'dan ir-rigward;

iii. Jaqdi d-dmirijiet ta' Contracts Manager hekk kif stabbilit fiċ-ċirkulari 11 tad-Dipartiment tal-Kuntratti;

iv. Jagħti pariri u jassissti l-management fuq kwistjonijiet li jhorġu mill-Public Procurement Regulations u l-Contracting Authority dwar affarijiet relatati ma' contract management;

v. Jissottometti rapporti u sejbiet fuq spezzjonijiet imwettqa rigward il-konformità tal-kuntratti u jipprovdi r-rakkomandazzjonijiet dwar azzjoni korrettiva;

vi. Jipprepara u jikteb d-dokumenti kollha meħtieġa sabiex jaqdi d-dmirijiet tiegħu inkluż iżda mhux limitat ma' dokumenti neċessarji għall-ġestjoni tal-kuntratti;

vii. Jeżerċita kull xogħol amministrattiv meħtieġ, inkluż ir-rapport ta' kitba bl-użu ta' software provdut mill-Contracting Authority jew l-awtoritajiet regolatorji fis-settur sabiex jiffacilita x-xogħol meħtieġ mill-maniger u jsegwi kull azzjoni neċessarja fir-rigward ta' kwalunkwe investigazzjonijiet li jkunu fil-proċess;

viii. Jirrakkomanda proċeduri għal titjib fil-metodi ta' infurzar u osservanza fi kwalunkwe aspett li jhorġ mill-Contracting Authority;

ix. Jipprovdi evidenza fil-qorti kull meta każ li jkun qed jiġi investigat jiġi referut għall-proċeduri fil-qorti;

x. Ikun aġġornat ma' kwalunkwe bidla fil-leġiżlazzjoni relatata mal-Akkwist Pubbliku, ma' Responsabbiltà Fiskali u mar-Regolamenti marbuta ma' Finanzi Pubbliċi;

xi. Iżomm database kif meħtieġ sabiex jkun jista' jipprovdi stampa aġġornata u preċiża ta' meta l-kuntratti tal-Gvern ikunu waslu biex jiskadu jew jiġġeddu;

2.11 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager I include:

i. Carries out checks and verifications on contracts compliance within Contracting Authority to ensure that contracts are duly executed and that Government regulations, policies, and procedures are adhered to;

ii. Highlights any acts, omissions or whatever is not consonant with the proper management of contracts and tenders and ensuring enforcement of Government policies and procedures in such area;

iii. Fulfills the duties of Contracts Manager as established under circular 11 of the Department of Contracts;

iv. Advises and assists management on issues arising from the Public Procurement Regulations and contracting authority in relation to contracts management issues;

v. Submits reports and findings of checks undertaken on contracts compliance and provides recommendations on corrective action;

vi. Compiles and drafts all documents as necessary for the correct execution of his tasks including but not limited to documents necessary for Contract Management;

vii. Performs any necessary administrative work, including report-writing utilizing any software provided by the contracting authority and or the relevant regulatory authorities that would assist the manager to perform the duties and follow up necessary action with regards to any investigations being carried out;

viii. Recommends procedures for improvement in methods of enforcement and observance of any aspect arising from the Contracting Authority;

ix. Provides evidence in court whenever a case being investigated is referred for court proceedings;

x. Keeps abreast with any changes in legislation related to Public Procurement, Fiscal Responsibility and Regulations related to Public Finance;

xi. Maintains a database as required with a view of providing an accurate updated picture of when the contracting authority's contracts are due to expire or when they are up for renewal;

xii. Ikun aġġornat dwar il-proċeduri u r-regolamenti tal-gvern fl-oqsma tal-kuntratti u offerti u jkun jista' jiggwida il-ministeri, dipartimenti u entitajiet tal-Gvern kif xieraq;

xiii. Iwettaq kull dmir ieħor kif mitlub mis-Segretarju Permanenti (MFH) jew rappreżentant tiegħu;

xiv. Jikkollabora u jikkopera ma' entitajiet oħra fi ħdan il-Ministeru tas-Saħħa u jirrapporta lill-uffiċċju tas-Segretarju Permanenti skont kif mitlub;

xv. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;

xvi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xvii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-reqwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xviii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-ġheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-

xii. Keeps up to date with government procedures and regulations in the areas of contracts and being able to guide management, departments and entities accordingly;

xiii. Carries out any other duties as requested by the Permanent Secretary (MFH) or his appointed representative;

xiv. Liaises and co-operates with other entities within the Ministry for Health and reports to the Permanent Secretary office as requested by the same;

xv. Makes use of the Information Technology systems which may be in operation within the Ministry for Health;

xvi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xvii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xviii. Any other duties as directed by the Principal Permanent Secretary

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been

membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw/ikunu profiċjenti bil-lingwi tal-Malti u l-Ingliz;

U

iii. ikollhom kwalifika ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management, jew Management Studies, jew European Studies, jew Business Administration, jew Accountancy, jew Creativity and Innovation, jew Quality Assurance Management, jew Law jew Finance, jew ikollhom kwalifika rikonoxxuta professjonali komparabbli fil-Livell 6 tal-MQF f'Accountancy.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat. Kwalifika ta' Master f'Livell 7 tal-MQF, jew ekwivalenti, għandha tinkludi minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*.

granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in/must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management, or Management Studies, or European Studies, or Business Administration, or Accountancy, or Creativity and Innovation, or Quality Assurance Management, or Law or Finance, or a recognised comparable professional qualification at MQF Level 6 in Accountancy;

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master qualification at MQF Level 7, or equivalent, must comprise a minimum of 90 ECTS/ECVET credits or equivalent*.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-ġħeluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġħoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdwu jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-ġħeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-ġħażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu,

*A recognised Master qualification with a minimum of 60 ECTS/ECVET is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the

filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit u l-indirizz elettroniku tad-Divizjoni huma <https://deputyprimeminister.gov.mt> u (recruitment.health@gov.mt).

The website address and email address of the receiving Division are <https://deputyprimeminister.gov.mt> and (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

7th December, 2023

MINISTERU GĦAS-SAĦĦA

MINISTRY FOR HEALTH

Post ta' Manager II (Rizorsi Umani) fil-Ministeru għas-Saħħa

Post of Manager II (Human Resources) in the Ministry for Health

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil

Nomenclatures denoting the male gender include also the female gender.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa jilqa' applikazzjonijiet għall-post ta' Manager II (Rizorsi Umani) fil-Ministeru għas-Saħħa.

1. The Director General (People Management), Ministry for Health invites applications for the Post of Manager II (Human Resources) in the Ministry for Health.

Termini u Kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager II (Rizorsi Umani) huwa ta' Skala ta' Salarju 7, li fis-sena 2023 huwa ta' €27,697.53 fis-sena, li jizdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.3 The salary for the post of Manager II (Human Resources) is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in 2023) after three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u sugġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzizzjoni definita.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a

kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni mahtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-Riżorsi Umani, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Riżorsi Umani) jinkludu li:

i. Jassisti lid-direttur/l-assistent direttur/lis-senior manager bil-monitoraġġ tal-funzjonijiet delegati tal-policies, programmi u prattiki kollha tar-riżorsi umani biex jiżgura konformità mal-policies ċentrali mal-Ministeru;

ii. Jassisti fil-kordinament mad-direttorati kollha fil-Ministeru biex jevalwa u jirrakkomanda lill-kap tad-Direttorat tar-Riżorsi Umani l-bżonnijiet tar-riżorsi umani, pjanijiet ta' suċċessjoni u nuqqas ta' ħiliet;

iii. Jappoġġa t-titjib tal-prestazzjoni fil-Ministeru/dipartiment permezz tal-ippjanar, il-monitoraġġ u l-evalwazzjoni tar-riżultati filwaqt li jsiru referenzi neċessarji għall-impjegati li jeħtieġu gwida fil-karriera, pariri jew miżuri korrettivi/dixxiplinarji;

iv. Jimmaniġġja verifiki kostanti u regolari ta' konformità biex jiġi żgurat li l-policies stabbiliti qed jiġu osservati, u tiġi segwita l-implimentazzjoni f'waqtha tal-miżuri korrettivi meħtieġa;

v. Jassisti lill-manigment superjuri fil-kordinazzjoni bejn l-istrategija tar-Riżorsi Umani u l-business goals, jikkontribwixxi lejn l-Analiżi tal-Ħtiġiet ta' Taħriġ u jappoġġja programmi ta' ġestjoni tal-bidla;

specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Human Resources, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager II (Human Resources) include:

i. Supports the director/assistant director/senior manager with the monitoring of delegated functions of all human resources policies, programs, and practices to ensure compliance with central policies across the Ministry;

ii. Assists in the liaison with all directorates in the ministry to assess and recommend to the head of the HR Directorate the human resources requirements, succession plans and skills gaps;

iii. Supports the improvement of the performance in the Ministry/department through planning, monitoring, and appraising of results whilst making necessary referrals for employees who require career guidance, counselling or corrective/disciplinary measures;

iv. Manages constant and regular compliance checks to ensure that established policies are being adhered to, and follow up on the timely implementation of corrective measures required;

v. Supports senior management in the alignment between the HR strategy and business goals, contributes towards the Training Needs Analysis and supports change management programmes;

vi. Jimmaniġġja l-gbir ta' data relatata mar-rekords tar-Riżorsi Umani tal-Ministeru billi juża s-sistemi standard tad-Dakar HR Corporate Data System għad-dhul ta' data, mistoqsijiet u rappurtar;

vii. Isegwi mal-kapijiet tal-Ministeru biex jiżgura l-implimentazzjoni u l-konformità sħiħa tal-valutazzjonijiet ta' prestazzjoni u jiehu l-azzjoni meħtieġa biex jindirizza kull appraisal pendenti biex jiżgura li l-iskedi ta' żmien jiġu osservati strettament;

viii. Jivverifika li s-sejthiet għall-pubblikazzjoni jiġu sottomessi b'mod korrett u skont l-iskedi ta' żmien meħtieġa, u jimmaniġġja l-funzjonijiet operattivi f'dak li għandu x'jaqsam ma' riżorsi billi jaġġorna r-rekwiżiti tal-impjiegi u d-deskrizzjonijiet tal-impjiegi għall-postijiet/karigi kollha;

ix. Jappoġġja u, fejn meħtieġ, jipparteċipa b'mod attiv fil-ġestjoni ta' relazzjonijiet industrijali fil-Ministeru u ttejjji d-data/il-ħidma finanzjarja kollha meħtieġa f'każ ta' negozjati;

x. Jipprepara, jaqsam l-informazzjoni u jirreferi lill-IPS impjegati ġodda li jridu jagħmlu kors ta' induzzjoni jew impjegati oħra li jeħtieġu taħriġ ta' żvilupp wara r-riżultati ta' performance appraisals kif ukoll jikkordina l-orjentazzjoni interministerjali kif meħtieġ;

xi. Jappoġġja l-Kultura ta' Eċċellenza filwaqt li jassigura komunikazzjoni effettiva fil-livelli kollha;

xii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-post huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġġjar tar-riżorsi umani inkluż l-ippjanar tar-Riżorsi Umani, konformità tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/statistika aġġornati talimpjegati li fuqhom jittiehdu d-deċiżjonijiet strateġiċi tar-Riżorsi Umani. Dan ir-rwol huwa kumplimentari għal dak ta' People Management.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

vi. Manages the collations of data related to human resources records of the ministry by utilising the standard Dakar HR Corporate data systems for data entry, enquiry and reporting;

vii. Follows up with the heads of the ministry to ensure implementation and full compliance of performance appraisals and takes the necessary action to address any pending appraisals to ensure that timeframes are strictly adhered to;

viii. Verifies that calls for publication are submitted correctly and according to required timeframes, and manages operational functions in relation to resourcing by updating job requirements and job descriptions for all posts/positions;

ix. Supports and if necessary, actively participates in the management of harmonious industrial relations in the ministry and prepares all the required data/financial workings in case of negotiations;

x. Prepares, shares data and refers to the IPS all new employees who have to undergo induction or other employees who require development following results of performance appraisals as well as coordinates the inter ministry orientation as necessary;

xi. Supports the Culture of Excellence whilst ensuring effective communication at all levels;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the post are to support all human resources management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which strategic Human Resources Management decisions are taken. This role is complementary to that of

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwi tal-Malti u l-Ingliz;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Work and Human Resources Management jew Training and Development jew Public Administration jew Public Management jew Corporate Governance and Leadership jew Leadership and Organisational Behaviour jew Management and Leadership jew Strategy, Leadership and Change Management jew Industrial Relations and Workplace Learning jew Business Administration jew Evidence Based Management.

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); **or**

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Work and Human Resources Management or Training and Development or Public Administration or Public Management or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Business Administration or Evidence Based Management.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oġġla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-sugġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-ġħeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġħoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdeu jgħoddu mid-data tal-hatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħzel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonossiment tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-People Management, Ministeru għas-Saħħa, 15 Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki; pubblikazzjoni tar-riżultat;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5,

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; publication of the result;

eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 117. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Divizjoni huma (<https://deputyprimeminister.gov.mt>) u (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

Post ta' Manager II (Procurement) fis-Central Procurement and Supplies Unit (CPSU) fi hdan il-Ministeru għas-Saħħa

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, tilqa' applikazzjonijiet għall-post ta' Manager II fis-Central Procurement and Supplies Unit (CPSU) biex iwettaq dmirijiet Għawdex fi hdan il-Ministeru għas Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II (Procurement) huwa ta' Skala ta' Salarju 7, li fl-2023 huwa ta' €27,697.53 fis-sena, li jizdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

medical examination;
the process for the submission of petitions concerning the result;

access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (<https://deputyprimeminister.gov.mt>) and (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

Post of Manager II (Procurement) in the Central Procurement and Supplies Unit (CPSU) within the Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health, invites applications for the Post of Manager II (Procurement) in the Central Procurement and Supplies Unit (CPSU) to carry out duties at Gozo within Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II (Procurement) is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jeħtieġ kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Procurement, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Procurement) jinkludu li:

i. Jikkordina l-preparamenti tal-pjan tax-xiri pubbliku tal-organizzazzjoni u jagħmel rakkomandazzjonijiet għall-ippjanar finali u kronologiku b'konformità mal-għanijiet u l-politika tal-organizzazzjoni;

ii. Japplika aspetti diversi tal-leġislazzjoni tax-xiri pubbliku, kif ukoll oqfsa legali li jgħallu impatt fuq ix-xiri pubbliku f'konformità ma' leġislazzjoni fuq livell nazzjonali u l-UE u rekwiżiti ta' xiri pubbliku;

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere procurement, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager II (Procurement) include:

i. Coordinates the preparation of the organisation's procurement plan and make recommendations for the final planning and timeline in line with the organisational objective and related policies;

ii. Applies diverse aspects of the procurement legislation, as well as other legal frameworks impacting procurement in line with: national and EU level legislation; and public procurement policy requirements;

iii. Jopera b'mod profiċjenti s-sistema elettronika tax-xiri pubbliku u jgħin biex jiżgura li l-utenti kollha jkollhom aċċess u taħrig xieraq u jaġixxi bħala aġent tal-ġestjoni tal-bidla matul l-implimentazzjoni tas-sistema l-ġdida adottata riċentament/moduli u għodod.

iv. Imexxi l-proċess olistiku tal-analiżi ta' htiġiet, interpretazzjoni ta' data u relazzjonijiet mal-fornituri skont il-prinċipji tax-xiri pubbliku;

v. Imexxi, jamministra, janalizza, jinterpreta u jirrevedi l-analiżi tas-suq, biex jiżgura l-kompletezza u li l-istrategiji tax-xiri pubbliku hi ddisinjata biex tirrifletti kundizzjonijiet tas-suq, għanijiet tal-politika u opportunitajiet identifikati;

vi. Jimplimenta fazijiet differenti taċ-ċiklu tax-xiri pubbliku u janticipla sfidi potenzjali rilevanti, impatti u riskji;

vii. Jimplimenta approċċi tax-xiri pubbliku sostenibbli u jimmaniġġja r-riżorsi disponibbli biex jiġu implimentati fi f'dan l-organizzazzjoni;

viii. Jipprovdi pariri bbażati fuq l-aħjar għarfien dwar l-aħjar użu ta' proċeduri varji dwar ix-xiri pubbliku u tekniki sabiex tiġi mfassla l-istrategija tax-xiri pubbliku. Jikkomunika informazzjoni kumplessa b'mod ċar, trasparenti, u li jhalli impatt lil firxa ta' partijiet interessati billi jfassal il-messaġġ kif xieraq;

ix. Jiddisinja u jlesti dokumentazzjoni tal-offerta sabiex jgħin jimmassimizza l-valur għall-flus u jiżgura li l-metodologija korretta tkun applikata għall-offerti tax-xiri pubbliku f'konformità mar-regolamenti, politiki, regoli, kundizzjonijiet, linji gwida u mudelli rilevanti tal-UE u nazzjonali;

x. Jissorvelja/jamministra/jirriedi x-xogħol tal-kumitati tal-evalwazzjoni, u t-tnejja ta' dokumentazzjoni rilevanti għall-valutazzjoni tal-offerta, valutazzjoni u proċess ta' wara l-ġoti, li jinkludi, iżda mhux limitat għal, dawk għal/jew mill-General/Departmental Contracts Committee u l-abbozzar ta' ftehim ta' kuntratti u addenda;

xi. Imexxi u jikkontrolla l-konsenja tal-kuntratt u l-funzjonijiet ta' modifika f'konformità mal-hin tal-proġett, l-ispiża, il-kwalità, l-iskop, il-benefiċċji u l-varjabbli tar-riskji;

xii. Dmirijiet oħra kif ikun meħtieġ mis-superjur/i tiegħu;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

iii. Operates proficiently the electronic Public Procurement System and helps ensure that all users have the appropriate access and training and acts as a change management agent during the implementation of a newly adopted system/modules or tools;

iv. Manages the full process of needs analysis, data interpretation and supplier relations in accordance with public procurement principles;

v. Manages, conducts, analyses, interprets and reviews market analysis, ensuring its completeness and that procurement strategies are designed to reflect market conditions, policy goals, and opportunities identified;

vi. Implements the different phases of the procurement lifecycle and anticipates relevant potential challenges, risks and impacts;

vii. Implements sustainable procurement approaches and manages the resources available to implement them within the organisation;

viii. Provides knowledge-based advice on the best use of various procurement procedures and techniques in order to design the procurement strategy. Conveys complex information in a straightforward, transparent and impactful manner to a range of stakeholders by tailoring the message accordingly;

ix. Designs and completes tender documentation that helps maximise value for money and ensure that the correct methodology is applied to the issued public procurement tenders in line with relevant EU and national regulations, policies, rules, conditions, guidelines and templates;

x. Oversees/conducts/reviews the work of evaluation committees, and the preparation of relevant documentation for the tender assessment, evaluation and post-award processes including, but not limited to, those for/or by the General/Departmental Contracts Committee and the drafting of contract agreements and addenda;

xi. Leads and controls the contract delivery and modifications functions in line with project time, cost, quality, scope, benefits and risks variables;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika'.

Għandu jintalab il-parir tat-Taqsimha ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsimha tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża;

U

iii. a. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) f'oqsma rilevanti kif determinat mill-manigment jew kwalifika rikonoxxuta komparabbli;

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within

Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

AND

iii. a. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by management or a recognised comparable qualification;

JEW

b. Uffiċjali pubbliċi li lestew b'suċċess il-proċess tar-Recognition of Prior Learning (RPL) u li kienu ċċertifikati b'hal eligibbli biex japplikaw għal pożizzjoni oghla skont il-livell indikat fuq iċ-ċertifikat maħruġ mill-Istitut għas-Servizzi Pubbliċi.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eligibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdwu jgħoddu mid-data tal-ħatra

OR

b. Public officers who have completed successfully the Recognition of Prior Learning (RPL) process and were certified as eligible to apply for a higher position in line with the level indicated on the certificate issued by the Institute for the Public Services.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Il-persuni mahtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħzel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li johroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.8 Uffiċjali pubbliċi li normalment huma residenti f'Għawdex iżda li bħalissa jaħdmu f'Malta, u li għandhom l-istess grad sostantiv bħal dak li qed jiġi reklammat,

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.8 Public officers who are ordinarily resident in Gozo but currently work in Malta, and who hold the same substantive grade as that being advertised, are still required to apply

xorta huma mehtieġa japplikaw permezz ta' din is-sejha għall-applikazzjonijiet jekk ikunu interessati li jaħdmu f'Għawdex. Jekk jintgħażlu, dawn l-uffiċjali pubbliċi jiġu assenjati b'mod permanenti biex jaħdmu f'Għawdex bil-grad rispettiv, id-dritt tas-salarju u l-punt tas-salarju tagħhom, inkluż id-dritt għal żidiet, progressjoni, u elementi ta' promozzjoni marbuta mal-post. Huwa ċċarat li dawn il-kandidati mhux se jingħataw marki addizzjonali fil-proċess tal-għażla għall-pussess ta' kwalunkwe kwalifiki li huma rekwiżit ta' eliġibiltà kif iddikjarat f'din is-sejha għall-applikazzjoni.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika gġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

through this call for applications if they are interested in working in Gozo. If selected, such public officers will be permanently assigned to work in Gozo, carrying their respective grade, salary entitlement, and salary point, including entitlement to increments, progression, and promotion elements tied to the post. It is clarified that such candidates will not be awarded additional marks in the selection process for the possession of any qualifications which are an eligibility requirement as stated in this call for applications.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-gheluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit u l-indirizz elettroniku tad-Divizjoni huma (<https://deputyprimeminister.gov.mt>) u (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦAS-SAĦĦA

**Post ta' Senior Manager (Riżorsi Umani)
fil-Ministeru għas-Saħħa**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa, tilqa' applikazzjonijiet għall-post ta' Senior Manager (Riżorsi Umani) fil-Ministeru għas-Saħħa.

Termini u Kundizzjonijiet

2.1 Din il-hatra hija sugġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and email address of the receiving Division are (<https://deputyprimeminister.gov.mt>) and (recruitment.health@gov.mt).

7th December, 2023

MINISTRY FOR HEALTH

**Post of Senior Manager (Human Resources)
in the Ministry for Health**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health, invites applications for the post of Senior Manager (Human Resources) in the Ministry for Health.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager (Riżorsi Umani) huwa ta' Skala ta' Salarju 5, li fl-2023 huwa ta' €31,330.95 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €35,174.97.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jehtieġ kwalifika speċifika relatata bħala rekwiżit ta' eligibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni maħtura fil-linji manijerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eligibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.7 Mhux se jkun possibbli li jintalab transfer qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tar-Riżorsi Umani, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager (Riżorsi Umani) jinkludu li:

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager (Human Resources) is Salary Scale 5, which in year 2023 is €31,330.95 per annum, rising by annual increments of €640.67 up to a maximum of €35,174.97.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.5 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.6 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Human Resources, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from date of publication.

Duties

3. The job duties for the post of Senior Manager (Human Resources) include:

i. Jiggwida lid-dipartimenti u entitajiet pubbliċi fi ħdan il-Ministeru fir-rigward ta' proċessi tar-riżorsi umani;

ii. Imexxi l-monitoraġġ tal-funzjonijiet delegati tal-policies, programmi u prattiki kollha tar-riżorsi umani biex jiżgura konformità mal-policies ċentrali mal-Ministeru;

iii. Jikkordina mad-direttorati kollha fil-Ministeru biex jevalwa u jirrakkomanda lill-Kap tad-Direttorat tar-Riżorsi Umani l-bżonnijiet tar-riżorsi umani, pjanijiet ta' suċċessjoni u nuqqas ta' ħiliet;

iv. Jappoġġa t-titjib tal-prestazzjoni fil-Ministeru/dipartiment permezz tal-ippjanar, il-monitoraġġ u levalwazzjoni tar-riżultati filwaqt li jsiru referenzi neċessarji għall-impjegati li jeħtieġu gwida fil-karriera, pariri jew miżuri korrettivi/dixxiplinarji;

v. Imexxi verifiki kostanti u regolari ta' konformità biex jiġi żgurat li l-policies stabbiliti qed jiġu osservati, u tiġi segwita l-implimentazzjoni f'waqtha tal-miżuri korrettivi meħtieġa;

vi. Jiffaċilita u jmexxi l-kordinazzjoni bejn l-istrategija tar-Riżorsi Umani u l-business goals, jikkontribwixxi lejn l-Analiżi tal-Ħtiġiet ta' Taħriġ u jappoġġja programmi ta' ġestjoni tal-bidla;

vii. Jimmaniġġja l-gbir ta' data relatata mar-rekords tar-Riżorsi Umani tal-Ministeru billi juża s-sistemi standard tad-Dakar HR Corporate Data System għad-dhul, mistoqsijiet u rappurtar;

viii. Jikkordina mal-kapijiet tal-Ministeru biex jiżgura l-konformità sħiħa tal-valutazzjonijiet ta' prestazzjoni u jiehu l-azzjoni meħtieġa biex jindirizza kull appraisal pendenti biex jiżgura li l-iskedi ta' żmien jiġu osservati strettament;

ix. Jiżgura li s-sejthiet għall-pubblikazzjoni jiġu sottomessi b'mod korrett u skont l-iskedi ta' żmien meħtieġa, u jimmaniġġja l-funzjonijiet operattivi f'dak li għandu x'jaqsam mal-ghoti ta' riżorsi billi jaġġorna r-rekwiżiti tal-impjiegi u d-deskrizzjonijiet tal-impjiegi għall-postijiet/karigi kollha;

x. Jappoġġja u jipparteċipa b'mod attiv fil-ġestjoni ta' relazzjonijiet industrijali fil-Ministeru u jhejji d-data/il-ħidma finanzjarja kollha meħtieġa f'każ ta' negozjati;

xi. Jipprepara, jaqsam l-informazzjoni u jirreferi lill-IPS impjegati godda li jridu jagħmlu kors ta' induzzjoni jew impjegati oħra li jeħtieġu taħriġ ta' żvilupp wara r-riżultati ta' performance appraisals kif ukoll jikkordina l-orjentazzjoni interministerjali kif meħtieġ;

xii. Jappoġġja l-Kultura ta' Eċċellenza filwaqt li jassigura komunikazzjoni effettiva fil-livelli kollha;

i. Guides departments and entities within the Ministry with regard to HR processes;

ii. Leads the monitoring of delegated functions of all human resources policies, programs, and practices to ensure compliance with central policies across the Ministry;

iii. Liaises with all directorates in the ministry to assess and recommend to the head of the HR directorate the human resources requirements, succession plans and skills gaps;

iv. Supports the improvement of the performance in the Ministry/department through planning, monitoring, and appraising of results whilst making necessary referrals for employees who require career guidance, counselling or corrective/disciplinary measures;

v. Spearhead constant and regular compliance checks to ensure that established policies are being adhered to, and follow up on the timely implementation of corrective measures required;

vi. Facilitates and drives alignment between the HR strategy and business goals, contributes towards the Training Needs Analysis and supports change management programmes;

vii. Manages the collations of data related to human resources records of the ministry by utilising the standard Dakar HR Corporate data systems for data entry, enquiry and reporting;

viii. Liaises with the heads of the ministry to ensure full compliance of performance appraisals and takes the necessary action to address any pending appraisals to ensure that timeframes are strictly adhered to;

ix. Ensures that calls for publication are uploaded correctly and according to required timeframes, and manages operational functions in relation to resourcing by updating job requirements and job descriptions for all posts/positions;

x. Supports and actively participates in the management of harmonious industrial relations in the ministry and prepares all the required data/financial workings in case of negotiations;

xi. Prepares, shares data and refers to the IPS all new employees who have to undergo induction or other employees who require development following results of performance appraisals as well as coordinates the inter ministry orientation as necessary;

xii. Supports the Culture of Excellence whilst ensuring effective communication at all levels;

xiii. Iwettaq dmirijiet oħra kif ordnat mid-Direttur/DG responsabbli għall-People Management u s-Segretarju Permanenti;

xiv. Iwettaq kull xogħol ieħor, li s-superjur jista' jiddelega lilu/lilha, kif ikun meħtieġ;

xv. Kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

L-oġġettivi tal-post huma li jappoġġjaw il-funzjonijiet kollha tal-immaniġġjar tar-riżorsi umani inkluż l-ippjanar tar-Riżorsi Umani, konformità tal-proċessi delegati u mmaniġġjar ta' ġestjoni tar-rekords/data/statistika aġġornati tal-impjegati li fuqhom jittiehdu d-deċiżjonijiet strateġiċi tar-Riżorsi Umani. Dan ir-rwol huwa kumplementari għal dak ta' People Management.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkun nġhataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkun nġhataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkun nġhataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju

xiii. Performs other duties as directed by the Director/DG responsible for People Management and the Permanent Secretary;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

The objectives of the post are to support all human resources management functions including HR planning, compliance of delegated processes and the management of updated employees records/data/statistic upon which strategic Human Resources management decisions are taken. This role is complementary to that of People Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and

Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw/ikunu profiċjenti bil-lingwi tal-Malti u l-Ingliz;

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iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Work u Human Resource Management, jew Training and Development, jew Public Administration, jew Public Management, jew Corporate Governance u Leadership, jew Leadership u Organisational Behaviour, jew Management u Leadership, jew Strategy, Leadership u Change Management, jew Industrial Relations u Workplace Learning, jew Business Administration

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin esperjenza manijerjali fis-Servizz Pubbliku fi, jew kwalunkwe esperjenza oħra manijerjali li tista' tiġi kkunsidrata mill-Amministrazzjoni komparabbli ma', Skala ta' Salarju 7, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

JEW

v. il-persuna li preċedement kienet tagħmel dawn id-dmirijiet ta' dan ir-rwol speċifiku f'dan il-qasam fil-kapaċità ta' Assistant Direttur, f'terminu li għadu kif spicċa immedjament qabel jew li l-pożizzjoni giet mibdula minn dik ta' Assistant Direttur.

their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in/must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Work and Human Resource Management or Training and Development or Public Administration or Public Management or Corporate Governance and Leadership or Leadership and Organisational Behaviour or Management and Leadership or Strategy, Leadership and Change Management or Industrial Relations and Workplace Learning or Business Administration.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years of Public Service management experience in, or any other management experience that may be considered by the Administration comparable to, Salary Scale 7, which experience must be duly sustained with relevant evidence.

OR

v. the incumbent who previously performed the duties of this specific role within this area in the capacity of Assistant Director, in the term which ended immediately prior to suppression of this Assistant directorship.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġhoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-ġheluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġhoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdwu jgħoddu mid-data tal-ħatra.

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksibu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-ġheluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-ġhażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clauses 4.1 (iii) or 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, GP 47 is to be requested

jintalab mill-HR Unit tal-ministeru/dipartiment li johroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawkl japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonossiment tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15 Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the People Management Division, Ministry for Health, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit u l-indirizz elettroniku tad-Divizjoni huma (<https://deputyprimeminister.gov.mt>) u (recruitment.health@gov.mt).

The website address, and email address of the receiving Division are (<https://deputyprimeminister.gov.mt>), and (recruitment.health@gov.mt).

Is-7 ta' Diċembru, 2023

7th December, 2023

MINISTERU GĦALL-FINANZI U X-XOGĦOL

MINISTRY FOR FINANCE AND EMPLOYMENT

**Post ta' Manager II (Project Management)
fil-Ministeru għall-Finanzi u x-Xogħol**

**Post of Manager II (Project Management)
in the Ministry for Finance and Employment**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil

Nomenclatures denoting the male gender include also the female gender.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi u x-Xogħol, jilqa' applikazzjonijiet għall-post ta' Manager II (Project Management) fil-Ministeru għall-Finanzi u x-Xogħol.

1. The Permanent Secretary, Ministry for Finance and Employment, invites applications for the post of Manager II (Project Management) in the Ministry for Finance and Employment.

Termini u Kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager II (Project Management) huwa ta' Skala ta' Salarju 7, li fl-2023 huwa ta' €27,697.53 fis-sena, li jizdied b' €531.17 fis-sena sa massimu ta' €30,884.55.

2.3 The salary for the post of Manager II (Project Management) is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u sugġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwalunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-

2.7 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy

post vakanti huwa differenti minn dak tal-applikant u jehtieg kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni mahtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, sugġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Project Management, skont il-postijiet vakanti stabbiliti.

2.9 Ir-risultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Project Management) jinkludu li:

i. Jipparteċipa b'mod effettiv fil-proċess annwali tal-ibbaġitar biex jiżgura li r-rekwiżit tal-ibbaġitar tal-proġetti jiġu rrapurtati b'mod rigoruż u sottomessi lill-partijiet interessati xierqa;

ii. Jamministra u jissorvelja l-persunal assenjat u jassisti lis-superjuri fil-kwistjonijiet operattivi ta' kuljum (miżuri baġitarji, bini u proġetti ta' restawr li jkunu għaddejjin);

iii. Isegwi u jirrapporta dwar kwistjonijiet kurrenti tal-Ministeru li jkunu relatati ma' politiki li ġejjin minn Strategiji Nazzjonali jew tal-UE biex jiġu żgurati li r-rekwiżiti tal-ippjanar u tal-proġetti jiġu sodisfatti;

iv. Izomm ruħu aġġornat fuq opportunitajiet finanzjarji li huma meqjusa rilevanti fi ħdan il-portafoll tal-Ministeru u kwalunkwe mekkaniżmu li jistaw ikunu ta' benefiċċju għal żoni fi ħdan il-portafoll tal-Ministeru;

v. Jimmaniġġja proġetti u inizjattivi f'termini ta' parametri finanzjarji, umani, tangibbli u intangibbli kif diretti mis-superjuri f'konformità mal-parametri allokat tal-Baġit, tal-ħin u tal-kwalità;

is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Project Management, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager II (Project Management) include:

i. Participates effectively in the annual budgeting process to ensure that projects budgeting requirements are rigorously reported and submitted to appropriate stakeholders;

ii. Manages and supervises the personnel assigned and assists superiors in the overall day-to-day operational matters (budget measures, premises and on-going restoration projects);

iii. Follows up and reports about the Ministry's policies that may stem from National or EU Strategies to ensure that planning and project requirements are met;

iv. Keeps abreast on funding opportunities considered relevant within the ministry's portfolio, and any other funding mechanisms that can be beneficial to areas within the Ministry's portfolio;

v. Manages projects and initiatives in terms of financial, human, tangible and intangible as directed by superiors in line with the allocated Budget, time and quality parameters provided;

vi. Jikkordina r-rekwiziti tal-offerti/akkwist u l-iskedi taż-żmien b'kollaborazzjoni mal-partijiet interessati tad-Dipartiment inklużi s-sezzjonijiet tal-Procurement, l-Uffiċċju tas-Saħħa u s-Sigurtà u l-IMU biex jiġu żviluppati skedi ta' żmien, stimi u parametri tal-kwalità;

vii. Jiżgura li l-għanijiet, l-oġettivi u l-miri ta' kull proġett jiġu stabbiliti bil-ħsieb biex jiġu żgurati komunikazzjoni kontinwa, mekkaniżmi ta' rappurtar, allokkazzjoni tal-kompiti u jiġu stabbiliti proċeduri ta' segwitu;

viii. Jiżgura komunikazzjoni effettiva mal-partijiet interessati kollha inklużi il-kuntratturi b'rabta mal-produzzjoni tal-analiżi tal-ispejjeż u l-benefiċċji u r-rapporti ta' fattibbiltà relatati ma' proġetti individwali, kif meħtieġ;

ix. Jorganizza laqgħat regolari ta' progress mal-partijiet interessati bil-lingwa Maltija u/jew Ingliża kif meħtieġ u jirrapporta dwar proġetti bl-użu ta' għodod bħal Gantt Charts, strutturi organizzattivi u informazzjoni grafika kif jista' jkun meħtieġ mill-manigment biex jirrifletti l-progress tal-proġetti fi kwistjonijiet operattivi;

x. Iwettaq u jassisti f'verifiki relatati ma' proġetti u strutturi individwali fi hdan il-portafoll tal-Ministeru u s-segwitu tagħhom u jirrapporta kwalunkwe kwistjoni li jistħajlek l-attenzjoni tas-superjur tiegħu;

xi. Jiżviluppa u jfassal inizjattivi għall-proġetti futuri u jippjana modi biex jiġu implimentati f'perjodi xierqa;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

vi. Co-ordinates tendering/procurement requirements and timelines in collaboration with the Department stakeholders including the Procurement Units, Health and Safety Office and IMU to develop timelines, estimates and quality parameters;

vii. Ensures that the aims, objectives and targets of each project are set up with a view to ensure continuous communication, reporting mechanisms, tasks allocation and set up follow up procedures;

viii. Ensures effective communication with all stakeholders including contractors in connection with the production of cost benefit analysis and feasibility reports related to individual projects, as required;

ix. Organises regular progress meeting with stakeholders and reports about projects in the Maltese languages and/or in English as required using appropriate management tools such as Gantt Charts, organisational diagrams and graphical information as may be required by senior management to reflect the progress of projects operational matters;

x. Performs and assist in Audits related to individual projects and structures within the Ministry portfolio and their follow-up and reports any issues which merit the attention of his direct superior;

xi. Develops, draws up initiatives for future projects and plan ways to implement them within proper timeframes;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Management Studies jew European Studies jew Business Administration jew Evidence-Based Management jew Accountancy jew Creativity and Innovation jew Law jew Quality Assurance Management jew kwalifika rikonoxxuta komparabbli professjonali fil-Livell 7 tal-MQF fl-Accountancy.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Project Management or Management Studies or European Studies or Business Administration or Evidence-based Management or Accountancy or Creativity and Innovation or Law or Quality Assurance Management a recognised comparable professional qualification at MQF Level 7 in Accountancy.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60

l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVETS. Baċċelarar fl-Accountancy ekwivalenti għal MQF Livell 7 se jkun ikkunsidrat ukoll.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oġġla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-ġħeluq tas-sejħa għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġħoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdeu jgħoddu mid-data tal-ħatra

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-ġħeluq tas-sejħa għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-ġħazla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

ECTS/ECVET credits. A Bachelor degree in Accountancy, equivalent to MQF Level 7 will also be considered.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qeghdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-Ministeru li jōhroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawkl japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eliġibbli għall-hatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-hatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-ghażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-Ministeru minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-hatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-gheluq, jew hekk kif jiġu msejha għall-hatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-ghażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-hatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-ghażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-ghażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the Ministry issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing Ministry (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi u x-Xogħol, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika gġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu minn (recruitment.mfe@gov.mt). Dawn id-

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance and Employment, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from (recruitment.mfe@gov.mt). These general

dispożizzjonijiet generali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u indirizz elettroniku tad-Direttorat huma (<https://finanzi.gov.mt>) u (recruitment.mfe@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦALL-FINANZI U X-XOGĦOL

Post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Finanzi u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi u x-Xogħol, jilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Finanzi u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-hatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2023 huwa ta' €23,029.57 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €25,475.59.

2.4 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 9 (€24,494.79 x €447.33 - €27,178.77 fis-sena 2023 wara sentejn (2) servizz bħala Manager I fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23 fis-sena 2023 wara ħames (5) snin servizz bħala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Manager I titla' fi Skala ta' Salarju 7 (€27,697.53 x €531.17 - €30,884.55 fis-sena 2023 wara tliet (3) snin servizz bħala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<https://finance.gov.mt>) and (recruitment.mfe@gov.mt).

7th December, 2023

MINISTRY FOR FINANCE AND EMPLOYMENT

Post of Manager I (Accounting and Finance) in the Ministry for Finance and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance and Employment, invites applications for the post of Manager I (Accounting and Finance) in the Ministry for Finance and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in year 2023 is €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.4 A Manager I will progress to Salary Scale 9 (€24,494.79 x €447.33 - €27,178.77 in 2023) on completion of two (2) years service as Manager I in Salary Scale 10, subject to satisfactory performance.

2.5 A Manager I will progress to Salary Scale 8 (€26,048.25 x €486.83 - €28,969.23 in 2023) on completion of five (5) years service as Manager I in Salary Scale 9, subject to satisfactory performance.

2.6 A Manager I will progress to Salary Scale 7 (€27,697.53 x €531.17 - €30,884.55 in 2023) on completion of three (3) years service as Manager I in Salary Scale 8, subject to satisfactory performance.

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his/her basic salary, subject to satisfactory performance and subject to the Central Administration's policies in force from time to time.

a. Il-persuni mahtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwalunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozizzjoni definita.

2.9 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qiegħda tkun reklamata huma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jehtieg kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. Il-persuni mahtura fil-linji manġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.10 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.11 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Accounting and Finance) jinkludu li:

i. Responsabbli għall-iproċessar f'waqtu ta' transazzjonijiet fiskali u finanzjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

ii. Responsabbli għall-korrettezza ta' zamma bażika ta' kotba u dokumenti oħrajn ta' accounts u t-tweġiq ta' xogħol rigward il-proċess bankarju ta' rikonċiljazzjoni tal-Kont Pubbliku;

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Management Stream for Qualified Personnel.

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.9 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.10 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.11 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager I (Accounting and Finance) include:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsible for the correctness of basic book keeping and other accounting documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsabbli għall-implimentazzjoni u l-infurzar ta' leġiżlazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f' dipartiment jew ministeru partikolari jew mal-Gvern;

iv. Responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi ħdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkordina r-rilaxx ta' fondi permezz ta' mekkaniżmi varji u l-ġbir ta' dħul finanzjarju, japprova transazzjonijiet kif ikun ordnat, jirrevedi management accounts, stqarrijiet ta' likwidità u rapporti finanzjarji oħra bħala parti mill-proċess;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kompilazzjoni tal-Business and Financial Plan;

vii. Jivvaluta l-allokkazzjonijiet baġitarji u t-tbassir tad-dħul fl-Estimi Finanzjarji tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrappreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi gruppi ta' ħidma kif ikun mitlub;

x. Jikkontribwixxi u jassisti fil-kompilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġiżlazzjoni finanzjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular department or ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial Plan;

vii. Assesses budgetary allocations and revenue forecasts in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Contributes towards the interpretation of final accounts and participating in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

Any other duties as directed by the Principal Permanent Secretary

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in

fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmiya f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmiya hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmiya f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

U

ii. kapaci jikkomunikaw bil-lingwa Ingliża.

U

iii. ikollhom kwalifika Bacellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu 180 krettu ECTS/ECVET jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking

matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in the English language.

AND

iii. in possession of a recognised Bachelor degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or

and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 tal-MQF f'Accountancy.

*Kwalifika rikonoxxuta komparabbli b'minimu ta' 180 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent mill-MQRIC tigi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat. Kwalifika ta' Master f'Livell 7 tal-MQF, jew ekwivalenti, għandha tinkludi minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tigi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVETS.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġhoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġhoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza ma tintlaħaqx, il-hatra għal din ir-raġuni, tigi awtomatament terminata.

Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master qualification at MQF Level 7, or equivalent, must comprise a minimum of 90 ECTS/ECVET credits or equivalent*).

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdeu jgħoddu mid-data tal-ħatra.

(b) Il-persuni mahtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħzel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-Ministeru li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawh li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċjutar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-Ministeru minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-reqwiziti li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualifications referred to in clause 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the Ministry issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 till 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing Ministry (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi u x-Xogħol, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika gġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance and Employment, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu minn recruitment.mfe@gov.mt. Dawn id-dispozzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-direttorat huma (<https://finanzi.gov.mt>) u (recruitment.mfe@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦALL-FINANZI U X-XOGĦOL

**Post ta' Manager I (Project Management)
fil-Ministeru għall-Finanzi u x-Xogħol**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi u x-Xogħol, jilqa' applikazzjonijiet għall-post ta' Manager I (Project Management) fil-Ministeru għall-Finanzi u x-Xogħol.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Project Management) huwa ta' Skala ta' Salarju 10, li fl-2023 huwa ta' €23,029.57 fis-sena, li jiżdied b' €407.67 fis-sena sa massimu ta' €25,475.59.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' fi Skala ta' Salarju 9 (€24,494.79 x €447.33 -

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from recruitment.mfe@gov.mt. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<https://finance.gov.mt>) and (recruitment.mfe@gov.mt).

7th December, 2023

MINISTRY FOR FINANCE AND EMPLOYMENT

**Post of Manager I (Project Management)
in the Ministry for Finance and Employment**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance and Employment, invites applications for the post of Manager I (Project Management) in the Ministry for Finance and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Project Management) is Salary Scale 10, which in year 2023 is €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.4 A Manager I in Salary Scale 10 will progress to Salary Scale 9 (€24,494.79 x €447.33 - €27,178.77 in 2023) on

€27,178.77 fis-sena 2023) wara sentejn (2) servizz bħala Manager I fi Skala ta' Salarju 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 9 titla' fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23 fis-sena 2023) wara ħames (5) snin servizz bħala Manager I fi Skala ta' Salarju 9, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 8 titla' fi Skala ta' Salarju 7 (€27,697.53 x €531.17 - €30,884.55 fis-sena 2023) wara tliet (3) snin servizz bħala Manager I fi Skala ta' Salarju 8, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwalunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pożizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pożizzjoni definita.

2.9 Applikazzjonijiet laterali minn uffiċjali pubbliċi li diġà għandhom ħatra fl-istess grad li qieghda tkun reklamata hma permessi biss jekk il-qasam ta' speċjalizzazzjoni tal-post vakanti huwa differenti minn dak tal-applikant u jehtieg kwalifika speċifika relatata bħala rekwiżit ta' eliġibbiltà, li l-applikant irid jissodisfa.

a. L-applikanti maħtura fil-linji maniġerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u jekk maħtura għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eliġibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'din il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.10 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Project Management, skont il-postijiet vakanti stabbiliti.

completion of two (2) years service as Manager I in Salary Scale 10, subject to satisfactory performance.

2.5 A Manager I in Salary Scale 9 will progress to Salary Scale 8 (€26,048.25 x €486.83 - €28,969.23 in 2023) on completion of five (5) years service as Manager I in Salary Scale 9, subject to satisfactory performance.

2.6 A Manager I in Salary Scale 8 will progress to Salary Scale 7 (€27,697.53 x €531.17 - €30,884.55 in 2023) on completion of three (3) years service as Manager I in Salary Scale 8, subject to satisfactory performance.

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his/her basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.9 Lateral applications by public officers who already hold an appointment in the same grade being advertised are allowed only if the area of specialisation of the vacancy is different to the one held by the applicant and requires a specific related qualification as an eligibility requirement, which the applicant must satisfy.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post, for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.10 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Project Management, in accordance with established vacancies.

2.11 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Project Management) jinkludu li:

i. Jassisti u jappoġġja fit-tmexxija u l-esekuzzjoni ġenerali ta' prospett, proġetti u inizjattivi mwettqa mill-Ministeru inkluż it-thejjija ta' rapporti, preżentazzjonijiet, prospett u statistika kif meħtieġ;

ii. Jassisti lis-superjuri fil-kwistjonijiet operattivi ta' kuljum u jipprovdi appoġġ amministrattiv meħtieġ inkluż l-organizzazzjoni, il-preżentazzjoni u ż-żamma ta' dokumentazzjoni rigward il-proġetti kollha li jkunu għaddejjin fl-uffiċċju biex jiġi żgurat li n-nies u r-riżorsi joperaw b'mod effettiv u effiċjenti;

iii. Iwettaq riċerka kif ordnata mill-manigment u jassisti fil-kompilazzjoni ta' informazzjoni relatata ma' inizjattivi u proġetti tal-baġit;

iv. Jassisti fil-kordinazzjoni ta' laqgħat u avvenimenti li jinvolvu lill-partijiet interessati ta' diversi proġetti u inizjattivi meħuda;

v. Jattendi laqgħat kif meħtieġ inkluż id-disseminazzjoni tal-aġendi, jipprepara l-minuti tal-laqgħat u jwettaq funzjonijiet ta' rappurtar oħra;

vi. Jassisti fil-ħtiġiet u rekwiżiti tal-akkwist tal-Ministeru rispettiv;

vii. Jikkordina u jeżegwixxi dmirijiet amministrattivi ta' kuljum inkluż il-ġbir ta' informazzjoni minn nies tekniċi, inġiniera, kuntratturi, eċċ., skont il-bżonn;

viii. Iżur is-siti tal-proġetti meta jintalab mis-manigjer superjuri biex jevalwa l-progress u jiċċara kwalunkwe tħassib li jista' jinqala';

ix. Responsabbli għall-iżvilupp, il-ġestjoni u t-tlestija ta' kompiti, proġetti u inizjattivi speċifiċi;

x. Jassisti fil-kompilazzjoni ta' rapporti ta' kull xahar relatati mal-implimentazzjoni tal-proġetti u jiżgura li jkunu konformi mal-iskedi stabbiliti;

xi. Iżomm dokumentazzjoni u informazzjoni xierqa fir-rigward ta' programmi u inizjattivi fi ħdan id-Dipartiment u jassigura li d-data tinħażen b'mod sigur;

xii. Jipprovdi pariri u rakkomandazzjonijiet dwar it-titjib u s-simplifikazzjoni tal-proċess tax-xogħol;

2.11 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager I (Project Management) include:

i. Assists and supports in the overall management and execution of tasks, projects and initiatives undertaken by the Ministry including preparation of reports, presentations, returns and statistics as necessary;

ii. Assists superiors in the day-to-day operational matters and provides administrative support required including organising, filing and maintaining documentation regarding all undergoing projects in the office to ensure that people and resources operate effectively and efficiently;

iii. Carries out research as directed by management and assists in the compilation of information related to budget initiatives and projects;

iv. Assists in the coordination of meetings and events involving stakeholder of various projects and initiatives taken;

v. Attends meetings as required including the dissemination of agendas, recording minutes of meetings and any other reporting functions;

vi. Assists in the procurement needs and requirements of the respective Ministry;

vii. Co-ordinates and executes daily administrative tasks including the gathering of information from technicians, engineers, contractors, etc., as may be required;

viii. Visits project sites when requested by the senior manager to evaluate progress and to clarify any concerns that may arise;

ix. Responsible for the development, management and completion of specific tasks, projects and initiatives;

x. Assists in the compilation of monthly reports related to the implementation of projects and ensures that they are in line with set schedules;

xi. Maintains proper documentation and information in relation to programmes and initiatives within the Department and ensures that data is stored in a secure manner;

xii. Provides advice and recommendations on the improvement and simplification of work processes;

xiii. Jidentifika, fuq bażi kontinwa, kwalunkwe kwistjoni li timmerita l-attenzjoni tas-superjur dirett tiegħu u/jew tad-Direttur;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-ġhluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

xiii. Identifies, on an ongoing basis, any issues which merit the attention of his/her direct superior and/or the Director;

xiv. Undertakes any other tasks which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity Agency should be sought as necessary in the interpretation of the above provisions.

Il-ħatra ta' kandidati msemminja f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom kwalifika ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Management Studies jew European Studies jew Business Administration jew Evidence-based Management jew Creativity and Innovation jew Quality Assurance Management jew Law jew Accountancy jew kwalifika professjonali komparabbli fil-Livell 6 tal-Accountancy.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oġġla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat. Kwalifika ta' Master f'Livell 7 tal-MQF, jew ekwivalenti, għandha tinkludi minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVETS.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemminja hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or Management Studies or European Studies or Business Administration or Evidence-based Management or Creativity and Innovation or Quality Assurance Management or Law or Accountancy or a comparable professional qualification at MQF Level 6 in Accountancy.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements. A Master qualification at MQF Level 7, or equivalent, must comprise a minimum of 90 ECTS/ECVET credits or equivalent*).

*A recognised Master qualification with a minimum of 60 ECTS/ECVET is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than

minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdeu jgħoddu mid-data tal-ħatra.

(b) Il-persuni mahtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1 (iii) jew 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-Ministeru li jōhroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkun qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkun eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma ġiex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-Ministeru minn fejn inħarġet is-sejha (jekk ir-riżultat ikun ġie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-

that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1 (iii) and 4.2.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the Ministry issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing Ministry (if result has been published) upon any change in the status of their appointment from the date of submission of their

data tas-sottomissjoni tal-applikazzjoni sad-data tal-gheluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-ghażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonossiment tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-ghażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-ghażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi u x-Xogħol, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance and Employment, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jigux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-gheluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu minn (recruitment.mfe@gov.mt). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<https://finance.gov.mt>) u (recruitment.mfe@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦALL-AMBJENT,
L-ENERĠIJA U L-INTRAPRIŻA

**Post ta' Manager II fil-Ministeru għall-Ambjent,
l-Enerġija u l-Intrapriża**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, jilqa' applikazzjonijiet għall-post ta' Manager II fil-Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from (recruitment.mfe@gov.mt). These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<https://finance.gov.mt>) and (recruitment.mfe@gov.mt).

7th December, 2023

MINISTRY FOR THE ENVIRONMENT,
ENERGY AND ENTERPRISE

**Post of Manager II in the Ministry for the
Environment, Energy and Enterprise**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Enterprise, invites applications for the post of Manager II in the Ministry for the Environment, Energy and Enterprise.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fis-sena 2023 huwa ta' €27,697.53 fis-sena, li jizdied b'€531.17 fis-sena sa massimu ta' €30,884.55.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 titla' fi Skala ta' Salarju 6 (€29,446.19 x €596.33 - €33,024.17 fis-sena 2023) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.6 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi hdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzizzjoni definita.

2.7 Applikazzjonijiet laterali fl-istess grad minn uffiċjali pubbliċi mhumiex aċċettabbli.

a. Il-persuni maħtura fil-linji manigerjali/ta' uffiċjal/prattikanti jridu jkunu servew fil-ħatra attwali tagħhom, u għandhom iservu f'din il-kariga għal minimu ta' sentejn (2) qabel ma japplikaw lateralment. Dan mhuwiex applikabbli għal skopijiet ta' promozzjoni, suġġett għall-kriterji ta' eligibbiltà pertinenti.

b. L-uffiċjali l-oħra kollha għandhom jiġu kkonfermati fil-ħatra, u jekk jinħatru għandhom iservu f'dan il-post għal minimu ta' sentejn (2), qabel ma japplikaw lateralment. Din il-kundizzjoni tal-aħħar mhijiex applikabbli għal finijiet ta' promozzjoni.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2023 is €27,697.53 per annum, rising by annual increments of €531.17 up to a maximum of €30,884.55.

2.4 A Manager II in Salary Scale 7 will progress to Salary Scale 6 (€29,446.19 x €596.33 - €33,024.17 in the year 2023) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

2.5 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.6 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

2.7 Lateral applications in the same grade from public officers are not allowed.

a. Appointees within the managerial/officer/practitioners streams must have served in their current post, and if appointed are to serve in this post for a minimum of two (2) years before applying laterally. This is not applicable for promotion purposes, subject to the pertinent eligibility criteria.

b. All other officers must be confirmed in appointment, and if appointed are to serve in this post for a minimum of two (2) years, before applying laterally. The latter condition is not applicable for promotion purposes.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II jinkludu li:

i. Jassisti lill-kap tad-dipartiment b'mod partikolari fejn jirrigwardja l-qasam tal-komunikazzjoni, il-kampanji edukattivi u l-attivitajiet;

ii. Izomm ruħu aġġornat billi jsegwi l-hidma tal-Ministeru u jagħmel riċerka dwar it-temi ewlenin tal-portafoll;

iii. Jiżgura li l-kalendarju tal-attivitajiet jiġi implimentat b'kordinazzjoni sħiħa mat-taqsimiet tad-Dipartiment u l-Ministeru;

iv. Jagħmel rakkomandazzjonijiet dwar attivitajiet edukattivi u kampanji ta' informazzjoni relatati mal-hidma tal-Ministeru/Dipartiment;

v. Jiżgura l-kordinazzjoni tal-loġistika tal-attivitajiet u kwalunkwe rekwiżit ieħor relatat ma' konferenzi u kampanji ta' informazzjoni;

vi. Iwettaq xogħol relatat mal-branding u l-promozzjoni;

vii. Jirrappreżenta lill-Ministeru f'konferenzi tal-aħbarijiet, f'attivitajiet u/jew fi programmi/xandiriet oħra fuq il-mezzi tal-komunikazzjoni;

viii. Jidentifika sorsi ta' finanzjament alternattiv u jikseb l-approvazzjonijiet meħtieġa sabiex jimmaterjalizzaw opportunitajiet bħal dawn;

ix. Jattendi laqgħat u jikkonsulta ma' partijiet interessati oħra, inklużi entitajiet pubbliċi u privati u għaqdiet volontarji, kif u meta meħtieġ;

x. Jaġġorna r-rekords tal-operat tiegħu u jissottometti rapporti kif u meta meħtieġ;

xi. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xii. Iwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

2.9 The result will be valid for a period of two (2) years from the date of publication.

Duties

3. The job duties for the post of Manager II include:

i. Assists the head of department in particular as regards the area of communication, development campaigns and activities;

ii. Keeping up to date by following the work of the Ministry and researches the salient themes of the portfolio;

iii. Ensures that the calendar of activities is implemented in accordance with the sections of the Department and the Ministry;

iv. Makes recommendations on educational projects and campaigns related to the work of the Ministry/Department;

v. Ensures the coordination of the logistics of activities and any other knowledge related to conferences and information campaigns;

vi. Performs branding and promotion;

vii. Represents the Ministry in news conferences, activities and/or other program/broadcasts on the media;

viii. Identifies alternative sources of financing and obtains the necessary approvals to materialise such opportunities;

ix. Attends meetings and consults with other stakeholders, including public and private entities and voluntary organisations, as and when required;

(x. Updates its records and submit reports as and when required;

xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jntalab il-parir tat-Taqsima taċ-Ċittadinanza fi ħdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi ħdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll dik Ingliża

U

iii. ikollhom Master degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits,

ekwivalenti*) fil-Marketing jew Communication jew Public Administration jew Public Policy jew Management.

*Kwalifika ta' Master rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm ikun ivverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oghla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet.

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 4.2, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024. Jekk l-iskadenza ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-każ) jibdwu jgħoddu mid-data tal-hatra

(b) Il-persuni maħtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1(iii) jew 4.2.

or equivalent*) in Marketing or Communication or Public Administration or Public Policy or Management.

*A recognised Master qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master recognition statement being submitted with the application. A recognised Master qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Furthermore, candidates who have not yet formally obtained the qualification specified in paragraphs 4.1(iii) or else as indicated in paragraph 4.2 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1(iii) and 4.2.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovdi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jigiifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli.

4.4 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li joħroġ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.5 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.4 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.6 L-applikanti huma obbligati li jinfurmaw immedjatament lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tigi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.7 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

4.4 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.5 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.4 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.6 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.7 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti originali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija mija fil-mija (100%) u l-marka li persuna trid iġġib biex tgħaddi hija hamsin fil-mija (50%).

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Generali għall-operat, Ministeru għall-Ambjent, l-Enerġija u l-Intrapriża, permezz tar-Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is one hundred per cent (100%) and the pass mark is fifty per cent (50%).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Enterprise, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mill-Direttorat għas-Servizzi Korporattivi (Attn: Assistant Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Energija u l-Intrapriża, 6, Triq Ħal-Qormi, Santa Venera SVR 1302. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u indirizz elettroniku tas-sezzjoni huma (www.sustainability.gov.mt) u (humanresources.meee@gov.mt).

Is-7 ta' Diċembru, 2023

MINISTERU GĦALL-WIRT NAZZJONALI,
L-ARTI U L-GVERN LOKALI

**Post ta' Scientific Officer Ministeru għall-Wirt
Nazzjonali, l-Arti u l-Gvern Lokali**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, jilqa' applikazzjonijiet għall-post ta' Scientific Officer fid-Dipartiment tar-Restawr u l-Preservazzjoni fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.2 Is-salarju ta' Scientific Officer huwa ta' Skala ta' Salarju 10, li fis-sena 2023 huwa ta' €23,029.57 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €25,475.59.

2.3 Persuna fil-grad ta' Scientific Officer titla' fi Skala ta' Salarju 9 (€24,494.79 x €447.33 - €27,178.77) wara sentejn (2) servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna fil-grad ta' Scientific Officer fi Skala 9 għandha twettaq Competency Programme and Evaluation Framework u b'mill-inqas għaxar (10) snin servizz

publication of the result;
medical examination;
the process for the submission of petitions concerning the result;

access to application forms and related details;
retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from the Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Enterprise, 6, Qormi Road, Santa Venera SVR 1302. These general provisions are to be regarded as an integral part of this call for applications

The website address and email address of the receiving section are (www.sustainability.gov.mt) and (humanresources.meee@gov.mt).

7th December, 2023

MINISTRY FOR THE NATIONAL HERITAGE,
THE ARTS AND LOCAL GOVERNMENT

**Post of Scientific Officer in the Ministry for the National
Heritage, the Arts and Local Government**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for the National Heritage, the Arts and Local Government invites applications for the post of Scientific Officer in the Restoration and Preservation Department within the Ministry for the National Heritage, the Arts and Local Government.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Scientific Officer is Salary Scale 10, which in the year 2023 is equivalent to, €23,029.57 per annum, rising by annual increments of €407.67 up to a maximum of €25,475.59.

2.3 A Scientific Officer will progress to Scale 9 (€24,494.79 x €447.33 - €27,178.77) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.4 A Scientific Officer in Salary Scale 9 will undertake a Competency Programme and Evaluation Framework and with at least ten (10) years' satisfactory service in the

sodisfaċenti fil-grad ta' Scientific Officer, jew tmien (8) snin jekk ikollha kwalifika ta' Master rikonoxxuta fil-Livell 7 tal-MQF, tiġi promossa għall-grad ta' Senior Scientific Officer fi Skala ta' Salarju 8 (€26,048.25 x €486.83 - €28,969.23).

2.5 Persuna fil-grad ta' Senior Scientific Officer titla' fi Skala 7 (€27,697.53 x €531.17 - €30,884.55 fis-sena 2023) wara sentejn (2) servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti

2.6 Il-persuna nnominata tkun intitolata għall-benefiċċji oħra u soġġetta għall-kundizzjonijiet u obbligi li jkunu mnizzlin fi kwalunkwe ftehim bejn il-Gvern ta' Malta u l-union kompetenti.

2.7 Applikazzjonijiet laterali fl-istess grad minn uffiċjali pubbliċi mhumiex aċċettabbli.

2.8 L-aċċettazzjoni ta' ħatra f'dan il-grad tfisser li kwanlunkwe applikazzjoni pendenti fi ħdan is-Servizz Pubbliku awtomatikament titqies bħala rinunzjata, sakemm dawn tal-aħħar ma jkunux applikazzjonijiet għal pozzizzjonijiet SAAC/ADAC jew applikazzjonijiet għal pozzizzjoni definita.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Scientific Officer jinkludu li:

i. Jittestja u janalizza kampjuni fuq is-sit kif ukoll fil-laboratorju;

ii. Izomm Standards ta' Proċeduri stabbiliti u jagħmel kontribut fit-titjib kontinwu tagħhom;

iii. Jiġbor, jipprepara u jiddokumenta l-kampjuni;

iv. Idaħħal, janalizza u jirrapporta d-data;

v. Jilqa' talbiet għall-ittestjar;

vi. Jikkordina programm ta' ttestjar;

vii. Jikkordina l-manutenzjoni kif ukoll l-kalibrazzjoni tat-tagħmir;

viii. Jikkordina akkwisti ta' oġġetti ta' użu kontinwu fil-laboratorju;

ix. Izomm tal-master file tal-kampjuni u l-ittestjar assoċjat magħhom;

x. Jiżviluppa u jzomm relazzjonijiet ta' kollaborazzjoni mal-kollegi u jipparteċipa f'laqgħat multidixxiplinari regolari kif ikun mitlub;

grade of Scientific Officer, or eight (8) years if in possession of a recognised Master Degree at MQF Level 7, shall be promoted to the grade of Senior Scientific Officer in Salary Scale 8 (€26,048.25 x €486.83 - €28,969.23).

2.5 A Senior Scientific Officer will progress to Salary Scale 7 (€27,697.53 x €531.17 - €30,884.55 in 2023) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.6 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.7 Lateral applications in the same grade from public officers are not allowed.

2.8 Accepting appointment in this grade signifies that any pending applications within the Public Service are automatically considered renounced, unless the latter are applications for SAAC/ADAC positions or applications for a definite position.

Duties

3. The job duties for the post of Scientific Officer include:

i. Carries out Laboratory and site-based testing and analysis of samples;

ii. Maintains established Standards of Procedures and contributing towards their continual improvement;

iii. Carries out sample collection, preparation and documentation;

iv. Inputs, analyses and reports data;

v. Receives testing requests;

vi. Coordinates testing programme;

vii. Coordinates equipment maintenance and calibrations;

viii. Coordinates procurement of laboratory consumables;

ix. Retains master file of samples and associated testing;

x. Develops and maintains collaborative relationships with colleagues and participates in regular multidisciplinary meetings as requested;

xi. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xii. Kwalunkwe dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkun nġhataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkun nġhataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkun nġhataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet

xi. Undertakes any other tasks which the superior may delegate to him/her, as may be required;

xii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment

fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża u l-lingwa Maltija. Madankollu, il-kandidati li ma jissodisfawx l-abbiltà li jikkomunikaw bil-lingwa Maltija u ma jkollhomx mill-inqas Livell 1 tal-MQF fil-lingwa Maltija, iridu jattendu u jgħaddu b'suċċess fl-assessjar mill-kors 'Maltese Language 1' offrut mill-Istitut għas-Servizzi Pubbliċi. L-attendenza għal dan il-kors flimkien mall-kisba tal-Livell 1 tal-MQF għandhom jitlestew qabel il-konferma ta- ħatra, jigiġifieri fi żmien tnax-il (12) xahar mill-ingaġġ;

Jekk il-persuna tonqos milli tippreżenta evidenza li għaddiet il-kors b'suċċess u attendiet sal-aħħar tal-perjodu ta' prova (jigiġifieri tnax-il (12) xahar mill-ingaġġ), awtomatikament tintilef il-kariga msemija hawn fuq;

U

iii. fil-pussess ta' kwalifika ta' Baċellerat rikonoxxuta fil-Livell 6 tal-MQF (suġġetta għall-minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fix-Xjenza Naturali jew f'dixxiplini relatati, li jistgħu jinkludu Conservation/Heritage Science jew Applied Science jew Earth Science jew Laboratory Science jew Physics jew Chemistry.

*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Kwalifiki f'livell oġġla minn dak imsemmi hawn fuq jiġu aċċettati għal finijiet ta' eliġibbiltà, sakemm jissodisfaw ir-rekwiżiti tas-suġġett speċifikat.

(ii) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika sal-31 ta' Ottubru, 2024, Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages. However, candidates who do not satisfy the ability to communicate in Maltese language and do not possess at least an MQF Level 1 in the Maltese language must attend and be successful in the assessment of the 'Maltese language 1', course offered by the Institute of Public Services. Attendance to such course together with the attainment of MQF Level 1, are to be completed before the confirmation of appointment i.e. within the twelve (12) months of engagement;

Failure to present evidence of successful pass and attendance by the end of probationary period (i.e. twelve (12) months from engagement) will result in automatic termination of the post in caption;

AND

iii. in possession of a recognised qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET Credits, or equivalent*) in Natural Sciences or related Scientific disciplines, which may include Conservation/Heritage Science or Applied Science or Earth Science or Laboratory Science or Physics or Chemistry.

*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Qualifications at a level higher than that specified above will be accepted for eligibility purposes, provided they meet any specified subject requirements.

(ii) Furthermore, candidates who have not yet formally obtained the qualification specified in paragraph 4.1 will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification by the 31st October, 2024. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(a) Il-perjodu ta' prova u l-intitolament għall-progressjoni (skont il-kaz) jibdedu jgħoddu mid-data tal-ħatra.

(b) Il-persuni mahtura ma jibbenefikaw minn ebda benefiċċji, sakemm jiksbu l-kwalifika jew ikunu approvati għall-kisba tal-kwalifika indikata, kif imsemmi f'paragrafu 4.1.

(c) Marki għal kwalifiki rilevanti addizzjonali jistgħu jingħataw biss għal kwalifiki miksuba sad-data tal-għeluq tas-sejha għall-applikazzjonijiet. Kandidat li jista' jipprovi evidenza li l-ECTS meħtieġa nkisbu sa dik id-data jista' jingħata l-marki skont dan, jiġifieri l-bord tal-għażla jista' jagħżel li jagħti waħda mill-marki l-aktar baxxi jekk issostanzjat minn traskrizzjoni disponibbli

(iii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet.

4.3. Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġhla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

(a) The probation period and progression entitlement (as the case may be) start to count from date of appointment.

(b) Such appointees will not benefit from any allowances until attainment of, or are approved for the indicated qualification referred to in clause 4.1.

(c) Marks for additional relevant qualifications may only be awarded for qualifications attained by the closing date of the call for applications. A candidate who can provide evidence that the necessary ECTS were attained by such date may be awarded marks accordingly, i.e. the selection board could opt to give one of the lower marks if substantiated by an available transcript.

(iii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications.

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

4.5 L-applikanti għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Fil-każ ta' applikanti li diġà qegħdin fis-Servizz Pubbliku ta' Malta, il-GP 47 għandu jintalab mill-HR Unit tal-ministeru/dipartiment li jorogħ is-sejha għall-applikazzjonijiet mingħand id-Direttur responsabbli għall-HR fejn l-applikanti jkunu qed iservu, filwaqt li dawh li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni u jiddikjaraw jekk qatt kinux fis-Servizz tal-Gvern, u jagħtu d-dettalji.

4.6 Il-kandidati magħżula jridu jkunu eligibbli għall-ħatra f'dan il-grad, skont 4.1 sa 4.5 hawn fuq, mhux biss sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, iżda wkoll fid-data tal-ħatra.

4.7 L-applikanti huma obbligati li jinfurmaw immedjatement lill-bord tal-għażla (jekk ir-riżultat għadu ma giex ippubblikat, f'liema każ l-applikazzjoni għandha tiġi rtirata mill-applikant), jew lill-HR Unit tal-ministeru/dipartiment minn fejn inħarġet is-sejha (jekk ir-riżultat ikun gie ppubblikat) dwar kwalunkwe bidla fl-istatus tal-ħatra tagħhom mid-data tas-sottomissjoni tal-applikazzjoni sad-data tal-għeluq, jew hekk kif jiġu msejha għall-ħatra bħala riżultat ta' din is-sejha għall-applikazzjonijiet, skont il-każ. In-nuqqas ta' osservanza ta' din l-istruzzjoni jista' jwassal għal azzjoni dixxiplinarja. Min-naħa tiegħu, fil-bidu tal-intervista, il-bord tal-għażla għandu jitlob lill-kandidat jiddikjara kull bidla fl-istatus tal-ħatra attwali tiegħu/tagħha mid-data tas-sottomissjoni tal-applikazzjoni.

4.8 L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

4.5 Applicants must be of conduct which is appropriate to the post applied for. In the case of applicants who are already in the Malta Public Service, the GP 47 is to be requested by the HR Unit of the ministry/department issuing the call for application from the Director responsible for HR where applicants are serving, while those applying from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

4.6 Applicants must be eligible to take up their due appointment, in terms of 4.1 to 4.5 above, not only by the closing time and date of this call for applications but also on the date of appointment.

4.7 Applicants are obliged to immediately inform the selection board (if result has not yet been published, in which case the application should be withdrawn by the applicant) or the HR Unit within the issuing ministry/department (if result has been published) upon any change in the status of their appointment from the date of submission of their application until the closing date, or upon being called for appointment as a result, of this call for application, as the case may be. Non-observance of this instruction may lead to disciplinary action. On its part, at the start of the interview, the selection board will request the candidate to declare any changes in status of his/her current appointment from the date of submission of application.

4.8 Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.5, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-Applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Servizzi Korporattivi, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, permezz tal-Online Government Recruitment Portal **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae (li għandu jinkludi lista tal-kwalifiki tal-applikant). Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta li tali dokument irid ikun maħruġ mhux aktar minn xahar (1) qabel id-data tal-applikazzjoni, f'format PDF, li għandhom jintbagħtu permezz tal-portal. Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tlieta, 26 ta' Diċembru, 2023. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fil-provvedimenti ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar tletin (30) minuta biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 L-applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonossiment dwar il-kwalifiki;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati permezz tas-sit elettroniku tad-Divizjoni dwar Nies u Standards (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsMT.pdf>) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 35, 36,

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.5, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for the National Heritage, the Arts and Local Government, through the Online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a certificate of conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the portal. The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Tuesday, 26th December, 2023. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last thirty (30) minutes for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be viewed by accessing the website of the People and Standards Division (<https://recruitmentintra.gov.mt/generalprovisions/GeneralProvisionsEN.pdf>) or may be obtained from Corporate Services Directorate, 35, 36, 37,

37, Triq l-Ifran, Il-Belt Valletta. Dawn id-dispozzjonijiet generali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (www.mhal.gov.mt) u (hr.mhal@gov.mt).

Is-7 ta' Diċembru, 2023

L-AGENZJA TAT-TEKNOLOĠIJA
TAL-INFORMATIKA TA' MALTA

Management Accountant
Jobsplus Permit 917/2023

L-Aġenzja qed tfitx Management Accountant biex jassumi r-responsabbiltà għat-thejjija, l-analiżi u l-interpretazzjoni tal-informazzjoni finanzjarja u tan-negozju. Ir-rwol jinkludi l-iżvilupp u l-implimentazzjoni ta' strategiji ta' ġestjoni tal-ispejjeż, it-tweġġiq ta' analiżi tal-prezzijiet, it-thejjija ta' rapporti komprensivi ta' prestazzjoni għall-ġestjoni, u l-iżgurar tal-implimentazzjoni ta' kontrolli interni biex tinzamm konformità finanzjarja regolatorja.

Kandidati eliġibbli għandu jkollhom:

(i) Warrant tas-CPA; U

(ii) Grad ta' Baċellerat fil-Kontabbiltà jew Finanzi jew qasam relatat minn università rikonoxxuta jew akkwistat permezz ta' korp ekwivalenti bħal ACCA jew ekwivalenti; U

(iii) Hames (5) snin esperjenza fil-qasam tal-Finanzi, li tlieta (3) minnhom iridu jkunu fil-karriera li twassal għal Accountant jew post simili u/jew bħala Accountant prattikanti jew post simili.

CV dettaljat, flimkien ma' ittra elettronika ta' akkumpanjament għandhom jintbagħtu sa mhux aktar tard mill-Ġimgħa, 15 ta' Diċembru, 2023, lil (careers.mta@gov.mt).

Is-7 ta' Diċembru, 2023

FORZI ARMATI TA' MALTA

**Programm ta' Sparar Attiv fir-Ranges
ta' Pembroke – Jannar, Frar, u Marzu 2024**

Il-Forzi Armati ta' Malta se jwettqu programm ta' sparar attiv mir-Ranges ta' Pembroke matul ix-xhur ta' Jannar, Frar u Marzu 2024, fid-dati u l-hinijiet indikati hawn taħt:

Mit-Tlieta, 2 ta' Jannar, 2024 sal-Ġimgħa, 5 ta' Jannar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 8 ta' Jannar, 2024 sal-Ġimgħa, 12 ta' Jannar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Triq l-Ifran, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (www.mhal.gov.mt) and (hr.mhal@gov.mt).

7th December, 2023

MALTA INFORMATION
TECHNOLOGY AGENCY

Management Accountant
Jobsplus Permit 917/2023

The Agency seeks a Management Accountant to assume responsibility for preparing, analyzing, and interpreting financial and business information. The role encompasses developing and implementing cost management strategies, conducting pricing analysis, preparing comprehensive performance reports for management, and ensuring the implementation of internal controls to maintain regulatory financial compliance.

Eligible candidates must hold:

(i) A CPA Warrant; AND

(ii) A Bachelor's degree in Accounting or Finance or a related field from a recognised university or acquired through an equivalent body such as ACCA or equivalent; AND

(iii) Five (5) years' experience in the Finance area, three (3) of which must be in the career path leading to Accountant or a similar post and/or as a practicing Accountant or a similar post.

A detailed CV, together with a covering letter/email are to be sent by not later than Friday, 15th December, 2023, to (careers.mta@gov.mt).

7th December, 2023

ARMED FORCES OF MALTA

**Live Firing Programme – Pembroke
Ranges – January, February, and March 2024**

Live firing practice will be taking place at Pembroke Ranges during the months of January, February and March 2024. Respective dates and timings are indicated hereunder:

From Tuesday, 2nd January, 2024 till Friday, 5th January, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 8th January, 2024 till Friday, 12th January, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

Mit-Tnejn, 15 ta' Jannar, 2024 sal-Gimgha, 19 ta' Jannar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 22 ta' Jannar, 2024 sal-Gimgha, 26 ta' Jannar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 29 ta' Jannar, 2024 sal-Erbgha 31 ta' Jannar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mill-Ħamis, 1 ta' Frar, 2024 sal-Gimgha, 2 ta' Frar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 5 ta' Frar, 2024 sal-Gimgha, 9 ta' Frar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 12 ta' Frar, 2024 sal-Gimgha, 16 ta' Frar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 19 ta' Frar, 2024 sal-Gimgha, 23 ta' Frar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 26 ta' Frar, 2024 sal-Ħamis, 29 ta' Frar, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Nhar il-Gimgha, 1st March, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 4 ta' Marzu, 2024 sal-Gimgha, 8 ta' Marzu, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 11 ta' Marzu, 2024 sal-Gimgha, 15 ta' Marzu, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Nhar it-Tnejn, 18 ta' Marzu, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mill-Erbgha, 20 ta' Marzu, 2024 sal-Gimgha, 22 ta' Marzu, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

Mit-Tnejn, 25 ta' Marzu, 2024 sal-Ħamis, 28 ta' Marzu, 2024 mit-8.00 a.m. sal-4.00 p.m. (Hin Lokali)

L-entitajiet kollha huma infurmati li l-FAM se jattivaw LMD-6 Pembroke low, zona b'ragġ ta' erba' (4) mili nawtiċi b'ċentru fuq il-pożizzjoni 355554N 0142832E li tgħaqqad il-punti li ġejjin: 355946N 0142715E - 35 5829N 0143219E.

Il-bastimenti kollha għandhom iżommu erba' (4) mili nawtiċi 'l bogħod mix-xatt ta' Pembroke fid-dati u l-ħinijiet imsemmija.

Għandhom jittajru bñadar ħomor fil-limiti tar-ranges konċernati fid-dati u l-ħinijiet imsemmija.

MATS għandhom jattivaw LMD 6 'Pembroke low' waqt il-ħinijiet imsemmija.

Is-7 ta' Diċembru, 2023

ATT DWAR GVERN LOKALI
(KAP. 363)

Avviż

Għall-finijiet tar-regolament 90 tat-Tielet Skeda tal-Att dwar Kunsilli Lokali (Kap. 363), il-Kummissjonarji Elettorali jgħarrfu illi ma giet ipprezentata ebda kandidatura għall-

From Monday, 15th January, 2024 till Friday, 19th January, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 22nd January, 2024 till Friday, 26th January, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 29th January, 2024 till Wednesday, 31st January, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Thursday, 1st February, 2024 till Friday, 2nd February, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 5th February, 2024 till Friday, 9th February 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 12th February, 2024 till Friday, 16th February, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 19th February, 2024 till Friday, 23rd February, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 26th February, 2024 till Thursday, 29th February, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

On Friday, 1st March, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 4th March, 2024 till Friday, 8th March, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 11th March, 2024 till Friday, 15th March, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

On Monday, 18th March, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Wednesday, 20th March, 2024 till Friday, 22nd March, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

From Monday, 25th March, 2024 till Thursday, 28th March, 2024 from 8.00 a.m. till 4.00 p.m. (Local Time)

The attention of all entities concerned is drawn to the fact that the AFM will be activating LMD-6 Pembroke low, an area with 4 NM radius centered on 355554N 0142832E joining the following points 355946N 0142715E - 355829N 0143219E.

All vessels are to keep four nautical miles (4 NM) off Pembroke coast during the above dates and times.

Red marker flags, indicating that the ranges are in use will be flown on the dates and times in caption from the limits of the ranges concerned.

MATS is to activate LMD 6 'Pembroke low' during the above times.

7th December, 2023

LOCAL GOVERNMENT ACT
(CAP. 363)

Notice

For the purposes of regulation 90 of the Third Schedule of the Local Councils Act (Cap. 363), the Electoral Commissioners hereby notify that no candidatures were

elezzjoni każwali ta' Kunsillier għall-Kunsill Lokali ta' San Ġwann.

presented for the casual election of a Councillor for the Local Council of San Ġwann.

J. CAMILLERI
Kummissjonarju Elettorali Prinċipali

J. CAMILLERI
Chief Electoral Commissioner

Uffiċċju tal-Kummissjoni Elettorali,
Ex-Trade Fair Grounds,
In-Naxxar.

Office of the Electoral Commission,
Ex-Trade Fair Grounds,
In-Naxxar.

Is-7 ta' Diċembru, 2023

7th December, 2023

KUNSILL LOKALI MARSASKALA

MARSASCALA LOCAL COUNCIL

Lista ta' kuntratti tal-offerti mogħtija mill-[Isem il-Kunsill Lokali] matul il-perjodu bejn Lulju sa Diċembru 2023, ippubblikata skont Regolament 111(2) tar-Regolamenti dwar il-Kuntratti Pubbliċi S.L. 601.03.

List of tender contracts awarded by the Marsaskala Local Council during the period between July till December 2023, published in terms of Regulation 111(2) of the Public Procurement Regulations S.L. 601.03.

Is-7 ta' Diċembru, 2023

7th December, 2023

Nru.	Ref. Nru. tal-Offerta	Isem tal-offerta/ Suġġett tal-offerta	Data tal-Għotja	Isem il-Kuntrattur	Valur tal-Kuntratt eskluża l-VAT	Valur tal-Kuntratt eskluża l-VAT wara li jkun hemm varjazzjoni
<i>No.</i>	<i>Tender Ref. No.</i>	<i>Tender Name/Subject of Tender</i>	<i>Award Date</i>	<i>Name of Contractor</i>	<i>Contract Value Excl. VAT</i>	<i>Contract Value Excl. VAT after variation</i>
35	KLM 2023/01	Tender for the Replacement of rubber flooring with EPDM in-situ flooring System using environmental friendly materials and practices at Gnien Antoine Randich	25/5/23	Urban Play Solutions	€16,839.92	<i>n/a</i>
35	KLM 2023/02	Maintenance and construction of pavement boundary walls and other ancillary works.	27/7/23	Catbros Ltd	€98,926.50	<i>n/a</i>
35	KLM 2023/03	Collection of bulk refuse and wee from the locality of Marsaskala using low emission transport	27/7/23	Mr Jimmy Muscat	€2.70	<i>n/a</i>
35	KLM 2023/04	Service tender for the professional services of an Architect to the Marsaskala Local Council	22/8/23	Design and Technical Resources Ltd	€2,850.00	<i>n/a</i>
35	KLM 2023/06	Tender for the provision and maintenance of traffic signs and road marking with maximized lifespan while minimizing associated environmental impacts for the Marsaskala Local Council	23/11/23	Koptasin	€22,162.13	<i>n/a</i>

KUNSILL LOKALI HAŻ-ŻEBBUĠ

Il-Kunsill Lokali Haż-Żebbuġ jgħarraf illi vettura li kienet ipparkjata għal diversi xhur fi Triq Luigi Fontana, Haż-Żebbuġ tat-tip Skoda bin-numru ta' reġistrazzjoni SLY002 bil-liċenzja skaduta, giet ittowjata fit-18 ta' Settembru, 2023 u meħuda għand ta' Robba Recycling Plant, Hal Kirkop. Wara tmint ijiem ta' avviż għall-finijiet ta' Artikolu 8A, tal-Avviż Legali 94 tal-1977 kif emendat bl-Avviż Legali ta' Subsidiary Legislation 65.13 (Regolament dwar l-ikkampjar u t-Tneħhija ta' Ogġetti ta' Ingombri).

Jekk sidha ma jmurx għaliha fi żmien stipulat mil-liġi, din ser tiġi skrapjata.

Is-7 ta' Diċembru, 2023

KUNSILL LOKALI HAŻ-ŻEBBUĠ**Sospensjoni ta' Traffiku u Parkeġġ**

Il-Kunsill Lokali Haż-Żebbuġ jgħarraf li nhar il-Ġimgħa, 15 ta' Diċembru, 2023 se jkun hemm għeluq u clearance mit-3.30 p.m. sa nofsillejl, nhar is-Sibt, 16 ta' Diċembru, 2023 se jkun hemm għeluq u clearance mit-3.30 p.m. sa nofsillejl u nhar il-Hadd, 17 ta' Diċembru, 2023 se jkun hemm għeluq u clearance mis-7.00 a.m. sas-2.00 p.m. minn Misrah San Filippu, parti minn Triq Sciortino, parti minn Triq il-Kbira, Triq Mons Milanese u Triq Luret Vella.

Is-7 ta' Diċembru, 2023

KUNSILL LOKALI HAL GHARGHUR**Sospensjoni tat-Traffiku**

Il-Kunsill Lokali Hal Gharghur jgħarraf li nhar il-Ħamis, 7 ta' Diċembru, 2023 mid-9.30 a.m. sas-6.00 p.m. Triq Dun Salvatore Zarb se tkun magħluqa għat-traffiku.

Is-7 ta' Diċembru, 2023

KUNSILL LOKALI SAN PAWL IL-BAĦAR**Sospensjoni ta' Traffiku u Parkeġġ**

Il-Kunsill Lokali San Pawl il-Baħar jgħarraf lill-pubbliku li hadd ma jista' jipparkja fi Triq il-Korp tal-Pijunieri, Triq l-Għaxra ta' Frar, Triq l-Ankri u Triq il-Qroll mill-10.00 a.m. tal-Ħamis, 14 ta' Diċembru, 2023 sa nofsillejl tal-Hadd, 17 ta' Diċembru, 2023.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu sugġet li jiġu rmunkati.

It-trasport pubbliku se jkun affetwat.

Is-7 ta' Diċembru, 2023

HAŻ-ŻEBBUĠ LOCAL COUNCIL

The Haż-Żebbuġ Local Council notifies that a vehicle which was parked for a long period in Triq Luigi Fontana, vehicle model Skoda with number plates SLY002 with an expired licence was towed on the 18th September, 2023 and taken to Ta' Robba Recycling Plant, Hal Kirkop. After being notified for 8 days as in virtue of Section 8A of Legal Notice 94 of 1977 and Legal Notice 123 of 2001 and Subsidiary Legislation 65.13 (Traffic Regulations and Removal of Encumbering Objects).

If the owner of the said vehicle does not show up within the stipulated time frame, this vehicle will be scrapped.

7th December, 2023

HAŻ-ŻEBBUĠ LOCAL COUNCIL**Suspension of Traffic and Parking**

The Haż-Żebbuġ Local Council notifies that on Friday, 15th December, 2023 clearance and closure from 3.30 p.m. till midnight, on Saturday, 16th December, 2023 clearance and closure from 3.30 p.m. till midnight and on Sunday, 17th December, 2023 clearance and closure from 7.00 a.m. till 2.00 p.m. through Misrah San Filippu, part of Triq Sciortino, part of Triq il-Kbira, Triq Mons Milanese and Triq Luret Vella.

7th December, 2023

HAL GHARGHUR LOCAL COUNCIL**Traffic Suspension**

The Hal Gharghur Local Council notifies that on Thursday, 7th December, 2023 till Saturday, 6th January, 2024 from 9.30 a.m. till 6.00 p.m. Triq Dun Salvatore Zarb will be closed to all traffic.

7th December, 2023

SAN PAWL IL-BAĦAR LOCAL COUNCIL**Suspension of Traffic and Parking**

The San Pawl il-Baħar Local Council notifies that no parking is allowed in Triq il-Korp tal-Pijunieri, Triq l-Għaxra ta' Frar, Triq l-Ankri and Triq il-Qroll from 10.00 a.m. of Thursday, 14th December, 2023 until midnight of Sunday, 17th December, 2023.

Vehicles found in contravention to the order of this notice are liable to be towed.

Public transport will be affected.

7th December, 2023

KUNSILL LOKALI L-MELLIEĦA

MELLIEĦA LOCAL COUNCIL

Sospensjoni ta' Traffiku u Parkeġġ**Suspension of Traffic and Parking**

Il-Kunsill Lokali tal-Mellieħa jgħarraf li minn nhar it-Tlieta, 12 ta' Diċembru 2023 sa nhar it-Tnejn, 18 ta' Diċembru 2023, iż-żona hawn taht imsemmija se tiġi ikklassifikata bħala żona ta' rmonk u għalhekk it-traġit u l-parkeġġ ta' vetturi huwa pprojbit f'Misraħ il-Parroċċa, il-Mellieħa.

The Mellieħa Local Council notifies that between Tuesday, 12th December, 2023 and Monday, 18th December, 2023, the area mentioned hereunder will be classified as tow zone and therefore the transit and parking of vehicles will be prohibited in Mellieħa Parish Square.

Għaldaqstant it-traffiku jista' jinżel minn Triq il-Parroċċa sa Misraħ il-Parroċċa u jdur għal Triq San Luqa.

During the specified period, traffic will be allowed to proceed in Triq il-Parroċċa up to Misraħ il-Parroċċa and turn into Triq San Luqa.

Dhul fi Triq San Luqa minn Triq it-Tramuntana u f' Misraħ il-Parroċċa minn Triq Salvinu Vella ser ikun ipprojbit.

Entry into Triq San Luqa from Triq it-Tramuntana and into Misraħ il-Parroċċa from Triq Salvinu Vella will also be prohibited.

Is-7 ta' Diċembru, 2023

7th December, 2023

CENTRAL PROCUREMENT AND SUPPLIES UNIT

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Id-Direttur Maniġerjali (Sourcing and Supplies Management) għas-Central Procurement u Supplies Unit fil-Ministeru għas-Saħħa, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls għandhom jintlaqgħu sal-10.00 a.m. tat-Tnejn, 11 ta' Diċembru, 2023.

The Managing Director (Sourcing and Supplies Management) for the Central Procurement and Supplies Unit within the Ministry for Health, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Monday, 11th December, 2023.

ERU0412U23 – Medicinal
ERU0412U23 – Devices
ERU0512U23 – Devices
ERU0512U23 – Medicinal

ERU0412U23 – Medicinal
ERU0412U23 – Devices
ERU0512U23 – Devices
ERU0512U23 – Medicinal

Sejhiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitnizzlu mis-sit elettroniku tas-CPSU.

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Sottomissjonijiet għal din is-sejha għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

Is-7 ta' Diċembru, 2023

7th December, 2023

KUNSILL LOKALI SAN PAWL IL-BAĦAR

SAN PAWL IL-BAĦAR LOCAL COUNCIL

Il-Kunsill Lokali San Pawl il-Baħar jgħarraf illi:

The San Pawl il-Baħar Local Council notifies that:

Sejhiet għall-offerti għandhom jintlaqgħu mill-Kunsill Lokali San Pawl il-Baħar, permezz tal-ePPS, sal-10.30 a.m. ta' nhar it-Tnejn, 8 ta' Jannar, 2024, għal:

Tenders will be received at the San Pawl il-Baħar Local Council through ePPS, up to 10.30 a.m. on Monday, 8th January, 2024 for:

Avviż Nru. SPB T/08/2023. Provvediment ta' servizzi ta' trasport għal passigġieri għal Kunsill Lokali San Pawl il-Baħar

Advt. No. SPB T/08/2023. Provision of passenger transport services for the San Pawl il-Baħar Local Council.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba, imnizzla u milqugħa BISS minn fuq is-sit elettroniku tal-etenders (www.etenders.gov.mt).

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-offerta jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew inizzilhom mill-istess sit.

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

Il-Kunsill Lokali jzomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġuża.

The Local Council reserves the right to refuse any offer, even the most advantageous.

Is-7 ta' Diċembru, 2023

7th December, 2023

AVVIŻI TAL-QORTI – COURT NOTICES

2464

Bandu għall-Kuraturi

Banns for Curators

Repubblika ta' Malta

Republic of Malta

Lill-Uffiċjal Eżekuttiv tal-Qorti tal-Maġistrati (Għawdex)

To the Executive Officer of the Court of Magistrates (Gozo)

Ikun jaf kulhadd illi b'digriet mogħti fis-23 ta' Novembru, 2023, il-Qorti tal-Maġistrati (Għawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali, ordnat il-pubblikazzjoni tal-estratt riprodott hawn taħt u dan ai termini tal-artikolu 931(3) tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili.

It is hereby notified that by a decree given on the 23rd of November, 2023, the Court of Magistrates (Gozo), Superior Jurisdiction, General Section, ordered the publication of the extract reproduced below in terms of article 931 (3) of the Code of Organisation and Civil Procedure.

B'digriet mogħti fis-23 ta' Novembru, 2023, gie ordnat li jintgħażel kuratur deputat skont il-liġi sabiex jirrappreżenta lill-persuna jew persuni mhux magħrufa intitolati għall-ħlas taċ-ċens annwu u perpetwu tal-immobbli hawn taħt deskritt u dan fl-atti taċ-ċedola ta' depożitu u fidi ta' ċens bin-numru 369/2023 fl-ismijiet Marianne Sagona et vs Kuraturi Deputati sabiex jirrappreżenta lill-persuna jew persuni mhux magħrufa intitolati għall-ħlas taċ-ċens perpetwu tal-immobbli hawn taħt deskritt, liema ċedola giet ippreżentata fl-10 ta' Ottubru, 2023, fil-Qorti tal-Maġistrati (Għawdex) Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali, u fl-attijiet l-oħrajn kollha relattivi u sussegwenti.

By a decree given on the 23rd of November, 2023, it was ordered that a deputy curator be chosen according to the law to represent the unknown person or persons entitled to the payment of the annual and perpetual ground rent of the property described below and this in the records of schedule of deposit and redemption of ground rent bearing number 369/2023 in names Marianne Sagona et vs Deputy Curators to represent the unknown person or persons entitled to the payment of the perpetual ground rent of the property described below, which schedule of deposit was filed on the 10th of October, 2023, in the Court of Magistrates (Gozo) Superior Jurisdiction, General Section, and in all other relative and subsequent acts.

L-immobbli ogġett ta' din iċ-ċedola huwa:

The immovable object of this schedule of deposit is:

L-appartament internament immarkat bin-numru wieħed (1) fil-first floor level, inkluż terz (1/3) indiviż tal-arja sovrastanti l-blokk ta' bini li minnu jiffirma parti l-fond, appartenenti lill-esponenti Marianne Sagona; l-appartament fit-tielet sular internament immarkat bin-numru tlieta (3), appartenenti lill-esponenti Margaret Cauchi, liema appartamenti jiffirma parti mill-korp ta' bini mingħajr numru u bl-isem 'Pleasant Flats', drabi oħra indikat bħala 'Sunset Flats', fi Triq il-Qbajjar, Marsalforn, Iż-Żebbuġ, Għawdex, kif murija fuq il-pjanti u site-plan annessi maċ-ċedola.

The apartment internally marked with the number one (1) at first floor level, including an undivided third (1/3) of the airspace above the block of building of which the property forms part, belonging to the applicant Marianne Sagona; the apartment on the third floor level, internally marked with the number three (3), belonging to the applicant Margaret Cauchi, which apartments form part of the block of building without number and denominated 'Pleasant Flats', at other times denominated as 'Sunset Flats', in Triq il-Qbajjar, Marsalforn, Żebbuġ, Gozo, as shown on the plans and site-plan attached to the schedule of deposit.

Illi l-imsemmija appartamenti ġew mibnija fuq porzjon art magħrufa bħala 'Tal-Għerejjex', li kienet tmiss mit-

That the said apartments were built on a portion of land known as 'Tal-Għerejjex', which was bordered from

Tramuntana mat-triq, mill-Punent ma' beni ta' Pawlu Cremona u mil-Lvant ma' beni ta' Salvu Said u li hija suġġetta għaċ-ċens ta' kull sena u in perpetwu tal-ekwivalenti illum sitta u tletin ewro ċenteżmi (€0.36c), li r-rikorrenti jridu jifdu ai termini tal-artiklu 1501 tal-Kodiċi Ċivili, u għalhekk qed jiddepożitaw l-ammont ta' seba' ewro u għoxrin ċenteżmu (€7.20c) li jirrappreżenta r-rata ta' ċens annwu kapitalizzata bil-5%, u liema somma tista' tiġi zbankata mill-intimati wara li tithalla d-debita riċevuta skont il-liġi.

Inti, uffiċjal eżekuttiv tal-Qorti tal-Maġistrati (Għawdex), għaldaqshekk ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti u ssejjah b'dan lil kull min irid jidhol bħala kuratur biex jidher fi żmien sitt (6) ijiem f'dan ir-Registru u jagħmel b'nota d-dikjarazzjoni illi huwa jidhol għal dan.

Inti ordnat ukoll li tgħarraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-Qorti tgħaddi biex tagħżel kuratur tal-uffiċċju. U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu, inti għandek tgħarraf lil din il-Qorti.

Mogħti mill-Qorti tal-Maġistrati (Għawdex) Guriżdizzjoni Superjuri, Sezzjoni Ġenerali, hawn fuq imsemmija, bix-xhieda tal-Maġistrat Dott. Brigitte Sultana LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., Maġistrat tal-Qorti hawn fuq imsemmija.

Illum 23 ta' Novembru, 2023

Registru tal-Qorti tal-Maġistrati (Għawdex), Guriżdizzjoni Superjuri, Sezzjoni Ġenerali

MARGARET DE BATTISTA

Assistent Registratur, għar-Registratur, Qrati u Tribunali (Għawdex)

the north by the road, from the west by property of Paul Cremona and from the east by property of Salvu Said, and which is subject to the annual and perpetual ground rent of the equivalent today of thirty-six euro cents (€0.36c), which the applicants want to redeem in terms of article 1501 of the Civil Code, and are therefore depositing the amount of seven euro and twenty cents (€7.20c) which represents the annual interest rate capitalized at 5%, and which sum may be withdrawn by the respondents after tendering relative receipt according to law.

You, executive officer of the Court of Magistrates (Gozo) are therefore ordered to affix an official copy of this notice at the entrance of this Court and thereby summon anyone who wants to be nominated as a curator to appear within a period of six (6) days in this Registry and file a note declaring that he so wishes.

You are also ordered to inform each and every one that if they do not file this declaration within the time given above, this Court will proceed to choose a curator of the office. And after you have done this, or if you encounter any obstacle in the execution of this order, you should inform this Court.

Given by the Court of Magistrates (Gozo) Superior Jurisdiction, General Section, mentioned above, with the testimony of Magistrate Dr Brigitte Sultana LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., a Magistrate of the aforementioned Court.

Today the 23rd of November, 2023

Registry of the Court of Magistrates (Gozo), Superior Jurisdiction, General Section

MARGARET DE BATTISTA

Assistant Registrar, for the Registrar, Courts and Tribunals (Gozo)

2465

Bandu għall-Kuraturi

Banns for Curators

Repubblika ta' Malta

Republic of Malta

Lill-Uffiċjal Eżekuttiv tal-Qorti tal-Maġistrati (Għawdex)

To the Executive Officer of the Court of Magistrates (Gozo)

Ikun jaf kulhadd illi b'digriet mogħti fit-23 ta' Novembru, 2023, il-Qorti tal-Maġistrati (Għawdex), Guriżdizzjoni Superjuri, Sezzjoni Ġenerali, ordnat il-pubblikazzjoni tal-estratt riprodott hawn taht u dan ai termini tal-artikolu 931(3) tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili.

It is hereby notified that by a decree given on the 22nd of November, 2023, the Court of Magistrates (Gozo), Superior Jurisdiction, General Section, ordered the publication of the extract reproduced below in terms of article 931 (3) of the Code of Organisation and Civil Procedure.

B'digriet mogħti fit-23 ta' Novembru, 2023, ġie ordnat li jintgħażel kuratur deputat skont il-liġi sabiex jirrappreżenta

By a decree given on the 23rd of November, 2023, it was ordered that a deputy curator be chosen according to the

lill-persuna jew persuni mhux magħrufa intitolati għall-ħlas taċ-ċens annwu u perpetwu tal-immobbli hawn taħt deskritt u dan fl-atti taċ-ċedola ta' depożitu u fidi ta' ċens bin-numru 176/2023 fl-ismijiet Skyline Projects Limited (C84944) vs Kuraturi Deputati sabiex jirrappreżenta lill-persuna jew persuni mhux magħrufa intitolati għall-ħlas taċ-ċens perpetwu tal-immobbli hawn taħt deskritt, liema ċedola giet ippreżentata fis-5 ta' Lulju, 2023, fil-Qorti tal-Maġistrati (Għawdex), Gurizdizzjoni Superjuri, Sezzjoni Ġenerali, u fl-attijiet l-oħrajn kollha relattivi u sussegwenti.

L-immobbli oġġett ta' din iċ-ċedola huwa:

Porzjon raba' msejja 'Ta' Taħt Sant'Eilju' fil-limiti ta' Għajnsielem, Għawdex, tal-kejl ta' 2,484m.k., konfinanti mil-Lvant ma' passaġġ, min-Nofsinhar u mill-Punent ma' beni tal-eredi Zerafa jew irjiħat aktar korretti, sugġett għal €2.33c ċens annwu u perpetwu, kif murija fuq pjanta annessa maċ-ċedola, liema ċens is-soċjetà rikorrenti trid tifti ai termini tal-artiklu 1501 tal-Kodiċi Ċivili, u għalhekk qed tiddepożita l-ammont ta' €46.60c li jirrappreżenta r-rata ta' ċens kapitalizzata bil-5%, flimkien ma' €11.65c in linea ta' arretrati ta' ċens, u liema somma tista' tiġi żbankata mill-intimati wara li tithalla d-debita riċevuta.

Inti, uffiċjal eżekuttiv tal-Qorti tal-Maġistrati (Għawdex) għaldaqshekk ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti u ssejjaħ b'dan lil kull min irid jidhol bħala kuratur biex jidher fi żmien sitt (6) ijiem f'dan ir-Registru u jagħmel b'nota d-dikjarazzjoni illi huwa jidhol għal dan.

Inti ordnat ukoll li tgħarraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-Qorti tgħaddi biex tagħzel kuratur tal-uffiċċju. U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu, inti għandek tgħarraf lil din il-Qorti.

Mogħti mill-Qorti tal-Maġistrati (Għawdex) Gurizdizzjoni Superjuri, Sezzjoni Ġenerali, hawn fuq imsemmija, bix-xhieda tal-Maġistrat Dott. Brigitte Sultana LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., Maġistrat tal-Qorti hawn fuq imsemmija.

Illum 23 ta' Novembru, 2023

Registru tal-Qorti tal-Maġistrati (Għawdex), Gurizdizzjoni Superjuri, Sezzjoni Ġenerali

MARGARET DE BATTISTA

Assistent Registratur, għar-Registratur, Qrati u Tribunali (Għawdex)

law to represent the unknown person or persons entitled to the payment of the annual and perpetual ground rent of the property described below and this in the records of schedule of deposit and redemption of ground rent bearing number 176/2023 in names Skyline Projects Limited (C 84944) vs Deputy Curators to represent the unknown person or persons entitled to the payment of the perpetual ground rent of the property described below, which schedule of deposit was presented on the 5th of July, 2023, in the Court of Magistrates (Gozo), Superior Jurisdiction, General Section, and in all other relative and subsequent acts.

The immovable object of this schedule of deposit is:

A portion of land called 'Ta' Taħt Sant'Eilju' in the limits of Għajnsielem, Gozo, measuring 2,484m², bordering from the east with a passage, south and west with the property of the Zerafa heirs, or more correct boundaries, subject to €2.33c annual and perpetual ground rent, as shown on a plan attached to the schedule of deposit, which ground rent the applicant company wishes to redeem in terms of article 1501 of the Civil Code, and is therefore depositing the amount of €46.60c which represents the ground rent rate capitalized at 5%, together with €11.65c arrears of ground rent, and which sum can be withdrawn by the respondents after tendering due receipt.

You, executive officer of the Court of Magistrates (Gozo) are therefore ordered to affix an official copy of this notice at the entrance of this Court and thereby summon anyone who wants to be nominated as a curator to appear within a period of six (6) days in this Registry and file a note declaring that he so wishes.

You are also ordered to inform each and every one that if they do not file this declaration within the time given above, this Court will proceed to choose a curator of the office. And after you have done this, or if you encounter any obstacle in the execution of this order, you should inform this Court.

Given by the Court of Magistrates (Gozo) Superior Jurisdiction, General Section, mentioned above, with the testimony of Magistrate Dr Brigitte Sultana LLD, LLM (Cardiff), Adv. Trib. Eccl. Melit., a Magistrate of the aforementioned Court.

Today the 23rd of November, 2023

Registry of the Court of Magistrates (Gozo), Superior Jurisdiction, General Section

MARGARET DE BATTISTA

Assistant Registrar, for the Registrar, Courts and Tribunals (Gozo)

2466

B'digriet moghti mill-Qorti Ċivili, Prim'Awla, fil-25 ta' Lulju, 2023, fuq rikors ta' Zammit Caruana Francesca (KI 592462M) gie ffixsat il-jum tat-Tlieta, 16 ta' Jannar, 2024, fil-ħdax ta' filgħodu (11.00 a.m.) għall-bejgħ bl-irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Gustizzja, Triq ir-Repubblika, Il-Belt Valletta, tal-fond hawn taht deskritt:

Penthouse inkluz l-arja tagħha, internament immarkata bin-numru ħamsa (5) formanti parti l-blokka magħrufa bl-ittra B (B5), magħrufa bl-isem 'The President', fi Triq Birbal, Ħal Balzan, li tgawdi mill-użu tal-komun u użu tal-lift, u li bħalissa tinsab mikrija, sovrastanti basement b'kumpless ta' garaxxijiet, semi basement maisonette u tliet appartamenti li jappartjenu lil terzi, mibnija fuq is-sit għa okkupat mis-semi detached villa bin-numru tlieta u tmenin (83) għa numru erbgha u erbghin (44), u li kien jisimha Villa Aida, konfinanti l-intier mil-Lbiċ mal-imsemmija triq, mill-Majjistral ma' proprjetà tas-suċċessuri fit-titolu tal-familja Pace u mix-Xlokk ma' proprjetà tal-familji Grech u Debono, kif ukoll il-garaxx adjaċenti mal-istess villa bin-numru wieħed u tmenin (81), fi Triq Birbal u li jmiss mil-Lbiċ mal-imsemmija triq, li minnha kien aċċessibbli, mix-Xlokk mal-imsemmija villa u mill-Majjistral ma' proprjetà tas-suċċessuri fit-titolu tal-familja Pace u dan bid-drittijiet u pertinenzi kollha tagħha skont il-kuntratt fl-atti tan-Nutar Dott. Carmel Martinelli ppubblikat fit-tletin ta' Mejju, tas-sena elfejn u ħamsa (30.5.2005), u stmat li tiswa ħames mija u ħmistax-il elf ewro (€515,000).

L-imsemmi fond huwa proprjetà ta' Caruana John (KI 96959M).

N.B. L-imsemmi fond jinbiegħ bħalma gie deskritt fl-atti tas-subbasta 34/2023.

Registru tal-Qrati Superjuri, illum it-Tlieta, 5 ta' Diċembru, 2023

GAETANA AQUILINA

Għar-Registratur, Qrati Ċivili u Tribunali

By decree given by the Civil Court, First Hall, on the 25th July, 2023, on the application of Zammit Caruana Francesca (ID 592462M), Tuesday, 16th January, 2024, at eleven in the morning (11.00 a.m.), has been fixed for the sale by auction to be held in Room Number 78, Nearby the Court Archives, Level -1, Courts of Justice, Triq ir-Repubblika, Valletta, of the following property:

Penthouse including its airspace, internally marked number five (5) forming part of a block known by the letter B (B5), known by the name 'The President', fi Triq Birbal, Ħal Balzan, which enjoys the use of the common areas and the use of the lift, and which is presently leased, overlying a complex of garages at basement, semi basement maisonette and three apartments belonging to third parties, built on the site previously occupied by a semi detached villa numbered eighty three (83) previously numbered forty four (44), and which was named Villa Aida, bounded entirely from southwest with the said street, northwest with property of the successors in title of Family Pace and southeast with property of families Grech and Debono, as well as the adjacent garage with the same villa with number eighty one (81), in Triq Birbal and which is bounded southwest with the said street from which it was accessible, southeast with the said villa and northwest with property of the successors in title of family Pace, with all its rights and appurtenances according to the contract in the acts of Notary Dr Carmel Martinelli published on the thirtieth of May, of the year two thousand and five (30.5.2005), and is valued at five hundred and fifteen thousand euro (€515,000).

The said tenement is the property of Caruana John (ID 96959M).

N.B. The said tenement will be sold as described in the acts of judicial sales number 34/2023.

Registry of the Superior Courts, this Tuesday, 5th December, 2023

GAETANA AQUILINA

For the Registrar, Civil Courts and Tribunals

2467

B'digriet moghti mill-Qorti Ċivili, Prim'Awla, fit-30 ta' Ottubru, 2023, fuq rikors ta' Zammit Leasing and Investments Limited għa J. Zammit Limited (C37945) gie ffixsat il-jum tal-Erbgha, 31 ta' Jannar, 2024, fil-ħdax u nofs ta' filgħodu (11.30 a.m.) għall-bejgħ bl-irkant, li għandu jsir f'J&J Boat Yard, Numru 55, Limiti Ta' Għadmija, L-Imqabba, tal-vettura hawn taht deskritta maqbuda mingħand Aquilina Joanne (KI 183378M).

By decree given by the Civil Court, First Hall, on the 30th October, 2023, on the application of Zammit Leasing and Investments Limited previously J. Zammit Limited (C37945), Wednesday, 31st January 2024 at half past eleven in the morning (11.30 a.m.) has been fixed for the sale by auction to be held at J & J Boat Yard, Number 55, Limits of Ta' Għadmija, Mqabba, of the following vehicle seized from the property of Aquilina Joanne (ID 183378M).

Il-vettura tal-ghamla Isuzu D-Max bin-numru tar-registrazzjoni GCA 039.

The vehicle of the make Isuzu D-Max with registration number GCA 039.

N.B. Din il-vettura ser tinbiegħ bħalma ġiet deskritta fl-atti tas-Subbasta numru 16/23.

N.B The said vehicle will be sold as described in the acts of judicial sale file number 16/23.

Registru tal-Qrati Superjuri, illum it-Tlieta, 5 ta' Diċembru, 2023

Registry of the Superior Courts, this Tuesday, 5th December, 2023

GAETANA AQUILINA

Għar-Registatur tal-Qrati Ċivili u Tribunali

GAETANA AQUILINA

For the Registrar of Civil Courts and Tribunals

2468

B'digriet tat-23 ta' Novembru, 2023, mogħti mill-Qorti tal-Maġistrati (Malta), din il-Qorti ordnat il-pubblikazzjoni tal-estratt li jidher hawn taħt biex iservi ta' notifika skont l-Artikolu 187(3) tal-Kodiċi tal-Proċedura u Organizzazzjoni Ċivili (Kap.12).

By a decree of the 23rd November, 2023, given by the Courts of Magistrates (Malta), ordered that the extract hereunder mentioned be published for the purpose of service according to article 187(3) of the Code of Organisation and Civil Procedure (Cap. 12).

Illi b'rikors ipprezentat minn Vodafone Malta Limited (C10865) fl-10 ta' Jannar, 2023, qed jintalab l-iżbank fl-ammont ta' elf, seba' mija, tnejn u tletin ewro u sitt ċenteżmi (€1,732.06) depożitati b'ċedola ta' depożitu numru 4371/2022 fl-ismijiet:

That by the application filed by Vodafone Malta Limited (C10865) on the 10th January, 2023 is asking for the withdrawal of the amount of one thousand, seven hundred and thirty two euro and six cents (€1,732.06) deposited by the Schedule of Deposit number 4371/2022 in the names of:

Vodafone Malta Limited Illum Epic Communications Limited (C 10865) vs Sarah Darmanin (KI 282487M).

Vodafone Malta Limited Today Epic Communications Limited (C 10865) vs Sarah Darmanin (ID 282487M).

Il-Qorti ordnat in-notifika lill-intimata bi żmien jumejn (2) għar-risposta.

The Court ordered the notification to the respondent with two (2) days to file a reply.

Registru tal-Qorti tal-Maġistrati (Malta), illum it-Tlieta, 5 ta' Diċembru, 2023

Registry of the Courts of Magistrates (Malta), today Tuesday, the 5th December, 2023

GAETANA AQUILINA

Għar-Registatur, Qrati Ċivili u Tribunali

GAETANA AQUILINA

For Registrar of Courts and Civil Tribunals

2469

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdiżzjoni Volontarja, fit-8 ta' Mejju 2023, Rikors numru 870/2023, minn Pauline Aquilina et fejn talbu li tiġi ddikjarata miftuħa favur Emanuel Zammit, John Zammit u Calcedonio Zammit ħut id-decujus fi kwota ta' kwart (1/4) indiviż kull wiehied minnhom u favur Carmelo Zammit, Rosemary Agius, Grace Cutajar, Josephine Bugeja, Pauline Aquilina u Maria Woodward ulied il-mejjet Andrew Zammit dan tal-aħħar hu d-decujus fi kwota kwart (1/4) indiviż bejniethom is-suċċessjoni ta' Maria Assunta Zammit, xebba, bint il-mejtin Antonio Zammit u Maria Rosa Zammit née Pisani, imwiolda is-Siġġiewi, Malta, kienet residenti Siġġiewi, Malta u mietet San Ġiljan, Malta fit-8 ta' Lulju 1995 ta' 83 sena u li kellha karta tal-identità bin-numru 0443811(M).

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 8th May, 2023, Application number 870/2023, by Pauline Aquilina et whereby they requested that it be declared open in favour of Emmanuel Zammit, John Zammit and Calcedonio Zammit, brothers of the decujus in the quota of one fourth (1/4) undivided share each one of them and in favour of Carmelo Zammit, Rosemary Agius, Grace Cutajar, Josephine Bugeja, Pauline Aquilina and Maria Woodward in the quota of one fourth (1/4) undivided share between them the succession of Maria Assunta Zammit, unmarried, daughter of the late Antonio Zammit and Maria Rosa Zammit nee Pisani, born in Siġġiewi, Malta, resided in Siġġiewi, Malta and died in San Ġiljan, Malta on the 8th July 1995 aged 83 and who held identity card number 0443811(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA

For the Registrar, Civil Court and Tribunals

2470

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fl-14 ta' Novembru 2023, Rikors numru 1884/2023, minn Anthony Mifsud fejn talab li tiġi ddikjarata miftuħa favur Anthony Mifsud is-suċċessjoni ta' Carmel Mifsud, ġuvni bin il-mejtin Saviour Mifsud u Carmela Mifsud née Bartolo, imwieled Pietà, kien residenti Mellieħa u miet l-Imsida, Malta fit-23 ta' Awwissu 2023 ta' 68 sena u li kellu karta tal-identità numru 0266255(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 14th November, 2023, Application number 1884/2023, by Anthony Mifsud whereby he requested that it be declared open in favour of Anthony Mifsud the succession of Carmel Mifsud, son of the late Saviour Mifsud and Carmela Mifsud née Bartolo, born in Pietà, resided in Mellieħa and died in Imsida, Malta on the 23rd August 2023 aged 68 and who held identity card number 0266255(M).

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA

For the Registrar, Civil Court and Tribunals

2471

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fid-9 ta' Novembru 2023, Rikors numru 1862/2023, minn Manuel Grima fejn talab li tiġi ddikjarata miftuħa favur Lazzrus Grima, Manuel Grima, Carmelo Grima, Joseph Grima u Nazzarena Vella fi kwota ta' kwinti (1/5) indiviż kull wieħed u waħda minnhom is-suċċessjoni ta' John Mary sive Gamri Grima, ġuvni, bin il-mejtin Indri Grima u Katerina née Muscat, imwieled l-Imġarr, Malta, kien residenti l-Imġarr, Malta u miet l-Imsida, fil-21 ta' Awwissu 2023 ta' 79 sena u li kellu karta tal-identità numru 625243(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 9th November, 2023, Application number 1862/2023, by Manuel Grima whereby he requested that it be declared open in favour of Lazzrus Grima, Manuel Grima, Carmelo Grima, Joseph Grima and Nazzarena Vella in the quota of one fifth (1/5) undivided share each one of them the succession of John Mary sive Gamri Grima, bachelor, son of the late Indri Grima and Katerina née Muscat, born in Imġarr, Malta, resided in Imġarr, Malta and died in Imsida on the 21st August 2023 aged 79 and who held identity card number 625243(M).

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said

b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2472

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-2 ta' Novembru 2023, Rikors numru 1850/2023, minn Pacifico Galea et fejn talbu li tiġi ddikjarata miftuħa favur Pacifico Galea, żewġ id-decujus fi kwota ta' nofs (1/2) indiviż u r-rimamenti nofs (1/2) indiviż favur Joshua Galea iben id-decujus is-suċċessjoni ta' Marlene Galea, mart Pacifico Galea, bint il-mejtin Spiridione Calleja u Maryanne Calleja née Fenech, imwielda Birkirkara, Malta, kienet residenti H'Attard, Malta u mietet l-Imsida Malta fis-7 ta' Jannar 2023 ta' 56 sena u li kellha karta tal-identità numru 387066(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 2nd November, 2023, Application number 1850/2023, by Pacifico Galea et whereby they requested that it be declared open in favour of Pacifico Galea, husband of the decujus in the quota of one half (1/2) undivided share and the remaining one half (1/2) undivided share in favour of Joshua Galea son of the decujus the succession of Marlene Galea, wife of Pacifico Galea, daughter of the late Spiridione Calleja and Maryanne Calleja née Fenech, born in Birkirkara, Malta, resided in H'Attard, Malta and died in Imsida, Malta on the 7th January 2023 aged 56 and who held identity card number 387066(M).

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2473

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-13 ta' Novembru 2023, Rikors numru 1874/2023, minn Anna Caruana née Haig et fejn talbu li tiġi ddikjarata miftuħa favur Anne Caruana née Haig fi kwota ta' nofs (1/2) indiviż u favur Diane Farrugia Simmonds née Caruana u Catherine Caruana née Caruana fi kwota ta' kuart (1/4) indiviż kull waħda minnhom is-suċċessjoni ta' Anthony Caruana, żewġ Anne Caruana née Haig, bin il-mejjet Carmel sive Charles Caruana u Mary Caruana née Zahra, imwieled Gżira, Malta, kien residenti l-Imsida, Malta fid-19 ta' April 2012 ta' 54 sena u li kellu karta tal-identità numru 68958(M).

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 13th November, 2023, Application number 1874/2023, by Anna Caruana née Haig et whereby they requested that it be declared open in favour of Anne Caruana née Haig in the quota of one half (1/2) undivided share and in favour of Diane Farrugia Simmonds née Caruana and Catherine Caruana née Caruana in the quota of one fourth (1/4) undivided share each one of them the succession of Anrthony Caruana, husband of Anne Caruana née Haig, son of the late Carmel sive Charles Caruana and Mary Caruana née Zahra, born in Gżira, Malta, resided in Imsida, Malta and died in Imsida, Malta on the 19th April 2012 aged 54 and who held identity card number 68958(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahħal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2474

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-8 ta' Novembru 2023, Rikors numru 1858/2023, minn Mark Richard Raymond sive Mark Azzopardi et fejn talbu li tiġi ddikjarata miftuħa favur Mark Richard Raymond sive Mark Azzopardi, Robert Azzopardi u Dorianne Falzon fi kwota ta' terz (1/3) indiviż kull wieħed u waħda minnhom is-suċċessjoni ta' Carmelo sive Charles Azzopardi, armel ta' Carmela Azzopardi née Borg, bin il-mejtin Anthony Azzopardi u Luigia Azzopardi née Falzon, imwieled Ħal Lija, Malta, kien residenti Mosta, Malta u miet l-Imsida, Malta fis-6 ta' Jannar 2023 ta' 77 sena u li kellu karta tal-identità numru 730145(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahħal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 8th November, 2023, Application number 1858/2023, by Mark Richard Raymond sive Mark Azzopardi et whereby they requested that it be declared open in favour of Mark Richard Raymond sive Mark Azzopardi, Robert Azzopardi and Dorianne Falzon in the quota of one third (1/3) undivided share each one of them the succession of Carmelo sive Charles Azzopardi, widower of Carmela Azzopardi née Borg, son of the late Anthony Azzopardi and Luigia Azzopardi née Falzon, born in Ħal Lija, Malta, resided in Mosta, Malta and died in Imsida on the 6th January 2023 aged 77 and who held identity card number 730145(M).

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2475

Permezz ta' digriet mogħti mill-Qorti Minorenni fil-21 ta' Novembru, 2023, fl-atti tar-rikors numru 28/2023AC, fl-ismijiet Direttorat għall-Ħarsien tat-Tfal fi hdan il-fondazzjoni għas-Servizzi tal-Ħarsien Soċjali vs Donna Pace et ordnat is-segwenti pubblikażzjoni biex isservi ta' notifika fil-konfront tal-intimat Charles Borg a tenur tal-Artikolu 187(3) et seq tal-Kap. 12.

Permezz ta' rikors fl-ismijiet Direttorat għall-Ħarsien tat-Tfal fi hdan il-Fondazzjoni għas-Servizzi tal-Ħarsien

By means of a decree of the 21st November, 2023, handed down by the Juvenile Court in the records of the application number 28/2023AC in the names Directorate for Child Protection within the Foundation of Social Welfare Services vs Donna Pace et, the following publication was ordered for the purpose of effecting service on the respondent Charles Borg in terms of Article 187(3) et seq of Cap. 12.

By means of an application in the names Directorate for Child Protection within the Foundation of Social Welfare

Soċjali vs Donna Pace u Charles Borg pprezentat fil-Qorti Minorenni, fil-31 ta' Ottubru 2023, ir-rikorrenti Direttorat għall-Ħarsien tat-Tfal u d-Direttorat Kura Alternativa (Tfal u Zagħzagħ) fi Hdan il-Fondazzjoni għas-Servizzi tal-Ħarsien Soċjali talbu lil din l-Onorabbli Qorti sabiex tvarja l-ordna mgħotija fis-6 ta' Ottubru 2023 fil-konfront tal-aċċess bejn il-minuri ommissi u l-omm u dan kif din l-Onorabbli Qorti tqis xieraq u opportun fic-cirkostanzi.

esponenti – 220 Cannon Road, Santa Venera.

Notifika Charles Borg – 19, Triq il-Lvant, Valletta.

Fil-Qorti tal-Minorenni

Magistrat - Dr Abigail Critien B.A., Trib. Eccl. Melit, LL.M. (Family Law) (Lond), LL.D.

Il-Qorti,

Rat ir-rikors tad-Direttorat għall-Ħarsien tat-Tfal u tad-Direttorat Kura Alternattiva (Tfal u Zagħzagħ) fi hdan il-Fondazzjoni għas-Servizzi tal-Ħarsien Soċjali datat 31 ta' Ottubru 2023;

Tordna n-notifika tal-istess rikors lil Donna Pace, Charles Borg u l-Avukat tat-Tfal Dr Sandra Sladden b'jumejn żmien għar-risposta.

Illum 1 ta' Novembru 2023

Il-kawza fl-ismijiet Direttorat għall-Ħarsien tat-Tfal fi hdan il-Fondazzjoni għas-Servizzi tal-Ħarsien Soċjali et vs Donna Pace et (Rik Nru 28/2023AC) tinsab differita għat-12 ta' Jannar 2024 fin-12.30p.m.

Registru tal-Qrati tal-Maġistrati (Malta), illum s-6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA

Għar-Registatur tal-Qrati Ċivili u Tribunali

Services vs Donna Pace and Charles Borg filed in the Juvenile Court, on the 31st October 2023, the applicant Directorate for Child Protection and the Directorate for Alternative Care (Children and Youths) requested this Honourable Court so that it varies the order given on the 6th October 2023 regarding the access of the minor ommiss and the mother as this Honourable Court deems fit and opportune in the circumstances.

Applicant: 220 Cannon Road, Santa Venera.

Notification Charles Borg – 19, Triq il-Lvant, Valletta.

In the Juvenile Court

Magistrate - Dr Abigail Critien B.A., Trib Eccl, Melit, LL.M. (Family Law) (London), LL.D.

The Court,

Saw the application of the Direcotorate for Child Protection within the Foundation of Social Welfare Services of the 31st October 2023;

Order the notification of the same application to Donna Pace, Charles Borg and the Children Advocate Dr Sandra Sladden with 2 days to file a reply.

Today 1st November 2023

The application in the names Directorate for Child Protection within the Foundation of Social Welfare Services et vs Donna Pace et (application number 28/2023AC) has been postponed for hearing to the 12th January 2024 at 12.30p.m.

Registry of the Court of Magistrates (Malta), today 6th December, 2023

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2476

Permezz ta' digriet mogħti fis-7 ta' Novembru 2023, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Mark Sciberras vs Massimo Trapani et, Rikors Nru 1180/2022/1/JM, għet ordnata s-segweni pubblikażzjoni biex isservi ta' notifika fil-konfront tal-intimat Mark Sciberras a tenur tal-Artikolu 187(3) et seq tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap 12).

Permezz ta' rikors fl-ismijiet Mark Sciberras (KI 465185M) vs Massimo Trapani (KI 103760A) u Giuseppe Trapani (KI 103757A) pprezentat fil-Prim'Awla tal-Qorti

By means of a decree of the 7th November 2023 of the Rent Regulation Board, in the records of the Application in the names Mark Sciberras vs Massimo Trapani et, Application Number 1180/2022/1/JM, the following publication was ordered for the purpose of effecting service on the respondent Mark Sciberras in terms of Article 187(3) et seq of the Code of Organisation and Civil Procedure (Cap 12)

By means of an application in the names Mark Sciberras (ID 465185M), vs Massimo Trapani (KI 103760M) u Giuseppe Trapani (ID 103757A) filed before the First Hall of the Civil

Ċivili li wara ġie rinviat fil-Bord li Jirregola l-Kera permezz ta' digriet tal-1 ta' Frar 2023, fl-atti tal-Mandat ta' Sewkestru numru 1288/2022 fis-16 ta' Diċembru 2022 ir-rikorrenti Massimo Trapani (Ki 103760A) u Giuseppe Trapani (Ki 103757A) talbu lil dan l-Onorabbli Bord, sabiex:

1. Tisma' u tiddeciedi dan ir-rikors a tenur tal-Artikolu 836(4) tal-Kapitolu 12 tal-Liġijiet ta' Malta.

2. Tirrevoka l-Mandat ta' Sekwestru Kawtelatorju numru 1288/2022 a tenur tal-provvediment tal-Artikolu 836(1)(b) u/jew (d) u/jew (f), tal-Kapitolu 12 tal-Liġijiet ta' Malta;

3. Tikkundanna u tiffissa penali fuq is-sekestrant ai termini tal-artikolu 836(8) tal-Kapitolu 12 tal-Liġijiet ta' Malta.

4. B'konsegwenza tat-tielet talba, tordna s-sekwestrant iħallas il-penali hekk iffissati lir-rikorrenti.

Bl-ispejjeż ta' din il-procedura kontra s-sekwestrant.

Notifika: 43, Flat 1, San Antonio Flats, Dolmen Street, Marsaskala.

Fil-Bord li Jirregola l-Kera

Magistrat: Dr Joseph Mifsud

Il-Bord,

Ra r-rikors;
Ra d-deċiżjoni tal-Prim'Awla tal-Qorti Ċivili;
Tordna notifika lil Mark Sciberras b'gimgha żmien għar-risposta.

Illum 24 ta' Frar 2023

Registru tal-Qrati Superjuri, illum 6 ta' Diċembru 2023.

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

Court and by means of a decree of the 1st February 2023 the records then were sent to the Rent Regulation Board, on the 16th December 2022 the applicants Massimo Trapani (ID 103760A) and Giuseppe Trapani (ID 103760A) and Giuseppe Trapani (ID 103757A) requested this Honourable Board so that:

1. 1. To hear and decide this application in terms of Article 836 (4) of Chapter 12 of the Laws of Malta.

2. Revoke the precautionary Garnishee order number 1288/2022 in terms of Article 836 (1) (b) and/or (d) and/or (f), of Chapter 12 of the Laws of Malta;

3. Condemn and fix penalties on the creditor in terms of Article 836 (8) of Chapter 12 of the Laws of Malta.

4. As a consequence of the third request, order the creditor to pay the penalties thus fixed to the applicant.

With costs of this procedure against the creditor.

Notification: 43, Flat 1, San Antonio Flats, Dolmen Street, Marsascala,

In the Rent Regulation Board

Magistrate: Dr Joseph Mifsud

The Board,

Saw the application,
Saw the decision of the First Hall of the Civil Courts;
Order the notification to Mark Sciberras with one week to file a reply.

Today 24th February 2023.

Registry of the Superior Courts, today 6th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2477

Permezz ta' digriet mogħti fit-28 ta' Lulju 2023 mill-Qorti tal-Magistrati (Malta), fl-atti tal-ittra uffiċjali numru 64/2023, fl-ismijiet Elmo Insurance Limited vs Martin Neville Cascun et, ordnat is-segwenzi pubblikażżjoni biex isservi ta' notifika fil-konfront ta' Giuseppe Grillo a tenur tal-Artikolu 187(3) tal-Kap 12 et seq.

Fil-Qorti tal-Magistrati (Malta)

Illum 6 ta' Jannar 2023

By means of a decree of the 26th July 2023 of the Courts of Magistrates (Malta) in the records of judicial letter number 64/2023, in the names Elmo Insurance Limited vs Martin Neville Cascun et, the following publication was ordered for the purpose of effecting service on the respondent Giuseppe Grillo in terms of Article 187(3) of Chapter 12 et seq.

In the Courts of Magistrates (Malta)

Today 6th January 2023

Lil Martin Neville Cascun

To Martin Neville Cascun

Giuseppe Grillo (KI 296040A) ta' Rose, Flat 35, Triq is-Sajf, San Pawl il-Baħar.

Giuseppe Grillo (ID 0296040A) of Rose, Flat 35, Triq is-Sajf, San Pawl il-Baħar.

Permezz tal-preżenti Elmo Insurance Limited (C3500) ta' Triq Abate Rigord, Ta' Xbiex, tagħmel referenza għall-incident awtomobilistiku illi seħħ fl-24 ta' Novembru 2021 fi Triq San Pawl, San Pawl il-Baħar, meta waqt li inti Giuseppe Grillo kont qiegħed issuq il-vettura bin-numru ta' reġistrazzjoni KAB 098 proprjetà tiegħek Martin Neville Cascun, ħbatt mal-vettura bin-numru ta' reġistrazzjoni CBO-243 proprjetà ta' terzi.

By the present Elmo Insurance Limited (C 3500) of Triq Abate Rigord, Ta' Xbiex, makes reference to the accident that occurred on the 24th November 2021 in Triq San Pawl, San Pawl il-Baħar, whilst you Giuseppe Grillo was driving the vehicle with registration number KAB 098 property of Martin Neville Cascun, and was involved in a collision with the vehicle with registration number CBO 243, third party property.

Għal kull fini u effett tal-liġi, is-soċjetà mittenti tgħarrafkom li intom bqajtu m'għamiltux claim magħha wara illi seħħ dan l-incident hekk kif kontu obbligati tagħmlu skont il-polza ta' assikurazzjoni relattiva. B'hekk intom ksirtu l-obbligi tagħkom a tenur tal-istess polza u għalhekk tridu tagħmlu tajjeb versu s-soċjetà mittenti għall-inadempjenza kontrattwali tagħkom.

For all intents and purposes of law, the interpellant company informs you that you did not claim with it after this incident occurred as you were obliged to do according to the relative insurance policy. Thus you have breached your obligations in terms of the same policy and therefore you have to make good towards the interpellant company for your contractual default.

Dan premess, is-soċjetà mittenti tavżakom minn issa li jekk it-terz li garrab id-danni fl-imsemmi incident awtomobilistiku jistitwixxi proceduri ġudizzjarji kontrikom, jew minn minnkom, u javza lill-istess soċjetà mittenti kif jipprovd i-Kapitolu 104 tal-Liġijiet ta' Malta li ġew istitwiti tali proceduri, liema avviż għandu l-effett li hija tkun obbligata skont il-liġi li tħallas lir-rikorrenti d-danni, l-imghax, l-ispejjeż ġudizzjarji u l-VAT skont sentenza li tkun deċiża kontrikom, jew minn minnkom, liema sentenza tkun għaddiet in gudiċat, allura hija se tesigi rifużjoni sħiħa mingħandkom solidament bejnietkom tal-istess danni, imghax spejjeż ġudizzjarji u VAT, flimkien mal-pagament tal-excess skont il-polza ta' assikurazzjoni relattiva.

This premised, the interpellant company warns you from now that if the third party who suffered damages in the said car accident institutes judicial procedures against you, or from you, and warns the same interpellant company as provided in Chapter 104 of the Laws of Malta that such procedures were instituted, which notice has the effect that it is obliged according to law to pay the applicant damages, interest, judicial expenses and VAT according to a judgement decided against you, or by you, which judgement has passed on to you, then she shall secure full refund from you in solidum between you of the same damages, interest, judicial expenses and VAT, together with the excess payment according to the relative insurance policy.

Daqstant sabiex tagħrfu tidderiegu ruhkom.

So much so that you may know how to regulate yourselves.

Bl-ispejjeż u bl-imghax legali.

With costs and legal interest.

Reġistru tal-Qorti tal-Magistrati (Malta), illum 6 ta' Diċembru 2023

Registry of the Courts of Magistrates (Malta) today 6th December 2023.

ALEXANDRA DEBATTISTA
Għar-Registratur tal-Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2478

Permezz ta' digriet mogħti fid-9 ta' Awwissu 2023 mill-Qorti Ċivili Prim'Awla, fl-atti tal-ittra uffiċjali numru 2332/2023, fl-ismijiet l-Avukat Dr Marlon Borg noe vs Maxent Limited, ordnat is-segwenti pubblikażzjoni biex isservi ta' notifika a tenur tal-Artikolu 187(3) tal-Kap 12 et seq.

By means of a decree of the 9th August 2023 of the Civil Court First Hall in the records of judicial letter number 2332/2023, in the names Dr Marlon Borg noe vs Maxent Limited, the following publication was ordered for the purpose of effecting service in terms of Article 187(3) et seq of Chapter 12.

Fil-Prim'Awla tal-Qorti Ċivili

In the First Hall of the Civil Court

Illum 2 ta' Ġunju 2023

Today 2nd June 2023

Lil: Maxent Limited (C 47261)
JPR Buildings, Level 2, Triq Taz-Zwejt,
San Gwann Industrial Estate,
San Gwann

Maxent Limited (C 47261)
JPR Buildings, Level 2, Triq Taz-Zwejt,
San Gwann Industrial Estate,
San Gwann

Permezz tal-preżenti ittra uffiċjali, l-Avukat Dr Marlon Borg, detentur tal-karta tal-identità numru 304189M, bħala mandatarju speċjali ta' Alexander Rupp, detentur tal-passaport Awstrijak bin-numru U5267151, residenti Wiener Straße 36/79, 2100 Korneuburg, Awtrija (kopja tal-prokura qiegħda tiġi hawn annessa u mmarkata bħala 'Dok A') qiegħed jinnotifikak ai termini tal-artikolu 43(1) tar-regolament (UE) Nru 1215/2012 tal-Parlament Ewropew u tal-Kunsill tat-12 ta' Diċembru 2012 dwar il-ġurisdizzjoni u r-rikonoxximent u l-eżekuzzjoni ta' sentenzi fi kwistjonijiet ċivili u kummerċjali (riformulazzjoni) bis-segwenti dokumenti:

By means of the present, lawyer Dr Marlon Borg, holder of identity card number 304189M, as the special mandatory of Alexander Rupp, holder of Austrian passport number U5267151, resident at Wiener Straße 36/79, 2100 Korneuburg, Austria (a copy of the power of attorney is being herewith attached and marked as 'Dok A') is formally notifying you in terms of article 43(1) of Regulation (EU) No 1215/2012 of the European Parliament and of the Council of 12 December 2012 on jurisdiction and the recognition and enforcement of judgments in civil and commercial matters (recast) with the following documents:

Kopja awtentika tal-European Payment Order ottjenut fil-konfront tiegħek mill-Qorti ta' Bezirksgericht fur Handelssachen Wien, ta' nhar is-7 t' Ottubru 2022 bil-lingwa Germaniża, flimkien mat-traduzzjoni relattiva bil-lingwa Maltija (kopja ta' liema qiegħda tiġi hawn annessa u mmarkata bħala 'Dok B');

An authenticated copy of the European Payment Order obtained against you from the Court of Bezirksgericht fur Handelssachen Wien on the 7th October 2022 in the German language, together with a relative translation in the Maltese language (a copy of which is being herewith attached and marked as 'Dok B');

Kopja awtentika tal-European Payment Order surreferit tradott bil-lingwa Ingliża (kopja ta' liema qiegħda tiġi hawn annessa u mmarkata bħala 'Dok C');

An authenticated copy of the European Payment Order above-mentioned in the English language (a copy of which is being herewith attached and marked as 'Dok C');

Għaldaqstant, il-mittenti nonime qiegħed jinterpellak sabiex fi żmien ta' mhux aktar tard minn jumejn (2) min-notifika tiegħek ta' din l-ittra, tħallas l-ammont kumplessiv t' erbat elef, sitt mija, tnejn u tletin Euro u ħames ċenteżmi (€4,632.05), rappreżentanti in kwantu l-ammont ta' tlett elef, tmien mija, erbgha u tletin Euro u disa' ċenteżmi (€3,834.09) sorte dovut skont il-European Payment Order surreferit, u l-ammont ta' seba' mija, sebgha u disghin Euro sitta u disghin ċenteżmu (€797.96) spejjeż ġudizzjarji u legali, flimkien mal-imghax bir-rata t' erbgha fil-mija (4%) fis-sena li beda jidekorri mill-15 ta' Settembru 2022 u li sad-data tal-preżentata u għalhekk sat-2 ta' Ġunju 2023 ġja jammonta għas-somma ta' mija u disa' Euro sebgha u sittin ċenteżmu (€109.67), u li jibqa' jiddekorri sad-data tal-pagament effettiv.

Therefore, the sender nomine hereby calls upon you to, by not later than two (2) days from service of this judicial letter, effect payment in the total sum of four thousand, six hundred, thirty two Euro five cents (€4,632.05), representative of the sum of three thousand, eight hundred, thirty four Euro nine cents (€3,834.09) the amount due in terms of the European Payment Order above-mentioned, the sum of seven hundred, ninety seven Euro ninety six cents (€797.96) judicial and legal costs, together with interests at the rate of four percent (4%) every year from the 15th of September 2022, which at the date of filing and thus 2nd June 2023 amounts to the sum of one hundred and nine Euro sixty seven cents (€109.67), which shall continue to accrue until the date of effective payment.

F'każ illi inti tibqa inadempjenti oltre it-terminu lilek stipulat, il-mittenti nomine mhux ser ikollu għażla oħra għajr illi jipproċedi kontra tiegħek skont il-liġi, inkluż bil-ħruġ tal-mandati eżekuttivi lilu spettanti.

In the event that you remain in default following the expiration of the above stipulated period, the sender nomine shall not have any other alternative but to proceed against you according to law, including by issuing the executive warrants against you available at law.

Tant sabiex tkun avżat għall-finijiet u l-effetti kollha tal-liġi.

So that you are notified for all intents and purposes at law.

Bl-ispejjeż.

With costs.

Registru tal-Qrati tal-Superjuri, illum 6 ta' Diċembru 2023

ALEXANDRA DEBATTISTA
Għar-Registratur tal-Qrati Ċivili u Tribunali

Registry of the Superior Courts today 6th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2479

Permezz ta' digriet mogħti fil-15 ta' Novembru 2023 mill-Qorti Ċivili Prim'Awla, fl-atti tal-ittra uffiċjali numru 3733/2023, fl-ismijiet l-Avukat Dr Christopher Chircop et noe vs Sara Blasina noe, ordnat is-segweni pubblikażzjoni biex isservi ta' notifika a tenur tal-Artikolu 187(3) et seq tal-Kap 12.

Fil-Prim'Awla tal-Qorti Ċivili

Illum 30 ta' Awwissu 2023

Lil: Sara Blasina bħala mandatarja speċjali tas-soċjetà SCI Tower 98 ta' 28 Shalom, Triq il-Ġifen, M'Xlokk.

Permezz tal-preżenti ittra uffiċjali, l-Avukat Dr Christopher Chircop (KI 197289M) u l-Prokuratur Legali Hilda Ellul Mercer qua kuraturi deputati li permezz ta' digriet datat 13 ta' Marzu 2018 ġew nominati bħala kuraturi deputati sabiex jirrappreżentaw lil Xini Holdings Limited fil-kawza SCI Tower 98 vs Luisa Pedroni et, rikors gurantat numru 551/2018MH deċiża fl-4 ta' Novembru 2022 ai termini tal-artikolu 889 tal-Kap 12 tal-Liġijiet ta' Malta u tal-artikolu 2128 tal-Kap 16 tal-Liġijiet ta' Malta qegħdin preżenzjalment jinterpellawk thallas fi żmien ġimgha s-segweni drittijiet legali u dan in forza ta' taxxa uffiċjali maħruga mir-Registru tal-Qrati Superjuri li qed tiġi fl-original tagħha annessa u mmarkata Dok A, liema drittijiet ta' taxxa jammontaw għas-somma ta' €7,186.83 (inkluz VAT) dovuti skont il-liġi.

Jekk it-terminu koncess lilek se jgħaddi inutilment, il-mittenti ma' jkollhomx alternattiva oħra hlief li jitolbu l-ħruġ ta' mandati appositi għall-eżekuzzjoni tal-ħlas skont il-liġi.

Tant sabiex tagħraf timxi.

Bl-ispejjeż u bl-imghaxijiet dekorribli skont il-liġi.

Registru tal-Qrati tal-Superjuri, illum 6 ta' Diċembru 2023

ALEXANDRA DEBATTISTA
Għar-Registratur tal-Qrati Ċivili u Tribunali

By means of a decree of the 15th November 2023 of the Civil Court First Hall in the records of judicial letter number 3733/2023, in the names Dr Christopher Chircop et noe vs Sara Blasina noe, the following publication was ordered for the purpose of effecting service in terms of Article 187(3) et seq of Chapter 12.

In the First Hall of the Civil Court

Today 30th August 2023

To Sara Blasina as special mandator of SCI Tower 98 of 28, Shalom, Triq il-Ġifen, Marsaxlokk

By means of the present, lawyer Dr Christopher Chircop (ID 197289M) and Legal Procurator Hilda Ellul Mercer as deputy curators by means of a decree dated 13th March 2018 were appointed as deputy curators to represent Xini Holdings Limited in the case SCI Tower 98 vs Luisa Pedroni et, sworn application number 551/2018MH, decided on the 4th November 2022, as per article 889 of Chapter 12 of the Laws of Malta and article 2128 of Chapter 16 of the Laws of Malta, the plaintiffs call upon you so that within a week you pay them the sum of €7,186.83 (inclusive of VAT) due to them according to law as per the attached official tax marked as Doc A.

Should you remain in default in the above stated period, plaintiffs will have no alternative but to request the issuance of the necessary warrants for the execution of payment according to law.

May be guided accordingly.

With costs and interest according to law.

Registry of the Superior Courts today 6th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

Permezz ta' digriet mogħti fis-17 ta' Novembru 2023, fl-atti tal-ittra uffiċjali numru 1442/2020, fl-ismijiet Finance House plc vs Domenic Benjamin Leonard Peter, il-Qorti tal-Magistrati (Malta) ordnat is-segwenti pubblikażzjoni biex isservi ta' notifiċa fil-konfront tal-intimat a tenur tal-Artikolu 187(3) tal-Kap 12.

Permezz ta' ittra uffiċjali ppreżentata fil-Qorti tal-Magistrati (Malta) lil Domenic Benjamin Leonard Peter (KI 216893M) ta' 38, Ta' Kellin Court, Block B, Flat 12, Triq Pietru Xuereb, il-Pietà, fid-29 ta' Lulju 2020, Finance House plc (C58869) ta' Aries House, Level 1, Triq l-Imdina, Haż-Żebbuġ, Malta, tghammillek referenza għall-kambjali ffirmati u aċċettati minnek numerati minn numru 20 san-numru 29, kopja ta' liema qed jiġu annessi ma' din l-ittra uffiċjali, u peress illi dawn il-kambjali kellhom jiġu kull 15 tax-xahar u ċioè bejn il-15 ta' Settembru 2019 u l-15 ta' Ġunju 2020 rispettivament, baqgħu ma thallsux minkejja li għadda t-tali żmien u minkejja li ġejt interpellat kemm-il darba, tinterpellak sabiex entru jumejn (2) min-notifiċa lilek ta' dina l-ittra uffiċjali thallas lill-kumpannija mittenti s-somma kumplessiva ta' €1,370.10 rappreżentanti import tal-imsemmija kambjali, liema kambjali ġew minnek iffirmati u baqgħu ma thallsux.

Il-kumpannija mittenti tawżak illi jekk tonqos milli tottempra ruhek mas-suespost ser tipproċedi bl-eżekuzzjoni tal-imsemmija kambjali ai termini tal-artikolu 253(e) tal-Kap 12 tal-Liġijiet ta' Malta.

Għal fini u effetti kollha tal-liġi, kun avżat illi ai termini tal-artikolu 253(e) tal-Kap 12 tal-Liġijiet ta' Malta għandek id-drift sabiex fi żmien għoxrin (20) jum mid-data tan-notifiċa ta' din l-ittra uffiċjali tippreżenta rikors sabiex topponi għall-eżekuzzjoni tal-imsemmija kambjali minhabba r-raġuni illi l-firma fuq il-kambjala m'hijiex tiegħek jew minhabba raġuni gravi u valida.

Tant biex tagħraf timxi u tirregola ruhek.

Bl-ispejjeż, inkluzi tal-preżenti, kontra tiegħek u bl-imghaxijiet legali mid-data rispettiva ta' kull kambjala sad-data tal-pagament effettiv.

Din l-ittra uffiċjali qed tintbagħat sabiex trendi l-imsemmija kambjala eżegwibbli ai termini tal-Artikolu 256(2) tal-Kap 12 tal-Liġijiet ta' Malta.

Registru tal-Qrati tal-Magistrati (Malta), illum 4 ta' Diċembru 2023.

ALEXANDRA DEBATTISTA
Għar-Registatur tal-Qrati Ċivili u Tribunali

By means of a decree of the 17th November 2023, in the records of the judicial letter number 1442/2020, in the names Finance House plc vs Domenic Benjamin Leonard Peter, the Courts of Magistrates (Malta) ordered the following publication for the purpose of service of the respondent in terms of Article 187(3) of Chapter 12.

By means of a judicial letter filed in the Courts of Magistrates (Malta) against Domenic Benjamin Leonard Peter (ID 216893M) of 38, Ta' Kellin Court, Block B, Flat 12, Triq Pietru Xuereb, il-Pietà on the 29th July 2020, Finance House plc (C58869) of Aries House, Level 1, Triq l-Imdina, Haż-Żebbuġ, Malta, referred to the bills of exchange signed and accepted by you numbered 20 till 29, a copy of which is being attached with this judicial letter, and noted that these bills of exchange had to be paid every 15th day of the month and that is between the 15th September 2019 and 15th June 2020 respectively, and you remained in default although time has passed and although you were solicited several times, so it solicits you so that within two (2) days from the notification of this judicial letter you pay the interpellant company the total amount of €1,370.10 representing the value of the said bills of exchange, which bills of exchange were signed by you and you remained in default.

The interpellant company warns you that if you fail to abide with the above the company will proceed for the execution of the said bills of exchange in terms of article 253(e) of Chapter 12 of the Laws of Malta.

For all the effects and purposes of law, you are warned that in terms of article 253(e) of Chapter 12 of the Laws of Malta you have the right so that within twenty (20) days from the notification of this judicial letter you file an application to oppose the execution of the said bill of exchange on the basis that the signature on the bill of exchange is not yours or for grave and valid reasons.

So much so may know how to proceed and regulate yourself.

With costs, including of this present against you and with legal interest from the date of expiry of the said bills of exchange till the date of effective payment.

This judicial letter is being sent to render the said bill of exchange executable in terms of Article 256(2) of Chapter 12 of the Laws of Malta.

Registry of the Courts of Magistrates (Malta) today 4th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2481

Permezz ta' digriet mogħti fis-6 ta' Settembru 2023 mill-Qorti Ċivili Prim'Awla, fl-atti tal-ittra uffiċjali numru 1985/2023, fl-ismijiet Kummissarju tat-Taxxi vs Anthony Lia et noe, ordnat is-segwenti pubblikażżjoni biex isservi ta' notifika fil-konfront tal-intimat Anthony Lia a tenur tal-Artikolu 187 (3) et seq tal-Kap 12.

Fil-Prim'Awla tal-Qorti Ċivili

Illum 15 ta' Mejju 2023

Lil Anthony Lia (KI 0352678M) u Anthony Lia (KI 0476550M) f'isimkom personali kif ukoll bħala diretturi għan-nom u in rappresentanza tas-soċjetà Liaco Limited (C9805)

Permezz tal-preżenti, il-Kummissarju tat-Taxxi ta' Block 5, Triq Vincenzo Dimech, Furjana, jinterpellakom ai termini tal-Artiklu 59 tal-Att XXIII ta' 1998, sabiex fi żmien jumejn (2) minn notifika ta' dan l-att, thallsu l-ammont ta' €246,528.00 rappreżentanti ammont minnkom dovut pro et noe bħala Taxxa fuq il-Valur Mizjud skont l-istess Att.

Bl-ispejjeż u bl-imgħax skont dak l-Att sad-data tal-pagament effettiv.

Din l-interpellanza qed issir għall-finijiet u effetti kollha tal-liġi, u partikolarment, iżda mhux esklussivament sabiex tirrendi eżegwibbli t-titolu eżekuttiv li l-istess Kummissarju tat-Taxxi għandu kontra tagħkom permezz tal-Avviż li ntbagħat lilkom.

Fin-nuqqas, il-mittenti javżakom li se iġġaddi sabiex jeżegwixxi l-imsemmi titolu eżekuttiv li hu għandu kontra tagħkom pro et noe permezz tal-mandati opportuni.

Tant sabiex tirregolaw ruħkom u tagħrfu timxu.

Notifika: Anthony Lia – 18, Mardor, Triq l-Imdina, Ħal Balzan

Registru tal-Qrati tal-Superjuri, illum 6 ta' Diċembru 2023

ALEXANDRA DEBATTISTA
Għar-Registratur tal-Qrati Ċivili u Tribunali

By means of a decree of the 6th September 2023 of the Civil Court First Hall in the records of judicial letter number 1985/2023, in the names Commissioner for Revenue vs Anthony Lia et noe, the following publication for the purpose of service on the respondent Anthony Lia was ordered in terms of Article 187 (3) et seq of Chapter 12.

In the First Hall of the Civil Court

Today 15th May 2023

To Anthony Lia (ID 0352678M) and Anthony Lia (ID 0476550M) in your own names and as directors for and on behalf of the company Liaco Limited (C9805) .

By the present the Commissioner for Revenue of Block 5, Triq Vincenzo Dimech, Floriana, calls upon you in terms of Article 59 of Act XXIII of 1998 so that within two (2) days from the service of this act, you pay the amount of €246,528.00 representing amount due by you pro et noe as Value Added Tax according to the same Act .

With costs and interest according to the said Act till the date of effective payment.

This calling is being made for all intents and purposes of law, particularly, but not exclusively, in order to render executable the executive title which the same Commissioner for Revenue has against you by means of a notice sent to you.

In default, the interpellants inform you that they shall pass to execute the said executive title they have against you pro et noe by means of the opportune warrants without further notice.

So much so that you may know how to regulate yourselves and to proceed.

Notification: Anthony Lia – 18, Mardor, Triq l-Imdina, Ħal Balzan

Registry of the Superior Courts today 6th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2482

Bandu għall-Kuraturi

Repubblika ta' Malta

Banns for Curators

Republic of Malta

Lill-Marixxall tal-Qrati

B'digriet mogħti minn din il-Qorti, fit-2 ta' Novembru 2023, fuq talba ta' O.A. Investments Limited ġie ordnat biex jintagħżlu kuraturi deputati sabiex jirrappreżentaw lis-soċjetà konvenuta Feriana Estates Limited, fl-atti tar-Rikors numru 680/2023TA, fl-ismijiet O.A. Investments Limited vs Feriana Estates Limited u fl-atti l-oħra relattivi u sussegwenti.

Permezz ta' Rikors Guramentat, ippreżentat, fil-Prim'Awla tal-Qorti Ċivili, fl-ismijiet O.A. Investments Limited (C-9270) vs kuraturi deputati sabiex jirrappreżentaw lil Feriana Estates Limited (C-217), ippreżentat fit-23 ta' Ġunju 2023, ir-rikorrenti O.A. Investments Limited (C-9270) talbet bir-rispett sabiex din l-Onorabbli Qorti:

Tiddeciedi skont it-talbiet bid-dispensa tas-smiġh tal-kawza a tenur tal-artikolu 167 et sequitur tal-Kap 12 tal-Liġijiet ta' Malta;

Tikkundanna lis-soċjetà intimata thallas lis-soċjetà attrici s-somma ta' €97,995.04 rappreżentanti arretrati ta' ċens u subċens dovuti kif hawn fuq inġhad.

Bl-ispejjeż u bl-imġaxijiet legali sad-data tal-hlas effettiv kontra s-soċjetà intimata, ingunta minn issa għas-subizzjoni.

Il-kawza fl-ismijiet O.A. Investments Limited vs Feriana Estates Limited Rik Nru 680/2023TA hija differita għad-9 ta' Jannar 2023 fid-9.30a.m.

Atturi: O.A. Investments Limited, Blue Harbour Drake Residence, Apt D, Ta; Xbiex Seafront, Ta' Xbiex.

notifika: Kuraturi deputati – Il-Qorti

Int għaldaqstant ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti Superjuri u ssejjaħ b'dan lil kull min irid jidhol bħala kuratur biex jidher fi żmien sitt ijiem f'dan ir-Registru u jagħmel b'nota d-dikjarazzjoni illi huwa jidhol għal dan.

Int ordnat ukoll li tgħarraf lil kull wiehied illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti, din il-Qorti tgħaddi biex tagħżel kuraturi tal-Uffiċċju.

U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu, inti għandek tgħarraf minnufih lil din il-Qorti.

Mogħti mill-Qorti Superjuri hawn fuq imsemmija biex xhieda tal-Onor Imhalef Toni Abela, LL.D., Duttur tal-Liġi.

To the Marshall of the Court

By means of a decree given by this Court, on the 2nd November 2023, following a request of O.A. Investments Limited it was ordered that deputy curators be chosen to represent the respondent company Feriana Estates Limited, in the records of the Sworn Application 680/2023TA, in the names O.A. Investments Limited vs Feriana Estates Limited and in the other relative and subsequent acts.

By means of a Sworn Application, filed in the First Hall Civil Court, in the names O.A. Investments Limited (C-9270) vs deputy curators to represent the company Feriana Estates Limited (C-217), on the 28th June 2023 the applicant O.A. Investments Limited requested with respect this Honourable Court to:

1. Decide according to the demands without proceeding to trial in terms of Article 167 et sequitur of Chapter 12 of the Laws of Malta;

2. Condemn the respondent company to pay the plaintiff company the sum of €97,995.04 representing arrears of groundrent and subgroundrent due as above mentioned.

With costs and legal interest till the date of effective payment against the respondent company, summoned so that a reference to its evidence be made.

The case in the names O.A. Investments Limited vs Feriana Estates Limited Application number 680/2023TA is put off to the 9th January 2024 at 9.30a.m.

Applicants – O.A. Investments Limited, Blue Harbour Drake Residence, Apt D, Ta; Xbiex Seafront, Ta' Xbiex.

Notification: Deputy curators – Law Courts

You are therefore ordered to affix an official copy of these banns at the entrance of this Superior Court and to summon whosoever wishes to act as curator to appear before this registry within six days and by means of a minute to submit a declaration that he wishes so to act.

You are also ordered to inform each one that if he fails to make this declaration within the stipulated time, the Court will proceed to the selection of Curators of Office.

And after so acting or if you should encounter any difficulty in the execution of these banns, you are to inform forthwith this Court.

Given by the Civil Court First Hall, above mentioned, with the witness of the Hon. Mr Justice Toni Abela, LL.D., Doctor of Laws.

Illum 2 ta' Novembru 2023.

Today 2nd November 2023

Registru tal-Qrati Superjuri, illum 6 ta' Diċembru 2023.

Registry of the Superior Courts, today 6th December 2023.

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali.

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2483

B' digriet tat-Tribunal għal Talbiet Żgħar, tal-14 ta' Ġunju, 2023, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika skont l-Artikolu 187(3) et seq tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' Bryan Julius Alonzo Banaag.

By a decree of the Small Claims Tribunal of the 14th June, 2023, the publication of the following extract was ordered for the purpose of service on the respondent Bryan Julius Alonzo Banaag in terms of Article 187(3) et seq of the Code of Organisation and Civil Procedure (Cap. 12).

Alexander Azzopardi (KI 0433084M) għan-nom u in rappreżentanza ta' Agribrands Limited (C98314) ta' 437, Triq l-Imdina, Qormi, ippreżenta Talba, fit-22 ta' Marzu, 2023, fejn talab lit-Tribunal sabiex jikkundanna lil Bryan Julius Alonzo Banaag (KI 0348503A) ta' 35, Port Marine, Triq it-Tabib Robert Naudi, l-Imsida, sabiex jhallas lill-attur noe is-somma ta' €2345 liema ammont huwa dovut lill-attur noe.

Alexander Azzopardi (ID 0433084M) for and on behalf of Agribrands Limited (C98314) of 437, Triq l-Imdina, Qormi, filed a Claim on the 22nd March 2023, whereby they asked the Tribunal to condemn Bryan Julius Alonzo Banaag (ID 0348503A) of 35, Port Marine, Triq it-Tabib Robert Naudi, to pay the plaintiffs the sum of €2,345.00 which amount is due to the plaintiffs.

Bl-imghaxijiet.

With interests.

Il-kawża (Avviż numru 94/2023IS) hija differita għall-15 ta' Jannar, 2024, fis-1.00p.m.

The case (Claim number 94/2023IS) is deferred on the 5th December, 2023, at 1.00p.m.

Registru tal-Qorti tal-Maġistrati (Malta), illum s-6 ta' Diċembru, 2023.

Registry of the Courts of Magistrates (Malta), today 6th December, 2023.

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2484

Permezz ta' digriet mogħti mill-Qorti tal-Maġistrati (Malta) fl-20 ta' Frar, 2023, fl-atti tal-ittra uffiċjali numru 3272/2022, fl-ismijiet Automated Revenue Management Services Ltd noe vs Adrian Agius, ordnat is-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat Adrian Agius a tenur tal-Artikolu 187(3) tal-Kap. 12.

By means of a decree of the 20th February 2023, handed down by the Court of Magistrates (Malta) in the records of the judicial letter number 3272/2022 in the names Automated Revenue Management Services Limited noe vs Adrian Agius the following publication was ordered for the purpose of effecting service on the respondent Adrian Agius in terms of Article 187(3) of Cap. 12.

Fil-Qorti tal-Maġistrati (Malta)

In the Court of Magistrates (Malta)

Illum l-15 ta' Diċembru, 2022

Today 15th December, 2022

Lil Adrian Agius (KI 328078M) ta' 111, Farkas, Triq in-Ninfa Calypso, Mellieħa.

To Adrian Agius (ID 328078M) of 111, Farkas, Triq in-Ninfa Calypso, Mellieħa.

Permezz tal-preżenti Automated Revenue Management Services Ltd (C46054) ta' Gattard House, Triq Nazzjonali, Blata l-Bajda, Malta, f'isimha proprju u għan-nom ta' Enemalta plc u l-Korporazzjoni għas-Servizzi tal-Ilma, qed tinnotifikak bl-annessa dikjarazzjoni guramentata mmarkata bħala Dokument A għall-finijiet u l-effetti kollha tal-Artikolu 466 tal-Kapitolu 12 tal-Liġijiet ta' Malta u qed tinterpellak sabiex tħallas is-somma ta' €3,505.71, liema ammont huwa cert, likwidu u dovut u rappreżentanti bilanc dovut għall-konsum tal-ilma u elettriku, kera ta' meter tal-ilma u l-elettriku, spejjeż amministrattivi, connection u disconnection fees u/ jew kull hlas ieħor skont ir-regolamenti fuq il-provvista tal-elettriku jew ir-regolamenti dwar il-fornitura tal-ilma, flimkien mal-imghax dovut fuq l-ammont u liema Ammont skont il-Liġi relatat tas-servizzi utili bin-numru 411000047609 ossia dwar il-fond bl-indirizz 7, Anthony Kiosk, Triq il-Bajja ta' Sant'Injazju, San Pawl il-Baħar.

Nonostante diversi interpellazzjonijiet mill-mittenti għall-hlas tal-ammont dovut, inti nqast milli tħallas sal-gurnata tal-preżentata ta' din l-ittra. Aktar minn hekk ma hemm l-ebda raġuni valida għal din l-inadempjenza u int qatt ma kkontestajt l-ammont dovut.

Dan l-att qiegħed jintbagħat lilek għall-finijiet u l-effetti kollha tal-liġi u fin-nuqqas ta' pagament jew oppożizzjoni dapparti tiegħek fit-termini tal-imsemmi Artikolu 466 tal-Kap. 12 tal-Liġijiet ta' Malta, il-mittenti tghaddu biex tesegwixxu dan il-kreditu skont il-liġi.

Bl-ispejjeż

Registru tal-Qrati tal-Maġistrati (Malta), illum s-6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA

Għar-Registratur tal-Qrati Ċivili u Tribunali

By the present, Automated Revenue Management Services Limited (C 46054) of Gattard House, Triq Nazzjonali, Blata l-Bajda, Malta, in its own name and on behalf of Enemalta plc and Water Services Corporation, notifies you with the attached sworn declaration marked as Document A for all the purposes and effects of Article 466 of Cap. 12 of the Laws of Malta and solicits you to pay the amount of €3,505.71 which amount is sure, liquid and due and representing the balance due for the consumption of water and electricity, rent of water and electricity meter, administrative fees, connection and disconnection fees, and/ or any other payment according to the electricity supply regulations and the water supply regulations together with interest due on the amount according to law regarding utility bills number 411000047609 regarding the premises 7, Anthony Kiosk, Triq il-Bajja ta' Sant'Injazju, San Pawl il-Baħar.

Despite several solicitations by the applicant company for the payment of the amount due, you remained in default and did not pay till the day of the filing of this judicial letter. In addition, there is no valid reason for your failure to pay and you never contested the amount due.

This act is being sent to you for all the purposes and effects of law and in default of payment or opposition on your part within the time mentioned in Article 466 Cap. 12 of the Laws of Malta, the applicant company shall proceed to enforce this credit according to law.

With costs

Registry of the Court of Magistrates (Malta), today 6th December, 2023

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2485

Permezz ta' digriet mogħti fil-25 ta' Ottubru 2023 mill-Qorti Ċivili Prim'Awla, fl-atti tal-ittra uffiċjali numru 3159/2023, fl-ismijiet VBL plc vs Valletta Football Club, ordnat is-segwenti pubblikażzjoni biex isservi ta' notifika fil-konfront tal-Valletta Football Club a tenur tal-Artikolu 187(3) tal-Kap 12.

Fil-Prim'Awla tal-Qorti Ċivili

Illum 21 ta' Lulju 2023

Lil Valletta Football Club (VO2014) ta' 126, Triq Santa Lucija, Valletta.

By means of a decree of the 25th October 2023 of the Civil Court First Hall in the records of judicial letter number 3159/2023, in the names VBL plc vs Valletta Football Club, the following publication was ordered for the purpose of effecting service on the respondent Valletta Football Club in terms of Article 187(3) of Chapter 12.

In the First Hall of the Civil Court

Today 21st July 2023

To Valletta Football Club (VO2014) of 126, Triq Santa Lucija, Valletta.

Permezz tal-preżenti VBL plc ta' 54, Triq Marsamxett, Valletta, tagħmel riferenza għall-ftehim bejn il-partijiet datat 14 ta' Ġunju 2021 li permezz tiegħu fost stipulazzjonijiet oħra, l-kumpannija mittenti kienet selfitkom is-somma ta' €100,000.

Illi permezz tal-klawsola 7 tal-imsemmi ftehim il-kumpannija mittenti kienet irriservat għaf favur tagħha d-dritt li, fid-diskrezzjoni assoluta tagħha, tirrikjedi li intkom ttipprovdu garanziji għall-osservanza tal-obbligi minnkomm assunti fl-imsemmi ftehim, inkluż tas-somma fuq indikata, liema garanziji setgħu fost oħrajn, jinkludu ipoteka generali fuq il-beni kollha tagħkom preżenti u futuri.

Għaldaqstant il-kumpannija mittenti qiegħda formalment tinterpellakom sabiex fi żmien ħamest ijiem ta' xogħol mid-data tan-notifika ta' din l-ittra ufficjali, intkom tersqu għall-pubblikazzjoni ta' att notarili li permezz tiegħu tigi kostitwita u reġistrata ipoteka generali fuq il-beni kollha tagħkom preżenti u futuri u dana bħala garanzija tal-ħlas tas-somma ta' €100,000 flimkien mal-interessi relattivi, lilkom mislufa permezz tal-ftehim datat 14 ta' Ġunju 2021.

Fin-nuqqas li tottempraw ruħkom ma' dina l-intima l-kumpannija mittenti ser tipprocedi ulterjorment fil-konfront tagħkom mingħajr pre-avviz ieħor.

Bl-ispejjeż u bl-imgħax u b'riserva għal kull azzjoni ulterjuri spettanti lill-kumpannija mittenti.

Registru tal-Qrati tal-Superjuri, illum 6 ta' Diċembru 2023

ALEXANDRA DEBATTISTA

Għar-Registratur tal-Qrati Ċivili u Tribunali

By the present, VBL plc of 54, Triq Marsamxett, Valletta, refers to the agreement between the parties dated 14th June 2021 whereby amongst other stipulations, the interpellant company had lent you the sum of €100,000.

That by virtue of clause 7 of the said agreement the interpellant company had reserved in its favour the right which, in its absolute discretion, requires you to provide guarantees for the observance of the obligations assumed by you in the said agreement, including the sum above indicated, which guarantees could amongst others include a general hypothec on all your present and future property.

Thus the interpellant company is formally soliciting you so that within five working days from the date of service of this judicial letter, you come forward for the publication of a notarial deed by means of which a general hypothec is constituted and registered on all your present and future property and this as a guarantee of payment of the sum of €100,000 together with the relative interest, lent to you by means of the agreement dated 14th June 2021.

In default of complying with this letter the interpellant company will proceed further against you without further notice.

With costs and interest and saving any further action due to the interpellant company.

Registry of the Superior Courts today 6th December 2023.

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2486

Permezz ta' digriet mogħti fit-2 ta' Novembru 2023, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Emanuel Mangion vs Josephine Farrugia et Rikors Nru 335/2023JM, giet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront ta' Josephine Farrugia a tenur tal-Artikolu 187(3) et seq tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap 12).

Permezz ta' rikors fl-ismijiet Emanuel Mangion (KI 0301262M) vs Josephine Farrugia (KI 0399650M) u L-Awtorità tad-Djar pprezentat fil-Bord li Jirregola l-Kera, fid-9 ta' Ġunju 2023, ir-rikorrenti Emanuel Mangion (KI0301262M) talab lil dan l-Onorabbli Bord sabiex:

By means of a decree of the 2nd November 2023 of the Rent Regulation Board, in the records of the Application in the names Emanuel Mangion vs Josephine Farrugia et, Application Number 335/2023JM, the following publication was ordered for the purpose of effecting service on the respondent Josephine Farrugia in terms of Article 187(3) et seq of the Code of Organisation and Civil Procedure (Cap 12)

By means of an application in the names Emanuel Mangion (ID 0301262M) vs Josephine Farrugia (ID 0399650M) and Housing Authority filed before the Rent Regulation Board, on the 9th June 2023, the applicant Emanuel Mangion (ID 0301262M) requested this Honourable Board to:

1. Jiddikjara u jiddeciedi illi l-intimata Josephine Farrugia hi l-inkwilina tar-rikorrenti fil-fond 43, Triq il-Mithna, Żurrieq, u tikkwalifika bħala kerrejja ta' dar ta' abitazzjoni abbażi ta' din it-tifsira ai termini tal-Artikolu 2 tal-Ordinanza li Tirregola t-Tigdid tal-Kera tal-Bini kif emendata bl-Att XXIV tal-2021 u b'hekk hija intitolata li tkompli tokkupa d-dar ta' abitazzjoni ai termini tal-artikolu 2 tal-istess ordinanza.

2. Jordna li jitwettag it-test tal-mezzi tal-intimata, li għandu jkun ibbażat fuq it-test tal-mezzi stabbilit fir-Regolamenti dwar it-ktomplija tal-Kirja (Kriterji ta' test tal-Mezzi) mahruga taht l-Artikolu 1622A tal-Kodiċi Ċivili;

3. Jordna revizjoni fil-kera u jiddikajra li l-kera tal-fond surreferit għandha tiġi riveduta għal ammont li ma jeċċedix it-2% fis-sena tal-valur liberu u frank tas-suq miftuħ tal-fond surreferit, u sabiex jiġu stabbiliti kundizzjonijiet godda fuq il-kirja jekk ikun il-każ;

4. Jordna u jikkundanna lill-intimata tibda tħallas tali kera awmentata ai termini tal-Att XXIV tal-2021 b'effett mid-data tal-preżentata tar-rikors odjern;

5. Jordna f'każ li l-intimata ma' tissodisfax il-kriterji tat-test tal-mezzi, l-izgumbrament tagħha mill-fond in kwistjoni fi żmien qasir u perentorju stabbilit minn dan il-Bord u mhux aktar tard minn sentejn.

Bl-ispejjeż u bl-ingunzjoni tal-intimati għas-subizzjoni, u mingħajr preġudizzju għal kwalsiasi azzjoni oħra li tista' talvolta tiġi preżentata.

Rikorrenti: Emanuel Mangion, Lotus, Fl 12, Triq il-Kuncizzjoni, Żurrieq

Intimata Josephine Farrugia – 43, Triq il-Mithna, Żurrieq.

Awtorità tad-Djar.

Ir-rikors fl-ismijiet Emanuel Mangion vs Josephine Farrugia et, rikors numru 335/2023JM jinsab differit għad-9 ta' Jannar 2024 fid-9.45a.m.

Registru tal-Qrati Superjuri, illum 6 ta' Dicembru 2023.

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

1. Declare and decide that the respondent Josephine Farrugia is the lessee of the applicant in the premises 43, Triq il-Mithna, Żurrieq, and qualifies as lessee of the house on the basis of this definition in terms of Article 2 of the Reletting of Urban Property (Regulation) Ordinance as amended by Act XXIV of 2021 and thus is entitled to continue occupying the house in terms of Article 2 of the same Ordinance.

2. Order that the means test of the respondent be carried out, which shall be based on the means test established in the Rules of the Continuation Tenancies (Means Testing Criteria), issued under Article 1622A of the Civil Code;

3. Order a revision in the rent and declare that the rent of the premises above mentioned is to be revised to an amount not exceeding 2% per annum of the free and open market value of the premises above mentioned, and to establish new conditions on the lease if the case may be;

4. Order and condemn the respondent to start paying such increased rent in terms of Act XXIV of 2021 with effect from the date of filing of the present application;

5. Order in case the respondent does not satisfy the criteria of the means test, her eviction from the premises in question within a short and peremptory time established by this Board and by not later than two years.

With costs and with the injunction of the respondents so that a reference to her oath be made, and without prejudice to any other action that may be filed.

Applicant: Emanuel Mangion – Lotus, Fl 12, Triq il-Kuncizzjoni, Żurrieq.

Respondent: Josephine Farrugia, 43, Triq il-Mithna, Żurrieq

Housing Authority

The application in the names Emanuel Mangion vs Josephine Farrugia et, Application Number 335/2023JM has been postponed for hearing to the 9th January 2024 at 9.45a.m.

Registry of the Superior Courts, today 6th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

Permezz ta' digriet mogħti fil-25 ta' Ottubru 2023 mill-Qorti Ċivili Prim'Awla, fl-atti tal-ittra uffiċjali numru 2033/2023, fl-ismijiet Anton Camilleri noe vs Anna Vella et, ordnat is-segweni pubblikażżjoni biex isservi ta' notifika a tenur tal-Artikolu 187(3) tal-Kap 12 et seq fir-rigward tal-intimati Anna Vella, Paolo Bonavia, Marianna Vella, Marianna sive Anna Vella, Maria Angela Vella, Giovanni Vella, Josephine Cini u Paul Vella.

Fil-Prim'Awla tal-Qorti Ċivili
Illum 17 ta' Mejju 2023

Lil: Anna Vella, Paolo Bonavia, Marianna Vella, Marianna sive Anna Vella, Maria Angela Vella, Giovanni Vella, Josephine Cini, Mario Vella, Dionysius sive Dennis Vella, Evelyn Callus, John Mary Vella, Salvino Vella, Carmel Vella u Paul Vella

Permezz tal-preżenti ittra uffiċjali, Anton Camilleri għan-nom u in rappreżentanza ta' AME Limited (C10687) illum magħrufa bħala Caman Properties Limited jagħmel referenza għas-sentenza deċiża mill-Qorti tal-Appell Superjuri fl-ismijiet "Anton Camilleri noe vs Carmel sive Charles Camilleri (Rik Gur Nru 641/95/4FDP) nhar id-29 ta' Marzu 2022 fejn dik il-qorti sabet illi Grazio Vella, l-antekawza tal-intimati Paolo Bonavia u Marianna Vella, agixxa b'nuqqas ta' bona fede meta f'ismu u f'isem ħutu l-intimata Anna u d-defunti Frangisku u Maddalena aħwa Vella, li l-intimati huma l-eredi tagħhom bl-eċċezzjoni tal-intimati Paolo Bonavia u Marianna Vella li huma werrieta, sia tad-defunt Grazio Vella u sia tad-defunt Frangisku Vella, resaq għall-kuntratt pubbliku quddiem in-Nutar Charles Mangion fil-31 ta' Marzu 1995 li permezz tiegħu d-defunt Grazio Vella fl-istess vesti fuq indikata biegh lil Carmel sive Charles Camilleri nofs indiviż tal-istess porzjoni diviża ta' art fabbrikabbli gewwa l-Madliena, li aktar kmieni fl-istess jum tal-31 ta' Marzu 1995 id-defunt Grazio Vella f'ismu u f'isem ħutu d-defunti Frangisku u Maddalena u l-intimata Anna Vella obbliga ruħu inter alia li jassenja bi tpartit lill-mittenti permezz ta' skrittura privata li saret quddiem in-Nutar Pierre Cassar.

F'dik is-sentenza, fil-fatt il-Qorti tal-Appell Superjuri stabbiliet f'paragrafu 33 tal-istess illi "...il-Qorti tqis li tonqos il-bona fede ta' Grazio Vella meta kkonsidrat dwar l-elementi".

Inoltre, kif jirrizulta wkoll mill-istess sentenza tal-Qorti tal-Appell Superjuri, malgrad li permezz tal-

By means of a decree of the 25th October 2023 of the Civil Court First Hall in the records of judicial letter number 2033/2023, in the names Anton Camilleri noe vs Anna Vella et, the following publication was ordered for the purpose of effecting service in terms of Article 187(3) et seq of Chapter 12 in regard of the respondents Anna Vella, Paolo Bonavia, Marianna Vella, Marianna sive Anna Vella, Maria Angela Vella, Giovanni Vella, Josephine Cini and Paul Vella.

In the First Hall of the Civil Court
Today 17th May 2023

To Anna Vella, Paolo Bonavia, Marianna Vella, Marianna sive Anna Vella, Maria Angela Vella, Giovanni Vella, Josephine Cini, Mario Vella, Dionysius sive Dennis Vella, Evelyn Callus, John Mary Vella, Salvino Vella, Carmel Vella and Paul Vella

By means of the present, Anton Camilleri for and on behalf of AME Limited (C10687) today known as Caman Properties Limited, refers to the judgment decided by the Superior Court of Appeal in the names "Anton Camilleri noe vs Carmel sive Charles Camilleri (Sworn App Number 641/95/4FDP) on the 29th March 2022 where that court found that Grazio Vella, the predecessor of the respondents Paolo Bonavia and Marianna Vella, failed to act in good faith when in his own name and on behalf of his brothers and sisters the respondent Anna and the deceased Frangisku and Maddalena brothers and sisters Vella, of whom the respondents are their heirs with the exception of the respondents Paolo Bonavia and Marianna Vella who are heirs, both of the late Grazio Vella and of the late Frangisku Vella, appeared to publish the public deed before Notary Charles Mangion on the 31st March 1995 by means of which the late Grazio Vella on behalf of the above mentioned sold to Carmel sive Charles Camilleri one half undivided share of the same divided portion of building land in Madliena, and which earlier on the same day of the 31st March 1995 the deceased Grazio Vella in his own name and in the name of his siblings the deceased Frangisku and Maddalena and the respondent Anna Vella bound himself inter alia to assign in exchange the interpellant by means of a private writing made before Notary Pierre Cassar.

In that judgment, in fact the Superior Court of Appeal established in paragraph 33 of the same that "... the Court considers that Grazio Vella's good faith is absent when it considered the elements".

Furthermore, as also results from the same judgment of the Superior Court of Appeal, due to the fact that by means

imsemmi kuntratt pubbliku ġie trasferit biss nofs indiviż tal-imsemmija proprjetà lil Carmel sive Charles Camilleri, l-eżekuzzjoni tal-konvenju li sar mal-mittenti ġie stultifikat wara li l-Qorti qieset li “din il-Qorti ma tarax kif l-Ewwel Qorti setgħet tordna t-trasferiment ta’ nofs (1/2) indiviż lill-attur nomine fit-termini tal-konvenju meta l-prezz ta’ tali nofs (1/2) jikkonsisti fl-iżviluppar tal-art kollha da parti tal-istess attur nomine, żviluppar li kost il-kuntratt mal-konvenut Carmel sive Charles Camilleri .. kellu jsir mill-istess konvenut”.

Għal dan, intom għandkom tirispondu u għalhekk qegħdin tigu interpellati sabiex fi żmien ġimgħa min-notifika ta’ din l-ittra uffiċjali tersqu għal likwidazzjoni u ħlas tad-danni sofferti mill-mittenti konsegwenza tal-agir doluz kommess u konfermat bi pronunzjament ġudizzjarju definittiv.

Intom avżati li, f’każ li tonqsu milli tottemperaw ruħkom fi żmien lilkom koncess, il-mittenti ser jipprocedi ulterjorment kontra tagħkom bil-mezzi kollha li ttih il-Liġi u dana mingħajr pre-avviz ieħor.

Tant sabiex tagħrfu tirregolaw il-pożizzjoni tagħkom.

Anna Vella ta’ 134, Main Street, Naxxar.

Paolo Bonavia ta’ 101, Helios, Triq Leli Falzon, Naxxar

Marianna Vella ta’ 101, Helios, Triq Leli Falzon, Naxxar

Marianna sive Anna Vella ta’ 101 Helios, Triq Leli Falzon, Naxxar

Maria Angela Vella ta’ 134, Main Street, Naxxar

Giovanni Vella ta’ 134, Main Street, Naxxar

Josephine Cini ta’ 5, Jeannesse, Triq il-Gellewz, Naxxar

Paul Vella ta’ 28, Triq il-Markiz Giuseppe Scicluna, Naxxar.

Registru tal-Qrati tal-Superjuri, illum 6 ta’ Dicembru 2023

ALEXANDRA DEBATTISTA
Għar-Registratur tal-Qrati Ċivili u Tribunali

of the said public deed only one half undivided share of the said property was transferred to Carmel sive Charles Camilleri, the execution of the preliminary agreement entered into with the interpellant was rendered impossible after the Court considered that “this Court does not see how the Court of First Instance could order the transfer of one half (1/2) undivided share to the plaintiff nomine in terms of the preliminary agreement when the price of such same half (1/2) consists of the development of all the land on the part of the same plaintiff nomine, a development which according to the contract with the defendant Carmel sive Charles Camilleri.. had to be executed by the same defendant”.

For this, you are to reply and are thus being solicited so that within one week from the service of this judicial letter you appear for the liquidation and payment of damages suffered by the interpellant as a consequence of the fraudulent action you committed and as confirmed by a definitive judicial pronouncement.

You are warned that if you fail to abide within the time given to you, the interpellant shall proceed further against you by all the means given to him by law and this without further notice.

So much so that you may know how to regulate your position.

Anna Vella of 134, Main Street, Naxxar.

Paolo Bonavia of 101, Helios, Triq Leli Falzon, Naxxar

Marianna Vella of 101, Helios, Triq Leli Falzon, Naxxar

Marianna sive Anna Vella of 101 Helios, Triq Leli Falzon, Naxxar

Maria Angela Vella of 134, Main Street, Naxxar

Giovanni Vella of 134, Main Street, Naxxar

Josephine Cini of 5, Jeannesse, Triq il-Gellewz, Naxxar

Paul Vella of 28, Triq il-Markiz Giuseppe Scicluna, Naxxar.

Registry of the Superior Courts today 6th December 2023.

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

B'digriet mogħti mill-Qorti Ċivili, Prim' Awla fl-1 ta' Diċembru, 2023, fuq rikors ta' Bank of Valletta plc (C2833) ġie ffixxat il-jum tat-Tlieta, 07 ta' Mejju, 2024 fil-ħdax ta' filgħodu (11:00 am) għall-Bejgħ bl-Irkant, li għandu jsir f' Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Gustizzja, Triq ir-Repubblika, il-Belt Valletta tal-fond hawn taħt deskritt.

Il-garaxx internament immarkat bin-numru sitta (6), mingħajr arja tiegħu u liema garaxx jinsab fi drive in komuni li tiżbokka fi Triq in-Nigret, Żurrieq, u jinsab fil-pjan sotterrān b'parti minnu għola mill-livell tat-triq fejn wieħed isib tieqa zgħira li tippermetti li jkun hemm dawl u ventilazzjoni naturali fil-garaxx u huwa kantuniera b'aċċess minn rampa komuni li tiżbokka fuq Triq in-Nigret u bil-ġenb l-ieħor jagħmel ma' Triq Isouard Xuereb, b'kejl superficjali ta' madwar 21m.k u huwa ta' forma rregolari. Dan il-garaxx igawdi mid-dritt tal-użu perpetwu u mhux interrot flimkien mas-sidien tal-garaxxijiet l-oħra fl-istess kumpless tar-rampa u drive in komuni minn fejn il-garaxx huwa aċċessibbli, liberu u frank, bid-drittijiet u l-pertinenzi kollha tiegħu u liema garaxx huwa konfinanti mill-Majjistral ma' Triq in-Nigret, mill-Lbiċ ma' Triq Isouard Xuereb, mix-Xlokk ma' driveway fil-pjan sotterrān li tagħti aċċess lil dan il-garaxx u proprjetà oħra u mill-Grigal ma' garaxx ieħor ta' terzi, kif deskritt fil-kuntratt tas-sittax ta' Lulju, tas-sena elfejn u tmienja (16.07.2008) fl-atti tan-Nutar Mary Camilleri Cutajar, u smat li jiswa' ħamsa u erbghin elf ewro (€45,000).

L-imsemmi fond huwa proprjetà ta' Callus Christian (KI 499783M).

N.B. L-imsemmi fond jinbiegħ bħalma ġie deskritt fl-atti tas-subbasta 22/2023.

Registru tal-Qrati Superjuri, illum l-Erbgħa, 06 ta' Diċembru, 2023.

GAETANA AQUILINA

Għar-Registatur, Qrati Ċivili u Tribunali

By decree given by the Civil Court, First Hall on the 01st December, 2023 on the application of Bank of Valletta plc (C2833), Tuesday, 07th May, 2024 at eleven in the morning (11:00 am), has been fixed for the Sale by Auction to be held in Room Number 78, Nearby the Courts Archives, Level -1, Courts of Justice, Republic Street, Valletta of the following property.

The garage internally marked number six (6), without its airspace and which garage is situated in a common drive in that abuts onto Triq in-Nigret, Żurrieq, situated at basement level with an area of which is higher than the street level where one finds a small window that permits natural light and ventilation in the garage and is a corner garage with access from a common ramp that abuts onto Triq in-Nigret and from the other side sides with Triq Isouard Xuereb, with a superficial measurement of circa 21sqm and is of an irregular shape. This garage enjoys the right of perpetual and non interrupted use together with the other garages owners in the same complex of the common ramp and drive in from where the garage is accessible, free and unencumbered, with all its rights and appurtenances, and which garage is bounded North West with Triq in-Nigret, South West with Triq Isouard Xuereb, South East with the drive way at basement level that gives access to this garage and other properties and North East with another garage of third parties, as described in the act dated sixteenth July of the year two thousand and eight (16.07.2008) in the acts of Notary Mary Camilleri Cutajar, and is valued at forty five thousand euro (€45,000).

The said tenement is the property of Callus Christian (ID 499783M).

N.B. The said tenement will be sold as described in the acts of judicial sales number 22/2023.

Registry of the Superior Courts, this Wednesday, 06th December, 2023.

GAETANA AQUILINA

For the Registrar, Civil Courts and Tribunals

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġurisdizzjoni Volontarja, fit-12 ta' Settembru 2023, Rikors numru 1612/2023, minn Josette Cutajar et fejn talbu li tiġi ddikjarata miftuħa favur Emanuel Zammit, John Zammit u Calcedonio Zammit hut id-decujus fi kwota ta' kwart (1/4) indiviż kull wieħed minnhom u favur

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 12th May, 2023, Application number 1612/2023, by Josette Cutajar et whereby they requested that it be declared open in favour of Emmanuel Zammit, John Zammit and Calcedonio Zammit, brothers of the decujus in the quota of one fourth (1/4)

Carmelo Zammit, Rosmary Agius, Grace Cutajar, Josephine Bugeja, Pauline Aquilina u Maria Woodward ulied il-mejjet Andrew Zammit dan tal-aħħar hu d-decujs fi kwota kwart (1/4) indiviż bejniethom is-suċċessjoni ta' Maria Assunta Zammit, xebba, bint il-mejtin Antonio Zammit u Maria Rosa Zammit née Pisani, imwielda Siggiewi, Malta, kienet residenti Siggiewi, Malta u mietet San Giljan, Malta fit-8 ta' Lulju 1995 ta' 83 sena u li kellha karta tal-identità bin-numru 0443811(M).

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il gurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 6 ta' Diċembru, 2023

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

undivided share each one of them and in favour of Carmelo Zammit, Rosmary Agius, Grace Cutajar, Josephine Bugeja, Pauline Aquilina and Maria Woodward in the quota of one fourth (1/4) undivided share between them the succession of Maria Assunta Zammit, unmarried, daughter of the late Antonio Zammit and Maria Rosa Zammit née Pisani, born in Siggiewi, Malta, resided in Siggiewi, Malta and died in San Giljan, Malta on the 8th July 1995 aged 83 and who held identity card number 0443811(M).

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 6th December, 2023

ALEXANDRA DEBATTISTA

For the Registrar, Civil Court and Tribunals

2490

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla fit-23 ta' Novembru, 2023, fuq rikors ta' BNF Bank plc gja' Banif Bank (Malta) plc (C41030) ġie ffixsat il-jum tat-Tlieta, 13 ta' Frar, 2024 f'nofsinhar (12.00pm) għall-bejgħ bl-irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Gustizzja, Triq ir-Repubblika, il-Belt Valletta, tal-fond hawn taħt deskritt.

Mezzanin fuq tlett sulari, bin-numru wieħed u tletin (31), inkluż l-arja relattiva, ġewwa Triq Anastasio Cuschieri gja Triq Borg il-Gdida, Birkirkara, sovrapposta għal proprjetà ta' terzi li tinsab fil-pjan terren u cioè fil-livell tat-triq, b'aċċess minn taraġ mill-livell tat-triq, liberu u frank, u stmat li jiswa mija u sittin elf ewro (€160,000).

Appartement internament immarkat bin-numru tnax (12), sitwat fit-tieni sular (second floor), formani parti mill-blokka bl-isem ta' Saint Mary Flats, fi Triq Andrew Cunningham, il-Qawra, San Pawl il-Baħar, aċċessibbli mill-komun tal-blokka u għandu in komun mal-appartamenti l-oħra fl-istess blokka il-bieb prinċipali, l-intrata, it-taraġ, it-tromba tat-taraġ, il-passenger lift, is-sistema tad-drenaġġ u l-użu tal-bejt u dan taħt il-kundizzjonijiet naxxenti mill-kuntratt tat-tmintax ta' Novembru tas-sena elfejn u tnejn (18.11.2002) fl-atti tan-Nutar John Spiteri, konfinanti mix-Xlokk ma' din it-triq, mill-Majjistral ma' proprjetà ta' George Borg, u mill-

By decree given by the Civil Court, First Hall on the 23rd November, 2023, on the application of BNF Bank plc previously Banif Bank (Malta) plc (C41030), Tuesday, 13th February, 2024, at noon (12.00pm) has been fixed for the sale by auction, to be held in Room number 78, nearby the Courts Archives, Level -1, Courts of Justice, Republic Street, Valletta of the following property.

Maisonette over three floors, with number thirty one (31), including its relative airspace, in Triq Anastasio Cuschieri previously known as Triq Borg il-Gdida, Birkirkara, overlying third party property situated on the groundfloor level and therefore the street level, with access from the stairs from street level, free and unencumbered and is valued at one hundred and sixty thousand euro (€160,000).

Appartment internally marked number twelve (12), situated on the second floor, forming part of a block named Saint Mary Flats, in Triq Andrew Cunningham, Qawra, Saint Paul's Bay, accessible from the common area of the block, and has in common with the other apartments in the same block the main door, the entrance hall, the stairs, and the staircase, the passenger lift, the drainage system, and the use of the roof, and this according to the conditions resulting in the contract dated eighteenth November of the year two thousand and two (18.11.2002) in the acts of Notary John

Punent ma' proprjetà ta' Francis Gauci u oħrajn, liberu u frank, u stmat li jiswa' ħamsa u sittin elf ewro (€65,000).

L-imsemmi fond huwa proprjetà ta' Entertainments Limited (C25687) u dan wara li b'digriet tas-26 ta' Mejju, 2023, il-Qorti laqgħet it-talba u s-subbasta giet ċeduta fil-konfront tas-subbastati Grima.

N.B. L-imsemmi fond jinbiegħ bħalma gie deskritt fl-Atti tas- Subbasta 38/2015

Registru tal-Qrati Superjuri, illum l-Erbgħa, 6 ta' Diċembru, 2023.

GAETANA AQUILINA

Għar-Registratur, Qrati Ċivili u Tribunali

Spiteri, bounded South East with the said street, North West with property of George Borg and West with property of Francis Gauci and others, free and unencumbered and is valued at sixty five thousand euro (€65,000).

The said tenement is the property of Entertainments Limited (C25687), and by decree dated 26th May, 2023, the Court upheld the request and the judicial sale was withdrawn in regards to the defendants Grima.

N.B. The said tenement will be sold as described in the acts of judicial sale number 38/2015.

Registry of the Superior Courts, this Wednesday, 06th December, 2023.

GAETANA AQUILINA

For Registrar Civil Courts and Tribunals

2491

B'digriet mogħti mill-Qorti Ċivili Prim' Awla fl-20 ta' Novembru, 2023, fuq rikors ta' Bank of Valletta p.l.c. (C2833) gie ffissat il-jum tat-Tlieta, 12 ta' Marzu, 2024 fil-ħdax u nofs ta' filgħodu (11:30 a.m.) għall-Bejgħ bl-Irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Ġustizzja, Triq ir-Repubblika, il-Belt Valletta tal-fond hawn taħt deskritt.

Il-maisonette, fil-livell ta' semi basement, immarkat bin-numru erbgha u ghoxrin (24), Nush Diom, f' Autumn Leaf Court B, fi Triq San Injazju ta' Loyola, qabel magħrufa bħala triq ġdida fi Triq il-Ġizwiti, Naxxar, b'kejl (inkluż il-front garden, il-biħa interna u l-biħa ta' wara) ta' circa mija u ħamsa u sebghin metri kwadri (175 m.k), sovrappost għall-livell ta' garaxxijiet ta' terzi f'basement level u sottopost għall-livelli ta' appartamenti ta' terzi, kif suġġetta għaċ-ċens annwu u perpetwu u mhux rivedibbli ta' disghin ewro (€90.00) pagabbli bis-sena bil-quddiem, altrimenti liberu u frank, li jgawdi in komuni mal-fondi l-oħra fil-blokk is-sistema tad-dranaġġ u l-katusi tal-ilma tax-xita, soġġett għad-dritt ta' aċċess favur il-fondi l-oħra fil-Blokk f'ħinijiet raġonevoli u wara preavviz suffiċjenti lill-proprjetarju għall-finijiet ta' manutenzjoni u riparazzjoni tas-servizzi li jkunu għaddejnin mix-xaft jew mill-galleriji, tat-tank tal-ilma u tat-television aerial/satellite reception dish komuni, soġġett għal u jgawdi s-servitugiet kollha li jirrizultaw mill-pożizzjoni tiegħu fil-blokk u il-konċedenti oriġinali jew is-suċċessuri tagħha fit-titolu jibqgħu jgawdu id-dritt li jgħaddu servizzi godda mill-partijiet komuni tal-blokk kif ukoll mix-xaft

By decree given by the Civil Court, First Hall on the 20th Novembru, 2023, on the application of Bank of Valletta p.l.c. (C 2833), Tuesday, 12th March, 2024 at half past eleven in the morning (11:30 am), has been fixed for the Sale by Auction to be held in Room Number 78, Nearby the Courts Archives, Level -1, Courts of Justice, Republic Street, Valletta of the following property.

The maisonette in semi basement level, marked number twenty four (24), Nush Diom, in Autumn Leaf Court B, in Triq San Injazju ta' Loyola, previously known as new street in Triq il-Gizwiti, Naxxar, with an area (including the front garden, the internal yard and the back yard) of circa one hundred and seventy five square metre (175sqm), overlying the level of garages of third parties at basement level and underlying third party apartments, as subject to the annual, perpetual and non revisable groundrent of ninety euro (€90) payable yearly in advance, otherwise free and unencumbered, and which enjoys in common with the other properties of the block the drainage system and the rain water drains, subject to the right of access in favour of the other tenements in the block in reasonable hours and after a prior sufficient notice to the owner for maintenance and repair purposes of services passing from the shaft or the balconies, the water tank and common television aerial/satellite reception dish, subject to and enjoys all the servitudes resulting from its position in the block and the original grantors or their successors in title remain enjoying the right to pass new services from the common areas of the block, as well as from the internal shaft

intern u/jew it-terrazzini/galleriji tal-maisonette jekk ikun jehtieg, eskluż l-arja tal-maisonette u s-sottoswol u l-art li fuqha mibni l-blokk minhabba li l-arja tal-maisonette kif ukoll l-arja sovrastanti l-blokk qed tinzamm mis-soċjetà konċedenti għaliha u għas-suċċessuri tagħha fit-titolu, flimkien mas-sottoswol u l-art li fuqha huwa mibni l-blokk li wkoll jibqgħu proprjetà tas-soċjetà konċedenti, u jikkonfina mill-Majjistral mat-Triq, mix-Xlokk u mit-Tramuntana ma' beni oħra tas-soċjetà Camland Limited jew is-suċċessuri tagħha fit-titlu jew irjieh iżjed preċiżi, kif soġġett u jgawdi mill-kundizzjonijiet kollha elenkati fil- kuntratt datat tmienja u għoxrin ta' Ottubru tas-sena elfejn u disgħa (28.10.2009) in atti tan-Nutar Dottor Reuben Debono u stmat li jiswa' tlett mija u tletin elf ewro (€330,000).

L-imsemmi fond huwa proprjetà ta' Sciberras Owen (KI 161275M) u Sciberras Oxana (KI 40147A).

N.B. L-imsemmi fond jinbiegħ bħalma gie deskritt fl-atti tas-subbasta 32/2021.

Registru tal-Qrati Superjuri, illum l-Erbgħa, 06 ta' Diċembru, 2023.

GAETANA AQUILINA

Ghar-Registratur, Qrati Ċivili u Tribunali

and/or the terraces/balconies of the maisonette if the need be, excluding the maisonette airspace and subterrain and the land on which the block is built as the maisonette airspace as well as the overlying airspace of the block is being held by the grantor society or its successors in title, together with its sub terrain and the land on which the block is built which also remain property of the grantor society and is bounded from North West with the said street, South East and North with other property of Camland Limited society or their successors in title or more accurate boundaries, as subect to and enjoys from all the conditions indicated in the contract dated twenty eighth October of the year two thousand and nine (28.10.2009) in the acts of Notary Doctor Reuben Debono and is valued at three hundred and thirty thousand euro (€330,000).

The said tenement is the property of Sciberras Owen (ID 161275M) and Sciberras Oxana (ID 40147A)

N.B. The said tenement will be sold as described in the acts of judicial sales number 32/2021.

Registry of the Superior Courts, this Wednesday, 06th December, 2023.

GAETANA AQUILINA

For the Registrar, Civil Courts and Tribunals

2492

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla fit-30 ta' Novembru, 2023, fuq rikors ta' Mary Rose Pisani KI613062M gie ffixsat il-jum tal-Ħamis, 7 ta' Marzu, 2024 fl-għaxra u nofs ta' filgħodu (10:30 a.m.) għall-Bejgħ bl-Irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Ġustizzja, Triq ir-Repubblika, il-Belt Valletta tal-fond hawn taħt deskritt.

L-apartment numru wiehed (1) fil-blokka bin-numru ħamsa u tmenin ittra 'A' (85A), bl-isem ta' 'Bil-Lampa', fi Triq il-Hortan, Marsaskala sottostanti proprjetà ta' terzi flimkien mal-washroom bin-numru wiehed (1) fuq il-bejt tal-istess blokka, inkluż mal-apartment hemm sehem indiviż tal-partijiet komuni flimkien mal-apartment numru tnejn (2) tal-istess blokka inkluż il-bejt u l-arja fabbrikabli tal-istess bejt stmati li jiswew ħames mija u tnax-il elf ewro (€512,000).

u

Il-garaxx, bla numru li jinsab fil-livell tat-triq, sottostanti l-blokka bin-numru ħamsa u tmenin ittra 'A' (85A), bl-isem

By decree given by the Civil Court, First Hall on 30th November, 2023 on the application of Mary Rose Pisani ID613062M, Thursday, 07th March, 2024 at half past ten in the morning (10:30 a.m.), has been fixed for the Sale by Auction to be held at Room number 78, nearby the Archives, Level -1, Courts of Justice, Republic Street, Belt Valletta of the following property.

The apartment number one (1) in the block numbered eighty-five letter A (85A), named 'Bil-Lampa', in Triq il-Hortan, Marsaskala underlying third party property together with the washroom number one (1) on the roof of the same block, included with the apartment there is an undivided share of the common parts together with apartment number two (2) of the same block including the roof and its airspace of the said roof valued at five hundred and twelve thousand euro (€512,000).

and

The garage unnumbered situated at street level, underlying the said block with the number eighty-five letter A (85A),

ta' 'Bil-Lampa', fi Triq il-Hortan, Marsaskala stmat li jiswa mitejn u hamsa u sebgħin elf ewro (€275,000).

L-imsemmija proprjetàjiet huma proprjetà ta' Mary Rose Pisani KI613062M u Anthony Pisani KI673959M.

N.B. L-imsemmi proprjetàjiet jinbiegħu bħalma ġew deskritti fl-atti tas-subbasta 63/2022.

Registru tal-Qrati Superjuri, illum l-Erbgħa, 06 ta' Diċembru, 2023.

MARVIC FARRUGIA

Għar-Registratur, Qrati Ċivili u Tribunali

named 'Bil-Lampa', in Triq il-Hortan, Marsaskala valued at two hundred and seventy thousand euro (€275,000).

The said tenements are the property of Anthony Pisani ID673959M and Mary Rose Pisani ID613062M.

N.B. The said tenement will be sold as described in the acts of judicial sales number 63/2022.

Registry of the Superior Courts, this Wednesday, 06th December, 2023.

MARVIC FARRUGIA

For the Registrar, Civil Courts and Tribunals

2493

Ikun jaf kulhadd illi permezz ta' digriet mogħti fit-28 ta' Settembru 2023 mogħti mit-Tribunal għal Talbiet Żgħar, (Sede Għawdex), fl-atti tal-avviż tat-talba numru 7/2023 fl-ismijiet "Elmo Insurance Limited (C 3500) kontra Joseph Anthony Mark Paul Dimech-Todd," ipprezentat fir-Registru fil-Qorti ta' Għawdex fil-31 ta' Mejju 2023, ġiet ordnata l-pubblikazzjoni tal-estratt hawn taħt riprodott u dan sabiex iservi ta' notifika fil-konfront tal-konvenut Joseph Anthony Mark Paul Dimech-Todd bl-indirizz "Ta' Karlu", Block A, Flat 2, Triq il-Qbajjar, Marsalforn, iż-Żebbuġ, Għawdex – u dan ai termini tal-artiklu 187(3) tal-Kap. 12 tal-Liġijiet ta' Malta.

Permezz tal-avviż tat-talba hawn fuq imsemmi s-soċjetà attriċi ippremettiet u talbet:

Is-soċjetà rikorrenti Elmo Insurance Limited sborsat a favur tar-rikorrenti fl-arbitraġġ fl-ismijiet "Janice Xerri vs. Joseph Anthony Dimech et" (M6125/2021) is-somma kompressiva ta' elf, tmien mija u sitta u sebgħin ewro u żewġ ċenteżmi (€1,876.02) in linea ta' danni, imgħax, spejjeż legali, ġudizzjarji u VAT kif kienet kostretta u obbligata li tagħmel a tenur tal-Kapitolu 104 tal-Liġijiet ta' Malta fil-vesti tagħha ta' assikuratur konċernat tal-vettura bin-numru ta' registrazzjoni BBI 992, liema vettura kienet tappartjeni lill-intimat Joseph Anthony Mark Paul Dimech-Todd, u kienet ukoll qiegħda tinstaq minnu;

Illi di più peress illi l-imsemmija proċeduri ġudizzjarji ġew istitwiti ukoll kontra s-soċjetà rikorrenti Elmo Insurance Limited, l-istess soċjetà inkorriet spejjeż ġudizzjarji fl-ammont kompressiv ta' mija u sebgħin ewro u tlieta u erbghin ċenteżmu (€170.43);

It is hereby notified that by virtue of a decree given on the 28th of September 2023 given by the Small Claims Tribunal (sitting in Gozo), in the acts of the notice of claim number 7/2023 in names "Elmo Insurance Limited (C 3500) versus Joseph Anthony Mark Paul Dimech-Todd," filed in the Registry of the Gozo Court on the 31st of May 2023, the publication of the extract reproduced below was ordered and this in order to serve as notification with regard the defendant Joseph Anthony Mark Paul Dimech-Todd having his address at "Ta' Karlu", Block A, Flat 2, Triq il-Qbajjar, Marsalforn, Żebbuġ, Gozo -- and this in terms of article 187(3) of Chapter 12 of the Laws of Malta.

By means of the notice of claim above mentioned, the plaintiff company stated and requested:

The applicant company Elmo Insurance Limited paid in favour of the applicant in the arbitration in names "Janice Xerri versus Joseph Anthony Dimech et" (M6125/2021) the total sum of one thousand, eight hundred and seventy-six euros and two cents (€1,876.02) being damages, interest, legal and judicial costs and VAT as it was forced and obliged to do in terms of Chapter 104 of the Laws of Malta in its capacity of the actual insurer of the vehicle with registration number BBI 992, which vehicle belonged to the respondent Joseph Anthony Mark Paul Dimech-Todd, and which was also being driven by him;

Whereas moreover, since the said judicial proceedings were also instituted against the claimant company Elmo Insurance Limited, the same company incurred legal costs totalling one hundred and seventy euros and forty-three cents (€170.43);

Fil-fatt ġara li, fis-27 ta' Awwissu 2020, il-vettura bin-numru ta' registrazzjoni BBI 992, proprjetà tal-intimat Joseph Anthony Mark Paul Dimech-Todd u assikurata mis-soċjetà rikorrenti Elmo Insurance Limited, waqt li kienet qiegħda tinsaq minnu, sfat involuta f'incident awtomobilistiku fi Triq Fortunato Mizzi, ir-Rabat, Għawdex, mal-vettura bin-numru ta' registrazzjoni DCA 439, proprjetà ta' terzi;

Ġara iżda li l-intimat ma kellux liċenzja valida tas-sewqan meta seħħ l-incident awtomobilistiku de quo. Għalhekk huwa ma kienx kopert mill-imsemmija polza. Ċiò nonostante, is-soċjetà rikorrenti Elmo Insurance Limited ma setgħetx ma tħallasx lit-terz una volta kienu sodisfatti d-dispożizzjonijiet tal-Kapitolu 104 tal-Liġijiet ta' Malta, kif fil-fatt għamlet;

Illi permezz tal-ittra uffiċjali tagħha tal-24 ta' Marzu 2021, is-soċjetà rikorrenti Elmo Insurance Limited inter alia wissiet lill-intimat bil-konsegwenzi kollha tal-inadempjenzi kontrattwali tiegħu una volta kienu sodisfatti fil-konfront tagħha d-dispożizzjonijiet tal-Kapitolu 104 tal-Liġijiet ta' Malta;

In vista tal-premess, dan l-Onorabbli Tribunal għandu għalhekk jiddikjara lill-intimat inadempjenti fl-obbligi kontrattwali tiegħu u jgħaddi sabiex jikkundanna lill-istess intimat sabiex iħallas lis-soċjetà rikorrenti s-somma komplessiva ta' elfejn, sitta u erbgħin ewro u ħamsa u erbgħin ċenteżmu (€2,046.45) rappreżentanti rifużjoni tal-ħlasijiet magħmula minnha qua assikuratur konċernat riżultat tal-incident awtomobilistiku de quo.

Bl-ispejjeż, inkluzi dawk tal-ittra uffiċjali tal-24 ta' Marzu 2021, u bl-imgħax legali b'effett mil-lum sad-data tal-pagament effettiv kontra l-intimat li huwa ingunt għas-subizzjoni.

(iffirmat) Avukat Alessia Zammit McKeon

Il-kawża hija differita għat-12 ta' Jannar 2024, tissejjaħ fil-kwarta (12:15 p.m.) fl-edifizzju tal-Qorti ta' Għawdex, Misraħ il-Katidral, Victoria, Għawdex.

Registru tat-Tribunal għal Talbiet Żgħar (foro Għawdex)

Illum 4 ta' Dicembru 2023

MARGARET DE BATTISTA

Assistent Registratur

Għar-Registratur Qrati u Tribunali (Għawdex)

In fact, it happened that, on the 27th of August 2020, the vehicle with registration number BBI 992, owned by the respondent Joseph Anthony Mark Paul Dimech-Todd and insured by the applicant company Elmo Insurance Limited, while it was being driven by him, it was involved in car accident in Triq Fortunato Mizzi, Victoria, Gozo, with vehicle with the registration number DCA 439, owned by a third party;

It happened, however, that the respondent did not have a valid driving license when the said car accident took place. Therefore, he was not covered by the said policy. However, the claimant company Elmo Insurance Limited could not avoid paying the third party once the provisions of Chapter 104 of the Laws of Malta were satisfied, as it actually did;

That through its official letter of the 24th of March 2021, the applicant company Elmo Insurance Limited, inter alia, warned the respondent of all the consequences of his contractual defaults once the provisions of Chapter 104 of the Laws of Malta were met against it;

In view of the foregoing, this Honourable Tribunal has therefore to declare the respondent in default of his contractual obligations and proceed to condemn the same respondent to pay the claimant society the total sum of two thousand, forty-six euros and forty-five cents (€2,046.45) being refund of the payments made by it in its role as the actual insurer as a result of the said car accident.

With the costs, including those of the judicial letter of the 24th of March 2021, and with the legal interest with effect from today until the effective payment date against the respondent who is as of now subpoenaed for his oath.

(signed) Advocate Alessia Zammit McKeon

The case is put off to the 12th of January 2024, and will be called at quarter past noon (12:15 p.m.), in the building of the Gozo Courts, Cathedral Square, Victoria, Gozo.

Registry of the Small Claims Tribunal (Gozo site)

Today the 4th of December 2023

MARGARET DE BATTISTA

Assistant Registrar

For the Registrar Gozo Courts and Tribunals

