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The Malta Government Gazette

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NOTIFIKAZZJONIJIET TAL-GVERN

Nru. 1435

PUBBLIKAZZJONI TA' ATTI
FIS-SUPPLIMENT

HUWA avżat għall-informazzjoni ġenerali li l-Atti li ġejjin huma ppubblikati fis-Suppliment li jinsab ma' din il-Gazzetta:

Att Nru XXXIV tal-2024 imsejjaħ l-Att tal-2024 li jemenda l-Ordinanza dwar l-Avukat Ġenerali; u

Att Nru XXXV tal-2024 imsejjaħ l-Att tal-2024 li jemenda l-Att dwar l-Estradizzjoni.

Il-25 ta' Ottubru, 2024

Nru. 1436

ATT TAL-INGINIERA
(KAP. 321)

Bord tal-Inġiniera

NGHARRFU b'din illi bis-saħħa tas-setgħat mogħtija lilu permezz tal-Artikolu 6 tal-Att tal-Inġiniera (Kap. 321), il-Ministru għat-Trasport, l-Infrastruttura u x-Xoghlijiet Pubbliċi ħatar fuq il-Bord tal-Inġiniera kif imsemmi hawn taħt.

Membru

Ing. Rudie Vella, B.Eng. (Hons.)(Melit.), M.Sc.(Melit.)
flok l-Ing. Robert Schembri, B.Mech. Eng. (Hons) M.Sc.
Desal (Glas)

Din il-ħatra hija effettiva sal-20 ta' Ġunju, 2025.

Tliet membri eletti minn fost id-detenturi ta' warrant:

L-Ing. Samuel Bonanno, B.Eng. (Hons) (Melit.), M.Sc.
(Melit.) (bir-Riċerka)

L-Ing. Arthur Ciantar B.Elec Eng. (Hons) , C.Eng. MIET,
BVK

L-Ing. Simon Scicluna B.Eng. (Hons)(Melit.) M.Sc.
(Melit.) Sust. Energy

Il-membri eletti tal-Bord għandhom iżommu l-ħatra sat-2 ta' Settembru, 2026, skont l-Artikolu 6 tal-Att tal-Inġiniera (Kap. 321).

Il-25 ta' Ottubru, 2024

GOVERNMENT NOTICES

No. 1435

PUBLICATION OF ACTS
IN SUPPLEMENT

IT is notified for general information that the following Acts are published in the Supplement to this Gazette:

Act No. XXXIV of 2024 entitled the Attorney General Ordinance (Amendment) Act, 2024; and

Act No. XXXV of 2024 entitled the Extradition (Amendment) Act, 2024.

25th October, 2024

No. 1436

INGINIERA ACT
(CAP. 321)

Inġiniera Board

IT is hereby notified that, in exercise of the powers conferred to him by Article 6 of the Inġiniera Act (Cap. 321), the Minister for Transport, Infrastructure and Public Works has appointed on the Inġiniera Board as listed below.

Member

Ing. Rudie Vella, B.Eng. (Hons.)(Melit.), M.Sc.(Melit.)
instead of Ing. Robert Schembri, B.Mech. Eng. (Hons)
M.Sc. Desal (Glas)

This appointment is effective till the 20th June, 2025.

Three members elected from among warrant holders:

Ing. Samuel Bonanno, B.Eng. (Hons) (Melit.), M.Sc.
(Melit.) (by Research)

Ing. Arthur Ciantar B.Elec. Eng. (Hons) , C.Eng. MIET,
BVK

Ing. Simon Scicluna B.Eng. (Hons)(Melit.) M.Sc.(Melit.)
Sust. Energy

The elected members of the Board shall hold office until the 2nd September, 2026, in terms of Article 6 of the Inġiniera Act (Cap. 321).

25th October 2024

Nru. 1437

No. 1437

ATT TAL-INĠINIERA
(KAP. 321)

INĠINIERA ACT
(CAP. 321)

Hatra tal-Bord tal-Warrant tal-Periti

Appointment of the Periti Warranting Board

NGHARRFU b'din għall-informazzjoni ta' kulhadd li bis-saħħa tas-setgħat mogħtija skont l-Artikolu 10 tal-Att dwar il-Periti (Kapitolu 622), il-Ministru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi ħatar lill-Perit Inġinier Ċivili David Mifsud Parker bħala membru fuq il-Bord tal-Warrant tal-Periti.

IT is hereby notified for general information that in exercise of the powers conferred by Article 10 of the Periti Act (Chapter 622), the Minister for Transport, Infrastructure and Public Works has appointed Perit Inġinier Ċivili David Mifsud Parker as member on the Periti Warranting Board.

Din il-hatra hija effettiva għal perjodu ta' tliet snin mill-14 ta' Ottubru, 2024.

This appointment is effective from 14th October, 2024, for a period of three years.

L-14 ta' Ottubru, 2024

14th October, 2024

Nru. 1438

No. 1438

FONDAZZJONI GHAS-SERVIZZI MEDIĊI

FOUNDATION FOR MEDICAL SERVICES

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi l-Ministeru għas-Saħħa u l-Anzjanità Attiva ħatar lis-Sur Ivan Falzon biex iservi bħala Membru fil-Bord tal-Fondazzjoni għas-Servizzi Mediċi. It-terminu ta' din il-hatra jibda mis-27 ta' Settembru, 2024, u huwa validu sat-28 ta' Frar, 2027.

IT is hereby notified for general information that the Minister for Health and Active Ageing has appointed Mr Ivan Falzon to serve as Member on the Foundation for Medical Services Board. The term of his appointment starts on 27th September, 2024, and is valid till 28th February, 2027.

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1439

No. 1439

MINISTERU GHAS-SAHHA
U L-ANZJANITÀ ATTIVA

MINISTRY FOR HEALTH
AND ACTIVE AGEING

Kumitat għat-Trattament Mediċinali Eċċezzjonali

Exceptional Medicinal Treatment Committee

NGHARRFU b'din għall-informazzjoni ta' kulhadd illi skont il-poteri mogħtija mill-Avviz Legali 58 tal-2018 u L.S. 528.08 (4) u għall-ghanijiet ta' dak l-Att, l-Onor. Ministru għas-Saħħa u l-Anzjanità Attiva għamel il-hatriet li ġejjin fuq il-Kumitat għat-Trattament Mediċinali Eċċezzjonali għal perjodu ta' sena.

IT is hereby notified for general information that in exercise of the powers conferred by L.N. 58 of 2018 and S.L. 528.08 (4), and for the purposes of that Act, the Hon. Minister for Health and Active Ageing has made the following appointments on the Exceptional Medicinal Treatment Committee for a period of one year.

Chairperson
Dott. Isabelle Zahra Pulis

Chairperson
Dr Isabelle Zahra Pulis

Membri
Is-Sa Daniela Fernandez
Dott. Cristina Micallef
Is-Sur Joseph Falzon

Members
Ms Daniela Fernandez
Dr Cristina Micallef
Mr Joseph Falzon

Dott. Malcolm Vella
Is-Sa Daniela Mallia
Dott. Clifford Caruana
Is-Sur Mark Zammit
Segretarja
Is-Sa Marcelle Fenech

Dr Malcolm Vella
Ms Daniela Mallia
Dr Clifford Caruana
Mr Mark Zammit
Secretary
Ms Marcelle Fenech

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1440

No. 1440

AĠENZIJA DWAR L-ENERĠIJA U L-ILMA

ENERGY AND WATER AGENCY

Politika Nazzjonali għall-Enerġija Rinnovabbli Offshore

National Policy for Offshore Renewable Energy

IL-POLITIKA Nazzjonali għall-Implimentazzjoni ta' Enerġija Rinnovabbli Offshore' għadha kemm ġiet uffiċjalment imnedija. Din il-politika timmarka pass sinifikanti 'l quddiem fl-impenn tal-Gvern lejn żvilupp tal-enerġija sostenibbli. Id-dokument tal-politika kif ukoll is-Strategic Environmental Assessment (SEA) u l-Adoption Statement jinsabu fis-sit tal-Aġenzija u l-holoq ta' hawn taht:

THE National Policy for the Deployment of Offshore Renewable Energy has been officially launched. This policy marks a significant step forward in the Government's commitment to sustainable energy development. The policy document along with the Strategic Environmental Assessment (SEA) and the Adoption Statement can be accessed through the EWA website and the following links:

(https://energywateragency.gov.mt/wp-content/uploads/2024/10/MEE-National-Policy-23_-DIGITAL-_final.pdf)

(https://energywateragency.gov.mt/wp-content/uploads/2024/10/MEE-National-Policy-23_-DIGITAL-_final.pdf)

(https://energywateragency.gov.mt/wp-content/uploads/2024/10/20240509_SEA-Env-report_v5.pdf)

(https://energywateragency.gov.mt/wp-content/uploads/2024/10/20240509_SEA-Env-report_v5.pdf)

(https://energywateragency.gov.mt/wp-content/uploads/2024/10/20240306_Adoption-Statement_FINAL_clean.pdf)

(https://energywateragency.gov.mt/wp-content/uploads/2024/10/20240306_Adoption-Statement_FINAL_clean.pdf)

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1441

No. 1441

**ATT XXI TAL-1991 DWAR
L-ELEZZJONIJIET ĠENERALI (KAP. 354)
U ATT XVI TAL-2003 DWAR L-ELEZZJONIJIET
GHALL-PARLAMENT EWROPEW (KAP. 467)**

**GENERAL ELECTIONS ACT XXI , 1991 (CAP. 354)
AND ACT XVI OF 2003 FOR ELECTIONS
TO THE EUROPEAN PARLIAMENT
(CAP. 467)**

Registri Elettorali

Electoral Registers

SKONT id-dispożizzjonijiet tal-artikolu 33 tal-Att tal-1991 dwar l-Elezzjonijiet Ġenerali, kif emendat bl-Att XV tal-1996, qed jiġi ppubblikat ir-Registru Elettorali rivedut ma' din il-Gazzetta.

IN accordance with the provisions of section 33 of the General Elections Act 1991, as amended by Act XV of 1996, a revised Electoral Register is published with this Gazette.

Qiegħed jiġi ppubblikat mal-istess Gazzetta, skont l-artikolu 13 tal-Att tal-2003 dwar l-Elezzjonijiet għall-Parlament Ewropew, ir-Registru Elettorali tal-Unjoni Ewropea.

Also being published with this Gazette, according to section 13 of the European Parliament Elections Act, 2003, is the European Union Electoral Register.

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1442

NUMRI ĠODDA TA' BIBIEN
F'BAHAR IĊ-ĊAGHAQ, IN-NAXXAR

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 629 tal-20 ta' Lulju, 2001, taht it-titlu 'Numri godda ta' bibien fin-Naxxar', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 1442

NUMBERING OF DOORS AT
BAHAR IĊ-ĊAGHAQ, IN-NAXXAR

Amendments

WITH reference to Government Notice No. 629 dated 20th July, 2001, under the title 'Renumbering of doors at In-Naxxar', the following amendments in **bold** should be made.

BAHAR IĊ-ĊAGHAQ, IN-NAXXAR

50. XATT IL-PALM

Meta tidhol minn Triq ir-Ridott
Entering from Triq ir-Ridott

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
3, Sea Breeze Cottage	32
Sit bla bini	33
Sit bla bini	34
Dahla għall-garaxxijiet	35
għandhom jinqraw <i>should read</i>	

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
32, Sea Breeze Cottage	32
Garaxx	33
33	33A
Cortina Court	34
35 (Dahla għall-garaxxijiet)	35

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1443

NUMRI ĠODDA TA' BIBIEN
FIS-SWATAR, BIRKIRKARA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 908 tas-7 ta' Awwissu, 2020, taht it-titlu 'Numri godda ta' bibien f'Birkirkara', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

No. 1443

NUMBERING OF DOORS AT
IS-SWATAR, BIRKIRKARA

Amendments

WITH reference to Government Notice No. 908 dated 7th August, 2020, under the title 'Numbering of doors at Birkirkara', the following amendments in **bold** should be made.

IS-SWATAR, BIRKIRKARA

2. TRIQ IL-VITTI TAL-GWERRA

In-naħa tax-xellug meta tidhol minn
Triq iż-Żerniq

Left side entering from Triq iż-Żerniq

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
Uffiċċju	25
Garaxx	27
Praxis Group, Chircop Bldg (Uffiċċju)	29

In-naħa tal-lemin meta tidhol minn
Triq iż-Żerniq

Right side entering from Triq iż-Żerniq

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
Bieb bla numru	31		
Garaxx	33		
Bieb bla numru	35		
Sit bla bini	37		
Sit bla bini	39		
Sit bla bini	41		
Sit bla bini	43		
Garaxx	45		

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
25	25		
Sit qed jinbena	27		
Sit qed jinbena	29		
Sit qed jinbena	31		
Sit qed jinbena	33		
Garaxx	35		
Garaxx	37		
Vale View Residence	39		
Garaxx	41		
Garaxx	43		
45 (Garaxx)	45		

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1444

No. 1444

NUMRI ĠODDA TA' BIBBIEN FIN-NAXXAR

NUMBERING OF DOORS AT IN-NAXXAR

Emendi

Amendments

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1195 tas-16 ta' Ottubru, 2020, taht it-titlu 'Numri godda ta' bibien fin-Naxxar', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

WITH reference to Government Notice No. 1195 dated 16th October, 2020, under the title ‘Numbering of doors at In-Naxxar’, the following amendments in **bold** should be made.

IN-NAXXAR

TRIQ IL-KONTI MANDUCA

In-naħa tax-xellug meta tidhol minn
Vjal il-21 ta' Settembru

In-naħa tal-lemin meta tidhol minn
Vjal il-21 ta' Settembru

Left side entering from Vjal il-21 ta' Settembru

Right side entering from Vjal il-21 ta' Settembru

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Dewdrops	10
		Sit bla bini	12
		Naxxar Gardens, E2, April Blossom	14

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		10	10

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
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Dahla għall-garaxxijiet **12**
14, April Blossom **14**

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1445

No. 1445

NUMRI ĠODDA TA' BIBIEN F'HAL QORMI**NUMBERING OF DOORS AT HAL QORMI****Emendi****Amendments**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 686 tal-25 ta' Awwissu, 2000, taht it-titlu 'Numri ġodda ta' bibien f'Hal Qormi', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

WITH reference to Government Notice No. 686 dated 25th August, 2000, under the title 'Renumbering of doors at Hal Qormi', the following amendments in **bold** should be made.

HAL QORMI**45. TRIQ SANTA KATARINA**

In-naħa tax-xellug meta tidhol minn

In-naħa tal-lemin meta tidhol minn

Pjazza San Frangisk

Pjazza San Frangisk

*Left side entering from Pjazza San Frangisk**Right side entering from Pjazza San Frangisk*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

27, Adriana 55
 30 57
 31, Rosaria 59

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

55, Adriana 55
57A (Persjana) **57**
57 **57A**
 59 59

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1446

No. 1446

NUMRI ĠODDA TA' BIBIEN F'SAN ĠILJAN**NUMBERING OF DOORS AT SAN ĠILJAN****Emendi****Amendments**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 244 tal-5 ta' Marzu, 2004, taht it-titlu 'Numri ġodda ta' bibien f'San Ġiljan', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

WITH reference to Government Notice No. 244 dated 5th March, 2004, under the title 'Renumbering of doors at San Ġiljan', the following amendments in **bold** should be made.

SAN ĠILJAN**1. TRIQ CLAIRE E. ENGEL**

In-naħa tax-xellug meta tidhol minn

In-naħa tal-lemin meta tidhol minn

Triq is-Sebuqa, San Gwann

Triq is-Sebuqa, San Gwann

*Left side entering from Triq is-Sebuqa, San Ġwann**Right side entering from Triq is-Sebuqa, San Ġwann*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Garaxx

78

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Sit bla bini	80
		Sit bla bini	82
		Sardinella	84

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		78 (Garaxx)	78
		80, Highdown (Flettijiet)	80
		Garaxx	82
		84, Sardinella	84

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Garaxx	102
		Wimbledon	104
		Garaxx	106
		Garaxx	108
		Our Lady of Lourdes	110

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		102 (Garaxx)	102
		The Nook (Flettijiet)	104
		Dahla għall-garaxxijiet	106
		108 (Garaxx)	108
		110, Last Stand	110

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25th October, 2024

Nru. 1447

No. 1447

NUMRI ĠODDA TA' BIBIEN F'SANTA VENERA

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 66 tad-19 ta' Jannar, 1999, taħt it-titlu 'Numri ġodda ta' bibien f'Santa Venera', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

NUMBERING OF DOORS AT SANTA VENERA

Amendments

WITH reference to Government Notice No. 66 dated 19th January, 1999, under the title 'Renumbering of doors at Santa Venera', the following amendments in **bold** should be made.

SANTA VENERA

13. TRIQ MISRAH IL-BARRIERI

In-naħa tax-xellug meta tidhol minn
Triq Braille

In-naħa tal-lemin meta tidhol minn
Triq Braille

Left side entering from Triq Braille

Right side entering from Triq Braille

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		48A	120
		Sit bla bini	122
		Sit bla bini	124
		Garaxx	126

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Lyorg	128
		Rita Ville	130

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		120	120
		W.B.R.U.	122
		Dahla għall-garaxxijiet	124
		ICOM Physiotherapy School	126
		128, Ivory Court	128
		Bieb bla numru	128A
		Dahla għall-garaxxijiet	128B
		130, RitaVille	130

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Nru. 1448

No. 1448

NUMRI ĠODDA TA' BIBIEN FIS-SWIEQI

Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 91 tat-22 ta' Jannar, 2019, taht it-titlu 'Numri ġodda ta' bibien fis-Swieqi', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

NUMBERING OF DOORS AT IS-SWIEQI

Amendments

WITH reference to Government Notice No. 91 dated 22nd January, 2019, under the title 'Numbering of doors at Is-Swieqi', the following amendments in **bold** should be made.

IS-SWIEQI TRIQ IL-WEJBA

In-naħa tax-xellug meta tidhol minn
Triq Ta' l-Ibraġ

Left side entering from Triq Ta' l-Ibraġ

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
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In-naħa tal-lemin meta tidhol minn
Triq Ta' l-Ibraġ

Right side entering from Triq Ta' l-Ibraġ

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Sit bla bini	2
Sit bla bini	4
Sit bla bini	6
Sit bla bini	8
Mistral	10

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Garaxx	2
		Garaxx	4
		Bieb bla numru	6
		10, Mistral	10

* In-numru 8 mhux se jintuża peress li nfethu inqas bibien milli kien hemm maħsub originarjament

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1449

No. 1449

NUMRI ĠODDA TA’ BIBIEN F’HAL BALZAN

NUMBERING OF DOORS AT HAL BALZAN

Prolungament

Prolongation

B’RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 196 tal-14 ta’ Frar, 2023, taht it-titlu ‘Numri ġodda ta’ bibien f’Hal Balzan’, għandu jsir dan il-prolungament kif indikat b’tipi **grassi**.

WITH reference to Government Notice No. 196 dated 14th February, 2023, under the title ‘Numbering of doors at Hal Balzan’, the following prolongation in **bold** should be made.

HAL BALZAN

1. TRIQ L-ANNUNZJATA

In-naħa tax-xellug meta tidhol minn
Triq il-Kbira

In-naħa tal-lemin meta tidhol minn
Triq il-Kbira

Left side entering from Triq il-Kbira

Right side entering from Triq il-Kbira

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

24, Annunzjata

24

għandhom jiżdiedu
should be added

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

26 (Garaxx)

26

28, Ave Maria

28

Il-25 ta’ Ottubru, 2024

25th October, 2024

Nru. 1450

No. 1450

NUMRI ĠODDA TA’ BIBIEN FIN-NAXXAR

NUMBERING OF DOORS AT IN-NAXXAR

Emendi u Prolungament

Amendments and Prolongation

B’RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 959 tal-1 ta’ Diċembru, 2000, taht it-titlu ‘Numri ġodda ta’ bibien fin-Naxxar’, għandhom isiru dawn l-emendi u prolungament kif indikati b’tipi **grassi**.

WITH reference to Government Notice No. 959 dated 1st December, 2000, under the title ‘Renumbering of doors at In-Naxxar’, the following amendments and prolongation in **bold** should be made.

IN-NAXXAR

55. TRIQ IL-MARKIŻ ĊENSU DEPIRO

Emendi – Amendments

In-naħa tax-xellug meta tidhol minn
Triq l-Abbate Savoia

In-naħa tal-lemin meta tidhol minn
Triq l-Abbate Savoia

Left side entering from Triq l-Abbate Savoia

Right side entering from Triq l-Abbate Savoia

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

St Rita	39
---------	----

Garaxx	41
--------	----

Garaxx	43
--------	----

Casa Galea	45
------------	----

għandhom jinqraw
should read

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

39, St Rita	39
-------------	----

41 (Garaxx)	41
-------------	----

1	43
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The Swift (Flettijiet)	45
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Prolungament – Prolongation

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
The Swift (Flettijiet)	45		

għandu jiżdied
should be added

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
2	47		

Il-25 ta' Ottubru, 2024

25th October, 2024

Nru. 1451

No. 1451

**ATT TAL-2016 DWAR L-IPPJANAR TAL-IŻVILUPP
(ARTIKOLU 57)**

**DEVELOPMENT PLANNING ACT, 2016
(ARTICLE 57)**

Skedar ta' Proprjetà

Scheduling of Property

L-AWTORITÀ ta' Malta dwar l-Ippjanar b'din tiddikjara illi l-proprjetà msemija hawn taht qiegħda tigi inkluża fil-Lista ta' Proprjetà Skedata (kif jidher fuq il-mapep f'pagna 27,067 sa 27,077), skont l-Artikolu 57 tal-Att tal-2016 dwar l-Ippjanar tal-Iżvilupp, u permezz tal-paragrafi 1.13, 2.27, u policies TO8, UO2 u RO4 tal-Pjan Strateġiku għall-Ambjent u l-Ippjanar (SPED) kif ġej:

THE Planning Authority is hereby declaring the property mentioned hereunder as included in the List of Scheduled Property (as shown on the maps on page 27,067 to 27,077) in terms of Article 57 of the Development Planning Act, 2016, and paragraphs 1.13, 2.27, and policies TO8, UO2 and RO4 of the Strategic Plan for the Environment and Development (SPED) as follows:

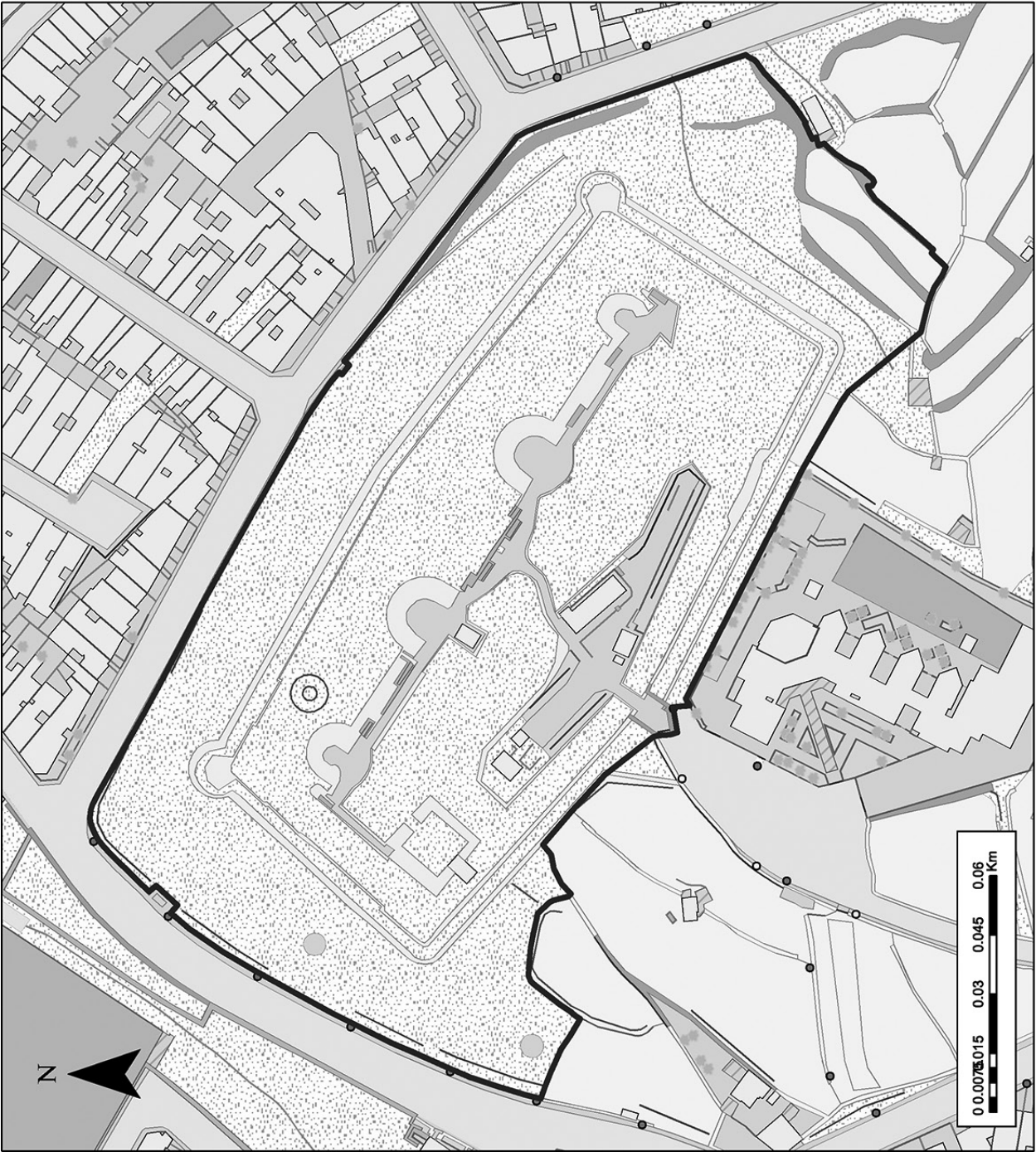
Mappa 1	Il-Batterija ta' Delle Grazzja	Triq Dwardu Ellul	Ix-Xgħajra	Grad 1
Mappa 2	Il-Batterija ta' San Pietru	Triq San Leonardu	Il-Kalkara	Grad 1
Mappa 3	Il-Batterija ta' Wolseley	Triq Delimara	Delimara, Marsaxlokk	Grad 1
Mappa 4	Il-Batterija ta' Gharghur (High Angle)	Tal-Ferħa, Wied ta' Piswella	Hal Gharghur	Grad 1
Mappa 5	Il-Batterija ta' Misraħ Strenu (Anti-aircraft)	Sqaq Nru 4 fi Triq Xrobb l-Għagin	Iż-Żejtun	Grad 1
Mappa 6	Il-Batterija ta' San Giovanni	Triq l-Inġinier	Is-Swieqi	Grad 1
Mappa 7	Il-Batterija ta' San Pawl	L-Irziezet ta' Xrobb l-Għagin	Marsaxlokk	Grad 1
Mappa 8	Il-Batterija ta' Wardija	Triq il-Fortizza	Il-Wardija, San Pawl il-Baħar	Grad 1
Mappa 9	Il-Batterija ta' Żonqor	l/o Triq il-Batterija taż-Żonqor	Marsaskala	Grad 1
Mappa 10	Il-Batterija ta' Cambridge	Triq il-Ponta ta' Dragut u x-Xatt ta' Qui-Si-Sana	Tas-Sliema	Grad 2
Mappa 11	Il-Batterija ta' Garden	l/o Ix-Xatt ta' Qui-Si-Sana	Tas-Sliema	Grad 2

L-Awtorità dwar l-Ippjanar teżercita s-setgħat tagħha ta' twettiq, kif imfissra f'Artikolu 57 tal-Att, fil-każ ta' xi ksur tad-dispożizzjonijiet tal-Att tal-2016 dwar l-Ippjanar tal-Iżvilupp f'dak li jirrigwarda proprjetà skedata.

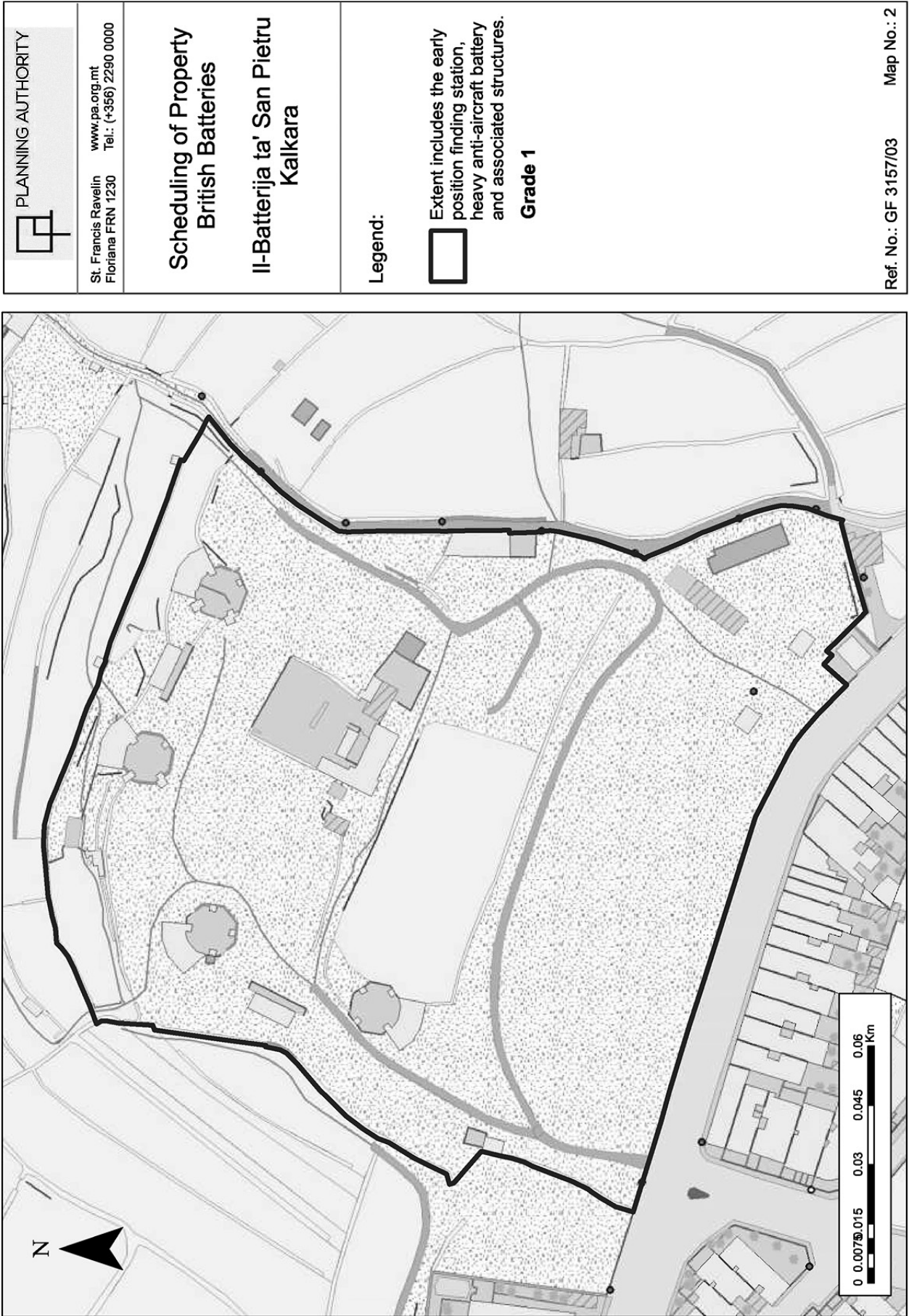
The Planning Authority will exercise its powers of enforcement, as set out in Article 57 of the Act, in the case of any contravention to the provisions of the Development Planning Act 2016 as regards to scheduled property.

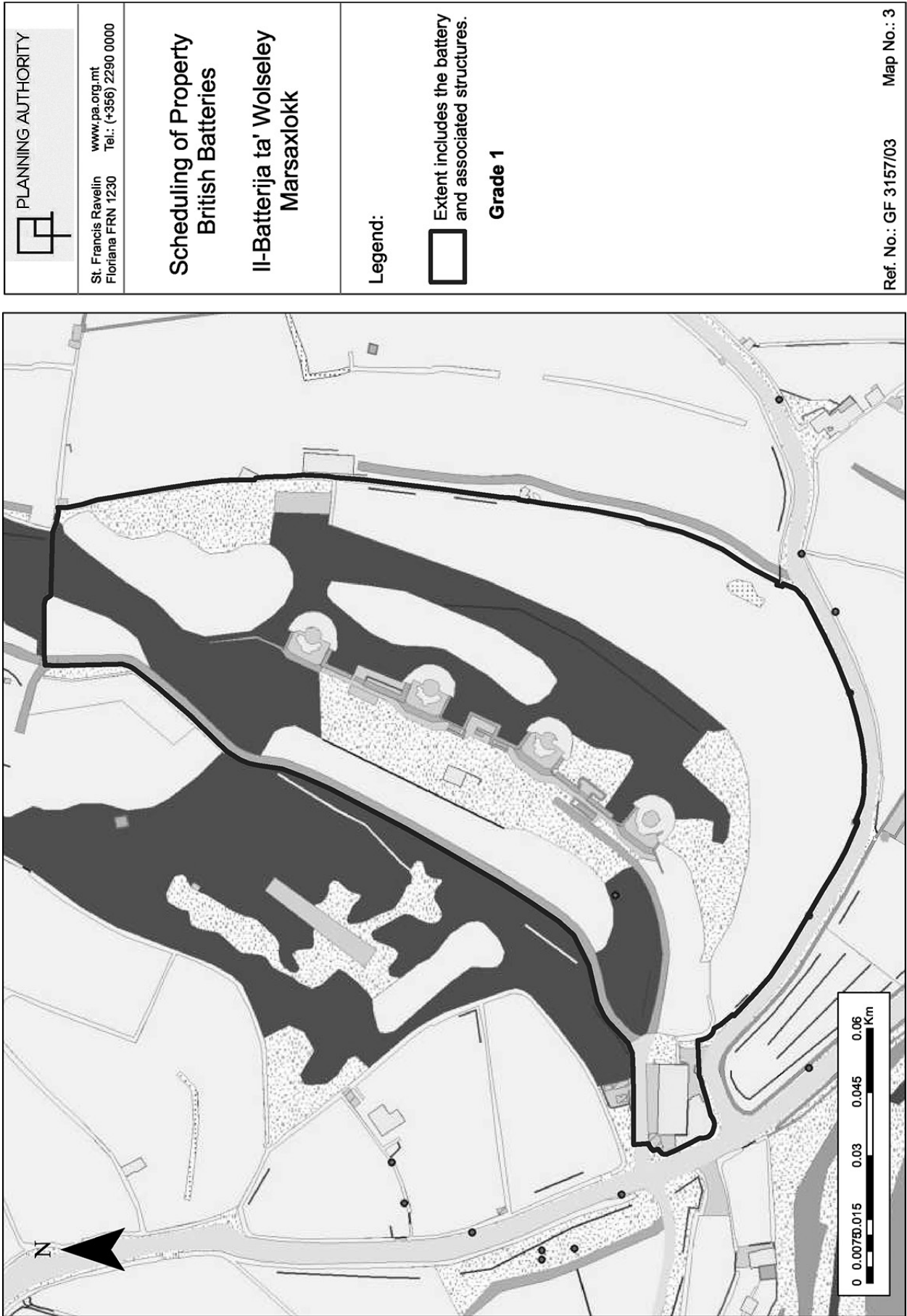
Il-25 ta' Ottubru, 2024

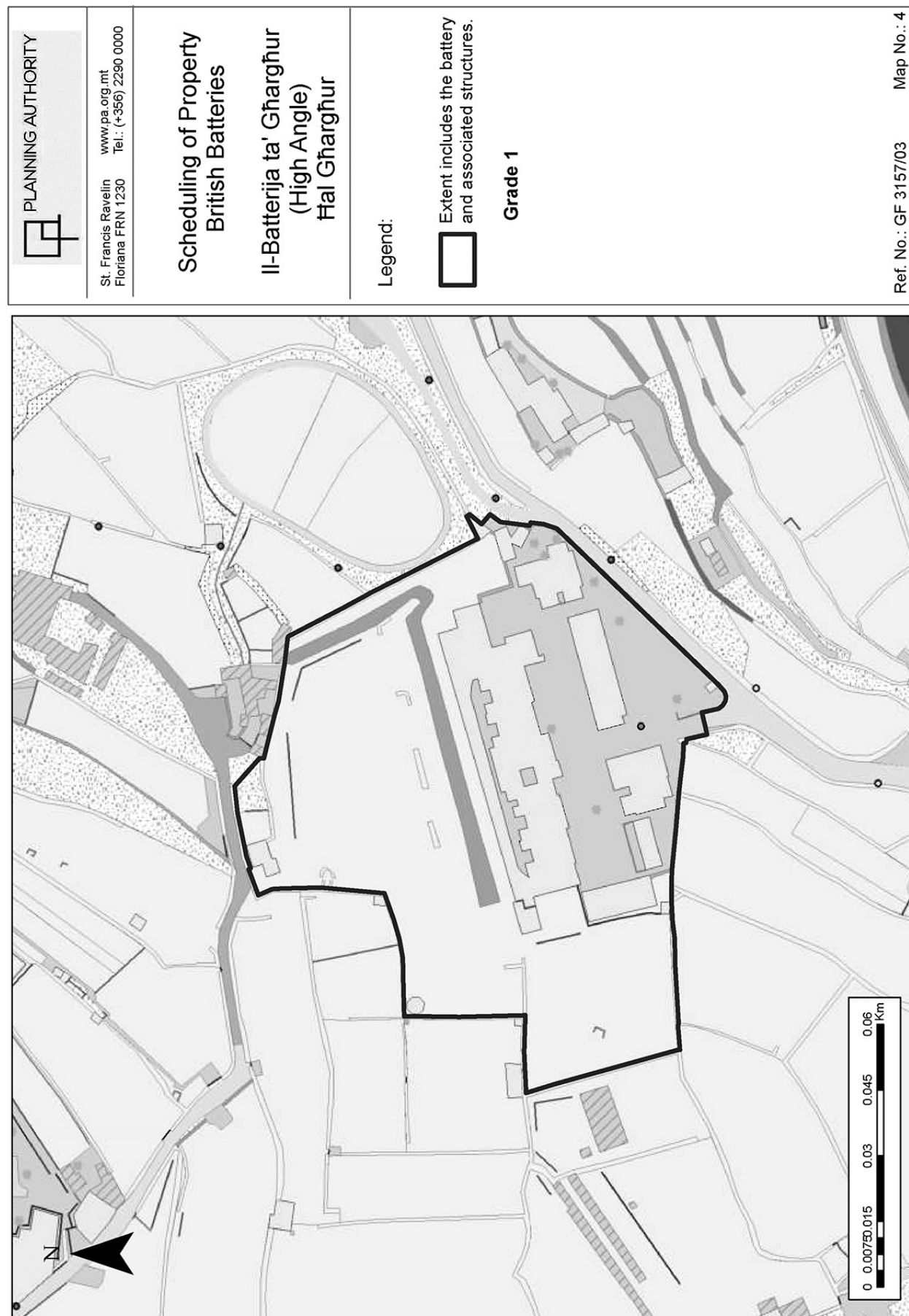
25th October, 2024

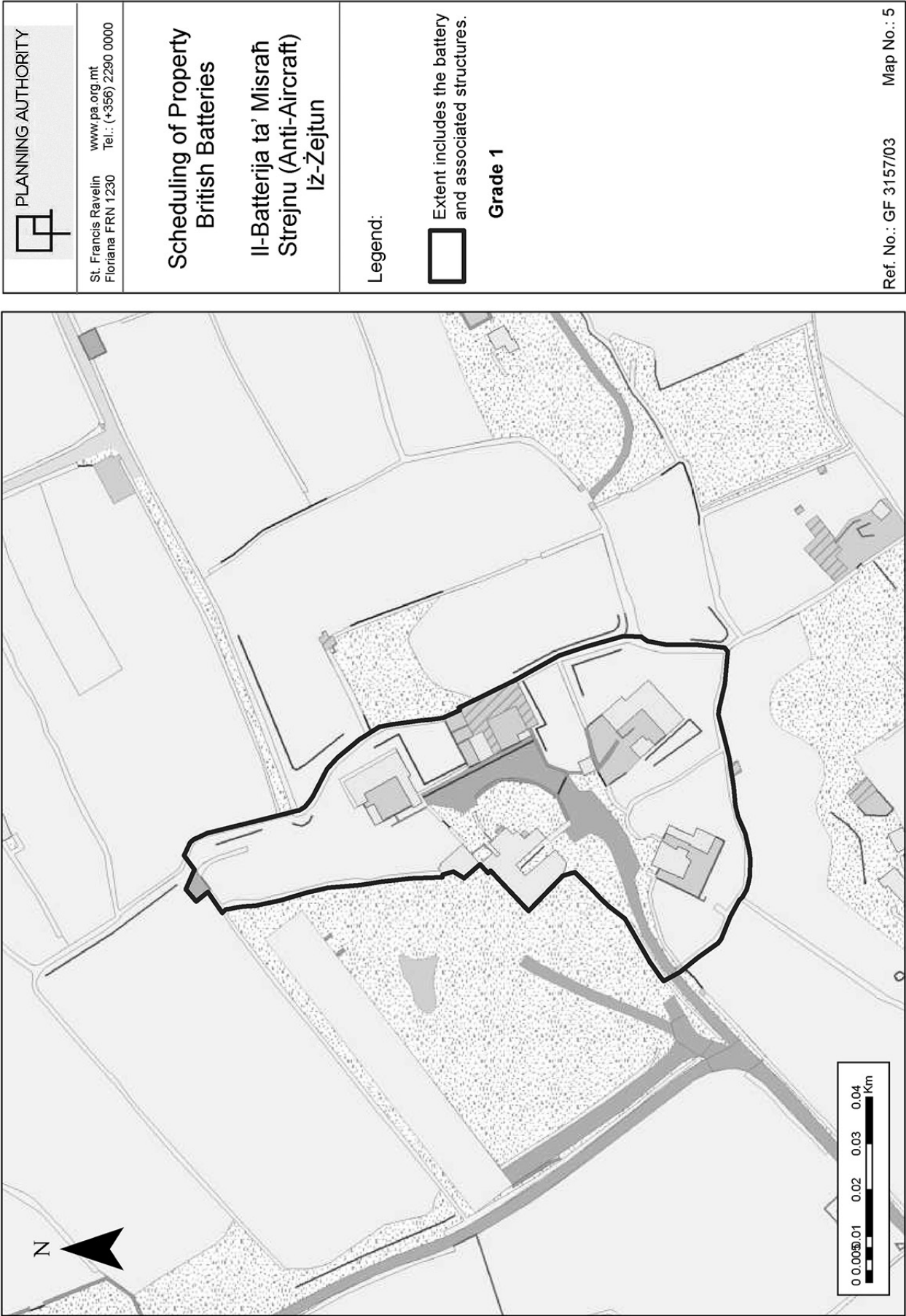


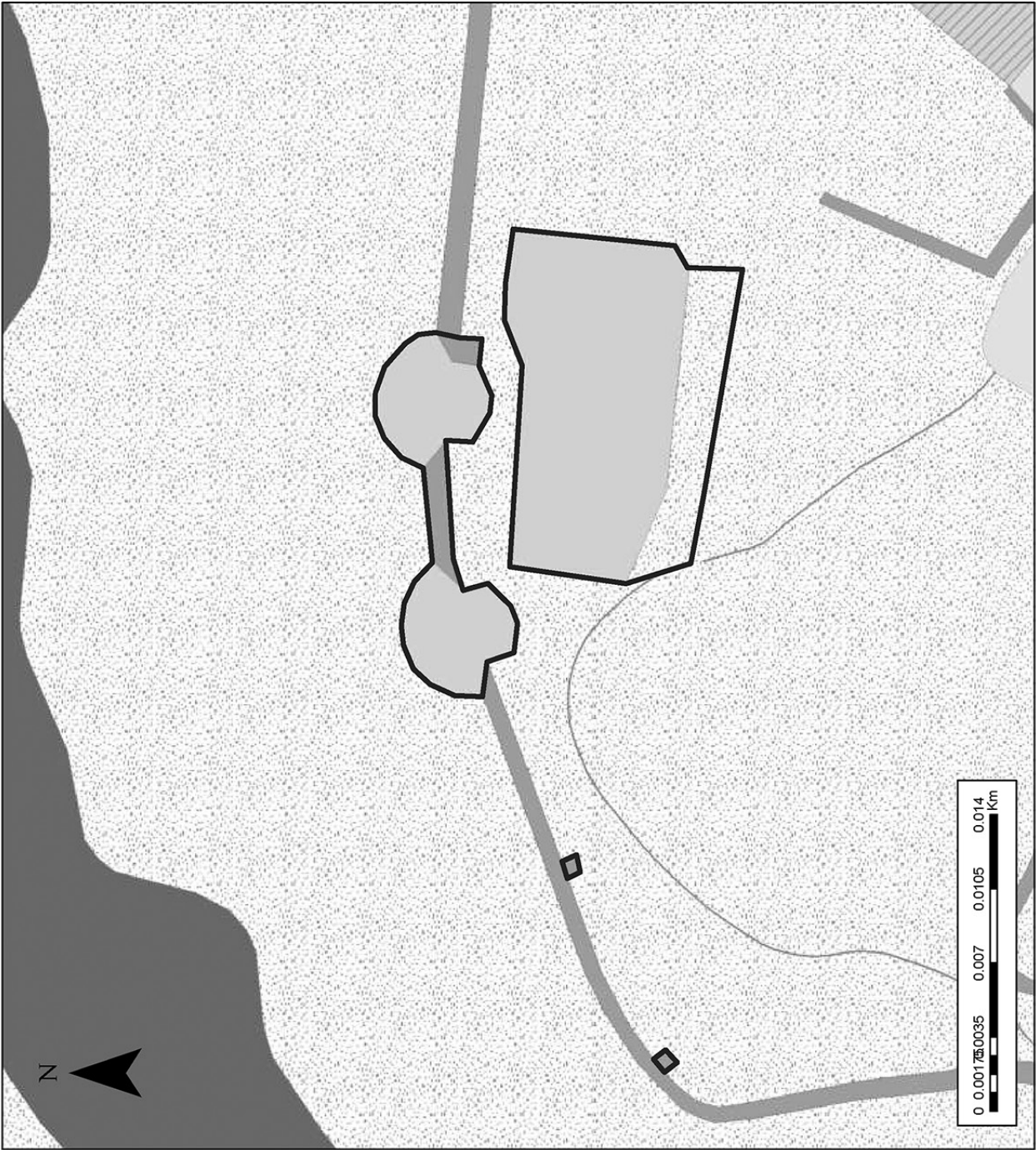
 PLANNING AUTHORITY	St. Francis Ravelin Floriana FRN 1230 www.pa.org.mt Tel.: (+356) 2290 0000	Scheduling of Property British Batteries	Legend:  Extent includes the battery and glacis. Grade 1	Ref. No.: GF 3157/03 Map No.: 1
Il-Batterija ta' Delle Grazzja ix-Xghajra				





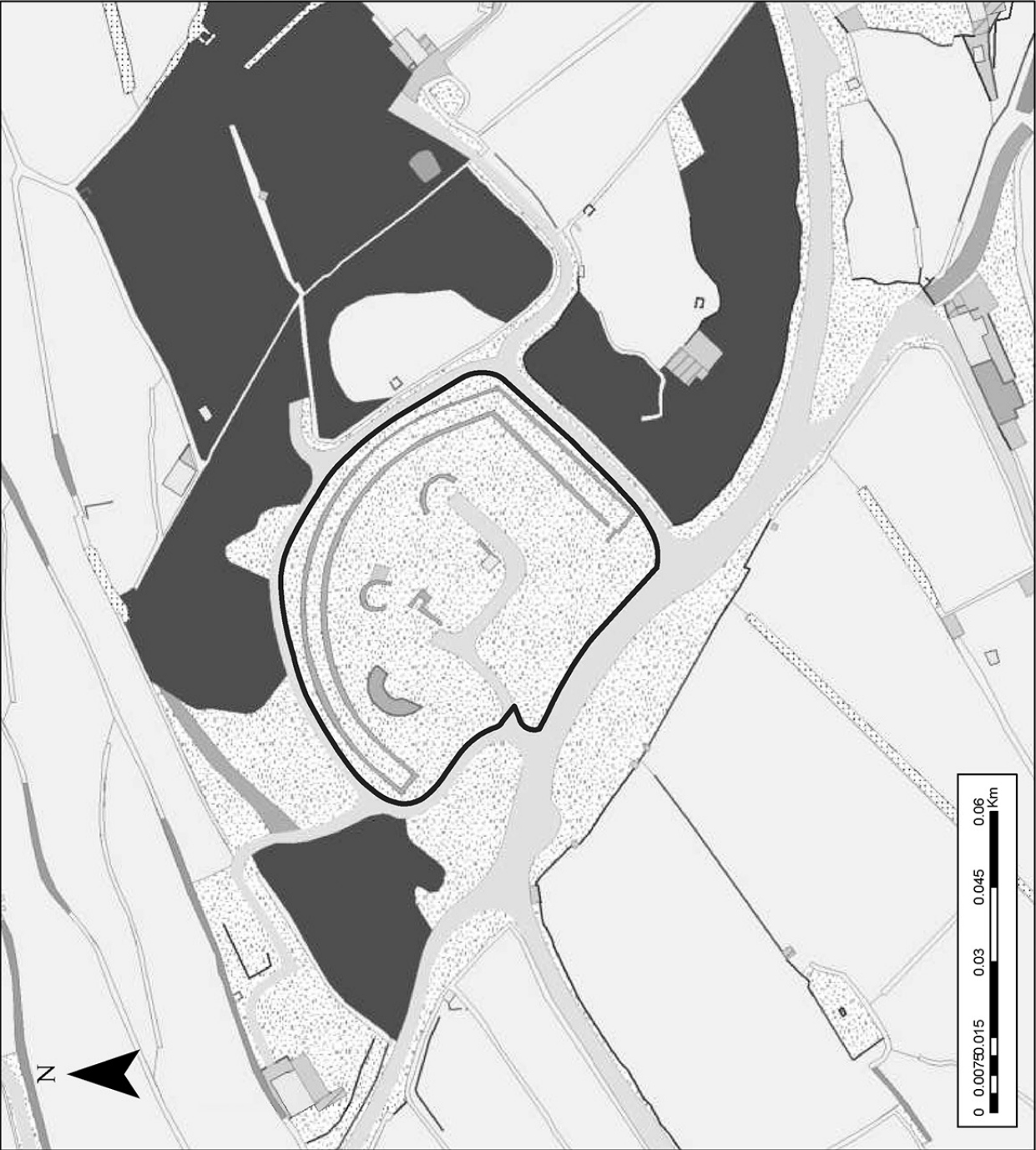




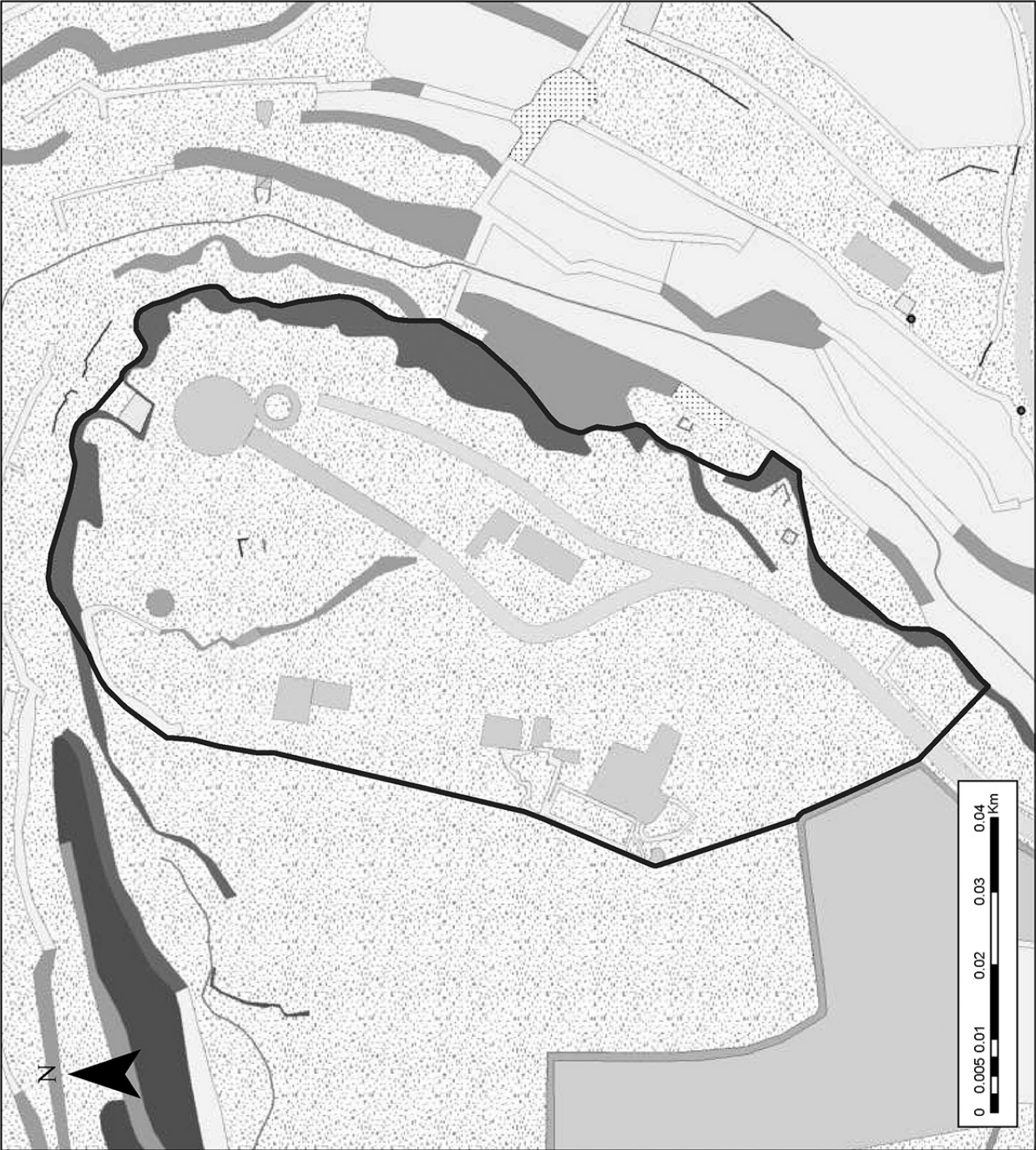


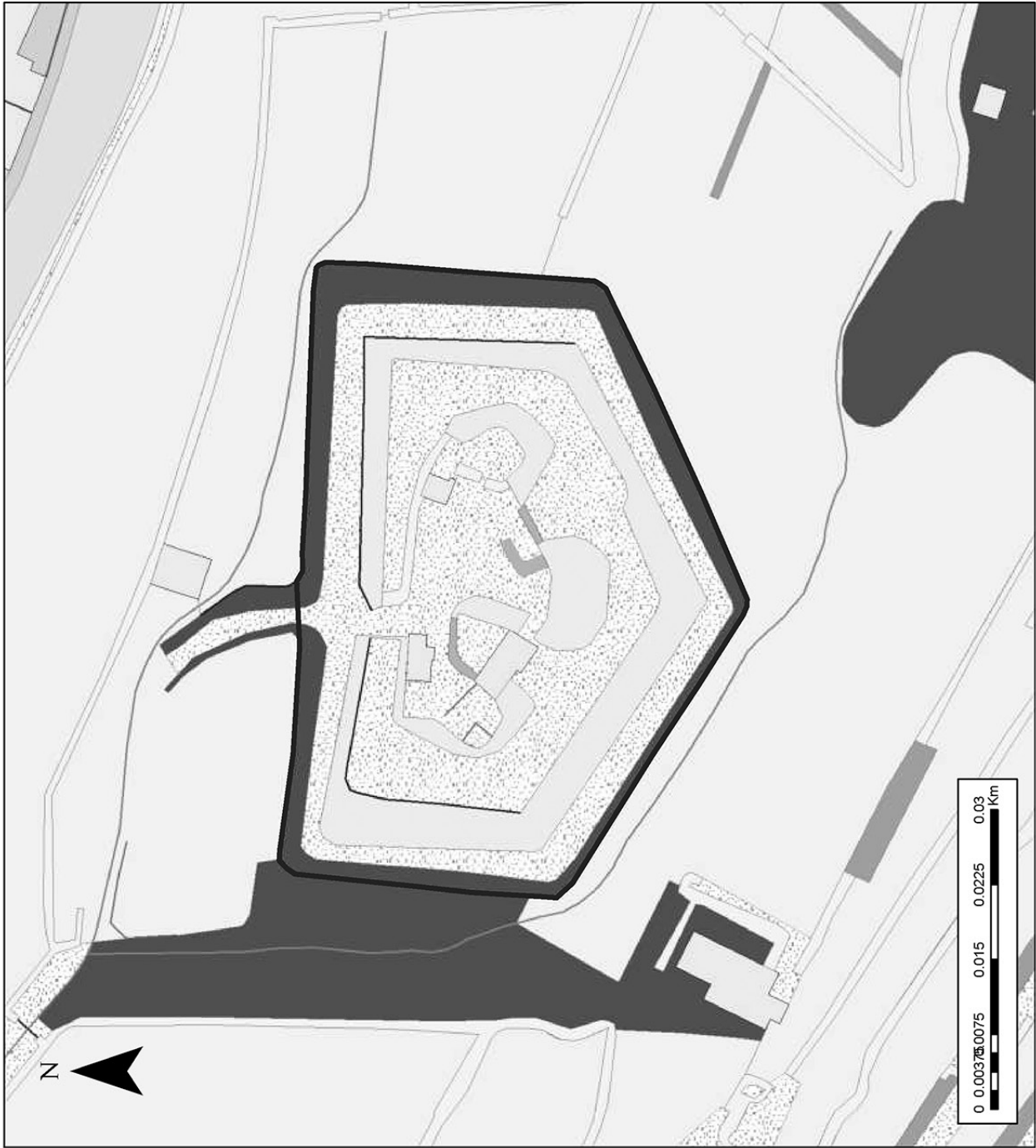
 PLANNING AUTHORITY	St. Francis Ravelin Floriana FRN 1230 www.pa.org.mt Tel.: (+356) 2290 0000	Scheduling of Property British Batteries	Il-Batterija ta' San Giovanni Is-Swieqi	Legend:  Extent includes the battery and associated structures Grade 1	Ref. No.: GF 3157/03 Map No.: 6
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 PLANNING AUTHORITY	St. Francis Ravelin Floriana FRN 1230 www.pa.org.mt Tel.: (+356) 2290 0000	Scheduling of Property British Batteries Il-Batterija ta' San Pawl Marsaxlokk	Legend:  Extent includes the battery and ditch. Grade 1	Ref. No.: GF 3157/03 Map No.: 7
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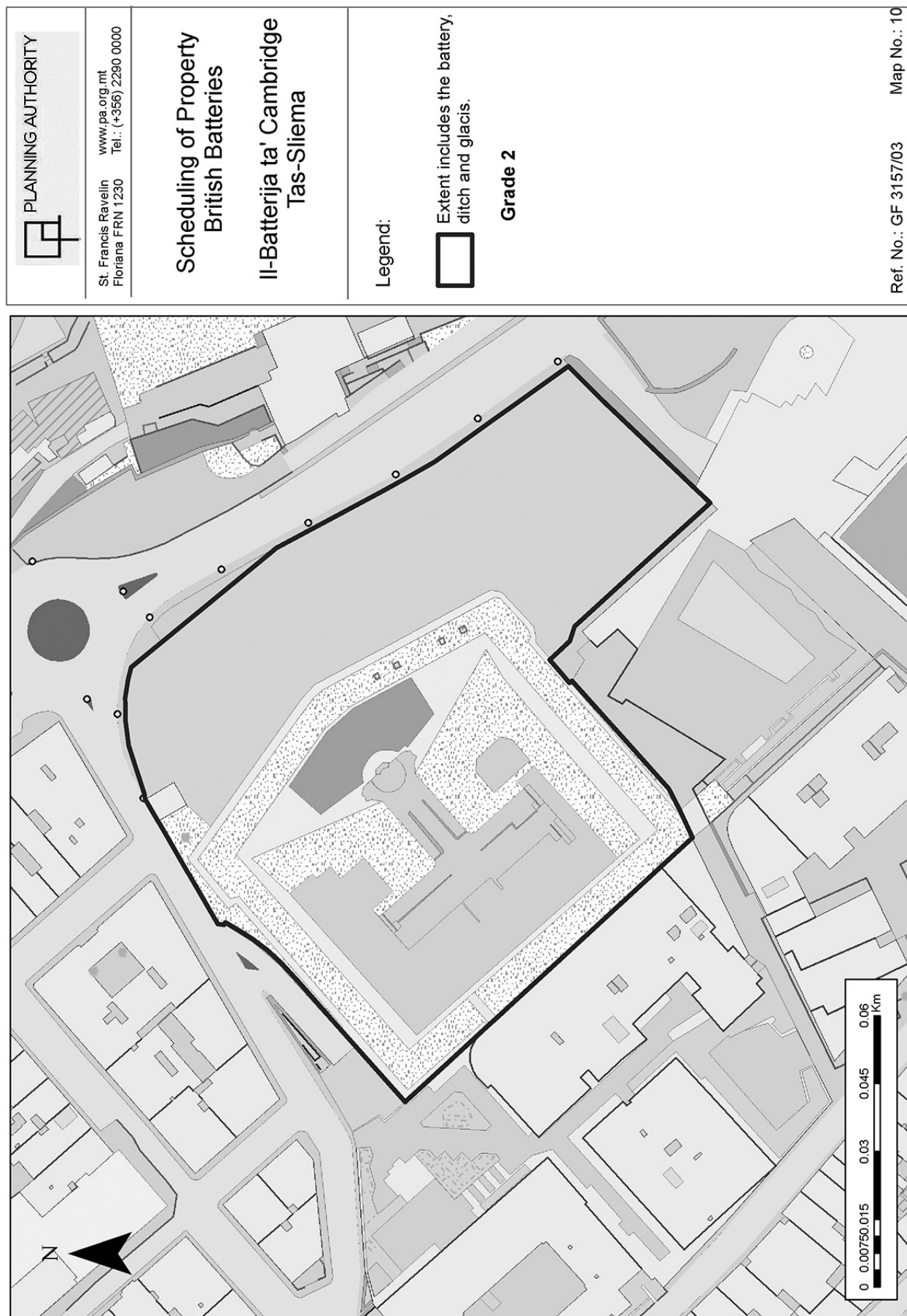


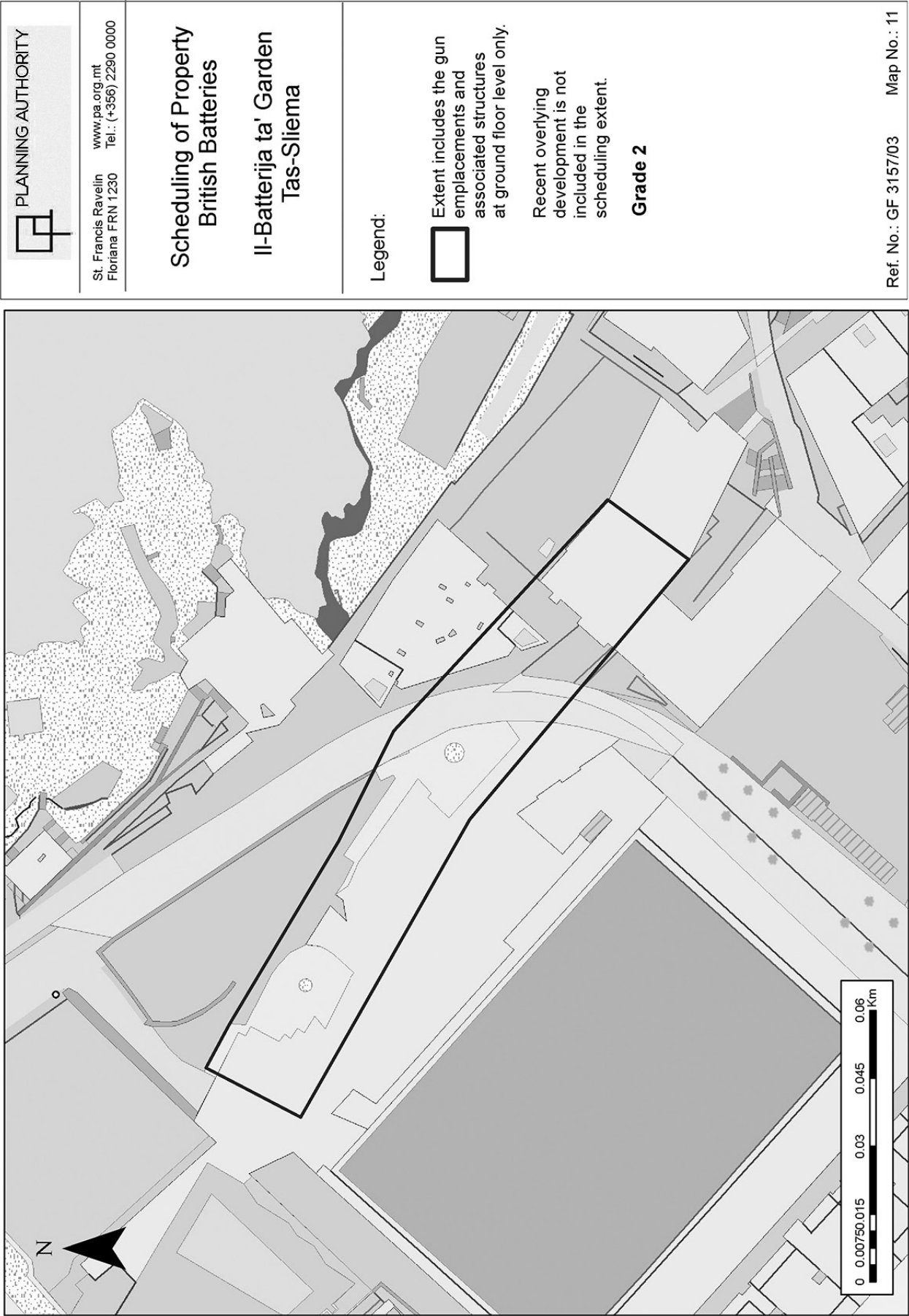
 PLANNING AUTHORITY	St. Francis Ravelin Floriana FRN 1230 www.pa.org.mt Tel.: (+356) 2290 0000	Scheduling of Property British Batteries Il-Batterija ta' Wardija San Pawl il- Baħar	Legend:  Extent includes the battery and associated structures. Grade 1	Ref. No.: GF 3157/03 Map No.: 8





 PLANNING AUTHORITY	St. Francis Ravelin Floriana FRN 1230 www.pa.org.mt Tel.: (+356) 2290 0000
Scheduling of Property British Batteries	
Il-Batterija ta' Żonqor Marsaskala	
Legend:	 Extent includes the battery and associated structures.
Grade 1	
Ref. No.: GF 3157/03	Map No.: 9





Nru. 1452**No. 1452****ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA
(KAP. 372)****INCOME TAX MANAGEMENT ACT
(CAP. 372)****Avviż skont l-Artikolu 29****Notice in terms of Article 29**

SKONT id-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-persuni msemmijin hawn isfel permezz ta' avviż li gie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab fi Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Il-Furjana, fi żmien hamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the persons listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana, within five days of this notice to collect the mentioned notices.

Il-25 ta' Ottubru, 2024

25th October, 2024

Referenza <i>Reference</i>	Isem <i>Name</i>	Numru tal-PE <i>PE Number</i>
C17013	Joseph Bonett as director on behalf and in representation of Bankok Products Limited	705795
C48312	Frederico Monteiro Pais Formigal as director on behalf and in representation of Betting Connections Recruitment Solutions Limited	592068
C53542	Virginia Jean Camilleri as director on behalf and in representation of Dieci Limited	414595
C58773	Antonio Salacane as director on behalf and in representation of Grandaalba Media Ltd	434552
C12202	Kevin Zammit as director on behalf and in representation of IAS Ltd	721769
C26771	Khaled Al Gedei as director on behalf and in representation of K.S.A. Limited	744265
C 63795	Giuliano Cimmino as director on behalf and in representation of La Bufala Ltd	460866
C33908	Carmel Buhagiar as director on behalf and in representation of Marina Caterers Limited	522018
C5467	Joseph Portelli as director on behalf and in representation of Portelli and Brincat Limited	804488
C39052	Jonathan Grima as director on behalf and in representation of Pro Concept Limited	547349
C85359	Rudgear Scerri as director on behalf and in representation of RX Construction Ltd	365808
C51396	Srdjan Bojanic as director on behalf and in representation of SJ Hairstudio Limited	403566
C17647	John Zammit as director on behalf and in representation of Skidz Limited	728613

Referenza <i>Reference</i>	Isem <i>Name</i>	Numru tal-PE <i>PE Number</i>
C41560	Mark Philip Bezzina as director on behalf and in rapresentation of SM (Marketing) Limited	558095
C30454	Christopher Falzon as director on behalf and in representation of Sphinx Creations Limited	767426
C56680	Alan Bonnici as director on behalf and in representation of Square Catering Ltd	426308
C68613	Kurt Cini as director on behalf and in representation of Striped Sox Ltd	482666
C27620	Marcus Marshall as director on behalf and in representation of The Bar Leisure Limited	763121
C67193	Anna Paulina Babola as director on behalf and in representation of Ziaja Housekeeping Ltd	468804

Nru. 1453**No. 1453**

**ATT DWAR L-AMMINISTRAZZJONI
TAT-TAXXA, KAP. 372**

**INCOME TAX MANAGEMENT
ACT, CAP. 372**

Avviż skont l-Artikolu 29**Notice in terms of Article 29**

SKONT id-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-persuni/entitajiet imsemmijin hawn isfel permezz ta' avviż li ġie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk, huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab fi Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Il-Furajan, fi żmien hamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the persons/entities listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus, it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana, within five days of this notice to collect the mentioned notices.

Il-25 ta' Ottubru, 2024

25th October, 2024

Referenza <i>Reference</i>	Isem <i>Name</i>	Numru tal-PE <i>PE Number</i>
505164M	Katrina Bonett	548846
527161 M	Anthony Briffa	843034
505164M	Marco Bugeja	882289
950033617	Caruana Bros	955469
75878M	Wayne Cassar	518625
34251A	Ali Hassan Guwan	304675
950765322	La Rovesciata	327737
950765421	Montessori Malta	493131
670050137	Valletta United Waterpolo Club	489791
298880M	David Zammit	547547
621619813	Sabeva Zerafa	316241

Nru. 1454

No. 1454

ATT DWAR IL-HADDIEMA
D-DEHEB U L-HADDIEMA L-FIDDA
(ARĠENTIERA)
(KAP. 46)

GOLDSMITHS AND
SILVERSMITHS
ACT
(CAP. 46)

IL-KUMMISSARJU tat-Taxxi Interni jgħarraf illi, fid-data li tidher hawn taht, il-prezz tad-deheb u l-fidda li fuqu huma bbażati l-valutazzjonijiet magħmulin mill-Konslu għall-Ħaddiema d-Deheb u l-Ħaddiema l-Fidda ġie ffixsat għall-finijiet tal-artikolu 14 tal-imsemmi Att kif ġej:

THE Commissioner of Inland Revenue notifies that, on the date shown hereunder, the price of gold and silver on which valuations made by the Consul for Goldsmiths and Silversmiths are based has been fixed for the purposes of article 14 of the said Act as follows:

Data	Deheb Pur	Fidda Pura
<i>Date</i>	<i>Gramma</i> <i>Pure Gold</i> <i>Grams</i>	<i>Gramma</i> <i>Pure Silver</i> <i>Grams</i>
25.10.2024	€82.066	€1.030
Il-25 ta' Ottubru, 2024	25th October, 2024	

Nru. 1455

No. 1455

ATT TAL-2016 DWAR L-IPPJANAR TAL-IŻVILUPP
(ARTIKOLU 57)

DEVELOPMENT PLANNING ACT, 2016
(ARTICLE 57)

Tnehhija ta' Proprjeta' mil-Lista tal-Iskedar

De-scheduling of Property

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1262 ippubblikata fil-Gazzetta tal-Gvern Nru. 19,681 tat-18 ta' Novembru, 2016, l-Awtorità tal-Ippjanar b'din in-notifikazzjoni qed tiddikjara li qiegħda tneħhi mill-Lista ta' Proprjeta' Skedata l-proprjeta' msemmija hawn taht (kif muri fuq il-mappa f'paġna 27,081) li oriġinarjament kienet skedata bħala Grad 2, skont l-Artikolu 57 tal-Att tal-2016 dwar l-Ippjanar tal-Iżvilupp:

WITH reference to Government Notice No. 1262 published in Government Gazette No. 19,681 of the 18th November, 2016, the Planning Authority declares that it is excluding the following property from the list of scheduled property, (as shown on site plan on page 27,081) which was originally scheduled as Grade 2, in terms of Article 57 of the Development Planning Act, 2016:

Nru 86, Pjazza Żjara tal-Madonna k/m Triq Dun Alwiġ Mizzi, L-Gharb – Mappa 1

Nhar it-8 ta' Ottubru, 2024, il-Kunsill Eżekuttiv aċċetta li din il-proprjeta' tiġi mneħhija mil-lista tal-iskedar.

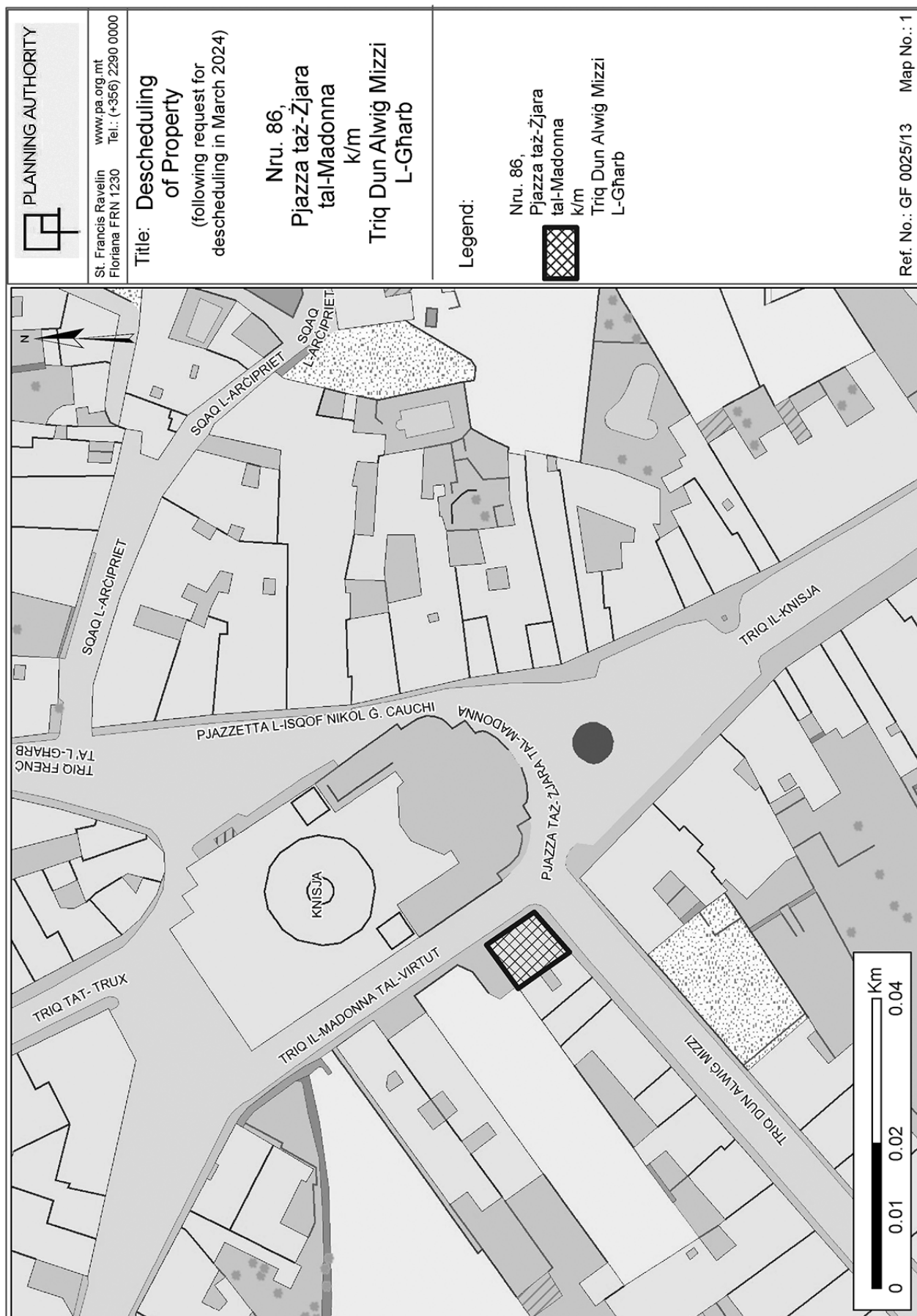
L-Awtorità tal-Ippjanar teżerċita s-setgħat tagħha ta' twettiq, kif imfissra f'Artikoli 57 u 97 sa 100 tal-Att, fil-każ ta' xi ksur tad-dispożizzjonijiet tal-Att dwar l-Ippjanar tal-Iżvilupp f'dak li jirrigwarda proprjeta' skedata.

On 8th October, 2024, the Executive Council endorsed the removal of this property from the list of scheduled property.

The Planning Authority will exercise its powers of enforcement, as set out in Articles 57 and 97 to 100 of the Act, in the case of any contravention to the provisions of the Planning Act with regards to scheduled property.

Il-25 ta' Ottubru, 2024

25th October, 2024



Nru. 1456

**ATT DWAR IL-HADDIEMA
D-DEHEB U L-HADDIEMA L-FIDDA
(ARĠENTIERA)
(KAP. 46)**

ID-DIRETTUR Ġenerali tal-Istitut tal-Istandards u l-Metroloġija jgħarraf li għall-finijiet tal-artiklu 12 tal-Att imsemmi, l-awtorizzazzjoni tal-Konslu biex jintuża l-boll ta' garanzija tal-manifattur jew patrun minn Laga Company Limited giet sospiża sakemm tingħata d-deċiżjoni tal-Qorti kompetenti. Din il-Kumpanija ma tistax tapplika l-boll ta' garanzija li jikkonsisti mill-marka tal-manifattur jew tal-patrun LAG u xi marka standard hekk kif murija fi skeda II u III tar-Regolamenti dwar il-Haddiema d-Deheb u l-Haddiema l-Fidda (Arġentiera).

Il-25 ta' Ottubru, 2024

Nru. 1457**AĠENZIJA GHAL INFRASTRUTTURA MALTA**

**Tlestija tal-Formazzjoni tat-Triq u Sospensjoni
ta' Traffiku u Parkeġġ**

BIS-SAHHA tal-Artikolu tmintax (18) tal-Avviż Legali 291 tal-2018, l-Aġenzija għal Infrastruttura Malta tavża bl-intenzjoni tagħha illi tlesti l-formazzjoni ta':

Triq Baskal Xuereb, Mqabba (indikar fuq il-pjanta fuq paġna 27,084);

Parti minn Triq Birzebbuġa, Misraħ is-Summit, Triq San Patrizju, Triq Hal Far, parti minn Triq Kalafrana, Birzebbuġa (indikar fuq il-pjanta fuq paġna 27,085);

Triq l-Għansar, parti minn Triq Salvatore Cachia Zammit, Triq Għar Dalam, parti minn Triq Birzebbuġa, parti minn Misraħ il-Knisja, Birzebbuġa (indikar fuq il-pjanta fuq paġna 27,086);

Triq il-Gejza, Triq l-Hawt, parti minn Triq il-Ġiebja, Triq Molletta u Triq il-Gonna, Is-Swieqi (indikar fuq il-pjanta fuq paġna 27,087).

Kull persuna illi skont il-liġi għandha l-obbligu li tiffirma din it-triq (inkluż billi takkwista l-art neċessarja għall-istess formazzjoni) għandha sa ħmistax-il (15) jum mid-data tal-pubblikazzjoni ta' dan l-avviż sabiex twettaq l-obbligi tagħha skont il-liġi. Fin-nuqqas, l-Aġenzija għal-Infrastruttura Malta tgħaddi sabiex tagħmel l-istess xogħol ta' formazzjoni hi stess skont is-saħħa lilha mogħtija mil-liġi u a spejjeż tal-persuni li huma legalment obbligati jiffurmaw it-triq.

No. 1456

**GOLDSMITHS AND
SILVERSMITHS
ACT
(CAP. 46)**

THE Director General of the Standards and Metrology Institute notifies that for the purposes of article 12 of the said Act, the Consul's authorisation for the imprinting of the manufacturer's or sponsor's Hallmark by Laga Company Limited has been suspended pending the competent court decision. That is, this Company may not apply any Hallmarks consisting of the manufacturer's or sponsor's mark LAG and the marks indicated in schedule II and III of the Goldsmiths and Silversmiths Regulations.

25th October, 2024

No. 1457**AGENCY FOR INFRASTRUCTURE MALTA**

**Completion of Road Formation and Traffic
and Parking Suspension**

IN virtue of Article eighteen (18) of Legal Notice 291 of 2018, the Agency for Infrastructure Malta hereby gives official notice of its intention to complete the formation of:

Triq Baskal Xuereb, Mqabba (indicated on site plan on page 27,084);

Part of Triq Birzebbuġa, Misraħ is-Summit, Triq San Patrizju, Triq Hal Far, part of Triq Kalafrana, Birzebbuġa (indicated on site plan on page 27,085);

Triq l-Għansar, part of Triq Salvatore Cachia Zammit, Triq Għar Dalam, part of Triq Birzebbuġa, part of Misraħ il-Knisja, Birzebbuġa (indicated on site plan on page 27,086);

Triq il-Gejza, Triq l-Hawt, part of Triq il-Ġiebja, Triq Molletta and Triq il-Gonna, Swieqi (indicated on site plan on page 27,087).

Any person who is obliged by law to form said road (including by acquiring land necessary for the same formation) has fifteen (15) days from the date of the publication of this notice within which to comply with his obligations at law. In default, the Agency for Infrastructure Malta shall itself proceed with the formation of this road in accordance with its powers at law and at the expense of those persons whose obligation it is to form the road.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn l-1 ta' Novembru, 2024 u l-31 ta' Marzu, 2025, se tkun qed tibda xogħlijiet fi Triq Baskal Xuereb, Mqabba. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwāhhlu fil-post konċernat qabel ma jidhlu fis-seħh tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn l-1 ta' Novembru, 2024 u l-31 ta' Marzu, 2025, se tkun qed tibda xogħlijiet f' parti minn Triq Birzebbuġa, Misraħ is-Summit, Triq San Patrizju, Triq Hal Far, parti minn Triq Kalafrana, Birzebbuġa. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwāhhlu fil-post konċernat qabel ma jidhlu fis-seħh tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn l-1 ta' Novembru, 2024 u l-31 ta' Marzu, 2025, se tkun qed tibda xogħlijiet fi Triq l-Għansar, parti minn Triq Salvatore Cachia Zammit, Triq Għar Dalam, parti minn Triq Birzebbuġa, parti minn Misraħ il-Knisja, Birzebbuġa. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwāhhlu fil-post konċernat qabel ma jidhlu fis-seħh tali restrizzjonijiet tal-parkeġġ.

L-Aġenzija għal Infrastruttura Malta tgħarraf li bejn l-1 ta' Novembru, 2024 u l-30 ta' Mejju, 2025, se tkun qed tibda xogħlijiet fi Triq il-Gejza, Triq l-Hawt, parti minn Triq il-Ġiebja, Triq Molletta u Triq il-Gonna, Is-Swieqi. L-aċċess għall-vetturi u l-parkeġġ f'din it-triq jistgħu jkunu ristretti waqt ċerti xogħlijiet. Tabelli awtorizzati minn Transport Malta biex jinfurmaw lill-pubbliku li ma jistax isir parkeġġ jitwāhhlu fil-post konċernat qabel ma jidhlu fis-seħh tali restrizzjonijiet tal-parkeġġ.

Vetturi li jiksru l-ordni ta' dan l-avviż u t-tabelli relatati fuq il-post biex ma jsirx parkeġġ, ikunu suġġetti li jiġu rmunkati.

Aktar għajnuna jew informazzjoni jistgħu jinkisbu permezz ta' ittra elettronika lil (info.im@infrastructuremalta.com).

Il-25 ta' Ottubru, 2024

The Agency for Infrastructure Malta notifies that between 1st November, 2024 and 31st March, 2025, it will be starting road works in Triq Baskal Xuereb, Mqabba. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

The Agency for Infrastructure Malta notifies that between 1st November, 2024 and 31st March, 2025, it will be starting road works in part of Triq Birzebbuġa, Misraħ is-Summit, Triq San Patrizju, Triq Hal Far, part of Triq Kalafrana, Birzebbuġa. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

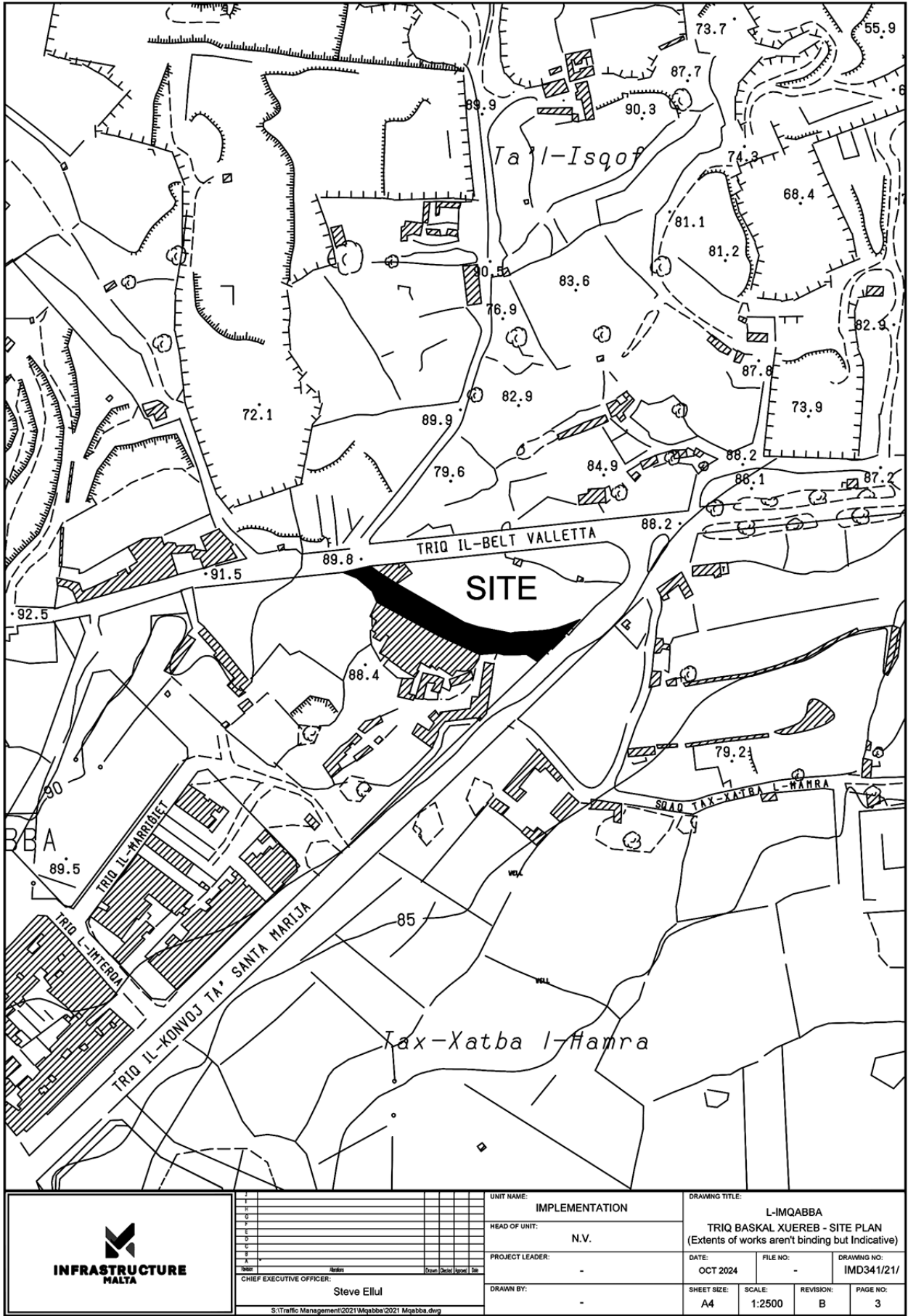
The Agency for Infrastructure Malta notifies that between 1st November, 2024 and 31st March, 2025, it will be starting road works in Triq l-Għansar, part of Triq Salvatore Cachia Zammit, Triq Għar Dalam, part of Triq Birzebbuġa, part of Misraħ il-Knisja, Birzebbuġa. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

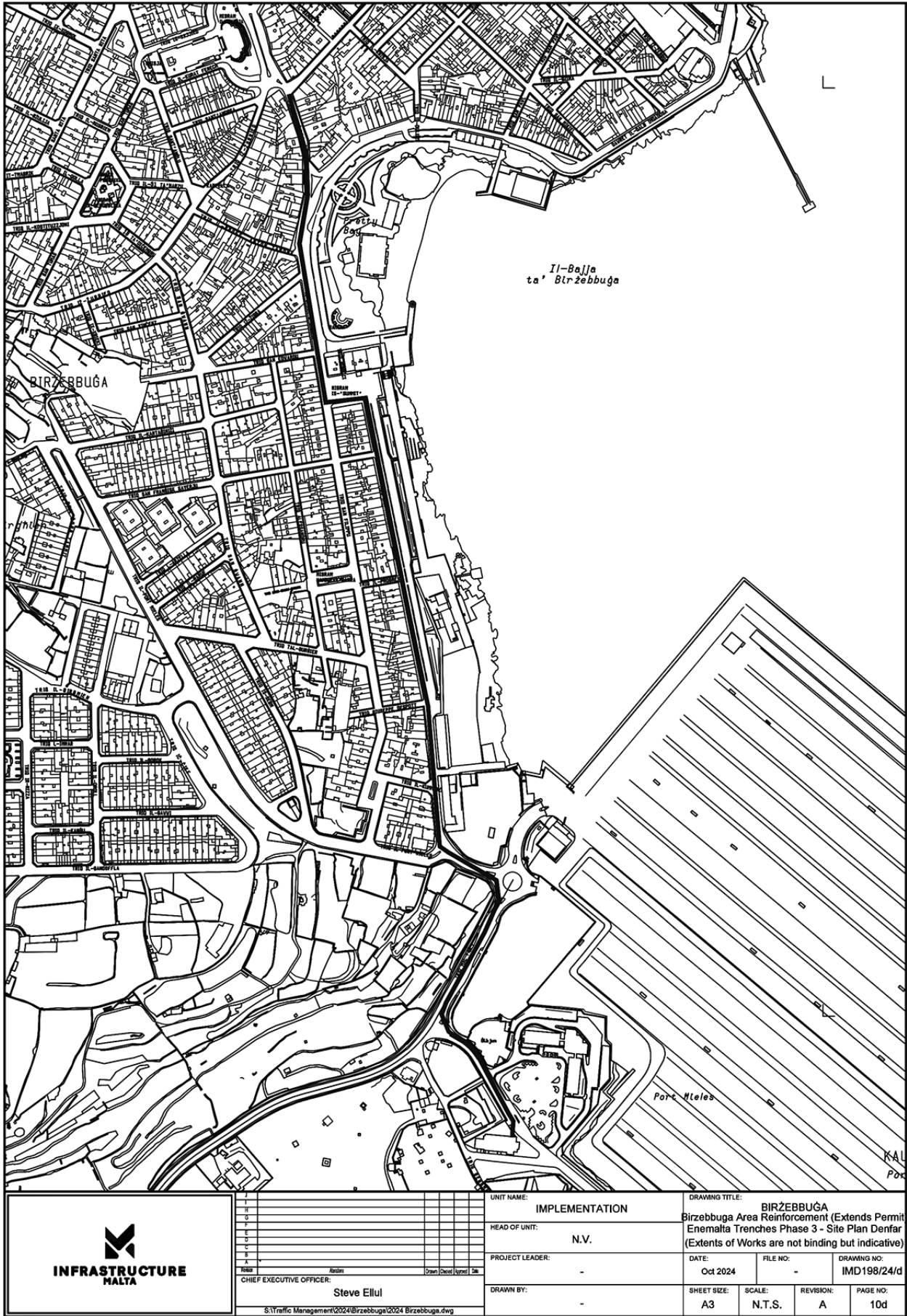
The Agency for Infrastructure Malta notifies that between 1st November, 2024 and 30th May, 2025, it will be starting road works in Triq il-Gejza, Triq l-Hawt, part of Triq il-Ġiebja, Triq Molletta and Triq il-Gonna, Swieqi. Vehicular access and on-street parking in this road may be restricted during certain works. 'No parking' signs authorised by Transport Malta will be affixed on site before such parking restrictions come in force.

Vehicles found in contravention to the order of this notice and to the related 'no parking' signs on site are liable to be towed.

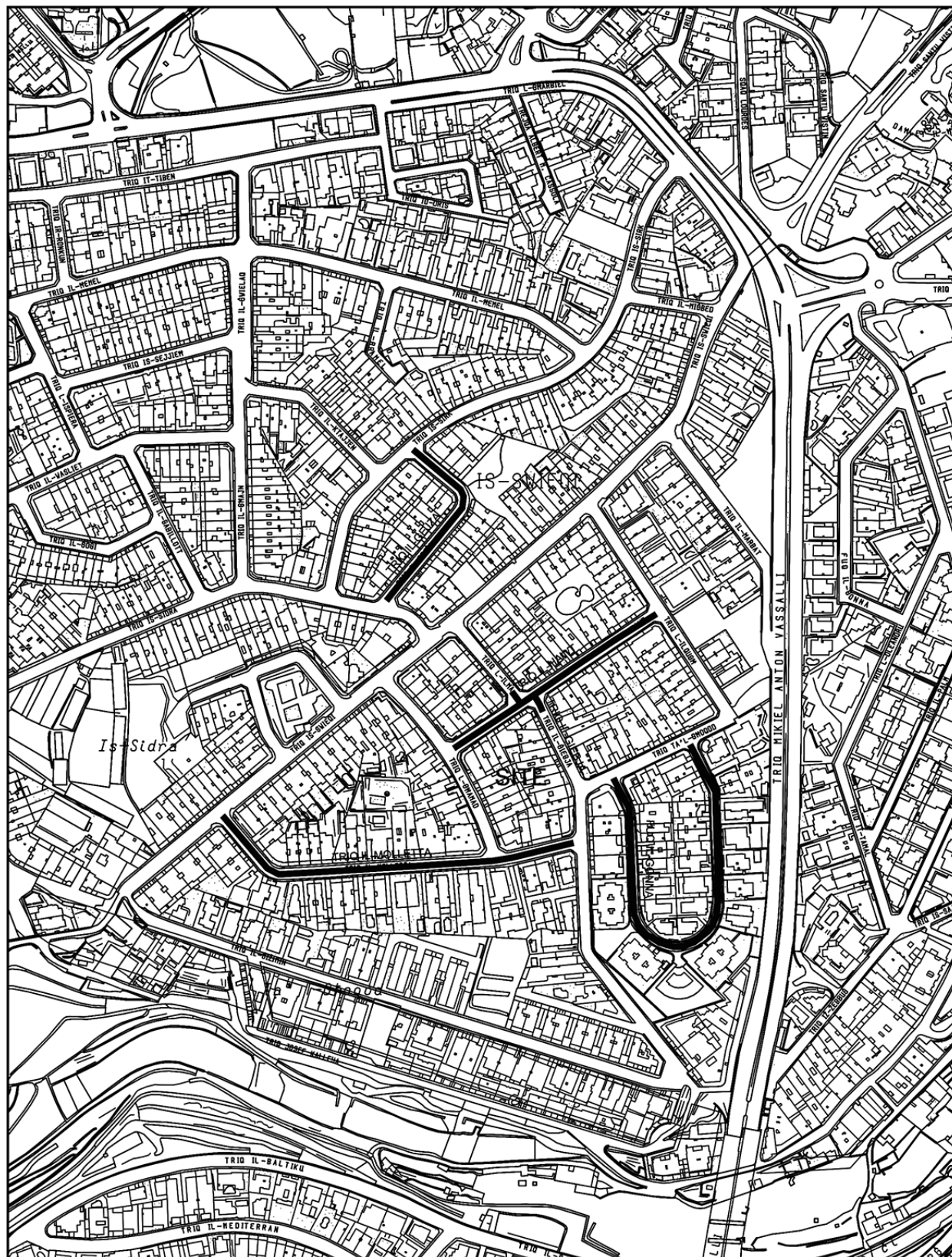
Further assistance or more information can be obtained by email to (info.im@infrastructuremalta.com).

25th October, 2024





[illegible]



 INFRASTRUCTURE MALTA	TITLE:		UNIT NAME:	IMPLEMENTATION				DRAWING TITLE:	SWEIQI 2024 Site Plan at Various Roads Swieqi SITE PLAN (Extends of works aren't binding but Indicative)			
	CHECKED BY:		HEAD OF UNIT:	N.V.				DATE:	FILE NO:			
	DESIGNED BY:		PROJECT LEADER:	-				Oct 2024	-	IMD227/24		
	DRAWN BY:			-				SHEET SIZE:	SCALE:	REVISION:	PAGE NO:	
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CHIEF EXECUTIVE OFFICER:	Steve Ellul											

AVVIŻ TAL-PULIZIJA

POLICE NOTICE

Nru. 241

No. 241

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Leġislazzjoni Sussidjarja 65.05 u l-Leġislazzjoni Sussidjarja 65.13, it-toroq hawn taht imsemmija se jigu kklasifikati bhala Żoni ta' Rmonk kif indikat hawn taht fid-dati u hinijiet indikati.

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taht fid-dati u l-hinijiet indikati.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

L-Isla

Senglea

Nhar il-Hamis, 31 ta' Ottubru, 2024, mill-5.00 p.m. sad-9.00 p.m., minn Triq il-Vitorja.

On Thursday, 31st October, 2024, from 5.00 p.m. till 9.00 p.m., through Triq il-Vitorja.

It-trasport pubbliku se jkun affettwat mill-5.30 p.m. sad-9.00 p.m.

Public transport shall be affected from 5.30 p.m. till 9.00 p.m.

Ix-Xaghra, Ghawdex

Xaghra, Gozo

Nhar is-Sibt, 2 ta' Novembru, 2024, mill-5.00 p.m. sas-7.30 p.m., minn Pjazza l-Vittorja, Triq il-Knisja u Triq is-Sellum.

On Saturday, 2nd November, 2024, from 5.00 p.m. till 7.30 p.m., through Pjazza l-Vittorja, Triq il-Knisja and Triq is-Sellum.

It-trasport pubbliku jista' jkun ukoll affettwat.

Public transport may also be affected.

Il-Birgu

Vittoriosa

Nhar il-Hadd, 3 ta' Novembru, 2024, mill-10.00 a.m. sa nofsinhar, minn Triq il-Mina l-Kbira u Triq P. Boffa.

On Sunday, 3rd November, 2024, from 10.00 a.m. till noon, through Triq il-Mina l-Kbira and Triq P. Boffa.

Trasport pubbliku mhux se jkun affettwat.

Public transport will not be affected.

Ta' Sannat

Ta' Sannat

Nhar is-Sibt, 2 ta' Novembru, 2024, mill-5.00 p.m. sas-7.30 p.m., minn Pjazza Santa Margerita, Triq Ta' Sannat u Triq ix-Xewkija saċ-ċimiterju;

On Saturday, 2nd November, 2024, from 5.00 p.m. till 7.30 p.m., through Pjazza Santa Margerita, Triq Ta' Sannat and Triq ix-Xewkija till the cemetery;

Nhar is-Sibt, 9 ta' Novembru, 2024, mill-4.45 p.m. sat-8.30 p.m., minn Pjazza Santa Margerita, Triq Dun Xand Aquilina, Triq Santa Marija u Triq Ta' Ċenċ.

On Saturday, 9th November, 2024, from 4.45 p.m. till 8.30 p.m., through Pjazza Santa Margerita, Triq Dun Xand Aquilina, Triq Santa Marija and Triq Ta' Ċenċ.

It-trasport pubbliku jista' jkun ukoll affettwat.

Public transport may also be affected.

Il-Belt Valletta

Valletta

Minn nhar is-Sibt, 9 ta' Novembru, 2024, mit-3.00 p.m., sal-Hadd, 10 ta' Novembru, 2024, sas-1.00 p.m., mill-parkeġġ tal-Bank Ċentrali kollu, Triq Papa Piju V u Triq Ġilormu Cassar.

From Saturday, 9th November, 2024, from 3.00 p.m., till Sunday, 10th November, 2024, till 1.00 p.m., through Central Bank parking area, Triq Papa Piju V and Triq Ġilormu Cassar.

It-trasport pubbliku se jkun affettwat.

Public transport will be affected.

L-gheluq tat-toroq isir skont il-bżonn.

Closure of streets will be done as required.

Il-Furjana

Floriana

Minn nhar is-Sibt, ecizjo 9 ta' Novembru, 2024, mit-3.00 p.m., sal-Hadd, 10 ta' Novembru, 2024, sas-1.00 p.m., minn Triq J. Lopez minn Triq Sant'Anna sa Triq San Frangisk, Triq San Publu minn Triq l-Assedju il-Kbir sa Triq Vilhena, Triq l-Assedju l-Kbir minn hdejn il-Monument tal-Gwerra sa Triq il-Mall, Triq Vincenzo Dimech minn Triq il-Mall sa Pjazza San Kalçidonju, Pjazza San Kalçidonju minn Triq Vincenzo Dimech sa Triq il-Konservatorju u Triq il-Mall minn Triq l-Assedju l-Kbir sa Triq Vincenzo Dimech.

From Saturday, 9th November, 2024, from 3.00 p.m., till Sunday, 10th November, 2024, till 1.00 p.m., through Triq J. Lopez from Triq Sant'Anna till Triq San Frangisk, Triq San Publu from Triq l-Assedju il-Kbir till Triq Vilhena, Triq l-Assedju l-Kbir from near the War Memorial till Triq il-Mall, Triq Vincenzo Dimech from Triq il-Mall till Pjazza San Kalçidonju, Pjazza San Kalçidonju from Triq Vincenzo Dimech till Triq il-Konservatorju and Triq il-Mall from Triq l-Assedju l-Kbir till Triq Vincenzo Dimech.

It-trasport pubbliku se jkun affettwat.

Public transport will be affected.

L-gheluq tat-toroq isir skont il-bżonn.

Closure of streets will be done as required.

Il-Marsa

Marsa

Nhar il-Hadd, 10 ta' Novembru, 2024, mill-10.15 a.m. sal-11.15 a.m., purçissjoni minn Pjazza Magri, Triq il-Marsa, Triq Isouard u Triq N. Sacco sal-knisja.

On Sunday, 10th November, 2024, from 10.15 a.m. till 11.15 a.m., procession through Pjazza Magri, Triq il-Marsa, Triq Isouard and Triq N. Sacco till the church.

Għeluq ta' toroq u trasport pubbliku mhux se jkun affettwat.

Closure of streets and public transport will not be affected.

M'hemmx bżonn clearance.

No clearance is needed.

In-Nadur

Nadur

Nhar il-Hadd, 10 ta' Novembru, 2024, mis-2.30 p.m. sas-7.30 p.m., minn Pjazza San Pietru u San Pawl, Pjazza 28 ta' April, 1688, Triq Rakela Camilleri, Triq Xandriku, Triq San Ġwann u Triq Diçembru Tlettax.

On Sunday, 10th November, 2024, from 2.30 p.m. till 7.30 p.m., through Pjazza San Pietru u San Pawl, Pjazza 28 ta' April 1688, Triq Rakela Camilleri, Triq Xandriku, Triq San Ġwann and Triq Diçembru Tlettax.

It-trasport pubbliku jista' jkun ukoll affettwat.

Public transport may also be affected.

Il-Hamrun

Hamrun

Nhar il-Hadd, 24 ta' Novembru, 2024, mis-7.30 a.m. sal-4.30 p.m. għeluq u tnehhija ta' karożzi fi Triq il-Kbira San Ġużepp, minn quddiem il-BOV sa Pjazza San Pawl. Devjazzjoni ta' traffiku hekk kif mitlub mill-Kunsill Lokali minn Triq il-Belt Valletta direzzjoni Marsa Park and Ride – mhux affettwat jew lejn Triq Hal Qormi/jew Triq Schembri, minn Rabat/Ta' Qali/Birkirkara se jiġi ddevjat għal Triq Annunziata u minn Marsa Park and Ride/Hal Qormi direzzjoni il-Belt Valletta – jiġi ddevjat għal Triq Hal Qormi li tiġi '2 way'.

On Sunday, 24th November, 2024, from 7.30 a.m. till 4.30 p.m. closure and clearance of Triq il-Kbira San Ġużepp, from in front of BOV till Pjazza San Pawl. Deviation of traffic as indicated by the Local Council through Triq il-Belt Valletta direction Marsa Park and Ride – not affected or towards Triq Hal Qormi/or Triq Schembri, from Rabat/Ta' Qali/Birkirkara to be deviated to Triq Annunziata and from Marsa Park and Ride/Hal Qormi direction towards Valletta – to be deviated to Triq Hal Qormi which will be 2 way.

Għeluq u clearance ta' toroq u trasport pubbliku se jkun affettwat.

Closure and clearance of streets and public transport will be affected.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Il-25 ta' Ottubru, 2024

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 150 tal-2024

Tneħħija ta' bastimenti mill-parti ta' ġewwa tad-Daħla tal-Imsida fil-Port ta' Marsamxett

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-baħħara u lis-sidien tal-bastimenti, li se jsiru xogħlijiet infrastrutturali ġewwa d-Daħla tal-Imsida fil-Port ta' Marsamxett, li jibdew mill-Ġimgħa, l-1 ta' Novembru, 2024.

Konsegwentement, il-bastimenti u l-irmiggi kollha fiż-żona, murija bl-aħmar fuq is-sit elettroniku ta' Transport Malta (www.transport.gov.mt), għandhom jitneħħew qabel il-Ġimgħa, l-1 ta' Novembru, 2024. Ix-xogħlijiet infrastrutturali mistennija jitlestew nhar it-Tnejn, 30 ta' Ġunju, 2025.

L-ebda bastiment mhu se jithalla fiż-żona indikata bejn il-Ġimgħa l-1 ta' Novembru, 2024 u t-Tnejn, 30 ta' Ġunju, 2025, bl-eċċezzjoni ta' dawk involuti fix-xogħlijiet.

Kwalunkwe bastiment li jithalla fiż-żona matul id-dati stipulati, jitneħħa bi spejjeż ta' sidhom. Ebda responsabbiltà tkun xi tkun mhux se tkun aċċettata mill-Awtorità għal kwalunkwe ħsara li tista' tiġi kkawżata waqt li jitneħħew l-imsemmija bastimenti.

In-nuqqas ta' konformità mad-direzzjonijiet ta' hawn fuq jista' jkun suġġett għal proċeduri legali.

Chart affettwata: BA 177

Il-25 ta' Ottubru, 2024

TRANSPORT MALTA

Avviż Lokali lill-Baħħara Nru. 151 tal-2024

Birżebbuġa Sailing Club – Miracle National Sailing Championships 2024

Id-Direttorat tal-Portijiet u tal-Yachting, Transport Malta, jgħarraf lill-baħħara li l-Birżebbuġa Sailing Club se jorganizza n-National Sailing Championship bejn il-Ġimgħa, l-1 ta' Novembru, 2024 u l-Hadd, 3 ta' Novembru, 2024.

It-tlielaq għandhom isiru bejn 9.00 a.m. u 5.00 p.m. (hin lokali) fil-ġranet kollha.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

25th October, 2024

TRANSPORT MALTA

Local Notice to Mariners No. 150 of 2024

Removal of vessels from inner part of Id-Daħla tal-Imsida in Il-Port ta' Marsamxett

The Ports and Yachting Directorate, Transport Malta, notifies mariners and owners of vessels, that infrastructural works will be held within Id-Daħla tal-Imsida in Il-Port ta' Marsamxett, starting on Friday, 1st November, 2024.

Consequently, all vessels and moorings within the area, shown in red on the chart found on Transport Malta website (www.transport.gov.mt), are to be removed before Friday, 1st November, 2024. Infrastructural works are expected to be completed on Monday, 30th June, 2025.

No vessel will be allowed within the indicated area between Friday, 1st November, 2024 and Monday, 30th June, 2025, with the exception those involved in the works.

Any vessels that are left in the area during the stipulated dates, will be removed at the expense of their owner. No liability whatsoever will be accepted by the Authority for any damage that may be caused while removing the said vessels.

Failure to comply with the above directions may be subject to legal proceedings.

Chart affected: BA 177

25th October, 2024

TRANSPORT MALTA

Local Notice to Mariners No. 151 of 2024

Birżebbuġa Sailing Club – National Sailing Championships 2024

The Ports and Yachting Directorate, Transport Malta, hereby notifies mariners that the Birżebbuġa Sailing Club shall be holding the National Sailing Championships 2024 between Friday, 1st November, 2024 and Sunday, 3rd November, 2024.

Races shall take place from 9.00 a.m. till 5.00 p.m. (local time) on both days.

It-tlielaq tal-klassi għandhom isiru fuq żewġ (2) korsiji favur/kontra r-riġ maġenb xulxin, iċċentrati fiż-żona magħżula tat-tbaħħir skont il-kundizzjonijiet tat-temp prevalenti. Ara t-tabella mehmuża li turi ż-żoni A1, A2, B u C (kif muri fuq iċ-chart fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt)).

Il-korsijiet li madwarhom il-kompetituri għandu jkollhom ibahħru, għandhom jiġu definiti permezz ta' marki oranġjo li jintefhu (punti ta' direzzjoni) ta' madwar 1.5 metri għoli.

It-tlielaq se jsiru biss meta l-ebda traffiku ta' bastimenti merkantili ma jkunx skedat li jidhol jew johroġ mill-Malta Freeport Terminals.

Il-kaptani tal-inġenji kollha, li mhumie x involuti direttament f'xi wiehed minn dawn l-avvenimenti, huma mitluba jzommu 'l bogħod miż-żoni tat-tlielaq, speċjalment f'kull wahda mill-marki tat-tidwir. Il-baħħara kollha għandhom josservaw kull struzzjoni li tista' tingħata mis-bastimenti tas-sigurtà tal-organizzaturi tat-tellieqa u fuq VHF Channels 14 u/jew 16 minn Marsaxlokk VTS.

Charts affettwati: BA 36, 2538

Il-25 ta' Ottubru, 2024

L-AWTORITÀ GĦAS-SAĦĦA U S-SIGURTÀ
FUQ IL-POST TAX-XOGĦOL

L-Awtorità għas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol qed tagħmel sejha biex timpjega fuq bażi full-time:

Manager (Technical)
(Permess tal-Jobsplus: 1014/2024)

Manager (ICT)
(Permess tal-Jobsplus: 1016/2024)

Manager (Research)
(Permess tal-Jobsplus: 1018/2024)

Aktar dettalji, inkluż id-dmirijiet, ir-responsabbiltajiet, il-kundizzjonijiet tax-xogħol, il-htigiet ta' kwalifiki u kif tapplika, jistgħu jitnizzlu mit-Taqsima tal-Impieg fis-sit elettroniku tal-OHSA (<https://www.ohsa.mt/recruitment>).

Id-data tal-għeluq għall-applikazzjonijiet hija nhar l-Erbgħa, 13 ta' Novembru, 2024, fl-4.00 p.m. (Hin Ċentrali Ewropew).

Il-25 ta' Ottubru, 2024

Class races shall take place over two (2) adjacent upwind /downwind courses, centred in the selected sailing area depending on the prevailing weather conditions. See chart found on Transport Malta website (www.transport.gov.mt) showing areas A1, A2, B and C.

The courses, around which the competitors shall have to sail, shall be defined by orange inflatable marks (waypoints) of about 1.5 meters in height.

Races will take place, only when no merchant vessel traffic is scheduled to enter or to depart from the Malta Freeport Terminals.

Masters of all craft, not directly involved in any of these events, are asked to keep clear of the racing areas, especially at each of the turning marks. All mariners are to observe any instructions that may be given by the race organisers safety crafts and on VHF Channels 14 and/or 16 by Marsaxlokk VTS.

Charts affected: BA 36, 2538

25th October, 2024

OCCUPATIONAL HEALTH
AND SAFETY AUTHORITY

The Occupational Health and Safety Authority is seeking to recruit individuals for the full-time posts of:

Manager (Technical)
(Jobsplus permit: 1014/2024)

Manager (ICT)
(Jobsplus permit: 1016/2024)

Manager (Research)
(Jobsplus permit: 1018/2024)

Details for all vacancies, including duties and responsibilities, terms of engagement, qualification requirements and mode of application can be downloaded from the Recruitment Section on OHSA's website (<https://www.ohsa.mt/recruitment>).

The closing date of the applications is Wednesday, 13th November, 2024, at 4.00 p.m. (Central European Time).

25th October, 2024

MINISTERU GHALL-AFFARIJJIET BARRANIN U
EWROPEJ U L-KUMMERĊ

**Požizzjoni ta' Research Analyst (Servizzi ta' Appoġġ)
fil-Ministeru għall-Affarijiet Barranin u Ewropej
u l-Kummerċ**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u Ewropej u l-Kummerċ, jilqa' applikazzjonijiet għall-pożizzjoni ta' Research Analyst (Servizzi ta' Appoġġ) fil-Ministeru għall-Affarijiet Barranin u Ewropej u l-Kummerċ.

Tul tal-assignment u kundizzjonijiet

2.1 Persuna magħżula tidhol f'assignment ta' tliet (3) snin bħala Research Analyst fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell (Belġju).

2.2 Il-pożizzjoni ta' Research Analyst hija suġġetta għal perjodu ta' prova ta' sena (1).

2.3 Peress li din hi pożizzjoni ta' Research Analyst li hi wahda ta' fiduċja, din tikkostitwixxi raġuni oġġettiva li taqa' taht Regolament 7(4) (b) (ii) tal-Liġi Sussidjarja 452.81 intitolat "Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss."

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għaliha saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta mahruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.5 Nuqqas ta' sehem sodisfaċenti mogħti mir-Research Analyst matul kull waqt tal-ingaġġ iwassal għat-terminazzjoni ta' dan il-ftehim.

2.6 Il-kandidat magħżul ikun marbut bit-termini u l-kundizzjonijiet stipulati fil-Ftehim ta' Research Analyst.

2.7 a. L-ingaġġ bħala Research Analyst huwa fuq bażi full-time u l-kandidat magħżul ser ikun stazzjonat fi Brussell (il-Belġju).

b. Il-persuna magħżula hija mistennija li tkun imxiet lejn Brussell fi żmien xahar (1) minn meta tkun infurmata li tkun għaddiet b'suċċess mill-proċess tal-applikazzjoni.

MINISTRY FOR FOREIGN AND EUROPEAN
AFFAIRS AND TRADE

**Position of Research Analyst (Support Services)
in the Ministry for Foreign and European
Affairs and Trade**

Nomenclatures denoting the male gender include also the female gender.

1. The Director for Corporate Services, Ministry for Foreign and European Affairs and Trade invites applications for the position of Research Analyst (Support Services) in the Ministry for Foreign and European Affairs and Trade.

Duration of assignment and Conditions

2.1 A selected candidate will enter into a three (3) year assignment as a Research Analyst in the Permanent Representation of Malta to the EU in Brussels (Belgium).

2.2 The position of Research Analyst is subject to a probationary period of one (1) year.

2.3 Since this is a position of trust, the position of Research Analyst constitutes an objective reason which falls under Regulation 7(4) (b) (ii) of Subsidiary Legislation 452.81 entitled "Contracts of Service for a Fixed Term Regulations".

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5 Unsatisfactory performance as Research Analyst during any time of this assignment period will lead to termination of the Agreement.

2.6 The selected candidate will be bound by the terms and conditions stipulated in the Agreement of Research Analyst.

2.7 a. The engagement as Research Analyst is on a full-time basis and the selected candidate will be stationed in Brussels (Belgium).

b. The selected candidate must be able to move to Brussels within one (1) month of being informed that she/he has been successful in the application process.

2.8 Impjegati li jkunu jahdmu mas-settur Pubbliku u jkunu magħżula għall-pożizzjoni ta' Research Analyst iridu jagħmlu l-arranġamenti tagħhom mal-entità li timpjegahom biex jiġu rilaxxati fil-perjodu li huma jkunu se jservu bħala Research Analyst. Dan l-arranġament irid isir qabel jiġi ffirmat il-Ftehim ta' Research Analyst.

2.9 Fil-każ li l-persuna magħżula tkun ġejja minn entità fis-Settur Pubbliku u li tkun rilaxxata mill-entità konċernata biex tokkupa l-pożizzjoni ta' Research Analyst, il-persuna magħżula terga' tibda taħdem ma' dik l-entità fil-mument li hija ma tibqax tokkupa l-pożizzjoni ta' Research Analyst.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru 2023 u li daħal fi-sehħ fl-1 ta' Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw haġra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Salarju marbut mal-pożizzjoni

3.1 Is-salarju ta' Malta u l-Allowances ta' Post Aġġustament marbut mal-pożizzjoni ta' Research Analyst huwa ekwivalenti għal increment inqas mill-massimu ta' Skala ta' Salarju 9 (ekwivalenti għal €27,825.67 fl-2024), li jilhaq il-massimu tal-iskala mal-konferma tal-haġra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar. Barra minn hekk, ir-Research Analyst ser jirċievi l-benefiċċji u l-allowances kif spjegati fil-'Conditions of Service for Officers Serving Overseas'.

3.2 F'każijiet fejn il-persuna magħżula tkun diġà qed isservi fil-pożizzjoni ta' Research Analyst b'salarju, benefiċċji u allowances li huma oghla minn dawk stabbiliti f'paragrafu 3.1 hawn fuq, il-kumpens applikabbli f' dawn

2.8 Public Sector employees selected for the position of Research Analyst must make their own arrangements with their employing entity with regards to their release for the period during which they are to serve as Research Analyst before signing their Agreement as Research Analyst.

2.9 In the case of a selected candidate emanating from a public sector entity and who is granted release by the entity in order to take up the position of Research Analyst, the selected candidate will resume his/her employment with such entity once he/she no longer holds the position of Research Analyst.

2.10 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Salary pegged to the position

3.1 The Malta Salary and the Post Adjustment Allowances attached to the position of a Research Analyst is equivalent to the maximum step of Salary Scale 9 less an increment (equivalent to €27,825.67 in 2024), with attainment of maximum of scale on confirmation of appointment after the probationary period of one (1) year or completion of one (1) year service, whichever is the later. In addition, the Research Analyst will be granted the financial allowances and benefits provided for in the Conditions of Service for Officers Serving Overseas.

3.2 In cases where the selected candidate is already currently serving in the position of Research Analyst at a salary scale, benefits and allowances that are higher than those established at section 3.1 above, the applicable

il-każijiet eċċezzjonali ta' hatra mill-ġdid għandu jkun tal-ogħla skala ta' salarju, benefiċċji u allowances.

3.3 Għat-tul tal-Ftehim, ir-Research Analyst ikun marbut mal-'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER Jannar 2024 V1.2) li jistgħu jigu aġġornati minn żmien għal żmien.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Research Analyst jinkludu li:

Ir-Research Analyst jappoġġja l-hidma tal-Kabinett tar-Rappreżentant Permanenti fi hdan ir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea (PREU) u t-tim usa' tal-PREU. Ir-Research Analyst jirrapporta direttament lir-Rappreżentant Permanenti ta' Malta għall-Unjoni Ewropea u jrid ikun jista' jahdem b'mod indipendenti skont il-proċeduri interni rilevanti tal-Gvern u tal-PREU.

Ir-Research Analyst jikkontribwixxi għall-hidma tal-Kabinett tar-Rappreżentant Permanenti, inkluż l-ghoti ta' pariri lir-Rappreżentant Permanenti u lill-entitajiet rilevanti ohra fi hdan il-Gvern. Ir-Research Analyst jkun responsabbli ukoll għall-koordinazzjoni ta' kwalunkwe kompitu u s-segwitu ta' kwalunkwe kwistjoni relatata mal-qasam ta' responsabbiltà fi hdan ir-Rappreżentanza Permanenti. Ir-Research Analyst huwa responsabbli wkoll biex iżomm lir-Rappreżentant Permanenti aġġornat dwar kwalunkwe kwistjoni rilevanti fil-qasam tar-responsabbiltà. Ir-Research Analyst jista' jkun mehtieġ iwettaq dmirijiet b'appoġġ għall-Unità tal-Amministrazzjoni fi hdan ir-Rappreżentanza Permanenti, inklużi iżda mhux limitati għar-riżorsi umani, id-dmirijiet finanzjarji, l-avvenimenti, u l-manutenzjoni tal-bini.

Sfond li jippermetti lir-Research Analyst jifhem il-kumpleksitajiet u jagħti rispons lura dwar kwistjonijiet diversi marbuta mal-ġestjoni tad-dokumenti nkluz it-trattament u d-distribuzzjoni ta' Informazzjoni Klassifikata tal-UE, kif ukoll familjarità mal-istruttura ta' koordinazzjoni generali ta' Malta dwar kwistjonijiet relatati mal-UE jkun ta' vantaġġ.

Din id-Deskrizzjoni tal-Pożizzjoni hija indikattiva tal-kompiti u r-responsabbiltajiet.

Qasam Estern

i. Jirrappreżenta lil Malta fil-laqgħat tal-korpi preparatorji tal-Kunsill kif mitlub, fil-laqgħat tal-Gruppi ta' Hidma tal-Kummissjoni u fil-Kumitati tal-Komitoloġija kif mitlub, kif ukoll go fora ohra tal-UE kif mehtieġ; li jressaq il-pożizzjoni ta' Malta f'dawn il-laqgħat u li jipparteċipa f'diskussjonijiet

compensation upon re-appointment in such exceptional cases shall be the higher applicable salary scale, benefits and allowances.

3.3 For the duration of the Agreement, the Research Analyst shall abide by the 'Conditions of Service for Officers Serving Overseas' (MFA 9/2015; CONDSER January 2024 V1.2) and which may be updated from time to time.

Duties

4. The job duties for the position of Research Analyst include:

The Research Analyst supports the work of the Cabinet of the Permanent Representative within the Permanent Representation of Malta to the European Union (PREU) and the wider PREU team. The Research Analyst reports directly to the Permanent Representative of Malta to the European Union and must be able to work independently in line with the relevant Government and PREU internal procedures.

The Research Analyst is responsible for supporting the work of the Cabinet of the Permanent Representative, including providing advice to the Permanent Representative and to other relevant entities within the Government. The Research Analyst is also responsible for coordinating any tasks and following any issues related to the area of responsibility within the Permanent Representation. The Research Analyst is also responsible for keeping the Permanent Representative abreast of any relevant issues in the area of responsibility. The Research Analyst may also be required to perform duties in support of the Administration Unit within the Permanent Representation, including but not limited to human resources, financial duties, events, and maintenance of buildings.

A background that enables the Research Analyst to understand the complexities and give feedback on the different issues relating to the management, including handling and distribution of EU Classified Information as well as a good understanding of Malta's overall coordination structure on EU related matters will be an asset.

This Position Description is indicative of the tasks and responsibilities.

External

i. Representing Malta in meetings of the Council preparatory bodies as detailed, Commission Working Group and Comitology Committee meetings as detailed as well as in other EU fora as required, putting forward Malta's position in such meetings and participating in discussions in

hekk kif ikun iddettaljat fin-Noti ta' Istruzzjoni li għalihom ir-Research Analyst irid ikun jista' jikkontribwixxi wkoll;

ii. Jikteb u jibgħat ir-rapporti ta' dawn il-laqgħat immedjatement wara li jintemmu l-laqgħat u dan f'konformità mal-Lista ta' Distribuzzjoni approvata, kif ukoll li jigbed l-attenzjoni, bit-telefon jew messaġġ, dwar kwistjonijiet ta' importanza immedjata, lill-Ministeru kkonċernat, lid-Dipartiment ta' Koordinazzjoni tal-UE u lill-Kabinett tar-Rappreżentant Permanenti;

iii. Isegwi/Shadowing (skont il-każ) il-laqgħat ta' Gruppi ta' Hidma u Kumitati tal-Kunsill kif dettaljat, kif ukoll laqgħat tal-Gruppi ta' Hidma tal-Kummissjoni u tal-Kumitati tal-Komitologija li huma rilevanti għall-qasam ta' responsabbiltà ta' din il-pożizzjoni, u li għalihom jattendu uffiċjali minn Malta;

iv. Isegwi, u jirapporta lura, dwar il-hidma u l-iżviluppi fid-diversi istituzzjonijiet, Korpi u Aġenziji tal-UE kif ukoll fi Stati Membri fil-qasam li tiegħu jkun responsabbli u jinvolvi ruhu b'mod attiv ma' rappreżentanti ta' Stati Membri oħra, is-Segretarjat tal-Kunsill, kif ukoll il-Kummissjoni, il-Parlament Ewropew u Istituzzjonijiet, Korpi u Aġenziji oħra tal-EU, biex titressaq il-pożizzjoni ta' Malta, kif meħtieġ;

v. Jikkoordina s-segwitu ta' kull kwistjoni li tista' tinqala' fil-laqgħat hawn fuq imsemmija/rapporti/jew proposti kif meħtieġ, kemm mat-taqsimiet l-oħra tar-Rappreżentanza Permanenti kif ukoll mal-istrutturi kkonċernati tal-Gvern f'Malta;

vi. Jipparteċipa fil-Kunsill u f'laqgħat oħra Ministerjali relatati mal-UE, fil-laqgħat tal-COREPER kif ukoll f'kull laqgħa li ssir fil-marġini kif meħtieġ u dan għal dawk il-kwistjonijiet/suġġetti relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni;

vii. Jikkompila u jibgħat rapporti f'waqthom ta' laqgħat imsemmija f'(vi) immedjatement wara li tintemm id-diskussjoni fuq tali suġġett skont il-proċeduri stabbiliti;

viii. Jiġi l-inizjattiva biex jiġu organizzati laqgħat b'mod regolari ma' kontropartijiet jew ma' rappreżentanti oħra mill-Istati Membri l-oħra, mill-Kunsill, mill-Kummissjoni, mill-Parlament Ewropew u minn Istituzzjonijiet, Korpi u Aġenziji tal-UE oħra sabiex jissahħu l-kuntatti ta' Malta u jiġu żviluppati kuntatti produttivi li jhallu l-frott, ma' Stati Membri oħra u mal-Istituzzjonijiet, l-Korpi u l-Aġenziji l-oħra kollha tal-UE bil-ħsieb li jiġi żgurat li l-pożizzjoni ta' Malta tkun mifhuma, apprezzata u meqjusa;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti;

accordance with the Instruction Notes to which the Research Analyst must also be able to contribute;

ii. Compiling and sending reports of such meetings immediately after the completion of the meeting in line with the approved Distribution List as well as alerting, by telephone/message, the Ministry concerned, the EU Coordination Department and the Permanent Representative in the event of immediate issues;

iii. Shadowing/Following (as the case may be) Council Working Party and Committee meetings as detailed, as well as Commission Working Group and Comitology Committee meetings that are relevant to this position's area of responsibility, which are attended by officers from Malta;

iv. Following up and reporting on the work and developments related to the relevant policy area in the various EU Institutions, Bodies and Agencies and in other Member States, as well as engaging actively with representatives of other Member States, the Council Secretariat as well as the Commission, European Parliament and other EU Institutions, Bodies and Agencies to put forward Malta's position as required;

v. Coordinating the follow-up of any issues arising at the above-mentioned meetings/reports/proposals as required, both with the other units of the Permanent Representation as well as with the appropriate Government structures in Malta;

vi. Participating in the Council and other EU-related Ministerial meetings, COREPER meetings as well as any meetings held in the margins as required for those items related to this position's area of responsibility;

vii. Compiling and sending timely reports of the meetings referred to in (vi) immediately after the completion of the meeting according to established procedures;

viii. Taking the initiative to set up and hold regular meetings with counterparts from, or representatives of the other Member States, the Council, Commission, European Parliament and other EU Institutions, Bodies and Agencies in order to strengthen Malta's contacts and develop fruitful and productive networks with other Member States and all the other EU Institutions, Bodies and Agencies with a view to ensuring that Malta's position is understood, appreciated and taken on board;

ix. Any other task assigned by the Permanent Representative.

Qasam Intern

i. Isegwi, kuljum, dawk l-oqsma li jaqgħu taħt il-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni, partikolarment dawk li huma ta' thassib partikolari għal Malta u jirraporta dwar dawn;

ii. Isegwi u jżomm rekord tal-iskadenzi interni u barranin relatati mal-qasam/oqsma ta' responsabbiltà ta' din il-pożizzjoni u jżomm kuntatt mat-Taqsimit rilevanti fir-Rappreżentanza Permanenti kif ukoll mal-istrutturi tal-Gvern xierqa f'Malta, sabiex jiġi assigurat li dawn l-iskadenzi jintlaħqu b'mod f'waqt u b'mod effiċjenti;

iii. Jipprovdi servizzi ta' appoġġ meħtieġa lill-Kabinett tar-Rappreżentant Permanenti, inkluż permezz ta' hídma max-Chef de Cabinet fir-rigward ta' koordinazzjoni tal-attivitajiet tar-Rappreżentanza Permanenti (inkluż il-proċess tal-clearance), kif ukoll monitoraġġ u l-iżgurar tal-ġestjoni effettiva u l-produzzjoni effettiva tal-unitajiet tar-Rappreżentanza Permanenti;

iv. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kompilazzjoni ta' kull eżerċizzju ta' ġbir ta' informazzjoni;

v. Jipprovdi kontribuzzjoni, kif meħtieġ, lix-Chef de Cabinet/Antici/Mertens/Nicolaidis għall-kompilazzjoni tad-dossiers u notamenti meħtieġa għal-laqqhat tal-COREPER II, COREPER I u PSC, kif ukoll kwalunkwe laqgħa oħra tar-Rappreżentant Permanenti;

vi. Jipprovdi kontribut lill-Ministeru konċernat għall-kompilazzjoni tad-dossiers u notamenti meħtieġa għall-Kunsill u għal-laqqhat Ministerjali oħra relatati mal-UE;

vii. Thejjja ta' Briefing u Background Notes kif ukoll Instruction Notes u Speaking Notes relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni kif u meta jkun meħtieġ;

viii. Jiġi assigurat illi l-proċeduri rilevanti jiġu segwiti skont il-linji gwida stabbiliti/manwali speċifiċi tas-Servizz Pubbliku Malti u tar-Rappreżentanza Permanenti;

ix. Kull kompitu ieħor assenjat mir-Rappreżentant Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

5.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom:

i. ikunu ċittadini ta' Malta;

Internal

i. Following, on a daily basis, items falling under this position's area/s of responsibility, particularly those which are of particular concern to Malta and reporting on these;

ii. Following up and keeping track of internal and external deadlines related to this position's area/s of responsibility and liaising with the relevant Units within the Permanent Representation as well as with the appropriate Government structures in Malta, in order to ensure that these deadlines are met in a timely and efficient manner;

iii. Providing the necessary support services within the Cabinet of the Permanent Representative, including through working with the Chef de Cabinet in the coordination of the activities of the Permanent Representation and its units (including the clearance process) and by monitoring and ensuring the effective management and output of the relevant units within the Permanent Representation;

iv. Providing input, as required, to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of any data collation exercise;

v. Providing input to the Chef de Cabinet/Antici/Mertens/Nicolaidis for the compilation of the necessary dossiers and briefs, COREPER II, COREPER I and PSC meetings, as well as any other meetings of the Permanent Representative;

vi. Providing input to the Ministry concerned for the compilation of the necessary dossiers and briefs for Council and other EU-related Ministerial meetings;

vii. Drawing up Briefing and Background Notes as well as Instruction Notes and Speaking Notes related to this position's area of responsibility as and when required;

viii. Ensuring relevant procedures are followed as per standard/specific manual/s guidelines of the Maltese Public Service and the Permanent Representation;

ix. Any other task assigned by the Permanent Representative;

x. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. citizens of Malta;

ii. ikunu profiċjenti fil-lingwa Maltija u fil-lingwa Inġliża; għarfien fil-lingwa Franċiża jkun meqjus bħala vantaġġ;

iii. ikollhom kwalifika ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġett għal minimu ta' 180 ECTS/ECVET je ekwivalenti)* f'qasam li jwassalhom biex jaqdu dmirijiethom b'mod effettiv fil-qasam li jkunu applikaw għalih.

*Kwalifika rikonoxxuta komparabbli ma' 60/180 ECTS/ECVET krettu, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali Pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 (i) Fid-dawl tan-natura speċifika ta' din il-pożizzjoni, il-kandidati huma mistennija li jkunu kisbu l-kwalifika tagħhom jew ġew approvati għall-ghoti tal-kwalifika sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

5.3 Applikazzjonijiet minn persuna li tkun diġà qed tokkupa l-pożizzjoni ta' Research Analyst fir-Rappreżentanza Permanenti ta' Malta għall-Unjoni Ewropea fi Brussell tkun biss ikkunsidrata jekk hija tkun serviet sad-data tal-gheluq ta' din it-talba għall-applikazzjonijiet minn tal-inqas sentejn fil-pożizzjoni kurrenti ta' Research Analyst.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal fuq (<https://recruitment.gov.mt>).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

ii. proficient in the Maltese and English languages; knowledge of French is considered an asset;

iii. in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent)* in areas that would enable them to effectively discharge their duties in the selected area.

*A recognised qualification comparable to 60/180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 (i) In view of the specific nature of this position, candidates are expected to have obtained their qualification or be approved for the award of the qualification by the closing time and date of the call for applications.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

5.3 Applications from a serving Research Analyst at the Permanent Representation of Malta to the European Union in Brussels will only be considered if he/she has served by the closing date of this call for applications a minimum of two (2) years in the current Research Analyst position.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on (<https://recruitment.gov.mt>).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-Għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-Għażla hija 200 u l-marka li persuna trid iġġib biex tgħaddi hija 100.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak mitlub f'paragrafi 5.1 - 5.2, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Affarijiet Barranin u Ewropej u l-Kummerċ, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija 1-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data tal-għeluq jew sa jumejn (2) xogħol mid-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

9. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/ regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;
kwalifiki f'livell oġġla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzi ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;

Selection Procedure

7.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the position. The maximum mark for this selection process is 200 and the pass mark is 100.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Director for Corporate Services, Ministry for Foreign and European Affairs and Trade, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral applications;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;
aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Dipartiment tar-Riżorsi Umani, Ministeru għall-Affarijiet Barranin u Ewropej u l-Kummerċ, 331, Allied House, Triq San Pawl, il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jitqiesu bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku, in-numru ta' kuntatt u l-indirizz elettroniku tad-Dipartiment huma (www.foreign.gov.mt), (+356) 2204 3030, (recruitment.mfet@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦALL-WIRT NAZZJONALI, L-ARTI
U L-GVERN LOKALI

Post ta' Assistant Manager (Geographic Information System) fil-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali jilqa' applikazzjonijiet għall-post t' Assistant Manager (Geographic Information System) fl-Information Management Unit fi hdan il-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur .

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors t' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju t'Assistant Manager (Geographic Information System) li jidhol fil-grad bir-ekwiziti tal-eligibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2024 huwa ta' €21,236 fis-sena, li jiżdied b'€354 fis-sena sa massimu ta' €23,360.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla għal Skala 11, li fis-sena 2024 hija ekwivalenti

the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Department, Ministry for Foreign and European Affairs and Trade, 331, Allied House, Triq San Pawl, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address, contact number and e-mail address of the receiving Department are (www.foreign.gov.mt), (+356) 2204 3030 and (recruitment.mfet@gov.mt).

25th October, 2024

MINISTRY FOR THE NATIONAL HERITAGE,
THE ARTS AND LOCAL GOVERNMENT

Post of Assistant Manager (Geographic Information System) in the Ministry for the National Heritage, the Arts and Local Government

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for the National Heritage, the Arts and Local Government invites applications for the post of Assistant Manager (Geographic Information System) in the Information Management Unit within the Ministry for the National Heritage, the Arts and Local Government.

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months .

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager (Geographic Information System) for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2024 is equivalent to, €21,236 per annum, rising by annual increments of €354 up to a maximum of €23,360.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2024 is equivalent

għal €22,642.98 fis-sena, li tizzied b'żidiet annwali ta' €375.17 sa massimu ta' €24,894, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad t'Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla fi Skala 10 (€24,085.98 x €407.67 - €26,532) fis-sena 2024 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdied dmirha b'mod sodisfaċenti.

2.6 Il-persuni mahtura jkun intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, sugġett għall-politiki tal-amministrazzjoni ċentrali li jkun fis-seħh minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Geographic Information System, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru 2023 u li daħal fi-seħh fl-1 ta' Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjiegi mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/>

to €22,642.98 per annum, rising by annual increments of €375.17 up to a maximum of €24,894, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€24,085.98 x €407.67 - €26,532) in the year 2024 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Geographic Information System, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/>

gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf)).

Dmirijiet

Duties

3. Id-dmirijiet għal dan il-post ta' Assistant Manager (Geographic Information System) jinkludu li:

3. The job duties for the post of Assistant Manager (Geographic Information System) include:

i. Juża l-kompjuter sabiex jagħmel xogħol fuq dejtabejż u GIS softwer, applikazzjonijiet bħal ECDL, ArcGIS, QGIS, Microsoft Access, u softwer ieħor użat mill-Information Management Unit;

i. Uses the computer, and works with Database and GIS software and applications, such as ECDL, ArcGIS, QGIS, Microsoft Access and other software used by the Information Management Unit;

ii. Jagħmel referenzi ġeografiċi tad-dejta eżistenti fil-Unit (referenzar tad-dejta eżistenti f'sistema ta' koordinati assoluti);

ii. Geo-references existing data at the Information Management Unit (references existing data into an absolute co-ordinate system);

iii. Jassisti lill-Information Management Unit biex jikkordina u jipprepara applikazzjonijiet għall-aħjar użu ta' analiżi u studji ta' fattibiltà għat-twaqqif tas-sistemi tal-GIS fi ħdan il-Ministeru.

iii. Assists the IMU in coordinating and prepare applications for best use of analysis and feasibility studies for setting up of GIS systems within the Ministry;

iv. Jassisti fl-iżvilupp ta' dejta ġeografika u spazjali li tissodisfa r-rekwiżiti fl-Information Management Unit;

iv. Assists in developing geographic and spatial datasets to meet Information Management Unit's requirements;

v. Jagħmel korsijiet ta' taħriġ fid-disinn spazjali, GIS, GPS etc. kif jista' jkun meħtieġ;

v. Participates in training courses in spatial design, GIS, GPS, etc. as necessary;

vi. Jassisti lill-Information Management Unit fiż-żamma għall-kontroll tal-kwalità tad-direttorji tad-dejta tal-geodejta;

vi. Assists the Information Management Unit in maintaining quality control and data directories of geodata;

vii. Jassisti lill-Information Management Unit fil-ġbir u l-manteniment ta' dejta ġeografika skond l-esiġenzi tal-Unit (aġġornamenti tas-sistema, aġġornament kontrattwali, etc.);

vii. Assists the Information Management Unit in collating and maintaining geographic datasets to meet the Unit's requirements (Updating the system, contractual updates, etc.);

viii. Jaħdem fuq it-tkabbir ta' disinn u żvilupp u ġestjoni ta' dejtabejż, u preparazzjoni ta' attivitajiet ta' disseminazzjoni;

viii. Expands further database design development and management and prepares dissemination activities;

ix. Juża l-Microsoft Access skont il-bżonn;

ix. Makes use of Microsoft Access as necessary;

x. Jassisti lill-Information Management Unit, fil-preparazzjoni ta' preżentazzjonijiet ta' kwalità għolja dwar is-suġġett, inkluż użu tajjeb tal-Microsoft Power Point u preżentazzjonijiet oħra mid-dejta provduta mis-superjuri tiegħu/tagħha;

x. Assists the Information Management Unit in preparing High Quality, Microsoft Power Point presentations, other presentations from data provided by his/her superiors;

xi. Jassisti lill-Information Management Unit fl-iġġenerar, il-ġabra u t-trasferiment tad-dejta kollha f'sistema li biha jkun jista' jintraċċa l-istess dejta;

xi. Assists the Information Management Unit in generating, collating and transferring all data to a tracking system;

xii. Jattendi kif meħtieġ u jżomm aġġornata mal-programmi varji fuq GIS tas-Servizz Pubbliku bħal Sintegram inklużi kwalunkwe żviluppi, possibiltajiet ta'

xii. Attends, as necessary and keeps updated with various Public Service GIS programmes/projects such as the Sintegram process including any developments, training

taħriġ bl-użu ta' tagħmir li jkun kondiwiż. L-informazzjoni miksuba għandha tkun disseminata fil-Unit;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta ; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Aġenzija Identità Malta skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

possibilities, make use of shared equipment. The information gained has to be disseminated within the Unit;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

Il-hatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq tehtieg il-hrug ta' licenzja tax-xoghol f'dawk il-kazijiet fejn hija mehtiega skont l-Att dwar l-Immigrazzjoni u legizlazzjoni sussidjarja. Jobsplus ghandha tigi kkonsultata skont il-htiega dwar din il-materja.

ii. kapaçi jikkomunikaw/ikunu proficjenti bil-lingwa Maltija u dik Ingliża ;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Geomatics jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Geomatics jew Geographic Information System jew Ġeografija jew Spatial Analysis jew Information Technology jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-livell Avanzat u tliet (3) suġġetti fil-livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Ġeografija jew Information Technology jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-livell Avanzat (li jrid jinkludi wieħed (1) minn dawn is-suġġetti: Ġeografija jew Information Technology.

*Kwalifika rikonoxxuta komparabbli ma 120/60 ECTS/ECVET krettu, hekk kif applikabli, hija aċċetta biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tigi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avanzat flimkien ma' tliet suġġetti fil-livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-livell Avanzat, jew kwalifika rikonoxxuta

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in / proficient in the Maltese and English language ;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Geomatics or in relevant areas as determined by Management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Geomatics or Geographic Information Systems or Geography or Spatial Analysis or Information Technology or in relevant areas as determined by Management.

OR

c. (i) In possession of two (2) subjects at Advanced level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Geography or Information Technology or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced level (which must include one (1) of the following subjects: Geography or Information Technology.

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification)

komparabbli), fl-oqsmha indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsmha relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifika tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-ghazla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-Ġhażla biex jiġi ddeterminat min hu adatt għall-post. Il-

in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection procedure

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol relevanti u ppruvata.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Sottomissjoni tal-Applikazzjoni

Submission of Applications

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: <https://recruitment.gov.mt>. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija 1-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for the National Heritage, the Arts and Local Government, through the Online Government Recruitment Portal **only** at the following address: <https://recruitment.gov.mt>. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

Other General Provisions

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki; kwalifiki f'livell oġġla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

submission of recognition statements in respect of qualifications; qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

access to application forms and related details; retention of documents;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_

General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, 41, Palazzo Luċija, Triq il-Merkanti, il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (www.mhal.gov.mt) u (hr.mhal@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦALL-WIRT NAZZJONALI,
L-ARTI U L-GVERN LOKALI

**Post ta' Manager I (Accounting and Finance)
fil-Ministeru għall-Wirt Nazzjonali, l-Arti
u l-Gvern Lokali**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali jilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fid-Dipartiment tar-Restawr u l-Preservazzjoni fi ħdan il-Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax (12) -il xahar.

2.2 Waqt il-perjodu ta' probation/prova, daww appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 in 2024) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb kwalifika ta' Masters rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kreditu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00 fl-2024) u tavanza għal Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 in 2024) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

GenProvs/General%20Provisions_ENG.pdf) or may be obtained from 41, Palazzo Lucia, Merchants Street, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (www.mhal.gov.mt) and (hr.mhal@gov.mt).

25th October, 2024

MINISTRY FOR THE NATIONAL HERITAGE,
THE ARTS AND LOCAL GOVERNMENT

**Post of Manager I (Accounting and Finance)
in the Ministry for the National Heritage,
the Arts and Local Government**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for the National Heritage, the Arts and Local Government invites applications for the post of Manager I (Accounting and Finance) in the Restoration and Preservation Department within the Ministry for the National Heritage, the Arts and Local Government.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in year 2024 is €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Masters Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by Management shall be placed in Salary Scale 9 (€25,589.02 x €447.33 - €28,273 in 2024) and will progress to Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7(€28,855.98 x €531.17 - €32,043 in 2024) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal h̄las annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u h̄las ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru , 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdut CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the ‘‘Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration’’, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted

nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmanigġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Accounting and Finance) jinkludu li:

i. Responsabbli għall-iproċessar f'waqtu ta' tranżazzjonijiet fiskali u finanzjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

ii. Responsabbli għall-korrettezza ta' żamma bażika ta' kotba u dokumenti oħrajn ta' accounts u t-twetliq ta' xogħol rigward il-proċess bankarju ta' rikonċiljazzjoni tal-Kont Pubbliku;

iii. Responsabbli għall-implimentazzjoni u l-infurzar ta' leġiżlazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f'Dipartiment jew Ministeru partikolari jew mal-Gvern;

iv. Responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi hdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkordina r-rilaxx ta' fondi permezz ta' mekkaniżmi varji u l-għbir ta' dħul finanzjarju, japprova tranżazzjonijiet kif ikun ordnat, jirvedi management accounts, stqarrijiet ta' likwidità u rapporti finanzjarji oħra bħala parti mill-proċess;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial plan;

vii. Jivvaluta l-allokkazzjonijiet baġitarji u t-tbassir tad-dħul fl-Estimi Finanzjarji tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrappreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi gruppi ta' hidma kif ikun mitlub;

will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Manager I (Accounting and Finance) include:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsible for the correctness of basic book keeping and other accounting documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular Department or Ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial plan;

vii. Assesses budgetary allocations and revenue forecasts in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Contributes towards the interpretation of final accounts and participating in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Jikkontribwixxi u jassisti fil-kompilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġislazzjoni finanzjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq tehtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija mehtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Maltija u dik Ingliża.

U

iii. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVETS, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 6 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

* Kwalifika rikonoxxuta komparabbli ma 180 kretti ECTS/ECVETS, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti mehtieġa tal-ECTS/ECVET, jew ekwivalenti, u laqu l-livell tal-MQF mehtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in the Maltese and English language.

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by Management.

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVETS credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or

mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-ħatra għal din ir-raġuni, tiġi awtomatament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-Għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Wirt Nazzjonali, l-Arti u l-Gvern Lokali, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Fini Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for the National Heritage the Arts and Local Government, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jigux aċċettati.

7.4 Applikanti jinghataw sa jumejn xoghol wara d-data u l-hin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu minn 41, Palazzo Luċija, Triq il-Merkanti, il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tas-Sezzjoni huma (www.mhal.gov.mt) u (hr.mhal@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦALL-ĠUSTIZZJA U R-RIFORMA
TAS-SETTUR TAL-KOSTRUZZJONI

**Post ta' Assistant Manager mal-Kummissjoni
Permanenti Kontra l-Korruzzjoni (PCAC)
fi hdan il-Ministeru għall-Ġustizzja u r-Riforma
tas-Settur tal-Kostruzzjoni**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni jilqa' applikazzjonijiet għall-post ta' Assistant Manager mal-Kummissjoni Permanenti Kontra l-Korruzzjoni (PCAC) fi hdan il-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from 41, Palazzo Lucia, Triq il-Merkanti, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Section are (www.mhal.gov.mt) and (hr.mhal@gov.mt).

25th October, 2024

MINISTRY FOR JUSTICE AND REFORM
OF THE CONSTRUCTION SECTOR

**Post of Assistant Manager at the Permanent
Commission Against Corruption (PCAC)
within the Ministry for Justice and Reform
of the Construction Sector**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Justice and Reform of the Construction Sector invites applications for the post of Assistant Manager at the Permanent Commission Against Corruption (PCAC) within the Ministry for Justice and Reform of the Construction Sector.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors t'induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju t'Assistant Manager li jidhlo fil-grad bir-ekwiziti tal-eligibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2024 huwa ta' €21,236.00 fis-sena, li jiżdied b'€354.00 fis-sena sa massimu ta' €23,360.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla għal Skala ta' Salarju 11, li fis-sena 2024 hija ekwivalenti għal € 22,642.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €24,894.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad t'Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla fi Skala ta' Salarju 10 (€24,085.98 x €407.67 - €26,532.00) fis-sena 2024 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Il-persuni mahtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għal xogħol sodisfaċenti.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-ekwiziti li joħorġu mid-Direttiva 16, dwar il-Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta'

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2024 is equivalent to, €21,236.00 per annum, rising by annual increments of €354.00 up to a maximum of €23,360.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Salary Scale 11, which in the year 2024 is equivalent to €22,642.98 per annum, rising by annual increments of €375.17 up to a maximum of €24,894.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Salary Scale 10 (€24,085.98 x €407.67 - €26,532.00) in the year 2024 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to satisfactory performance.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for

Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fis-seħh fl-1 ta' Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjiegi mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interest ikunu mmanigġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interest magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager jinkludu li:

i. Jesegwixxi l-politika tal-Kummissjoni fuq firxa wiesgħa ta' attivitajiet u servizzi pprovduti mill-Kummissjoni;

ii. Jikkoordina t-tnejniet loġistiċi u organizzattivi, kif meħtieġ, għal avvenimenti, attivitajiet u laqgħat organizzati mill-Kummissjoni;

iii. Jaqdi lill-membri tal-pubbliku u jindirizza l-mistoqsijiet tagħhom;

iv. Jiġbor l-informazzjoni u jxerred skond kif meħtieġ u xieraq;

v. Jorganizza, iqassam u jaħžen il-posta, burokrazija, dokumenti u informazzjoni bbażata fuq il-kompjuter;

vi. Jikkoordina l-laqgħat kif meħtieġ mis-superjur tiegħu/tagħha, jirreġistra minuti dettaljati u jipprezentahom bħala rapporti komprensivi lill-Kummissjoni;

vii. Jiskennja, jikkataloga, jindika u jaħžen b'mod sigur diversi dokumenti kunfidenzjali tal-Kummissjoni;

viii. Jutilizza varjetà ta' pakketti ta' software, biex jipproduċi korrispondenza u dokumenti u jżomm aġġornati preżentazzjonijiet, rekords, spreadsheets u databases;

ix. Jipprovdi appoġġ u jiżgura li d-dokumenti u r-reġistrazzjonijiet vokali jiġu rreġistrati f'sistema diġitali u maħżuna f'post sigur;

Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Assistant Manager include:

i. Executes the Commission's policy across a broad spectrum of activities and services provided by the Commission;

ii. Coordinates logistical and organisational preparations, as required, for events, activities and meetings organised by the Commission;

iii. Deals with members of the public and addresses their queries;

iv. Gathers information and disseminates as accordingly to the appropriate channels;

v. Organises, sorts out and stores incoming post, paperwork, documents and computer-based information;

vi. Coordinates meetings as needed by his/her superior, records detailed minutes and presents them as comprehensive reports to the Commission;

vii. Scans, catalogues, indexes and securely stores diverse confidential documents at the Commission;

viii. Utilises a variety of software packages, to produce correspondence and documents and maintain presentations, records, spreadsheets and databases;

ix. Provides support and ensures that documents and voice recording are recorded in a digital system and stored in a safe place;

x. Jaġġorna kontinwament databases, siti onlajn u sistemi oħra tal-IT;

xi. Jiżgura li kwalunkwe reġistrazzjonijiet u sistemi diġitali jkunu qed jaħdmu;

xii. Jipprovdi assistenza fid-dmirijiet amministrattivi ġenerali kif assenjati mill-Kummissjoni;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-ġeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta ; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika.'

x. Continuously updates databases, websites and other IT systems;

xi. Ensures that any recordings and digital systems are up and running;

xii. Provides assistance with general administrative duties as assigned by the Commission;

xiii. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Aġenzija Identità Malta skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq tehtieg il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija mehtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Policy, jew Social Policy, jew Ekonomija, jew International Affairs, jew Studji Ewropej, jew Project Management, jew Business Administration, jew Management Studies, jew Politics and Governance, jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Public Policy, jew Social Policy, jew Ekonomija, jew International Affairs, jew Studji Ewropej, jew Project Management, jew Business Administration, jew Management Studies, jew Politics and Governance, jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-livell Avanzat u tliet (3) suġġetti fil-livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Ingliż, Malti jew Ekonomija jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-livell Avanzat (li jrid jinkludi wiehed (1) minn dawn is-suġġetti: Ingliż jew Ekonomija).

*Kwalifika rikonoxxuta komparabbli ma 120/60 ECTS/ECVET krettu, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali Pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, equivalent*) in Public Policy, or Social Policy, or Economics, or International Affairs, or European Studies, or Project Management, or Business Administration, or Management Studies, or Politics and Governance, or in relevant areas as determined by Management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in Public Policy, or Social Policy, or Economics, or International Affairs, or European Studies, or Project Management, or Business Administration, or Management Studies, or Politics and Governance, or in relevant areas as determined by Management.

OR

c. (i) In possession of two (2) subjects at Advanced level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: English, Maltese and Economics) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced level (which must include one (1) of the following subjects: English or Economics).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed

anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-livell Intermedjari tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għandhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għandhom ma kisbux formalment jew għandhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advance level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-ghazla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-Għazla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-ghazla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Servizz Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Flin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzja ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection procedure

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Justice and Reform of the Construction Sector, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni, Spinola Palace Business Centre, Livell 3, Triq San Kristofru, il-Belt Valletta VLT 1464. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<http://www.justice.gov.mt>) u (recruitment.justice@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-ĠUSTIZZJA U R-RIFORMA TAS-SETTUR TAL-KOSTRUZZJONI

Post ta' Senior Manager mal-Kummissjoni Permanenti Kontra l-Korruzzjoni (PCAC) fi hdan il-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni jilqa' applikazzjonijiet għall-post ta' Senior Manager mal-Kummissjoni Permanenti Kontra l-Korruzzjoni (PCAC) fi hdan il-Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax (12) -il xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2024 huwa ta' €32,533.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €36,378.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett

medical examination;
the process for the submission of petitions concerning the result;

access to application forms and related details;
retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Ministry for Justice and Reform of the Construction Sector, Spinola Palace Business Centre, Level 3, Triq San Kristofru, Valletta VLT 1464. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<http://www.justice.gov.mt>) and (recruitment.justice@gov.mt).

25th October, 2024

MINISTRY FOR JUSTICE AND REFORM OF THE CONSTRUCTION SECTOR

Post of Senior Manager at the Permanent Commission Against Corruption (PCAC) within the Ministry for Justice and Reform of the Construction Sector

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Justice and Reform of the Construction Sector invites applications for the post of Senior Manager with the Permanent Commission Against Corruption (PCAC) within the Ministry for Justice and Reform of the Construction Sector.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2024 is €32,533.98 per annum, rising by annual increments of €640.67 up to a maximum of €36,378.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject

għall-politiki tal-Amministrazzjoni Ċentrali li jkunu fis-sehħ minn żmien għal żmien.

2.5 Mhux se jkun possibbli li jintalab transfer qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.6 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.8 Fir-rigward tar-rekwiżiti li joħorgu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023 u li daħal fis-sehħ fl-1 ta’ Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmanigġjati b’mod xieraq.

a. Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), peress li din il-kariga hija fi skala ta’ salarju 5 jew ogħla.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Senior Manager jinkludu li:

i. Jipprovdi l-appoġġ u l-pariri meħtieġa lill-Kummissjoni dwar il-kwistjonijiet u l-inizjattivi kollha li huma rilevanti għall-iżvilupp u l-evalwazzjoni tal-politika, id-dokumenti strateġiċi u l-informazzjoni tal-uffiċċju;

to Central Administration’s policies in force from time to time.

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), since this post is in salary scale 5 or higher.

Duties

3. The job duties for the post of Senior Manager include:

i. Provides the necessary support and advice to the Commission on all issues and initiatives that are relevant for the development and evaluation of policy, strategic documents and office briefs;

ii. Izomm ruħu aġġornat mal-leġiżlazzjonijiet rilevanti fil-livell tal-UE u Internazzjonali f'oqsma relatati mal-Kummissjoni u jzomm li-Chairperson u lill-Membri tal-Bord aġġornati kif xieraq;

iii. Jikkoordina l-abbozzar ta' proposti leġiżlattivi u ta' politika dwar kwistjonijiet relatati mal-Kummissjoni;

iv. Jippjana u jmexxi l-implimentazzjoni ta' proġetti, miżuri u inizjattivi u jiżgura t-tlestija effettiva tagħhom f'waqthom;

v. Iwettaq analiżi kwantitattiva u kwalitattiva u jipprepara rapporti biex jiġu sottomessi lill-Kummissjoni u lil diversi korpi skont kif jista' jintalab;

vi. Jappoġġja l-attivitajiet proposti tal-Kummissjoni billi jiffacilita l-ġestjoni u l-operazzjonijiet tagħha inklużi l-baġit, l-akkwist, l-ippjanar tar-riżorsi interni, it-tmexxija tagħha ta' kuljum u funzjonijiet oħra relatati;

vii. Jipprovdi appoġġ fil-kumpilazzjoni tar-Rapporti Annwali u rapporti amministrattivi oħra;

viii. Wara konsultazzjoni mal-Bord, jikkoordina l-proċess ta' digitalizzazzjoni ta' fajls u rapporti u jiżgura li dawn ikunu maħżuna f'post sigur;

ix. Jieħu rwol ewlieni, jikkoordina u jappoġġja l-laqqhat billi jipprepara d-dokumentazzjoni u r-rapporti meħtieġa, izomm rekords interni ta' dawn il-laqqhat, u jsegwi kwalunkwe azzjoni kif meħtieġ;

x. Jiżviluppa u jiġbor kontenut b'kollaborazzjoni mas-Segretarju tal-Kummissjoni għal pubblikazzjonijiet u rapporti li huwa rilevanti għall-funzjonijiet tal-Kummissjoni;

xi. Jiżviluppa u jikkoordina sessjonijiet informattivi/programmi ta' komunikazzjoni għall-pubbliku ġenerali dwar ir-rwol tal-Kummissjoni;

xii. Jaġixxi bħala punt fokali għal Ministeri u organizzazzjonijiet oħra għall-iżvilupp ta' moduli/programmi ta' għarfien dwar l-etika;

xiii. Jiżgura konformità mal-politiki ċentrali fis-Servizz Pubbliku;

xiv. Jattendi u jipparteċipa għal taħriġ kemm lokalment kif ukoll barra minn Malta;

xv. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xvi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

ii. Keeps abreast of relevant legislations at EU and International level in areas related to the Commission and updates the Chairperson and Board Members accordingly;

iii. Coordinates the drafting of legislative and policy proposals on matters related to the Commission;

iv. Plans and leads the implementation of projects, measures and initiatives and ensures timely and effective completion;

v. Conducts quantitative and qualitative analysis and prepares reports for submission to the Commission and to various bodies as may be requested;

vi. Supports the proposed activities of the Commission by facilitating its management and operations including the budget, procurement, internal resources planning, its day to day running and other related functions;

vii. Provides support in the compilation of Annual Reports and other administrative reports;

viii. Upon consultation with the Board, coordinates the digitisation process of files and reports and ensures that these are stored in a safe place;

ix. Takes a leading role, co-ordinates and supports meetings by preparing the necessary documentation and reports, keeps internal records of these meetings, and follows up any actions as necessary;

x. Develops and compiles content in collaboration with the Commission's Secretary, for publications and reports, which is relevant to the Commission's functions;

xi. Develops and coordinates informative sessions/outreach programmes for the general public on the role of the Commission;

xii. Acts as a focal point for other Ministries and organisations for the development of ethics awareness modules/programmes;

xiii. Ensures compliance with central policies across the Public Service;

xiv. Attends and participates in training both locally and abroad;

xv. Undertakes any other tasks, which the superior may delegate to him/her as may be required;

xvi. Any other duties as directed by the Principal Permanent Secretary.

Rekwiziti tal-eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (ċ), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (ċ), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

Eligibility requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

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iii. ikollhom Masters degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Public Policy, jew Social Policy, jew Ekonomija, jew International Affairs, jew Studji Ewropej, jew Politics and Governance, jew Studji Legali, jew Project Management, jew Business Administration, jew Management Studies, jew f'oqsma rilevanti kif determinat mill-manigment.

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin servizz manigerjali rilevanti bħala Manager II, f'liema grad l-impjegat għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu jista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali Pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-ġħeluq tas-sejħha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom

AND

iii. in possession of a recognized Masters degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credit or equivalent*) in Public Policy, or Social Policy, or Economics, or International Affairs, or European Studies, or Politics and Governance, or Legal Studies, or Project Management, or Business Administration, or Management Studies, or in relevant areas as determined by Management.

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or

mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-ghażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-ghażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-ghażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: <https://recruitment.gov.mt>. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

other designated authorities, as applicable, a per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of applications

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Ministry for Justice and Reform of the Construction Sector, through the Online Government Recruitment Portal **only** at the following address: <https://recruitment.gov.mt>. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jigux aċċettati.

7.4 Applikanti jinghataw sa jumejn xogħol wara d-data u l-hin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Ministeru għall-Ġustizzja u r-Riforma tas-Settur tal-Kostruzzjoni, Spinola Palace Business Centre, Livell 3, Triq San Kristofru, il-Belt Valletta VLT 1464. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<http://www.justice.gov.mt>) u (recruitment.justice@gov.mt).

Il-25 ta' Ottubru, 2024

UFFIĊĊJU TAL-PRIM MINISTRU

Post ta' Assistant Manager fid-Dipartiment tal-Awditjar Intern u Investigazzjonijiet, fl-Uffiċċju tal-Kabinett, fi hdan l-Uffiċċju tal-Prim Ministru

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (Finanzi u Amministrazzjoni), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Assistant Manager fid-Dipartiment tal-Awditjar Intern u

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate, Ministry for Justice and Reform of the Construction Sector Spinola Palace Business Centre, Level 3, Triq San Kristofru, Valletta VLT 1464. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<http://www.justice.gov.mt>) and (recruitment.justice@gov.mt).

25th October, 2024

OFFICE OF THE PRIME MINISTER

Post of Assistant Manager in the Internal Audit and Investigations Department, within the Cabinet Office, in the Office of the Prime Minister

Nomenclatures denoting the male gender include also the female gender.

1. The Director (Finance and Administration), Office of the Prime Minister, invites applications for the post of Assistant Manager in the Internal Audit and Investigations

Investigazzjonijiet, fl-Uffiċċju tal-Kabinett, fi hdan l-Uffiċċju tal-Prim Ministru.

Department, within the Cabinet Office, in the Office of the Prime Minister.

Termini u kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors t' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju t'Assistant Manager li jidhhol fil-grad bir-ekwiziti tal-eligibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2024 huwa ta' €21,236.00 fis-sena, li jiżdied b'€354.00 fis-sena sa massimu ta' €23,360.00.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2024 is equivalent to, €21,236.00 per annum, rising by annual increments of €354.00 up to a maximum of €23,360.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11, li fis-sena 2024 hija ekwivalenti għal €22,642.98 fis-sena, li tiżdied b'zidiet annwali ta' €375.17 sa massimu ta' €24,894.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2024 is equivalent to €22,642.98 per annum, rising by annual increments of €375.17 up to a maximum of €24,894.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 Persuna fil-grad t'Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla' fi Skala 10 (€24,085.98 x €407.67 - €26,532.00 fis-sena 2024) wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdied dmirha b'mod sodisfaċenti.

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€24,085.98 x €407.67 - €26,532.00 in the year 2024) on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023 u li daħal fi-seħh fl-1 ta’ Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nmutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmanigġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Assistant Manager jinkludu li:

i. Jimmaniġġja l-komunikazzjonijiet tal-manigment superjuri, inklużi imejls, ittri, u telefonati. Jilqà lill-viżitaturi, iwieġeb it-telefonati, u jimmaniġġja l-mistoqsijiet, jipprioritizza imejls, telefonati u forma oħra ta’ komunikazzjoni;

ii. Jieħu ħsieb l-organizzazzjoni u ż-żamma tal-iskedi, l-arranġament tal-appuntamenti, u l-koordinazzjoni tal-laqgħat. Jattendi l-laqgħat tal-manigment superjuri biex jieħu l-minuti jekk meħtieġ;

iii. Izomm u jorganizza fajls, rekords, u dokumenti;

iv. Jabbozza, iwettaq qari ta’ provi, u jirranġa ta’ dokumenti, rapporti u preżentazzjonijiet u jimmaniġja dokumenti u rapporti;

v. Jorganizza itinerarji tal-ivvjaġġar barra minn Malta, prenotazzjonijiet, u akkomodazzjonijiet;

vi. Izomm l-iskeda tal-manigment superjuri, inklużi appuntamenti, laqgħat, u arranġamenti tal-ivvjaġġar lokali;

vii. Jikkoordina u jorganizza avvenimenti, konferenzi, u funzjonijiet soċjali;

viii. Jaġixxi bħala punt ta’ kuntatt bejn il-manigment superjuri u l-partijiet interessati esterni;

2.10 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Assistant Manager include:

i. Handles senior management’s incoming and outgoing communications, including emails, letters, and phone calls. Greets visitors, answers phone calls, and handles inquiries, prioritizing emails, phone calls and other forms of communication;

ii. Organizes and maintains schedules, arranges appointments, and coordinates meetings. Attends senior management’s meetings to take minutes if necessary;

iii. Maintains and organizes files, records, and documents;

iv. Drafts, performs proofreading, and formats documents, reports, and presentations. Manages documents and reports;

v. Organizes travel itineraries, bookings, and accommodations;

vi. Manages the senior management’s schedule, including appointments, meetings, and travel arrangements;

vii. Coordinates and organizes events, conferences, and social functions;

viii. Acts as a point of contact between senior management and external stakeholders;

ix. Iżomm informazzjoni sensittiva b'diskrezzjoni u jżomm il-kunfidenzjalità;

x. Jiżgura l-aħjar użu tar-riżorsi tal-uffiċċju u ż-żamma tal-proċessi tal-akkwist u l-iżgurar tal-konformità mal-istandards legali, regolatorji u organizzattivi;

xi. Jizviluppa u jinforza politiki u proċeduri amministrattivi. Jissorvelja l-persunal amministrattiv u jipprovdi taħriġ u appoġġ;

xii. Iwettaq kwalunkwe xogħol ieħor kif imqabba mid-Direttur Ġenerali, Awditjar Intern u Investigazzjonijiet;

xiii. Iwettaq kwalunkwe xogħol ieħor kif imqabba mis-Segretarju tal-Kabinett; u

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta ; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

ix. Manages sensitive information with discretion and maintains confidentiality;

x. Ensures optimal use of office resources and manages procurement processes and ensures compliance with legal, regulatory, and organizational standards;

xi. Develops and enforces administrative policies and procedures. Supervises administrative staff and provides training and support;

xii. Carries out any other work as directed by the Director General, Internal Audit and Investigations;

xiii. Carries out any other work as directed by the Secretary to Cabinet; and

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Aġenzija Identità Malta skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u dik Ingliża;

U

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġetta għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) fl-Administration u/jew Maniġment jew f'oqsma rilevanti kif determinat mill-Maniġment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fl-Administration u/jew Maniġment jew f'oqsma rilevanti kif determinat mill-Maniġment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Malti u Ingliż) jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avanzat (li jrid jinkludi wieħed (1) minn dawn is-suġġetti: Malti jew Ingliż).

*Kwalifika rikonoxxuta komparabbli ma 120/60 ECTS/ECVET krettu, hekk kif applikabli, hija aċċetta biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in both the Maltese and English languages;

AND

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent*) in Administration and/or Management or in relevant areas as determined by Management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in Administration and/or Management or in relevant areas as determined by Management.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: English and Maltese) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one (1) of the following subjects: English or Maltese).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment

ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal haTra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-livell Intermedjaju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-livell Avvanzat, jew kwalifika rikonnoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogrressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonnoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafi 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li

is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,

kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-Għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection procedure

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications;

kwalifiki f'livell oghla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf jew jinkisbu mis-Sezzjoni tal-People Management, Direttorat Finanzi u Amministrazzjoni, Uffiċċju tal-Prim Ministru, Berġa ta' Kastilja, Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<http://www.opm.gov.mt>) u (human-resources.opm@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-AMBJENT, L-ENERĠIJA
U R-RIGENERAZZJONI TAL-PORT IL-KBIR

**Post ta' Economics Officer fil-Ministeru
għall-Ambjent, l-Enerġija u r-Riġenerazzjoni
tal-Port il-Kbir**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Enerġija u r-Riġenerazzjoni tal-Port il-Kbir jilqa' applikazzjonijiet għall-post ta' Economics Officer fil-Ministeru għall-Ambjent, l-Enerġija u r-Riġenerazzjoni tal-Port il-Kbir.

Termini u Kundizzjonijiet

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' tnax (12)-il xahar.

2.2 Is-salarju ta' Economics Officer huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.00.

2.3 Persuna fil-grad ta' Economics Officer titla' fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00 fis-sena 2024) wara sentejn (2) servizz fil-grad ta' Economics Officer fi Skala 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents;

may be viewed by accessing the address https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf or may be obtained from the People Management Section, Finance and Administration Directorate, Office of the Prime Minister, Auberge de Castille, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<http://www.opm.gov.mt>) and (human-resources.opm@gov.mt).

25th October, 2024

MINISTRY FOR THE ENVIRONMENT, ENERGY
AND REGENERATION OF THE GRAND HARBOUR

**Post of Economics Officer in the Ministry
for the Environment, Energy and Regeneration
of the Grand Harbour**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations) on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Regeneration of the Grand Harbour invites applications for the post of Economics Officer in the Ministry for the Environment, Energy and Regeneration of the Grand Harbour.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Economics Officer is Salary Scale 10, which in the year 2024 is equivalent to, €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.00.

2.3 An Economics Officer will progress to Scale 9 (€25,589.02 x €447.33 - €28,273.00 in the year 2024) on completion of two (2) years service in the grade of Economics Officer in Scale 10, subject to satisfactory performance.

2.4 Persuna fil-grad ta' Economics Officer titla' fi Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100.00 fis-sena 2024) wara sitt (6) snin servizz fil-grad ta' Economics Officer fi Skala 9, jekk tkun qdjet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Economics Officer titla' fi Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043.00 fis-sena 2024) wara sentejn (2) servizz fil-grad ta' Economics Officer fi Skala 8, jekk tkun qdjet dmirha b'mod sodisfaċenti.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.6 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru 2023 u li daħal fi-sehħ fl-1 ta' Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Economics Officer jinkludu li:

i. Jikkontribwixxi b' xogħol ta' riċerka, analiżi tal-ekonomija, jikkompilastatistika u rapporti ekonomiċi u dokumenti oħra b'rabta mal-oqsma ta' attività tal-Ministeru;

ii. Jikkontribwixxi lejn l-abbozzar ta' politika u strateġiji nazzjonali relatati mal-portafoll tal-Ministeru;

2.4 An Economics Officer will progress to Scale 8 (€27,179.02 x €486.83 - €30,100.00) on completion of six (6) years service in the grade of Economics Officer in Scale 9, subject to satisfactory performance.

2.5 An Economics Officer will progress to Scale 7 (€28,855.98 x €531.17 - €32,043.00 in the year 2024) on completion of two (2) years service in the grade of Economics Officer in Scale 8, subject to satisfactory performance.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Economics Officer include:

i. Undertakes research work, performs economic analysis, and compiles statistical data, economic reports and other documents in relation to the areas of activity of the Ministry;

ii. Contributes to the drafting of national policies and strategies relating to the Ministry's portfolio;

iii. Jikkontribwixxi lejn analiżi ekonomika kwantitattiva permezz ta' mudelli ekonometriċi, li jinkludu preparazzjoni ta' tbassir ekonomiku, eżerċizzjoni ta' simulazzjoni ta' politika, u riċerka oħra skont il-htigiet tal-Ministeru ;

iv. Isegwi żviluppi relatati mal-ambjent u mat-tibdil fil-klima kemm fuq livell domestiku kif ukoll dak internazzjonali ;

v. Jikkontribwixxi lejn il-preparazzjoni ta' studji tekniċi fuq proposti tal-Kummissjoni;

vi. Jikkontribwixxi lejn il-preparamenti neċessarji ta' laqgħat tekniċi li jsiru ma' istituzzjonijiet internazzjonali;

vii. Jikkoordina ma' partijiet interessati kemm tal-gvern u mhux mhux governattivi, sabiex jassisti fil-formulazzjoni ta' pożizzjonijiet u strateġiji nazzjonali;

viii. Jattendi għal-laqgħat f'Malta kif ukoll barra minn Malta u jikkompila rapporti dwarhom;

ix. Jassisti l-bordijiet u l-kumitati li jaqgħu taħt ir-responsabbiltà tal-Ministeru;

x. Jassisti fit-thejjja tal-ispeċifikazzjonijiet tal-offerti u jiehu sehem fil-proċessi tal-offerti, billi jservi wkoll bħala membru fil-kumitati ta' evalwazzjoni kif meħtieġ;

xi. Iwettaq dmirijiet oħra li jisgħu jigu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

iii. Contributes towards quantitative economic analysis through econometric modelling, which includes the preparation of economic forecasts, policy simulations and other research in accordance with the requirements of the Ministry;

iv. Monitors environmental and climate change issues both at a domestic and international level;

v. Contributes towards the preparation of technical briefings on Commission proposals;

vi. Contributes to the necessary preparations in anticipation of technical meetings with international organisations;

vii. Liaise with government and non-government stakeholders, thereby assisting in the formulation of national positions and strategies;

viii. Attends for meetings in Malta or abroad and subsequently prepares reports;

ix. Assists boards and committees which fall under the Ministry's responsibility;

x. Assists in the preparation of tender specifications and participates in tendering processes, including by serving as member on evaluation committees as necessary;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni ohra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)" jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll dik Ingliża;

U

iii. fil-pussess ta' Baċċellerat rikonoxxut fil-Livell 6 tal-MQF (suġġett għall-minimu ta' 180 ECTS/ECVET kre jewekwivalenti*) fl-Economics jew Statistika jew Accountancy jew Finance jew Taxation jew Banking jew Public Policy/je European Studies jew detenturi ta' kwalifiki rikonoxxuta ohra jew kwalifiki professjonali ekwivalenti b'wahda minndawn id-dixxiplini bħala qasam ewlieni ta' studju.

*Kwalifika rikonoxxuta komparabbli ma' 180 ECTS/ECVET kretti, hekk kif applikabbli hija aċċettata biss suġġe għaldikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180ECTS/ECVE credits or equivalent*) in Economics or Statistics or Accountancy or Finance or Taxation or Banking or Public Policy or European Studies or holders of other recognised degrees or equivalent professional qualifications with any of these disciplines as a major area of study.

*A recognised qualification comparable to 180 ECTS/ECVETS credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment

hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħqax, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti mehtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF mehtieġ, sal-hin u d-data tal-gheluq tas-sejha għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġhataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-hatra bhala Officer in Scale jġhodd bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bhalissa għandhom hatra bhala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bhala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġhla minn, dak li hu mehtieġ minn din is-sejha għall-applikazzjonijiet.

is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

Is-snin ta' servizz mid-data effettiva tal-hatra bhala ufficjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin mehtiega ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eligibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'certifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibghuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Generali għall-Operat, Ministeru għall-Ambjent, l-Energija u r-Riġenerazzjoni tal-Port il-Kbir, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: <https://recruitment.gov.mt>. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Gimgha, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-pożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Regeneration of the Grand Harbour, through the Online Government Recruitment Portal **only** at the following address: <https://recruitment.gov.mt>. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-settur pubbliku; rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistant Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Energija u r-Riġenerazzjoni tal-Port il-Kbir, 6, Triq Hal Qormi, Santa Venera, SVR 1302. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment/Diviżjoni/Direttorat (humasustainability.gov.mt) u (humanresources.meer@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-AMBJENT, L-ENERĠIJA
U R-RIĠENERAZZJONI TAL-PORT IL-KBIR

Post ta' Graduate Architect & Civil Engineer/Junior Architect & Civil Engineer/Architect & Civil Engineer fil-Ministeru għall-Ambjent, l-Energija u r-Riġenerazzjoni tal-Port il-Kbir

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali għall-Operat, f'isem is-Segretarju Permanenti, Ministeru għall-Ambjent, l-Energija u r-Riġenerazzjoni tal-Port il-Kbir, jilqa' applikazzjonijiet għall-post ta' Graduate Architect & Civil Engineer/Junior Architect & Civil Engineer/Architect & Civil Engineer fil-Ministeru għall-Ambjent, l-Energija u r-Riġenerazzjoni tal-Port il-Kbir.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Regeneration of the Grand Harbour, 6, Triq Hal Qormi, Santa Venera, SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and e-mail address of the receiving Department/Division/Directorate are (sustainability.gov.mt) and (humanresources.meer@gov.mt).

25th October, 2024

MINISTRY FOR THE ENVIRONMENT, ENERGY
AND REGENERATION OF THE GRAND HARBOUR

Post of Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect & Civil Engineer in the Ministry for the Environment, Energy and Regeneration of the Grand Harbour.

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (Operations), on behalf of the Permanent Secretary, Ministry for the Environment, Energy and Regeneration of the Grand Harbour invites applications for the post of Graduate Architect and Civil Engineer/Junior Architect and Civil Engineer/Architect & Civil Engineer in the Ministry for the Environment, Energy and Regeneration of the Grand Harbour.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax (12)-il xahar.

2.2 Is-salarju ta' Graduate Architect and Civil Engineer huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.3 Persuna fil-grad ta' Graduate Architect and Civil Engineer tiġi promossa għall-grad ta' Junior Architect and Civil Engineer fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273 fis-sena 2024) wara li tkun kisbet il-Warrant biex jipprattika l-Professjoni ta' Architect and Civil Engineer u jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna magħżula li jkollha il-Warrant biex tipprattika l-professjoni ta' Architect and Civil Engineer tinħatar Junior Architect and Civil Engineer fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273 fis-sena 2024), filwaqt li jekk il-persuna magħżula jkollha mill-inqas tliet (3) snin prattika professjonali wara li tkun kisbet il-Warrant tinħatar mill-ewwel Architect and Civil Engineer fi skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 fis-sena 2024).

2.5 Persuna fil grad ta' Junior Architect and Civil Engineer li tkun ikkonfermata fil-grad tiġi promossa għall-grad ta' Architect and Civil Engineer fi Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 fis-sena 2024) wara sentejn (2) servizz fil-grad jew mal-kisba ta' tliet (3) snin prattika professjonali wara li tkun kisbet il-Warrant, liema minnhom ikun qabel u jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Architect and Civil Engineer fi Skala ta' Salarju 8, li jkollha erba' (4) snin servizz fi Skala 8, jew sentejn (2) servizz fi Skala 8 jekk tkun fil-pussess ta' kwalifika approvata ta' wara il-gradwazzjoni, titla' għall-Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 fis-sena 2024) jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuna nnominata tkun intitolata għal benefiċċji oħra u soġġetta għall-kundizzjonijiet u obbligi li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern ta' Malta u l-Union kompetenti.

2.8 Il-persuna mahtura tithalla tipprattka l-professjoni b'xogħol privat sakemm:

a) Dan jitwettaq strettament barra l-hinijiet uffiċjali tax-xogħol

U

b) Dan ma jinterferix jew ma jikkonfligġix mad-dmirijiet uffiċjali jew mal-esiġenzi tas-servizz. F'dan ir-ward

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Graduate Architect and Civil Engineer is Salary Scale 10, which in the year 2024 is equivalent to, €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.3 A Graduate Architect and Civil Engineer will be promoted to the grade of Junior Architect and Civil Engineer in Scale 9 (€25,589.02 x €447.33 - €28,273 in the year 2024) upon having successfully obtained their Professional Warrant to practice as Architect & Civil Engineer and subject to satisfactory performance.

2.4 A selected applicant in possession of a Warrant to practice as Architect and Civil Engineer will be appointed as Junior Architect and Civil Engineer in Salary Scale 9 (€25,589.02 x €447.33 - €28,273 in 2024), provided that a new entrant into the class with at least three (3) years professional practice after obtaining Warrant will enter directly as Architect and Civil Engineer in Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024).

2.5 A Junior Architect and Civil Engineer who is confirmed in the grade will be promoted to the grade of Architect and Civil Engineering in Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024) on completion of two (2) years' service in the grade or on the attainment of three (3) years professional practice after obtaining warrant, whichever is the earlier and subject to satisfactory performance.

2.6 An Architect and Civil Engineer in Salary Scale 8, with at least four (4) years service in Salary Scale 8 or two (2) years' service in Salary Scale 8 if in possession of an approved postgraduate qualification shall progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) subject to satisfactory performance.

2.7 The appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government of Malta and the competent Union.

2.8 The appointee will be allowed to undertake private practice of this profession provided that:

a) It is carried out strictly outside official hours of work;

And

b) It does not interfere or conflict with his official duties or with the exigencies of the service. In this regard the appointee

ilpersuna mahtura għandha tiżgura li qed topera skont il-Kodiċi tal-Etika u ta' Sezzjoni 6.2.3 tal-PSMC, u li ma twettaq l-ebda tip ta' xogħol barra mill-impieg tagħha mal-Gvern li jista' jmur kontra l-interessi tal-Gvern u/jew li jista' jwassal għal kunflitt ta' interess jew tfixkil fil-qadi tad-dmirijiet uffiċjali tagħha mal-Gvern. Xogħol privat għandu dejjem ikun bil-permess tas-Segretarju Permanenti.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħh fl-1 ta' Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Graduate Architect & Civil Engineer/ Junior Architect & Civil Engineer/ Architect & Civil Engineer jinkludu li:

i. Ihejji disinji f'wiehed jew iżjed minn dawn l-oqsma: arkitettura, landscaping, inġinerija strutturali u inġinerija ċivili;

ii. Ihejji pjanti bi programmi CAD u jispezzjona ta' xogħlijiet ta' tpingija;

must ensure that he operates within the framework of the Code of Ethics and of Section 6.2.3 of the PSMC and will not carry any form of work outside of Government employment which may be against the interest of Government and/or which may lead to a conflict of interest or interfere with the performance of his official duties with the Government. Private work invariably necessitates the permission of the Permanent Secretary.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Graduate Architect & Civil Engineer/ Junior Architect & Civil Engineer/ Architect & Civil Engineer include:

i. Prepares designs in one or more of the following fields: architecture, landscaping, structural engineering and civil engineering;

ii. Prepares drawings using CAD programmes and supervises drafting works;

iii. Ihejji applikazzjonijiet tal-Awtorità tal-Ippjanar;	iii. Prepares Planning Authority applications;
iv. Ihejji disinji dettaljati, speċifikazzjonijiet u dokumenti tal-offerta, kif ukoll evalwazzjonijiet tal-offerti fejn meħtieġ;	iv. Prepares detailed designs, specifications and tender documents, as well as tender evaluations where necessary;
v. Jikkordina ma' land surveyors, draughts persons u inginiera biex jiġu ddisinjati proġetti holistiċi;	v. Co-ordinates with land surveyors, draughtspersons and engineers to design holistic projects;
vi. Jikkordina u jipprovdi għajnuna fl-immaniġġjar tal-proġett fuq xogħlijiet varji;	vi. Co-ordinates and provides project management support on various ongoing works;
vii. Jagħmel supervizjoni ta' xogħlijiet ta' kostruzzjoniu ta' inginerija ċivili mwettqa kemm mill-haddiema tad-dipartimenti tal-Gvern u kemm minn kuntratturi privati;	vii. Carries out site supervision of construction and civil engineering works carried out both by Government departments and private contractors;
viii. Jipparteċipa f'riċerka u attivitajiet li għandhom l-għan li jgħollu l-livelli tekniċi u jibqa' aġġornat ma' żviluppi fil-leġiżlazzjoni, standards u kodiċi ta' Prattika;	viii. Participates in research and other activities aimed at upgrading techniques, and keeping abreast of developments in legislation, standards, and codes of practice;
ix. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;	ix. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;
x. Iwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;	x. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;
xi. Kwalunkwe dmir ieħor hekk kif ordat mis-Segretarju Permanenti Ewlieni.	xi. Any other duties as directed by the Principal Permanent Secretary.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

- a. ċittadini ta' Malta; jew
- b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew
- c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew
- d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmeja f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmeja hawn fuq; jew
- e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

- a. citizens of Malta; or
- b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or
- c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or
- d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or
- e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the

regolament 4 tar-Regolamenti tal-2006 dwar “Status ta’ Residenti li joqogħdu għal Żmien Twil (Ċittadini ta’ Pajjiżi Terzi)” jew li jkunu ngħataw permess ta’ residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta’ ċittadini ta’ pajjiżi terzi li jkunu ngħataw permess ta’ residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta’ dokument tar-residenza maħruġ skont id-dokument ‘Status ta’ Residenza ta’ Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f’Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta’ Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.’

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta’ kandidati msemmija f’(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta’ liċenzja tax-xogħol f’dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll dik Ingliża;

iii. fil-pussess ta’ degree ta’ Baċellerat rikonoxxuta f’livell tal-MQF 6 (suġġetta għal minimu ta’ 180 ECTS / ECVET jew ekwivalenti*) fl-Architecture and Civil Engineering, jew kwalifika professjonali kumparabbli, li fiż-żmien rilevanti tkun rikonoxxuta mill-Periti Warranting Board li tkun sodisfaċenti għall-ghoti ta’ warrant ta’ Perit kif regola mill-proviżzjoni f’Kapitolu 390 mill-Att XIV tal-1996 (Periti Act) fil-Kodiċi Ċivili.

*Kwalifika rikonoxxuta kumparabbli ma’ 180 ECTS/ECVET krettu, hekk kif applikabbli hija accettata biss suġġett għal dikjarazzjoni formali ta’ rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta’ karriera differenti jew f’pożizzjoni definita, izda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta’ karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f’paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_

“Status of Long-Term Residents (Third Country Nationals) Regulations, 2006” or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the “Family Reunification Regulations, 2007”; or

f. in possession of a residence document issued in terms of the “Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations”.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. In possession of a recognized Bachelor’s Degree at MQF level 6 in Architecture and Civil Engineering (subject to minimum of 180 ECTS/ECVETS or equivalent*), or a comparable professional qualification, which at the relevant time is recognized by the Periti Warranting Board to be satisfactory for the granting of a Warrant of Perit as regulated by the provisions of Chapter 390 from Act XIV of 1996 (Periti Act) in the Civil Code.

*A recognized qualification comparable to 180 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_

GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonnoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kreċti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-hatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baży tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġhla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/

ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,

jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur Generali għall-Operat, Ministeru għall-Ambjent, l-Energija u r-Riġenerazzjoni tal-Port il-Kbir, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: <https://recruitment.gov.mt>. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Gimgha 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki ;

copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director General (Operations), Ministry for the Environment, Energy and Regeneration of the Grand Harbour, through the Online Government Recruitment Portal **only** at the following address: <https://recruitment.gov.mt>. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday 8th November 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications;

kwalifiki f'livell oghla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzji ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi (Attn: Assistant Direttur, Riżorsi Umani), Ministeru għall-Ambjent, l-Enerġija u r-Riġenerazzjoni tal-Port il-Kbir, 6, Triq Hal Qormi, Santa Venera, SVR 1302. Dawn il-provvedimenti generali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment/Diviżjoni/Direttorat huma (sustainability.gov.mt) u (humanresources.meer@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦALL-FINANZI

Post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Finanzi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi jilqa' applikazzjonijiet għall-post ta' Manager I (Accounting and Finance) fil-Ministeru għall-Finanzi.

Termini u Kundizzjonijiet

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' tnax (12)-il xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-hatra.

2.3 Is-salarju ta' Manager I (Accounting and Finance) huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 in 2024) wara tmien (8) snin servizz bħala Manager I fi

qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Corporate Services Directorate (Attn: Assistant Director, Human Resources), Ministry for the Environment, Energy and Regeneration of the Grand Harbour, 6, Triq Hal Qormi, Santa Venera, SVR 1302. These general provisions are to be regarded as an integral part of this call for applications.

The website address and e-mail address of the receiving Department/Division/Directorate are (sustainability.gov.mt) and (humanresources.meer@gov.mt).

25th October, 2024

MINISTRY FOR FINANCE

Post of Manager I (Accounting and Finance) in the Ministry for Finance

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Finance invites applications for the post of Manager I (Accounting and Finance) in the Ministry for Finance.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I (Accounting and Finance) is Salary Scale 10, which in year 2024 is €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) on completion of eight (8) years of service as Manager

Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb kwalifika ta' Masters rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kretti ECTS/ECVETS, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273 fl-2024) u tavanza għal Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 in 2024) wara sentejn (2) snin servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 kretti ECTS/ECVETS hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 kretti ECTS/ECVETS hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 kretti ECTS/ECVETS.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 in 2024) wara sentejn (2) servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu wkoll intitolati għal hla annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, u hla ta' allowance tal-klassi annwali ta' €750 marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

a. Il-persuni maħtura jkunu intitolati għal benefiċċji oħra u suġġetti għall-kundizzjonijiet u l-obbligi li huma stipulati fil-Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-

I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVETS credits, or equivalent*) in relevant areas as determined by Management shall be placed in Salary Scale 9 (€25,589.02 x €447.33 - €28,273 in 2024) and will progress to Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Masters qualification with a minimum of 60 ECTS/ECVETS credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVETS credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVETS credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of his basic salary, and a payment of an annual class allowance of €750 subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

a. Appointees will also be entitled to such other benefits and such other conditions and obligations as stipulated in the Working Conditions for Officers within the Managerial Stream for Qualified Personnel.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of Accounting and Finance, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for

sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023 u li daħal fi-seħħ fl-1 ta’ Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Manager I (Accounting and Finance) jinkludu li:

i. Responsabbli għall-iproċessar f’waqtu ta’ transazzjonijiet fiskali u finanzjarji, verifiki, rekordjar, rendikonti u rikonċiljazzjoni;

ii. Responsabbli għall-korrettezza ta’ żamma bażika ta’ kotba u dokumenti oħrajn ta’ accounts u t-tweġiq ta’ xogħol rigward il-proċess bankarju ta’ rikonċiljazzjoni tal-Kont Pubbliku;

iii. Responsabbli għall-implimentazzjoni u l-infurzar ta’ leġiżlazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f’Dipartiment jew Ministeru partikolari jew mal-Gvern;

iv. Responsabbli għall-manutenzjoni u l-kontroll tal-kontijiet, bħalma huma kontijiet below-the-line u voti u jevalwa wkoll il-virements fi hdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

v. Jikkoordina r-rilaxx ta’ fondi permezz ta’ mekkaniżmi varji u l-ġbir ta’ dħul finanzjarju, japprova transazzjonijiet kif ikun ordnat, jirvedi management accounts, stqarrijiet ta’ likwidità u rapporti finanzjarji oħra bħala parti mill-proċess;

applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Manager I (Accounting and Finance) include:

i. Responsible for the timely and correct processing of fiscal and financial transactions, verifications, recording, tracking and reconciliation;

ii. Responsible for the correctness of basic book keeping and other accounting documents, including performing work on the bank reconciliation process of the Public Account;

iii. Responsible for the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular Department or Ministry or across Government;

iv. Responsible for the maintenance and control of accounts, such as below-the-line accounts and votes, assessing virements within votes as well as requests for additional funding;

v. Coordinates the release of funds through various mechanisms and the collection of revenue, approving transactions as directed, reviewing management accounts, cashflow statements and other financial reports as part of the process;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial plan;

vii. Jivvaluta l-allokkazzjonijiet baġitarji u t-tbassir tad-dhul fl-Estimi Finanzjarji tal-Gvern, kemm għas-sena ta' wara kif ukoll fuq bażi ta' Business and Financial plan ta' tliet snin, u l-monitoraġġ kontinwu tagħhom matul is-sena;

viii. Jagħti kontribut fl-interpretazzjoni tal-accounts finali u jipparteċipa fl-analiżi u r-reviżjonijiet tal-valur għall-flus;

ix. Jirrappreżenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jipparteċipa fi gruppi ta' hidma kif ikun mitlub;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' rapporti varji;

xi. Iżomm ruħu aġġornat ma' standards ta' accounts, leġislazzjoni finanzjarja u politiki tal-Gvern kif mitlub;

xii. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xiii. Kwalunkwe kompit u ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial plan;

vii. Assesses budgetary allocations and revenue forecasts in the Financial Estimates of Government, both for the following year and on the basis of a three-year Business and Financial plan, and their continuous monitoring during the course of the year;

viii. Contributes towards the interpretation of final accounts and participating in value for money analysis and reviews;

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Contributes to and assists in the compilation of various reports;

xi. Keeps abreast with accounting standards, financial legislation, Government policies as directed;

xii. Contributes towards the formulation and updating of policies of a financial nature as directed;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża.

U

iii. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 kretti ECTS/ECVETS, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 6 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-Maniġment.

*Kwalifika rikonoxxuta komparabbli ma' 180 kretti ECTS/ECVETS, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in English language;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVETS credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by Management.

*A recognised Qualification comparable to 180 ECTS/ECVETS credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġhoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonossut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-ġħeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonossiment tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġhoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-hatra għal din ir-raġuni, tiġi awtomatkaament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-Għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVETS credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance,

għall-Finanzi, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Fin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jigux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;
applikazzjonijiet laterali;
bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonnoxximent dwar il-kwalifiki;
kwalifiki f'livell oġġla;
livell komparattiv tal-impjegati tas-settur pubbliku;
rinunzi ta' applikazzjonijiet pendenti;
pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;
żamma ta' dokumenti;

jistgħu jiġu fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu minn (recruitment.mfin@gov.mt). Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<https://finanzi.gov.mt>) u (recruitment.mfin@gov.mt).

through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;
lateral application;
reasonable accommodation for registered persons with disability;
submission of recognition statements in respect of qualifications;
qualifications at a higher level;
comparative level of public sector employees;
renouncement of pending applications;
publication of the result;
medical examination;
the process for the submission of petitions concerning the result;
access to application forms and related details;
retention of documents,

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from (recruitment.mfin@gov.mt). These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<https://finance.gov.mt>) and (recruitment.mfin@gov.mt).

MINISTERU GĦALL-FINANZI

MINISTRY FOR FINANCE

Post ta' Scientific Officer fil-Ministeru għall-Finanzi**Post of Scientific Officer in the Ministry for Finance**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Nomenclatures denoting the male gender include also the female gender.

1. Is-Segretarju Permanenti, Ministeru għall-Finanzi jilqa' applikazzjonijiet għall-post ta' Scientific Officer fid-Dipartiment tal-Blata Kontinentali fi ħdan il-Ministeru għall-Finanzi.

1. The Permanent Secretary, Ministry for Finance invites applications for the post of Scientific Officer in the Continental Shelf Department within the Ministry for Finance.

Termini u Kundizzjonijiet**Terms and Conditions**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax (12)-il xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Is-salarju ta' Scientific Officer huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.2 The salary for the post of Scientific Officer is Salary Scale 10, which in the year 2024 is equivalent to, €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.3 Persuna fil-grad ta' Scientific Officer titla' fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273) wara sentejn (2) snin servizz fil-grad, jekk tkun qdjet dmirha b'mod sodisfaċenti.

2.3 A Scientific Officer will progress to Scale 9 (€25,589.02 x €447.33 - €28,273) on completion of two (2) years service in the grade, subject to satisfactory performance.

2.4 Persuna fil-grad ta' Scientific Officer fi Skala 9 għandha ttwettaq Competency Programme and Evaluation Framework u b'mill-inqas għaxar (10) snin servizz sodisfaċenti fil-grad ta' Scientific Officer, jew tmien (8) snin jekk ikollha kwalifika ta' Master's rikonoxxuta fil-Livell 7 tal-MQF, tigi promossa għall-grad ta' Senior Scientific Officer fi Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100).

2.4 A Scientific Officer in Salary Scale 9 will undertake a Competency Programme and Evaluation Framework and with at least ten (10) years' satisfactory service in the grade of Scientific Officer, or eight (8) years if in possession of a recognised Master's Degree at MQF Level 7, shall be promoted to the grade of Senior Scientific Officer in Salary Scale 8 (€27,179.02 x €486.83 - €30,100).

2.5 Persuna fil-grad ta' Senior Scientific Officer titla' fi Skala 7 (€28,855.98 x €531.17 - €32,043 fis-sena 2024) wara sentejn (2) servizz fil-grad, jekk tkun qdjet dmira b'mod sodisfaċenti.

2.5 A Senior Scientific Officer will progress to Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) on completion of two (2) years of service in the grade, subject to satisfactory performance.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.6 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 Fir-rigward tar-reqwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru 2023 u li daħal fi-sehħ fl-1 ta' Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa

2.7 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous

l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Scientific Officer jinkludu li:

i. Jamministra informazzjoni teknika fid-Dipartiment u jassisti waqt zjarat ta' kumpaniji taż-żejt biex jaraw informazzjoni ġeo-xjentifika;

ii. Juża software speċjalizzat għall-interpretazzjoni ta' informazzjoni ġeofizika kif ukoll juża software ieħor speċjalizzat fl-industrija taż-żejt;

iii. Juża Geographic Information System software;

iv. Jidiġitizza u jiskenja mapep b'mod li l-informazzjoni tkun integrata ma' informazzjoni oħra;

v. Jintegra informazzjoni mill-bjar u informazzjoni ġeofizika mill-inħawi tal-madwar u jwettaq studji ġeoloġiċi, janalizza prospetti taż-żejt jew gass u jagħmel basin modelling tal-ibhra Maltin;

vi. Jassisti liċ-Chief Scientific Officer sabiex jissorvelja l-attivitajiet t'esplorazzjoni tal-kumpanija taż-żejt u jżomm komunikazzjoni mal-ġeo-xjentisti oħra tal-kumpaniji taż-żejt;

vii. Jiżgura l-kustodja xierqa ta' cores u kampjuni ġeoloġiċi mill-bjar kif ukoll id-dokumentazzjoni tagħhom;

viii. Jassisti fi proġetti tal-Ewropa li d-Dipartiment jkun qiegħed jipparteċipa fihom;

ix. Jirrappreżenta lill-Gvern abbord ir-rig matul operazzjonijiet ta' thaffir jew fuq bastiment ieħor matul l-operazzjonijiet għat-tiftix għaž-żejt jew riċerka xjentifika, kif jista' jkun meħtieġ;

employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Scientific Officer include:

i. Manage the technical data available at the Department and assist in oil company visits to view geo-scientific information;

ii. Use specialised software for the interpretation of geophysical data as well as any other specialised oil industry software;

iii. Use of Geographic Information System software;

iv. Digitise and scan maps and georeference data to integrate it with other data;

v. Integrate well data and geophysical data from surrounding areas and carry out geological modelling, hydrocarbon prospect analysis and basin modelling of offshore Malta;

vi. Assist the Chief Scientific Officer in supervising oil company's exploration activities and liaising with oil company's exploration geoscientists;

vii. Keep custody of well cores and geological samples and ensure their proper storage and documentation;

viii. Assist in EU projects that the Department will be participating in;

ix. Represent Government on board the rig during drilling operations or on any other vessel during exploration operations or scientific research as may be required;

x. Jattendi laqgħat ġo Malta jew barra minn Malta kif jista' jkun meħtieġ;

xi. Jassisti lid-Direttur Ġenerali fi kwalunkwe hidma teknika relatata mal-Geological Survey ta' Malta, inkluż xogħol jew studji ġeoloġiċi li jistgħu jinqalgħu minn żmien għal żmien;

xii. Jipparteċipa f'attivitajiet promozzjonali għat-tiftix taż-żejt kif meħtieġ mid-Direttur Ġenerali;

xiii. Jassisti fl-evalwazzjoni ta' proġetti relatati mal-enerġija sostenibbli;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jkun jiddelega lilu/ha, kif jista' meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

x. Attend meetings locally and abroad as necessary as may be required;

xi. Assist the Director General in any technical work related to the Geological Survey of Malta including but not limited to any geological work or studies that may arise from time to time;

xii. Participate in promotional activities for oil exploration as required by the Director General;

xiii. Assist in the evaluation of projects related to sustainable energy;

xiv. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u/jew Ingliża;

iii. ikollhom kwalifika ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġett għall-minimu ta' 180 ECTS/ECVETS kretti jew ekwivalenti*), fil-Ġeo-xjenza jew Petroleum Studies jew Earth Sciences jew Oċeanografija jew dixxiplini xjentifiċi relatati u f'pussess ta' ċertifikat tar-reġistrazzjoni mal-kunsill regolatorju rispettiv (fejn applikabbli).

*Kwalifika rikonoxxuta komparabbli ma' 180 ECTS/ECVETS kretti, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in Maltese and/or English language;

iii. in possession of a recognised Bachelor's qualification at MQF Level 6 (subject to a minimum of 180 ECTS/ECVETS credits, or equivalent*) in Geoscience or Petroleum Studies or Earth Sciences or Oceanography or related scientific disciplines and in possession of a certificate of registration with the respective regulatory council (where applicable).

*A recognised qualification comparable to 180 ECTS/ECVETS credits, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 iii or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVETS, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oghla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oghla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-hatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bhalissa għandhom hatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oghla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunkwe rekwiżit ieħor ta' eliġibbiltà għall-post għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/ jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVETS credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tas-Servizzi Korporattivi, Ministeru għall-Finanzi, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki ;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4 have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Corporate Services Directorate, Ministry for Finance, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu minn (recruitment.mfin@gov.mt). Dawn il-provvedimenti generali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<https://finanzi.gov.mt>) u (recruitment.mfin@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦAS-SAHĦA U ANZJANITÀ ATTIVA

Pożizzjoni ta' Chairperson Kliniku tad-Dipartiment tal-Gastroenteroloġija fil-Ministeru għas-Saħha u Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħha u Anzjanità Attiva tilqa' applikazzjonijiet għall-pożizzjoni ta' Chairperson tad-Dipartiment tal-Gastroenteroloġija fil-Ministeru għas-Saħha u Anzjanità Attiva.

Tul tal-assignment u kundizzjonijiet

2.1 Persuna magħżula tidhol f'assignment ta' hames (5) snin bħala Chairperson Kliniku tad-Dipartiment tal-Gastroenteroloġija fil-Ministeru għas-Saħha u Anzjanità Attiva.

2.2 Il-pożizzjoni ta' Chairperson Kliniku tad-Dipartiment tal-Gastroenteroloġija hija sugġetta għal perjodu ta' prova ta' sena (1).

2.3 Peress li din hi pożizzjoni marbuta ma' terminu ta' żmien fiss, il-pożizzjoni ta' Chairperson Kliniku tad-Dipartiment tal-Gastroenteroloġija tikkostitwixxi raguni oġġettiva li taqa' taht Regolament 7(4) tal-Liġi Sussidjarja 452.81 intitolat "Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss".

2.4 Kemm Konsulent fuq kuntratt A jew kuntratt B huma eligibbli li japplikaw u huwa d-dmir tal-Bord tal-Għażla li jagħzel lill-kandidat l-aktar adatt biex jimla l-pożizzjoni. Madankollu, mal-ħatra, il-persuna mahtura tkun mitluba li preferibbilment taqleb għall-kuntratt A jekk tkun qed taħdem fuq kuntratt B.

access to application forms and related details; retention of documents;

may be viewed by accessing the address https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf or may be obtained from (recruitment.mfin@gov.mt). These general provisions are to be regarded as an integral part of this call for applications.

The website address and e-mail address of the receiving Directorate are (<https://finance.gov.mt>) and (recruitment.mfin@gov.mt).

25th October, 2024

MINISTRY FOR HEALTH AND ACTIVE AGEING

Position of Clinical Chairperson of the Department of Gastroenterology in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the position of Clinical Chairperson of the Department of Gastroenterology in the Ministry for Health and Active Ageing.

Duration of assignment and Conditions

2.1 A selected candidate will enter into a five (5) year assignment as a Clinical Chairperson of the Department of Gastroenterology, Ministry for Health and Active Ageing.

2.2 The position of Clinical Chairperson of the Department of Gastroenterology, is subject to a probationary period of one (1) year.

2.3 Since this is a position on a fixed term, the position of Clinical Chairperson of the Department of Gastroenterology constitutes an objective reason which falls under Regulation 7(4) of Subsidiary Legislation 452.81 entitled "Contracts of Service for a Fixed Term Regulations".

2.4 Both Consultants on Contract A or Contract B are eligible to apply, and it is the duty of the selection board to choose the most appropriate candidate to fill the position. However, upon appointment, the selected person shall be requested to preferably revert to Contract A if he/she is a Contract B holder.

2.5 Kwalunkwe persuna mahtura Chairperson Klinik u li ma jkollhiex pożizzjoni permanenti ta' Konsulent tigi mahtura Konsulent ipso facto.

2.6 Persuna li tkun Uffiċjal Pubbliku li jkollha pożizzjoni ta' Chairperson Klinik fuq bażi kuntrattwali għal żmien definit, terġa' lura għall-grad ta' Konsulent mat-tkomplija jew tmiem tal-kuntratt tagħha, dment li uffiċjal li jaqdi dmirijiet bi kredibbiltà bħala Chairperson għal żewġ (2) termini shaħ jitpoġġa fuq bażi personali fuq skala ta' salarju li hi immedjatement oghla mill-iskala tas-salarju sustantiv tiegħu.

2.7 Kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nmutata għandha tigi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmanigġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), peress li din il-pożizzjoni (i) hija fi skala ta' salarju 5 jew oghla.

Salarju marbut mal-pożizzjoni

3. Is-salarju marbut mal-pożizzjoni ta' Chairperson Klinik tad-Dipartiment tal-Gastroenterologija huwa ekwivalenti għal Skala ta' Salarju 3 li fis-sena 2024 huwa ta' €43,542.00.

Dmirijiet

4. Id-dmirijiet għal din il-pożizzjoni ta' Chairperson Klinik tad-Dipartiment tal-Gastroenterologija jinkludu li:

2.5 Any person appointed Clinical Chairperson who does not hold a permanent Consultant post shall ipso facto be appointed Consultant.

2.6 A public officer holding the position of Clinical Chairperson of the Department of Gastroenterology on a contractual basis for a definite period shall revert to the Consultant grade upon completion or termination of his/her term of the contract, provided that an officer who performs creditably as a Chairperson for two (2) full terms shall be placed, on a personal basis, on the salary scale which is immediately higher than the scale of his/her substantive grade.

2.7 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), since this position (i) is in salary scales 5 or higher.

Salary pegged to the position

3. The Salary attached to the position of Clinical Chairperson of the Department of Gastroenterology, is equivalent to Salary Scale 3 which in the year 2024 is €43,542.00.

Duties

4. The job duties for the position of Clinical Chairperson of the Department of Gastroenterology, include:

i. Jiżviluppa pjan ta' servizz strateġiku minn hames sa għaxar snin inkluż proposti ta' servizzi godda u r-riżultat ta' nefqa kapitali, iż-żieda kapitali tan-nefqa rikorrenti, kif ukoll il-bżonn tar-riżorsi umani u r-rekwiżiti tat-teknoloġija;

ii. jipproduċi rapport annwali tad-dipartiment b'emfasi tal-kisbiet u tal-isfidi li qed tiffaċċja l-professjoni billi jirrevedi l-prestazzjoni tas-sena preċedenti;

iii. iżomm rekord tal-għarfien, kompetenzi u esperjenzi tal-haddiema fil-livelli kollha;

iv. jassigura li jkun hemm qbil fuq l-applikar tal-ftehim kollettiv kurrenti maqbul bejn l-gvern u l-Assoċjazzjoni Medika ta' Malta, fil-forma ta' 'job planning policy' għad-dipartiment;

v. ifassal pjan tax-xogħol għall-konsulenti u speċjalisti tad-Dipartiment b' konformita' mal-imsemmija 'policy', u jibgħat id-dokumenti mfassla għand id-direttur mediku għall-approvazzjoni u diskussjoni aħħarija, b' reviżjoni annwali jew bi-annwali tal-imsemmija pjanijiet tax-xogħol;

vi. jistabbilixxi servizz 'on-call' immexxi mil-ispeċjalisti fi hdan id-dipartiment tal-gastroenteroloġija bil-għan li jitjeb il-livell ta' kura għal kundizzjonijiet akuti relatati mall-gastroenteroloġija u l-epatoloġija;

vii. jippromwovi u jappoġġa taħriġ in-service biex jinżammu l-kompetenzi u t-titjib tal-hiliet billi jippromwovi attivitajiet relatati mal-edukazzjoni medika kontinwa;

viii. jistabbilixxi programm ta' speċjalizzazzjoni fil-gastroenteroloġija, flimkien ma' kumitat immexxi mill-'post-graduate training coordinator' tal-gastroenteroloġija;

ix. jikkommissjona awditjar kontinwu mill-membri tad-Dipartiment fi prattiki tax-xogħol biex itejjeb il-kwalità tal-kura u l-governanza, u jissorvelja l-iżvilupp ta' linji gwida u proċeduri;

x. jippromwovi riċerka, innovazzjoni u l-aħjar prattika u jassigura l-aqwa użu ta' riżorsi disponibbli;

xi. iwassal lit-tim biex jipparteċipa b'mod attiv fl-akkwist u l-evalwazzjoni ta' prodotti ta' kwalità tajba li jintużaw fid-Dipartiment u jkun kapaċi jipprovdi valutazzjoni ta' riskju fuq rapporti ta' inċidenti ta' apparat mediku;

xii. ikun mistenni li minn żmien għal żmien iwettaq taħriġ manġerjali obbligatorju hekk kif iggwidat mill-Isptar;

xiii. jipparteċipa f'attivitajiet Ewropej kif ukoll attivitajiet li jagħtu vizibilità lil Malta f' networks internazzjonali li jinkludi European Reference Networks relatati mall-Gastroenteroloġija;

i. Develops a five-to-ten-year strategic development plan of service including proposed new services and resulting capital expenditure, increase in recurrent expenditure as well as necessary human resources and technology requirements;

ii. produces a yearly departmental report highlighting achievements and weaknesses by reviewing the performance of the previous year;

iii. keeps record of staff knowledge, competences and experience at all levels;

iv. ensures that an updated job plan policy for the department is in place in line with the current Medical Association of Malta sectoral agreement;

v. finalises job plans in liaison with newly appointed resident specialists and consultants in line with the departmental job plan policy, following which such job plans are forwarded to the Medical Director for final vetting and approval; with annual or bi-annual reviews of the mentioned job plans;

vi. establishes a specialist-led out-of-hours on-call service targeted at improving the level of care of gastrointestinal and hepatological emergencies;

vii. promotes and supports in-service training to maintain competences and enhancement of skills by supporting continuous medical education related activities;

viii. establishes a post graduate training programme in gastroenterology, together with a committee led by the post-graduate training coordinator in Gastroenterology;

ix. commissions audits by members of the Department into working practices to assess quality of care and governance and supervises the development of guidelines and procedures;

x. promotes research, innovation and best practice and ensures the best uses of resources available;

xi. leads the team to actively participate in the procurement and evaluation of good quality products used in the Department and be able to provide risk assessment and feedback on medical device incident reports;

xii. be expected to undergo mandatory managerial training from time to time as guided by the hospital;

xiii. accepts responsibility and participates in activities arising from the membership or affiliation with EU and international networks of the Ministry for Health and Active Ageing and Mater Dei Hospital such as the European Reference Networks for Gastroenterology;

xiv. iwettaq kull xogħol ieħor li s-superjur jista' jiddelega lilu/lilha kif ikun meħtieġ;

xv. iwettaq kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

5.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma persuni msemija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità Malta skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet

xiv. undertakes any other tasks, which the superior may delegate to him/her as may be required;

xv. any other duties, as directed by the Principal Permanent Secretary.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment

fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża.

Uffiċjali pubbliċi li japplikaw għal din il-pożizzjoni iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti aktar minn hekk:

i. ikollhom isimhom imniżżel fir-Registru għall-Ispċjalisti tal-Gastroenteroloġija miżmum mill-Kunsill Mediku ta' Malta; jew

ii. ikunu approvati li isimhom jitniżżel fir-Registru għall-Ispċjalisti tal-Gastroenteroloġija miżmum mill-Kunsill Mediku ta' Malta; jew

iii. (a) ikollhom Ċertifikat ta' Tlestija ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Addreditazzjoni ta' Speċjalisti ta' Malta għall-ispeċjalità rilevanti li turi li l-applikant temm tali taħriġ speċjalizzat li jista' jkun preskritt għall-Gastroenteroloġija; jew

(b) ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST għall-Gastroenteroloġija li tkun maħruġa mill-Awtorità kompetenti fi stat membru ieħor tal-Unjoni Ewropea, kif imniżżel f'parti 1 (b) tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

(c) ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li din tkun akkumpanjata b'dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/ esperjenza huma suffiċjenti sabiex tabib ikun irreġistrat mal-Kunsill Mediku ta' Malta bħala speċjalist fil-Gastroenteroloġija.

5.3 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom aktar minnhekk ikollhom ħames (5) snin esperjenza full-time bħala Speċjalist fil-Gastroenteroloġija. Qed jiġi hawnhekk iċċarat li l-esperjenza ta' speċjalist titqies li ma tibdiex qabel id-data tar-reġistrazzjoni fir-Registru għall-ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew reġistrazzjoni edwivalenti li tkun maħruġa mill-Awtorità kompetenti fi stat membru ieħor tal-Unjoni Ewropea. Qed jiġi iċċarat ukoll li meta l-esperjenza tkun miksuba fuq bażi part-time jew fuq inqas minn 40 siegħa fil-ġimgħa, din tkun rikonoxxuta fuq bażi prorata.

licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages.

Public Officers applying for this position must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Gastroenterology kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Gastroenterology kept by the Medical Council of Malta; or

iii. (a) in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant specialty, which shows that the applicant has completed such specialist training as may be prescribed for Gastroenterology; or

(b) in possession of a specialist qualification equivalent to the CCST for Gastroenterology which is issued by a competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

(c) in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Gastroenterology.

5.3 By the closing time and date of this call for applications, applicants must furthermore have five (5) years full time experience as a Specialist in Gastroenterology. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than 40 hours per week, is reckoned on a pro-rata basis.

5.4 L-applikanti magħżula eliġibbli taħt paragrafu 5.2 (iii) (b) u paragrafu 5.2 (iii)(c) hawn fuq iridu jkunu mnizzla fir-Reġistru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta u għandhom ukoll ikunu rreġistrati bi sħiħ mal-Kunsill Mediku ta' Malta qabel il-hatra.

5.5 Kandidati li japplikaw skont it-termini ta' paragrafu 5.2 (iii)(b) u paragrafu 5.2(iii)(c) hawn fuq iridu jkunu dikjarazzjoni ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jitqiesu bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija tat-Taħriġ ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' kwalunkwe diffikulta', il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għandu jkun imfittex.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat fuq: (<https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf>).

5.6 Kandidati li japplikaw skont it-termini ta' paragrafu 5.2 (iii)(b) jew paragrafu 5.2 (iii)(c) hawn fuq, u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti kif speċifikat f' paragrafu 5.5 għandhom jinkludu kopja ta' dik id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-oriġinali waqt l-intervista. Kandidati mhux fil-pussess ta' din id-dikjarazzjoni meħtieġa xorta jistgħu japplikaw, dment li jissottomettu kopja tad-dikjarazzjoni hekk kif din tkun għad-dispożizzjoni tagħhom u fi kwalunkwe każ mhux aktar tard mid-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li jonqsu milli jipprezentaw id-dikjarazzjoni meħtieġa fi żmien il-perjodu ta' xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu għal estensjoni ta' dan il-limitu ta' żmien sa xahar ieħor mill-Kap tad-Dipartiment li qed tilqa' l-applikazzjonijiet, u jindikaw b' mod ċar ir-raġunijiet għal dan id-dewmien. Talbiet għal estensjoni lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-konsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/trankrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal fuq (<https://recruitment.gov.mt>).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adattat għall-pożizzjoni.

5.4 Successful candidates eligible under paragraph 5.2 (iii)(b) and paragraph 5.2 (iii)(c) above must be listed in the relevant Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

5.5 Candidates applying in terms of paragraph 5.2 (iii)(b) and paragraph 5.2 (iii)(c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta should be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf>).

5.6 Candidates applying in terms of paragraph 5.2 (iii) (b) or paragraph 5.2 (iii)(c) above and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 5.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and, in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on (<https://recruitment.gov.mt>).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

7.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the position. The

Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 – 5.6, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-People Management Division, 15 Palazzo Castellania, Triq Merkanti, Ministeru għas-Saħħa u Anzjanità Attiva, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija sal-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa

Dispożizzjonijiet Ġenerali Ohra

9. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.6, have relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Merchants Street, Valletta, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mill-People Management Division, Ministeru għas-Saħħa u Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku, numru tal-fax u l-indirizz elettroniku tad-Divizjoni huma (<https://sahha.gov.mt>), +356 22992609 u (recruitment.health@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦAS-SAHĦA U ANZJANITÀ ATTIVA

Post ta' Konsulent Ortodontista fid-Dipartiment tad-Dentistrija, fl-Isptar Mater Dei, fil-Ministeru għas-Saħħa u Anzjanità Attiva

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u Anzjanità Attiva tilqa' applikazzjonijiet għall-post ta' Konsulent Ortodontista fid-Dipartiment tad-Dentistrija, fl-Isptar Mater Dei, fil-Ministeru għas-Saħħa u Anzjanità Attiva

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2024 huwa €40,145.00 fis-sena.

2.3 Persuna fil-ħatra ta' Konsulent tirrapporta direttament liċ-Chairperson Kliniku tad-Dipartiment tad-Dentistrija.

2.4 Persuna li tiġi maħtura tkun tista' tagħżel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.5 Persuna maħtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-Unjin kompetenti.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address, fax number and e-mail address of the receiving Division are (<https://health.gov.mt>), +356 22992609 and (recruitment.health@gov.mt).

25th October, 2024

MINISTRY FOR HEALTH AND ACTIVE AGEING

Post of Consultant Orthodontist in the Department of Dentistry at Mater Dei Hospital in the Ministry for Health and Active Ageing

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the post of Consultant Orthodontist in the Department of Dentistry at Mater Dei Hospital, in the Ministry for Health and Active Ageing

Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2024 is equivalent to €40,145.00 per annum.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Dentistry.

2.4 The appointee will be able to work on a Contract A or Contract B basis.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent Union.

2.6 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for

sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023 u li daħal fi-sehħ fl-1 ta’ Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmanigġjati b’mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), peress li din il-kariga (i) hija fi skala ta’ salaraju 5 jew oghla.

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta’ Konsulent Ortodontista jinkludu li:

i. Ikun parti mid-Dipartiment tad-Dentistrija u jirrispondi direttament lic-Chairperson Kliniku ta’ dan id-Dipartiment u jipprovdi l-kura klinika kollha tal-ispeċjalità skont l-istandards ta’ kwalità tal-professjoni;

ii. jagħti kura lill-pazjenti mibgħuta minn postijiet mediċi oħra u servizzi dentali u jikkoordina ma’ Konsulenti Mediċi u tad-Dentistrija u Speċjalisti oħra fil-kura komprensiva ta’ dawn il-pazjenti;

iii. jassigura l-livell meħtieġ ta’ kompetenza tad-dentisti kirurgi u allied health professionals oħra li jkunu qed jaħdmu taħt il-kariga tiegħu fl-oqsma kollha tad-dentistrija;

iv. iżomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam tal-Ortodonzja u jiehu sehem f’laqgħat ta’ wara l-gradwazzjoni kemm lokalment kif ukoll barra u jkun meħtieġ li jinvolvi ruħu fl-edukazzjoni kontinwa ta’ kollegi kliniċi fil-livelli kollha rigward l-użu xieraq tal-faċilitajiet kollha rilevanti;

v. jikkoordina s-servizzi tal-Ortodonzja fl-Isptar Mater Dei u jorganizza proċessi ta’ assikurazzjoni ta’ kwalità u jista’ wkoll ikun meħtieġ li jżomm kliniċi regolari u oqsma oħra ta’ kura f’Malta u Għawdex;

applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), since this post (i) is in salary scales 5 or higher.

Duties

3.1 The job duties for the post of Consultant Orthodontist include:

i. forms part of the Department of Dentistry and be directly accountable to the Clinical Chairperson of the Department of Dentistry and provide all clinical care within the remit of the specialty in accordance with quality standards of the profession;

ii. gives care to patients referred from other medical and dental services and liaise with other medical and dental consultants and specialists in the comprehensive care of these patients;

iii. ensures the required level of competence of dental surgeons and other allied health professionals working under his/her charge in all fields of dentistry;

iv. keeps abreast with the current developments in the field of Orthodontics and participate in postgraduate meetings locally and abroad and will be required to involve himself/herself in the ongoing education of clinical colleagues at all levels with regard to the appropriate use of all relevant facilities;

v. co-ordinates the Orthodontics services at Mater Dei Hospital and organise processes of Quality Assurance and may be required to hold regular clinics in any healthcare services in Malta and Gozo;

vi. jikkollabora ma' u jaghti pariri lill-membri ohra tal-istaff mediku, u tal-allied health dwar materji li jappartjenu għall-ispeċjalità;

vii. ikun involut fis-superviżjoni ta' junior staff, flimkien ma' persunal ieħor lokali jew barrani fuq żjara u jaċċerta t-twetiq ta' programm kontinwu ta' taħriġ u edukazzjoni fir-rigward tagħhom;

viii. jipparteċipa f'laqgħat multidixxiplinari kif ukoll għal awditjar u jkun suġġett għal rapport ta' skrutinju kull sena;

ix. jipparteċipa fix-xogħol tad-Dipartiment tad-Dentistrija inkluż il-kliniċi tal-outpatients li jsiru wara nofsinhar u sessjonijiet kliniċi barra l-Isptar Mater Dei skont l-esiġenzi tas-servizz kif assenjat miċ-Chairperson Kliniku, Dipartiment tad-Dentistrija;

x. jistabbilixxi mekkaniżmi xierqa biex tiżgura l-kwalità tas-servizz u verifika medika;

xi. jkun responsabbli li jaċċerta li d-dixxiplina u l-prattika (inkluż l-aspetti tal-kontroll għall-infezzjoni) li taffettwa l-pazjenti taħt il-kura tiegħu jkunu tal-ogħla livell possibbli;

xii. iwettaq kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-Amministrazzjoni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri ohra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

vi. liaises with and advises other members of the medical and allied health on matters pertaining to the specialty;

vii. be involved in the supervision of junior staff, together with any other local or foreign visiting personnel, and ensure the implementation of a continuous training and education programme in their respect;

viii. participates in multidisciplinary meetings as well as audits and will be subject to an appraisal every year;

ix. participates in the work of the Department of Dentistry including afternoon out-patient clinics and clinical sessions outside Mater Dei Hospital according to the exigencies of the service as assigned by the Clinical Chairperson, Department of Dentistry;

x. establishes appropriate mechanisms to ensure quality of service and medical audit;

xi. be responsible to ensure that discipline and practice (including aspects of infection control) affecting patients under his/her care are of the highest possible level;

xii. undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. carries out any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the Management.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni ohra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma persuni msemija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taht ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taht ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taht ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq tehtieg il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija mehtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. profiċjenti fil-lingwa Maltija u l-lingwa Ingliża;

Qed jiġi hawnhekk innutat li kandidati li mhumie x profiċjenti fil-lingwa Maltija jistgħu jibqgħu jiġu kkunsidrati sakemm il-kandidati magħżula jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija fi żmien sena (1) mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Konsulenti li ma jkunux kisbu dan iċ-ċertifikat fiż-żmien ta' prova jingħataw estensjoni ta' darba biex jiksbu b'suċċess dan iċ-ċertifikat. Kwalunkwe hlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jintalbu lura permezz tal-iskema Continuous Medical Education (CME).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages;

It is hereby being noted that candidates who are not proficient in the Maltese Language may still be considered as long as the selected candidates provide evidence of basic proficiency in the Maltese language within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 run by the Department of Maltese of the University of Malta. Consultants who would have not obtained this certification within the probationary period, will be given a one time extension to successfully obtain this certification. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Medical Education (CME) Scheme.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment

hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom wkoll:

i. ikollhom isimihom imniżżel fir-Registru għall-Ispċjalisti tal-Ortodonzja miżmum mill-Kunsill Mediku ta' Malta; jew

ii. ikunu approvati li isimhom jitniżżel fir-Registru għall-Ispċjalisti tal-Ortodonzja miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Tahriġ ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali tahriġ speċjalizzat li jista' jintalab għal Ortodonzja; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST fl-Ortodonzja, li tkun maħruġa mill-Awtorità kompetenti ta' stat membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irregiŕtrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fl-Ortodonzja.

4.3 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalist fl-Ortodonzja. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Registrazzjoni fir-Registru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew registrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimgha, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imniżżla fir-Registru għall-Ispċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irregiŕtrata bis-shiħ mal-Kunsill Mediku ta' Malta qabel il-hatra.

is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Orthodontics kept by the Medical Council of Malta; or

ii. approved for inclusion in the Specialist Register of Orthodontics kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Orthodontics; or

b. in possession of a specialist qualification equivalent to the CCST for Orthodontics, which is issued by the competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Orthodontics.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full- time experience as a Specialist in Orthodontics. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata-basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Tahriġ ta' Speċjalist maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (<https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf>).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu meħtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-oriġinali waqt l-intervista. Kandidati li mhumiex fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li ma jipprezentawx id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta dahlet fis-seħħ il-hatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bhalissa għandhom hatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġġla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf>).

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

Is-snin ta' servizz mid-data effettiva tal-hatra bhala ufficjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin mehtiega ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eligibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'certifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal fuq (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eligibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adattat għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.8, għandhom esperjenza ta' xogħol rilevanti u pruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Sahha u Anzjanità Attiva, 15, Palazzo Castellania, Triq Merkanti, Valletta VLT 1171, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn biss fuq (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Ffin Ċentrali Ewropew) ta' nhar il-Gimgha, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.8, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15 Palazzo Castellania, Merchants Street, Valletta VLT 1171, through the Online Government Recruitment Portal **only** on (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonossiment dwar il-kwalifiki ;

kwalifiki f'livell oghla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzi ta' applikazzjonijiet pendenti; publikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa u Anzjanità Attiva huwa (<https://health.gov.mt>), in-numru tal-fax huwa +356 2299 2604, u l-indirizz elettroniku huwa (recruitment.health@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GĦAS-SAHĦA U ANZJANITÀ ATTIVA

**Post ta' Electrocardiograph (ECG) Technician
fil-Ministeru għas-Saħħa u Anzjanità Attiva**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti (Saħħa) u Is-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u Anzjanità Attiva, jilqaw applikazzjonijiet għall-post ta' Electrocardiograph (ECG) Technician fil-Ministeru għas-Saħħa u Anzjanità Attiva.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija soġġetta għal perjodu ta' prova ta' tmax-il (12) xahar għal dawk li jiġu ngaġġati fi Skala ta' Salarju 10 u sitt (6) xhur għal dawk li jiġu ngaġġati fi Skala ta' Salarju 12.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health and Active Ageing is (<https://health.gov.mt>), the fax number is +356 2299 2604, and the email address is (recruitment.health@gov.mt).

25th October, 2024

MINISTRY FOR HEALTH AND ACTIVE AGEING

**Post of Electrocardiograph (ECG) Technician in the
Ministry for Health and Active Ageing**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary (Health) and the Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing, invite applications for the post of Electrocardiograph (ECG) Technician in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months for those who will be engaged in Salary Scale 10 and six (6) months for those who will be engaged in Salary Scale 12.

2.2 Is-salarju ta' ECG Technician (Diploma) huwa ta' Skala ta' Salarju 12 li fis-sena 2024 huwa ta' €21,236.00 fis-sena, li jżied b'€354 fis-sena sa massimu ta' €23,360.00 fis-sena.

2.3 Persuna fil-grad ta' ECG Technician (Diploma) titla' minn Skala ta' Salarju 12 għal Skala ta' Salarju 10 (€24,085.98 x €407.67 - €26,532.00) mat-tlestija ta' hames (5) snin servizz fil-grad ta' ECG Technician (Diploma), jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna fil-grad ta' ECG Technician (Diploma) titla' minn Skala ta' Salarju 10 għal Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00) mat-tlestija ta' għaxar (10) snin servizz fil-grad ta' ECG Technician (Diploma) fi Skala ta' Salarju 10.

2.5 Persuna fil-grad ta' ECG Technician (Diploma) fi Skala ta' Salarju 10 li jkollha kwalifika f' Livell 6 tal-MQF (suġġetta għal minimu ta' 180 ECTS/ECVET krediti, jew ekwivalenti) f'oqsma rilevanti kif speċifikat mill-Amministrazzjoni minn żmien għal żmien jew kwalifika kumparabbli professjonali, U b'sentejn (2) shaħ ta' servizz sodisfaċenti fi Skala ta' Salarju 10, titla' fi Skala ta' Salarju 9 bħala ECG Technician (Degree).

2.6 Is-salarju ta' ECG Technician (Degree) huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jżied b'€407.67 fis-sena sa massimu ta' €26,532.00 fis-sena.

2.7 Persuna fil-grad ta' ECG Technician (Degree) titla' minn Skala ta' Salarju 10 għal Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00) bħala ECG Technician (Degree) mat-tlestija ta' sentejn (2) servizz fil-grad jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.8 Persuna fil-grad ta' ECG Technician li jkollha kwalifika ta' Masters Degree f' Livell 7 tal-MQF (suġġetta għal minimu ta' 90 ECTS/ECVET krediti, jew ekwivalenti), f'oqsma rilevanti kif speċifikat mill-Amministrazzjoni minn żmien għal żmien, tidhol fi Skala ta' Salarju 10 bħala ECG Technician (Degree) u mat-tlestija ta' sentejn (2) servizz sodisfaċenti fil-grad ta' ECG Technician (Degree) u mat-tlestija b' suċċess tal-Competency Programme u Evaluation Framework titla' fi Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100.00) bħala Senior ECG Technician.

Dment li kwalunkwe applikanti li jkollhom Masters Degree xierqa f' Livell 7 tal-MQF (suġġetta għal minimu ta' 90 ECTS/ECVET krediti, jew ekwivalenti), f'oqsma rilevanti kif speċifikat mill-Amministrazzjoni minn żmien għal żmien jew kwalifika kumparabbli professjonali, U li jkollhom aggregat minimu ta' sentejn (2) servizz sodisfaċenti bħala ECG Technician, u mat-tlestija b'suċċess tal-Competency Programme u Evaluation Framework jitpoġġew

2.2 The salary for the post of ECG Technician (Diploma) is Salary Scale 12, which in the year 2024 is €21,236.00 per annum, rising by annual increments of €354 up to a maximum of €23,360.00 per annum.

2.3 An ECG Technician (Diploma) will progress from Salary Scale 12 to Salary Scale 10 (€24,085.98 x €407.67 - €26,532.00) on completion of five (5) full years of service in the grade, subject to satisfactory performance as ECG Technician (Diploma).

2.4 An ECG Technician (Diploma) will progress from Salary Scale 10 to Salary Scale 9 (€25,589.02 x €447.33 - €28,273.00) on completion of ten (10) satisfactory years of service as ECG Technician (Diploma) in Salary Scale 10.

2.5 An ECG Technician (Diploma) in Salary Scale 10 who obtains an MQF Level 6 qualification (subject to a minimum of 180 ECTS/ECVET credits, or equivalent) in relevant areas as specified by Management from time to time or a comparable professional qualification AND with two (2) full years of satisfactory service in Salary Scale 10, shall progress to Salary Scale 9 as ECG Technician (Degree).

2.6 The salary for the post of ECG Technician (Degree) is Salary Scale 10 which in the year 2024 is €24,085.98 rising by annual increments of €407.67, up to a maximum of €26,532.00 per annum.

2.7 An ECG Technician (Degree) will progress from Salary Scale 10 to Salary Scale 9 (€25,589.02 x €447.33 - €28,273.00) as ECG Technician (Degree) on completion of two (2) years' service in the grade, subject to satisfactory performance as ECG Technician (Degree).

2.8 An ECG Technician in possession of an appropriate postgraduate Masters Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent) in relevant areas as specified by Management from time to time, shall enter in Salary Scale 10 as ECG Technician (Degree) and shall move to Salary Scale 8 (€27,179.02 x €486.83 - €30,100) as Senior ECG Technician upon completion of two (2) years satisfactory service as ECG Technician (Degree) and upon successful completion of the Competency Programme and Evaluation Framework.

Provided that any applicants in possession of an appropriate Masters Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent) in relevant areas as specified by Management from time to time or a comparable professional qualification, AND who have a minimum aggregate of two (2) years satisfactory service as ECG Technician, and upon successful completion of the Competency Programme and Evaluation Framework shall

immedjatament fit-tarġa rilevanti ta' Skala ta' Salarju 8 bħala Senior ECG Technician skond id-dispożizzjonijiet kif stipulati fil-PSMC minn żmien għal żmien.

2.9 Persuna mahtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra skont kif jistgħu jkunu stipulati fi kwalunkwe ftehim pertinenti bejn il-Gvern u l-Unjin kompetenti.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023 u li daħal fi-sehħ fl-1 ta' Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmanigġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3.1 Id-dmirijiet għal dan il-post ta' Electrocardiograph (ECG) Technician jinkludu li:

- i. jippjana, jwettaq u jevalwa servizzi rilevanti fl-oqsma kollha relatati mal-Physiological Measurements ;
- ii. jipparteċipa fil-kura tal-pazjenti, li jinkludi li jipprepara u jassigura l-pazjenti;
- iii. jinterpreta formoli ta' talba u jirrekordja, jkejjel u jagħmel monitoraġġ ta' attivitajiet fiżjoloġiċi magħżula ta' pazjenti kif mitlub mit-tabib;

be immediately placed in the relevant step of Salary Scale 8 as Senior ECG Technician in accordance with the provisions stipulated in the PSMC from time to time.

2.9 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3.1 The job duties for the post of Electrocardiograph (ECG) Technician include:

- i. plans, delivers and evaluates of relevant services in all the areas related to Physiological Measurements;
- ii. participates in patient care that includes preparing and assurance of patients;
- iii. interprets request forms and records, measures and monitors selected physiological activities of patients as requested by a clinician;

iv. josserva, jiddeskrivi u jirrapporta kwalunkwe imġieba abnormali li jsehh matul il-proċeduri;

v. jinnota medikazzjoni u jkun taf l-effetti possibbli fuq it-test li għandu jitwettag;

vi. jibda u jipparteċipa fit-trattament ta' emergenzi mediċi inkluż Cardio /Pulmonary Resuscitation (CPR);

vii. jwettag ittestjar portabbli f'xi każijiet;

viii. jippreżenta dokumentazzjoni ċara, akkurata u f'waqtha;

ix. jżomm rekords u statistika aġġornata;

x. jikkomunika u jikkordina b'mod effettiv ma' professjonisti oħra, individwi u gruppi ta' pazjenti, familjari / carers u aġenzji oħra kif meħtieġ;

xi. kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xii. kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

3.2 Persuna mahtura tista' tiġi rikjesta li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni.

3.3 Il-persuna mahtura tista' tkun meħtieġa twettaq dmirijiet fuq bażi ta' xift li jinkludi xogħol bil-lejl skont rosters stabbiliti fil-Ministeru għas-Saħħa u Anzjanità Attiva.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislażzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż leġislażzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

iv. observes, describes and reports any abnormal behaviour occurring during procedures;

v. notes medication and is aware of possible effects on the test to be carried out;

vi. initiates and participates in dealing with medical emergencies including Cardio/Pulmonary Resuscitation (CPR);

vii. undertakes portable testing in some cases;

viii. presents clear, accurate and timely documentation;

ix. keeps up-to-date records and statistical data;

x. communicates and liaises effectively with other professionals, individuals and groups of patients, family/ carers and other agencies as required;

xi. undertake any other tasks, which the superior may delegate to him/her, as may be required;

xii. any other duties as directed by the Principal Permanent Secretary.

3.2 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the Management.

3.3 The appointee may be required to perform duties on a shift basis including night duty according to established rosters in the Ministry for Health and Active Ageing.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u Ingliża;

iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 5 tal-MQF (suġġetta għal minimu ta' 60 ECTS/ECVET krediti jew ekwivalenti*) f'oqsma rilevanti kif speċifikat mill-manigment minn żmien għal żmien

Jew

iv. fil-pussess ta' kwalifika f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 ECTS/ECVET krediti jew ekwivalenti*) f'oqsma rilevanti kif speċifikat mill-manigment minn żmien għal żmien

* Fin-nuqqas ta' evidenza dokumentarja dwar l-ECTS/ECVET kretti jew sistema oħra ta' kejl tal-kontenut tal-kors, il-bord tal-għażla għandu jevalwa l-programm ta' studju Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English Languages;

iii. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent*) in relevant areas as specified by management from time to time.

OR

iv. in possession of MQF Level 6 qualification (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in relevant areas as specified by management from time to time.

* In the absence of documentary evidence as to the ECTS/ECVET credits or other system of measuring the course content, the selection board is to evaluate the submitted programme of study and determine that it is comparable to 60 / 180 ECTS/ECVET credits. The advice of the MQRIC may be sought. Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a

irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal haħra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-hatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bħalissa għandhom haħra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġhla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw

definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the

is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejthiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/ jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT1171, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn biss f'dan l-indirizz: <https://recruitment.gov.mt>. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Fini Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux saħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT1171, through the Online Government Recruitment Portal only at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki ;

kwalifiki f'livell oġġla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzji ta' applikazzjonijiet pendenti; publikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħha u Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT1171 . Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit u l-indirizz elettroniku tad-Divizjoni huma (<https://sahha.gov.mt>) u (recruitment.health@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHAS-SAHHA
U L-ANZJANITÀ ATTIVA

**Post ta' Manager I fil-Ministeru għas-Saħha
u l-Anzjanità Attiva**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur Ġenerali (People Management) tilqa' applikazzjonijiet għall-post ta' Manager I biex iwettaq dmirijiet fis-Saħha fil-Ministeru għas-Saħha u Anzjanità Attiva.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax (12)-il xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Merchant Street, Valletta VLT1171. These general provisions are to be regarded as an integral part of this call for applications.

The website and e-mail address of the receiving Division are (<https://health.gov.mt>) and (recruitment.health@gov.mt).

25th October, 2024

MINISTRY FOR HEALTH AND
ACTIVE AGEING

**Post of Manager I in the Ministry for Health
and Active Ageing**

Nomenclatures denoting the male gender include also the female gender.

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the post of Manager I to perform duties at Health in the Ministry for Health and Active Ageing.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes

mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 fis-sena 2024) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdriet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Masters rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kreditu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00 fl-2024) u tavvanza għal Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100.00 in 2024) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 in 2024) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni.

organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2024 is €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Masters Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by Management shall be placed in Salary Scale 9 (€25,589.02 x €447.33 - €28,273.00 in 2024) and will progress to Salary Scale 8 (€27,179.02 x €486.83 - €30,100.00 in 2024) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to

Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru 2023 u li daħal fi-sehħ fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi rekrutat, tali kunflitti ta’ interess ikunu mmanigġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Manager I jinkludu li:

i. Jimmaniġġja t-tmexxija ta’ kuljum tal-Medical Rekords u jassisti Unitajiet ta’ Ġestjoni tad-Data;

ii. Jassisti f’varjetà wiesgħa ta’ ‘responsabbiltajiet, l-aktar relatati mal-ġestjoni tal-kodifikazzjoni klinika u l-protezzjoni tar-rekords mediċi kollha tal-pazjenti.

iii. Jagħmel dak kollu meħtieġ biex jassigura u jiffacilita l-kwalità, l-governanza u l-analiżi tad-dejta.

iv. Jimmaniġġja, jfittex u jiżgura b’mod regolari r-rekords mediċi tal-pazjent;

v. Jzomm ir-Rekords Mediċi fis-sigurtà;

vi. Jassisti fiż-żamm tar-Registri tal-Pazjent kif meħtieġ;

vii. Jimmaniġġja l-qbid tad-dejta klinika u jiżgura l-kwalità tad-dejta maqbuda;

viii. Jikkoordina mal-ġestjoni tas-Servizz tas-Saħħa u mal-proċessuri tad-dejta biex tittejjeb il-kwalità tal-qbid tad-dejta;

appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Manager I include:

i. Manage the daily running of Medical Records and assist in Data Management Units;

ii. Assist in a wide variety of responsibilities, mostly related to the management clinical coding and protection of all patient medical records.

iii. Carry out necessary tasks to ensure and facilitate data quality, governance and analysis.

iv. Regularly manage, search through, and secure patient medical records;

v. Keep Medical Records secure;

vi. Maintain Patient Records as required;

vii. Assist in the manage the capture of Clinical data and assure the quality of the data captured;

viii. Liaise with MDH management and with data processors to improve quality of data capture;

ix. Johroġ informazzjoni rilevanti mir-rekords tal-pazjenti;

x. Jikkomunika ma' proċessuri tad-dejta biex tiġi ċċarata informazzjoni relatata mad-dhul u l-aċċess tad-dejta;

xi. Jeżamina dokumenti għal informazzjoni nieqsa u jikkoordina mal-proċessuri tad-data rispettivi biex tirrettifika;

xii. Jassisti fil-kodifikazzjoni u jaqbad data klinika billi juża numru ta' klassifikazzjonijiet ta' data tas-saħħa (bħal ICD -10-CM, ICD 9 u Kategoriji Bupa);

xiii. Jassisti fl-immaniġjar xogħol ta' kodifikazzjoni klinika u l-organizzazzjoni ta' dokumenti li fihom Data Klinika;

xiv. Jiżgura l-konformità mal-GDPR u l-politiki u l-linji gwida tal-kodifikazzjoni medika;

xv. Jgħin lis-Senior Manager responsabbli mill-Ġestjoni tad-Data tas-Saħħa u d-Direttur Ġenerali (Informatika) f'kompiti relatati mat-titjib tal-inputs tal-kwalità tad-dejta, l-awtomazzjoni u n-negozju, u l-analiżi tas-sistema b'fokus fuq l-ipproċessar tad-dejta;

xvi. Jassisti fil-katalogazzjoni tad-dejta;

xvii. Jassisti fir-reviżjoni tal-policies ta' żamma tad-dejta u arkivjar;

xviii. Jassisti fl-immaniġjar tal-logistika relatata mal-migrazzjoni ta' rekords fiżiċi bejn siti differenti;

xix. Iwettaq kwalunkwe ħidma oħra, li d-Direttur Ġenerali (Informatika) jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ; u,

xx. Iwettaq kull dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

ix. Extract relevant information from patient records;

x. Liaise with data processors to clarify information related to data inputting and access;

xi. Examine documents for missing information and liaise with respective data processors to rectify;

xii. Assist in code and capture clinical data using a number of health data classifications (such as ICD -10-CM, ICD 9 and Bupa Categories);

xiii. Assist in the management of clinical coding work and the organisation of documents bearing Clinical Data;

xiv. Ensure compliance with GDPR and medical coding policies and guidelines;

xv. Assist Senior Manager Health Data Management and Director General (Informatics) in tasks related to improve data quality inputs, automation and business, and system analysis with focus on data-processing;

xvi. Assist in Data cataloguing;

xvii. Assist in Reviewing of retention policies and archiving;

xviii. Assist in the management of logistics related to migration of physical records between different sites;

xix. Undertake any other tasks, which the Director General (Informatics) may delegate to him/her, as may be required; and,

xx. Perform any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to

ta' impjeg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (ċ), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwi tal-Malti u l-Ingliz;

U

iii. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Management jew Records Management jew Business Administration jew Governance jew Informatics jew f'oqsma rilevanti kif determinat mill-manigment.

* Kwalifika rikonoxxuta komparabbli ma 180 ECTS/ECVET krettu, hekk kif applikabbli hija aċċetta biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18 (3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Management, Records Management or Business Administration or Governance or Informatics or in relevant area determined by the Management.

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf, xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u Anzjanità Attiva, 15, Palazzo Casttelania, Triq Merkanti, Valletta VLT1171, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn biss f'dan l-indirizz: <https://recruitment.gov.mt>. L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Flin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux saħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;

applikazzjonijiet laterali;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti;

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Merchant Street, Valletta VLT1171, through the Online Government Recruitment Portal only at the following address: <https://recruitment.gov.mt>. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees; renouncement of pending applications; publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta, VLT 1171. Dawn id-diżpożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Divizjoni huma (<http://health.gov.mt>) u (recruitment.health@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHAS-SAHHA U ANZJANITÀ ATTIVA

**Pożizzjoni ta' Higher Specialist Trainee
(Speċjalitajiet Varji) fil-Ministeru għas-Saħħa
u Anzjanità Attiva**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1.1 Is-Segretarju Permanenti (Saħħa) u s-Segretarju Permanenti (Anzjanità Attiva), Ministeru għas-Saħħa u Anzjanità Attiva tilqa' applikazzjonijiet għall-pożizzjoni ta' Higher Specialist Trainee (Speċjalitajiet Varji) fil-Ministeru għas-Saħħa u Anzjanità Attiva.

1.2 Vakanzi jeżistu fl-ispeċjalitajiet li ġejjin:

1. Mediċina tal-Aċċident u Emergenza fid-Dipartiment tal-Aċċident u Emergenza;

2. Anestesija u Kura Intensiva fid-Dipartiment tal-Anestesija, Kura Intensiva u Maniġġ tal-Uġiegh;

3. Mediċina Awdjovestibulari fid-Dipartiment tal-ENT fi ħdan id-Dipartiment tal-Kirurġija;

4. Kardjoloġija fid-Dipartiment tal-Kardjoloġija;

5. Kirurġija Kardjotoraciċa fid-Dipartiment tas-Servizzi Kardijaċi;

6. Patoloġija Kimika fid-Dipartiment tal-Patoloġija;

7. Onkoloġija Klinika fid-Dipartiment tal-Imatoloġija u Onkoloġija;

8. Dermatoloġija fid-Dipartiment tad-Dermatoloġija u Venereoloġija;

9. Dijabete, Endokrinoloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and e-mail address of the receiving Division are (<http://health.gov.mt>) and (recruitment.health@gov.mt).

25th October, 2024

MINISTRY FOR HEALTH AND ACTIVE AGEING

**Position of Higher Specialist Trainee
(Various Specialties) in the Ministry for Health
and Active Ageing**

Nomenclatures denoting the male gender include also the female gender.

1.1 The Permanent Secretary (Health) and the Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing invites applications for the position of Higher Specialist Trainee (Various Specialties) in the Ministry for Health and Active Ageing.

1.2 Vacancies exist in the following specialties:

1. Accident and Emergency Medicine in the Department of Accident and Emergency;

2. Anaesthetics and Intensive Care in the Department of Anaesthesia, Intensive Care and Pain Management;

3. Audiovestibular Medicine in the Department of Ear, Nose and Throat within the Department of Surgery;

4. Cardiology in the Department of Cardiology;

5. Cardiothoracic Surgery in the Department of Cardiac Services;

6. Chemical Pathology in the Department of Pathology;

7. Clinical Oncology in the Department of Haematology and Oncology;

8. Dermatology in the Department of Dermatology and Venereology;

9. Diabetes, Endocrinology and General/Internal Medicine in the Department of Medicine;

10. Gastroenteroloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina;	10. Gastroenterology and General/Internal Medicine in the Department of Medicine;
11. Kirurġija Ġenerali fid-Dipartiment tal-Kirurġija;	11. General Surgery in the Department of Surgery;
12. Mediċina Ġenito-Urinarja fid-Dipartiment tad-Dermatoloġija u Venereoloġija;	12. Genito-Urinary Medicine in the Department of Dermatology and Venereology;
13. Ġerjatrija fid-Dipartiment tal-Ġerjatrija;	13. Geriatrics in the Department of Geriatrics;
14. Imatoloġija fid-Dipartiment tal-Onkoloġija u Imatoloġija ;	14. Haematology in the Department of Oncology and Haematology;
15. Istopatoloġija fid-Dipartiment tal-Patoloġija;	15. Histopathology in the Department of Pathology;
16. Mard Infettiv u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina;	16. Infectious Diseases and General/Internal Medicine in the Department of Medicine;
17. Neonatoloġija fid-Dipartiment għas-Sahħa tat-Tfal u Adoloxxenti;	17. Neonatology in the Department of Child and Adolescent Health;
18. Nefroloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina;	18. Nephrology and General/Internal Medicine in the Department of Medicine;
19. Newroloġija fid-Dipartiment tan-Newroxjenza;	19. Neurology in the Department of Neuroscience;
20. Newrokirurġija fid-Dipartiment tan-Newroxjenza;	20. Neurosurgery in the Department of Neuroscience;
21. Ostetriċja u Ġinekoloġija fid-Dipartiment tal-Ostetriċja u Ġinekoloġija;	21. Obstetrics and Gynaecology in the Department of Obstetrics and Gynaecology;
22. Kirurġija Ortopedika fid-Dipartiment tal-Kirurġija Ortopedika, Trawma u Mediċina tal-iSport;	22. Orthopaedic Surgery in the Department of Orthopaedic Surgery, Trauma and Sports Medicine;
23. Pedjatrija fid-Dipartiment għas-Sahħa tat-Tfal u Adoloxxenti;	23. Paediatrics in the Department of Child and Adolescent Health;
24. Pedjatrija b'interess speċjali fil-Gastroenteroloġija Pedjatrika fid-Dipartiment għas-Sahħa tat-Tfal u Adoloxxenti;	24. Paediatrics with special interest in Paediatric Gastroenterology in the Department of Child and Adolescent Health;
25. Pedjatrija b'interess speċjali fin-Nefroloġija Pedjatrika fid-Dipartiment għas-Sahħa tat-Tfal u Adoloxxenti;	25. Paediatrics with special interest in Paediatric Nephrology in the Department of Child and Adolescent Health;
26. Pedjatrija b'interess speċjali fin-Newroloġija Pedjatrika fid-Dipartiment għas-Sahħa tat-Tfal u Adoloxxenti;	26. Paediatrics with special interest in Paediatric Neurology in the Department of Child and Adolescent Health;
27. Pedjatrija b'interess speċjali fl-Onkoloġija Pedjatrika fid-Dipartiment għas-Sahħa tat-Tfal u Adoloxxenti;	27. Paediatrics with special interest in Paediatric Oncology in the Department of Child and Adolescent Health;
28. Kirurġija Pedjatrika fid-Dipartiment tal-Kirurġija;	28. Paediatric Surgery in the Department of Surgery;
29. Mediċina Paljattiva fid-Dipartiment tal-Imatoloġija u Onkoloġija;	29. Palliative Medicine in the Department of Heamatology and Oncology;

30. Kirurġija Plastika fid-Dipartiment tal-Kirurġija;	30. Plastic Surgery in the Department of Surgery;
31. Psikjatrija fid-Dipartiment tal-Psikjatrija;	31. Psychiatry in the Department of Psychiatry;
32. Mediċina għas-Saħħa Pubblika fid-Dipartiment għas-Saħħa Pubblika;	32. Public Health Medicine in the Department of Public Health;
33. Radjoloġija fid-Dipartiment tal-Immaġni Medika;	33. Radiology in the Department of Medical Imaging;
34. Mediċina tar-Rijabilitazzjoni fl-Isptar tar-Rijabilitazzjoni Karin Grech;	34. Rehabilitation Medicine at Karin Grech Rehabilitation Hospital;
35. Mediċina Respiratorja u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina;	35. Respiratory Medicine and General/Internal Medicine in the Department of Medicine;
36. Rumatoloġija u Mediċina Ġenerali/Interna fid-Dipartiment tal-Mediċina;	36. Rheumatology and General/Internal Medicine in the Department of Medicine;
37. Uroloġija fid-Dipartiment tal-Kirurġija ;	37. Urology in the Department of Surgery;
38. Kirurġija Vaskulari fid-Dipartiment tal-Kirurġija.	38. Vascular Surgery in the Department of Surgery;

Tul tal-assignment u kundizzjonijiet

2.1 Huwa maqbul li limitu totali ta' għaxar (10) snin full-time, jew żmien ekwivalenti, jingħata sabiex jiġi kkompletat it-taħriġ speċjalizzat (inkluż kemm Higher Specialist Training kif ukoll Basic Specialist Training), bl-esklużjoni tal-maternity, parental, sick, responsibility jew study leave, tali leave ta' studju m'għandux ikun parti mill-programm ta' taħriġ approvat. Il-kompjuttazzjoni tal-għaxar (10) snin mill-bidu tat-taħriġ speċifiku fl-ispeċjalità xierqa ma jinkludix il-perjodu tal-Foundation. Fejn persuna mahtura ma tikkompletax it-taħriġ tagħha fil-perjodu ta' għaxar (10) snin, il-Ministeru jżomm id-drift li jagħmel redeployment tal-persuna mahtura fl-iStaff Grade xieraq skont l-eżiġenzi tas-Servizz. Tali tobba jibqgħu fl-istess skala ta' salarju li jkunu ottjenew u jkunu rreferuti bħala Medical Officer in Staff Grade.

2.2 Il-pożizzjoni ta' Higher Specialist Trainee hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.3 Peress li din hi pożizzjoni time-barred, il-pożizzjoni ta' Higher Specialist Trainee tikkostitwixxi raġuni oġġettiva li taqa' taħt Regolament 3 (2) (c) tal-Liġi Sussidjarja 452.81 u għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-“Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss”.

2.4 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-

Duration of assignment and Conditions

2.1 It is agreed that a total limit of ten (10) years full-time, or equivalent duration, would be given to complete specialist training (including both Higher Specialist Training and Basic Specialist Training), excluding maternity, parental, sick, responsibility or study leave, such study leave must not be part of the approved training programme. The ten (10) year computation from the start of the specific training in the appropriate specialty does not include the Foundation period. Wherever an appointee does not complete his/her training within the ten (10) year period, the Ministry retains the right to re-deploy the appointee in the appropriate Staff Grade according to the exigencies of the service. Such doctors shall remain in the same salary scale they would have attained and shall be referred to as Medical Officer in Staff Grade.

2.2 The position of a Higher Specialist Trainee is subject to a probationary period of twelve (12) months.

2.3 Since this is a position time-barred, the position of Higher Specialist Trainee constitutes an objective reason which falls under Regulation 3 (2) (c) of Subsidiary Legislation 452.81 entitled “Contracts of Service for a Fixed Term Regulations”.

2.4 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected

persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.5 Persuna maħtura tithalla teżerċita l-professjoni privatament kemm-il darba:

(a) dan isir strettament barra mill-hinijiet uffiċjali tax-xogħol tagħha; u

(b) dan ma jfixkilx jew ma jmurx kontra d-dmirijiet uffiċjali tagħha jew l-eżiġenzi tas-servizz.

2.6 Uffiċjal li jkollu pożizzjoni ta' natura definita (jiġifieri b'raġuni oġġettiva), li j/tinsab fl-aħħar erba' (4) xhur tatterminu definit tiegħu/tagħha, j/tista' j/tapplika lateralment, anke jekk il-pożizzjoni rreklamata għandha l-istess speċjalizzazzjoni li huwa/hija għandu/ha bħalissa.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru 2023 u li daħal fi-sehħ fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu storja ta’ impjieg mill-Jobsplus mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Salarju marbut mal-pożizzjoni

3. Is-salarju marbut mal-pożizzjoni ta’ Higher Specialist Trainee huwa ekwivalenti għall-massimu ta’ Skala ta’ Salarju 6 (li fis-sena 2024 huwa €34,204.00 fis-sena), bi grad sustantiv ta’ Senior Staff Grade li jibda mit-tielet targa ta’ Skala ta’ Salarju 6 (li fis-sena 2024 huwa €31,818.68) flimkien ma’ Specialisation Allowance ta’ €6,380 fis-sena għall-ewwel sentejn u titla’ għal €6,900 mit-tielet sena ‘l quddiem, li tithallas fi tlettax-il pagament ugwali kull sena.

Dmirijiet

4.1 Id-dmirijiet għal din il-pożizzjoni ta’ Higher Specialist Trainee jinkludu li:

candidate within one (1) week from the date of the notification of appointment.

2.5 An appointee will be allowed to undertake private practice provided that:

(a) it is carried out strictly outside official working hours; and

(b) it does not interfere or conflict with the official duties or the exigencies of the service.

2.6 An officer holding a position of a definite nature (i.e. with objective reason), who is in the last (4) months of his/her definite term, may apply laterally, even if the advertised position carries the same specialisation that s/he currently holds.

2.7 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a Jobsplus employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Salary pegged to the position

3. The Salary attached to the position of a Higher Specialist Trainee is equivalent to the maximum of Salary Scale 6 (which in the year 2024 is €34,204.00 per annum), with a substantive grade of Senior Staff Grade which starts at the third step of Salary Scale 6 (which in the year 2024 is €31,818.68) together with a Specialisation Allowance of €6,380 per annum for the first two (2) years and rising to €6,900 as from the third year onwards, which shall be paid in thirteen equal instalments every year.

Duties

4.1 The job duties for the position of Higher Specialist Trainee include:

i. jkun parti mid-Dipartiment indikat u jirrispondi lill-Konsulenti rispettivi u fl-aħħarnett lill-Chairperson Kliniku tad-Dipartiment;

ii. jiffirma parti integrali tal-programm ta' taħriġ fid-Dipartiment rilevanti li hu adatt għal dawk il-kandidati li jixtiequ jseguw karriera fl-ispeċjalità magħżula;

iii. jkun meħtieġ jiehu sehem fl-attivitajiet akkademici u ta' taġlim inkluż riċerka u verifika, u f'laqgħat tad-Dipartiment rilevanti;

iv. jkun involut fl-immanigġjar tad-Dipartiment u li jerfa' responsabbiltajiet amministrattivi meta meħtieġ;

v. jkompli max-xogħol ta' Basic Specialist Trainee iżda f'livell oghla ta' responsabbiltà u jrid ikun kapaċi jagħmel dijanjozi u jiġġestixxi problemi iktar ikkumplikati u jrid jżviluppa l-hiliet klinici tiegħu u jirrispondi direttament lill-Konsulent inkarigat mill-ispeċjalità;

vi. jipprovdi servizz ta' għassa residenzjali skont roster stabbilit li tista' tinkludi dmirijiet ta' bil-lejl u jiehu inkonsiderazzjoni l-htigijiet tat-taħriġ kif jistgħu jkunu applikabbli minn żmien għal żmien kif ukoll l-esigenzi tas-servizz;

vii. jżomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam rispettiv u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni kemm f'Malta kif ukoll barra filwaqt attivitajiet ta' riċerka jkunu inkoraġġiti u jkun mistenni jiġġenera materjal għall-pubblikazzjoni f'pubblikazzjonijiet mediċi kemm lokali kif ukoll barranin;

viii. jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;

ix. jwettaq komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

x. jwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

4.2 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-Kura tas-Saħħa f'Malta u/jew fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-Amministrazzjoni.

4.3 Persuni mahtura jiġu stazzjonati fil-Ministeru rispettiv skont l-esigenzi tas-servizz u l-ittri tal-hatra jinħarġu mis-Segretarju Permanenti tal-Ministeru rispettiv.

Rekwiziti tal-Eligibbiltà

5.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i forming part of the Department indicated and is accountable to the respective Consultants and ultimately to the Clinical Chairperson of the Department;

ii forming an integral part of the training programme of the relevant Department and is suitable for candidates wishing to pursue a career in the chosen specialty;

iii required to participate in teaching and academic activities including research and audit, and meetings of the relevant Department;

iv be involved in the management of the Department and to take administrative responsibilities when necessary;

v continuing with the duties of the Basic Specialist Trainee but at a higher level of responsibility and should be able to diagnose and manage more complicated problems and should develop his/her clinical skills and will be directly answerable to the Consultant in charge of the specialty;

vi provides resident on-call in accordance with an established roster which may include night duty and will take into consideration training requirements as may be applicable from time to time as well as the exigencies of the service;

vii keeps abreast with the current developments in the respective field and participates in postgraduate meetings locally and abroad whereas research activities will be encouraged and be expected to generate material for publication in local and foreign medical publications;

viii makes use of the Information Technology systems which may be in operation within the Ministry for Health;

ix undertakes any other tasks, which the superior may delegate to him/her, as may be required;

x carries out any other duties as directed by the Principal Permanent Secretary.

4.2 An appointee may be requested to perform duties in any of the Health care services in Malta and/or Gozo General Hospital at the discretion of the management.

4.3 Appointees shall be posted in the respective Ministry according to the exigencies of the service and letters of appointment shall be issued by the Permanent Secretary of the respective Ministry.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma persuni msemija f'(a), (b) jew (ċ), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Rijunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Enerġija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Identità Malta skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemija f'(b), (ċ), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

iii. fil-pussess bi shiħ ta' warrant (reġistrazzjoni bi shiħ bħala tabib mal-Kunsill Mediku ta' Malta) u sa mhux aktar tard mill-31 ta' Marzu 2025, fil-pussess ta' Ċertifikat ta' Tlestija tal-Basic Specialist Training (CCBST) maħruġ

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. fully warranted (full registration as a Medical Practitioner with the Medical Council of Malta) and by not later than 31 March 2025, must be in possession of a Certificate of Completion of Basic Specialist Training

mill-Kumitat għall-Akkreditazzjoni ta' Ispječjalisti (SAC) ta' Malta jew ekwivalenti u fil-każ ta' Mediċina Paljattiva, Ċertifikat ta' Tlestija ta' Tahriġ speċjalizzat (CCST) fil-Mediċina tal-Familja jekk se japplikaw b'din iċ-Ċertifikazzjoni jew ekwivalenti.

Qed jiġi kkjarifikat li qabel il-ħatra, persuna li qed tapplika għall-pożizzjoni ta' Higher Specialist Trainee:

1. fil-Mediċina tal-Aċċident u Emergenza teħtieġ CCBST fil-Mediċina tal-Aċċident u Emergenza jew ekwivalenti;

2. fl-Anestesija u Kura Intensiva teħtieġ CCBST fl-Anestesija u Kura Intensiva jew ekwivalenti;

3. fil-Mediċina Awdjovestibulari teħtieġ jew CCBST fil-Kirurgija jew CCBST fil-Mediċina Ġenerali/Interna jew CCBST fil-Pedjatrija jew CCST fil-Mediċina tal-Familja jew ekwivalenti jew l-isem ikun imniżżel fuq ir-Reġistru għall-Ispječjalisti għall-Otorinolaringologija;

4. fil-Kardjologija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

5. fil-Kirurgija Kardjotoracika teħtieġ CCBST fil-Kirurgija jew ekwivalenti;

6. fil-Patologija Kimika teħtieġ CCBST fil-Patologija Kimika jew ekwivalenti;

7. fl-Onkologija Klinika teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

8. fid-Dermatologija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

9. fid-Dijabete, Endokrinologija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

10. fil-Gastroenterologija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

11. fil-Kirurgija Ġenerali teħtieġ CCBST fil-Kirurgija jew ekwivalenti;

12. fil-Mediċina Ġenito-urinarja teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

13. fil-Ġerjatrija teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

14. fl-Imatologija teħtieġ jew CCBST fil-Mediċina Ġenerali/Interna jew CCBST fl-Imatologija jew CCBST fil-Pedjatrija jew ekwivalenti;

(CCBST) issued by the Specialist Accreditation Committee (SAC) of Malta or equivalent and in case of Palliative Medicine, Certificate of Completion of Specialist Training (CCST) for Family Medicine if they intend applying with this certification or equivalent.

It is being clarified that before being appointed, applicants applying for the Higher Specialist Trainee position in:

1. Accident and Emergency Medicine would require a CCBST in Accident and Emergency or equivalent;

2. Anaesthetics and Intensive Care would require a CCBST in Anaesthesia and Intensive Care or equivalent;

3. Audiovestibular Medicine would require a CCBST in Surgery or CCBST in General/Internal Medicine or CCBST in Paediatrics or CCST in Family Medicine or equivalent or be listed in the Specialist Register of Otorhinolaryngology;

4. Cardiology would require a CCBST in General/Internal Medicine or equivalent;

5. Cardiothoracic Surgery would require a CCBST in Surgery or equivalent;

6. Chemical Pathology would require a CCBST in Chemical Pathology or equivalent;

7. Clinical Oncology would require a CCBST in General/Internal Medicine or equivalent;

8. Dermatology would require a CCBST in General/Internal Medicine or equivalent;

9. Diabetes, Endocrinology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

10. Gastroenterology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

11. General Surgery would require a CCBST in Surgery or equivalent;

12. Genito-Urinary Medicine would require a CCBST in General/Internal Medicine or equivalent;

13. Geriatrics would require a CCBST in General/Internal Medicine or equivalent;

14. Haematology would require either a CCBST in General/Internal Medicine or CCBST in Haematology or CCBST in Paediatrics or equivalent;

15. fl-Istopatoloġija tehtieg CCBST fl-Istopatoloġija jew ekwivalenti;	15. Histopathology would require a CCBST in Histopathology or equivalent;
16. fil-Mard Infettiv u Mediċina Ġenerali/Interna tehtieg CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;	16. Infectious Diseases and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;
17. fin-Neonatoloġija tehtieg CCBST fil-Pedjatrija jew ekwivalenti;	17. Neonatology would require a CCBST in Paediatrics or equivalent;
18. fin-Nefroloġija u Mediċina Ġenerali/Interna tehtieg CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;	18. Nephrology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;
19. fin-Newroloġija tehtieg CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;	19. Neurology would require a CCBST in General/Internal Medicine or equivalent;
20. fin-Newrokirurgija tehtieg CCBST fil-Kirurgija jew ekwivalenti;	20. Neurosurgery would require a CCBST in Surgery or equivalent;
21. fl-Ostetriċja u Ġinekoloġija tehtieg CCBST fl-Ostetriċja u Ġinekoloġija jew ekwivalenti;	21. Obstetrics and Gynaecology would require a CCBST in Obstetrics and Gynaecology or equivalent;
22. fil-Kirurgija Ortopedika tehtieg CCBST fil-Kirurgija jew ekwivalenti;	22. Orthopaedic Surgery would require a CCBST in Surgery or equivalent;
23. fil-Pedjatrija tehtieg CCBST fil-Pedjatrija jew ekwivalenti;	23. Paediatrics would require a CCBST in Paediatrics or equivalent;
24. fil-Pedjatrija b'interess speċjali fil-Gastroenteroloġija Pedjatrika tehtieg CCBST fil-Pedjatrija jew ekwivalenti;	24. Paediatrics with special interest in Paediatric Gastroenterology would require a CCBST in Paediatrics or equivalent;
25. fil-Pedjatrija b'interess speċjali fin-Nefroloġija Pedjatrika tehtieg CCBST fil-Pedjatrija jew ekwivalenti;	25. Paediatrics with special interest in Paediatric Nephrology would require a CCBST in Paediatrics or equivalent;
26. fil-Pedjatrija b'interess speċjali fin-Newroloġija Pedjatrika tehtieg CCBST fil-Pedjatrija jew ekwivalenti;	26. Paediatrics with special interest in Paediatric Neurology would require a CCBST in Paediatrics or equivalent;
27. fil-Pedjatrija b'interess speċjali fl-Onkoloġija Pedjatrika tehtieg CCBST fil-Pedjatrija jew ekwivalenti;	27. Paediatrics with special interest in Paediatric Oncology would require a CCBST in Paediatrics or equivalent;
28. fil-Kirurgija Pedjatrika tehtieg CCBST fil-Kirurgija jew ekwivalenti;	28. Paediatric Surgery would require a CCBST in Surgery or equivalent;
29. fil-Mediċina Paljattiva tehtieg jew CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti jew CCBST fl-Anestesija u l-Kura Intensiva jew ekwivalenti jew CCST tal-Mediċina tal-Familja jew ekwivalenti;	29. Palliative Medicine would require either a CCBST in General/Internal Medicine or a CCBST in Anaesthesia and Intensive Care or a CCST in Family Medicine or equivalent;
30. fil-Kirurgija Plastika tehtieg CCBST fil-Kirurgija jew ekwivalenti;	30. Plastic Surgery would require a CCBST in Surgery or equivalent;
31. fil-Psikjatrija tehtieg CCBST fil-Psikjatrija jew ekwivalenti;	31. Psychiatry would require a CCBST in Psychiatry or equivalent;

32. fil-Mediċina għas-Saħħa Pubblika teħtieġ CCBST fil-Mediċina għas-Saħħa Pubblika jew ekwivalenti;

33. fir-Radjoloġija teħtieġ CCBST fir-Radjoloġija jew edwivalenti;

34. fil-Mediċina tar-Rijabilitazzjoni teħtieġ CCBST jew fil-Mediċina Ġenerali/Interna jew CCBST fil-Kirurgija jew ekwivalenti;

35. fil-Mediċina Respiratorja u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

36. fir-Rumatoloġija u Mediċina Ġenerali/Interna teħtieġ CCBST fil-Mediċina Ġenerali/Interna jew ekwivalenti;

37. fl-Uroloġija teħtieġ CCBST fil-Kirurgija jew ekwivalenti;

38. fil-Kirurgija Vaskulari teħtieġ CCBST fil-Kirurgija jew ekwivalenti.

Hija r-responsabbiltà tal-applikanti fil-pussess ta' Ċertifikat ta' Tlestija tal-Basic Specialist Training (CCBST) jew taħriġ ekwivalenti mahruġ minn istituzzjonijiet ta' akkreditazzjoni ohra barra mill-Kumitat dwar l-Approvazzjoni ta' Speċjalisti (SAC) ta' Malta, li juru dikjarazzjoni ta' rikonoxximent dwar il-komparabilità ta' ta' ċertifikazzjoni ta' tlestija tal-Basic Specialist Training, liema dikjarazzjoni tkun trid tiġi mehmuża mal-applikazzjoni, bl-oriġinali tintwera waqt l-intervista. Kandidati mhux fil-pussess tad-dikjarazzjoni meħtieġa xorta jkunu jistgħu japplikaw, dment li jibagħtu kopja tad-dikjarazzjoni, mahruġa mill-Kumitat għall-Akkreditazzjoni tal-Ispeċjalisti (SAC) ta' Malta, lid-Divizjoni riċeventi kif tkun għad-dispożizzjoni tagħhom u, fi kwalunkwe każ mhux aktar tard minn xahar mid-data tal-gheluq tas-sejha għall-applikazzjonijiet. Applikanti li jonqsu milli jipprezentaw id-dikjarazzjoni meħtieġa fi żmien xahar għal raġunijiet lil 'hinn mill-kontroll tagħhom, jistgħu jitolbu għal estensjoni ta' dan il-limitu ta' żmien, sa xahar (1) ieħor lill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

Fil-każ tal-Mediċina Paljattiva, hija r-responsabbiltà tal-applikanti fil-pussess ta' Ċertifikat ta' Tlestija tat-Taħriġ Speċjalizzat (CCST) fil-Mediċina tal-Familja jew taħriġ ekwivalenti mahruġ minn istituzzjonijiet ta' akkreditazzjoni ohra barra mill-Kumitat dwar l-Approvazzjoni ta' Speċjalisti (SAC) ta' Malta, li jipprezentaw dikjarazzjoni ta' rikonoxximent dwar il-komparabilità ta' ta' ċertifikazzjoni ta' tlestija tal-Ispecialist Training fil-Mediċina tal-Familja, jekk l-applikant se japplika b'din id-ċertifikazzjoni, liema dikjarazzjoni tkun trid tiġi mehmuża mal-applikazzjoni bl-oriġinali tintwera

32. Public Health would require a CCBST in Public Health Medicine or equivalent;

33. Radiology would require a CCBST in Radiology or equivalent;

34. Rehabilitation Medicine would require either a CCBST in General/Internal Medicine or CCBST in Surgery or equivalent;

35. Respiratory Medicine and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

36. Rheumatology and General/Internal Medicine would require a CCBST in General/Internal Medicine or equivalent;

37. Urology would require a CCBST in Surgery or equivalent;

38. Vascular Surgery would require a CCBST in Surgery or equivalent.

It is the responsibility of applicants in possession of a Certificate of Completion of Basic Specialist Training (CCBST) or equivalent training awarded by an accreditation body other than the Specialist Accreditation Committee (SAC) of Malta to produce a recognition statement on comparability of the Certification of Completion of Basic Specialist Training, which statement should be attached to the application and the original presented at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement, issued by the Specialist Accreditation Committee (SAC) of Malta, to the receiving division as soon as available and, in any case, by not later than one (1) month from the closing date of the call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control, may request an extension of this time limit, up to a further one (1) month from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Extensions beyond this period are to be submitted for the consideration of the Public Service Commission.

In the case of Palliative Medicine, it is the responsibility of applicants in possession of a Certificate of Completion of Specialist Training (CCST) in Family Medicine or equivalent training awarded by an accreditation body other than the Specialist Accreditation Committee (SAC) of Malta to produce a recognition statement on comparability of the Certification of Completion of Specialist Training in Family Medicine, if applicant intends to apply through this certification, which statement should be attached to the application and the original presented at the interview.

waqt l-intervista. Kandidati mhux fil-pussess tad-dikjarazzjoni mehtieġa xorta jkunu jistgħu japplikaw, dment li jibagħtu kopja tad-dikjarazzjoni, maħruġa mill-Kumitat għall-Akkreditazzjoni tal-Ispċjalisti (SAC) ta' Malta, lid-Divizjoni riċeventi kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe każ mhux aktar tard minn xahar mid-data tal-gheluq tas-sejha għall-applikazzjonijiet. Applikanti li jonqsu milli jipprezentaw id-dikjarazzjoni mehtieġa fi zmien xahar għal raġunijiet lil 'hinn mill-kontroll tagħhom, jistgħu jitolbu għal estensjoni ta' dan il-limitu ta' zmien, sa xahar (1) ieħor lill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Estensjonijiet lil 'hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

Qed jiġi kkkjarifikat li sa mhux aktar tard mill-31 ta' Marzu 2025, l-applikanti għandhom ikollhom ir-rekwiżiti kollha msemmija hawn fuq, li jridu fi kwalunkwe każ jinkisbu qabel il-hatra.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

Uffiċjali pubbliċi jistgħu japplikaw għal grad inqas anke jekk mhux ikkonfermati fil-hatra attwali tagħhom.

5.2 L-applikanti jridu jkunu eliġibbli għall-hatra f' din il-pożizzjoni, skont 5.1 hawn fuq, mhux biss sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet iżda wkoll fid-data tal-hatra.

Sottomissjoni ta' Dokumentazzjoni

6.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal fuq (<https://recruitment.gov.mt>).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

7.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 – 5.2, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement, issued by the Specialist Accreditation Committee (SAC) of Malta, to the receiving division as soon as available and, in case, by not later than one (1) month from the closing date of the call for applications. Applicants who fail to present the required statement within the one month period for reasons beyond their control, may request an extension of this time limit, up to a further one (1) month from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Extensions beyond this period are to be submitted for the consideration of the Public Service Commission.

It is being clarified that, applicants must have all the above mentioned requirements by not later than 31 March 2025 which should in any case, be obtained before appointment.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

Public officers may apply for a lower grade even if not confirmed in their current appointment.

5.2 Applicants must be eligible to take up their due appointment, in terms of 5.1 above, not only by the closing time and date of this call for applications but also on the date of appointment.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on (<https://recruitment.gov.mt>).

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

7.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

7.3 Ir-riżultat se jkun validu għal sitt (6) xhur mid-data tal-pubblikazzjoni.

Sottomissjoni tal-Applikazzjoni

8.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Sahħa u Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT 1171 ħlief għal-Ġerjatrija fejn fil-każ tal-Ġerjatrija l-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttorat tal-Human Resources Corporate Services, Ministeru għas-Sahħa u Anzjanità Attiva, 46, Livell 5, Palazzo Spinola, Triq San Kristofru, il-Belt Valletta VLT 1464, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa 8 ta' Novembru 2024. Itra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

8.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

8.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data tan-notifika, liema tiġi l-aħħar, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

8.5 L-applikanti għandhom jindikaw b'mod ċar għal liema speċjalitajiet indikati f'paragrafu 1.2 qed japplikaw. Applikanti għandhom aktar minn hekk inizzlu l-ispeċjalitajiet li għalihom qed japplikaw f'ordni ta' preferenza fil-Formola ta' Dikjarazzjoni li tista' tiġi aċċessata permezz tal-Online Government Recruitment Portal fuq (<http://recruitment.gov.mt>).

Aktar minn hekk, fil-każ ta' applikanti li jixtiequ japplikaw għal aktar minn speċjalità waħda, formola tal-applikazzjoni separata flimkien mad-dokumentazzjoni ta' support għandha tiġi sottomessa għal kull speċjalità li għaliha qed japplikaw.

8.6 Qed jiġi nnutat li fil-każ li l-Formola ta' Dikjarazzjoni ma tasalx għand id-Divizjoni riċeventi sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, il-Ministeru jirriżerva d-dritt li jassenja l-persuna magħżula fi speċjalità skont l-esiġenzi tas-Servizz Pubbliku.

7.3 The result will be valid for six (6) months from the date of publication.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT1171, except for Geriatrics, and in the case of Geriatrics, applications are to be submitted for the attention of the Human Resources, Corporate Services Directorate, Ministry for Health and Active Ageing, 46, Level 5, Palazzo Spinola, Triq San Kristofru, Valletta VLT 1464 through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

8.5 Applicants must indicate clearly which of the specialties indicated in paragraph 1.2 they are applying for. Applicants must furthermore list the specialties being applied for in order of preference in the Declaration Form which may be accessed through the Online Government Recruitment Portal (<http://recruitment.gov.mt>).

Furthermore in the case of applicants who wish to apply for more than one specialty, a separate application form, together with supporting documentation, must be submitted for each specialty applied for.

8.6 It is noted that in the event that a complete preference declaration form is not received by the receiving division by the closing time and date of this call for applications, the Ministry reserves the right to assign a successful applicant to a specialty in accordance with the exigencies of the Public Service.

Dispożizzjonijiet Ġenerali Ohra

9. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonossiment dwar il-kwalifiki;

kwalifiki f'livell oġġla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzji ta' applikazzjonijiet pendenti; publikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Divizjoni tal-People Management, MInisteru għas-Saħha u Anzjanità Attiva, 15 Palazzo Castellania, Triq il-Merkanti, il-Belt Valletta VLT1171 għall-Ispċjalitajiet kollha hlief tal-Ġerjatrija li jinkisbu mill-Human Resources Corporate Services Directorate, Ministeru għall-Anzjanità Attiva, 46, Livell 5, Palazzo Spinola, Triq San Kristofru, il-Belt Valletta VLT 1464 għall-Ġerjatrija biss.

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku, numru tat-telefon u l-indirizz elettroniku tad-Divizjoni huma <https://sahha.gov.mt>, +356 22992600 u (recruitment.health@gov.mt) u għall-Ministeru tal-Anzjanita' Attiva huma (mfaa.gov.mt) u (hr.mfaa@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-INTERN, IS-SIGURTA'
U X-XOGHOL

Post ta' Assistant Manager (Accounting and Finance)
fil-Ministeru għall-Intern,
is-Sigurtà u x-Xogħol

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol tilqa' applikazzjonijiet għall-post ta'

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15 Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171 for all specialties except for Geriatrics which may be obtained from the Human Resources Corporate Services Directorate, Ministry for Health and Active Ageing, 46, Level 5, Palazzo Spinola, Triq San Kristofru, Valletta VLT 1464.

These general provisions are to be regarded as an integral part of this call for applications.

The website address and email of the receiving Department for the Ministry for Health and Active Ageing are: (<https://health.gov.mt>), +356 22992600 and (recruitment.health@gov.mt) and for the Ministry for Active Ageing: (mfaa.gov.mt) and (hr.mfaa@gov.mt).

25th October, 2024

MINISTRY FOR HOME AFFAIRS, SECURITY
AND EMPLOYMENT

Post of Assistant Manager (Accounting and Finance)
in the Ministry for Home Affairs,
Security and Employment

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment invites applications for the post of

Assistant Manager (Accounting and Finance) fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Assistant Manager (Accounting and Finance) in the Ministry for Home Affairs, Security and Employment.

Termini u Kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Assistant Manager (Accounting and Finance) li jidhol fil-grad bir-rekwiżiti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2024 huwa ta' €21,236 fis-sena, li jizdied b'€354 fis-sena sa massimu ta' €23,360.

2.3 The salary for the post of Assistant Manager (Accounting and Finance) for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2024 is equivalent to €21,236 per annum, rising by annual increments of €354 up to a maximum of €23,360.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla' għal Skala 11 (€22,642.98 x €375.17 - €24,894 fis-sena 2024) mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2024 is equivalent to €22,642.98 per annum, rising by annual increments of €375.17 up to a maximum of €24,894, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) tipogħga fi Skala ta' Salarju 11, u titla' fi Skala 10 (€24,085.98 x €407.67 - €26,532 fis-sena 2024) wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdriet dmirha b'mod sodisfaċenti.

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€24,085.98 x €407.67 - €26,532 in the year 2024) on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-Accounting and Finance, skont il-postijiet vakanti stabbiliti.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in Accounting and Finance, in accordance with established vacancies.

2.8 Ir-rizultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 Fir-rigward tar-rekwiziti li jōhorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023 u li daħal fi-seħħ fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmanigġjati b’mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw haħtra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Assistant Manager (Accounting and Finance) jinkludu li:

i. Iwettaq dmirijiet relatati ma’ tranżazzjonijiet ta’ flus kontanti u ċekkijiet, u l-ipproċessar f’waqtu ta’ tranżazzjonijiet, verifiki, rekordjar, aġġustamenti, rendikont u rikonċiljazzjoni;

ii. Jassigura li l-approvazzjonijiet ikunu disponibbli qabel l-ipproċessar ta’ tranżazzjonijiet, u li lammont imħallas ikun korrett u skont il-proċedura;

iii. Jieħu hsieb b’mod bażiku ż-żamma tal-kotba u jassisti fit-tiejjija taż-żamma ta’ kontijiet bħalma huma bilanċi tar-reġistru u sottomissjonijiet oħra rilevanti.

iv. Jassisti fil-kumpilazzjoni ta’ pubblikazzjonijiet u rapporti;

v. Jassisti fl-ippjanar u l-kontroll ta’ baġit taħt superviżjoni, filwaqt li jressaq materji rilevanti għallattenzjoni tal-uffiċjal li jkun qed jagħmel is-superviżjoni kif ikun neċessarju. Dan jinkludi rreviżjonijiet tal-baġits proposti u l-verifika tal-line items u l-infiq kollu biex tiġi żgurata l-eżattezza;

vi. Jivvaluta, taħt superviżjoni, virements fi ħdan il-voti kif ukoll talbiet għal fondi addizzjonali u lestimi riveduti;

vii. Jikkontribwixxi għall-iżvilupp ta’ implimentazzjoni ta’ proġetti inklużi proċessi ddelegati, u għall-identifikazzjoni

2.10 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3 . The job duties for the post of Assistant Manager (Accounting and Finance) include:

i. Carries out duties related to cash and cheque transactions, including the timely processing of transactions, verifications, recording, adjustments, tracking and reconciliation;

ii. Ensures that approvals are available before processing transactions, that amounts paid are correct and that procedure is followed;

iii. Deals with basic book keeping and assists in the preparation of accounts, such as ledger balances and other relevant submissions;

iv. Assists in the compilation of publications and reports;

v. Assists in budget planning and control under supervision, while bringing relevant matters to the attention of the supervising officer as necessary. This includes reviewing proposed budgets and verifying all line items and expenditures to ensure accuracy;

vi. Assesses under supervision, virements within the votes as well as requests for additional funding and the revised estimates;

vii. Contributes to the development of project implementation including delegated processes, and to the

ta' titjib tal-proċess għal raġuni ta' simplifikazzjoni, innovazzjoni u valur miżjud;

viii. Izomm ruħu aġġornat ma' standards ta' accounting, leġiżlazzjoni finanzjarja u politiki tal-Gvern;

ix. Izomm ruħu aġġornat ma' sistemi bażiċi ta' accounting, proċeduri u applikazzjonijiet, u jsegwi taħriġ kif jintalab jagħmel;

x. Jikkordina u jipparteċipa f'laqgħat, izomm il-minuti tal-laqgħat u jara li l-azzjoni meħtieġa titwettagħ;

xi. Jassisti f'ħidmiet ta' kuljum, li jinkludu l-immaniġġjar u d-distribuzzjoni ta' korrispondenza u talbiet għall-informazzjoni, izomm ir-rekords, kif ukoll l-inputtjar u l-aġġornament ta' informazzjoni bbażata fuq sistemi tal-kompjuter u databases;

xii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. xiiii. Iwettagħ dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanent;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-

identification of process improvements for simplification, innovation and added value;

viii. Keeps abreast with accounting standards, financial legislation and Government policies;

ix. Keeps abreast with basic accounting systems, procedures and applications, and follows training as directed;

x. Coordinates and participates in meetings, takes minutes and follows up on required actions;

xi. Assists in day-to-day operations, including the management and distribution of correspondence and queries, record keeping, as well as inputting and updating of computer-based information and databases;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary.

xiv. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the

regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

U

ii. kapaċi jikkomunikaw bil-lingwa Ingliża.

U

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew Diploma professjonali rikonoxxuta komparabbli fil-livell 4 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti*) f'Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew Diploma professjonali rikonoxxuta komparabbli fil-livell 5 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

*Kwalifika rikonoxxuta komparabbli ma 120/60 ECTS/ECVET krettu, hekk kif applikabli, hija aċċetta biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

JEW

'Status of Long-Term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

AND

ii. able to communicate in the English language.

AND

iii. a. in possession of a recognised qualification at MQF Level 4 (subject to a minimum of 120 ECTS/ECVE credits, or equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional Diploma at MQF Level 4 in Accountancy, or in relevant areas as determined by Management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in Business Management or Business Administration or Economics or Banking and Finance or Accountancy or a recognised comparable professional Diploma at MQF Level 5 in Accountancy, or in relevant areas as determined by Management.

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to MQRIC formal recognition statement being submitted with the application.

OR

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat (li wieħed minnhom għandu jinkludi pass fl-Accountancy) u tliet (3) suġġetti fil-Livell Intermedjarju tal-Matrikola (li wieħed minnhom għandu jinkludi pass fil-Pure Mathematics), jew kwalifika komparabbli rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet suġġetti fil-livell Avvanzat (li wieħed minnhom jinkludi pass fl-Accountancy)

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF kwalifika jew żewġ (2) suġġetti fil-Livell Avvanzat flimkien ma' tliet (3) suġġetti fil-Livell Intermedjarju tal-Matrikola, fil-pussess ta' tliet (3) suġġetti fil-livell Avvanzat, jew kwalifika rikonoxxuta komparabbli, kif indikat fil-4.1 (iii) (a) u (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogrressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġħoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-ġħeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (<https://>

c. (i) in possession of two (2) subjects at Advanced level (one of which must include a pass in Accountancy) and three (3) subjects at Intermediate Matriculation Level (one of which must include a pass in Pure Mathematics) or a recognised comparable qualification.

OR

(ii) in possession of three (3) subjects at Advanced level (one of which must include a pass in Accountancy).

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4 qualification or two (2) subjects at Advance level and three (3) subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification as indicated in 4.1 (iii) (a) and (c), shall enter as Assistant Manager (Salary Scale 12). Upon possession of a relevant Diploma at MQF Level 5 as indicated in paragraph 4.1 (iii) (b) in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (<https://publicservices.gov.mt/en/people/>

publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-Għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u pruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tat-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Ġimgħa 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. aplikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell ogħla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzi ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, 201, Triq id-Dejqa, Valletta. Daw id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tas-Sezzjoni huma (www.homeaffairs.gov.mt) u (recruitment.mhse@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-INTERN, IS-SIGURTÀ
U X-XOGHOL

**Post ta' Manager I fil-Ministeru għall-Intern,
is-Sigurtà u x-Xogħol**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol tilqa' applikazzjonijiet għall-post ta' Manager I fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax (12) -il xahar.

2.2 Waqt il-perjodu ta' prova, dawk appuntati jridu jkun temmew b'suċċess kors ta' induzzjoni offrut mill-

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, Ministry for Home Affairs, Security and Employment, 201, Strait Street, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Ministry are (www.homeaffairs.gov.mt) and (recruitment.mhse@gov.mt).

25th October, 2024

MINISTRY FOR HOME AFFAIRS, SECURITY
AND EMPLOYMENT

**Post of Manager I in the Ministry for Home
Affairs, Security and Employment**

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment invites applications for the post of Manager I in the Ministry for Home Affairs, Security and Employment.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes

Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-hatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 fis-sena 2024) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Masters rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kreditu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00 fl-2024) u tavanza għal Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 fl-2024) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli jgħanna għal Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 fl-2024) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal hlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u hlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni.

organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2024 is €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Masters Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by Management shall be placed in Salary Scale 9 (€25,589.02 x €447.33 - €28,273 in 2024) and will progress to Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to

Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru 2023 u li daħal fi-seħh fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Manager I jinkludu li:

i. Tissorvelja s-superviżjoni tal-operazzjonijiet ta’ kuljum tal-Bord tal-Appelli dwar l-Immigrazzjoni (IAB)/Tribunal tal-Appelli għall-Protezzjoni Internazzjonali (IPAT);

ii. Tissorvelja l-implimentazzjoni u r-reviżjoni tal-prattiki amministrattivi fl-IAB/IPAT;

iii. Tgħin biex tilqa’ u tirrikonoxxi s-sottomissjoni ta’ appell, l-assenjazzjoni ta’ każijiet ta’ appell, il-ġbir ta’ miżati ta’ appell, il-hatra u l-organizzazzjoni ta’ seduti ta’ appell;

iv. Tikkomunika ma’ rappreżentanti legali, Aġenzija tas-Servizzi ta’ Detenzjoni, Aġenzija għall-Protezzjoni Internazzjonali, Pulizija tal-Immigrazzjoni, Aġenzija għall-Harsien ta’ Persuni li jkunu qed ifittxu l-Ażil, Identity Malta u partijiet interessati rilevanti oħra kif meħtieġ;

v. Thejjja ta’ fajls tal-karti u/jew diġitali għal seduti ta’ smiġh u laqgħat, inkluż il-holqien u l-aġġornament ta’ rekords;

appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Manager I include:

i. Oversees day-to-day operations of the Immigration Appeals Board (IAB)/International Protection Appeals Tribunal (IPAT);

ii. Oversees the implementing and reviewing administrative practices at the IAB/IPAT;

iii. Assists in receiving and acknowledging appeals’ submission, assignment of appeal cases, collection of appeal fees, appointing and organising appeal hearings;

iv. Communicates with legal representatives, Detention Services Agency, International Protection Agency, Immigration Police, Agency for the Welfare of Asylum Seekers, Identity Malta and other relevant stakeholders as required;

v. Prepares paper and/or digital files for hearings and meetings, including creating and updating records;

vi. Tiżgura li l-mistoqsijiet kollha sottomessi jiġu mwiegħa fil-ħin;

vii. Tiżgura servizz f'waqt u effiċjenti lill-appellanti u lir-rappreżentanti legali tagħhom;

viii. Tiġbor data statistika preċiża u rappurtar dwar l-ammont ta' każijiet ta' IAB u IPAT;

ix. Twettaq dmirijiet tar-Riżorsi Umani kif meħtieġ;

x. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xi. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanent;

xii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-ġhluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

vi. Ensures that all queries submitted are replied to in a timely manner;

vii. Ensures timely and efficient service to appellants and their legal representatives;

viii. Collates and compiles accurate statistical data and reports on IAB and IPAT caseload;

ix. Performs Human Resources duties as required;

x. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xii. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted residence permit under regulation 18 (3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq tehtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija mehtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Lingwa Maltija u dik Ingliża ;

U

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fis-Social Science jew Social Policy jew Youth Studies jew Community Studies jew European Studies jew International Relations jew Diplomacy jew Psychology jew Work and Human Resources Management jew Public Administration jew Business Management jew Business Administration jew Evidence Based Management jew f'oqsma rilevanti kif determinat mill-manigment.

* Kwalifika rikonoxxuta komparabbli ma 180 ECTS/ECVET krettu, hekk kif applikabbli hija aċċetta biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll.

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVE credits, or equivalent*) in Social Science or Social Policy or Youth Studies or Community Studies or European Studies or International Relations or Diplomacy or Psychology or Work and Human Resources Management or Public Administration or Business Management or Business Administration or Evidence Based Management or in relevant area determined by the Management.

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates

Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal din il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tat-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu

are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to

Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija **1-5.15 p.m.** (Hin Ċentrali Ewropew) ta' nhar il-Ġimgħa 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jigux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, 201, Triq id-Dejqa, Valletta. Daw id-diżpożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tal-Ministeru huma (www.homeaffairs.gov.mt) u (recruitment.mhse@gov.mt).

Il-25 ta' Ottubru, 2024

include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the Human Resources Section, Ministry for Home Affairs, Security and Employment, 201, Strait Street, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Ministry are (www.homeaffairs.gov.mt) and (recruitment.mhse@gov.mt).

25th October, 2024

MINISTERU GHALL-INTERN, IS-SIGURTÀ
U X-XOGHOL

MINISTRY FOR HOME AFFAIRS, SECURITY
AND EMPLOYMENT

**Post ta' Uffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ
tal-Komunità fid-Dipartiment tal-Pulizija fil-Ministeru
għall-Intern, is-Sigurtà u x-Xogħol**

**Post of Police Patrol and Community Support Officers
in the Police Department within the Ministry for Home
Affairs, Security and Employment.**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Nomenclatures denoting the male gender include also the female gender.

1. Il-Kummissarju tal-Pulizija, Ministeru għall-Intern, is-Sigurtà u x-Xogħol jilqa' applikazzjonijiet għall-post ta' Uffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità (Police Patrol u Community Support Officers, PPCSO), fid-Dipartiment tal-Pulizija, fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol.

1. The Commissioner of Police, Ministry for Home Affairs, Security and Employment, invites applications for the post of Police Patrol and Community Support Officers (PPCSO), in the Police Department, within the Ministry for Home Affairs, Security and Employment.

Termini u Kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 Is-salarju ta' Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità huwa ta' Skala ta' Salarju 16, li fl-2024 huwa ta' €16,130.00 fis-sena, li jizdied bi €263.00 fis-sena sa massimu ta' €17,708.00.

2.2 The salary for the post of Police Patrol and Community Support Officer (PPCSO) is Salary Scale 16, which in 2024 is €16,130.00 per annum, rising by annual increments of €263.00 up to a maximum of €17,708.00.

2.3 Waqt iż-żmien li l-kandidati jkunu qed jattendu l-kors ta' Trainee, Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità, se jithallsu salarju proporzjonat sal-punt tad-dhul fi Skala ta' Salarju 16 (€16,130.00 fis-sena 2024). Mat-tlestija b'suċċess tat-taħriġ rispettiv, l-Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità jitle' fi Skala 16 Step 3 (li fl-2024 huwa ta' €16,656.00).

2.3 During the time that the candidates are attending the course as Trainee Police Patrol and Community Support Officer, they will receive a salary commensurate to the entry point of Salary Scale 16 (€16,130.00 in 2024). Upon successful completion of the respective training, the Police Patrol and Community Support Officer will progress to Scale 16 Step 3 (which in 2024 is €16,656.00).

2.4 Persuna fil-grad ta' Uffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità titla' fi Skala 15 (€17,265.00 x €298.00 - €19,053.00 fis-sena 2024) wara il-perjodu ta' prova, dejjem jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 A Police Patrol and Community Support Officer will progress to Scale 15 (which in 2024 is €17,265.00 x €298.00 - €19,053.00) on completion of the probationary period, subject to satisfactory performance.

2.5 Uffiċjali tal-Pulizija tal-Patrol u għall-Appoġġ fil-Komunità jkunu eliġibbli li jsiru membri tal-Korp ladarba jissodisfaw il-kriterji tal-eliġibbiltà fi żmien ħames (5) snin mill-ħatra tagħhom. Ladarba jsiru Kuntistabbli tal-Pulizija, is-servizz tagħhom bħala Uffiċjali tal-Pulizija tal-Patrol u għall-Appoġġ tal-Komunità jigi kkunsidrat bħala servizz mal-Korp u għandu jkollhom is-snin ta' servizz imwettqa bħala Uffiċjali tal-Pulizija tal-Patrol u għall-Appoġġ fil-Komunità magħduda fuq proporzjon ta' 1:0.5 biex jigu kkunsidrati fuq bażi nozzjonali għall-fini ta' skala ta' salarju u bil-għan li jingħaqdu mal-Korp bħala uffiċjal gurantat.

2.5 Police Patrol and Community Support Officers shall be eligible to become members of the Force once they satisfy the eligibility criteria within a period of five (5) years from their appointment. Once they become Police Constables, their service as Police Patrol and Community Support Officers shall be considered as service with the Force and shall have the years of service carried out as Police Patrol and Community Support Officer counted on a ratio of 1:0.5 to be considered on a notional basis for the purpose of salary scale and for the purpose of joining the Force as a sworn officer.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċju

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by

tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.7 Uffiċjali tal-Pulizija tal-Patrol u għall-Appoġġ fil-Komunita' jistgħu jaħdmu fuq sistema ta' xift. F'dan il-każ, allowances skond il-PSMC japplikaw.

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Uffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunita' jinkludu li:

i. Jiżviluppa għarfien u fehim komprensiv tal-komunità lokali li jopera fiha biex jidentifika u jappoġġja b'mod effettiv lil dawk fil-komunità tagħhom affettwati minn reat u dawk li huma vulnerabbli jew f'riskju;

ii. Jinvolvi ruhhu u jiżviluppa b'mod proattiv rabtiet ta' hidma mill-qrib mal-komunità, billi juża metodi ta' komunikazzjoni xierqa u sistemi tal-IT għat-trawwim, il-promozzjoni u ż-żamma ta' komunikazzjoni.

iii. Jizviluppa relazzjonijiet ta' hidma mill-qrib ma' gruppi ewlenin, aġenziji (bħal kunsilli lokali, skejjel, skemi ta' għassa tal-viċinat) u individwi biex jidentifikaw u jindirizzaw kwistjonijiet bħal mġiba antisocjali (ASB) u offiżi ta' livell baxx;

iv. Jibni rapport, fiduċja u kunfidenza ma' individwi madwar il-komunità, billi jipprovdi pariri u gwida b'appoġġ għall-bżonnijiet tagħhom (bħal pariri dwar il-prevenzjoni tal-kriminalità u medjazzjoni bejn il-membri tal-komunità);

v. Jikkontribwixxi għall-ippjanar, l-implimentazzjoni, l-analiżi u r-reviżjoni ta' inizjattivi tal-pulizija bbażati fuq l-evidenza biex jiġu indirizzati l-problemi tal-komunità u jaqsmu r-riżultati ta' dawk l-inizjattivi mal-partijiet interessati ewlenin kollha, kemm ġewwa kif ukoll barra s-servizz;

vi. Jiġbor informazzjoni u intelligence biex jassisti u jappoġġja l-infurzar tal-liġi u l-ghanijiet tal-komunità;

vii. Iwieġeb għal incidenti ta' reati ta' livell baxx u ASB. Fejn l-incidenti jkunu barra l-awtorità tagħhom, għandhom ifittxu li jipprevjenu l-eskalazzjoni sakemm jiġu meħlusa minn uffiċjali tal-Pulizija filwaqt li jattendu l-qorti u jixhdu skont il-kaz ;

viii. Ittaffi l-kunflitt jew it-theddida ta' kunflitt billi juża tekniki ta' sigurtà personali u tagħmir mgħallem fit-taħriġ sakemm jaslu uffiċjali maħlufa.

the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 Police Patrol and Community Support Officers may work on shift basis. In this case, allowances as per PSMC will apply.

Duties

3. The job duties for the post of Police Patrol and Community Support Officer include:

i. Develop comprehensive knowledge and understanding of the local community in which they operate to identify and effectively support those in their community affected by offending and those who are vulnerable or at risk.

ii. Proactively engage and develop close working ties with the community, using appropriate communication methods and IT systems for fostering, promoting and maintaining channels of communication.

iii. Develop close working relationships with key groups, agencies (such as local councils, schools, neighbourhood watch schemes) and individuals to identify and tackle issues such as anti-social behaviour (ASB) and low-level offending.

iv. Build rapport, trust and confidence with individuals across the community, providing advice and guidance in support of their needs (such as crime prevention advice and mediation between members of the community).

v. Contribute to the planning, implementation, analysis and review of evidence-based policing initiatives to address community problems and share the outcomes of those initiatives with all key stakeholders, both inside and outside the service.

vi. Gather information and intelligence to assist and support law enforcement and community objectives.

vii. Respond to incidents of low-level offending and ASB. Where incidents are outside their authority, they should seek to prevent escalation until relieved by sworn officers, whilst attending court and give witness as the case may be ;

viii. Defuse conflict or threat of conflict using personal safety techniques and equipment learnt in training until relieved by sworn officers.

ix. Ikunu hassieba kritiċi motivati u kapaċi li jhaddmu lilhom infushom.

x. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor, kif ikkonfermat mis-Segretarju Permanenti;

xi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. ċittadini ta' Malta;

ii. ikunu kapaċi jikkomunikaw bil-lingwa Maltija u Ingliża;

iii. fil-pussess ta' Complete School Leaving Certificate;

iv. ikunu għalqu t-tmintax (18)-il sena sal-aħħar ta' Frar, 2025;

v. ikunu medikament b'saħħithom f'kull rispett, kemm fizikament kif ukoll mentalment, skont l-istandard mediku ta' saħħa fil-Korp biex ikunu jistgħu jaqdu d-doveri kollha ta' Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità;

vi. applikazzjonijiet minn kandidati li jkollhom fuq il-persuna tagħhom tatwaġġi u/jew body piercing u/jew modifikazzjonijiet oħrajn jiġu rregolati mill-policy tal-Malta Police Force Tattoos fil-link (<http://pulizija.gov.mt/en/police-force/police-vacancies/Documents/POL-TAT.pdf>);

vii. applikazzjonijiet minn kandidati li għandhom body modification u/jew body piercing jiġu kkunsidrati skont il-każ.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_

ix. Be motivated critical thinkers and capable of self-deployment.

x. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xi. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. citizens of Malta;

ii. have the ability to communicate in the Maltese and English languages;

iii. in possession of a Complete School Leaving Certificate;

iv. have attained their eighteenth (18) birthday by end of February, 2025;

v. be medically fit in all respects, physically and mentally, in accordance with the medical standards of fitness in the Force to be able to perform all Police Patrol and Community Support Officer duties;

vi. applications by candidates having tattoos and/or heavy body piercing and/or body modifications will be regulated as per the Malta Police Force Tattoos Policy found at the link (<http://pulizija.gov.mt/en/police-force/police-vacancies/Documents/POL-TAT.pdf>);

vii. applications by candidates having body modifications and/or body piercing will be considered on a case-by-case basis.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20

GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti mehtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF mehtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oghla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oghla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta giet effettiva l-hatra bhala Officer in Scale jgħoddu bhala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bhalissa għandhom hatra bhala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baży tal-iskala kurrenti tagħhom bhala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oghla minn, dak li hu mehtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bhala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin mehtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

4.5 Applikanti se jkunu sugġetti għas-Security Clearance u dawk li qed japplikaw minn Korpi Dixiplinari oħra se

Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

4.5 Applicants will be made subject to Security Clearance and those applying from other Disciplinary Forces are also

jkunu ukoll suġġetti għall-kondotta ta' dmir mill-Korpi Dixxiplinari tagħhom

subject to performance conduct from their Disciplinary Forces.

Sottomissjoni ta' Dokumentazzjoni

Submission of Supporting Documents

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

Selection Procedure

6. L-EWWEL PARTI - EFFIĊJENZA FIŻIKA/TEST MEDIKU

6. PART ONE – PHYSICAL EFFICIENCY TEST/ MEDICAL TEST

6.1 L-applikanti se jkunu soġġetti għal Test tal-Effiċjenza Fiżika, li għandu jsir taht Bord tal-Għażla mahtur mill-Kummissarju tal-Pulizija, biex jiġi żgurat li jkunu f'saħħithom skont l-istandards tal-Korp tal-Pulizija skont hawn taht:

6.1 Applicants will be subject to a Physical Efficiency Test to be held under a Selection Board appointed by the Commissioner of Police, to ensure fitness to the Malta Police Force standards as indicated below:

It-test jibda bir-rakkomandazzjoni tal-15 Meters Multi stage fitness test imsejjah bħala 'bleep test', (<https://www.youtube.com/watch?v=nNsVzKt5IPQ>). Dan it-test huwa bbażat fuq evidenza xjentifika u huwa ddisinjat biex jaqbel mal-htigijiet aerobiċi tat-Taħriġ tas-Sigurtà Personali.

The test starts with the recommendation of the 15 Meters Multi stage fitness test called 'bleep test', (<https://www.youtube.com/watch?v=nNsVzKt5IPQ>). This test is based on scientific evidence and is designed to fit the aerobic needs of Personal Safety Training.

Waqt li jisma' r-recording tal-Multistage Fitness Test, l-applikant għandu jiġri lejn u minn distanza ta' 15-il metru fil-ħin mal-bleeps.

While listening to the recording of the Multistage Fitness Test, the applicant must run to and from a distance of 15 meters in time with the bleeps.

Jekk jasal fil-linja tat-tarf qabel ma jinstema' l-bleep, irid jistenna l-bleep qabel jkompli jiġri u għandu jaġġusta l-veloċità tiegħu kif xieraq.

If he reaches the finish line before the bleep is heard, he must wait for the bleep before continuing to run and must adjust his speed accordingly.

Il-ħin bejn il-bleeps għall-ewwel huwa bil-mod (il-bleeps huma madwar seba' sekondi 'il bogħod minn xulxin) iżda jsiru aktar spissi hekk kif it-test javvanza.

The time between the bleeps is slow at first (the bleeps are about seven seconds apart) but they become more frequent as the test progresses.

· Hekk kif it-test javvanza, se jkun iktar diffiċli li jlahhaq mal-veloċità meħtieġa.

As the test progresses, it will be more difficult to keep up with the required speed.

· Ikun hemm penali jekk l-applikant jonqos milli jilhaq il-linja fil-bleep xieraq. Total ta' tliet (3) penali huma aċċettati bit-tielet waħda tirriżulta fit-tmiem tat-test.

There will be a penalty if the applicant fails to reach the line at the appropriate bleep. A total of three (3) penalties are accepted with the third one resulting in the end of the test.

It-test jinvolvi 15-metre shuttle runs b'ħin totali ta' 2 minuti u 28 sekonda.

The test involves 15-metre shuttle runs with a total time of 2 minutes and 28 seconds.

6.2 Il-Kandidati li ma jgħaddux mit-Test tal-Effiċjenza Fiżika, ikunu jistgħu jerġġu joqgħodu għat-test shiħ fi żmien ġimgha (1).

6.2 Candidates who fail the Physical Efficiency Test will be able to effect a resit within one (1) week.

6.3 Huma dawk il-kandidati biss li jgħaddu mill-partijiet kollha tat-Test fl-Effiċjenza Fizika li jipproċedu għat-Test Mediku.

6.4 Il-Kandidati li jgħaddu mit-Test Mediku mbagħad jipproċedu għall-Intervista Selettiva.

7. IT-TIENI PARTI - INTERVISTA SELETTIVA

7.1 Intervista selettiva intiża sabiex ikunu magħrufa dawk il-kwalitajiet personali tal-kandidati, bħal personalita', żveltezza, intelligenza, komportament personali, kortesija, sens komun u oħrajn meħtieġa minn ffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità.

7.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.5, għandhom esperjenza ta' xogħol relevanti u ppruvata.

7.3 Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

7.4 Ir-riżultat tal-intervista selettiva jkun ikkunsidrat bħala proviżorju fl-ordni ta' mertu, li jibqa' jgħodd sa sentejn (2) min-notifika tar-riżultat.

7.5 Il-kandidati huma marbutin bi ftehim f'xi skema oħra ta' apprentistat, ma jkunux jistgħu jidhlu f'din l-iskema sakemm ma jġibux ċertifikat mill-Jobsplus li jhollhom mill-ftehim tal-iskema ta' apprentistat ieħor.

8. IT-TIELET PARTI – IR-REKLUTAGĠ

8.1 Il-perjodu ta' taħriġ fl-Akkademja jkun jikkonsisti f'kors inizjali komprensiv, li matulu l-Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità fuq taħriġ għandhom isegwu dawk il-korsijiet ta' studju, u jagħmlu l-eżamijiet kif ikun mitlub fil-kors ta' taħriġ. L-imsemmi taħriġ komprensiv isir fl-Akkademja tal-Forzi Dixxiplinati u/jew f'lokalitajiet u/jew postijiet oħra, skont il-ħtieġa.

Matul dan il-perjodu, l-Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità fuq Taħriġ ikunu evalwati fil-prattika u t-teorija minn żmien għal żmien. Il-kandidati jridu jattendu mill-anqas 80% tal-kors u jgħaddu b'suċċess mill-eżamijiet mogħtija. Kuntistabbli fuq taħriġ ma jkunux intitolati għal-ebda 'vacation leave' matul il-perjodu ta' taħriġ tagħhom fl-Akkademja.

8.2 Il-kandidati magħżula għall-kors, li jkunu magħrufa bħala Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità fuq Taħriġ, ikunu ntitolati għal uniformi b'xejn.

Jistgħu jkunu meħtieġa li jagħmlu Prattika ta' xogħol fuq shift taht sorveljanza, li jinkludi xogħol bil-lejl u/jew xogħol manwali kif meħtieġ. It-Taħriġ jista' jinkludi wkoll

6.3 Only candidates who pass all components of the Physical Efficiency Test will proceed to the Medical Test.

6.4 Those candidates who pass the Medical Test will then proceed with the Selective Interview.

7 PART TWO - SELECTIVE INTERVIEW

7.1 A selective interview designed to bring to the fore those personal qualities in a candidate, such as personality, alertness, intelligence, personal bearing, courtesy, common sense, etc., required of a Police Patrol and Community Support Officer will be held.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.5, have proven relevant work experience.

7.3 The maximum mark for this selection process is 100% and the pass mark is 50%.

7.4 The result of the Selective Interview will be considered as a provisional order of merit, which will remain valid for a period of two (2) years from the notification of results.

7.5 Candidates who are already bound by an agreement of apprenticeship shall be precluded from proceeding further with the course, unless they obtain from Jobsplus a certificate of their release from the engagement.

8 PART THREE - TRAINEESHIP

8.1 The traineeship period will consist of a comprehensive course of training, during which Trainee Police Patrol and Community Support Officer will be required to follow such study courses and sit for such examinations as are laid down in the course of training. The aforementioned comprehensive course will be held at the Academy for Disciplined Forces and/or elsewhere as necessary.

During the training period Trainee Police Patrol and Community Support Officer will be assessed practically and theoretically from time to time. Candidates are to attend at least 80% of the course and to pass successfully from the exams. Trainee Police Patrol and Community Officers will not be entitled to any vacation leave during their period of traineeship.

8.2 Candidates admitted to the course, who shall be known as Trainee Police Patrol and Community Support Officers, will be entitled to free issue of uniforms.

They might be requested to do practical work on a shift basis, under surveillance, which assignment would include night work and/or manual work as necessary. Training may

work placement. Parti mit-taħriġ fl-Akkademja tal-Forzi Dixxiplinati jista' jkun fuq bażi residenzjali.

8.3 Il-marka massima għar-raba' parti dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi għal kull suġġett ezaminabbli hi skont il-kors tat-taħriġ tal-Akkademja.

L-aħħar ordni ta' mertu tkun determinata mit-total ta' marki miksuba matul il-kors kollu ta' taħriġ. Dawk li ma jilħqux il-livell meħtieġ ma jinhatrux Uffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità u l-perjodu ta' taħriġ tagħhom jiġi terminat.

Madankollu, jista' jingħatalhom ċans ieħor biex jerġgħu jagħmlu l-eżami/eżamijiet finali.

Il-Kummissarju tal-Pulizija jista' jtemm fi kwalunkwe' hin il-kors ta' Uffiċjal tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità fuq taħriġ jekk dan/din juri progress mhux suffiċjenti, nuqqas ta' mġieba korretta, attitudni hażina jew fuq nuqqas ta' motivazzjoni.

8.4 Il-ħatriet isiru skont l-ordni tal-mertu finali u suġġett għall-postijiet vakanti. Dan l-ordni tal-mertu jibqa' validu għal perjodu ta' sentejn (2) min-notifika tar-riżultati.

8.5 Il-kandidati jkunu soġġetti għad-dixxiplina, anke matul il-perjodu ta' taħriġ fl-Akkademja tal-Forzi Dixxiplinati, skont ir-Regoli tad-Dixxiplina tal-PSC.

8.6 Uffiċjali tal-Pulizija għall-Patrol u għall-Appoġġ tal-Komunità bi prova jistgħu wkoll ikunu meħtieġa jagħmlu korsijiet jew iservu barra minn Malta, skont l-eżiġenzi tas-servizz.

Sottomissjoni tal-Applikazzjoni

9.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni ta' Sezzjoni tar-Rizorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn biss f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 22 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

9.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

also include work placement. Part of the training at the Academy for Disciplined Forces may be on a residential basis.

8.3 The maximum mark of Part Three – Traineeship is 100% and the pass mark per subject is according to the Course Programme issued by the Academy for Disciplined Forces.

The final order of merit will be determined by the total marks obtained during the whole course of training. Those who fail will not be appointed Police Patrol and Community Officers and will have their traineeship terminated.

However, one other chance of a resit in failing subjects examinations/s might be given.

The Commissioner of Police can terminate at any time the traineeship of a trainee Police Patrol and Community Officers upon unsatisfactory progress, misbehavior, bad attitude or lack of motivation.

8.4 Vacant posts will be filled according to the final order of merit and subject to the availability of vacancies. The order of merit will be valid for a period of two (2) years from the notification of results.

8.5 During the traineeship, candidates are subject to discipline as per PSC Disciplinary Regulations.

8.6 Probationary Police Patrol and Community Service Officers may also be required to train and serve abroad according to the exigencies of the service.

Submission of Applications

9.1 Applications are to be submitted, for the attention of the HR Section, Ministry for Home Affairs, Security and Employment, through the Online Government Recruitment Portal only at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 22 November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

9.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

9.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

9.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

10. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonossiment dwar il-kwalifiki ;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mis-Sezzjoni tar-Riżorsi Umani . Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Dipartiment huma (<http://pulizija.gov.mt>) u (hr.police@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT,
IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

**Post ta' Health and Safety Officer fil-Ministeru
għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka
u l-Innovazzjoni**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma t'abbuz fuq it-tfal m'huwa tollerat. Fil-process tar-reklutagg, l-MEYR jimxi

9.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

9.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

10. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the HR Section, Police Department . These general provisions are to be regarded as an integral part of this call for applications.

The website address and e-mail address of the receiving Department are (<http://pulizija.gov.mt>) and (hr.police@gov.mt).

25th October, 2024

MINISTRY FOR EDUCATION, SPORT, YOUTH,
RESEARCH AND INNOVATION

**Post of Health and Safety Officer in the
Ministry for Education, Sport, Youth,
Research and Innovation**

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment,

mal-Ligi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutagg, Tahrig Inizjali u Zvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Ispert, iz-Zghazagh, ir-Ricerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Health and Safety Officer fit-Taqsima tal-Loġistika, fi hdan l-uffiċċju tas-Segretarju Permanenti, fi hdan il-Ministeru għall-Edukazzjoni, l-Ispert, iz-Zghazagh, ir-Ricerka u l-Innovazzjoni.

Termini u Kundizzjonijiet

2.1. Din il-hatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2. Is-salarju ta' Health and Safety Officer huwa ta' Skala ta' Salarju 12, li fis-sena 2024 huwa ta' €21,236 fis-sena, li jiżdied b'€354 fis-sena sa massimu ta' €23,360.

2.3. Persuna fil-grad ta' Health and Safety Officer titla' fi Skala ta' Salarju 10 (€24,085.98 x €407.67 - €26,532 fis-sena 2024) wara hames (5) snin servizz fil-grad ta' Health and Safety Officer fi Skala 12, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4. Persuna li jkolla degree rilevanti f'Livell 6 tal-MQF tiġi mpoġġija awtomatikament bħala Health and Safety Officer fi Skala ta' Salarju 10 (€24,085.98 x €407.67 - €26,532 fis-sena 2024).

2.5. Health and Safety Officer fi Skala ta' Salarju 10 jipprogrressa għal Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273 fis-sena 2024) wara hames (5) snin servizz fil-grad ta' Health and Safety Officer fi Skala ta' Salarju 10.

2.6. Il-persuna nnominata tkun intitolata għal-benefiċċji oħra u soġġetta għall-kundizzjonijiet u obbligi li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern ta' Malta u l-Unions kompetenti.

2.7. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.8. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru,

Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of Health and Safety Officer in the Logistics Unit, within the office of the Permanent Secretary, within the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1. This appointment is subject to a probationary period of six (6) months.

2.2. The salary for the post of Health and Safety Officer is Salary Scale 12, which in the year 2024 is equivalent to, €21,236 per annum, rising by annual increments of €354 up to a maximum of €23,360.

2.3. A Health and Safety Officer will progress to Scale 10 (€24,085.98 x €407.67 - €26,532 in the year 2024) on completion of five (5) years service as Health and Safety Officer in Salary Scale 12, subject to satisfactory performance.

2.4. Officers who are in possession of a relevant qualification at MQF Level 6 will be automatically placed as Health and Safety Officer in Salary Scale 10 (€24,085.98 x €407.67 - €26,532 in the year 2024).

2.5. A Health and Safety Officer in Salary Scale 10 shall further progress to Salary Scale 9 (€25,589.02 x €447.33 - €28,273 in the year 2024) on completion of five (5) years service as Health and Safety Officer in Salary Scale 10.

2.6. The appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government of Malta and the competent Union.

2.7. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8. In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th

2023 u li daħal fi-seħh fl-1 ta' Frar, 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Health and Safety Officer jinkludu li:

i. Jimplimenta u jinforza liġijiet u regolamenti maħruġa minn żmien għal żmien mill-Awtorità tas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol;

ii. Jissorvelja, jevalwa u jirrevedi l-Politika u l-Prattika tas-Saħħa u s-Sigurtà u biex jiżviluppa u jimplimenta dokumenti godda ta' politika u proċedura kif meħtieġ;

iii. Jispezzjona l-postijiet tax-xogħol, jipprovdi gwida dwar kwalunkwe prekawzjoni ta' sigurtà u metodi ta' xogħol xierqa, u jinforza kwalunkwe miżura ta' prekawzjoni kif meħtieġ u biex jiddetermina kwalunkwe kwistjoni ta' saħħa u sigurtà fl-iskejjel, uffiċċji u stazzjonijiet esterni;

iv. Jipprovdi taħriġ u edukazzjoni lill-impjegati dwar protokoll, proċeduri, u l-aħjar Prattiki tas-Sikurezza;

v. Jagħmel valutazzjonijiet tar-riskju fuq kwalunkwe sit tax-xogħol, uffiċċji jew Prattiki tax-xogħol li jkunu qed isiru mill-impjegati tal-MEYR;

vi. Jahdem mal-manigġers u l-persunal biex jiżgura li l-valutazzjonijiet tar-riskju jiġu ppreparati u riveduti kif meħtieġ;

vii. Jiġbor rapporti u jżomm rekords dwar kwistjonijiet li jittrattaw it-tmexxija ta' kuljum tal-Prattiki tas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol;

viii. Jwettaq kull dmir assenjat lilu/lilha fil-qasam tas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol;

November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Health and Safety Officer include:

i. Implements and enforces laws and regulations issued from time to time by the Occupational Health and Safety Authority;

ii. Monitors, evaluates and reviews Health and Safety Policy and Practice and to develop and implement new policy and procedure documents as required;

iii. Inspects places of work, provides guidance on any safety precautions and proper work methods, and enforces any precautionary measures as necessary and to determine any health and safety issues in schools, offices and outstations;

iv. Providing training and education to employees on safety protocols, procedures, and best practices;

v. Makes risk assessments on any work site, offices or work practices being carried out by employees of MEYR;

vi. Works with managers and staff to ensure risk assessments are prepared and reviewed as necessary;

vii. Compiles reports and maintains records on matters dealing with the day to day running of the Occupational Health and Safety Practices;

viii. Carries out any duties assigned to him/her in the field of Occupational Health and Safety;

ix. Jinvestiga inċidenti, korrimenti, u kważi inċidenti biex jiddetermina l-kawża ewlenija u jimplimenta miżuri biex jevita li jseħħu inċidenti simili fil-futur. Dan jista' jinvolvi l-intervista ta' xhieda, l-eżaminazzjoni tax-xena tal-inċident, u l-analiżi tad-dejta u r-rekords rilevanti;

x. Jikkoordina ma' entitajiet pubbliċi oħra u partijiet interessati rilevanti kif jista' jkun mehtieg għat-twettiq effettiv tad-dmirijiet assenjati u biex tiġi stabbilita u tinzamm kooperazzjoni inter-organizzazzjonali kostruttiva fi kwistjonijiet ta' Saħħa u Sigurtà fuq il-Post tax-Xogħol;

xi. Jipprepara speċifikazzjonijiet dettaljati u dokumentazzjoni oħra għall-pubblikazzjoni ta' sejhiet għal akkwisti ta' provvisti u/jew xogħlijiet f'konformità mar-regolamenti rilevanti;

xii. Jimmaniġġja, jikkoordina, jissorvelja u jiċċertifika servizzi mogħtija minn kuntratturi/fornituri tas-servizz;

xiii. Jżomm ruħu aġġornat mal-iżviluppi u l-leġiżlazzjonijiet fi kwistjonijiet ta' Saħħa u Sigurtà fuq il-Post tax-Xogħol, kemm fuq livell nazzjonali kif ukoll internazzjonali;

xiv. Jevalwa fatturi ergonomiċi fuq il-post tax-xogħol biex jitnaqqas ir-riskju ta' disturbi muskuloskeletalni u korrimenti oħra relatati mal-ergonomija;

xv. Jappoġġja inizjattivi mmirati lejn il-promozzjoni tas-saħħa u l-benessri tal-impjegati fuq il-post tax-xogħol. Dan jista' jinkludi l-organizzazzjoni ta' screenings tas-saħħa u programmi ta' benessri;

xvi. Jikkollabora ma' professjonisti u awtoritajiet oħra;

xvii. Jwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xviii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun mehtieg; u

xix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiżiti tal-Eligibbiltà

4.1. Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

ix. Investigating accidents, injuries, and near-misses to determine the root cause and implement measures to prevent similar incidents from occurring in the future. This may involve interviewing witnesses, examining the scene of the incident, and analysing relevant data and records;

x. Liaises with other public entities and relevant stakeholders as may be required for effective fulfilment of assigned duties and for establishing and maintaining a constructive inter-organisational cooperation in Occupational Health and Safety matters;

xi. Prepares detailed specifications and other documentation for publication of calls for procurements of supplies and/or works in line with relevant regulations;

xii. Manage, coordinates, supervise and certify services rendered by contractors/service providers;

xiii. Keeps abreast of developments and legislations in Occupational Health and Safety matters, both at a national and international level;

xiv. Assessing ergonomic factors in the workplace to minimize the risk of musculoskeletal disorders and other ergonomic-related injuries;

xv. Supporting initiatives aimed at promoting employee health and wellness in the workplace. This may include organizing health screenings and wellness programs;

xvi. Collaborates with other professionals and authorities;

xvii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xviii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required; and

xix. Any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqilieg hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)" jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwi tal-Malti u l-Ingliz; u

iii. ikollhom kwalifika rikonnexuta fil-Livell 5 tal-MQF (suġġetta għall-minimu ta' 60 ECTS/ECVET kretti jew ekwivalenti fil-Health and Safety.

*Kwalifika rikonnexuta komparabbli ma' 60 ECTS/ECVET kretti, hekk kif applikabbli hija aċċettata biss suġġett għa dikjarazzjoni formali ta' rikonnoximent mill-MQRI li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages; and

iii. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits equivalent*) in Health and Safety.

*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRI formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position,

jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal haTra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2. (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħqax, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġhataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta ġiet effettiva l-hatra bħala Officer in Scale jġhodd bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4. Uffiċjali pubbliċi li bhalissa għandhom haTra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġhla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2. (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3. Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4. Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

Is-snin ta' servizz mid-data effettiva tal-hatra bhala ufficjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin mehtiega ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eligibbiltà għall-post/ pozzizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2. Id-dokumenti originali għandhom, minghajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1. L-applikanti eligibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispert, iż-Żgħażaġh, ir-Ricerka u l-Innovazzjoni, permezz tal-Portal ta' Reklutaġġ tal-Edukazzjoni onlajn **biss** f'dan l-indirizz: (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 11 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2. Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3. Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4. Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

Submission of Supporting Documents

5.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1. Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

Submission of Applications

7.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the Online Education Recruitment Portal **only** at the following address: (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 11th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti;

applikazzjonijiet laterali;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonossiment dwar il-kwalifiki ;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Assistant Manager fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma t' abbuż fuq it-tfal m' huwa tollerat. Fil-proċess tar-reklutaġġ, il-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Assistant Manager fis-sezzjoni tal-Projects and Contractual fi hdan il-Logistics Unit, Uffiċju tas-Segretarju Permanenti, fi hdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

25th October, 2024

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Assistant Manager in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of Assistant Manager in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary, within the Ministry for Education, Sport, Youth, Research and Innovation.

Termini u kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur .

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors t' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eligibbli għall-konferma tal-ħatra.

2.3 Is-salarju t'Assistant Manager li jidhlo fil-grad bir-ekwiziti tal-eligibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (ċ) huwa ta' Skala ta' Salarju 12, li fis-sena 2024 huwa ta' €21,236.00 fis-sena, li jizdied b'€354.00 fis-sena sa massimu ta' €23,360.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla għal Skala 11, li fis-sena 2024 hija ekwivalenti għal €22,642.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €24,894.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad t'Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) tipogġa fi Skala ta' Salarju 11, u titla fi Skala 10 (€24,085.98 x €407.67 - €26,532.00) fis-sena 2024 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdied dmirha b'mod sodisfaċenti.

2.6 Il-persuni maħtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-ekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta'

Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2024 is equivalent to, €21,236.00 per annum, rising by annual increments of €354.00 up to a maximum of €23,360.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2024 is equivalent to €22,642.98 per annum, rising by annual increments of €375.17 up to a maximum of €24,894.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€24,085.98 x €407.67 - €26,532.00) in the year 2024 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to satisfactory performance.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and

Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru 2023 u li daħal fi-seħħ fl-1 ta' Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interest ikunu mmanigġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interest magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Assistant Manager fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jinkludu li:

i. Jassisti u jappoġġa fil-ġestjoni ġenerali u l-eżekuzzjoni tal-kompiti, proġetti u inizjattivi meħuda mill-Ministeru inkluża l-preparazzjoni ta' rapporti, preżentazzjonijiet, prospettu u statistika kif meħtieġ;

ii. Jgħin lis-superjuri fil-kwistjonijiet operattivi ta' kuljum u jipprovdi appoġġ amministrattiv meħtieġ inkluż l-organizzazzjoni, l-iffajljar u ż-żamma tad-dokumentazzjoni dwar il-proġetti kollha li jkunu għaddejnin fl-uffiċċju biex jiġi żgurat li n-nies u r-riżorsi joperaw b'mod effettiv u effiċjenti;

iii. Jwettaq riċerka kif ordnat mill-manigment u jassisti fil-kompilazzjoni ta' informazzjoni relatata ma' inizjattivi u proġetti tal-baġit;

iv. Jgħin fil-koordinazzjoni ta' laqgħat u avvenimenti li jinvolvu lill-partijiet interessati ta' diversi proġetti u inizjattivi meħuda;

v. Jattendi laqgħat kif meħtieġ inkluż it-tixrid tal-aġendi, ir-reġistrazzjoni tal-minuti tal-laqgħat u kwalunkwe funzjoni oħra ta' rappurtar;

vi. Jgħin fil-htigijiet u r-rekwiżiti tal-akkwist tal-Ministeru rispettiv;

vii. Jifhem u jimmonitorja l-implimentazzjoni tal-passi differenti taċ-ċiklu tal-akkwist b'fehim tal-interazzjonijiet bejn il-fażijiet, u r-riskji involuti;

Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Assistant Manager in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary include:

i. Assists and supports in the overall management and execution of tasks, projects and initiatives undertaken by the Ministry including preparation of reports, presentations, returns and statistics as necessary;

ii. Assists superiors in the day-to-day operational matters and provides administrative support required including organising, filing and maintaining documentation regarding all undergoing projects in the office to ensure that people and resources operate effectively and efficiently;

iii. Carries out research as directed by management and assists in the compilation of information related to budget initiatives and projects;

iv. Assists in the coordination of meetings and events involving stakeholder of various projects and initiatives taken;

v. Attends meetings as required including the dissemination of agendas, recording minutes of meetings and any other reporting functions;

vi. Assists in the procurement needs and requirements of the respective Ministry;

vii. Understands and monitors the implementation of the different steps of the procurement cycle with an understanding of the interactions between the phases, and the risks involved;

viii. Jhaddem is-Sistema elettronika tal-Akkwist Pubbliku u għodod elettronici oħra disponibbli għall-appoġġ tal-proċeduri tal-procurement;

ix. Jidentifika, fuq bażi kontinwa, kwalunkwe kwistjoni li jisthoqqilha l-attenzjoni tas-superjur dirett tiegħu/tagħha u/jew tad-Direttur;

x. Jagħmel it-taħriġ meħtieġ kollu kif mitlub/meħtieġa għall-implimentazzjoni b'suċċess tal-kompiti/proġetti assenjati;

xi. Jwettaq kull dmir ieħor li jista' jiġi aġġornat biex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet ta' Assistant Manager fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jistgħu jinkisbu mis-sit elettroniku: (<https://edukazzjoni.gov.mt/postijiet-vakanti/>)

Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-ġhluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta ; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-

viii. Operates the electronic Public Procurement System and other electronic tools available for supporting procurement procedures;

ix. Identifies, on an ongoing basis, any issues which merit the attention of his/her direct superior and/or the Director;

x. Undertakes all necessary training as requested/required for the successful implementation of the assigned tasks/projects;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xii. Undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xiii. Any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post of Assistant Manager in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary can be obtained from the website: (<https://education.gov.mt/vacancies/>)

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the

regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqoghdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan l-Aġenzija Identità Malta skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u l-lingwa Ingliża;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, je ekwivalenti*) fil-Project Management jew Business Administration jew Public Management jew Management Studies jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 4 tal-MQF f' Accountancy jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti*) fil-Project Management jew Business Administration jew Public Management je Management Studies jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 5 tal-MQF f' Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-livell Avanzat u tliet (3) suġġetti fil-livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti:Matematika u Ingliz) jew kwalifika komparabbli pertinenti rikonoxxuta.

Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, equivalent*) in Project Management or Business Administration or Public Management or Management Studies or Accountancy or a recognised comparable professional qualification at MQF Level 4 in Accountancy, or in relevant area as determined by Management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, equivalent*) in Project Management or Business Administration or Public Management or Management Studies or Accountancy or a recognised comparable professional qualification at MQF Level 5 in Accountancy, or in relevant areas as determined by Management.

OR

c. (i) In possession of two (2) subjects at Advanced level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Mathematics and English) or a recognised pertinent comparable qualification.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-livell Avvanzat (li jrid jinkludi wiehed (1) minn dawn is-suġġetti: Inġliż).

*Kwalifika rikonnoxxuta komparabbli ma 120/60 ECTS/ECVET krettu, hekk kif applikabli, hija aċċetta biss suġġe għal dikjarazzjoni formali ta' rikonnoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonnoxxuta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-livell Intermedjari tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-livell Avvanzat, jew kwalifika rikonnoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bħala Assistant Manager (Skala ta' Salarju 12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogrressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għandhom ma kisbux formalment l-ebda wahda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonnoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonnoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għandhom ma kisbux formalment jew għandhom mhux approvati għall-kwalifika rikjesta hekk

OR

(ii) In possession of three (3) subjects at Advanced level (which must include one (1) of the following subjects: English).

*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs

kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibaghtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-ghazla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-Għazla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-ghazla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispert, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal ta' Reklutaġġ tal-Edukazzjoni onlajn **biss** f'dan l-indirizz: (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-gheluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tnejn, 11 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-gheluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection procedure

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the Online Education Recruitment Portal **only** at the following address: (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 11th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

Post ta' Manager I fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma t' abbuż fuq it-tfal m'huwa tollerat. Fil-proċess tar-reklutaġġ, il-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahriġ Inizjali u Żvilupp Professionali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Manager I fis-Sezzjoni tal-

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

25th October, 2024

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

Post of Manager I in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of Manager I in the Projects and Contractual

Projects and Contractual fi hdan il-Logistics Unit, Uffiċju tas-Segretarju Permanenti fil-Ministeru għall-Edukazzjoni, l-Ispert, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

Section, within the Logistics Unit, Office of the Permanent Secretary, within the Ministry for Education, Sport, Youth, Research and Innovation.

Termini u kundizzjonijiet

Terms and Conditions

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax-il (12) xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2024 huwa ta' €24,085.98 fis-sena, li jiżdied b'€407.67 fis-sena sa massimu ta' €26,532.00.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2024 is €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043.00 fis-sena 2024) wara tmien (8) snin servizz bħala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€28,855.98 x €531.17 - €32,043.00 in 2024) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Masters rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 kreditu ECTS/ECVET, jew ekwivalenti*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273.00 fl-2024) u tavvanza għal Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100.00 fis-sena 2024) wara sentejn (2) snin servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 9).

2.5 A Manager I (Salary Scale 10) who obtains a recognised Masters Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in relevant areas as determined by Management shall be placed in Salary Scale 9 (€25,589.02 x €447.33 - €28,273.00 in 2024) and will progress to Salary Scale 8 (€27,179.02 x €486.83 - €30,100.00 in 2024) after two (2) years satisfactory service as Manager I (Salary Scale 9).

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043.00 in 2024) wara sentejn (2) servizz sodisfaċenti bħala Manager I (Skala ta' Salarju 8).

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043.00 in 2024) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal hłas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u hłas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru 2023 u li daħal fi-seħh fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet ta’ persuna fil-hatra ta’ Manager I fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jinkludu li:

i. Jgħin fil-ġestjoni ġenerali u l-eżekuzzjoni ta’ proġetti li jsiru mid-direttorat/funzjoni rispettiva fi ħdan il-Ministeru għall-Edukazzjoni, Sport, Żgħażaġh, Riċerka u Innovazzjoni;

ii. Jiżviluppa pjanijiet ta’ ħidma, inkluż l-iffissar ta’ kompiti u skadenzi ta’ proġetti assenjati;

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of a Manager I in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary include:

i. Assists in the overall management and execution of projects undertaken by the respective directorate/function within the Ministry for Education, Sport, Youth, Research and Innovation;

ii. Develops work plans, including setting of tasks and deadlines of assigned projects;

iii. Jiżgura li l-ambitu, l-oġġettivi, is-sjieda u l-miri tal-proġetti jkunu definiti sew;

iv. Jsegwi l-implimentazzjoni ta' proġetti inklużi indikaturi ewlenin ta' prestazzjoni u miżuri addizzjonali li jistgħu jaqgħu taħt il-mandat tal-MEYR;

v. Jaġixxi bħala kollegament mad-diversi partijiet interessati, kif jista' jkun il-każ;

vi. Jissorvelja l-pjanijiet ta' hidma li huma żviluppati, inklużi l-iskadenzi u jirrapporta l-progress tal-kompiti/proġetti assenjati;

vii. Jipprovdi briefs u rapporti lill-persunal anzjan, kif ukoll iwettaq kwalunkwe dmir anċillari li jista' jiġi assenjat;

viii. Jevalwa l-aġġornament tal-proġetti, u jistaqsi b'mod kritiku s-sottomissjonijiet għal feedback aktar kwalitattiv;

ix. Jissorvelja mill-qrib il-proġetti u jirrapporta immedjatament dwar kwalunkwe devjazzjoni fi proġetti ta' devjazzjonijiet bħal dawn jew telf ta' fondi;

x. Jagħmel it-taħriġ meħtieġ kollu kif mitlub/meħtieġa għall-implimentazzjoni b'suċċess tal-kompiti/proġetti assenjati;

xi. Jwettaq kull dmir ieħor li jista' jiġi aġġornat biex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmijiet ta' Manager I fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jistgħu jinkisbu mis-sit elettroniku: (<https://edukazzjoni.gov.mt/postijiet-vakanti/>)

Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

iii. Ensures that the scope, objectives, ownership and targets of projects are well defined;

iv. Follows up the implementation of projects including key performance indicators and additional measures which may fall within the remit of the MEYR;

v. Acts as liaison with the various stakeholders, as may be the case;

vi. Monitors the work plans that are developed, including deadlines and reports progress of assigned tasks/projects;

vii. Provides briefs and reports to senior staff, as well as performing any ancillary duties that may be assigned;

viii. Evaluates projects' update, and critically questioning submissions to more qualitative feedback;

ix. Closely monitors the projects and immediately reports on any deviations in projects of such deviations or loss of funds;

x. Undertakes all necessary training as requested/required for the successful implementation of the assigned tasks/projects;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xii. Undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xiii. Any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post of Manager I in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary can be obtained from the website: (<https://education.gov.mt/vacancies/>)

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (ċ), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18 (3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u l-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Construction Engineering jew Civil Engineering jew Business and Enterprise Management jew Business Administration jew Public Management jew Management Studies jew Leadership jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18 (3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità Agency should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages ;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or Construction Engineering or Civil Engineering or Business and Enterprise Management or Business Administration or Public Management or Management Studies or Leadership or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by the Management.

* Kwalifika rikonoxxuta komparabbli ma 180 ECTS/ECVET krettu, hekk kif applikabbli hija aċċetta biss sugġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ġhoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-ġheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-reqwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġhoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

Sottomissjoni tal-Aplikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal ta' Reklutaġġ tal-Edukazzjoni onlajn **biss** f'dan l-indirizz: (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija 15.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tnejn, 11 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonossiment dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the Online Education Recruitment Portal **only** at the following address: (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 11th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications;

pubblikazzjoni tar-riżultat;
eżami mediku;
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati
żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn id-diżpożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT,
IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

**Post ta' Manager II fil-Ministeru għall-Edukazzjoni,
l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni**

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma t' abbuż fuq it-tfal m'huwa tollerat. Fil-proċess tar-reklutaġġ, il-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Manager II fis-sezzjoni tal-Projects and Contractual fi hdan il-Logistics fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

Termini u kundizzjonijiet

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' tnax (12)-il xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-hatra.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fl-2024 huwa ta' €28,855.98 fis-sena, li jiżdied b'€531.17 fis-sena sa massimu ta' €32,043.00.

publication of the result;
medical examination;
the process for the submission of petitions concerning the result;

access to application forms and related details;
retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

25th October, 2024

MINISTRY FOR EDUCATION, SPORT, YOUTH,
RESEARCH AND INNOVATION

**Post of Manager II in the Ministry for Education,
Sport, Youth, Research and Innovation**

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of Manager II in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary in the Ministry for Education, Sport, Youth, Research and Innovation.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2024 is €28,855.98 per annum, rising by annual increments of €531.17 up to a maximum of €32,043.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Masters degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€30,626.02 x €596.33 - €34,204.00 fis-sena 2024) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Masters rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) titla' fi Skala ta' Salarju 6 (€30,626.02 x €596.33 - €34,204.00 fis-sena 2024) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

*Kwalifika rikonoxxuta komparabbli ma' 180 ECTS/ECVET krettu, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6 Il-persuni maħtura jkun u wkoll intitolati għal h̄las annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u h̄las ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkun fis-seħħ minn żmien għal żmien

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Masters Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€30,626.02 x €596.33 - €34,204.00 in 2024) on completion of three (3) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) will progress to Salary Scale 6 (€30,626.02 x €596.33 - €34,204.00 in 2024) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023 u li daħal fi-seħħ fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Manager II fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jinkludu li:

i. Jieħu inizzjattivi konkreti, taħt id-direzzjoni tal-manijer anżjan, biex jippromwovi kultura ta’ riċerka fi ħdan il-Ministeru;

ii. Jiriċerka opportunitajiet ta’ finanzjament li potenzjalment jistgħu jiġu segwiti mid-dipartimenti tal-linja tal-Ministeru;

iii. Jikkoordina mal-Ministeru u partijiet interessati oħra bil-ħsieb li jiġu identifikati proġetti li jistgħu jiġu realizzati permezz ta’ opportunitajiet ta’ finanzjament nazzjonali, tal-Unjoni Ewropea u/jew internazzjonali oħra;

iv. Jirrevedi proposti ta’ proġetti relatati mal-MEYR li għandhom jiġu sottomessi għall-finanzjament taħt kwalunkwe programm jew inizzjattiva ta’ finanzjament nazzjonali, tal-UE jew internazzjonali, biex jirakkomanda l-approvazzjoni tagħhom għas-sottomissjoni jew mod ieħor, u fejn meħtieġ jagħmel rakkomandazzjonijiet dwar il-fattibilità tal-proġett, perjodi ta’ żmien, riżorsi, limiti ta’ finanzjament u rilevanti oħra. fatturi;

v. Jiġġestixxi proġetti (inklużi inizzjattivi) u riżorsi relatati (finanzjarji, umani, tangibbli u intangibbli) taħt id-direzzjoni tas-superjuri bil-ħsieb li jwasslu proġetti skont il-parametri ta’ Budget, Hin u Kwalità;

2.10 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Manager II in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary include:

i. Takes concrete initiatives, under the direction of the senior manager, to promote a culture of research within the Ministry;

ii. Researches funding opportunities which may potentially be pursued by the Ministry’s line departments;

iii. Liaises with Ministry and other stakeholders with a view to identify projects which may be realised through national, European Union and/or other international funding opportunities;

iv. Reviews MEYR related project proposals to be submitted for financing under any national, EU or international funding programme or initiative, to recommend their approval for submission or otherwise, and where necessary makes recommendations about project-feasibility, timeframes, resources, funding limits and other relevant factors;

v. Manages projects (including initiatives) and related resources (financial, human, tangible and intangibles) under the direction of superiors with a view to deliver projects according to Budget, Time and Quality parameters;

vi. Jiddokumenta l-verifiki u jmur fiżikament fuq il-post u jipprovi appoġġ waqt il-missjonijiet ta' verifika u waqt l-għeluq ta' proġett jew programm;

vii. Jirrapporta irregolaritajiet u jsejwi kwalunkwe irregolarità jew avviż ta' korrezzjoni finanzjarja li jinħareġ mill-imsieħba kkonċernati;

viii. Jzomm ruħu aġġornat ma' l-aħħar żviluppi fil-programmi u l-oportunitajiet ta' finanzjament;

ix. Atti għall-uffiċjali għolja kif jista' jkun meħtieġ;

x. Jidderieġi kwalunkwe persunal li jista' jiġi assenjat taht ir-responsabbiltà tiegħu/tagħha;

xi. Jagħmel it-taħriġ meħtieġ kollu kif mitlub/meħtieġa għall-implimentazzjoni b'suċċess tal-kompiti/proġetti assenjati;

xii. Jwettaq kull dmir ieħor li jista' jiġi aġġornat biex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ; u

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmijiet ta' Manager II fis-Sezzjoni tal-Projects and Contractual fi hdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jistgħu jinkisbu mis-sit elettroniku: (<https://edukazzjoni.gov.mt/postijiet-vakanti/>)

Rekwiżiti tal-eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkun japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

vi. Does document verifications and physically go onsite and provides support during verification missions and during the closure of a project or programme;

vii. Reports irregularities and follows up any irregularity or notice of financial correction that is issued by the partners concerned;

viii. Keeps abreast with the latest developments in funding programmes and opportunities;

ix. Acts for senior officers as may be necessary;

x. Directs any staff who may be assigned under his/her responsibility;

xi. Undertakes all necessary training as requested/required for the successful implementation of the assigned tasks/projects;

xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiii. Undertake any other tasks, which the superior may delegate to him/her, as may be required; and

xiv. Any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post of Manager II in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary can be obtained from the website: (<https://education.gov.mt/vacancies/>)

Eligibility requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms

ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u Ingliża;

U

iii. ikollhom Masters degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Logistics and Supply Chain jew Public Management jew Leadership jew Business Administration jew Business and Enterprise Management jew Management Studies jew Accountancy jew kwalifika rikonoxxuta professjonali komparabbli f' Livell 7 tal-MQF f' Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

*Kwalifika ta' Masters rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Masters mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l'2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-Term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognized Masters degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent*) in Project Management or Logistics and Supply Chain or Public Management or Leadership or Business Administration or Business and Enterprise Management or Management Studies or Accountancy or a recognised comparable professional qualification at MQF Level 7 in Accountancy, or in relevant areas as determined by Management.

*A recognised Masters qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Masters recognition statement being submitted with the application. A recognised Masters qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

JEW

iv. ikollhom degree ta' Baċċellerat rikonoxxuta f' Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti*) fil-Project Management jew Logistics and Supply Chain jew Public Management jew Leadership jew Business Administration jew Business and Enterprise Management jew Management Studies jew Accountancy jew kwalifika rikonoxxuta professjonali komparabbli f' Livell 6 tal-MQF f' Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment u tmien (8) snin esperjenza sodisfaċenti.

* Kwalifika rikonoxxuta komparabbli ma 180 ECTS/ECVET krettu, hekk kif applikabbli hija aċċetta biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew 4.1 (iv) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza ma

OR

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent*) in Project Management or Logistics and Supply Chain or Public Management or Leadership or Business Administration or Business and Enterprise Management or Management Studies or Accountancy or a recognised comparable professional qualification at MQF Level 6 in Accountancy, or in relevant areas as determined by Management and eight (8) years satisfactory experience.

*A recognised Qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the above-mentioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1(iii) or 4.1 (iv) or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment

tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

of such qualification is not met, the appointment will be, for this reason, automatically terminated.

Sottomissjoni ta' dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tar-Recruitment Portal tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

Submission of supporting documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Selection procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

Sottomissjoni tal-applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispert, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal ta' Reklutaġġ tal-Edukazzjoni onlajn **biss** f'dan l-indirizz: (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Hin Ċentrali Ewropew) ta' nhar it-Tnejn, 11 ta' Novembru, 2024. Itra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Submission of applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the Online Education Recruitment Portal **only** at the following address: (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 11th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall:-

Other general provisions

8. Other general provisions concerning this call for applications, with particular reference to:

benefiċċji applikabbli, kundizzjonijiet u regoli/ regolamenti;

applikazzjonijiet laterali;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-settur pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti;

jistgħu jiġu aċċessati permezz fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Il-25 ta' Ottubru, 2024

MINISTERU GHAT-TRASPORT,
L-INFRASTRUTTURA U X-XOGHLIJET PUBBLIĊI

Post ta' Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) fil-Ministeru għat-Transport, l-Infrastruttura u x-Xogħlijiet Pubbliċi

Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.

1. Id-Direttur (People Management), Ministeru għat-Transport, l-Infrastruttura u x-Xogħlijiet Pubbliċi jilqa' applikazzjonijiet għall-post ta' Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) fil-Ministeru għat-Transport, l-Infrastruttura u x-Xogħlijiet Pubbliċi.

Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tnax (12) -il xahar.

2.2 Is-salarju ta' Graduate Engineer (Electrical) /Junior Engineer (Electrical)/Engineer (Electrical) huwa ta' Skala ta' Salarju 10, li fis-sena 2024 huwa ta' €24,085.98 fis-sena, li jizdied b'€407.67 fis-sena sa massimu ta' €26,532.

2.3 Persuna fil-grad ta' Graduate Engineer (Electrical) tiġi promossa għall-grad ta' Junior Engineer (Electrical) fi Skala

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of public sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf).

These general provisions are to be regarded as an integral part of this call for applications.

25th October, 2024

MINISTRY FOR TRANSPORT, INFRASTRUCTURE
AND PUBLIC WORKS

Post of Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) in the Ministry for Transport, Infrastructure and Public Works

Nomenclatures denoting the male gender include also the female gender.

1. The Director (People Management), Ministry for Transport, Infrastructure and Public Works invites applications for the post of Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) in the Ministry for Transport, Infrastructure and Public Works.

Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 The salary for the post of Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) is Salary Scale 10, which in the year 2024 is equivalent to, €24,085.98 per annum, rising by annual increments of €407.67 up to a maximum of €26,532.

2.3 A Graduate Engineer (Electrical) will be promoted to the grade of Junior Engineer (Electrical) in Scale 9

ta' Salarju 9 (€25,589.02 x €447.33 - €28,273 fis-sena 2024) wara li tkun kisbet il-Warrant biex jipprattika l-Professjoni ta' Engineer (Electrical) u jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna magħżula li jkollha il-Warrant biex tipprattika l-professjoni ta' Engineer (Electrical) tinġar Junior Engineer (Electrical) fi Skala ta' Salarju 9 (€25,589.02 x €447.33 - €28,273 fis-sena 2024), filwaqt li jekk ilpersuna magħżula jkollha mill-inqas tliet (3) snin prattika professjonali wara li tkun kisbet il-Warrant tinġar mill-ewwel Engineer (Electrical) fi skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 fis-sena 2024).

2.5 Persuna fil grad ta' Junior Engineer (Electrical) li tkun ikkonfermata fil-grad tiġi promossa għall-grad ta' Engineer (Electrical) fi Skala ta' Salarju 8 (€27,179.02 x €486.83 - €30,100 fis-sena 2024) wara sentejn (2) servizz fil-grad jew mal-kisba ta' tliet (3) snin prattika professjonali wara li tkun kisbet il-Warrant, liema minnhom ikun qabel u jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.6 Persuna fil-grad ta' Engineer (Electrical) fi Skala ta' Salarju 8, li jkollha erba' (4) snin servizz fi Skala 8, jew sentejn (2) servizz fi Skala 8 jekk tkun fil-pussess ta kwalifika approvata ta' wara il-gradwazzjoni, titla' għall-Skala ta' Salarju 7 (€28,855.98 x €531.17 - €32,043 fis-sena 2024) jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.7 Il-persuna nnominata tkun intitolata għal benefiċċji oħra u soġġetta għall-kundizzjonijiet u obbligi li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern ta' Malta u l-Union kompetenti.

2.8 Il-persuna maħtura tithalla tipprattika l-professjoni b'xogħol privat sakemm:

a) Dan jitwettaq strettament barra l-hinijiet uffiċjali tax-xogħol U

b) Dan ma jinterferix jew ma jikkonfligġix mad-dmirijiet uffiċjali jew mal-esiġenzi tas-servizz. F'dan ir-rigward ilpersuna maħtura għandha tiżgura li qed topera skont il-Kodiċi tal-Etika u ta' Sezzjoni 6.2.3 tal-PSMC, u li ma twettaq l-ebda tip ta' xogħol barra mill-impieg tagħha mal-Gvern li jista' jmur kontra l-interessi tal-Gvern u/jew li jista' jwassal għal kunflitt ta' interess jew tfixkil fil-qadi tad-dmirijiet uffiċjali tagħha mal-Gvern. Xogħol privat għandu dejjem ikun bil-permess tas-Segretarju Permanenti.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu Ċertifikat tal-Kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux

(€25,589.02 x €447.33 - €28,273 in the year 2024) upon having successfully obtained their Professional Warrant to practice as Engineer (Electrical) and subject to satisfactory performance.

2.4 A selected applicant in possession of a Warrant to practice as Engineer will be appointed as Junior Engineer (Electrical) in Salary Scale 9 (€25,589.02 x €447.33 - €28,273 in 2024), provided that a new entrant into the class with at least three (3) years professional practice after obtaining Warrant will enter directly as Engineer (Electrical) in Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024).

2.5 A Junior Engineer (Electrical) who is confirmed in the grade will be promoted to the grade of Engineer (Electrical) in Salary Scale 8 (€27,179.02 x €486.83 - €30,100 in 2024) on completion of two (2) years' service in the grade or on the attainment of three (3) years professional practice after obtaining warrant, whichever is the earlier and subject to satisfactory performance.

2.6 An Engineer (Electrical) in Salary Scale 8, with at least four (4) years service in Salary Scale 8 or two (2) years' service in Salary Scale 8 if in possession of an approved postgraduate qualification shall progress to Salary Scale 7 (€28,855.98 x €531.17 - €32,043 in 2024) subject to satisfactory performance.

2.7 The appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government of Malta and the competent Union.

2.8 The appointee will be allowed to undertake private practice of this profession provided that:

a) It is carried out strictly outside official hours of work; And

b) It does not interfere or conflict with his official duties or with the exigencies of the service. In this regard the appointee must ensure that he operates within the framework of the Code of Ethics and of Section 6.2.3 of the PSMC and will not carry any form of work outside of Government employment which may be against the interest of Government and/or which may lead to a conflict of interest or interfere with the performance of his official duties with the Government. Private work invariably necessitates the permission of the Permanent Secretary.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority

aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru 2023 u li dahal fi-seħħ fl-1 ta’ Frar 2024, il-Bord tal-Għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrappurtaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) jinkludu li:

i. Ikun midhla tas-servizzi elettrici kollha installati fid-diversi partijiet tal-Park Nazzjonali ta’ Malta (Il-Park tal-Adventure, iż-Żona tal-Kunċerti, il-Ġnien Formali, iż-Żona tal-Piknik, is-Sit tal-Kampeġġ, u kwalunkwe żona oħra li maż-żmien se tiffurma parti mill-Park) li jinkludu, izda m’humix limitati għall-installazzjonijiet elettrici kollha, sistemi ta’ Extra Low Voltage (ELV) u ta’ sikurezza, internet u WIFI (inkluż WIFI pubbliku), dawl u sistemi ta’ kontroll tad-dawl relatati, sistemi ta’ detezzjoni tan-nar, telekomunikazzjoni u radjijiet two-way, pilastru tal-iċċarġjar elettrici u sistemi tal-enerġija rinnovabbli.

ii. Izomm u jaġġorna skont il-bżonn id-drawings kollha ‘As Fitted’ u rekords u manwali oħra tas-servizzi elettrici fil-partijiet differenti tal-Park;

iii. Izomm viżibilità u jsewgi l-kuntratti rilevanti kollha ta’ manutenzjoni mal-kuntratturi u terzi persuni li jipprovdu servizzi elettrici fuq il-post, jissorvelja l-ħruġ ta’ sejhiet għal offerti għal kuntratti rilevanti ta’ manutenzjoni kif meħtieġ meta jiskadu l-kuntratti li jkunu għaddejnin, u jikkoordina

not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the “Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration”, issued by the Principal Permanent Secretary on 27th November, 2023 and which came into force on 1st February, 2024, the Selection Board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

Duties

3. The job duties for the post of Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical) include:

i. Be acquainted with all the electrical services installed in the various parts of the Malta National Park (Adventure Park, Concert Area, Formal Garden, Picnic Area, Camping Site, and any other zone which over time will form part of the Park) which include, but are not be limited to, electrical installations, extra-low voltage (ELV) and security systems, internet and WIFI (including public WIFI), lighting and related lighting control systems, fire detection systems, telecoms and two-way radios, electric charging pillars and renewable energy systems.

ii. Keeps and updates as necessary all the ‘As Fitted’ Drawings and other records and manuals for the electrical services in the different parts of the Park;

iii. Keeps visibility and track of all relevant maintenance contracts with contractors and third parties providing electrical services on-site, oversees the issuance of tenders for relevant maintenance contracts as necessary on expiration of ongoing contracts, and liaises between the Malta National

bejn il-Management tal-Park Nazzjonali ta' Malta u l-kuntratturi tal-manutenzjoni/Dipartimenti tal-Gvern biex jiġi żgurat li l-manutenzjoni rilevanti kollha ssir b'mod regolari, kif suppost u fil-ħin;

iv. Jissorvelja t-tmexxija ta' kuljum tas-servizzi elettrici ġol-Park kollu, jagħmel spezzjonijiet viżwali frekwenti biex jiċċekkja li s-servizzi elettrici kollha huma operattivi, u jidentifika kwalunkwe problemi eżistenti jew potenzjali li jeħtieġu attenzjoni, u jirrapporta lill-Management tal-Park Nazzjonali ta' Malta u lill-entità konċernata (kuntrattur tal-manutenzjoni, Direttorat għall-Manifattura u s-Servizzi, eċċ.) kwalunkwe sitwazzjoni li teħtieġ intervent bħal tagħmir elettriku bil-ħsara, servizzi elettrici li ma jaħdmux jew li ma jaħdmux sew;

v. Jimmonitorja u jiżgura li l-manutenzjoni preventiva programmata titwettagħ għal servizzi elettrici skont l-iskedi ta' manutenzjoni u li x-xogħlijiet kollha maħsuba jitlestew b'mod sodisfaċenti, iżomm rekords taż-żjarat ta' manutenzjoni/tiswija tas-servizzi elettrici kollha fis-sezzjonijiet kollha tal-Park u jirreġistra wkoll ħsarat rikorrenti u mhux rikorrenti;

vi. Jikkoordina ma' fornituri tal-utilitajiet bħall-Enemalta u fornituri tas-servizzi tat-telekomunikazzjoni biex jiggwarantixxi l-kontinwità jew it-titjib tas-servizzi elettrici, inkluż il-provvista tal-enerġija elettrika, l-internet u t-telefonija;

vii. Jiżgura li s-sinjali elettrici kollha jkunu f'pothom, legġibbli u mhux ostakolati jew koperti minn xi haġa, speċjalment sinjali elettrici relatati ma' kwistjonijiet ta' saħħa u sikurezza;

viii. Jidentifika kwalunkwe sitwazzjoni fejn sistemi elettrici jistgħu jkunu ta' periklu għall-pubbliku jew għall-impjegati li jaħdmu fil-Park u jiżgura li meta jsiru xogħlijiet ta' manutenzjoni/tiswija rilevanti fuq il-post, ikun hemm fis-seħħ il-prekawzjonijiet kollha dwar is-Saħħa u s-Sikurezza, speċjalment dawk li jkunu ta' riskju għall-pubbliku li jżur il-post;

ix. Jattendi laqgħat ma' organizzaturi ta' avvenimenti u jassisti fl-identifikazzjoni ta' rekwiżiti għal servizzi elettrici eżistenti/addizzjonali, jekk u fejn ikun possibbli; jipprovdi assistenza teknika u pariri lill-organizzaturi tal-avvenimenti u lill-Management rigward is-servizzi elettrici li għandhom jintużaw u jingħataw fil-park biex ikun żgurat li ma jiġrux ħsarat waqt l-avvenimenti, u jkun disponibbli biex jissorvelja u jassisti waqt l-avvenimenti, anke wara l-ħinijiet tal-uffiċju, matul tmiem il-gimgha u fil-festi pubbliċi skont il-ħtieġa.

x. Jipprovdi kwalunkwe servizz elettrici addizzjonali meħtieġ, jekk ikun teknikament possibbli u fattibbli, billi jikseb kwotazzjonijiet mingħand kuntratturi tal-

Park Management and maintenance contractors/Government departments to ensure that all relevant maintenance is carried out regularly, properly and on time;

iv. Oversees the daily running of the electrical services throughout the Park, carries out frequent visual inspections to check that all electrical services are operational, identifies any existing or potential problems which require attention, and reports to the Malta National Park Management and reports to the entity concerned (maintenance contractor, Manufacturing and Services Directorate, etc.) any situation requiring intervention such as damaged electrical equipment, non-functioning or malfunctioning electrical services;

v. Monitors and makes sure that programmed preventive maintenance is carried out for electrical services according to the maintenance schedules and that all intended works are completed in a satisfactory manner, keeps records of maintenance/repair visits for all electrical services in all sections of the Park and records recurring and non-recurring faults;

vi. Coordinates with utility providers such as Enemalta and telecom service providers to guarantee the continuity or upgrading of electrical services including electrical power supply, internet and telephony;

vii. Ensures that all electrical signage is in place, legible and not obstructed or covered by anything, especially electrical signage related to health and safety issues;

viii. Identifies any situations in which electrical systems might be hazardous to the public or to employees working within the Park and makes sure that when relevant maintenance/repair works are carried out on site, all Health and Safety Precautions are in place, especially those posing a risk to the visiting public.

ix. Attends meetings with event organizers, assists in identifying requirements for existing/additional electrical services, if and where possible; provides technical assistance and advice to the Event Organizers and to Management regarding the electrical services to be used and provided at the park to make sure that no damages are incurred during events, and be available to supervise and assist during events, even after office hours, during weekends and public holidays as necessary.

x. Provides any required additional electrical services, if technically possible and feasible, by obtaining quotations from the maintenance or other contractors, and supervises

manutenzjoni jew kuntratturi oħra, u jissorvelja u jipprovdi assistenza teknika matul ix-xoghlijiet sussegwenti biex ikunu provduti tali servizzi;

xi. Jagħmel l-arrangamenti meħtieġa biex il-persunal tekniku, kemm jekk in-house kif ukoll jekk impjegat ma' kuntratturi tal-manutenzjoni, inkluż hu stess, ikun fuq dmir ta' standby u jipprovdi assistenza matul avvenimenti jew matul perjodi oħra kif meqjus meħtieġ, u jhejji kuntratti perijodiċi għal dawn is-servizzi elettrici;

xii. Jikkoordina mal-periti, inġiniera u timijiet tad-disinn għad-disinn u t-tweġġ ta' proġetti godda għol-Park Nazzjonali ta' Malta f'Ta' Qali;

xiii. Iwettaq kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha kif jista' jkun meħtieġ; u

xiv. Iwettaq kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar "Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)", jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

and provides technical assistance during the ensuing works to provide such services;

xi. Makes the necessary arrangements for technical personnel, whether in-house, including himself/herself, or employed by maintenance contractors, to be on standby duty and provide assistance during events or during other periods as deemed necessary, and prepares period contracts for these electrical services;

xii. Liaises with the architects, engineers and design teams for the design and implementation of new projects within the Malta National Park at Ta' Qali;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required; and

xiv. Undertakes any other duties as directed by the Principal Permanent Secretary.

Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; or

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika.'

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Malti u l-Ingliz;

iii. fil-pussess ta' degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 ECTS/ECVETS je ekwivalenti*) fl-Inġinerija Elettrika jew kwalifika professjonali kumparabbli, li fiż-żmien rilevanti, tkun rikonoxxuta mill-Engineering Board għall-ghoti tal-Warrant tal-Inġinerija kif irregolat mill-provizzjoni f'Kapitolu 321 tal-Att VII ta 1988 (Engineering Profession Act) fil-Kodiċi Ċivili.

*Kwalifika rikonoxxuta komparabbli ma' 180 ECTS/ECVET krettu, hekk kif applikabbli hija accettata biss suġġe għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anki jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħqax, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in Maltese and English;

iii. In possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVE credits, or equivalent*) in Electrical Engineering or a comparable professional qualification, which at the relevant time, is recognized by the Engineering Board for the granting of a Warrant of Engineer as regulated by the provisions of Chapter 321 from Act VII of 1988 (Engineering Profession Act) in the Civil Code.

*A recognized qualification comparable to 180 ECTS/ECVET credits, as applicable, is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public Officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3. Uffiċjali Pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oghla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oghla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta ġiet effettiva l-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha t'applikazzjonijiet.

Kwalunkwe kriterju ieħor t'eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha t'applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bhalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-Klassi/Stream tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-bażi tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oghla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-ħatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/transkrizzjonijiet u/ jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibghuta permezz tar-Recruitment Portal (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of "service in the grade" as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn Bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 - 4.4, għandhom esperjenza ta' xogħol relevanti u ppruvata.

Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-Sezzjoni tar-Reklutaġġ, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, permezz tal-Portal ta' Reklutaġġ tal-Gvern onlajn **biss** f'dan l-indirizz: (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-employment history). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (F'in Ċentrali Ewropew) ta' nhar il-Ġimgħa, 8 ta' Novembru, 2024. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għall-:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki ;

kwalifiki f'livell oġġla; livell komparattiv tal-impjegati tas-settur pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

Selection Procedure

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 - 4.4, have proven relevant work experience.

Submission of Applications

7.1 Applications are to be submitted, for the attention of the Recruitment Section, People Management Directorate, Ministry for Transport, Infrastructure and Public Works, through the Online Government Recruitment Portal **only** at the following address: (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday 8th November, 2024. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; qualifications at a higher level; comparative level of public sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti;

jistgħu jiġu aċċessati fl-indirizz (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf) jew jinkisbu mid-Direttorat tal-People Management, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, Blokk H (Ent B), Triq Antonio Maurizio Valperga, il-Furjana FRN1710. Dawn il-provvedimenti ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<https://infrastructure.gov.mt/>) u (recruitment1.mtip@gov.mt).

Il-25 ta' Ottubru, 2024

MINISTERU GHAL GHAWDEX U L-IPPIANAR

It-Taqsima tal-Kultura fi hdan id-Direttorat għall-Wirt Kulturali (Ministeru għal Ghawdex u l-Ippjanar) tgharraf illi minhabba l-kommemorazzjoni ta' Jum it-Tifkira (Remembrance Day) li se ssir nhar it-Tnejn, 11 ta' Novembru, 2024, Triq ir-Repubblika, Ir-Rabat, Ghawdex, minn salib it-toroq sa Pjazza Savina, se tkun magħluqa għat-traffiku mid-9.30 a.m. sa nofsinhar kif ukoll mhux se jkun permess li jsir parkeġġ madwar Pjazza Indipendenza u Pjazza Savina (quddiem il-knisja), ir-Rabat, Ghawdex, filgħodu.

Il-25 ta' Ottubru, 2024

MINISTERU GHALL-AGRIKOLTURA, IS-SAJD U D-DRITTIJET TAL-ANNIMALI

Perjodu tat-talba eċċezzjonali għal Eko Skemi relatati mal-Benesseri tal-Annimali

L-Aġenzija għall-Pagamenti Agrikoli u Rurali (ARPA), fi hdan il-Ministeru għall-Agricoltura, is-Sajd u d-Drittijiet tal-Annimali (MAFA), tgharraf li se tilqa' talbiet minghand dawk il-bdiewa li jixtiequ jibbenefikaw mill-Eko Skemi li ġejjin:

Eko Skema għall-benesseri tal-baqar tal-ħalib (BDW)
Eko Skema għall-benesseri tan-nagħaġ u l-mogħoż (SGW)

Meta jissottomettu t-talba tagħhom, il-bdiewa għandhom jipprezentaw ukoll id-dokumenti li ġejjin:

Karta tal-identità;

F'każ li l-persuna li qed tagħmel it-talba qed tirrappreżenta lil haddiehor, għandha tiġi ppreżentata prokura minghand nutar flimkien mal-karta tal-identità tar-rappreżentant;

access to application forms and related details; retention of documents;

may be viewed by accessing the address (https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf) or may be obtained from the People Management Directorate, Ministry for Transport, Infrastructure and Public Works, Block H (Ent B), Triq Antonio Maurizio Valperga, Floriana FRN1710. These general provisions are to be regarded as an integral part of this call for applications.

The website and email address of the receiving Directorate are (<https://infrastructure.gov.mt/>) and (recruitment1.mtip@gov.mt).

25th October, 2024

MINISTRY FOR GOZO AND PLANNING

The Culture Unit within the Cultural Heritage Directorate (Ministry for Gozo and Planning) notifies that due to the Remembrance Day commemoration which will be held on Monday, 11th of November, 2024, Triq ir-Repubblika, Victoria, Gozo, from the cross roads to Pjazza Savina, will be closed for traffic from 9.30 a.m. till noon and no parking of vehicles will be allowed at Pjazza Indipendenza and Pjazza Savina (parking in front of the church) in Victoria, Gozo, in the morning.

25th October, 2024

MINISTRY FOR AGRICULTURE, FISHERIES AND ANIMAL RIGHTS (MAFA)

Exceptional request period for Eco Schemes related to Animal Welfare

The Agriculture and Rural Payments Agency (ARPA), within the Ministry for Agriculture, Fisheries, and Animal Rights (MAFA), announces that it shall be accepting applications from those farmers interested in benefitting under the following Eco Schemes:

Eco Scheme for bovine dairy welfare (BDW)
Eco Scheme for sheep and goats welfare (SGW)

When submitting their requests, farmers must also present the following documents:

ID card;

In case the person making the request is doing so on behalf of someone else, a power of attorney document provided by a notary is required, along with the identity card of the representative.

It-talbiet jintlaqgħu mit-18 ta' Novembru, 2024 sas-6 ta' Diċembru, 2024, f'wiehed mill-uffiċċji li ġejjin:

Requests shall be received between Monday, 18th November, 2024 and Friday, 6th December, 2024, in one of the following offices:

Malta: Uffiċċju tal-Front Office, il-Pitkalija, Ta' Qali, limiti ta' H'Attard

Malta: Front Office, Pitkali Markets, Ta Qali, l/o H'Attard

Għawdex: Uffiċċju tal-Aġenzija għall-Pagamenti Agrikoli u Rurali, Qasam Sperimentali, Triq l-Imġarr, Ix-Xewkija

Gozo: Office of the Agriculture and Rural Payments Agency (ARPA), Government Experimental Farm, Xewkija

Ġranet: Mit-Tnejn sal-Ġimgħa (Sibtijiet, Hdud u festi pubbliċi esklużi)

Days: Monday to Friday (excluding Saturdays, Sundays and public holidays)

Hinijiet tal-Ftuħ tal-Front Office ta' Malta: mit-Tnejn sal-Hamis mis-7.00 a.m. san-12.30 p.m., u l-Ġimgħa, mill-11.00 a.m. sat-3.00 p.m.

Opening hours Front Office Malta: Monday-Thursday from 7.00 a.m. till 12.30 p.m., and Friday from 11.00 a.m. till 3.00 p.m.

Hinijiet tal-Ftuħ tal-Uffiċċju ta' Għawdex: mis-7.30 a.m. san-12.30 p.m.

Opening hours Gozo: Monday-Friday: from 7.30 a.m. till 12.30 p.m.

Għal aktar informazzjoni wiehed jista':

For more information, one may:

Iżur is-sit elettroniku tal-Aġenzija (<https://arpa.gov.mt/>)
Iċempel bin-numru 2292 6148
Jibgħat ittra elettronika lil (arpa.mafa@gov.mt)

Visit the Agency's website (<https://arpa.gov.mt/>)
Call on telephone number 2292 6148
Send an email to (arpa.mafa@gov.mt)

Il-25 ta' Ottubru, 2024

25th October, 2024

AWTORITÀ TA' MALTA GĦALL-KOMPETIZZJONI U GĦALL-AFFARIJJIET TAL-KONSUMATUR

MALTA COMPETITION AND CONSUMER AFFAIRS AUTHORITY

Lista ta' direct orders mogħtija mill-Awtorità ta' Malta għall-Kompetizzjoni u għall-Affarijiet tal-Konsumatur matul il-perjodu bejn l-1 ta' Jannar, 2024 sat-30 ta' Ġunju, 2024, ippubblikata skont l-Artikolu 111 (2) tar-Regolamenti dwar il-Kuntratti Pubbliċi (A.L. 352/2016) u ċ-Ċirkolari 02/2017 tat-23 ta' Jannar, 2017, mahruġa mid-Dipartiment tal-Kuntratti.

List of direct orders awarded by the Malta Competition and Consumer Affairs Authority during the period between 1st January, 2024 to 30th June, 2024, published in terms of Article 111 (2) of the Public Procurement Regulations (L.N. 352/2016) and of Circular 02/2017 of 23rd January, 2017, issued by the Department of Contracts.

Il-25 ta' Ottubru, 2024

25th October, 2024

Direct Orders: MCCA

Numru ta' Referenza	Isem	Data tal-ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt Eskluża l-VAT
<i>Reference Number</i>	<i>Name</i>	<i>Award Date</i>	<i>Name of Contractor</i>	<i>Contract value Excluding VAT</i>
MCCAA/1-2024	Software Development (65 euro per hour)	19th January 2024	Cleverbit Software	€6337.00
MCCAA/2-2024	Legal Services (50 euro per hour)	27th February 2024	Dr Albert Zerafa	€9700.00
MCCAA/3-2024	Metrology Laboratory Equipment – Mass Standards	13th June 2024	Haeffner Gewichte GmbH	€9135.00
MCCAA/4-2024	Transportation of samples for pesticide residue testing	Jan-Jun 2024	Miles Express Ltd	€6369.00

COMPARATIVE RETURN OF REVENUE
for the period 1st January 2024 to 30th September 2024

	Budget	Actual Revenue Jan - Sep 2024 €	Actual Revenue Jan - Sep 2023 €	Actual Revenue Jan - Dec 2023 €
REVENUE				
I1103, I1106 Customs and Excise Duties	333,200,000	234,646,352	221,577,679	305,526,708
I1109 Licences, Taxes and Fines	392,775,000	319,797,987	288,152,790	405,961,262
I1112 Income Tax	2,542,000,000	2,274,003,847	1,892,796,980	2,459,652,560
I1115 Value Added Tax	1,454,000,000	1,130,556,708	972,205,381	1,281,844,495
I1118 Fees of Office	106,914,667	92,728,839	55,000,367	92,857,114
I1121 Sales - Goods	2,718,000	1,781,109	1,563,897	2,426,971
I1122 Sales - Services	38,680,000	32,033,736	27,747,546	40,984,197
I1123 Sales - Others	46,165,000	38,790,178	34,691,685	55,100,463
I1124 Reimbursements	4,683,000	4,494,839	3,301,233	9,134,497
I1127 Central Bank of Malta	15,000,000	---	---	---
I1130 Rents	34,000,000	25,026,641	22,497,874	32,706,557
I1133 Dividends on Investment/Receipts	61,750,000	25,533,426	21,495,981	44,003,492
I1136 Interest on Loans made by Government	276,000	844,871	1,081,111	1,546,706
I1139 Social Security	1,530,000,000	1,081,020,871	974,290,892	1,411,803,789
I1142 Grants	182,570,000	210,806,450	187,309,374	231,147,380
I1145 Miscellaneous Receipts	11,556,000	22,449,597	38,853,990	38,318,098
Total Ordinary Revenue	6,756,287,667	5,494,515,450	4,742,566,780	6,413,014,289
I1148 Loans	1,700,000,000	859,806,500	1,052,343,900	1,536,336,100
I1151 Repayment of Loans made by Government	2,784,000	---	250,000	5,318,392
I1154 Proceeds from Sale of Shares	889,000	---	888,888	888,888
Total Non-Ordinary Revenue	1,703,673,000	859,806,500	1,053,482,788	1,542,543,380
TOTAL REVENUE	8,459,960,667	6,354,321,950	5,796,049,568	7,955,557,669

Note: Figures in Statement may not add up due to rounding

COMPARATIVE RETURN OF EXPENDITURE
for the period 1st January 2024 to 30th September 2024

		Budget	Actual Expenditure Jan - Sep 2024 €	Actual Expenditure Jan - Sep 2023 €	Actual Expenditure Jan - Dec 2023 €
RECURRENT EXPENDITURE					
1	Office of the President	5,477,000	3,809,085	3,967,163	5,554,473
2	Parliamentary Service	12,520,000	9,140,844	8,548,057	10,600,457
3	Office of the Ombudsman	1,486,000	1,000,000	1,449,000	1,548,900
4	National Audit Office	4,000,000	3,450,000	3,500,000	4,200,000
5	Commissioner for Standards in Public Life	450,000	225,000	---	225,000
6	Office of the Prime Minister	59,430,000	38,154,903	46,027,575	59,744,973
7	Information	1,525,000	953,360	928,894	1,327,604
8	Government Printing Press	1,975,000	1,406,371	1,343,897	1,878,884
9	Electoral Office	9,361,000	10,432,755	2,397,596	3,602,985
10	Public Service Commission	817,000	545,620	499,906	731,893
11	Industrial and Employment Relations	2,236,000	1,467,630	1,384,194	2,046,157
12	Ministry for Health	1,016,271,000	660,811,364	646,851,733	943,884,727
13	Ministry for the National Heritage, the Arts and Local Government	70,719,000	52,517,480	46,461,062	67,292,154
14	Local Government	61,489,000	46,270,682	38,477,797	54,776,034
15	Ministry for Foreign and European Affairs and Trade	58,616,000	37,623,748	29,403,910	56,808,143
16	Ministry for Social Policy and Children's Rights	67,821,000	57,483,184	47,310,446	60,625,218
17	Social Policy	518,989,000	341,054,854	311,651,849	481,312,816
18	Social Security Benefits	1,492,355,000	1,102,138,931	978,779,637	1,306,137,530
19	Pensions	104,225,000	81,187,983	76,908,262	102,236,093
20	Ministry for Agriculture, Fisheries and Animal Rights	74,933,000	46,130,182	45,120,983	69,319,593
21	Ministry for Social and Affordable Accommodation	48,784,000	41,663,241	27,964,915	42,699,718
22	Ministry for the Economy, European Funds and Lands	59,900,000	53,009,893	30,722,822	64,957,587
23	Commerce	2,026,000	1,346,356	1,285,295	1,884,068
24	Ministry for Inclusion, Voluntary Organisations and Consumer Rights	63,040,000	39,305,137	38,282,769	52,639,040
25	Ministry for Transport, Infrastructure and Capital Projects	124,221,000	99,348,411	84,239,301	130,119,269
26	Ministry for Gozo	64,187,000	50,123,478	43,814,988	62,093,060
27	Ministry for Home Affairs, Security, Reforms and Equality	75,530,000	113,917,393	54,297,765	78,226,520
28	Armed Forces of Malta	77,225,000	54,674,023	50,072,231	72,919,298
29	Police	100,126,000	70,544,042	62,587,160	92,487,364
30	Probation and Parole	1,542,000	985,282	966,089	1,435,628
31	Civil Protection	11,886,000	9,051,999	7,427,163	10,559,128
32	Ministry for Tourism	148,492,000	116,524,406	112,565,099	169,257,387
33	Ministry for the Environment, Energy and Enterprise	578,604,000	252,872,921	271,360,860	482,474,489
34	Ambjent Malta	17,829,000	12,656,011	10,765,985	16,775,741
35	Ministry for Finance and Employment	319,662,000	252,708,200	188,422,185	285,009,666
36	Economic Policy	2,108,000	1,316,606	1,468,026	1,978,474
37	Treasury	46,665,000	41,732,418	39,910,951	48,327,631
39	Malta Tax and Customs Administration	48,129,000	37,488,615	---	---
40	Contracts	3,518,000	2,163,514	2,266,994	3,069,025

COMPARATIVE RETURN OF EXPENDITURE
for the period 1st January 2024 to 30th September 2024

		Budget	Actual Expenditure Jan - Sep 2024 €	Actual Expenditure Jan - Sep 2023 €	Actual Expenditure Jan - Dec 2023 €
RECURRENT EXPENDITURE (Cont'd)					
41	Ministry for Education, Sport, Youth, Research and Innovation	418,316,000	308,974,827	285,577,897	396,245,702
42	Education	429,303,000	291,946,494	269,729,985	374,334,014
43	Ministry for Public Works and Planning	41,472,000	22,518,738	26,089,454	38,464,632
44	Ministry for Justice	50,674,000	49,169,684	40,318,626	54,235,843
45	Ministry for Active Ageing	274,222,000	227,722,081	182,497,983	243,546,474
	[Commissioner for Revenue	---	---	24,676,432	34,597,970
	[Customs	---	---	9,991,683	14,328,381
SUBTOTAL RECURRENT EXPENDITURE		6,572,156,000	4,647,567,745	4,158,314,618	6,006,519,744
37	Treasury				
	Loan Facility	100,000	---	---	---
TOTAL RECURRENT EXPENDITURE		6,572,256,000	4,647,567,745	4,158,314,618	6,006,519,744
38	Public Debt Servicing				
	Contribution to Special MGS Sinking Fund	30,000,000	15,000,000	---	30,000,000
	Interest - Local	255,804,737	176,453,790	140,425,240	194,908,244
	Repayment of Loan - Local	489,145,000	295,195,800	226,641,983	445,655,523
	Early Repayments of MGRSB	4,685,000	3,615,600	4,780,500	6,296,700
	Contribution to Sinking Fund - Foreign	30,000	15,000	25,000	50,000
	Interest - Foreign	895,263	2,175,669	251,373	896,373
	Interest - Short-term borrowing	15,000,000	15,647,455	13,518,042	18,482,553
TOTAL PUBLIC DEBT SERVICING		795,560,000	508,103,313	385,642,138	696,289,393
TOTAL RECURRENT EXPENDITURE AND PUBLIC DEBT SERVICING		7,367,816,000	5,155,671,058	4,543,956,756	6,702,809,138

Note: Figures in Statement may not add up due to rounding

COMPARATIVE RETURN OF CAPITAL EXPENDITURE
for the period 1st January 2024 to 30th September 2024

		Budget	Actual Expenditure Jan - Sep 2024 €	Actual Expenditure Jan - Sep 2023 €	Actual Expenditure Jan - Dec 2023 €
CAPITAL PROGRAMME					
I	Office of the President	521,000	339,437	355,750	725,515
II	Parliamentary Service	781,000	---	161,000	761,000
III	Office of the Prime Minister	43,117,000	30,315,334	65,101,697	39,231,898
IV	Ministry for Health	81,250,000	25,224,262	34,532,135	66,683,348
V	Ministry for the National Heritage, the Arts and Local Government	41,070,000	33,130,370	14,296,606	37,324,954
VI	Ministry for Foreign and European Affairs and Trade	7,183,000	2,429,829	3,978,030	7,768,379
VII	Ministry for Social Policy and Children's Rights	4,885,000	3,358,570	1,568,652	2,570,425
VIII	Ministry for Agriculture, Fisheries and Animal Rights	39,436,000	34,039,555	21,587,354	43,118,186
IX	Ministry for Social and Affordable Accommodation	233,000	104,668	1,437,877	4,892,418
X	Ministry for the Economy, European Funds and Lands	63,030,000	55,834,922	12,279,232	95,732,844
XI	Ministry for Inclusion, Voluntary Organisations and Consumer Rights	4,596,000	1,227,800	4,418,303	8,279,629
XII	Ministry for Transport, Infrastructure and Capital Projects	143,134,000	144,360,889	118,725,276	184,117,203
XIII	Ministry for Gozo	19,953,000	14,498,179	12,711,667	27,286,417
XIV	Ministry for Home Affairs, Security, Reforms and Equality	50,330,000	38,183,737	28,198,167	49,718,774
XV	Ministry for Tourism	44,571,000	20,270,690	22,624,314	53,189,923
XVI	Ministry for the Environment, Energy and Enterprise	213,251,000	34,604,877	39,685,535	200,756,502
XVII	Ministry for Finance and Employment	21,001,000	6,870,941	39,019,202	65,184,322
XVIII	Ministry for Education, Sport, Youth, Research and Innovation	91,553,000	53,542,236	44,241,035	79,110,657
XIX	Ministry for Public Works and Planning	20,672,000	8,192,857	9,945,949	21,276,816
XX	Ministry for Justice	9,328,000	846,776	4,107,989	5,794,222
XXI	Ministry for Active Ageing	4,620,000	3,038,224	3,084,485	4,393,752
TOTAL CAPITAL EXPENDITURE		904,515,000	510,414,152	482,060,256	997,917,184
XVII	Ministry for Finance and Employment Investment - Equity Acquisition	215,000,000	291,842,963	5,503,815	5,503,815
TOTAL CAPITAL EXPENDITURE AND INVESTMENT		1,119,515,000	802,257,115	487,564,070	1,003,420,998
TOTAL EXPENDITURE		8,487,331,000	5,957,928,173	5,031,520,826	7,706,230,136

Note: Figures in Statement may not add up due to rounding

STATEMENT OF THE CONSOLIDATED FUND ACCOUNT FOR THE PERIOD JANUARY TO SEPTEMBER 2024
COMPARED WITH THAT FOR THE CORRESPONDING PERIOD OF 2023

	2024 €	2023 €
Balance on 1st January	(789,801,253)	(1,096,635,681)
Revenue from 1st January to 30th September	6,354,321,950	5,796,049,568
	5,564,520,698	4,699,413,886
Expenditure from 1st January to 30th September		
Recurrent Services	5,155,671,058	4,543,956,756
Capital Programme	802,257,115	487,564,070
	5,957,928,173	5,031,520,826
Balance as on 30th September	(393,407,476)	(332,106,940)

Note: Figures in Statement may not add up due to rounding

The Treasury, Malta
TR 829/74/1/Vol II
MFC 877/63/5

Paulanne Mamo
Accountant General

MINISTERU GĦAL GĦAWDEX U L-IPPJANAR

MINISTRY FOR GOZO AND PLANNING

Lista ta' kuntratti dipartimentali mogħtija mid-direttorati fi ħdan il-Ministeru għal Ghawdex u l-Ippjanar bejn l-1 ta' Lulju, 2023 sal-31 ta' Diċembru, 2023, ippubblikata skont l-Artikolu 111(2) tar-Regolamenti tal-2016 dwar il-Kuntratti Pubbliċi.

List of departmental contracts awarded by the directorates in the Ministry for Gozo and Planning during the period between 1st July, 2023 and 31st December, 2023, in line to article 111(2) of the Procurement Regulations 2016.

Il-25 ta' Ottubru, 2024

25th October, 2024

Direct Contracts

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Suġġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>

Servizzi Legali/Legal Services

N/A	Purchase of MG Electric Car for Director (Legal Services)	06/09/2023	Muscat Motors Ltd	€36,865
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Rural Gozo

N/A	Interim arrangement until award of tender for security services at Civil Abattoir	07/07/2023	Executive Security Services Ltd	€7,638.72
N/A	Interim arrangement until award of tender for security services at Gozo Experimental Farm	07/07/2023	Executive Security Services Ltd	€7,638.72
N/A	Interim arrangement until award of tender for security services at Civil Abattoir and Villa Rundle	07/07/2023	Security First Services Ltd	€7,226.32
N/A	Supply and Delivery of Overhead Monorail weighing scales Dini Argeo TWG60	05/10/2023	I.V. Portelli & Sons Ltd	€6,598.59

Servizzi Korporattivi/Corporate Services

N/A	Upgrade of PABX	27/09/2023	Go Plc	€8,000
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Information Management Unit

N/A	Design of Events in Gozo Mobile App	23/11/2023	Keen Ltd	€6,000
N/A	Sophy AI Gozo Channel Waiting Time	16/11/2023	Noovle Malta Ltd	€8,280

Diviżjoni tal-Operazzjonijiet/Operations Division

N/A	Interim arrangement until award of tender for security services at school parking, ID card office, Social Security and GRDA	07/07/2023	Signal 8 Security Services Malta	€6,842.52
N/A	Interim arrangement until award of tender for security Services at St. Augustine, 6th Form, Back Gate Reception, E-Residence, Public Registry, School Parking	07/07/2023	Executive Security Services Ltd	€7,646.70

Numru ta' Referenza tal-Kuntratt tad-Direct Contract <i>Direct Contract Reference Number</i>	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract <i>Direct Contract Title/Subject of Direct Contract</i>	Data tal-Għotja <i>Award Date</i>	Isem tal-Kuntrattur <i>Contractor's Name</i>	Valur tal-Kuntratt VAT eskluża <i>Contract Value Excl. VAT</i>
N/A	Survey of Sannat Primary School and Special Unit	27/07/2023	Edward Scerri	€6,557.84
N/A	Asbestos removal service	08/08/2023	PT Matic Environmental Services Ltd	€8,505.00
N/A	Restoration of Grand Master's La Valette full portrait	25/08/2023	The Restoration and Conservation Co-Operative	€8,370.00
N/A	Restoration works at Villa Lauri	04/10/2023	GM Developments Ltd	€7,200.00
N/A	Landscaping services	05/10/2023	Spring Co. Ltd	€6,781.19
N/A	Restoration of 2 painting/s	24/10/2023	Prevarti Co. Ltd	€7,000.00
N/A	2 paintings by Richard Cole	13/11/2023	Richard Cole	€5,100.00
N/A	Courier service to deliver furniture to Middle School	07/12/2023	Connect Services Ltd	€6,900.00
N/A	Restoration of painting of St John the Almoner	11/12/2023	Prevarti Co Ltd	€5,600.00
Divizjoni tas-Support u Strateġija/Strategy and Support Division				
N/A	Emergency drainage works at Triq id-Dawwara and Pjazzetta fuq it-Tomba, Victoria	04/07/2023	Gatt Tarmac Ltd	€9,891.4
N/A	Interim arrangement until award of tender for security Services at Depot and CMU	07/07/2023	Signal 8 Security Services Malta	€7,844.92
N/A	Supervising and certifying works relevant to the works at Triq Anton Tabone, Victoria	13/07/2023	Claude Richard Mallia	€8,000
N/A	Insurance Policy – RoRo truck and trailer	14/07/2023	Citadel Insurance	€6,169.5
N/A	Architectural Services for the rebuilding of Triq Hondoq ir-Rummien	02/08/2023	Perit Claude R. Mallia	€9,600.0
N/A	Provision of Marque Tents for the Santa Marija Agrarian Fair 2023	11/08/2023	JPR Rentals	€27,700.0
N/A	Hiring of Marquee Tent (15m x 40m) for the Santa Marija Agrarian Fair 2023	11/08/2023	MFCC	€15,000
N/A	Maintenance at Marsalforn Waterfront	16/08/2023	GM Developments Ltd	€6,450.0
N/A	Procurement of a pressure washer for the Civil Abattoir	17/08/2023	Mekanika	€5,285.0
N/A	Procurement of cat eyes	24/08/2023	B. Grima & Sons Ltd	€5,253.5

Numru ta' Referenza tal-Kuntratt tad-Direct Contract <i>Direct Contract Reference Number</i>	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract <i>Direct Contract Title/Subject of Direct Contract</i>	Data tal-Ghotja <i>Award Date</i>	Isem tal-Kuntrattur <i>Contractor's Name</i>	Valur tal-Kuntratt VAT eskluża <i>Contract Value Excl. VAT</i>
N/A	Rental of container chiller for the Civil Abattoir	03/09/2023	Triton Logistics Ltd	€5,964.0
N/A	Emergency works at Triq Karlu Galea, Victoria	06/09/2023	Road Construction Co. Ltd	€135,000.0
N/A	Hardstone for racecourse	25/09/2023	Gatt Tarmac Ltd	6,247.71
N/A	Hiring of paver and skilled labourers	25/09/2023	Gatt Tarmac Ltd	€5,881.0
N/A	Design and Build including the Testing and Commissioning of Mechanical and Electrical Services for the New Victoria Health Centre (Stairs and Roof Areas) Triq Giorgio Borg Oliver, Victoria, Gozo, including an Environmentally Friendly Irrigation System	27/10/2023	Richard Cauchi	€27,520.0
N/A	Cost Benefit Analysis for the valorisation and preservation of Calypso Cave	10/11/2023	Ernst and Young Ltd	€9,950.0
N/A	Hiring of 30 foot container chiller for the Civil Abattoir	22/11/2023	Triton Logistics Ltd	€7,664.0
N/A	Procurement of sand	28/11/2023	Gatt Tarmac Ltd	€6,646.5
N/A	Microbiological analysis of carcasses and Environmental Sampling swabs' tests for the Civil Abattoir Section	06/12/2023	BioDNA Laboratory Services Ltd	€7,936.0
Direttorat tal-Iżvilupp tal-Politika u Implimentazzjoni/Policy Development and Implementation Directorate				
100/2023/9	Supply of 4 [PHC-PAN-MLR-352 H-PE] 294L Seed Growth chamber	11/08/2023	Evolve Limited	€5,6351.12
N/A	Ta' Ghammar Land Survey	22/09/2023	Christian Vella (Vella Land & Quantity Surveys)	€5,000
Direttorat tas-Servizzi ta' Ghawdex/Services Gozo Directorate				
N/A	Live Broadcast of Gozo Sports Awards	18/08/2023	Citadel Video Communications Ltd	€8,530.00
N/A	Supply of Refreshments for Team Gozo participating in Guernsey Games	24/07/2023	Seventy Six Seventy Limited	€5,593.22
N/A	Supply of Refreshments for Networking during the Gozo Sports Awards	31/07/2023	Joseph Mark Mercieca	€7,500.00
N/A	Networking Activity for Gozo Contingent in Guernsey	06/07/2023	Cobo Bay Hotel	€9,406.80

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Suġġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
N/A	Printing and rental of backdrop structures for the Gozo Sports Awards	15/08/2023	Keen Limited	€9,900.00
N/A	Video Content for Gozo Sports Awards	17/08/2023	Citadel Video Communications Ltd	€5,400.00

Direttorat tal-Iżvilupp Turistiku u Ekonomiku/Tourism and Economic Development Directorate

MG 284/2022	Sponsorship of Muzika Muzika	01/02/2023	Festivals Malta	€30,000.0
N/A	Google Advertising Campaign – Anelise Audiffren	07/07/2023	Pixel Perfect	€15,000
DTED 9/2020	Sponsorship of Gozo Pride Event	14/08/2023	XOYO Events	€10,000.0
MG 554/2022	Promotional Campaign – Extended Stay Scheme 2023-2024	21/08/2023	BZ.Comm	€10,000.0
MG 287/2014	Advertising with Citadel Cinema	01/11/2023	Castle Hill	€10,000.0
MG 482/2022	Launching of a tourism promotional campaign in the UK for a duration of 8 weeks, going live in February to target April – June arrivals, and in June to target September – October 2024	23/11/2023	Holiday Pirates	€28,785.0
DTED 7/2023a	Advertising on Gozo Channel Ferry	03/10/2023	Impel Communications Ltd	€10,000.0
N/A	Production of Zejtune in Gozo and Provision of Marketing Material.	06/10/2023	Solari Productions	€21,186.44
MG 483/2022	Marketing campaign to increase awareness about Gozo as a longer stay duration during the shoulder period months	01/08/2023	Mirabelle Communications Ltd	€15,000.0
DTED 1/2025	Advertising during Malta u Lil Hinn Minnha programme	01/09/2023	CVC Ltd	€6,825.0
DTED 29/2016	Training Event 16 October 2023	20/09/2023	Jet 2 Holidays	€6,780.0
MG 649/2023	Creation of new visitgozo website	19/09/2023	Keen	€8,175.0

Direttorat tal-Wirt Kulturali/Cultural Heritage Directorate

N/A	Interim Arrangement until award of Tender for security services at Cittadella roaming and Visiting Centre	07/07/2023	Security First Services Ltd	€7,638.72
N/A	Conduction of Christmas It's Time 2023 Concert	06/08/2023	Mark Gauci	€9,930
QUMT22005	Cittadella Visitors Centre Pixera Video Player	08.08/2023	Sarner Creative Group Ltd	€5,971.0

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<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
PO 40175378	Kunċert ta' Jum l-Indipendenza 2023	29.08/2023	Socjeta' Filarmonika La Stella	€5,000.0
N/A	Live TV Production of Christmas in Gozo concert at the Aurora Theatre for TV Broadcast	03/10/2023	Citadel Video Communication Ltd	€9,750
N/A	Christmas Trees with Lights and Stand	02/09/2023	Joseph Cassar – The Christmas Store	€9,101.69
N/A	Supply and Delivery of Nikon Z8 Camera and Accessories	12/09/2023	Fotovision Imaging Int	€5,678.82
N/A	NYE Event – Organisation and Logistics	15/09/2023	G7	€115,000.0
669	Following unsuccessful bidding for Illumination for Opera in Gozo Festival 2023	22/09/2023	D Illumination Ltd	€15,300.0
N/A	Content creation of the opening of The Christmas in Gozo Show	03/10/2023	Citadel Video Communication Ltd	€6,300
QU-2389	Upgrading of Existing Lift	06/10/2023	Eleva Lifts	€9,600.0
N/A	Magical Illuminated Trail – Lanterns Xmas 2023	08/10/2023	Sign It Ltd	€25,000.0
N/A	Calypso Radio adverts (November 2023 to October 2024)	16/10/2023	Y Ltd	€9,438.00
N/A	Provision of Networking Dinner for 275 pax in connection with Conference Peripheral Maritime Region	25/10/2023	Country Terrace Restaurant	€13,750
N/A	Provision of Food and beverages services for the Conference for Peripheral Maritime Regions European Night	25/10/2023	Andrew Portelli – The Astra	€13,750
N/A	Provision of Food and Beverages services for the Conference for the Peripheral Maritime Regions Assembly and Conference	25/10/2023	Aurora Bistro Cafe	€23,785
Inv: #00043	Website- Harsien tal-wirt Kulturali u intangibbli permezz ta' sistemi digitali	01/11/2023	Datafuz Ltd	€7,256.0
Direttorat Eco Gozo/Eco Gozo Directorate				
N/A	Hosting of the Malta International Food Festival – Gozo Special Edition 2023	14/07/2023	NRGY Concepts Ltd	€32,903.0
N/A	Insurance of six electric buses	25/07/2023	AIB Insurance Brokers	€20,842.5

Numru ta' Referenza tal-Kuntratt tad-Direct Contract <i>Direct Contract Reference Number</i>	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract <i>Direct Contract Title/Subject of Direct Contract</i>	Data tal-Għotja <i>Award Date</i>	Isem tal-Kuntrattur <i>Contractor's Name</i>	Valur tal-Kuntratt VAT eskluża <i>Contract Value Excl. VAT</i>
N/A	Fanal ta Gordan – Structural Design Amendments	31/07/2023	David Grima	€5,000
N/A	Communication Services in connection with the service of a friendly version of a TV programme for viewers with impaired hearing on TVM	25/09/2023	CVC Marketing Ltd	€9,480.0
N/A	Communication Services in connection with the advertising campaign on TVM	25/09/2023	CVC Marketing Ltd	€8,320.0
N/A	Provide a service for the transport of open skips with dry manure from the WSC Treatment plant to the farms – July 23 - Dec23	Every 4/5 weeks	Various Contractors: Said Construction Maria Magro LTLM Limited Little Rock Quarry Road Construction Co. Ltd Joseph Mercieca Tal Guz J&M Mercieca Sultech & Co. Ltd Mario Mercieca Road Structures Ltd	€27.00 per skip
Direttorati differenti/Multiple Directorates				
N/A	Interim Arrangement until award of tender for security services at Cittadella roaming, Visiting Centre, Culture office and Villa Rundle	07/07/2023	Executive Security Services Ltd	€8,499.44
MG 609/2023	Interim Arrangement until award of tender for security services at Cittadella Roaming, Cittadella Visitors Centre, Culture Office, WBRU Gozo	18/07/2023	Security First Services Ltd	€8,180.16
MG 612/2023	Interim arrangement until award of Tender for security services at Villa Rundle, Sports Complex, MOG Reception, Social Security Offices	18/07/2023	Signal 8 Security Services Malta Ltd	€6,595.08
MG 613/2023	Interim Arrangement until award of Tender for Security services at School Parking, Back Gate Morning, Back Gate Night, Depot Xaghra, Sant Wistin Offices, Sixth Form, Back Gate Reception, GRDA	18/07/2023	Gold Guard Security Group	€8,296.23

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
MG 611/2023	Interim Arrangement until award of Tender for security services at Civil Abattoir, Dental, Teaching Clinic, E-Residence, Public Registry, ID Cards Office	19/07/2023	Grange Security (Malta) Ltd	€8,157.05
MG 612/2023	Interim Arrangement until award of Tender for security services at Villa Rundle, Sports Complex, MOG Reception, Social Security Offices	26/07/2023	Signal 8 Security Services Malta Ltd	€5,069.20
MG 610/2023	Interim Arrangement until award of tender for security services at CMU and Experimental Farm	26/07/2023	Executive Security Services Ltd	€6,371.92
MG 609/2023	Interim Arrangement until award of tender for security services at Cittadella Roaming, Cittadella Visitors Centre, Culture Office, WBRU Gozo	26/07/2023	Security First Services Ltd	€6,200.64
MG 613/2023	Interim Arrangement until award of tender for security services at School Parking, Back Gate Morning, Back Gated Night, Depot Xaghra, Sant Wistin Offices, Sixth Form, Back Gate Reception, GRDA	26/07/2023	Gold Guard Security Group	€6,203.30
MG 611/2023	Interim Arrangement until award of tender for security services at Civil Abattoir, Dental, Teaching Clinic, E-Residence, Public Registry, ID Cards Office	26/07/2023	Grange Security (Malta) Ltd	€6,136.29
MG 612/2023	Interim Arrangement until award of tender for security Services at Villa Rundle, Sports Complex, MOG Reception, Social Security Offices	02/08/2023	Signal 8 Security Services Malta Ltd	€5,770.28
MG 610/2023	Interim Arrangement until award of tender for security Services at CMU and Experimental Farm	02/08/2023	Executive Security Services Ltd	€7,320.44
MG 613/2023	Interim arrangement until award of tender for security Services at School Parking, Back Gate Morning, Back Gated Night, Depot Xaghra, Sant Wistin Offices, Sixth Form, Back Gate Reception, GRDA	02/08/2023	Gold Guard Security Group	€7,187.91
MG 611/2023	Interim Arrangement until award of tender for security Services at Civil Abattoir, Dental, Teaching Clinic, E- Residence, Public Registry, ID Cards Office	02/08/2023	Grange Security (Malta) Ltd	€7,146.67

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
MG 612/2023	Interim Arrangement until award of tender for security Services at Villa Rundle, Sports Complex, MOG Reception, Social Security Offices	09/08/2023	Signal 8 Security Services Malta Ltd	€5,687.80
MG 610/2023	Interim Arrangement until award of tender for security Services at CMU and Experimental Farm	09/08/2023	Executive Security Services Ltd	€7,320.44
MG 609/2023	Interim Arrangement until award of tender for security Services at Cittadella Roaming, Cittadella Visitors Centre, Culture Office, WBRU Gozo	09/08/2023	Security First Services Ltd	€7,025.44
MG 613/2023	Interim Arrangement until award of tender for security Services at School Parking, Back Gate Morning, Back Gated Night, Depot Xaghra, Sant Wistin Offices, Sixth Form, Back Gate Reception, GRDA	09/08/2023	Gold Guard Security Group	€6,821.90
MG 611/2023	Interim Arrangement until award of tender for security Services at Civil Abattoir, Dental, Teaching Clinic, E-Residence, Public Registry, ID Cards Office	09/08/2023	Grange Security (Malta) Ltd	€6,878.16
MG 612/2023	Interim Arrangement until award of tender for security Services at Villa Rundle, Sports Complex, MOG Reception, Social Security Offices	16/08/2023	Signal 8 Security Services Malta Ltd	€5,770.28
MG 610/2023	Interim Arrangement until award of tender for security Services at CMU and Experimental Farm	16/08/2023	Executive Security Services Ltd	€7,320.44
MG 609/2023	Interim Arrangement until award of tender for security Services at Cittadella Roaming, Cittadella Visitors Centre, Culture Office, WBRU Gozo	16/08/2023	Security First Services Ltd	€7,190.40
MG 613/2023	Interim Arrangement until award of tender for security Services at School Parking, Back Gate Morning, Back Gated Night, Depot Xaghra, Sant Wistin Offices, Sixth Form, Back Gate Reception, GRDA	16/08/2023	Gold Guard Security Group	€7,187.91
MG 611/2023	Interim Arrangement until award of tender for security Services at Civil Abattoir, Dental, Teaching Clinic, E-Residence, Public Registry, ID Cards Office	16/08/2023	Grange Security (Malta) Ltd	€7,146.67

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
Gozo Channel Operations Ltd				
PO 018381	Enhancements for E Ticketing system	03/07/2023	SG Solutions Ltd	€7,500.00
PO 018404	AWS Resources for MYSQL Replica Yearly fee	04/07/2023	SG Solutions Ltd	€6,720.00
PO 018382	Updating of e-ticketing system	05/07/2023	SG Solutions Ltd	€9,750.00
PO 018498	Emergency Repairs to vessel	06/07/2023	Atlas Tool Eng. Co. Ltd	€7,907.00
PO 017921	Steel Works	10/07/2023	Salvu Attard Ltd	€7,760.00
100/2023/4	Purchase of new vessel MES	11/07/2023	Ellcee Nautical Supplies Ltd	€120,000.00
PO 020324	Night Allowance to Contractors Employees	16/07/2023	Gold Guad Security Services Ltd	€6,157.15
PO 017378	Steel Works	17/07/2023	Salvu Attard Ltd	€9,980.00
PO 018589	E Ticketing enhancements	19/07/2023	SG Solutions Ltd	€9,900.00
PO 018588	EPOS Integration re e-ticketing system	19/07/2023	SG Solutions Ltd	€9,600.00
PO 018586	Repairs to fenders	19/07/2023	Sammur Marine	€6,245.00
PO 018405	Myso Solutions Implementations	20/07/2023	SG Solutions Ltd	€9,500.00
PO 018566	Lubricant Oil for vessels	21/07/2023	Lubritech Ltd	€6,510.00
PO 018457	Steel Works	27/07/2023	Emanuel Xuereb	€6,550.00
PO 018380	Gates Enhancements	31/07/2023	SG Solutions Ltd	€7,500.00
PO 018379	Updating of e-ticketing system	31/07/2023	SG Solutions Ltd	€9,000.00
PO 018378	Amendments and updating of smart boarding and embark page passenger counter	31/07/2023	SG Solutions Ltd	€9,000.00
PO 018376	Smart Boarding Sailing Status Validation	31/07/2023	SG Solutions Ltd	€7,500.00
PO 020283	Cleaning Services at Mgarr and Cirkewwa Terminals	31/07/2023	M.C.S.I. Ltd	€6,146.80
PO 018492	Enhancements for E Ticketing system	31/07/2023	SG Solutions Ltd	€5,250.00
PO 020284	Cleaning Services at Mgarr and Cirkewwa Terminals	31/07/2023	M.C.S.I. Ltd	€7,053.26
SPD3/2021/059	Compensation re tender SPD3/2021/059	03/08/2023	Atlas Tool Eng. Co. Ltd	€9,642.18
PO 018144	Repairs to vessels toilets	07/08/2023	Shaker Ltd	€7,800.00
100/2023/4	Vessel Spare Parts	10/08/2023	Bergen Engines AS	€51,705.96
PO 018929	Repairs to fenders	22/08/2023	Sammur Marine	€7,740.00
PO 018905	Consultancy Services	24/08/2023	Galea Curmi Eng. Consultants Ltd	€5,215.00

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
PO 0020331	Repairs to vessel equipment	27/08/2023	Navicom Marine Ltd	€9,455.93
100/2023/4	Supply and Installation of spare parts for terminal escalators	29/08/2023	Schindler Ltd	€16,123.66
PO 018937	Change request re e-ticketing system	29/08/2023	SG Solutions Ltd	€7,800.00
PO 020328	Night Allowance to Contractors Employees	30/09/2023	Gold Guad Security Services Ltd	€6,355.83
100/2023/4	Training for Employees	30/08/2023	Maritime MT	€75,692.50
PO 020286	Cleaning Services at Mgarr and Cirkewwa Terminals	31/08/2023	MCSI Ltd	€8,804.99
PO 020285	Cleaning Services at Mgarr and Cirkewwa Terminals	31/08/2023	MCSI Ltd	€8,777.18
PO 014780	Supply of one mobile unit	01/09/2023	HMK International Ltd	€5,990.00
PO 017552	Vessel Spare Parts	01/09/2023	GHIM Hydraulics SRL	€7,830.00
PO 020329	Night Allowance to Contractors Employees	10/09/2023	Gold Guad Security Services Ltd	€6,367.39
100/2023/4	Supply and Installation of two new Radars on board MV Ta Pinu and MV Malita	11/09/2023	Medcomms Ltd	€57,416.00
100/2023/4	Spare Parts for vessel main engines	14/09/2023	Bergen Engines AS	€11,780.68
PO 019311	Supply of vessel paint	14/09/2023	PMD Coatings Malta Ltd	€9,521.00
100/2023/4	Spare Parts for vessels sea water pumps	15/09/2023	PG Flow Solutions	€10,762.00
PO 019019	Professional fees	20/09/2023	Mark Radmilli	€5,250.00
100/2023/4	Spare Parts for vessel winches	28/09/2023	Kongsberg Maritime Netherlands BV	€18,698.05
100/2023/4	Spare Parts for vessel glass panel fire doors	28/09/2023	Baggerod AS	€14,920.00
PO 019310	Supply of vessel paint	29/09/2023	PMD Coatings Malta Ltd	€9,227.20
PO020288	Cleaning Services at Mgarr and Cirkewwa Terminals	30/09/2023	MCSI Ltd	€7,658.13
PO 020287	Cleaning Services at Mgarr and Cirkewwa Terminals	30/09/2023	MCSI Ltd	€7,091.90
PO 019385	Enhancements for E Ticketing system	01/10/2023	SG Solutions Ltd	€6,375.00

Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
PO 019385	Tickets for new e-ticketing system	01/10/2023	SG Solutions Ltd	€6,375.00
PO 019162	Emergency Repairs to vessel	03/10/2023	Atlas Tool Eng. Co. Ltd	€7,228.00
PO 018715	Purchase of Safety Equipment for vessels	04/10/2023	Fieldsports Ltd	€8,395.92
PO 017807	Supply and Installation of apertures at Cirkewwa Terminal	05/10/2023	Dimech Apertures Ltd	€6,380.73
100/2023/4	Spare Parts for vessel vacuum pumping system	08/10/2023	Genova Engineers SRL	€26,101.84
100/2023/4	Spare Parts for vesel Umas System	08/10/2023	Kongsberg Maritime Netherlands BV	€21,500.00
100/2023/4	Training for Seaborne Personnel	13/10/2023	Malta International Poerboat & Sailing	€17,400.00
100/2023/4	Spare Parts for vessel fire system	13/10/2023	Consilium Italy SRL	€34,000.00
PO 018967	Computer equipment	14/10/2023	Infotech Ltd	€9,180.00
100/2023/4	Spare Parts for vessel sea water pumps	16/10/2023	PG Flow Solutions	€22,579.00
100/2023/4	Training for Seaborne Personnel	16/10/2023	Maritime MT	€12,665.00
PO 019281	Supply of vessel Lubricant Oil	18/10/2023	Lubritech Ltd	€5,950.00
PO 019384	Tickets for new e-ticketing system	19/10/2023	SG Solutions Ltd	€6,375.00
PO 012842	Emergency masonry, partioning, Plastering and Painting Mgarr Terminal	24/10/2023	GM Developments Ltd	€9,130.70
PO 019497	Emergency civil works at Mgarr Terminal	24/10/2023	GM Developments Ltd	€8,694.00
PO 019308	Supply of vessel paint	25/10/2023	PMD Coatings Malta Ltd	€9,263.60
PO 012841	Emergency civil works at Cirkewwa Terminal	28/10/2023	GM Developments Ltd	€6,601.50
PO 012839	Emergency refurbishment works Mgarr Terminal	28/10/2023	GM Developments Ltd	€7,285.80
PO 012840	Emergency removal and Installation of New Tiles in Terminal	28/10/2023	GM Developments Ltd	€9,435.70
PO 019370	Purchase of Tools	30/10/2023	Tools Planet Ltd	€5,306.00

Numru ta' Referenza tal-Kuntratt tad-Direct Contract <i>Direct Contract Reference Number</i>	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract <i>Direct Contract Title/Subject of Direct Contract</i>	Data tal-Għotja <i>Award Date</i>	Isem tal-Kuntrattur <i>Contractor's Name</i>	Valur tal-Kuntratt VAT eskluża <i>Contract Value Excl. VAT</i>
PO 020282	Night Allowance to Contractors Employees	30/10/2023	Gold Guard Security Services Ltd	€7,310.98
PO 018687	Repairs to vessel floors	30/10/2023	Thortex Malta	€6,650.00
PO 019478	Installation of Partitioning System	30/10/2023	GM Developments Ltd	€5,400.00
PO 019187	Supply of vessel spare parts	31/10/2023	Glamox Acqua Signal GMBH	€9,950.01
PO 020290	Cleaning Services at Mgarr and Cirkewwa Terminals	31/10/2023	MCSI Ltd	€8,026.93
PO 020289	Cleaning Services at Mgarr and Cirkewwa Terminals	31/10/2023	MCSI Ltd	€8,011.26
PO 019486	Emergency Repairs to vessel	07/11/2023	Atlas Tool Eng. Co. Ltd	€9,432.00
PO 019307	Supply of vessel paint	07/11/2023	PMD Coatings Malta Ltd	€9,380.60
PO 018302	Repairs to vessel spare part	10/11/2023	Turner Engine Powered Services Ltd	€7,683.33
PO 018146	Repairs to vessel toilets	13/11/2023	Shaker Ltd	€7,800.00
PO 019635	Emergency Repairs to vessel	16/11/2023	Atlas Tool Eng. Co. Ltd	€6,824.00
PO 019763	Professional fees	23/11/2023	BAC Ltd	€5,592.50
PO 020291	Cleaning Services at Mgarr and Cirkewwa Terminals	30/11/2023	MCSI Ltd	€8,457.03
PO 020292	Cleaning Services at Mgarr and Cirkewwa Terminals	30/11/2023	MCSI Ltd	€8,088.81
PO 019822	Emergency repairs to vessel	15/12/2023	Atlas Tool Eng. Co. Ltd	€7,364.00
PO 019822	Night Allowance to Contractors Employees	18/12/2023	Gold Guard Security Services Ltd	€6,818.96
PO 018343	Vessel Spare Parts	21/12/2023	Kongsberg Maritime CM AS	€7,670.00
Awtorità tal-Iżvilupp Reġjonali Ghawdex/Gozo Regional Development Authority				
GRDA_ DOA_005_2023	Scientific Survey on Tourism in Gozo	07/09/2023	MISCO	€5,600.0
GRDA_ DOA_006_2023	Acoustic and Soundproofing Panelling for GRDA Offices	31/10/2023	Wave Music Centre	€6,769.0

AGENZJA TAL-PROGRAMMI
TAL-UNJONI EWROPEA (EUPA)

EUROPEAN UNION PROGRAMMES
AGENCY (EUPA)

Lista ta' direct orders mogħtija mill-Aġenzja tal-Programmi tal-Unjoni Ewropea matul il-perjodu bejn l-1 ta' Jannar, 2024 u t-30 ta' Ġunju, 2024, ippubblikata skont l-Artiklu 111 (2) tar-Regolamenti tal-2016 dwar l-Akkwist Pubbliku (S.L. 601.03) u skont ċ-ċirkulari tad-Dipartiment tal-Kuntratti Nru. 12/2021.

List of direct orders awarded by the European Union Programmes Agency during the period between 1st January, 2024 and 30th June, 2024, published in terms of Article 111 (2) of the Public Procurement Regulations 2016 (S.L. 601.03) and in accordance with Contracts Circular No. 12/2021.

Il-25 ta' Ottubru, 2024

25th October, 2024

Direct Orders

Nru ta' Referenza tad-Direct Order	Isem	Data tal-Ghotja	Isem il-Kuntrattur	Valur tal-Kuntratt eskluża l-VAT
<i>Direct Order Reference Number</i>	<i>Name</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
RP 050/2024	Renewal of Zoho Sign – Digital Signature Solution	21st May 2024	Zoho Corporation B. V	€6,528

AGENZJA DWAR IL-FOND SOĊJALI
U TAL-IŻVILUPP NAZZJONALI

NATIONAL DEVELOPMENT
AND SOCIAL FUND

Lista ta' direct orders mogħtija min-National Development and Social Fund matul il-perjodu bejn l-1 ta' Jannar, 2024 u t-30 ta' Ġunju, 2024, ippubblikata skont l-Artiklu 111 (2) tar-Regolamenti tal-2016 dwar l-Akkwist Pubbliku (S.L. 601.03) u skont ċ-ċirkulari tad-Dipartiment tal-Kuntratti Nru 12/2021.

List of direct orders awarded by the National Development and Social Fund during the period between 1st January, 2024 and 30th June, 2024, published in terms of Article 111 (2) of the Public Procurement Regulations 2016 (S.L. 601.03) and in accordance with Contracts Circular No. 12/2021.

Il-25 ta' Ottubru, 2024

25th October, 2024

Direct Orders

Numru ta' Referenza	Isem	Data tal-Ghotja	Isem il-Kuntrattur	Valur tal-Kuntratt eskluża l-VAT
<i>Reference Number</i>	<i>Name</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
NDSF/01/2024	Assistance with the Preparation of the Annual Report and Financial Statements of the National Development and Social Fund	18th January 2024	PricewaterhouseCoopers	€9,950
NDSF/02/2024	Financial Advisory Services	15th April 2024	KPMG	€19,215

KUNSILL LOKALI SANTA VENERA

SANTA VENERA LOCAL COUNCIL

Laqgħa Annwali tal-Lokalità

Annual General Meeting

Skont Artikolu 70 (1) tal-Att dwar Kunsilli Lokali (Kap. 363), il-Kunsill Santa Venera jgħarraf li l-Laqgħa Annwali tal-Lokalità se ssir nhar il-Ġimgha, 8 ta' Novembru, 2024, fis-

In accordance with Article 70 (1) of the Local Councils Act (Cap. 363), the Santa Venera Local Council notifies the Santa Venera residents that the Annual General Meeting will

6.00 p.m., fil-bini ta' Aġenzija Żgħażaġh, Kumpless Umberto Colosso, Triq il-Kbira San Ġużepp.

Il-25 ta' Ottubru, 2024

KUNSILL LOKALI SANTA VENERA

Sospensjoni ta' Traffiku

Il-Kunsill Lokali Santa Venera jgħarraf li nhar il-Ħamis, 31 ta' Ottubru, 2024, mill-4.00 p.m. sa nofsillejl, se jkun hemm għeluq ta' triq u mmaniġġjar tat-traffiku minn sitt (6) uffiċjali tal-LESA u superviżur stazzjonati fi Triq Braille kantuniera ma' Triq Misraħ il-Barrieri.

Il-25 ta' Ottubru, 2024

KUNSILL LOKALI BIRŻEBBUĠA

Laqgħa Pubblika Annwali

Skont Artikolu 70 (1) tal-Att dwar Kunsilli Lokali (Kap. 363), il-Kunsill Birżebbuġa jgħarraf li Nhar l-Erbgħa, 30 ta' Ottubru, 2024, fil-5.30 p.m., se ssir il-Laqgħa Pubblika Annwali fil-Kunsill Lokali Birżebbuġa.

Il-25 ta' Ottubru, 2024

KUNSILL LOKALI BIRKIRKARA

Nominazzjonijiet għall-ghoti ta' Ġieħ Birkirkara

Il-Kunsill Lokali Birkirkara jgħarraf li se jilqa' nominazzjonijiet mill-pubbliku għall-ghoti ta' Ġieħ Birkirkara.

Dan il-ġieħ jingħata lil dawk ir-residenti li jiddistingwu ruħhom f'xi kamp soċjokulturali, filantropiku, sportiv, eċċ., jew taw kontribut lil Birkirkara.

L-applikazzjonijiet jingabru mill-Uffiċċju tal-Kunsill u jrid jkunu pprezentati fl-stess Uffiċċju sa mhux aktar tard minn nofsinhar tas-Sibt, 16 ta' Novembru, 2024.

Il-25 ta' Ottubru, 2024

KUNSILL LOKALI TAŻ-ŻURRIEQ

Sospensjoni ta' Traffiku u Parkeġġ

Il-Kunsill Lokali ż-Żurrieq jgħarraf nhar il-Ħamis, 12 ta' Diċembru, 2024, mis-7.00 p.m. sal-11.00 p.m., dawn it-toroq se jkunu magħluqa għat-traffiku u hadd ma jista' jipparkja mit-8.00 a.m. 'il quddiem:

be held on Friday, 8th November, 2024, at 6.00 p.m., at the Aġenzija Żgħażaġh Premises, Umberto Colosso Complex in Triq il-Kbira San Ġużepp.

25th October, 2024

SANTA VENERA LOCAL COUNCIL

Suspension of Traffic

The Santa Venera Local Council notifies that on Thursday, 31st October, 2024, from 4.00 p.m. till midnight, there will be road closure traffic management by six (6) LESA officers and one supervisor stationed in Triq Braille corner with Triq Misraħ il-Barrieri.

25th October, 2024

BIRŻEBBUĠA LOCAL COUNCIL

Annual Public Meeting

In accordance with Article 70 (1) of the Local Councils Act (Cap. 363), the Birżebbuġa Local Council notifies the residents that the Annual Public Meeting will be held on Wednesday, 30th October, 2024, at 5.30 p.m., at the Birżebbuġa Local Council.

25th October, 2024

BIRKIRKARA LOCAL COUNCIL

Nominations for Ġieħ Birkirkara

The Birkirkara Local Council notifies that it is receiving nominations from the public for the award of Ġieħ Birkirkara.

This award will be given to residents who distinguish themselves in any camp, be it social, cultural, philanthropic, sports, etc., and who have given their contribution to the locality.

Applications are available from the local council office and are to be presented to the same office by not later than Saturday, 16th November, 2024, at noon.

25th October, 2024

ŻURRIEQ LOCAL COUNCIL

Traffic and Parking Suspension

The Żurrieq Local Council notifies that on Thursday, 12th December, 2024, from 7.00 p.m. till 11.00 p.m., these streets will be closed for traffic and cleared from parking from 8.00 a.m. onwards:

Triq ir-Rettur Dun Salv Farrugia u parti minn Triq Santa Marija.

It-traspost pubbliku se jkun affettwat.

Aktar dettalji jistgħu jinkisbu mingħand is-Segretarju Eżekuttiv bin-numru tat-telefown 2164 2974/5.

Il-25 ta' Ottubru, 2024

AWTORITÀ TAL-ARTIJJET

L-Uffiċjal Kap Eżekuttiv, Awtorità tal-Artijiet, jgħarraf li:

Offerti ssiġillati għall-avviżi li ġejjin għandhom jintefgħu fil-kaxxa tal-offerti tal-Awtorità tal-Artijiet, Il-Berġa tal-Baviera, Il-Belt Valletta, sal-10.00 a.m. tal-Hamis, 7 ta' Novembru, 2024.

Avviż Nru. 56. Kiri għal skopijiet kummerċjali għal perjodu ta' hmistax-il (15) sena ta' fond tale quale f'Nru 48, Triq San Duminku, Il-Belt Valletta, kif muri bl-aħmar fuq il-pjanta P.D.2024_0751. Din il-proprjetà tinsab fi bżonn ta' attenzjoni mmedjata u tiswija. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €23,946 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' sebat elef u disa' mija u tnejn u tmenin ewro u ħamsa u ħamsin ċenteżmu (€7,982.55) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru 573 tal-Liġijiet ta' Malta. Irid isir hlas ta' €50 għad-dokumenti tal-offerta.

Avviż Nru. 57. Kiri għal perjodu ta' hmistax-il (15)sena għal skopijiet kummerċjali ta' fond tale quale fl-istat li jinsab fih inklużi xi difetti li jista' jkun hemm moħbija fi Store Nru 5, li jinsab viċin ħafna ta' Bieb il-Bombi, Il-Furjana, kifmuri bl-aħmar u mmarkat bid-dettalji kollha fuq il-pjanta P.D.197_71_A_5. L-offerti għandhom ikunu akkumpanjati b'bid-bond għall-ammont ta' €10,080 kif stipulat fil-kundizzjonijiet tal-offerta. Offerti anqas mill-ammont ta' tlett elef u tliet mija u sittin ewro (€3,360) fis-sena ma jiġux ikkunsidrati. Din l-offerta tista' tkun suġġetta għal dritt magħruf bħala dritt tal-ewwel rifjut skont artikolu Nru 32 tal-Kapitolu Nru. 573 tal-Liġijiet ta' Malta. Irid isir il-hlas ta' €50 għad-dokumenti tal-offerta.

Dawn l-avviżi qegħdin jiġu ppubblikati bħala stedina għall-pubbliku sabiex jakkwista d-dokumenti tal-offerta online. L-offerenti għandhom jirreferu għall-kundizzjonijiet kollha tad-dokument tal-offerta u huma mitluba li jaqraw sew dawn id-dokumenti. L-offerti għandhom isiru biss fuq il-formola preskritta, li flimkien mal-kundizzjonijiet rilevanti u dokumenti oħra jistgħu jinkisbu billi tagħzel 'Buy Tender' fuq il-paġna ta' dawn l-offerti fis-sit (<https://landsauthority.org.mt/services/tendering/>). Il-hlas ta' ħamsin ewro (€50) għandu jsir permezz tas-sistema online tas-sit tal-Awtorità tal-Artijiet bil-card bankarja tal-preferenza tiegħek.

Il-25 ta' Ottubru, 2024

Triq ir-Rettur Dun Salv Farrugia and part of Triq Santa Marija.

Public transport will be affected.

Further details may be obtained from the Executive Secretary by telephone number 2164 2974/5.

25th October, 2024

LANDS AUTHORITY

The Chief Executive Officer, Lands Authority, notifies that:

Sealed tenders in respect of the following advertisements are to be deposited in the tender box at the Lands Authority, Auberge de Baviere, Valletta, by 10.00 a.m. on Thursday, 7th November, 2024.

Advt No. 56. Lease for commercial purposes for a period of fifteen (15) years of a the premises tale quale at No. 48, Triq San Duminku, Valletta, as shown edged in red on plan P.D.2024_0751. This property is in need of immediate attention and repairs. Tenders are to be accompanied by a bid-bond for an amount of €23,946 as stipulated in the tender conditions. Offers below the amount of seven thousand and nine hundred and eighty-two euro and fifty-five cents (€7,982.55) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

Advt No. 57. Lease for a period of fifteen (15) years for commercial purposes of the premises tale quale in its present state including any latent defects at Store No. 5, which is situated in close proximity to Portes des Bombes, Floriana, as shown edged in red and in full detail on the plan P.D.197_71_A_5. Tenders are to be accompanied by a bid-bond for the amount of €10,080 as stipulated in the tender conditions. Offers below the amount of three thousand and three hundred and sixty euro (€3,360) per annum will not be considered. This tender may be subject to the right known as the right of first refusal as per article No. 32 of Chapter No. 573 of the Laws of Malta. A fee of €50 will be charged for the tender documents.

These advertisements are being published as an invitation to the public to acquire tender documents online. The bidders are to refer to all the conditions of the tender document and are invited to carefully read these conditions. Tenders should be submitted only on the prescribed form, which together with the relevant conditions and other documents, may be obtained by clicking on 'Buy Tender' on the webpage where these tenders are available on (<https://landsauthority.org.mt/services/tendering/>). A fee of fifty euro (€50) must be paid through the online system of the Lands Authority website by using your preferred banking card.

25th October, 2024

AWTORITÀ TAL-INNOVAZZJONI DIĠITALI TA' MALTA

DiHubMT

Id-DiHubMT, parti mill-MDIA, hejja katalogu komprensiv ta' servizzi mfassla biex jappoġġaw negozji ġodda u SMEs fil-vjaġġ ta' trasformazzjoni diġitali tagħhom. Bħala ċ-Ċentru Ewropew għall-Innovazzjoni Diġitali ta' Malta, DiHubMT jappartjeni għal network ta' ċentri stabbiliti mill-mudell tal-Kummissjoni Ewropea, li jipprovdi assistenza essenzjali biex tithaffet it-trasformazzjoni diġitali. Dan l-appoġġ huwa kruċjali għat-trawwim tal-iżvilupp ta' prodotti innovattivi ġodda u għall-iffaċilitar tal-adozzjoni mifruxa tal-innovazzjoni diġitali.

Din it-talba hija għal aġenziji kwalifikati biex jiżviluppaw u jwettqu kampanja ta' kummerċjalizzazzjoni komprensiva għall-Programm aċċeleratur.

Harsa Ġenerali lejn il-Proġett u l-Għanijiet

Il-programm aċċeleratur ġie imfassal biex jappoġġa u jagħti s-setgħa lin-negozji ġodda fl-istadju bikri.

L-MDIA qed tfittex kampanja ta' kummerċjalizzazzjoni li se:

Iżżid l-għarfien tal-marka għall-programm aċċeleratur,
Tiġġenera eċċitament u interess fil-programm,
Theġġegħ ir-registrazzjoni għall-programm aċċeleratur,
L-udjenza fil-mira tinkludi intraprendituri individwali, negozji ġodda, u SMEs iffukati fuq l-iżvilupp ta' soluzzjonijiet teknoloġiċi.

Rekwiżiti tas-Servizz

1. Il-kampanja ta' kummerċjalizzazzjoni għandha tkun għal perjodu ta' tliet (3) xhur;

2. Il-fornitur tas-servizz għandu jgħaddi skeda taż-żmien tal-eżekuzzjoni tal-kampanja. Din għandha tinkludi:

L-objettivi ewlenin,
Ir-riżultati li jiddeskrivu l-kanali speċifiċi,
L-istrateġiji użati biex jintlaħqu l-għanijiet tal-kampanja kif deskritti hawn fuq,
Tqassim tal-allokazzjoni tal-baġit skont l-attivitajiet ta' kummerċjalizzazzjoni;

3. Il-kampanja ta' kummerċjalizzazzjoni għandha tinkludi l-implimentazzjoni, il-monitoraġġ u l-harsa ġenerali tal-pjattaformi tal-midja soċjali inklużi Facebook, Instagram, LinkedIn, Twitter, u YouTube Shorts;

4. Il-fornitur tas-servizz għandu jipprovdi lista ta' esperjenzi preċedenti fl-iżvilupp u l-eżekuzzjoni ta' kampanji

MALTA DIGITAL INNOVATION AUTHORITY

DiHubMT

The DiHubMT, part of MDIA, has curated a comprehensive catalogue of services designed to support startups and SMEs in their digital transformation journey. As Malta's European Digital Innovation Hub, DiHubMT belongs to a network of hubs established by the European Commission's template, providing essential assistance to accelerate digital transformation. This support is crucial for fostering the development of innovative new products and facilitating the widespread adoption of digital innovation.

This request is for qualified marketing agencies to develop and execute a comprehensive marketing campaign for the accelerator Programme.

Project Overview and Objectives

The accelerator programme, designed to support and empower early-stage startups.

The MDIA is looking for a marketing campaign that will:

Increase brand awareness for the accelerator programme,
Generate excitement and interest in the programme,
Drive sign-ups for the accelerator programme,
The target audience includes individual entrepreneurs, startups, and SMEs focused on developing technological solutions.

Service Requirements

1. The marketing campaign shall be for a period of three (3) months;

2. The service provider shall forward a timeline of the campaign execution. This is to include:

The key milestones,
The deliverables outlining the specific channels,
The strategies used to achieve the campaign objectives as outlined above,
A breakdown of the budget allocation according to the marketing activities;

3. The marketing campaign shall include the implementation, monitoring and overview of social media platforms including Facebook, Instagram, LinkedIn, Twitter, and YouTube Shorts;

4. The service provider shall provide a list of previous experiences in the development and execution of similar

simili ta' kummerċjalizzazzjoni jiġifieri fl-2021, l-2022, l-2023 u l-2024;

5. Il-fornitur tas-servizz għandu jissottometti s-CVs u ċ-ċertifikati ta' kwalifika (MQRIC jew ekwivalenti) tal-membri tal-grupp responsabbli għall-kampanja ta' kummerċjalizzazzjoni;

6. Il-fornitur tas-servizz għandu jattendi laqgħa introduttorja f' DiHubMT biex jikseb fehim komprensiv tal-programm tal-aċċeleratur, jirċievi gwida dettaljata dwar l-ghoti tas-servizz, u jikseb informazzjoni rilevanti;

7. Il-fornitur tas-servizz għandu jissottometti l-kontenut ta' kummerċjalizzazzjoni lil DiHubMT għal reviżjoni u approvazzjoni qabel ma jippubblika fuq il-pjattaformi tal-midja soċjali msemmija hawn fuq.

Rekwiżiti u Kundizzjonijiet

Din it-talba għal kwotazzjonijiet hija għall-ammont ta' €4,980 eskluża l-VAT.

Il-hlas għandu jsir malli jiġu sodisfatti r-rekwiżiti kollha deskritti fit-taqsimha 'Rekwiżiti tas-Servizz'.

L-MDIA tirriżerva d-dritt li tirrifjuta kull offerta, anke dik l-aktar vantaġġuża.

Billi tissottometti offerta, il-persuna li tissottometti l-kwotazzjoni qiegħda tiddikjara li l-persuna ma taqa' taħt l-ebda waħda mir-raġunijiet elenkati taħt il-Parti VI tal-LN352/2016 (L.S. 601.03).

Kjarifiki ulterjuri għal din l-RFQ jistgħu jintbagħtu sat-Tlieta, 29 ta' Ottubru, 2024, lil (procurement.mdia@mdia.gov.mt).

Il-kwotazzjonijiet għandhom jintbagħtu mhux aktar tard mill-Ġimgħa, l-1 ta' Novembru, 2024.

Il-25 ta' Ottubru, 2024

AWTORITÀ TAL-INNOVAZZJONI DIĠITALI
TA' MALTA

DiHubMT

Id-DiHubMT, parti mill-MDIA, hejja katalogu komprensiv ta' servizzi mfassla biex jappoġġaw negozji ġodda u SMEs fil-vjaġġ ta' trasformazzjoni diġitali tagħhom. Bħala ċ-Ċentru Ewropew għall-Innovazzjoni Diġitali ta' Malta, DiHubMT jappartjeni għal network ta' ċentri stabbiliti mill-mudell tal-Kummissjoni Ewropea, li jipprovdi assistenza essenzjali biex tithaffef it-trasformazzjoni diġitali. Dan l-appoġġ huwa

marketing campaigns namely in 2021, 2022, 2023 and 2024;

5. The service provider shall submit the CVs and qualification certificates (MQRIC or equivalent) of the team members responsible for the marketing campaign;

6. The service provider shall attend an introductory meeting at DiHubMT to gain a comprehensive understanding of the accelerator programme, receive detailed guidance on service delivery, and obtain relevant information;

7. The service provider shall submit the marketing content to DiHubMT for review and approval before posting on the social media platforms mentioned above.

Requirements and Conditions

This request for quotes is for to the amount of €4,980 excl. VAT.

Payment shall be made upon fulfilment of all requirements outlined in the 'Service Requirements' section.

The MDIA reserves the right to decline any offer, even the most advantageous one.

By submitting an offer, the person submitting the quotation is declaring that the person does not fall under any of the grounds listed under Part VI of LN352/2016 (S.L.601.03).

Clarifications further to this RFQ can be forwarded up to Tuesday, 29th October, 2024, to (procurement.mdia@mdia.gov.mt).

Quotations are to be forwarded by not later than Friday, 1st November, 2024.

25th October, 2024

MALTA DIGITAL INNOVATION
AUTHORITY

DiHubMT

The DiHubMT, part of MDIA, has curated a comprehensive catalogue of services designed to support startups and SMEs on their digital transformation journey. As Malta's European Digital Innovation Hub, DiHubMT belongs to a network of hubs established by the European Commission's template, providing essential assistance to accelerate digital transformation. This support is crucial for fostering the

krucjali għat-trawwim tal-iżvilupp ta' prodotti innovattivi godda u għall-iffaċilitar tal-adozzjoni mifruxa tal-innovazzjoni diġitali.

Din it-talba hija għal workshop dwar il-protezzjoni tal-proprjetà intellettuali (IP) u l-prattiki ta' sostenibbiltà għal negozji godda, immexxi minn professjonist iċċertifikat għall-programm aċċeleratur. Il-programm aċċeleratur huwa mfassal biex jappoġġa u jagħti s-setgħa lil negozji godda fl-istadju bikri.

Rekwiżiti tas-Servizz

1. Il-Workshop dwar il-Proprietà Intellettuali (PI) u s-Sostenibbiltà għandu jitwassal fid-DiHubMT;

2. Il-workshop għandu jsir fuq perjodu ta' sitt (6) sigħat u għandu jinkludi dan li ġej:

- a) Prezentazzjonijiet interattivi bil-PowerPoint,
- b) Xoghlijiet fi gruppi,
- c) Tutorials;

3. Il-fornitur tas-servizz għandu jipprovdi ħarsa ġenerali tal-workshop inkluz iżda mhux limitat għal:

- a) Ir-reġistrazzjoni tal-PI,
- b) Trademarks u kunsiderazzjonijiet ambjentali,
- c) Il-liġi tal-PI u l-prattiki ta' sostenibbiltà
- d) Gwida dwar l-aċċeleraturi fuq in-negozji li jkunu għadhom kemm fetħu f'dawn l-oqsma;

4. Il-fornitur tas-servizz għandu jipprovdi lista ta' esperjenzi preċedenti f'oqsma ta' protezzjoni tal-Proprietà Intellettuali (PI) u prattiki ta' sostenibbiltà jiġifieri fl-2021, l-2022, l-2023 u l-2024;

5. Il-fornitur tas-servizz għandu jissottometti proposta li tenfasizza l-benefiċċji tas-servizzi tiegħu li tindika kif dawn ikunu ta' valur għall-programm aċċeleratur, b'mod partikolari fl-appoġġ ta' negozji godda biex jinnavigaw il-proprjetà intellettuali u joperaw b'mod sostenibbli;

6. Il-fornitur tas-servizz għandu jattendi laqgħa introduttorja f'DiHubMT biex jikseb fehim komprensiv tal-programm tal-aċċeleratur, jirċievi gwida dettaljata dwar l-għoti tas-servizz, u jikseb informazzjoni rilevanti għall-workshop;

7. Il-fornitur tas-servizz għandu jissottometti l-kontenut tal-workshop lil DiHubMT għal reviżjoni u approvazzjoni qabel ma jmexxi l-workshop.

Sessjoni kampjun hawn taħt:

development of innovative new products and facilitating the widespread adoption of digital innovation.

This request is for a workshop on intellectual property (IP) protection and sustainability practices for startups, conducted by a certified professional for the accelerator programme. The accelerator programme is designed to support and empower early-stage startups.

Service Requirements

1. The Workshop on Intellectual Property (IP) and Sustainability shall be delivered at the DiHubMT;

2. The workshop shall be conducted over a duration of six (6) hours and must include the following:

- a) Interactive PowerPoint presentations,
- b) Group works,
- c) Tutorials;

3. The service provider shall provide a workshop overview including but not limited to:

- a) IP registration,
- b) Trademarks and environmental considerations,
- c) IP law and sustainability practices,
- d) Guidance on accelerators on startups in these areas;

4. The service provider is to provide a list of previous experiences in areas of intellectual property (IP) protection and sustainability practices namely in 2021, 2022, 2023 and 2024;

5. The service provider shall submit a proposal highlighting the benefits of their services indicating how they would be a valuable asset to the accelerator programme, particularly in supporting startups to navigate intellectual property and operate sustainably;

6. The service provider shall attend an introductory meeting at DiHubMT to gain a comprehensive understanding of the accelerator programme, receive detailed guidance on service delivery, and obtain information pertinent to the workshop;

7. The service provider shall submit the workshop content to DiHubMT for review and approval before conducting the workshop.

A sample session below:

Deskrizzjoni fil-Qosor tas-Sessjoni Kampjun u Ideat dwar il-Kontenut tal-Kors

Fehim tad-Drittijiet tal-PI	Il-Protezzjoni tal-Assi Intellettuali	Għarfien dwar id-Drittijiet tal-PI, il-protezzjoni tal-assi
Privattiva, Trademarks, Drittijiet tal-Awtur	Aspetti Legali tal-Protezzjoni tal-PI	Implikazzjonijiet legali tal-PI, strateġiji ta' protezzjoni
Mudelli ta' Negozju Sostenibbli	Impatt Soċjali u Ambjentali	Il-ħolqien ta' mudelli sostenibbli, l-impatt soċjali
Strateġiji ta' Skalar	Kunsiderazzjonijiet Etiċi	Strateġiji għall-iskalabbiltà, in-negozju etiku
Prattiki tan-Negozju mmexxija mill-Impatt	Sostenibbiltà fl-Operazzjonijiet	L-implimentazzjoni ta' prattiki mmexxija mill-impatt, operazzjonijiet

Rekwiżiti u Kundizzjonijiet għall-Kwotazzjoni

Din it-talba għal kwotazzjonijiet hija għall-ammont totali ta' €980 eskluża l-VAT.

Il-fornitur tas-servizz għandu jibgħat kwotazzjoni tar-rata fis-sieġha eskluża l-VAT.

Il-ħlas għandu jsir malli jiġu sodisfatti r-rekwiżiti kollha deskritti fit-taqsima 'Rekwiżiti tas-Servizz'.

Il-materjali kollha tal-kors ipprovduti mill-Operatur Ekonomiku lill-Awtorità Maltija għall-Innovazzjoni Digitali (MDIA) għandhom isiru l-proprjetà esklussiva tal-MDIA hekk kif jaslu. L-MDIA tirriżerva d-dritt mingħajr restrizzjonijiet li tuża timmodifika, tirriproduċi, u tqassam dawk il-materjali li tqis meħtieġa jew espedjenti. L-Operatur Ekonomiku ma għandu jkollu l-ebda interess proprjetarju fil-materjali u ma jistax jużahom jew jiżvelahom mingħajr il-kunsens bil-miktub minn qabel tal-MDIA.

L-MDIA tirriżerva d-dritt li tirrifjuta kull offerta, anke dik l-aktar vantaġġuża.

Billi tissottometti offerta, il-persuna li tissottometti l-kwotazzjoni qiegħda tiddikjara li l-persuna ma taqa' taħt l-ebda waħda mir-raġunijiet elenkati taħt il-Parti VI tal-LN352/2016 (L.S. 601.03).

Kjarifiki ulterjuri għal din l-RFQ jistgħu jintbagħtu sat-Tlieta, 29 ta' Ottubru, 2024, lil (procurement.mdia@mdia.gov.mt).

Sample Session Outline and Course Content Ideas

Understanding IP Rights	Protecting Intellectual Assets	Knowledge of IP rights, asset protection
Patent, Trademarks, Copyrights	Legal Aspects of IP Protection	Legal implications of IP, protection strategies
Sustainable Business Models	Social and Environmental Impact	Creating sustainable models, social impact
Scaling Strategies	Ethical Considerations	Strategies for scalability, ethical business
Impact-driven Business Practices	Sustainability in Operations	Implementing impact-driven practices, operations

Quotation Requirements and Conditions

This request for quotes is for to the total amount of €980 excl. VAT.

The service provider shall forward a quote of the rate per hour excl. VAT.

Payment shall be made upon fulfilment of all requirements outlined in the 'Service Requirements' section.

All course materials provided by the Economic Operator to the Malta Digital Innovation Authority (MDIA) shall become the exclusive property of the MDIA upon receipt. The MDIA reserves the unrestricted right to utilise, modify, reproduce, and distribute such materials as it deems necessary or expedient. The Economic Operator shall have no ownership interest in the materials and may not use or disclose them without the prior written consent of the MDIA.

The MDIA reserves the right to decline any offer, even the most advantageous one.

By submitting an offer, the person submitting the quotation is declaring that the person does not fall under any of the grounds listed under Part VI of LN352/2016 (S.L.601.03).

Clarifications further to this RFQ can be forwarded up to Tuesday, 29th October, 2024, to (procurement.mdia@mdia.gov.mt).

Il-kwotazzjonijiet għandhom jintbagħtu mhux aktar tard mill-Ġimgħa, l-1 ta' Novembru, 2024.

Quotations are to be forwarded by not later than Friday, 1st November, 2024.

Il-25 ta' Ottubru, 2024

25th October, 2024

AWTORITÀ TAL-INNOVAZZJONI DIĠITALI
TA' MALTA

MALTA DIGITAL INNOVATION
AUTHORITY

DiHubMT

DiHubMT

Id-DiHubMT, parti mill-MDIA, hejja katalogu komprensiv ta' servizzi mfassla biex jappoġġaw negozji ġodda u SMEs fil-vjaġġ ta' trasformazzjoni diġitali tagħhom. Bħala ċ-Ċentru Ewropew għall-Innovazzjoni Diġitali ta' Malta, DiHubMT jappartjeni min-network ta' ċentri stabbiliti fuq il-mudell tal-Kummissjoni Ewropea, li jipprovdi assistenza essenzjali biex tithaffet it-trasformazzjoni diġitali. Dan l-appoġġ huwa kruċjali għat-trawwim tal-iżvilupp ta' prodotti innovattivi ġodda u għall-iffaċilitar tal-adozzjoni mifruxa fuq l-innovazzjoni diġitali.

The DiHubMT, part of MDIA, has curated a comprehensive catalogue of services designed to support startups and SMEs in their digital transformation journey. As Malta's European Digital Innovation Hub, DiHubMT belongs to a network of hubs established by the European Commission's template, providing essential assistance to accelerate digital transformation. This support is crucial for fostering the development of innovative new products and facilitating the widespread adoption of digital innovation.

Talba:

Request:

Din it-talba hija għal aġenziji ta' kummerċjalizzazzjoni kwalifikati biex jiżviluppaw u jwettqu kampanja ta' kummerċjalizzazzjoni komprensiva għall-programm ta' Korsijiet ta' Hiliet Diġitali Avvanzati u ta' Tahriġ biex joffru korsijiet ta' tahriġ avvanzat fil-hiliet diġitali għal żmien qasir biex itejbju l-hiliet u jikkreaw hiliet ġodda fl-ekosistema Maltija.

This request is for qualified marketing agencies to develop and execute a comprehensive marketing campaign for the Advanced Digital Skills and Training Courses programme for offering short term advanced digital skills training courses to upskill and reskill the workforce in the Maltese ecosystem.

Harsa ġenerali lejn il-proġett u l-ghanijiet:

Project Overview and objectives:

Il-Korsijiet ta' Tahriġ ta' Hiliet Diġitali Avvanzati huwa programm imfassal biex jappoġġa t-titjib tal-hiliet u t-tahriġ mill-ġdid fil-forza tax-xogħol fl-ekosistema Maltija.

The Advanced Digital Skills Training Courses is a programme designed to support upskilling and reskilling in the workforce in the Maltese ecosystem.

L-MDIA qed tfittex kampanja ta' kummerċjalizzazzjoni li se:

The MDIA is looking for a marketing campaign that will:

1. Iżżid l-għarfien tad-ditta u r-rikonoxximent tal-korsijiet li qed jiġu offriti għall-Korsijiet ta' Tahriġ ta' Hiliet Diġitali Avvanzati, inklużi:

1. Increase brand awareness and recognition of the courses being offered for the Advanced Digital Skills Training Courses, including:

- a) 3D Printing,
- b) Intelligenza Artifiċjali,
- c) Ċibersigurtà,
- d) Arkitettura tad-Data,
- e) Prinċipji Fundamentali tal-Computing ta' Prestazzjoni Għolja (HPC),
- f) Internet tal-oġġetti (IOT),
- g) Ambjenti Virtwali,
- h) Magni Virtwali;

- a) 3D Printing,
- b) Artificial Intelligence,
- c) Cybersecurity,
- d) Data Architecture,
- e) High Performance Computing (HPC) Fundamentals,
- f) Internet of Things (IOT),
- g) Virtual Environments,
- h) Virtual Machines;

2. Jiġġeneraw eċċitament u interess fil-korsijiet ta' tahriġ,

2. Generate excitement and interest in the training courses,

3. Iheggu r-reġistrazzjoni għall-Korsijiet ta' Tahriġ ta' Hiliet Diġitali Avvanzati.

3. Drive sign-ups for the Advanced Digital Skills Training Courses.

Rekwiżiti tas-Servizz

1. Il-kampanja ta' kummerċjalizzazzjoni għandha tkun għal perjodu ta' tliet (3) xhur.
2. Il-provvedituri ta' servizz tas-servizz għandu jgħaddi skeda ta' żmien tal-eżekuzzjoni tal-kampanja, inkluż:
 - a) L-objettivi ewlenin,
 - b) Ir-riżultati li jiddeskrivu l-kanali speċifiċi,
 - c) L-istrategġiji użati biex jintlaħqu l-għanijiet tal-kampanja kif deskritti hawn fuq,
 - d) Tqassim tal-allokazzjoni tal-baġit skont l-attivitajiet ta' kummerċjalizzazzjoni;
3. Il-kampanja ta' kummerċjalizzazzjoni għandha tinkludi l-implimentazzjoni, il-monitoraġġ u l-ħarsa ġenerali tal-pjattaformi tal-midja soċjali inklużi Facebook, Instagram, LinkedIn, Twitter, u YouTube Shorts;
4. Il-provvedituri ta' servizz għandu jipprovdi lista ta' esperjenzi preċedenti fl-iżvilupp u l-eżekuzzjoni ta' kampanji simili ta' kummerċjalizzazzjoni, jiġifieri fl-2022, l-2023 u l-2024;
5. Il-provvedituri ta' servizz għandu jissottometti s-CVs u ċ-ċertifikati ta' kwalifika (MQRIC jew ekwivalenti) tal-membri tal-grupp li għandhom ikunu responsabbli għall-kampanja ta' kummerċjalizzazzjoni;
6. Il-provvedituri ta' servizz għandu jattendi laqgħa introduttorja f'DiHubMT biex jikseb fehim komprensiv tal-Korsijiet ta' Taħriġ ta' Hiliet Diġitali Avanzati, jirċievi gwida dettaljata dwar l-għoti tas-servizz, u jikseb informazzjoni rilevanti għat-tipi ta' korsijiet ta' taħriġ;
7. Il-provvedituri ta' servizz għandu jissottometti l-kontenut ta' kummerċjalizzazzjoni lil DiHubMT għal reviżjoni u approvazzjoni qabel ma jippubblika fuq il-pjattaformi tal-midja soċjali msemmija hawn fuq.

Termini u Kundizzjonijiet

1. Din it-talba għal kwotazzjonijiet hija għall-ammont ta' €4980 eskluża l-VAT;
2. Il-ħlas għandu jsir meta jiġu ssodisfati r-rekwiżiti kollha deskritti f'din l-RFQ;
3. L-MDIA tirrizerva d-dritt li tirrifjuta kull offerta, anke dik l-aktar vantaġġuża;
4. Billi tissottometti offerta, il-persuna li tissottometti l-kwotazzjoni qiegħda tiddikjara li l-persuna ma taqa' taht l-ebda waħda mir-raġunijiet elenkati taht il-Parti VI tal-LN352/2016 (L.S. 601.03).

Service Requirements

1. The marketing campaign shall be for a period of three (3) months.
2. The service provider shall forward a timeline of the campaign execution, including:
 - a) The key milestones,
 - b) The deliverables outlining the specific channels,
 - c) The strategies used to achieve the campaign objectives as outlined above,
 - d) A breakdown of the budget allocation according to the marketing activities;
3. The marketing campaign shall include the implementation, monitoring and overview of social media platforms including Facebook, Instagram, LinkedIn, Twitter, and YouTube Shorts;
4. The service provider is to provide a list of previous experiences in the development and execution of similar marketing campaigns namely in 2022, 2023 and 2024;
5. The service provider shall submit the CVs and qualification certificates (MQRIC or equivalent) of the team members that shall be responsible for the marketing campaign;
6. The service provider shall attend an introductory meeting at DiHubMT to gain a comprehensive understanding of the Advanced Digital Skills Training Courses, receive detailed guidance on service delivery, and obtain information pertinent to the types of training courses;
7. The service provider shall submit the marketing content to DiHubMT for review and approval before posting on the social media platforms mentioned above.

Terms and Conditions

1. This request for quotes amounts to the sum of €4980 excl. VAT;
2. Payment shall be made upon fulfilment of all requirements outlined in this RFQ;
3. The MDIA reserves the right to decline any offer, even the most advantageous one;
4. By submitting an offer, the person submitting the quotation is declaring that the person does not fall under any of the grounds listed under Part VI of LN352/2016 (S.L.601.03).

Kjarifiki ulterjuri għal din l-RFQ jistgħu jintbagħtu sat-Tlieta, 29 ta' Ottubru, 2024, lil (procurement.mdia@mdia.gov.mt).

Il-kwotazzjonijiet għandhom jintbagħtu mhux aktar tard mill-Ġimgħa, 1-1 ta' Novembru, 2024.

Il-25 ta' Ottubru, 2024

MALTA INTERNATIONAL CONTEMPORARY ARTS SPACE

Espressjoni ta' Servizzi għall-Kariga ta' Skrivani/a fil-Qasam tas-Servizzi lill-Viżitaturi fuq bażi Full-time

Il-Kap Eżekuttiv, tal-MICAS, jgħarraf illi:

Sa nofsinhar ta' nhar it-Ġimgħa, 8 ta' Novembru, 2024, il-MICAS, se tilqa' sottomissjonijiet għal:

Espressjoni ta' Servizzi għall-Kariga ta' Skrivani/a fil-Qasam tas-Servizzi lill-Viżitaturi fuq bażi Full-time

Iżjed informazzjoni tista' tinkiseb mis-sit (<https://micas.art/get-involved/>).

Kull kjarifika jew addenda fuq l-offerta jinsabu fis-sit tal-MICAS.

L-MICAS tiriserva d-dritt li tirrifjuta kull offerta anke l-aktar waħda vantaġġjuża

Il-25 ta' Ottubru, 2024

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Iċ-Chief Executive Officer (Sourcing and Supplies Chain Management) għas-Central Procurement and Supplies Unit fi hdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi:

Talbiet għall-Parteċipazzjoni (RFP) rigward l-avviż li ġej se jintlaqgħu sal-10.00 a.m. ta' nhar il-Ġimgħa, 22 ta' Novembru, 2024. Talbiet għall-Parteċipazzjoni għandhom jiġu milqugħa BISS permezz ta' ittra elettronika lil (negotiations.cpsu@gov.mt), għal:

RFP Nru 021-6087/24. Proċedura negozjata għall-provvista ta' Phenytoin Sodium Hard Capsules

Dokumenti għall-partiċipazzjoni fis-sejha ta' hawn fuq jistgħu jitnizzlu minn (<https://cpsu.gov.mt/en/negotiated-procedure-2024/>).

Il-25 ta' Ottubru, 2024

Clarifications further to this RFQ can be forwarded up to Tuesday, 29th October, 2024, to (procurement.mdia@mdia.gov.mt).

Quotations are to be forwarded by not later than Friday, 1st November, 2024.

25th October, 2024

MALTA INTERNATIONAL CONTEMPORARY ARTS SPACE

Expression of Interest for a Full-time Office Attendant (Visitor Services)

The Chief Executive Officer, MICAS, notifies that:

Submissions for the following will be received at MICAS, by noon of Friday, 8th November, 2024.

Expression of Interest for a Full-time Office Attendant (Visitor Services)

More information can be obtained from the website (<https://micas.art/get-involved/>).

Any clarifications or addenda to the document will be uploaded and are available to view from the same website.

MICAS reserves the right to refuse any offer even the most advantageous

25th October, 2024

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The Chief Executive Officer (Sourcing and Supplies Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing notifies that:

Requests for Participation (RFP) in respect of the following notice will be received up to 10.00 a.m. on Friday, 22nd November, 2024. Requests for Participation are to be submitted ONLY via email to (negotiations.cpsu@gov.mt), for:

RFP No. 021-6087/24. Negotiated procedure for the supply of Phenytoin Sodium Hard Capsules

Documents for participation in the above call can be downloaded from (<https://cpsu.gov.mt/en/negotiated-procedure-2024/>).

25th October, 2024

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO (Sourcing and Supply Chain Management) ghas-Central Procurement and Supplies Unit (CPSU), Ministeru ghas-Sahha u l-Anzjanità Attiva, jgharraf illi s-sottomissjonijiet tal-ERU Competitive Calls imnizzla hawn taht ghandhom jintlaqghu sal-10.00 a.m. tat-Tnejn, 28 ta' Ottubru, 2024.

ERU2110U24 – Devices
ERU2110U24A – Medicinal
ERU2110U24B – Devices
ERU2110U24C – Tests
ERU2110U24D – Tests
ERU2110U24E – Medicinal
ERU2110U24F – Devices
ERU2210U24 – Devices
ERU2210U24 – Medicinal
ERU2210U24A – Medicinal
ERU2210U24B – Devices
ERU2210U24C – Devices
ERU2210U24D Medicinals

Sejhiet kompetittivi tal-Emergency Response Unit (ERU) jistghu jitnizzlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejha għal kompetizzjoni għandhom jigu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Il-25 ta' Ottubru, 2024

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO (Sourcing and Supply Chain Management) ghas-Central Procurement and Supplies Unit (CPSU), Ministeru ghas-Sahha u l-Anzjanità Attiva, jgharraf illi s-sottomissjonijiet tal-ERU Competitive Calls imnizzla hawn taht ghandhom jintlaqghu sal-10.00 a.m. tat-Tlieta, 29 ta' Ottubru, 2024.

ERU2310U24 – Devices
ERU2310U24 – Medicinal
ERU2310U24A – Medicinal
ERU2310U24B – Devices
ERU2310U24C – Medicinal
ERU2310U24D – Devices
ERU2310U24E – Devices
ERU2310U24F – Medicinal
ERU2310U24G – Devices
ERU2310U24H – Medicinal
ERU2310U24I – Devices
ERU2310U24J – Medicinal
ERU2310U24K – Medicinal
ERU2310U24L – Medicinal
ERU2310U24M – Medicinal
ERU2310U24N – Medicinal

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Monday, 28th October, 2024.

ERU2110U24 – Devices
ERU2110U24A – Medicinal
ERU2110U24B – Devices
ERU2110U24C – Tests
ERU2110U24D – Tests
ERU2110U24E – Medicinal
ERU2110U24F – Devices
ERU2210U24 – Devices
ERU2210U24 – Medicinal
ERU2210U24A – Medicinal
ERU2210U24B – Devices
ERU2210U24C – Devices
ERU2210U24D Medicinals

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

25th October, 2024

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the below listed ERU Competitive Calls will be received up to 10.00 a.m. on Tuesday, 29th October, 2024.

ERU2310U24 – Devices
ERU2310U24 – Medicinal
ERU2310U24A – Medicinal
ERU2310U24B – Devices
ERU2310U24C – Medicinal
ERU2310U24D – Devices
ERU2310U24E – Devices
ERU2310U24F – Medicinal
ERU2310U24G – Devices
ERU2310U24H – Medicinal
ERU2310U24I – Devices
ERU2310U24J – Medicinal
ERU2310U24K – Medicinal
ERU2310U24L – Medicinal
ERU2310U24M – Medicinal
ERU2310U24N – Medicinal

ERU2310U24O – Medicinal
ERU2310U24P – Medicinal

Sejthiet kompetittivi tal-Emergency Response Unit (ERU) jistghu jitnizzlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejha għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Il-25 ta' Ottubru, 2024

CENTRAL PROCUREMENT U SUPPLIES UNIT

Is-CEO (Sourcing and Supply Chain Management) għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Sahha u l-Anzjanità Attiva, jgħarraf illi:

Jintlaqgħu offerti elettronici rigward l-avvizi li ġejjin sad-9.30 a.m. tal-Ġimgha, 15 ta' Novembru, 2024. L-offerti għandhom jintbagħtu BISS online fuq (www.etenders.gov.mt) għal:

CFT 021-4095/24. Provvista ta' 'Dextrose 10 per cent x 500 ml IV infusion fluid'

CFT 021-4096/24. Provvista ta' 'Sodium chloride 0.9 % x 250 ml IV infusion'

CFT 021-4097/24. Provvista ta' 'Morphine Sulfate/ Hydrochloride 30mg/mL injection'

CFT 020-4098/24. Provvista ta' 'adult digital hearing aids for mild to moderate hearing loss – pay per use'

CFT 020-4099/24. Provvista ta' 'endoscopic markers'

CFT 009-4100/24. Provvista ta' 'electrosurgical unit bi smoke evacuation units' b'impatt ambjentali ridott

CFT 004-4101/24. Provviment ta' servizzi ta' Data Protection Officer

CFT 020-4102/24. Provvista ta' 'high performance gowns medium'

CFT 009-4103/24. Provvista ta' 'qty 8, -80°C under-bench, vertical, free-standing laboratory freezers'

Id-dokumenti tal-offerta huma mingħajr ħlas.

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System (www.etenders.gov.mt). Ir-registrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidhlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQs tal-istess sit.

Il-pubbliku jista' jattendi waqt il-ftuħ u l-iskedar tal-offerti fil-hinijiet u d-dati msemmija hawn fuq.

Il-25 ta' Ottubru, 2024

ERU2310U24O – Medicinal
ERU2310U24P – Medicinal

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

25th October, 2024

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit (CPSU), Ministry for Health and Active Ageing, notifies that:

Electronic tenders in respect of the following notices will be received till 9.30 a.m. of Friday, 15th November, 2024. Tenders are to be submitted ONLY online on (www.etenders.gov.mt) for:

CFT 021-4095/24. Supply of Dextrose 10 per cent x 500 ml IV infusion fluid

CFT 021-4096/24. Supply of Sodium chloride 0.9 % x 250 ml IV infusion

CFT 021-4097/24. Supply of Morphine Sulfate/ Hydrochloride 30mg/mL injection

CFT 020-4098/24. Supply of adult digital hearing aids for mild to moderate hearing loss – pay per use

CFT 020-4099/24. Supply of endoscopic markers

CFT 009-4100/24. Supply of electrosurgical unit with smoke evacuation units with reduced environmental impact

CFT 004-4101/24. Provision for the Services of a Data Protection Officer

CFT 020-4102/24. Supply of high performance gowns medium

CFT 009-4103/24. Supply of qty 8, -80°C under-bench, vertical, free-standing laboratory freezers

These tender documents are free of charge.

Tender documents are only obtainable from the Electronic Public Procurement System (www.etenders.gov.mt). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

The public may attend during the opening and scheduling of tenders at the times and dates specified above.

25th October, 2024

IL-FONDAZZJONI TAL-KONKATIDRAL
TA' SAN ĠWANN

THE ST JOHN'S CO-CATHEDRAL
FOUNDATION

Sejha għall-offerti

Call for tenders

Il-Fondazzjoni tal-Konkatidral ta' San Ġwann tgħarraf lil dawk li jixtiequ joffru l-offerta tagħhom għal:

The St John's Co-Cathedral Foundation notifies prospective bidders to submit an offer for:

Ref: STJCF002/24. Work package C (WPC) provvista u installazzjoni ta' finituri, restawr intern u MEP fit-out, għall-estensjoni u restawr tal-mużew tal-Konkatidral ta' San Ġwann.

Ref: STJCF002/24. Work package C (WPC): supply and installation of finishes, internal restoration and MEP fit-out, for the extension and refurbishment of the St John's Co-Cathedral museum.

Id-dokumenti tal-offerta jinkisbu minn (www.stjohnscocathedral.com/procurement).

Tender documents are available at (www.stjohnscocathedral.com/procurement).

Aktar dettalji jistgħu jinkisbu bin-numru tat-telefown 2122 0536, jew permezz ta' ittra elettronika lil (info@stjohnscocathedral.com)

More details may be obtained by telephone number 2122 0536, or by email to (info@stjohnscocathedral.com).

L-offerti magħluqa għandhom jiġu preżentati sal-Ġimgħa, 20 ta' Diċembru, 2024, sa nofsinhar.

Sealed tenders are to be submitted by Friday, 20th December, 2024, at noon.

Il-25 ta' Ottubru, 2024

25th October, 2024



**Jistgħu jiġu kofinanzjati
mill-Unjoni Ewropea**



**May be co-funded by
the European Union**

AVVIŻI TAL-QORTI – COURT NOTICES

2457

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fl-24 ta' Settembru, 2024, fl-atti tar-Rikors Ġuramentat numru 737/2024DC, li ġie ppreżentat fl-1 ta' Lulju, 2024, fl-ismijiet: Sultana Jason vs Haber Justin et ġiet ordnata s-segweni pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap. 12 biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna lill-intimati jew min minnhom iħallas lill-esponent l-ammont hekk likwidat fi żmien qasir u perentorju. Bl-ispejjeż kollha kontra l-intimati li huma ingunti għas-subizzjoni.

By means of a decree given by the Civil Court, First Hall, on the 24th September, 2024, in the records of Sworn Application number 737/2024DC, which was filed on the 1st July, 2024, in the names: Sultana Jason vs Haber Justin et, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12 for the purpose of service of the respondents. The applicant asked this Honourable Court to, among others: Order the respondents or either of whom to pay the applicant the amount so liquidated within a short and peremptory period. With all costs against the respondents who are summoned so that a reference to their evidence be made.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għall-11 ta' Novembru, 2024, fid-9.00 a.m.

The Sworn Application in the names mentioned above is postponed to 11th November, 2024, at 9.00 a.m.

Notifika Intimati: Haber Justin et, 34, White Steps, Flat 4, Triq l-Imħażen, Il-Furjana

Notify Respondents: Haber Justin et. 34, White Steps, Flat 4, Triq l-Imħażen, Floriana

Registru tal-Qrati Superjuri, illum 10 ta' Ottubru, 2024

Registry of the Superior Courts, today 10th October 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA,
DIP. LAWS OF PROCED. (MELIT.)

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA,
DIP. LAWS OF PROCED. (MELIT.)

Għar-Registratur, Qrati Ċivili u Tribunali

For the Registrar, Civil Courts and Tribunals

2458

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fis-26 ta' Gunju, 2024, fl-atti tar-Rikors Ġuramentat numru 685/2014/1AF, li ġie ppreżentata fil-31 ta' Lulju, 2014, fl-ismijiet: Fimbank plc vs Food World Limited et, ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187(3) et sequitur tal-Kap.12 biex isservi ta' notifika fil-konfront tal-intimati. Ir-rikorrent talab lil din l-Onorabbli Qorti sabiex fost oħrajn: Tikkundanna lil Cassar & Schembri (Marketing Limited), Etienne Cassar, Carmen Nathalie Cassar, Ryan Schembri u Angie Schembri, jew min minnhom iħallsu l-ammont ta' miljun, sitt mija u tnejn u sittin elf, mija u għaxra ewro u tnax-il ċenteżmu (€1,662,110.12ċ). Bl-ispejjeż kollha u bl-imghax kontra l-intimati li huma minn issa ingunti għas-subizzjoni.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għat-2 ta' Diċembru, 2024, fis-1.00 p.m.

Notifika Intimati: Food World Limited, 6, Handaq Cold Stores, Anton Complex, Triq Tal-Handaq, Hal Qormi; u Schembri Ryan u Schembri Angie, 2, Triq il-Kortin, Il-Mellieħa.

Reġistru tal-Qrati Superjuri, illum 10 ta' Ottubru, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 26th June 2024, in the records of the Sworn Application number 685/2014/1AF, which was filed on 31st July, 2014, in the names: Fimbank plc vs Food World Limited et, the following publication was ordered, in terms of Article 187(3) et sequitur of Cap.12 for the purpose of service of the respondents. The applicant asked this Honourable Court to, among others: Condemn Cassar & Schembri (Marketing Limited), Etienne Cassar, Carmen Nathalie Cassar, Ryan Schembri and Angie Schembri, or either of whom to pay the amount of one million, six hundred and sixty two thousand, one hundred and ten euros and twelve cents (€1,662,110.12c). With all costs and interest against the respondents who are from now summoned so that a reference to their evidence be made.

The Sworn Application in the names mentioned above is postponed to 2nd December, 2024, at 1.00 p.m.

Notify Respondents: Food World Limited. 6, Handaq Cold Stores, Anton Complex, Triq Tal-Handaq, Hal Qormi; and Schembri Ryan and Schembri Angie, 2, Triq il-Kortin, Mellieħa.

Registry of the Superior Courts, today 10th October, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

2459

B'digriet tas-17 ta' Ottubru, 2024, mogħti mill-Bord li Jirregola l-Kera, dan il-Bord ordna l-pubblikazzjoni tal-estratt li jidher hawn taħt biex iservi ta' notifika skont l-Artikolu 187(3) tal-Kodiċi tal-Proċedura u Organizzazzjoni Ċivili (Kap.12).

Illi b'rikors ippreżentat minn Malaga Enterprises Limited (C14884) fid-9 ta' Awwissu, 2024, qed jintalab l-iżbank fl-ammont ta' elf u erbgħa u tmenin ewro (€1084.00) li ġew depożitati permezz ta' ċedola numru 1474/2024 fl-ismijiet:

Malaga Enterprises Limited (C14884) vs Magro Giuseppe (KI 893545M)

Il-Bord ordna n-notifika lill-kontroparti bi żmien għaxart (10) għar-risposta.

Reġistru tal-Qorti Superjuri, illum it-Tnejn, 21 ta' Ottubru, 2024

MARVIC FARRUGIA
Għar-Reġistratur, Qrati Ċivili u Tribunali

By a decree of the 17th October, 2024 given by the Rent Regulation Board, this Board ordered that the extract hereunder mentioned be published for the purpose of service according to article 187(3) of the Code of Organization and Civil Procedure (Cap. 12).

That by an application filed by Malaga Enterprises Limited (C14884) on the 9th August, 2024, is asking for the withdrawal of the sum of one thousand and eighty four euro (€1084.00) deposited by the Schedule of Deposit number 1474/2024 in the names of:

Malaga Enterprises Limited (C14884) vs Magro Giuseppe (ID 893545M)

The Board ordered the notification to the counterparty with ten (10) days to reply.

Registry of the Superior Courts, today Monday, 21st October, 2024

MARVIC FARRUGIA
For Registrar of Courts and Civil Tribunals

2460

B'digriet tat-Tribunal għal Talbiet Żgħar, tal-11 ta' Marzu, 2024, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika fil-konfront ta' SC Building Group Limited u Gianni Scolaro fil-kapaċità tiegħu bħala Direttur ta' SC Building Group Limited skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Elmo Insurance Limited (C3500) ta' Triq Abate Rigord, Ta' Xbiex, ipprezentat Talba, fil-31 ta' Jannar, 2024, fejn talbet lit-Tribunal sabiex jikkundanna lil SC Building Group Limited (C73244) ta' Office 2, Leicester Garage, Triq Edgard Bernard, Il-Gzira, u Gianni Scolaro fil-kapaċità tiegħu bħala Direttur ta' SC Building Group Limited ta' Flat 1, Marigold Flats, Triq Abdosir, Marsaxlokk, sabiex iħallsu lis-soċjetà attriċi s-somma ta' €2,409.49, liema ammont huwa dovut lis-soċjetà attriċi.

Bl-ispejjeż u bl-imghaxijiet legali

Il-kawża (Avviż numru 17/2024DBM) hija differita għall-21 ta' Novembru, 2024, fin-12.30 p.m.

Registru tal-Qorti tal-Magistrati (Malta), illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

By a decree of the Small Claims Tribunal of the 11th March, 2024, the publication of the following extract was ordered for the purpose of service in terms of Article 187(3) et seq of the Code of Organisation and Civil Procedure (Cap. 12) on the respondents SC Building Group Limited and Gianni Scolaro in his capacity as Director of SC Building Group Limited.

Elmo Insurance Limited (C3500) of Triq Abate Rigord, Ta' Xbiex, filed a Claim on the 31st January 2024, whereby they asked the Tribunal to condemn SC Building Group Limited (C 73244) of Office 2, Leicester Garage, Triq Edgard Bernard, Gzira, and Gianni Scolaro in capacity as Director of SC Building Group Limited of Flat 1, Marigold Flats, Triq Abdosir, Marsaxlokk, to pay the plaintiff company the sum of €2,409.49, which amount is due to the plaintiff company.

With costs and legal interests

The case (Claim number 17/2024DBM) is deferred on the 21st November, 2024, at 12.30 p.m.

Registry of the Courts of Magistrates (Malta), today 22nd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2461

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġurisdizzjoni Volontarja, fit-3 ta' Settembru 2024, Rikors numru 2032/2019/1, minn Paul Bonnici fejn talab li tiġi ddikjarata miftuħa favur tiegħu s-successjoni ta' bintu Angele Bonnici, xebba, bint Paul Bonnici u l-mejta Marija Lourdes Bonnici née Callus, imwiolda Tal-Pietà, Malta, fis-16 ta' Diċembru, 1989, kienet residenti Hal Għaxaq, Malta, u mietet Hal Għaxaq, Malta, bejn is-26 u 27 ta' Marzu, 2019, ta' 29 sena, u li kellha karta tal-identità numru 0020190M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġurisdizzjoni Volontarja

Illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 3rd September, 2024, Application number 2032/2019/1, by Paul Bonnici whereby he requested that it be declared open in his favour the succession of his daughter Angele Bonnici, unmarried, daughter of Paul Bonnici, and the late Marija Lourdes Bonnici née Callus, born in Tal-Pietà, Malta, on the 16th December, 1989, resided in Hal Għaxaq, Malta, and died in Hal Għaxaq, Malta, between the 26th and 27th March, 2019, aged 29 and who held identity card number 0020190M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 22nd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2462

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġurisdizzjoni Volontarja, fit-2 ta' Ottubru, 2024, Rikors numru 886/2024, minn Ritienne Borg et fejn talbu li tiġi ddikjarata miftuħa favur Carmelo Pace, żewġ id-decujus fi kwota ta' nofs (1/2) indiviż u r-rimamenti nofs (1/2) indiviż favur Ritienne Borg u Clayton Pace wlied id-decujus fi kwota ta' kwart indiviż (1/4) kull wiehied u waħda minnhom is-suċċessjoni ta' Mary Pace, mart Carmelo Pace, bint il-mejtin Epifanio Borg u Nazzarena Borg née Micallef, imwielda s-Sigġiewi, Malta, kienet toqgħod is-Sigġiewi, Malta, u mietet Hal Luqa, Malta, fit-8 ta' April, 2024, ta' 66 sena, u li kellha karta tal-identità numru 0028658M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Reġistru tal-Qorti Ċivili, Sezzjoni ta' Ġurisdizzjoni Volontarja

Illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 2nd October, 2024, Application number 886/2024, by Ritienne Borg et whereby they requested that it be declared open in favour of Carmelo Pace, husband of the decujus in the quota of one half (1/2) undivided share and the remaining one half (1/2) undivided share in favour of Ritienne Borg and Clayton Pace children of the decujus in the quota of one fourth (1/4) undivided share each one of them the succession of Mary Pace, wife of Carmelo Pace, daughter of the late Epifanio Borg and Nazzarena Borg née Micallef, born in Sigġiewi, Malta, resided in Sigġiewi, Malta, and died in Hal Luqa, Malta, on the 8th April, 2024, aged 66, and who held identity card number 0028658M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 22nd October, 2024

ALEXANDRA DEBATTISTA

For the Registrar, Civil Court and Tribunals

2463

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġurisdizzjoni Volontarja, fid-19 ta' Ġunju, 2024, Rikors numru 550/2024/2, minn Costantine Gouder fejn talab li tiġi ddikjarata miftuħa favur l-eredi ta' Giuseppa Sammut née Refalo li għet nieqsa fl-1983 oħt id-decujus is-suċċessjoni ta' Grazia Refalo, xebba, mingħajr ulied, bint John Refalo u Maria Vincenza née Testa, imwielda San Pawl il-Baħar, Malta, kienet toqgħod San Pawl il-Baħar, Malta, u mietet San Pawl il-Baħar, Malta, fit-8 ta' Diċembru, 1991, ta' 72 sena, u li kellha karta tal-identità numru 338719M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Reġistru tal-Qorti Ċivili, Sezzjoni ta' Ġurisdizzjoni Volontarja

Illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 19th June, 2024, Application number 550/2024/2, by Costantine Gouder whereby he requested that it be declared open in favour of the heirs of Giuseppa Sammut née Refalo who died in 1983, sister of the decujus the succession of Grazia Refalo, unmarried, without children, daughter of John Refalo and Maria Vincenza née Testa, born in St Paul's Bay, Malta, resided in St Paul's Bay, Malta, and died in St Paul's Bay, Malta, on the 8th December, 1991, aged 72, and who held identity card number 338719M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 22nd October, 2024

ALEXANDRA DEBATTISTA

For the Registrar, Civil Court and Tribunals

2464

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-18 ta' Lulju 2024, Rikors numru 61/2024/1, minn Kim Zammit fejn talbet li tiġi ddikjarata miftuħa favur Kim Zammit, mart id-decujus fi kwota ta' nofs (1/2) indiviż u r-rimanenti nofs (1/2) indiviż favur Karilyn Zammit u Jessalyn Zammit ulied id-decujus fi kwota ta' kuart indiviż (1/4) kull waħda minnhom is-suċċessjoni ta' Joseph Zammit, żewġ Kim Zammit née Briffa, bin John Zammit u Anna Zammit née Mifsud, imwieled Tal-Pietà, Malta, kien joqgħod Birżebbuġa u miet l-Imsida, Malta, fis-17 ta' Settembru, 2023, ta' 48 sena, u li kellu karta tal-identità numru 0094075M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registatur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 18th July, 2024, Application number 61/2024/1, by Kim Zammit whereby she requested that it be declared open in favour of Kim Zammit, wife of the decujus in the quota of one half (1/2) undivided share and the remaining one half (1/2) undivided share in favour of Karilyn Zammit and Jessalyn Zammit children of the decujus in the quota of one fourth (1/4) undivided share each one of them the succession of Joseph Zammit, husband of Kim Zammit née Briffa, son of John Zammit and Anna Zammit née Mifsud, born in Tal-Pietà, Malta, resided in Birżebbuġa, Malta, and died in Msida, Malta, on the 17th September, 2023, aged 48, and who held identity card number 0094075M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 22nd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2465

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fid-9 ta' Ottubru, 2024, Rikors numru 900/2024, mill-Onor. Imħallef Emeritu David Scicluna et fejn talbu li tiġi ddikjarata miftuħa favur l-Onor. Imħallef Emeritu David Scicluna, John Scicluna u Mario Lapira neputijiet tad-decujus fi kwota ta' kuart indiviż (1/4) kull wiehied minnhom u favur Nicola Marie Muscat u Anthony Attard proneputijiet tad-decujus fi kwota ta' ottava (1/8) parti indiviża kull wiehied u waħda minnhom is-suċċessjoni ta' Carmela Scicluna, xebba, bint il-mejtin Walter Scicluna u Maria Assunta Scicluna née Pirota, imwiela Tas-Sliema, Malta, kienet residenti Tas-Sliema, Malta, u mietet l-Imsida, Malta, fid-19 ta' Lulju, 2024, ta' 95 sena, u li kellha karta tal-identità numru 0459329M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 9th October, 2024, Application number 900/2024, by the Honourable Emeritus Judge David Scicluna et whereby they requested that it be declared open in favour of the Honourable Emeritus Judge David Scicluna, John Scicluna and Mario Lapira nephews of the decujus in the quota of one fourth (1/4) undivided share each one of them and in favour of Nicola Marie Muscat and Anthony Attard grandniece and grandnephew of the decujus in the quota of one eighth (1/8) undivided share each one of them the succession of Carmela Scicluna, unmarried, daughter of the late Walter Scicluna and Maria Assunta Scicluna née Pirota, born in Tas-Sliema, Malta, resided in Tas-Sliema, Malta, and died in Msida, Malta, on the 19th July, 2024, aged 95, and who held identity card number 0459329M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Registry of the Civil Court, Voluntary Jurisdiction Section

Illum 22 ta' Ottubru, 2024

Today 22nd October, 2024

ALEXANDRA DEBATTISTA
Għar-Registatur, Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2466

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-13 ta' Settembru, 2024, Rikors numru 815/2024, minn Louis Vella et fejn talbu li tiġi ddikjarata miftuħa favur Louis Vella, Maria Attard, Josephine Borg, Alfred Vella, Grace sive Grezzja Borg, Bianca Schembri, Raymond Vella, Silvio Vella, Martin Vella, Jacqueline Zammit u Marcelle Micallef fi kwota ta' parti waħda minn tlettax (1/13) indiviża kull wiehied u waħda minnhom; favur l-eredi ta' Francis Vella u ċjoè, Jonathan Vella, Paul Vella u Dylan Vella aħwa Vella flimkien mal-użufruttwarja Anna Maria Vella fi kwota ta' parti waħda minn tlettax (1/13) indiviża bejniethom jiġifieri parti waħda minn disa' u tletin (1/39) parti indiviża kull wiehied minnhom hekk kif kull sehem hu suġġett għall-użufrutt ta' Anna Maria Vella u favur l-eredi ta' Carmelo Vella ossija, Dorianne Micallef, Nathasha Camilleri u Francesca Balzia aħwa Vella kwantu għas-sehem ta' parti waħda minn tlettax (1/13) indiviża bejniethom jiġifieri parti waħda minn disgħa u tletin (1/39) indiviża kull waħda minnhom is-suċċessjoni ta' Paul Vella, mizzewweg lil Concetta Vella, bin Grazio Vella u Blanche Vella née Marquette, imwieled Pariġi, Franza, kien joqgħod Hal Qormi, Malta, u miet Hal Qormi, Malta, fil-21 ta' Settembru, 1986, ta' 58 sena, u li kellu karta tal-identità numru 2006077P.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Registry of the Civil Court, Voluntary Jurisdiction Section

Illum 22 ta' Ottubru, 2024

Today 22nd October, 2024

ALEXANDRA DEBATTISTA
Għar-Registatur, Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2467

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fit-13 ta' Settembru, 2024, Rikors numru 814/2024, minn Dorianne Micallef et fejn talbu li tiġi ddikjarata miftuħa favur Dorianne Micallef, Natasha Camilleri u Francesca Balzia aħwa Vella

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 13th September, 2024, Application number 814/2024, by Dorianne Micallef et whereby they requested that it be declared open in favour of Dorianne Micallef, Nathasha Camilleri and Francesca Balzia

wlied id-decujus fi kwoti ndaqs bejniethom is-suċċessjoni ta' Carmel Vella, żewġ Maria Vella née Cauchi, bin Paul Vella u Concetta Vella née Farrugia, imwieled Hal Qormi, Malta, kien residenti Hal Qormi, Malta, u miet l-Imsida, Malta, fit-2 ta' Jannar, 2009, ta' 61 sena, u li kellu karta tal-identità numru 1030147M.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registatur, Qrati Ċivili u Tribunali

sisters Vella, children of the decujus in equal shares between them the succession of Carmel Vella, husband of Maria Vella née Cauchi, son of Paul Vella and Concetta Vella née Farrugia, born in Hal Qormi, Malta, resided in Hal Qormi, Malta, and died in Msida, Malta, on the 2nd January, 2009, aged 61, and who held identity card number 1030147M.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 22nd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2468

B'dan l-avviż ikun magħruf illi b'rikors ipprezentat fil-Qorti, Sezzjoni ta' Ġuriżdizzjoni Volontarja, fl-14 ta' Ġunju, 2024, Rikors numru 538/2024, minn John Cutajar fejn talab li tiġi ddikjarata miftuħa favur John Cutajar iben id-decujus fi kwota ta' nofs (1/2) indiviż u r-rimanenti nofs (1/2) indiviż favur Veronica Cutajar née Vella mart id-decujus is-suċċessjoni ta' Joseph Cutajar, bin John Cutajar u Maria Cutajar née Farrugia, imwieled il-Gudja, Malta, kien residenti Pennsylvania, l-Amerka, u miet Pennsylvania, l-Amerka, fit-18 ta' Diċembru, 2019, ta' 72 sena.

Għaldaqstant, kull min jidhirlu li għandu interess huwa msejjah biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien ħmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahhal il-bandu u l-avviżi skont il-liġi.

Registru tal-Qorti Ċivili, Sezzjoni ta' Ġuriżdizzjoni Volontarja

Illum 22 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registatur, Qrati Ċivili u Tribunali

By means of an application filed in the Civil Court of Voluntary Jurisdiction Section, on the 14th June, 2024, Application number 538/2024, by John Cutajar whereby he requested that it be declared open in favour of John Cutajar son of the decujus in the quota of one half (1/2) undivided share and the remaining one half (1/2) undivided share in favour of Veronica Cutajar née Vella wife of the decujus succession of Joseph Cutajar, son of John Cutajar and Maria Cutajar née Farrugia, born in Gudja, Malta, resided in Pennsylvania, America, and died in Pennsylvania, America, on the 18th December, 2019, aged 72.

Wherefore, any person who believes to have an interest in the matter is hereby called upon to appear before the said Court and to bring forward his objections hereto by a minute to be filed within fifteen days from the posting of the banns and notices according to law.

Registry of the Civil Court, Voluntary Jurisdiction Section

Today 22nd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Court and Tribunals

2469

Ikun jaf kulhadd illi permezz ta' digriet mogħti fl-10 ta' Ottubru, 2024, mogħti mill-Qorti tal-Maġistrati (Għawdex) Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali, fl-atti tar-rikors ġuramentat numru 63/2022 fl-ismijiet 'Elaine Doelitzscher et versus l-Awtorità tal-Ippjanar et' giet ordnata

It is hereby notified that by virtue of a decree given on 10th of October, 2024, given by the Court of Magistrates (Gozo) Superior Jurisdiction, General Section, in the acts of sworn application number 63/2022 in the names 'Elaine Doelitzscher et versus L-Awtorità tal-Ippjanar et' the

l-pubblikazzjoni tat-taħrika ta' xhud ipprezentata fl-atti tal-istess rikors ġuramentat, u dan sabiex isservi ta' notifika fil-konfront tax-xhud Amadeo Mifsud ta' 23, Ta' Xaman, Triq Dun Lazzru Camilleri, Ta' Sannat, Ġhawdex, u dan ai termini tal-artiklu 187(3) tal-Kap. 12 tal-Liġijiet ta' Malta.

Fil-Qorti tal-Maġistrati (Ġhawdex), Ġuriżdizzjoni Superjuri, Sezzjoni Ġenerali

Rikors ġuramentat numru 63/2022/1 (BS) fl-ismijiet:

Elaine Doelitzscher et

versus

L-Awtorità tal-Ippjanar et

Fuq rikors tal-Awtorità tal-Ippjanar et ipprezentat fid-9 ta' Ottubru, 2024, fl-atti tar-rikors ġuramentat fuq ċitat ġie ordnat il-ħruġ ta' mandat għat-taħrik ta' xhieda kif indikat hawn taħt:

Persuna biex titharrek b'xhud: Amadeo Mifsud

Indirizz: Amadeo Mifsud, 23, Ta' Xaman, Triq Dun Lazzru Camilleri, Ta' Sannat, Ġhawdex

Jum u ħin li fih għandha tidher u fejn: 7 ta' Novembru, 2024, fid-9.00 a.m. quddiem il-Maġistrat Dott. Brigitte Sultana, il-bini tal-Qorti ta' Ġhawdex, Misraħ il-Katidral, Ir-Rabat, Ġhawdex.

Dokumenti li għandha ġgib magħha: sabiex tixhed in kontroezami.

(iffirmati) l-Avukat Katrin Busuttil

Illum 17 ta' Ottubru, 2024

Reġistru tal-Qorti tal-Maġistrati (Ġhawdex)

MARGARET DE BATTISTA

Assistent Reġistratur, għar-Reġistratur, Qrati u Tribunali (Ġhawdex)

publication of the summons of a witness filed in the acts of the same sworn application was ordered, and this in order to serve as a notification in respect of the witness Amadeo Mifsud with address at 23, Ta' Xaman, Triq Dun Lazzru Camilleri, Ta' Sannat, Gozo, and this is in terms of article 187(3) of Cap. 12 of the Laws of Malta.

In the Court of Magistrates (Gozo), Superior Jurisdiction, General Section

Sworn application number 63/2022/1 (BS) in names:

Elaine Doelitzscher et

versus

L-Awtorità tal-Ippjanar et

On the application of the Planning Authority filed on the 9th of October, 2024, in the records of the abovesaid sworn application, the issue of a warrant for summons of witness was ordered as indicated below:

Person to be summoned as a witness: Amadeo Mifsud

Address: Amadeo Mifsud of 23, Ta' Xaman, Triq Dun Lazzru Camilleri, Ta' Sannat, Gozo

Day and time in which you must appear and where: 7th of November, 2024, at 9.00 a.m. in front of Magistrate Dr Brigitte Sultana, at the Gozo Court building, Misraħ il-Katidral, Victoria, Gozo.

Documents you should bring with you: to testify in cross examination.

(signed) Lawyer Katrin Busuttil

Today the 17th of October, 2024

Registry of the Court of Magistrates (Gozo)

MARGARET DE BATTISTA

Assistant Registrar, for the Registrar, Gozo Courts and Tribunals

2470

Ikun jaf kulhadd illi bis-setgħat mogħtija lilha bl-artikolu 257 tal-Kodiċi Ċivili, il-Qorti tar-Revizjoni tal-Atti Nutarili, b'Digriet tal-24 ta' Settembru, 2024, u dan wara Rikors b'numru 1033/2024, ordnat:

Lid-Direttur tar-Reġistru Pubbliku, li jagħmel l-annotazzjonijiet jew korrezzjonijiet opportuni fl-Att tal-Mewt numru 800/2005 biex:

It is hereby notified that in virtue of the powers conferred by Section 257 of the Civil Code, the Court of Revision of Notarial Acts, by a Decree dated the 24th September, 2024, and upon an application numbered 1033/2024, ordered:

To the Director of the Public Registry, to make the appropriate annotations or corrections in the Act of Death number 800/2005:

a) Jiġu miżjuda w mnizzla fit-tieni kolonna – ‘Jekk għażeb/xejba, miżżewwġ/miżżewġa jew le, armel jew armla’ jiġu mnizzla u miżjuda l-kliem: ‘spouse of Maria Zammit Galea Testaferrata at birth Galea Testaferrata’;

b) Fit-tielet kolonna – ‘Id-dokument tal-identità – tiġi mnizzla l-karta tal-identità bin-numru 0262160M;

c) Fil-ħames kolonna fejn hemm indikat il-post tat-twelid, jiġu miżjuda u mnizzla l-kliem: ‘Sliema, Malta’; u

d) Fis-seba’ kolonna jiġu miżjuda u mnizzla: ‘Francis Xavier Zammit (dead)’, bħala l-missier u: ‘Maria Zammit née Coleiro (alive)’, bħala l-omm.

Qorti ta’ Revizjoni tal-Atti Nutarili

Illum il-Ħamis, 3 ta’ Ottubru, 2024

ADRIAN MICALLEF

Deputat Registratur, Qorti tar-Revizjoni tal-Atti Nutarili

a) The words, are to be added and written down in the second column – ‘Whether married or unmarried, widow or widower’ are to be written down and added: ‘spouse of Maria Zammit Galea Testaferrata at birth Galea Testaferrata’;

b) In the third column – ‘Identification document’ – the identity card number 0262160 M is to be entered;

c) In the fifth column where the place of birth is indicated, the words: ‘Sliema, Malta’ are to be added and written down; and

d) In the seventh column are to be added and written: ‘Francis Xavier Zammit (dead)’, as the father and: ‘Maria Zammit née Coleiro (alive)’, as the mother.

Court of Revision of Notarial Acts

Today Thursday, 3rd October, 2024

ADRIAN MICALLEF

Deputy Registrar, Court of Revision of Notarial Acts

2471

B’digriet mogħti mill-Qorti Ċivili, Prim’Awla, fil-25 ta’ Settembru, 2024, fl-atti tar-Rikors Ġuramentat numru 660/2024HM, fl-Atti tal-Mandat ta’ Sekwestru numru 1210/2023 li ġie ppreżentat fit-12 ta’ Ġunju, 2024, fl-ismijiet: Manicolo Mark Anthony et vs Camilleri Wayne Joseph et ġiet ordnata s-segweni pubblikazzjoni, a tenur tal-Artikolu 187(3) et sequitur tal-Kap.12 biex isservi ta’ notifika fil-konfront tal-intimati. Ir-rikorrenti talbu lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna r-revoka tal-Mandat ta’ Sekwestru bin-numru 1210/2023 fl-ismijiet fuq premissi.

Notifika Intimat: Manicolo Mark Anthony, 33, Mediterranea, Triq Port Ruman, Marsaxlokk

Reġistru tal-Qrati Superjuri, illum 10 ta’ Ottubru, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)

Għar-Reġistratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 25th September, 2024, in the records of Sworn Application number 660/2024HM, in the records of the Garnishee Order number 1210/2023 which was filed on the 12th June, 2024, in the names: Manicolo Mark Anthony et vs Camilleri Wayne Joseph et, the following publication was ordered, in terms of Article 187 (3) et sequitur of Cap. 12 for the purpose of service of the respondents. The applicants asked this Honourable Court to, among others: Order the revocation of the Garnishee Order No: 1210/2023 in the names mentioned above.

Notify Respondent: Manicolo Mark Anthony, 33, Mediterranea, Triq Port Ruman, Marsaxlokk

Registry of the Superior Courts, today 10th October, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA, DIP. LAWS OF PROCED. (MELIT.)

For the Registrar, Civil Courts and Tribunals

2472

B’digriet mogħti mill-Qorti Ċivili, Prim’Awla, Sede Kostituzzjonali, fl-4 ta’ Ottubru, 2024, fl-atti tar-Rikors Kostituzzjonali numru 139/2024AJD, li ġie ppreżentat fil-15 ta’ Marzu, 2024, fl-ismijiet: Azzopardi Maria Dolores sive Doreen et vs Formosa Josephine, ġiet ordnata s-segweni pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12 biex isservi ta’ notifika fil-konfront tal-intimata. Ir-rikorrenti talbu lil din l-Onorabbli Qorti sabiex fost oħrajn:

By means of a decree given by the Civil Court, First Hall, Constitutional Jurisdiction, on the 4th October, 2024, in the records of the Constitutional Application number 139/2024AJD, which was filed on the 15th March, 2024, in the names: Azzopardi Maria Dolores sive Doreen et vs Formosa Josephine, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12 for the purpose of service of the respondent. The applicants asked this

Tikkundanna lill-intimata sabiex thallas lir-rikorrenti l-istess kumpens u danni likwidati ai termini tal-artikolu 41 tal-Konvenzjoni Ewropea. Bl-ispejjeż u bl-imghax legali kontra l-intimata li hija ingunta ghas-subizzjoni.

Ir-Rikors Kostituzzjonali fl-ismijiet imsemmija hawn fuq huwa differit għall-1 ta' Novembru, 2024, fl-10.00 a.m.

Notifika Intimata: Formosa Josephine, 18, Triq id-Duluri, L-Isla

Registru tal-Qrati Superjuri, illum 21 ta' Ottubru, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA,
DIP. LAWS OF PROCED. (MELIT.)
Għar-Registratur, Qrati Ċivili u Tribunali

Honourable Court to, among others: Condemn the respondent to pay the applicants the same compensation and liquidated damages in terms of Article 41 of the European Convention. With costs and legal interest against the respondent who is summoned so that a reference to her evidence be made.

The Constitutional Application in the names mentioned above is postponed to 1st November, 2024, at 10.00 a.m.

Notify Respondent: Formosa Josephine, 18, Triq id-Duluri, Senglea

Registry of the Superior Courts, today 21st October, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA,
DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

2473

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fid-9 ta' Ottubru, 2024, fl-atti tar-Rikors Ġuramentat numru 859/2024FDP, li ġie ppreżentata fit-2 ta' Awwissu, 2024, fl-ismijiet: Ciano Ivan et vs Ciano John Norman ġiet ordnata s-segwenti pubblikazzjoni, a tenur tal-Artikolu 187 et sequitur tal-Kap.12 biex isservi ta' notifika fil-konfront tal-intimat. Ir-rikorrenti talbu lil din l-Onorabbli Qorti sabiex fost oħrajn: Tordna lill-intimat John Norman Ciano jhallas l-ammont hekk likwidat fi żmien qasir u perentorju lir-rikorrenti. Bl-ispejjeż kollha u bl-imghax legali kontra l-intimat li hu ingunt ghas-subizzjoni.

Ir-Rikors Ġuramentat fl-ismijiet imsemmija hawn fuq huwa differit għad-19 ta' Novembru, 2024, fid-9.30 a.m.

Notifika Intimat: Ciano John Norman, 20, Aussie, Triq William Savona, San Ġwann

Registru tal-Qrati Superjuri, illum 21 ta' Ottubru, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA,
DIP. LAWS OF PROCED. (MELIT.)
Għar-Registratur, Qrati Ċivili u Tribunali

By means of a decree given by the Civil Court, First Hall, on the 9th October, 2024, in the records of Sworn Application number 859/2024FDP, which was filed on the 2nd August, 2024, in the names: Ciano Ivan et vs Ciano John Norman, the following publication was ordered, in terms of Article 187 et sequitur of Cap.12 for the purpose of service of the respondent. The applicants asked this Honourable Court to, among others: Order the respondent John Norman Ciano to pay the applicants the amount so liquidated within a short and peremptory period. With all costs and legal interest against the respondent who is summoned so that a reference to his evidence be made.

The Sworn Application in the names mentioned above is postponed to 19th November, 2024, at 9.30 a.m.

Notify Respondent: Ciano John Norman, 20, Aussie, Triq William Savona, San Ġwann

Registry of the Superior Courts, today 21st October, 2024

CARMEL ABELA, M.SC. IN MANAGEMENT, DPA,
DIP. LAWS OF PROCED. (MELIT.)
For the Registrar, Civil Courts and Tribunals

2474

ARB/C082/2024 – ORDNI TA' QBID U FFRIŻAR

IKUN JAF KULHADD illi b'digriet mogħti fis-17 ta' Ottubru, 2024 mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Jean Paul Grech, LLD). Kumpilazzjoni Numru 846/2024, fil-kawża fl-ismijiet:

ARB/C082/2024 – SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 17th October, 2024 given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Jean Paul Grech, LLD). Compilation Number 846/2024, in the case:

Ir-Repubblika ta' Malta

The Republic of Malta

Kontra

Versus

MEHMET ERHEN, dizokkupat, ta' 37 sena, iben il-mejjet Sahsahir u l-mejta Namine, imwieled Silvan, it-Turkija, fil-25 ta' Jannar, 1987, u residenti f' 'Mare Azzurro', Triq il-Hajt Ruman, Hal Safi, u detentur ta' dokument ta' identifikazzjoni Malti bin-numru 152324A.

MEHMET ERHEN, unemployed, 37 years, son of the late Sahsahir and the late Namine, born in Silvan, Turkey, on the 25th January, 1987, and residing at 'Mare Azzurro', Triq il-Hajt Ruman, Hal Safi, and holder of a Maltese Identification document bearing number 152324A.

Il-Qorti ORD NAT is-sekwestru ta' kwalunkwe proprjetà li tkun f'idejn partijiet terzi li dwarha jkun hemm raġuni valida sabiex jitwemmen li l-proprjetà hija suġġetta għall-konfiska, u qed iżżomm u tipprojbixxi lill-imputat MEHMET ERHEN milli jittrasferixxi, jagħti b'rahan, jipoteka, jew b'xi mod ieħor ibiddel jew jiddisponi minn dik il-proprjetà u minn proprjetà oħra tiegħu jew li tkun fil-pussess tiegħu sal-limitu ta' disgħa u sebgħin elf, mija tlieta u tmenin ewro u disgħa u disgħin ċenteżmu (€79,183.99), u dan ai termini tal-Artikolu 23A tal-Kodiċi Kriminali, Kap. 9 tal-Liġijiet ta' Malta, tal-Artikolu 5 tal-Att kontra Money Laundering, Kap. 373 tal-Liġijiet ta' Malta, tal-Artikolu 36 (1) u tal-Artikolu 36 (4)(a) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta

The Court ORDERED the attachment of any property in the hands of third parties for which there is reasonable cause to believe that the property is subject to confiscation, and is restraining and prohibiting the accused MEHMET ERHEN from transferring, pledging, hypothecating, or otherwise changing or disposing of any such property and of such other property owned by him or being in his possession up to the limit of seventy-six thousand, one hundred and eighty-three euro and ninety-nine cents (€79,183.99), and this in terms of Article 23A of the Criminal Code, Cap. 9 of the Laws of Malta, Article 5 of the Prevention of Money Laundering Act, Cap. 373 of the Laws of Malta, and Article 36 (1) and Article 36 (4)(a) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta.

Il-Qorti AWTORIZZAT lill-imputat li jirċievi l-ammont stabbilit mill-Ministru b'ordni fil-Gazzetta tal-Gvern ta' Malta Nru. 21,191 permezz tal-Avviż Legali 31 tal-2024 – Ordni tal-2024 li Jistabbilixxi l-Ammont Massimu Rilaxxjabbli lil Persuni li jkunu Suġġetti għal Ordnijiet ta' Sekwestru jew għal Ordnijiet ta' Qbid u Ffriżar taħt l-Att dwar ir-Rikavat mill-Kriminalità, ta' wieħed u għoxrin elf, disa' mija u ħamsa u erbgħin ewro (€21,945) kull sena bħala l-ammont massimu, wara li l-imputat jindika b'nota minn fejn ha jipperċepixxi dawn il-flejjes.

The Court AUTHORISED the said accused to receive the amount established by the Minister by order in the Government Gazette of Malta No. 21,191 through Legal Notice 31 of 2024 – Establishment of Maximum Amount which may be Released to Persons who are Subject to Attachment Orders or to Seizing and Freezing Orders under the Proceeds of Crime Act Order, 2024, of twenty-one thousand, nine hundred and forty-five euro (€21,945) annually as the maximum amount, after the accused indicates with a note from where he is perceiving this money.

Kull persuna li tagħmel xi haġa bi ksur tal-ordni tal-Qorti msemmi fl-Artikolu 23A, fl-Artikolu 5, fl-Artikolu 36 (1) u fl-Artikolu 36 (4)(a) tkun haġta ta' reat u teħel meta tinstab haġta multa ta' mhux iżjed minn tnax-il elf ewro (€12,000), jew prigunerija għal żmien ta' mhux iżjed minn tnax-il (12) xahar, jew dik il-multu u prigunerija flimkien.

Any person who acts in contravention of the court order mentioned in Article 23A, Article 5, Article 36 (1) and Article 36 (4)(a) referred to above shall be guilty of an offence and shall on conviction be liable to a fine (multa) not exceeding twelve thousand euro (€12,000), or to imprisonment for a period not exceeding twelve (12) months, or to both such fine and imprisonment.

Kull trasferiment ieħor jew tneħħija oħra ta' proprjetà li jsiru bi ksur ta' dik l-ordni tal-Qorti jkunu nulli u ma jkollhom ebda effett fil-liġi.

Any transfer or other disposal of any property made in contravention of the said Court order shall be null and without effect at law.

Illum 22 ta' Ottubru, 2024

Today 22st October, 2024

IS-SUR ANTON SEVASTA
Direttur, Uffiċċju għall-Irkupru tal-Assi

MR ANTON SEVASTA
Director, Asset Recovery Bureau

ARB/C057/2024 – VARJAZZJONI TAL-ORDNI TA' QBID U FFRIŻAR

IKUN JAF KULHADD illi b'digriet mogħti fl-1 ta' Ottubru, 2024, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Rachel Montebello, LLD). Kumpilazzjoni Numru 560/2024, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

JONATHAN MIZZI;

GRETA sive GRETA JOSEPHINE MIZZI, impjegata, ta' 46 sena, bint Michael Azzopardi u Elizabeth Azzopardi xebba Zammit, imwielda Tal-Pietà, Malta, fl-20 ta' Marzu, 1978, u residenti f'48, Triq l-Imsaġar, H'Attard, u detentrici ta' karta tal-identità Maltija bin-numru 159578M.

OTMAN ALI OTMAN ABDULKADER;

AKAKUS INTERNATIONAL LTD;

CONVEY SHIPPING & TRADING AGENCY LTD;

DUNCAN MANGION;

CARMEL BUSUTTIL;

TIMOTHY GALEA;

JONATHAN THEUMA;

EDWARD MIFSUD;

U

MARICA BUGEJA;

Il-Qorti AWTORIZZAT lill-imputata GRETA sive GRETA JOSEPHINE MIZZI sabiex tirċievi u tiżbanka s-salarju tagħha mis-soċjetà Future Health Limited, kif ukoll l-arretrati dovuti lilha, mill-kont tal-bank intestat f'isimha li jispicċa -6549 u miżmum mar-Revolut Bank UAB, hekk kif indikat fid-digriet tal-Qorti ddatat 7 ta' Ottubru, 2024. B'dan illi l-ammont kumplessiv riċevut mill-imputata ma jeċċedix is-somma ta' €21,945 fis-sena.

Il-Qorti AWTORIZZAT wkoll lis-soċjetà Future Health Limited sabiex tiddepożita s-salarju dovut lill-imputata GRETA sive GRETA JOSEPHINE MIZZI fil-kont tal-bank intestat f'isem l-imputata li jispicċa -6549 u miżmum mar-

ARB/C057/2024 – VARIATION OF A SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 1st October, 2024, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Rachel Montebello, LLD). Compilation Number 560/2024, in the case:

The Republic of Malta

Versus

JONATHAN MIZZI;

GRETA sive GRETA JOSEPHINE MIZZI, employee, 46 years, daughter of Michael Azzopardi and Elizabeth Azzopardi née Zammit, born in Tal-Pietà, Malta, on the 20th March, 1978, and residing at 48, Triq l-Imsaġar, H'Attard, and holder of Maltese identity card bearing number 159578M.

OTMAN ALI OTMAN ABDULKADER;

AKAKUS INTERNATIONAL LTD;

CONVEY SHIPPING & TRADING AGENCY LTD;

DUNCAN MANGION;

CARMEL BUSUTTIL;

TIMOTHY GALEA;

JONATHAN THEUMA,

EDWARD MIFSUD;

AND

MARICA BUGEJA;

The Court AUTHORISES the accused GRETA sive GRETA JOSEPHINE MIZZI to receive and withdraw her salary from Future Health Limited, as well as any arrears which may be due to her, from the bank account registered in her name ending in -6549 and held at the Revolut Bank UAB, as indicated in the Court decree dated 7th October, 2024. Provided that the total amount received by the accused does not exceed the sum of €21,945 per year.

The Court further AUTHORISES the society Future Health Limited to deposit the salary owed to the accused GRETA sive GRETA JOSEPHINE MIZZI into the bank account registered in her name ending in -6549 and held at

Revolut Bank UAB; kif ukoll AWTORIZZAT lir-Revolut Bank UAB sabiex jirċievi l-istess salarju fl-imsemmi kont tal-bank, hekk kif imsemmi fid-digriet tal-Qorti ddatat 7 ta' Ottubru, 2024.

Din il-varjazzjoni qed issir ai termini tal-Artikolu 36 (5) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta, wara digriet ta' ordni ta' qbid u ffrizar mogħti mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttoria (il-Maġistrat Dott. Noel Bartolo, LLD), fl-10 ta' Lulju, 2024, li għet ippubblikata fil-Gazzetta tal-Gvern fid-19 ta' Lulju, 2024, fejn il-Qorti ordnat iż-żamma u s-sekwestru f'idejn terzi persuni b'mod ġenerali, tal-flejjes u l-proprietà mobbli jew immobbli kollha li huma dovuti lil, jew imissu lil, jew li huma proprjetà ta' Jonathan Mizzi, GRETA sive GRETA JOSEPHINE MIZZU, Otman Ali Otman Abdulkader, Akakus International Ltd, Convey Shipping & Trading Agency Ltd, Duncan Mangion, Carmel Busuttil, Timothy Galea, Jonathan Theuma, Edward Mifsud u Marica Bugeja.

Illum 22 ta' Ottubru, 2024

IS-SUR ANTON SEVASTA
Direttur, Uffiċċju għall-Irkupru tal-Assi

the Revolut Bank UAB; and AUTHORISES the Revolut Bank UAB to receive the same salary in the mentioned bank account, as mentioned in the Court decree dated 7th October, 2024.

This variation is being published in terms of Article 36 (5) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta, following a seizing and freezing order which decree was given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Noel Bartolo, LLD) on the 10th July, 2024, which was published in the Government Gazette on the 19th July, 2024, where the court ordered the attachment in the hands of third parties in general of all moneys and other movable or immovable property due or pertaining or belonging to Jonathan Mizzi, GRETA sive GRETA JOSEPHINE MIZZU, Otman Ali Otman Abdulkader, Akakus International Ltd, Convey Shipping & Trading Agency Ltd, Duncan Mangion, Carmel Busuttil, Timothy Galea, Jonathan Theuma, Edward Mifsud and Marica Bugeja.

Today 22nd October, 2024

MR ANTON SEVASTA
Director, Asset Recovery Bureau

2476

ARB/C068/2019 – KANĊELLAZZJONI TAL-ORDNI TA' QPID U FFRIZAR

IKUN JAF KULHADD illi b'digriet mogħti fis-16 ta' Ottubru, 2024, mill-Qorti Kriminali (l-Onor. Imħallef Dott. Edwina Grima, LLD). Fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

YORGEN FENECH, direttur, ta' 42 sena, iben il-mejjet George u Patricia xebba Camilleri, imwieled Tal-Pietà, Malta, fit-23 ta' Novembru, 1981, residenti f'Portomaso, 2592, Vjal Portomaso, San Ġiljan, u detentur ta' karta tal-identità Maltija bin-numru 36482M.

Il-Qorti TORDNA IL-KANĊELLAZZJONI tal-ordni ta' qbid u ffrizar tal-assi kollha tal-imsemmi YORGEN FENECH, liema ordni għet mogħtija mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttoria (il-Maġistrat Dott. Audrey Demicoli, LLD) b'digriet iddatat 30 ta' Novembru, 2019, u li għet ippubblikata fil-Gazzetta tal-Gvern tat-2 ta' Diċembru, 2019.

Din in-notifika qed tiġi ppubblikata ai termini tal-Artikolu 36 (4)(b)(iii) u tal-Artikolu 36 (4)(b)(iv) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta.

ARB/C068/2019 – CANCELLATION OF A SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 16th October, 2024, given by the Criminal Court (Hon. Madam Justice Dr Edwina Grima, LLD). In the case:

The Republic of Malta

Versus

YORGEN FENECH, director, 42 years, son of the late George and Patricia née Camilleri, born in Tal-Pietà, Malta, on the 23rd November, 1981, residing at Portomaso, 2592, Vjal Portomaso, St Julian's, and holder of Maltese identity card bearing number 36482M.

The Court ORDERED THE CANCELLATION of the seizing and freezing order of all the assets of the said YORGEN FENECH, which order was given by the Courts of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Audrey Demicoli, LLD) by a decree dated 30th November, 2019, and which was duly published in the Government Gazette of the 2nd December, 2019.

This notice is being published in terms of Article 36 (4) (b)(iii) and Article 36 (4)(b)(iv) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta.

Illum 22 ta' Ottubru, 2024

Today 22nd October, 2024

IS-SUR ANTON SEVASTA

Direttur, Uffiċċju għall-Irkupru tal-Assi

MR ANTON SEVASTA

Director, Asset Recovery Bureau

2477

ARB/C081/2024 – ORDNI TAL-IFFRIŻAR

ARB/C081/2024 – FREEZING ORDER

IKUN JAF KULHADD illi b'digriet mogħti fis-17 ta' Ottubru, 2024, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Struttorja (il-Maġistrat Dott. Jean Paul Grech, LLD). Kumpilazzjoni Numru 842/2024, fil-kawża fl-ismijiet:

IT IS BEING NOTIFIED that by a decree dated 17th October, 2024, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Jean Paul Grech, LLD). Compilation Number 842/2024, in the case:

Ir-Repubblika ta' Malta

The Republic of Malta

Kontra

Versus

OLIVER STARK, impjegat, ta' 38 sena, iben Attila u Raffai xebba Anna, imwieled l-Ungerija, fit-8 ta' Diċembru, 1985, u residenti f'Panorama Court', Flat 2, Triq Raddet ir-Roti, San Pawl il-Baħar, u detentur ta' dokument ta' identifikazzjoni Malti bin-numru 236603A.

OLIVER STARK, employee, 38 years, son of Attila and Raffai née Anna, born in Hungary, on the 8th December, 1985, and residing at 'Panorama Court', Flat 2, Triq Raddet ir-Roti, St Paul's Bay, and holder of Maltese identification document bearing number 236603A.

ORDNAT s-sekwestru f'idejn partijiet terzi b'mod ġenerali l-flus u kull proprjetà mobbli oħra dovuta jew li tappartjeni jew li hija ta' OLIVER STARK u pprojbietu milli jittrasferixxi, jagħti b'rahan, jipoteka jew xort'oħra jiddisponi minn xi proprjetà mobbli jew immobbli, u dan ai termini tal-Artikolu 22A tal-Ordinanza Dwar il-Mediċini Perikolużi, Kap. 101 tal-Liġijiet ta' Malta.

ORDERED the attachment in the hands of third parties in general of all moneys and other movable property due to or pertaining or belonging to OLIVER STARK and prohibits the said accused from transferring, pledging, hypothecating or otherwise disposing of any movable or immovable property, and this in terms of Article 22A of the Dangerous Drugs Ordinance, Cap. 101 of the Laws of Malta.

Il-Qorti AWTORIZZAT lill-imputat li jirċievi l-ammont ta' tlettax-il elf disa' mija u sitta u sebghin ewro u erbgha u għoxrin ċenteżmu (€13,976.24) fis-sena, minn fejn għandhom jiġu speċifikati liema flejjes jistgħu jithallsu jew jiġu rċevuti mill-imputat matul is-sussistenza ta' din l-ordni, ossia is-sors, il-mod u il-modalitajiet l-oħra tal-hlas inklużi salarju, paga, pensjoni u/jew benefiċċji tas-sigurtà soċjali. B'dan illi kull entità finanzjarja hija ordnata li b'nota tinforma l-Qorti f'liema kont jew minn liema kont ikunu qed jiġu rċevuti l-istess flejjes.

The Court AUTHORISED the said accused to receive the amount of thirteen thousand, nine hundred and seventy-six euro and twenty-four cents (€13,976.24) per year, from which it shall be specified what moneys may be paid or received by the accused during the existence of this order, including the source, method and other modalities of payments including salary, wages, pension and/or social security benefits. Provided that every financial entity is ordered to present a note by which it informs the Court in which account or from which account these moneys are taken.

Kull persuna li tagħmel xi haġa bi ksur tal-ordni tal-Qorti msemmi fl-Artikolu 22A tkun haġja ta' reat u tehel meta tinstab haġja multa ta' mhux iżjed minn ħdax-il elf, sitt mija u sitta u erbghin ewro u sebgha u tmenin ċenteżmu (€11,646.87) jew priġunerija għal żmien ta' mhux iżjed minn tnax-il xahar, jew dik il-multu u priġunerija flimkien.

Any person who acts in contravention of the court order as mentioned in Article 22A referred to above shall be guilty of an offence and shall on conviction be liable to a fine (multa) not exceeding eleven thousand and six hundred and forty-six euro and eighty-seven cents (€11,646.87), or to imprisonment for a period not exceeding twelve months, or to both such fine and imprisonment.

Kull trasferiment ieħor jew tnehhija oħra ta' proprjetà li jsiru bi ksur ta' dik l-ordni tal-Qorti jkunu nulli u ma jkollhom ebda effett fil-liġi.

Any transfer or other disposal of any property made in contravention of the said Court order shall be null and without effect at law.

Illum 22 ta' Ottubru, 2024

Today 22st October, 2024

IS-SUR ANTON SEVASTA
Direttur, Uffiċċju għall-Irkupru tal-Assi

MR ANTON SEVASTA
Director, Asset Recovery Bureau

2478

Permezz ta' digriet mogħti mill-Qorti Minorenni fis-16 ta' Ottubru, 2024, fl-atti tar-rikors numru 105/2024AC, fl-atti tal-kawża Pjan ta' Permanenza Alternattiv S.A., ordnat is-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront ta' Miriam Azzopardi a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12.

By means of a decree of the 16th October, 2024, handed down by the Juvenile Court in the records of the application number 105/2024AC in the acts of the application Alternative Permanency Plan S.A., the following publication was ordered for the purpose of effecting service on Miriam Azzopardi in terms of Article 187(3) et sequitur of Cap. 12.

Permezz ta' nota tal-Bord tar-Revizjoni għall-Harsien tat-Tfal fl-atti tal-kawża numru 105/2024AC ipprezentata fil-Qorti Minorenni, fid-19 ta' Awwissu, 2024, ir-rikorrenti Bord tar-Revizjoni għall-Harsien tat-Tfal ipprezenta d-deċiżjoni li ttiehdet minnu fil-25 ta' Ġunju, 2024, immarkata Dok. A u kif ukoll qed jipprezenta r-rakkomandazzjoni tiegħu flimkien mad-dokumenti annessi u jirreferi għall-informazzjoni li ngħatat lilu mill-ħaddiema soċjali ewlenija għall-attenzjoni tal-istess Qorti

By means of a note in the names The Minors Care Review Board filed in the Juvenile Court, on the 19th August, 2024, in the acts of the Application number 105/2024AC, the applicant the Minors Care Review Board filed the decision it has taken on the 25th June, 2024, by and marked as Doc. A and also refers to the information given to them by the main social workers for the attention of the same Court.

Permezz ta' digriet mogħti fis-6 ta' Settembru, 2024, il-Qorti ordnat wara li rat in-nota tal-Bord tar-Revizjoni tal-Harsien tal-Minuri tad-19 ta' Awwissu, 2024, rigward il-minuri ... omissis ...,

By means of a decree dated 6th September, 2024, the Court ordered after it saw the note of the the Minors Care Review Board of the 19th August, 2024, regarding the minor ... omissis ...,

Rat id-dokumenti annessi mal-istess nota,

Saw the attached documents with the same note,

Rat l-Artikolu 23(1)(4)(5) u 33(7) tal-Kap. 602,

Saw Article 23(1)(4)(5) and 33(7) of Cap. 602,

Il-Qorti tqis li fiċ-ċirkostanzi tal-każ u mid-dokumenti esibiti u l-kontenut tagħhom mhuwiex għaqli li tisma' lill-minuri ai termini tal-Artikolu 17(1) tal-Kap. 602 u lanqas hemm bżonn li tisma' fehmiet oħra;

The Court considers that in the circumstances of the case and from the documents exhibited and their contents it is not wise to hear the minor in terms of Article 17 (1) of Cap 602 nor is there any reason to hear other views;

Peress illi din il-Qorti hija tal-fehma illi l-pjan ta' permanenza alternattiv kif propost hu fl-aħjar interess tal-minuri, tordna li dan għandu jidhol fis-seħh b'mod immedjat.

Since this Court is of the opinion that the alternative permanence plan as proposed is in the best interest of the minor, it orders that this should come into effect immediately.

Il-Qorti ordnat li l-kura u l-kustodja tal-minuri kkonċernat tkun vestita fid-Direttur Kura Alternattiva (Tfal u Żgħażaġh), is-Sinjura Remenda Grech (KI 28184M) ordnat ukoll li l-awtorizzazzjoni medika u edukattiva tkun vestita f'idejn is-Sinjura Remenda Grech (KI 28184M) li jkollha l-awtorizzazzjoni li tiddelega l-awtorizzazzjoni dwar l-aspetti ordinarji ta' saħħa u edukazzjoni fuq persuna responsabbli mill-minuri.

The Court ordered that the care and custody of the concerned minor be vested in the Director of Alternative Care (Children and Minors), Ms Remenda Grech (ID 28184M) and ordered also the medical and educational authorisation be vested in the hands of Ms Remenda Grech (ID 28184M) to have the authorisation to delegate the authorisation on the ordinary aspects of health and education to a person responsible for the minor.

Tordna illi l-minuri jkomplu jirrisjedu f'kura alternattiva.

Order that the minor continue to reside in alternative care.

Tordna notifika ta' dan id-digriet.

Order the notification of this decree.

Esponenti: Bord tar-Revizjoni għall-Harsien tal-Minuri, 469, Bugeja Institute, Triq il-Kbira, Santa Venera

Notifika: Miriam Azzopardi, 19, Spiteri Court, Blokk C, Flat 9, Triq it-Tmun, San Pawl il-Baħar

Reġistru tal-Qrati tal-Maġistrati (Malta), illum 23 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA

Għar-Registratur tal-Qrati Ċivili u Tribunali

Applicant: The Minors Care Review Board, 469, Bugeja Institute, Triq il-Kbira, Santa Venera

Notification: Miriam Azzopardi, 19, Spiteri Court, Block C, Flat 9, Triq it-Tmun, St Paul's Bay

Registry of the Court of Magistrates (Malta), today 23rd October, 2024

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2479

Permezz ta' digriet mogħti mill-Qorti Minorenni fit-2 ta' Ottubru, 2024, fl-atti tar-rikors numru 75/2024AC, fl-atti tal-kawża Pjan ta' Permanenza Alternattiv L.A.M. ordnat is-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront ta' Tracy Aygun a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12.

Permezz ta' nota tal-Bord tar-Revizjoni għall-Harsien tat-Tfal fl-atti tal-kawża numru 75/2024AC ippreżentata fil-Qorti Minorenni, fl-24 ta' Ġunju, 2024, ir-rikorrenti Bord tar-Revizjoni għall-Harsien tat-Tfal ppreżenta d-deċiżjonijiet li ttiehdu minnha fit-8 ta' April u fit-3 ta' Mejju, 2024, immarkata Dok. A1 u Dok. A2 skont l-Artikolu 33(7) u l-Artikolu 23(3) (proviso) għall-pjan ta' permanenza alternattiv.

Il-Bord jirrikonoxxi illi l-haddiema soċjali tad-Direttorat Kura Alternattiva jaħdmu direttament mal-minuri u għalhekk jinsabu fl-aħjar pożizzjoni biex jiddeterminaw x'inhum fl-aħjar interess tal-minuri. Minhabba f'hekk il-Bord jappoġġja r-rakomandazzjoni tal-istess Direttorat.

Permezz ta' digriet mogħti fit-18 ta' Lulju, 2024, il-Qorti ordnat wara li rat in-nota tal-Bord tar-Revizjoni tal-Harsien tal-Minuri tal-24 ta' Ġunju, 2024, rigward il-minuri ... omissis ...

Rat id-dokumenti annessi mal-istess nota,

Rat l-Artikolu 23(1)(4)(5) u 33(7) tal-Kap. 602,

Il-Qorti tqis li fiċ-ċirkostanzi tal-każ u mid-dokumenti esibiti u l-kontenut tagħhom mhuwiex għaqli li tisma' lill-minuri ai termini tal-Artikolu 17(1) tal-Kap. 602 u lanqas hemm bżonn li tisma' fehmiet oħra;

Peress illi din il-Qorti hija tal-fehma illi l-pjan ta' permanenza alternattiv kif propost hu fl-aħjar interess tal-minuri, tordna li dan għandu jidhol fis-seħh b'mod immedjat.

Il-Qorti ordnat li l-kura u l-kustodja tal-minuri kkonċernat tkun vestita fid-Direttur Kura Alternattiva (Tfal u Żgħażaġh), is-Sinjura Remenda Grech (KI 28184M) ordnat ukoll li

By means of a decree of the 2nd October, 2024, handed down by the Juvenile Court in the records of the application number 75/2024AC in the acts of the application Alternative Permanency Plan L.A.M, the following publication was ordered for the purpose of effecting service on Tracy Aygun in terms of Article 187(3) et sequitur of Cap. 12.

By means of a note in the names The Minors Care Review Board filed in the Juvenile Court, on the 24th June 2024 in the acts of the Application number 75/2024AC, the applicant the Minors Care Review Board filed the decisions it has taken on the 8th April and on the 3rd May, 2024, marked as . A1 and Doc. A2 according to Article 33(7) and Article 23(3) (proviso) for alternative permanency;

The Board acknowledges that social workers of the Directorate for Alternative Care work directly with the minor and are therefore in the best position to determine what is in the best interests of the minor. For this reason the Board supports the recommendation of the same Directorate.

By means of a decree dated 18th July, 2024, the Court ordered after it saw the note of the The Minors Care Review Board of the 24th June, 2024, regarding the minor ... omissis ...

Saw the attached documents with the same note,

Saw Article 23(1)(4)(5) and 33(7) of Cap. 602,

The Court considers that in the circumstances of the case and from the documents exhibited and their contents it is not wise to hear the minor in terms of Article 17 (1) of Cap 602 nor is there any reason to hear other views;

Since this Court is of the opinion that the alternative permanence plan as proposed is in the best interest of the minor, it orders that this should come into effect immediately.

The Court ordered that the care and custody of the concerned minor be vested in the Director of Alternative Care (Children and Minors), Ms Remenda Grech (ID 28184M) and ordered

l-awtorizzazzjoni medika, edukattiva u psikoloġika tkun vestita f'idejn is-Sinjura Remenda Grech (KI 28184M).

also the medical, educational and psychological authorisation be vested in the hands of Ms Remenda Grech (ID 28184M).

Tordna illi l-minuri jkompli jirrisjedi f'kura alternattiva.

Order that the minor continue to reside in alternative care.

Tordna notifika ta' dan id-digriet.

Order the notification of this decree.

Esponenti: Bord tar-Revizjoni għall-Harsien tal-Minuri, 469, Bugeja Institute, Triq il-Kbira, Santa Venera

Applicant: The Minors Care Review Board, 469, Bugeja Institute, Triq il-Kbira, Santa Venera

Notifika: Tracy Aygun, Costa Rica Maisonette, Triq J. P. Vassallo, Haż-Żebbuġ

Notification: Tracy Aygun, Costa Rica Maisonette, Triq J. P. Vassallo, Haż-Żebbuġ

Registru tal-Qrati tal-Maġistrati (Malta), illum 23 ta' Ottubru, 2024

Registry of the Court of Magistrates (Malta), today 23rd October, 2024

ALEXANDRA DEBATTISTA
Għar-Registatur tal-Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2480

Permezz ta' digriet mogħti mill-Prim'Awla tal-Qorti Ċivili fit-12 ta' April, 2024, ġiet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

By a decree of the First Hall of the Civil Court of the 12th April, 2024, the publication of the following extract was ordered for the purpose of service in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Permezz ta' kontromandat numru 349/2024 fil-Bord li Jirregola l-Kera ppreżentat fis-27 ta' Frar, 2024, wara l-mandat ta' Sekwestru numru 1503/2012 mahruġ fl-10 ta' Ottubru, 2012, fl-ismijiet Virgilia Azzopardi (KI 1067612M) u wara l-mewt tagħha l-atti gew trasfużi f'isem Nancy Camilleri (KI 314052M), Mary Margaret sive Marquita Craig (KI 658245M), Eileen Leone Ganado (KI 43547M) u Peter Azzopardi (KI 95250M) vs Raymond Farrugia (KI 550556M) u martu Anna Farrugia (KI 582759M) fejn Anna Farrugia talbet:

By means of a counter warrant number 349/2024 filed in the Rent Regulation Board on the 27th February, 2024, after the Garnishee Warrant number 1503/2012 issued on the 10th October 2012 in the names Virgilia Azzopardi (ID 1067612M) and after her death the acts were transferred in the name of Nancy Camilleri (ID 314052M), Mary Margaret sive Marquita Craig (ID 658245M), Eileen Leone Ganado (ID 43547M) and Peter Azzopardi (ID 95250M) vs Raymond Farrugia (ID 550556M) and his wife Anna Farrugia (ID 582759M) wherein Anna Farrugia pleaded:

Illi din l-Onorabbli Qorti jogħgobha tordna l-hruġ ta' opportun kontromandat għar-raġuni infraskritta.

That this Honorable Court orders the issue of the opportune counter-warrant on the grounds herein mentioned.

Ir-raġuni: stante li l-ammont pretiż fil-mandat ta' sekwestru fuq ċitat ġie depożitat permezz ta' ċedola numru 1475/2023 mill-flus li jappartjenu lil Anna Farrugia Dok. A.

Reason: since the amount claimed in the Garnishee order above mentioned was deposited by means of schedule of deposit number 1475/2023 from the money belonging to Anna Farrugia Doc. A.

Kontromandat

Counterwarrant

Lill-Marixxall tal-Qrati

To the Marshal of the Courts

Billi wara l-esekuzzjoni tal-mandat li għalih jirreferi r-rikors ta' hawn fuq, hemm raġunijiet skont il-liġi għala l-istess mandat m'għandux jibqa' jseħh.

Whereas after the execution of the warrant referred to in the above application, there are grounds according to law for which the same warrant should not remain in force.

Mogħti mill-Bord li Jirregola l-Kera hawn fuq imsemmija bix-xhieda tal-Maġistrat Dott. Joseph Mifsud, Duttur tal-Liġi tal-Qorti hawn fuq imsemmija.

Given by the Rent Regulation Board and witnessed by Honourable Magistrate Joseph Mifsud, Doctor of Laws of the said court.

Fil-Prim'Awla tal-Qorti Ċivili	In the First of Hall of Civil Court
Imħallef : l-Onor. Anna Felice, LLD	Judge: Honourable Madam Justice Anna Felice, LLD
Fl-atti tal-Kontromandat ta' Sekwestru numru 349/2024:	In the acts of the counter warrant of the Granishee Warrant number 349/2024
Il-Qorti,	The Court,
Rat ir-rikors,	Saw the application,
Tordna n-notifika b'erbat (4) ijiem għat-twegiba.	Order the notification with four (4) days to submit a reply.
Illum 28 ta' Frar, 2024	Today 28th February, 2024
Notifika: Nancy Camilleri, Ta' Kelina, 76, Fl. 3, Triq Marsalforn, Ix-Xagħra	Notification: Nancy Camilleri, Ta' Kelina, 76, Fl. 3, Triq Marsalforn, Xagħra
Mary Margaret sive Marquita Craig, 6 Fl. 1, Triq Sir Luigi Camilleri, Tas-Sliema	Mary Margaret sive Marquita Craig, 6 Fl. 1, Triq Sir Luigi Camilleri, Tas-Sliema
Reġistru tal-Qrati Superjuri, illum 23 ta' Ottubru, 2024	Registry of the Superior Court, today 23rd October, 2024
ALEXANDRA DEBATTISTA Għar-Reġistratur, Qrati Ċivili u Tribunali	ALEXANDRA DEBATTISTA For the Registrar, Civil Courts and Tribunals

2481

Permezz ta' digriet mogħti fit-12 ta' Lulju, 2024, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Joe Vella vs Mikel Chircop St John et, Rikors numru 176/2024JG, għet ordnata s-segweni pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimati Mikel Chircop St John u Joanne Louise Bonello a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Joe Vella (KI 0735251M) vs Mikel Chircop St John (KI 360168M) u Joanne Louise Bonello (KI 205380M), ipprezentat fil-Bord li Jirregola l-Kera fl-10 ta' April, 2024, ir-rikorrenti Joe Vella (KI 0735251M) talab lil dan l-Onorabbli Bord għaliex m'għandux:

1. Jaqta' u jiddeciedi l-kawża ai termini tal-Artikolu 16A tal-Kap. 69 tal-Liġijiet ta' Malta u ċjoè bid-dispensa tas-smiġh tal-kawża;

2. Jiddikajra xolta l-kirja inkwistjoni kkostitwita permezz tal-kuntratt ta' Kirja Residenzjali Privata nhar it-18 ta' Mejju, 2023;

3. Jordna l-iżgumbrament tal-intimati mill-proprietà tal-esponenti u ċjoè mill-fond bin-numru uffiċjali 17, Erica fi Triq Ghajn Żejtuna, Santa Marija Estate, Il-Mellieħa, u jirrilaxxa l-pussess tal-istess fond liberu u

By means of a decree of the 12th July, 2024, of the Rent Regulation Board, in the records of the Application in the names Joe Vella vs Mikel Chircop St John et, Application number 176/2024JG, the following publication was ordered for the purpose of effecting service on the respondents Mikel Chircop St John and Joanne Louise Bonello in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an application in the names Joe Vella (KI 0735251M) vs Mikel Chircop St John (ID 360168M) and Joanne Louise Bonello (ID 205380M) filed in the Rent Regulation Board, on the 10th April, 2024, the applicant Joe Vella (ID 0735251M) requested this Honourable Board why it should not:

1. Decide the cause in terms of Article 16A of Cap. 69 of the Laws of Malta and that is without proceeding to trial;

2. Declare dissolved the lease in question constituted by the private residential lease agreement of the 18th May, 2023;

3. Order the eviction of the respondents from the property of the applicant and namely from the premises with official number 17, Erica, in Triq Ghajn Żejtuna, Santa Marija Estate, Mellieħa, and release the possession of the same

vakanti fi żmien qasir u perentorju li jiggi ffsat minn dan l-Onorabbli Bord;

4. Jikkundanna lill-intimati jhallsu lir-rikorrenti s-somma ta' €41,800, liema somma tirrappreżenta l-hlas tal-kera għax-xhur ta' Ġunju, Lulju, Awwissu, Settembru, Ottubru, Novembru u Diċembru tas-sena preċedenti, kif ukoll għax-xhur ta' Jannar, Frar, Marzu u April tas-sena odjerna.

B'riserva ta' kwalsijasi azzjoni oħra spettanti lir-rikorrenti, inkluż il-gbir ta' kull ammont ieħor li jista' jkun dovut sal-gurnata tal-effettiv rilaxx tal-fond lill-istess rikorrenti.

Bl-imghax legali mid-data ta' kull skadenza, u bl-ispejjeż inklużi dawk tal-ittra legali ta' nhar it-12 ta' Marzu tas-sena odjerna kontra l-intimati li min issa jibqgħu ingunti għas-subizzjoni tagħhom.

Rikorrenti: Joe Vella, 214, Triq il-Kbira, San Pawl il-Baħar

Notifika: Mikel Chircop St John u Joanne Louise Bonello, 17, Erica, Triq Għajn Żejtuna, Santa Marija Estate, Il-Mellieħa

Ir-rikors fl-ismijiet Joe Vella vs Mikel Chircop St John et, Rikors numru 176/2024JG, jinsab differit għall-15 ta' Novembru, 2024, fis-1.30 p.m.

Reġistru tal-Qrati Superjuri, illum 23 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

premises free and vacant within a short and preemptory time to be fixed by this Honourable Board;

4. Condemn the respondents to pay the applicant the sum of €41,800, which sum represents the rent payment for the months of June, July, August, September, October, November and December of the previous year, as well as for the months of January, February, March and April of the present year.

Saving any other action due to the applicant, including the collection of any other amount that may be due till the date of effective release of the premises to the same applicants.

With legal interest from the date of each maturity, and with costs including those of the legal letter of the 12th March of the present year against the respondents who are from now summoned so that a reference to their oath be made.

Applicant: Joe Vella, 214, Triq il-Kbira, St Paul's Bay

Notification: Mikel Chircop St John u Joanne Louise Bonello, 17, Erica, Triq Għajn Żejtuna, Santa Marija Estate, Mellieħa

The application in the names Joe Vella vs Mikel Chircop St John et, Application number 176/2024JG has been postponed for hearing to the 15th November, 2024, at 1.30 p.m.

Registry of the Superior Courts, today 23rd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2482

Permezz ta' digriet mogħti fit-18 ta' Settembru, 2024, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Natalie Attard et vs Joseph Debattista, Rikors numru 310/2024JG, għet ordnata s-segweni pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat Joseph Debattista a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors fl-ismijiet Natalie Attard (KI 0044957M), Josephine Attard (KI 0297864M), Giorgina Galea (KI 0387360M), Peter Attard (KI 1037147M), Maria Concetta sive Connie Carabott (KI 0009659M) u Tessie Attard (KI 0420549M) vs Joseph Debattista (KI 0419851M), ipprezentat fil-Bord li Jirregola l-Kera fit-3 ta' Lulju, 2024, ir-rikorrenti Natalie Attard (KI 0044957M), Josephine

By means of a decree of the 18th September, 2024, of the Rent Regulation Board, in the records of the Application in the names Natalie Attard et vs Joseph Debattista, Application number 310/2024JG, the following publication was ordered for the purpose of effecting service on the respondent Joseph Debattista in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an application in the names Natalie Attard (ID 0044957M), Josephine Attard (ID 0297864M), Giorgina Galea (ID 0387360M), Peter Attard (ID 1037147M), Maria Concetta sive Connie Carabott (ID 0009659M) and Tessie Attard (ID 0420549M) vs Joseph Debattista filed in the Rent Regulation Board, on the 3rd July, 2024, the applicants Natalie Attard (ID 0044957M), Josephine Attard (ID

Attard (KI 0297864M), Giorgina Galea (KI 0387360M), Peter Attard (KI 1037147M), Maria Concetta sive Connie Carabott (KI 0009659M) u Tessie Attard (KI 0420549M) talbu lil dan l-Onorabbli Bord għaliex m'għandux:

1. Jiddikjara li l-intimat naqas li jhallas il-kera dovut minnu għal żewġ skadenzi jew iktar fi żmien ħmistax-il ġurnata minn dakinhar li r-rikorrenti talbuh biex iħallas;

2. Jawtorizza għaldaqstant lir-rikorrenti jirriprenđu l-pussess tal-fond 19, għa 8 fi Triq l-Imsida, Birkirkara, ai termini tal-Artikolu 5(3)(b) applikabbli tramite l-Artikolu 12(2)(b)(ii) tal-Kap. 158 tal-Liġijiet ta' Malta;

3. Jordna l-konsegwenzjali żgumbrament tal-intimat mill-imsemmi fond u dan fi żmien qasir u perentorju li joġġbu jistabbilixxi dan il-Bord;

4. Jiddikjara illi l-intimat huwa debitur fil-konfront tar-rikorrenti versu s-somma ta' €4,719.53 rappreżentanti arretrati ta' kera kif hawn fuq spjegat jew kwalsijasi ammont verjuri stabbilit minn dan l-Onorabbli Bord;

5. Jikkundanna lill-intimat sabiex iħallas l-istess ammont ta' €4,719.53 jew ammont ieħor verjuri lir-rikorrenti.

Bl-ispejjeż inkluż tal-ittri uffiċjali annessi u bl-interessi skont il-liġi u b'riżerva għal kwalsijasi dritt ulterjuri (inkluż għal hlas ta' ammonti ulterjuri) spettanti lir-rikorrenti kontra l-intimat li huwa minn issa ingunt għas-subizzjoni.

Rikorrenti: 300, Triq Fleur-de-Lys, Fleur-de-Lys, Birkirkara

Notifika: Joseph Debattista, 19, Triq l-Imsida, Birkirkara

Ir-rikors fl-ismijiet Natalie Attard et vs Joseph Debattista, Rikors numru 310/2024JG, jinsab differit għall-20 ta' Novembru, 2024, fl-10.15 a.m.

Reġistru tal-Qrati Superjuri, illum 23 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Reġistratur, Qrati Ċivili u Tribunali

0297864M), Giorgina Galea (ID 0387360M), Peter Attard (ID 1037147M), Maria Concetta sive Connie Carabott (ID 0009659M) and Tessie Attard (ID 0420549M) requested this Honourable Board why it should not:

1. Declare that the respondent failed to pay the rent due by him for two or more instalments within fifteen days from the day the applicants asked him to pay;

2. Authorise the applicants to take back possession of the premises 19, previously 8 in Triq l-Imsida, Birkirkara, in terms of Article 5 (3) (b) applicable through Article 12 (2) (b) (ii) of Cap. 158 of the Laws of Malta;

3. Order the consequential eviction of the respondent from the said premises and this within a short and peremptory time that this Board shall establish;

4. Declare that the respondent is a debtor against the applicants towards the sum of €4,719.53 representing arrears of rent as above explained or any other correct amount established by this Honourable Board;

5. Condemn the respondent to pay the same amount of €4,719.53 or other correct amount to the applicants.

With costs including that of the attached official letters and interest according to law and reserving any further right (including for the payment of further amounts) due to the applicants against the respondent who is from now summoned so that a reference to his oath be made.

Applicant: 300, Triq Fleur-de-Lys, Fleur-de-Lys, Birkirkara

Notification: Joseph Debattista, 19, Triq l-Imsida, Birkirkara

The application in the names Natalie Attard et vs Joseph Debattista, Application number 310/2024JG, has been postponed for hearing to the 20th November, 2024, at 10.15 a.m.

Registry of the Superior Courts, today 23rd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2483

Permezz ta' digriet mogħti fit-18 ta' Settembru, 2024, mill-Bord li Jirregola l-Kera fl-atti tar-rikors fl-ismijiet Paul Brincat pro et noe vs George Bugeja et, Rikors numru 303/2024JG, għet ordnata s-segwenti pubblikazzjoni biex isservi ta' notifika fil-konfront tal-intimat George Bugeja a tenur tal-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

By means of a decree of the 18th September, 2024 of the Rent Regulation Board, in the records of the Application in the names Paul Brincat pro et noe vs George Bugeja et, Application number 303/2024JG, the following publication was ordered for the purpose of effecting service on the respondent George Bugeja in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap 12).

Permezz ta' rikors fl-ismijiet Paul Brincat (KI 134749M) f'ismu propria u bhala prokuratur tal-imsemmi Saviour Brincat (Income Tax No. 886236714), Marija Concetta Farrugia (KI 166750M), Josephine Debono (KI 170651M), Carmelo Brincat (KI 831953M) (familja Brincat ulied il-mejta Maria Brincat née Zerafa) u Carmel Barbara (KI 484054M), Madalena Suban (KI 425255M), John Barbara (KI 384057M), Maria Concetta Cauchi (KI 529461M) (familja Barbara lkoll ulied il-mejta Teresa Barbara née Zerafa); u Saviour Zerafa (KI 112355M), Joseph Zerafa (familja Zerafa wlied il-mejjet Oliver Zerafa) u Maria Louisa Borg (KI 9670M), Jennifer Caruana (KI 66771M) u (familja Zerafa wlied il-mejjet Saviour Zerafa) vs Geroge Bugeja (KI 389949M) u l-Awtorità tad-Djar (bhala amicus curiae), ipprezentat fil-Bord li Jirregola l-Kera fit-2 ta' Lulju, 2024, ir-rikorrenti Paul Brincat pro et noe talbu lil dan l-Onorabbli Bord għaliex m'għandux:

1. Jordna li jitwettaq it-test tal-mezzi tal-intimat George Borg (KI 389949M) li għandu jkun ibbażat fuq it-test tal-mezzi stabbilit fir-Regolamenti dwar it-Tkomplija tal-Kirja (Kriterji ta' Test tal-Mezzi) maħruġa taħt l-Artikolu 1622A tal-Kodici, u kwalunkwe regolamenti oħra li jistgħu minn żmien għal żmien jissostitwuhom u liema test għandu jkun ibbażat fuq id-dhul tal-kerrej bejn l-1 ta' Jannar u l-31 ta' Diċembru, 2020, u fuq il-Kapital tal-kerrej fil-31 ta' Diċembru, 2020, u liema test tal-mezzi għandu jitmexxa b'referenza partikolari, inter alia għar-regolamenti 4 sa 8 tar-Regolamenti dwar it-Tkomplija tal-Kirja (Kriterji ta' Test tal-Mezzi) li għandhom japplikaw mutatis mutandi f'dan il-każ;

2. Jiddikjara u jiddeċiedi illi ai termini tal-Att XXDIV tal-2021 il-kera tal-fond li jinsab f'21 Sqaq San Frangisk, Haż-Żabbar, għandha tiġi riveduta għall-ammont li ma jeċċedix it-2% fis-sena tal-valur liberu u frank tal-Att XXIV tal-2021 tal-Liġijiet ta' Malta l-kera għandha tiġi riveduta għal ammont li ma jeċċedix 2% fis-sena tal-valur liberu u frank tas-suq miftuħ tal-fond u sabiex jiġu stabbiliti kundizzjonijiet godda fir-rigward tal-kera jekk ikun il-każ;

3. Jordna u jikkundanna lill-intimat George Bugeja (KI 389939M) sabiex jibda jhallas din it-tali kera awmentata ai termini tal-Att XXIV tal-2021, b'effett mid-data tal-preżentata tar-rikors odjern;

4. Jordna f'każ illi l-intimat George Bugeja ma' jissodisfax il-kriterji tad-dhul u tal-kapital tat-test tal-mezzi, l-izgumbrament tal-istess intimat mill-fond inkwistjoni fi żmien qasir u perentorju stabbilit minn dan il-Bord.

By means of an application in the names Paul Brincat (ID 134749M) in his own name and as procurator of the said Saviour Brincat (Income Tax No. 886236714), Marija Concetta Farrugia (ID 166750M), Josephine Debono (ID 170651M), Carmelo Brincat (ID 831953M) (family Brincat children of the late Maria Brincat née Zerafa) and Carmel Barbara (ID 484054M), Madalena Suban (ID 425255M), John Barbara (ID 384057M), Maria Concetta Cauchi (ID 529461M) (family Barbara all children of the late Teresa Barbara née Zerafa); and Saviour Zerafa (ID 112355M), Joseph Zerafa (family Zerafa children of the late Oliver Zerafa) and Maria Louisa Borg (ID 9670M), Jennifer Caruana (ID 66771M) (family Zerafa children of the late Saviour Zerafa) vs Geroge Bugeja (ID 389949M) and Housing Authority (as amicus curiae) filed in the Rent Regulation Board, on the 2nd July, 2024, the applicants Paul Brincat pro et noe requested this Honourable Board why it should not:

1. Order that the means test of the respondent George Borg (ID 389949M) be carried out and shall be based on the means test established in the Rules of the Continuation Tenancies (Means Testing Criteria) issued under Article 1622A of the Civil Code, and any other regulations which may from time to time replace them and which test shall be based on the income of the lessee between 1st January and 31st December 2020 and on the capital of the lessee on 31st December 2020 and which means test shall be conducted with particular reference, inter alia, to regulations 4 to 8 of the Rules of the Continuation Tenancies (Means Testing Criteria) which shall apply mutatis mutandis in this case;

2. Declare and decide that in terms of the Act XXIV of 2021 the rent of the premises situated at 21 Sqaq San Frangisk, Zabbar, shall be revised to an amount not exceeding 2% per annum of the free and unencumbered value of the premises and to establish new conditions regarding the rent if appropriate;

3. Order and condemn the respondent George Bugeja (ID 389939M) to start paying such increased rent in terms of Act XXIV of 2021, with effect from the date of filing of the said application;

4. Order in case the respondent George Bugeja does not satisfy the criteria of income and capital of the means test, the eviction of the same respondent from the premises in question within a short and peremptory time established by this Board.

Bl-ispejjeż u bl-ingunzjoni tal-intimat għas-subizzjoni u b'riserva u minghajr preġudizzju għal kwalsijasi azzjoni oħra li tista' talvolta tigi preżentata.

Rikorrenti: Paul Brincat, Dieoase, Triq Giuseppi Montebello, Ħal Tarxien

Notifika: George Bugeja, 21, Sqaq San Frangisk, Haż-Żabbar

Ir-rikors fl-ismijiet Paul Brincat pro et noe vs George Bugeja et, Rikors numru 303/2024JG, jinsab differit għall-20 ta' Novembru, 2024, fid-9.15 a.m.

Registru tal-Qrati Superjuri, illum 23 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA

Għar-Registratur, Qrati Ċivili u Tribunali

With costs and the respondent is from now summoned so that a reference to his oath be made and saving and without prejudice to any other action that may be brought.

Applicant: Paul Brincat, Dieoase, Triq Giuseppi Montebello, Ħal Tarxien

Notification: George Bugeja, 21, Sqaq San Frangisk, Haż-Żabbar

The application in the names Paul Brincat pro et noe vs George Bugeja et Application number 303/2024JG, has been postponed for hearing to the 20th November, 2024, at 9.15 a.m.

Registry of the Superior Courts, today 23rd October, 2024

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals

2484

Bandu għall-Kuraturi

Repubblika ta' Malta

Lill-Marixxal tal-Qrati

Banns for Curators

Republic of Malta

To the Marshall of the Court.

B'digriet mogħti minn din il-Qorti, fil-31 ta' Lulju, 2024, fuq talba ta' Michael Paul Leonard Hammond et għe ordnat sabiex jintgħażlu kuraturi deputati sabiex jirrapprezentaw lill-assenti Sarah Elizabeth White, fl-atti tar-Rikors Guramentat 150/2024AL, fl-ismijiet Michael Paul Leonard Hammond et vs Kuraturi Deputati u fl-atti l-oħra relattivi u sussegwenti.

Permezz ta' rikors guramentat fl-ismijiet Michael Paul Leonard Hammond (KI 0223401L) u Margaret Wilkes (KI 0178446M) vs kuraturi deputati sabiex jirrapprezentaw lill-assenti Sarah Elizabeth White (KI 59941A) fl-atti tar-Rikors numru 150/2024AL, ipprezentat fil-Qorti (Sezzjoni tal-Familja), fid-19 ta' Lulju, 2024, Michael Paul Leonard Hammond (KI 0223401L) talab lil din l-Onorabbli Qorti sabiex:

1. Tiddikjara illi l-konvenuta unilateralment ħadet il-minuri barra minn Malta b'mod illeċitu;

2. Salv kwalunkwe dikjarazzjoni u ordni li l-Onorabbli Qorti jidhrilha xieraq u opportun, tiddikjara li ż-żamm tal-minuri ... omissis ... huwa wieħed illegali ai termini tal-Artikolu 3 tal-Konvenzjoni dwar l-Aspetti tal-Ħtuf Internazzjonali ta' Minuri kif promulgati fil-Kap. 410 tal-Liġijiet ta' Malta;

By means of a decree given by this Court, on the 31st July, 2024, following a request of Michael Paul Leonard Hammond et it was ordered that deputy curators be chosen to represent the absent Sarah Elizabeth White, in the records of the Application 150/2024AL, in the names Michael Paul Leonard Hammond et vs deputy curators and in the other relative and subsequent acts.

By means of a general application in the names Michael Paul Leonard Hammond (ID 0223401L) and Margaret Wilkes (ID 0178446M) vs deputy curators to represent the absent Sarah Elizabeth White (ID 59941A), in the records of the Application bearing reference 150/2024AL, filed in the Civil Court (Family Section), on the 19th July, 2024, the applicant Michael Paul Leonard Hammond (ID 0223401L) requested this Honourable Court so that it:

1. Declare that the defendant unilaterally had the child abroad illicitly;

2. Subject to any declaration and order which the Honourable Court deems appropriate and opportune, declares that the holding of the minor ... omissis ... is illegal in terms of Article 3 of the Convention on the Aspects of International Knowledge of Minors as enacted in Cap. 410 of the Laws of Malta;

3. Salv kwalunkwe dikjarazzjoni u ordni li l-Onorabbli Qorti jidhrilha xieraq u opportun tohroġ dawk id-direttivi fl-interess tal-minorenni, inkluż Avviż lill-Awtoritajiet li jissalvagwardjaw lill-minorenni milli jittiehdu illegalment minn Malta lejn pajjiż ieħor, liema tneħħija tagħmel ir-ritorn tal-minuri lejn ir-residenza abitwali tagħhom aktar diffiċli u dan bi ksur esplicitu tal-Konvenzjoni dwar l-Aspetti tal-Ħtif Internazzjonali tal-Minuri;

4. Salv kwalunkwe dikjarazzjoni u ordni li l-Onorabbli Qorti jidhrilha xieraq u opportun, tagħti dawn l-istruzzjonijiet kollha neċessarji inklużi mal-Pulizija, il-Marixxalli tal-Qorti, Aġenzija dwar il-Protezzjoni tal-Minuri u r-Reġistru tal-Qorti sabiex isiru dawk l-arrangamenti prattiċi għar-ritorn tal-minuri;

5. Tiddikjara d-dritt mogħti lil-attur Michael Paul Leonard Hammon li hu, bħala missier naturali u bijoloġiku, għandu d-dritt tal-awtur tal-ġenituri.

Salv kwalunkwe provedimenti u ordni li l-Onorabbli Qorti jidhrilha xieraq u opportun.

Bl-ispejjeż kontra l-konvenuta minn issa ingunta għas-subizzjoni.

Rikorrenti: Michael Paul Leonard Hammond, 103, Rose Fl 6, Triq is-Sajjied, San Pawl il-Baħar

Wilkes Margaret, 103, Rose Fl 6, Triq is-Sajjied, San Pawl il-Baħar

Intimati: Kuraturi deputati

Int għaldaqstant ordnat li twaħħal kopja uffiċjali ta' dan il-bandu fid-daħla ta' din il-Qorti Superjuri u ssejjaħ b'dan lil kull min irid jidhol bħala kuratur biex jidher fi żmien sitt ijiem f'dan ir-Reġistru u jagħmel b'nota d-dikjarazzjoni illi huwa jidhol għal dan.

Int ordnat ukoll li tgharraf lil kull wieħed illi jekk ma jagħmilx din id-dikjarazzjoni fiż-żmien fuq mogħti din il-Qorti tgħaddi biex tagħzel kuraturi tal-uffiċċju.

U wara li tkun għamilt dan, jew jekk tiltaqa' ma' xi xkiel fl-esekuzzjoni ta' dan il-bandu inti għandek tgharraf minnufih lil din il-Qorti.

Mogħti mill-Qorti Ċivili (Sezzjoni tal-Familja), hawn fuq imsemmija bix-xhieda tal-Onor. Imħallef Lawrence Mintoff, LLD, Duttur tal-Liġi.

Illum 5 ta' Awwissu, 2024

3. Subject to any declaration and order that this Honourable Court deems appropriate and opportune issue those directives in the interest of minor, including a notice to the authorities safeguarding minors from being taken illegally from Malta, to another country which removal makes the return of the child to their habitual residence more difficult and this in explicit violation of the Convention on the Civil Aspects of International Child Abduction;

4. Subject to any declaration and order that the Honourable Court deems appropriate and opportune, give all the necessary instructions including the Police, the Court Marshalls, the Agency for the Protection of Minors and the Registry of the Court to make such practical arrangements for the return of the child;

5. Declare the right granted to the plaintiff Michael Paul Leonard Hammon that he, as the natural and biological father has parental rights.

Subject to any provisions and orders that the Honourable Court deems appropriate and opportune.

With costs against the defendant he ahs now been summoned so that a reference to his oath be made.

Applicant: Michael Paul Leonard Hammond, 103, Rose Fl 6, Triq is-Sajjied, St Paul's Bay

Wilkes Margaret, 103, Rose Fl 6, Triq is-Sajjied, St Paul's Bay

Notification: Deputy curators

You are therefore ordered to affix an official copy of these banns at the entrance of this Superior Court and to summon whosoever wishes to act as curator to appear before this registry within six days and by means of a minute to submit a declaration that he wishes so to act.

You are also ordered to inform each one that if he fails to make this declaration within the stipulated time, the Court will proceed to the selection of curators of office.

And after so acting or if you should encounter any difficulty in the execution of these banns, you are to inform forthwith this Court.

Given by the Civil Court (Family Section), above mentioned, with the witness of the Hon. Mr Justice Lawrence Mintoff, LLD, Doctor of Laws.

Today 5th August, 2024

Registru tal-Qorti (Sezzjoni Familja), illum 23 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali.

Registry of the Civil Court (Family Section), today 23rd October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

2485

Permezz ta' digriet mogħti mill-Qorti tal-Maġistrati (Malta) fit-30 ta' Lulju, 2024, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika skont l-Artikolu 187(3) tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Permezz ta' rikors pprezentat fil-21 ta' Mejju, 2024 fil-atti tal-kawża numru 41/2023NHV u wara l-Mandat ta' Sekwestru kawtelatorju bin-numru 471/2023 fl-ismijiet Alfred Schembri (KI 459490M) vs Aidan Borda (KI 292395M) u Queenelle Bonnici (KI 163194M), fejn Aidan Borda (KI 292395M) u Queenelle Bonnici (KI 163194M) talbu lil din l-Onorabbli Qorti sabiex tordna r-revoka tal-mandat ta' sekwestru kawtelatorju numru 471/2023 fl-ismijiet Alfred Schembri vs Aidan Borda u Queenelle Bonnici.

Salv kull provvediment ieħor li din l-Onorabbli Qorti jidhrilha xieraq u opportun.

Bl-ispejjeż

Rikorrenti: 149, Triq il-Vittorja, Il-Hamrun

Notifika: Alfred Schembri, Santa Rita, Triq il-Kus, Birzebbuġa

Fil-Qorti tal-Maġistrati (Malta)

Magistrat: Dott. Nadia H. Vella, BA, LLD, Dip. Trib. Eccl. Melit.

Il-Qorti,

Rat ir-rikors,

Tordna n-notifika tiegħu lil Alfred Schembri li jkollu tlett ijiem tax-xogħol sabiex jipprezenta r-risposta tiegħu.

Illum 28 ta' Mejju, 2024

Registru tal-Qorti tal-Maġistrati (Malta), illum 25 ta' Ottubru, 2024

ALEXANDRA DEBATTISTA
Għar-Registratur, Qrati Ċivili u Tribunali

By a decree of the Court of Magistrates (Malta) of the 30th July 2024, the publication of the following extract was ordered for the purpose of effecting service in terms of Article 187(3) of the Code of Organisation and Civil Procedure (Cap. 12).

By means of an application filed on the 21st May 2024 in the records of cause number 41/2023 NHV after the precautionary garnishee order with number 471/2023 in the names Alfred Schembri (ID 459490M) vs Aidan Borda (ID 292395M) and Queenelle Bonnici (ID 163194M), whereby Aidan Borda (ID 292395M) and Queenelle Bonnici (ID 163194M) requested this Honourable Court to order the revocation of the precautionary garnishee order number 471/2023 in the names Alfred Schembri vs Aidan Borda and Queenelle Bonnici.

Saving any other provision that this Honourable Court deems fit and opportune.

With costs

Applicant: 149, Triq il-Vittorja, Hamrun

Notification: Alfred Schembri, Santa Rita, Triq il-Kus, Birzebbuġa

In the Court of Magistrates (Malta)

Magistrate Dr Nadia H. Vella, BA, LLD, Dip. Trib. Eccl. Melit.

The Court,

Saw the application,

Orders the notification of the application to Alfred Schembri who have three (3) working days within which to submit a reply.

Today 28th May, 2024

Registry of the Courts of Magistrates (Malta), today 25th October, 2024

ALEXANDRA DEBATTISTA
For the Registrar, Civil Courts and Tribunals

