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# Gazzetta tal-Gvern ta' Malta

## The Malta Government Gazette

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**NOTIFIKAZZJONIJIET TAL-GVERN****Nru. 706****HATRA TA' AĠENT AVUKAT TAL-ISTAT**

BIS-SAHHA tas-setgħat mogħtija bl-Artikolu 91 (1) u bl-Artikolu 124 (5) (a) tal-Kostituzzjoni ta' Malta, il-President ta' Malta, fuq il-parir tal-Prim Ministru, approvat il-hatra bħala Aġent Avukat tal-Istat ta' Dott. Maurizio Cordina, Assistent Avukat tal-Istat, bejn it-3 u l-10 ta' Mejju, 2025.

Id-9 ta' Mejju, 2025

**Nru. 707**

**UFFIĊĊJU TAL-PRIM MINISTRU  
FONDI EWROPEJ, UGWALJANZA,  
RIFORMI U DJALOGU SOĊJALI**

**Hatra taç-Chairperson tal-Awtorità ta' Malta  
ghall-Kompetizzjoni u għall-Affarijiet tal-Konsumatur**

NGHARRFU għall-informazzjoni ta' kulhadd illi s-Sa Carmen Ciantar għet maħtura bħala Chairperson tal-Awtorità ta' Malta għall-Kompetizzjoni u għall-Affarijiet tal-Konsumatur. Din il-hatra għet fis-sehħ wara li l-Kumitat Permanenti dwar il-Hatriet Pubbliċi approva n-nomina tagħha li ressaq il-Prim Ministru. Din il-hatra hija valida għal perjodu ta' tliet (3) snin b'sehħ mill-1 ta' April, 2025.

Id-9 ta' Mejju, 2025

**Nru. 708**

**PUBBLIKAZZJONI TA' ABBOZZ  
TA' LIĠI FIS-SUPPLIMENT**

HUWA avżat għall-informazzjoni ġenerali illi l-Abbozz ta' Liġi li ġej huwa ppubblikat fis-Suppliment li jinsab ma' din il-Gazzetta:

Abbozz ta' Liġi Nru 133 imsejjaħ l-Att tal-2025 li jemenda Liġijiet Varji dwar it-Twaqqif u l-Ġurisdizzjoni tal-Qorti tal-Kummerċ.

Id-9 ta' Mejju 2025

**Nru. 709****MINISTERU GHALL-FINANZI**

**MSE (Holdings) Ltd  
Malta Stock Exchange plc**

NGHARRFU għall-informazzjoni ta' kulhadd illi bis-sahħa tal-poteri mogħtija bl-artikolu 7 tal-Memorandum u

**GOVERNMENT NOTICES****No. 706****APPOINTMENT OF ACTING STATE ADVOCATE**

IN exercise of the powers conferred by Article 91 (1) and by Article 124 (5) (a) of the Constitution of Malta, the President of Malta, acting on the advice of the Prime Minister, has approved the appointment as Acting State Advocate of Dr Maurizio Cordina, Assistant State Advocate, between the 3rd and the 10th May, 2025.

9th May, 2025

**No. 707**

**OFFICE OF THE PRIME MINISTER  
EUROPEAN FUNDS, EQUALITY, REFORMS  
AND SOCIAL DIALOGUE**

**Appointment of the Chairperson of the Malta  
Competition and Consumer Affairs**

IT is notified for general information that Ms Carmen Ciantar has been appointed as Chairperson of the Malta Competition and Consumer Affairs Authority. This appointment came into effect after the Standing Committee on Public Appointments approved her nomination submitted by the Prime Minister. This appointment is valid for a period of three (3) years with effect from 1st April, 2025.

9th May, 2025

**No. 708**

**PUBLICATION OF BILL  
IN SUPPLEMENT**

IT is notified for general information that the following Bill is published in the Supplement to this Gazette:

Bill No. 133 entitled the Various Laws relating to the Establishment and Jurisdiction of the Commercial Court (Amendment) Act, 2025.

9th May 2025

**No. 709****MINISTRY FOR FINANCE**

**MSE (Holdings) Ltd  
Malta Stock Exchange plc**

IT is notified for general information that in exercise of the powers conferred by article 7 of the Memorandum and Articles

l-Artikli tal-Assoċjazzjoni tal-Borża ta' Malta plc, il-Ministru għall-Finanzi għamel dawn il-ħatriet kif jidher:

*Chairman*

Is-Sur Joseph Portelli

*Diretturi*

Il-Prof. Joseph Falzon

Is-Sur Steven Tedesco

Dott. Stephanie Fabri

Is-Sur Michael Parnis

Is-Sur Maurice Gruppetta

Dawn il-ħatriet huma validi għal perjodu ta' tliet snin b'seħħ mit-22 ta' April, 2025.

Id-9 ta' Mejju, 2025

**Nru. 710**

**MINISTERU GĦALL-FINANZI**

**Malta Stock Exchange Institute Ltd**

NGĦARRFU għall-informazzjoni ta' kulhadd illi bis-saħħa tal-poteri mogħtija bl-artikolu 7 tal-Memorandum u l-Artikli tal-Assoċjazzjoni tal-Malta Stock Exchange Institute Ltd, il-Ministru għall-Finanzi għamel dawn il-ħatriet kif jidher:

*Chairman*

Is-Sur Joseph Portelli

*Diretturi*

Il-Prof. Joseph Falzon

Is-Sur Simon Zammit

Dott. Stephanie Fabri

Is-Sur Maurice Gruppetta

Dawn il-ħatriet huma validi għal perjodu ta' tliet snin b'seħħ mit-22 ta' April, 2025.

Id-9 ta' Mejju, 2025

**Nru. 711**

**ATT DWAR IS-SERVIZZI TA' IMPJIEG U TAHRIG' (KAP. 594)**

**Ħatra ta' Membri tal-Bord tal-Jobsplus**

IL-MINISTERU għall-Intern, is-Sigurtà u x-Xogħol b'din jgħarraf għall-informazzjoni ta' kulhadd rigward l-emenda tal-Bord ta' Jobsplus li ġejja:

Is-Sur Kenneth Abela biex jieħu post is-Sur Josef Vella bħala membru tal-Bord ta' Jobsplus.

of Association of Malta Stock Exchange plc, the Minister for Finance has made the following appointments as follows:

*Chairman*

Mr Joseph Portelli

*Directors*

Prof. Joseph Falzon

Mr Steven Tedesco

Dr Stephanie Fabri

Mr Michael Parnis

Mr Maurice Gruppetta

These appointments are valid for a period of three years with effect from 22nd April, 2025.

9th May, 2025

**No. 710**

**MINISTRY FOR FINANCE**

**Malta Stock Exchange Institute Ltd**

IT is notified for general information that in exercise of the powers conferred by article 7 of the Memorandum and Articles of Association of the Malta Stock Exchange Institute Ltd, the Minister for Finance has made the following appointments as follows:

*Chairman*

Mr Joseph Portelli

*Directors*

Prof. Joseph Falzon

Mr Simon Zammit

Dr Stephanie Fabri

Mr Maurice Gruppetta

These appointments are valid for a period of three years with effect from 22nd April, 2025.

9th May, 2025

**No. 711**

**EMPLOYMENT AND TRAINING SERVICES ACT (CAP. 594)**

**Appointment of Members of the Jobsplus Board**

THE Ministry for Home Affairs, Security and Employment hereby notifies for general information the following amendment to the composition of the Jobsplus Board:

Mr Kenneth Abela is to replace Mr Josef Vella as member of the Jobsplus Board.

Din il-hatra hija b'seħħ mill-5 ta' Mejju, 2025 u valida sat-30 ta' Jannar, 2026.

This appointment is with effect from 5th May, 2025 and valid up to 30th January, 2026.

Is-6 ta' Mejju, 2025

6th May, 2025

**Nru. 712**

**No. 712**

**HATRA TA' AĠENT SKRIVAN TAL-KAMRA  
TAD-DEPUTATI**

**APPOINTMENT OF ACTING CLERK OF THE  
HOUSE OF REPRESENTATIVES**

L-ISKRIVAN tal-Kamra tad-Deputati approva l-hatra temporanja li ġejja:

THE Clerk of the House of Representatives has approved the following temporary appointment:

ISEM <i>NAME</i>	POST <i>POST</i>	DIPARTIMENT <i>DEPARTMENT</i>	DATA <i>DATE</i>
Is-Sa Josanne Paris	Aġent Skrivan tal-Kamra tad-Deputati <i>Acting Clerk of the House of Representatives</i>	Kamra tad-Deputati Parlament ta' Malta <i>House of Representatives Parliament of Malta</i>	11.5.25 - 12.5.25

Id-9 ta' Mejju, 2025

9th May, 2025

**Nru. 713**

**No. 713**

**ATT DWAR IL-PROFESSJONI NUTARILI  
U L-ARKIVJI NUTARILI  
(KAP. 55)**

**NOTARIAL PROFESSION AND NOTARIAL  
ARCHIVES ACT  
(CAP. 55)**

**Errata corrigé**

**Errata corrigé**

NGHARRFU b'din illi l-isem ta' Dott. Sarah Abela Porsella Flores elenkat fil-paġna 845 tal-Gazzetta tal-Gvern Numru 21,382 tat-28 ta' Jannar, 2025 (Notifikazzjoni tal-Gvern Nru. 155) ġie ppubblikat bi żball fil-lista tan-nutara li qegħdin jeżerċitaw il-professjoni tagħhom f'Malta skont l-Artikolu 4 tal-Att dwar il-Professjoni Nutarili u Arkivji Nutarili, u dan peress illi l-imsemmija Dott. Sarah Abela Porsella Flores hija nutar mhux prattikanti permezz ta' Digriet maħruġ fit-23 ta' Lulju, 2023, mill-Qorti ta' Reviżjoni tal-Atti Nutarili.

IT is hereby notified that the name Dr Sarah Abela Porsella Flores listed in page 845 of the Government Gazette No. 21,382 of the 28th January, 2025 (Government Notice No. 155) was published erroneously in the list of notaries at present exercising their profession in Malta as laid down in Article 4 of the Notarial Profession and Notarial Archives Act, as the said Dr Sarah Abela Porsella Flores is a non-practising notary by virtue of a Decree published on the 23rd July, 2023, by the Court of Revision of Notarial Acts.

Id-9 ta' Mejju, 2025

9th May, 2025

**Nru. 714**

**No. 714**

**ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA  
(KAP. 372) U ATT DWAR IT-TAXXA  
FUQ IL-VALUR MIŻJUD (KAP. 406)**

**INCOME TAX MANAGEMENT ACT  
(CAP. 372) AND VALUE ADDED  
TAX ACT (CAP. 406)**

**Avviż Skont Artikolu 29 tal-Att Dwar  
l-Amministrazzjoni tat-Taxxa, Kap. 372;  
u Artikolu 73(2) tal-Att Dwar it-Taxxa  
Fuq il-Valur Miżjud**

**Notice in terms of Article 29 of the Income  
Tax Management Act, Cap. 372;  
and Article 73(2) Value Added  
Tax Act, Cap. 406**

SKONT id-dispożizzjonijiet tal-proviso tal-Artikolu 29(1) tal-Att tal-1994 dwar l-Amministrazzjoni tat-Taxxa

IN terms of the proviso to Article 29(1) of the Income Tax Management Act and/or Article 73(2) of the Value

u/jew tal-Artikolu 73(2) tal-Att Dwar it-Taxxa tal-Valur Miżjud, il-Kummissarju tat-Taxxa u d-Dwana b'dan javża lill-persuni/kumpaniji msemmija aktar 'l isfel biex imorru l-uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Verification and Audit Directorate, 7, Triq il-Masġar, Hal Qormi QRM 3217, fi żmien tletin ġurnata minn dan l-avviż sabiex jiġbru l-avviż/i maħruġa fuqhom.

Added Tax Act, the Commissioner for Tax and Customs hereby notifies the persons/companies listed hereunder to call at the Verification and Audit Directorate, Office of the Commissioner for Tax and Customs, 7, Triq il-Masġar, Hal Qormi QRM 3217, within thirty days of this notice to collect the notice/s issued on such persons/companies.

<i>Isem</i>	<i>Referenza</i>	<i>Name</i>	<i>Reference</i>
Franklin Liberty Yeboah	668066334	Franklin Liberty Yeboah	668066334
Aaron J. Grech	86073M	Aaron J. Grech	86073M
Dream House Ltd	998192627 C77961	Dream House Ltd	998192627 C77961
Alessandro Di Maio	164565A	Alessandro Di Maio	164565A
Sergio Di Maio	622172728	Sergio Di Maio	622172728
Davide Di Maio	622187219	Davide Di Maio	622187219
Il Giardino Wine Cellar Ltd	997292202 C70091	Il Giardino Wine Cellar Ltd	997292202 C70091
Cash Group Malta Limited	972135917 C109130	Cash Group Malta Limited	972135917 C109130
Christopher John Gray	165573A	Christopher John Gray	165573A
Mohamed Elbrghathi	111276A	Mohamed Elbrghathi	111276A

Id-9 ta' Mejju, 2025

9th May, 2025

**Nru. 715**

**No. 715**

**ATT DWAR L-AMMINISTRAZZJONI TAT-TAXXA  
(KAP. 372)**

**INCOME TAX MANAGEMENT ACT  
(CAP. 372)**

**Avviż skont l-Artikolu 29**

**Notice in terms of Article 29**

SKONT id-dispożizzjonijiet tal-artikolu 29(1) tal-Att Dwar l-Amministrazzjoni tat-Taxxa, il-Kummissarju tat-Taxxa u d-Dwana hawn jinnotifika lill-kumpaniji msemmijin hawn isfel permezz ta' avviż li ġie maħruġ mill-Amministrazzjoni tat-Taxxa u d-Dwana. Għalhekk huwa fl-interess tagħhom li jmorru fis-Sezzjoni tal-Ġbir li tinsab fi Blokk 5, Uffiċċju tal-Kummissarju tat-Taxxa u d-Dwana, Il-Furjana, fi żmien hamest ijiem minn dan l-avviż sabiex jiġbru l-imsemmijin avviżi.

IN terms of the proviso to article 29(1) of the Income Tax Management Act, the Commissioner for Tax and Customs hereby notifies the companies listed hereunder by a notice that has been issued by the Malta Tax and Customs Administration. Thus, it is in their own interest to call at the Collection Section at Block 5, Office of the Commissioner for Tax and Customs, Floriana, within five days of this notice to collect the mentioned notices.

Id-9 ta' Mejju, 2025

9th May, 2025

<i>Isem</i>	<i>Referenza</i>	<i>Numru tal-Kumpanija</i>
<i>Name</i>	<i>Reference</i>	<i>Company Number</i>
257 Limited	971575625	C104892
3plex Aero Limited	996596520	C63155
ACHV Limited	971343026	C103160
AFV Holdings Limited	990576711	C9879
Agl-Alliance Group Limited	992987814	C29129
Avalon Company Limited	970581014	C97880
Beacon Services Limited	996299637	C60400
Bharat Global Limited	970896805	C99926

<i>Isem</i> <i>Name</i>	<i>Referenza</i> <i>Reference</i>	<i>Numru tal-Kumpanija</i> <i>Company Number</i>
Buildings and Pools Limited	998155105	C76644
C.A.M.C. Security Limited	999770909	C91056
Calbian Company Limited	991576101	C16211
Dock Shop Limited	996095723	C56315
Ellcee Nautical Supplies Limited	991657037	C16810
Euston Company Limited	992715330	C26802
Gran Pane Limited	971564136	C104831
InnovatiCServices Limited	997647712	C73020
J. Construction Limited	999301732	C86325
JCHoldings Limited	996608705	C63138
JLR Construction Limited	970897407	C99962
Kavallier Security Services Limited	994537005	C43757
KW10 Projects Company Limited	994978326	C47680
LBV Limited	997610701	C72674
Learn Key Limited	992483726	C24652
Mall Systems Limited	991351729	C14264
Malta Institute of Computer Science Limited	993054121	C29699
MarateCLimited	998847519	C83942
Marketing Advisory Services Limited	992114937	C21206
MCOP International LLC	999793833	OC1270
Meta One Limited	971444907	C103908
Micro Technology Consultancy Limited	992789628	C27413
Monilith Productions Limited	997706326	C73610
Mosta Pools Limited	971399922	C103400
Motor Towing Company Limited	971334523	C103037
Nextreme Transport Limited	970991906	C100737
North 2 South Limited	994301305	C41875
Orpheo Holdings Limited	997675011	C73277
P Manage Limited	997053925	C67547
Platinum Consultancy Limited	997548025	C72102
Safe Net Software Limited	999581127	C89446
Simple Solutions plc	995164609	C49726
Sirdar Property Holding Limited	997885127	C75185
Six Seven Eight Limited	994744721	C43868
SP Finance Limited	999575816	C89462
SZA Limited	999659016	C90000
Tal-Herba Enterprises Limited	999595313	C89659
Tech Wings Limited	970664503	C98421
Teleos Limited	992950407	C28787
Watermark Animation Limited	970855427	C99508
Welcome Auto Dealer Limited	996707736	C64346

## No. 716

**MINISTERU GHALL-AGRIKOLTURA, IS-SAJD  
U D-DRITTIJET TAL-ANNIMALI****Noti ta' Spjegazzjoni dwar ir-Regolamenti tal-2025 dwar il-Kummerç ta' Prodotti Agrikoli ta' Malta  
u dwar is-Swieq Maltin għall-Kummerç Agrikolu***Anness 1***Introduzzjoni**

Ir-Regolamenti tal-2025 dwar il-Kummerç ta' Prodotti Agrikoli ta' Malta u dwar is-Swieq Maltin għall-Kummerç Agrikolu (hawn iżjed 'il quddiem imsejha r-“regolamenti l-godda”), għandhom l-għan li jissostitwixxu r-Regolamenti dwar il-Kummerç ta' Prodotti Agrikoli u Swieq għall-Kummerç ta' Prodotti Agrikoli (L.S. 117.43) ippublikati taht l-Att dwar il-Provvisti u s-Servizzi (Kap. 117). Dan l-aġġornament legiżlattiv qiegħed isir wara l-għarfien operattiv reċenti miksub mill-Malta Food Agency (hawn iżjed 'il-quddiem imsejha l-“MFA”) u jindirizza t-tfassib fir-rigward tat-trasparenza, it-traċċabilità tal-prodotti, u l-kompetizzjoni ġusta. Ir-regolamenti l-godda għandhom l-għan li jsaħħu è-ċarezza u l-infurzar tal-linji gwida li jirregolaw il-kummerç ta' prodotti agrikoli prodotti lokalment u l-operat tas-swieq għall-kummerç agrikoli f'Malta.

**Taqkira u l-isfond**

L-introduzzjoni ta' dawn ir-regolamenti l-godda u s-sostituzzjoni tar-Regolamenti dwar il-Kummerç ta' Prodotti Agrikoli u Swieq għall-Kummerç ta' Prodotti Agrikoli (L.S. 117.43) ġejja mill-esperjenza li kisbet l-MFA mit-twaqqif tat-Taqsima tas-Sorveljanza f'Mejju 2022, fi ħdan il-Market Regulation Unit. Permezz tal-iskrutinju tal-prodotti agrikoli fis-sueq għall-kummerç agrikolu tal-Pitkalija, f'Ta' Qali limiti ta' H'Attard u pressjoni mill-imsieħba tas-settur, l-MFA identifikat l-isfidi tas-sueq, fosthom l-użu hażin tad-dwiegħ (kaxxi) tal-Pitkalija u prattiċi qarrieqa ta' kummerç. Ir-regolamenti l-godda jfittxu li jnaqqsu dawn il-kwistjonijiet billi jsaħħu d-dispożizzjonijiet regolatorji dwar it-traċċabilità, l-obbligu ta' rendikont, u l-osservanza operattiva. Ir-regolamenti l-godda jkomplu jallinjaw it-tifsir ta' termini ewlenin u proċeduri mal-Att dwar l-Agricoltura (Kap. 639) li ġie ppubblikat riċentement, filwaqt li jiżguraw konsistenza fil-legiżlazzjoni agrikola kollha.

**Harsa Ġenerali tal-Istruttura tal-Istrument**

Ir-regolamenti l-godda huma magħmula minn erba' (4) taqsimiet kif ġej: **Taqsimi I: Preliminari** – Tipprovdi t-tifsir u tistabbilixxi t-termini fundamentali konformi mal-Att dwar l-Agricoltura (Kap.639) u legiżlazzjoni oħra.

**Taqsimi II: Amministrazzjoni, Attività Kummerċjali, u Restrizzjonijiet tas-Swieq għall-Kummerç Agrikolu** – Tkopri l-ġestjoni u l-attivitàjiet permissibbli fi ħdan iċ-ċentri għall-kummerç agrikolu, inklużi r-rekwiżiti għall-użu u l-identifikazzjoni tad-dugħ (kaxxa), issaħħaħ ir-rekwiżiti taż-żamma tar-rekords, tipprojbixxi tranżazzjonijiet b'mandat prestanome biex issaħħaħ it-trasparenza. B'żieda ma' dan, regolamentazzjoni fuq ir-rimi ta' prodott mhux mibjugħ hija inkluża biex iżżid it-trasparenza u l-kontabilità matul il-katina kollha.

**Taqsimi III: Infurzar** – Din it-taqsimi tistabbilixxi min jista' jagħmel l-infurzar tar-regolamenti, tipprovdi dwar l-uffiċjali jew persuni awtorizzati mill-Aġenzija u kif għandu jsir l-infurzar.



**Taqsimha IV: Reati, Penali Amministrattivi u Proċeduri** – Tipprovdi dwar penali għal nuqqas ta' konformità, imsaħħa b'dispożizzjonijiet għas-sorveljanza tal-MFA. It-Taqsimha tintroduċi penali amministrattivi u b'rabta' mar-regolament 18, Skeda tal-penali amministrattivi għet inkluża.

## **Kummentarju**

### **Taqsimha I – Preliminari:**

Din it-taqsimha tinkludi tifsir ta' termini bħal “bidwi”, “attività agrikola”, “prodott agrikolu” skont l-Att dwar l-Agrikoltura (Kap. 639) fost l-oħrajn billi tipprovdi interpretazzjoni leġiżlattiva aktar ċara konsistentza fit-termini.

### **Taqsimha II – Amministrazzjoni, Attività Kummerċjali, u Restrizzjonijiet tas-Swieq għall-Kummerċ Agrikolu:**

Dawn ir-regolamenti l-godda jispeċifikaw l-użu tad-dwiegħ uffiċjali biss għal prodotti agrikoli li joriġinaw prinċipalment minn pjanti prodotti lokalment fis-suq u fuq livell ta' bejgħ dirett bl-imnut. Din id-dispożizzjoni sservi bħala għodda għall-konsumaturi biex jidentifikaw prodotti lokali u tnaqqas ir-riskju ta' frodi tal-ikel.

L-MFA għet mogħtija s-setgħa li tistabbilixxi swieq u tirregola liema prodotti agrikoli jistgħu jitpoġġew għall-bejgħ f'tali ċentri. Prodotti approvati biex jinbiegħu fis-swieq għall-kummerċ agrikolu jistgħu jġu speċifikati permezz ta' avviż.

Ir-restrizzjonijiet fuq id-dħul għet iċċarati, u baqgħu meħtieġa permessi jew biljetti validi għall-aċċess għetwa s-swieq għall-kummerċ agrikolu.

Il-projbizzjoni tal-bejgħ barra mis-swieq tal-kummerċ agrikolu, għet konformi mar-Regolamenti dwar il-Liċenzi tal-Kummerċ (L.S. 441.07) fir-rigward tal-limitu ta' 500m u komplet tiċċara l-projbizzjoni assoluta.

Il-bejgħ ta' prodotti agrikoli mingħajr tikketti ta' traċċar xierqa huwa strettament ipprobit, u b'hekk tiġi żgurata t-trasparenza għall-konsumaturi. Għet inkluża spjegazzjoni ulterjuri fir-rigward tal-proċedura li għandha tiġi segwita matul il-bejgħ inklużi r-rekwiżiti biex jinżammu rekords tal-bejgħ fir-reġistru u l-projbizzjonijiet tat-tranzazzjonijiet miżmuma permezz ta' mandat *prestanome*.

Ir-regolamenti l-godda jeħtieġu li l-MFA toħroġ avviżi, linji gwida, u komunikazzjonijiet rigward l-implimentazzjoni b'mod ċar u trasparenti fuq is-sit elettroniku uffiċjali tal-Aġenzija u, meta jkun meħtieġ, fil-Gazzetta tal-Gvern.

L-introduzzjoni ta' regolamenti dwar ir-rimi ta' prodotti agrikoli mhux mibjugħa jew li mhumiex f'kundizzjoni xierqa għall-bejgħ trid issegwi l-proċess tal-MFA, bl-aġenti tal-bejgħ jirrapurtaw kull rimi u javżaw lill-partijiet interessati rilevanti. L-Aġenzija għandha tawtorizza r-rimi jekk il-prodott ma jkunx tajjeb għall-bejgħ.

### **Taqsimha III – Infurzar:**

It-Taqsimha III tipprovdi setgħat lill-MFA biex tahtar uffiċjali u persuni awtorizzati biex jimplementaw u jinfurzaw ir-regolamenti, filwaqt li tiżgura sorveljanza. L-uffiċjali tal-MFA jistgħu jidhlu f'postijiet relatati mal-attività agrikola u kif indikat fil-liġi, jaqbd u ogġetti, jinvestigaw ksur, u jieħdu miżuri temporanji bħas-sospensjoni tal-bejgħ fost oħrajn jew is-siġillar tat-tagħmir biex jiżguraw il-konformità.

Il-proċedura li għandha ssegwi f'każ ta' hteieġa li jinqabdu l-oġġetti hija pprovduta, għandha tiġi dokumentata, u s-sidien għandhom jiġu notifikati. Oġġetti li jiġthassru jistgħu jinbiegħu jew jingħataw donazzjoni, bir-rikavat jinżamm taħt l-awtorità tal-qorti jekk jinbdew proċeduri legali.

F'din it-taqsimha hemm provdut li l-uffiċjali tal-MFA jistgħu jassistu lill-Pulizija Eżekuttiva jew lill-Avukat Ġenerali fil-prosekuzzjoni ta' ksur, it-tishih tal-infurzar u uffiċjali li jaġixxu *in bona fede* mhumiex responsabbli għad-danni, u ma jistgħu jiġu istitwiti l-ebda proċeduri legali kontra l-gvern għal oġġetti miżmuma.

#### **Taqsimha IV - Reati, Penali Amministrattivi u Proċeduri:**

It-Taqsimha IV tenfasizza l-obbligu ta' rendikont, filwaqt li tispeċifika penali għall-użu hażin tad-dugħ u ksur ieħor. Dan jinkludi mandati aktar b'saħħithom għaż-zamma tar-rekords mill-aġenti tal-bejgħ fir-rigward ta' prodotti mhux mibjugħa u mormija, u l-iskoraġġiment tal-iskart u l-promozzjoni tat-trasparenza. Għall-ewwel darba f'dan il-qasam, b'mod konformi ma' leġiżlazzjoni oħra li diġà giet implimentata fl-agrikoltura, qed tiddaħhal il-possibiltà li jiġu implimentati penali amministrattivi.

Il-MFA tista' timponi penali amministrattivi godda u sospensjonijiet temporanji mingħajr il-bżonn li jkun involut il-qorti, skont in-natura tal-każ.

#### **Sezzjonijiet Konklużivi**

Ir-regolamenti l-godda jimmarkaw avvanz sinifikanti li jiżgura prattiċi ġusti, trasparenza, u obbligu ta' rendikont fis-swieq għall-kummerċ agrikolu u fis-settur agrikolu. Bl-għoti ta' kapacitajiet ta' sorveljanza msaħħa lill-MFA, it-tishih tal-penali għan-nuqqas ta' osservanza, u l-mandat ta' standards operattivi aktar ċari, dawn ir-regolamenti għandhom l-għan li jkomplu jrawmu l-fiduċja fost il-konsumaturi u l-partijiet interessati kollha involuti fil-katina. Kampanja ta' informazzjoni akkumpanjata b'kampanja ta' riklamar se tappoġġa dawn il-bidliet regolatorji, filwaqt li tippromwovi l-għarfien tal-konsumatur u tinkorpora aktar l-intraċċar fi hdan il-katina tal-provvista agrikola.

F'każ ta' iktar kjarifiki u informazzjoni kuntatt għandu jsir mal-Malta Food Agency:

Malta Food Agency

Triq il-Pitkali

Attard ATD 4000

Email: [info.maltafoodagency@gov.mt](mailto:info.maltafoodagency@gov.mt)

Tel: 22926110/2

Dawn ir-regolamenti għandhom jidhlu fis-seħħ fi żmien xahrejn (2) mid-data tal-pubblikazzjoni tagħhom fil-Gazzetta tal-Gvern, u dan skont l-artikolu 3(2)(b) tal-Att dwar l-Intrapizi ż-Żgħar (Kap. 512 tal-Liġijiet ta' Malta).

**N.B. Dawn in-Noti ta' Spjegazzjoni mhumiex mahsuba biex ikunu deskrizzjoni eżawrjenti tal-istrument legali u lanqas sostitut tiegħu jew suppliment leġiżlattiv għall-istess. Dawn in-Noti ta' Spjegazzjoni mhumiex intiżi bhala deċiżjoni awtorevoli fuq l-interpretazzjoni tal-leġiżlazzjoni.**

## No. 716

**MINISTRY FOR AGRICULTURE, FISHERIES  
AND ANIMAL RIGHTS****Explanatory Notes on the Marketing of Maltese Agricultural Produce and Maltese  
Agricultural Marketing Centres Regulations, 2025***Annex 1***Introduction**

The Marketing of Maltese Agricultural Produce and Maltese Agricultural Marketing Centres Regulations, 2025 (hereinafter referred to as the “new regulations”), aim to replace the previous Marketing of Agricultural Produce and Agricultural Marketing Centres Regulations (S.L. 117.43) published under the Supplies and Services Act (Cap. 117). This legislative update is being carried out following recent operational insights gained by the Malta Food Agency (hereinafter referred to as the “MFA”) and addresses concerns in relation to transparency, product traceability, and fair competition. The new regulations aim to enhance clarity and enforceability of guidelines governing the marketing of locally produced agricultural products and the operation of agricultural marketing centre in Malta.

**Summary and Background**

The introduction of these new regulations and replacement of the previous Marketing of Agricultural Produce and Agricultural Marketing Centres Regulations (S.L. 117.43) stems from the experience MFA has gained since the Surveillance Unit's establishment in May 2022, within the Market Regulation Unit. In its oversight of agricultural produce at the Agricultural Marketing Centre, Pitkalija, Ta' Qali limits of Attard and pressure from sectorial stakeholders, MFA identified market challenges, amongst which the misuse of Pitkalija crates and misleading marketing practices. The new regulations seek to mitigate these issues by strengthening regulatory provisions on traceability, accountability, and operational compliance. The new regulations further align definitions of key terms and procedures with the recently published Agriculture Act (Cap. 639) whilst ensuring consistency across agricultural legislation.

**Overview of the Structure of the Instrument**

The new regulations are made up of four (4) parts as follows:

**Part I: Preliminary** – Provides definitions and sets the foundational terms aligned with the Agriculture Act (Cap. 639) and other legislation.

**Part II: Administration, Commercial Activity, and Restrictions of the Agricultural Marketing Centres** – Covers the management and permissible activities within agricultural marketing centres, including crate usage and identification requirements, strengthens record-keeping requirements, prohibits transactions conducted by means of prestanome mandate to enhance transparency. In addition, regulation on the waste of unsold products is included to increase transparency and accountability through the whole chain.

**Part III: Enforcement** – this part establishes who can conduct enforcement of the regulations, provides for the officers or persons authorised from the Agency and how should the enforcement be held.

**Part IV: Offences, Administrative Penalties and Procedures** - Provides penalties for non-compliance, with strengthened provisions for MFA oversight. The Part introduces administrative penalties, and in connection with regulation 18 a Schedule of administrative penalties is included.

### **Commentary**

#### **Part I – Preliminary:**

This part includes definitions of terms such as “farmer”, “agricultural activity”, “agricultural produce” in accordance with the Agriculture Act (Cap. 639) amongst others providing clearer legislative interpretation and consistent terminology.

#### **Part II – Administration, Commercial Activity, and Restrictions of the Agricultural Marketing Centres:**

These new regulations specify the use of official crates solely for locally produced agricultural produce of mainly plant origin within the market and in direct sales at retail level. This provision serves as a tool for consumer identification of local produce and reducing the risk of food fraud.

The MFA is granted authority to establish marketing centres and regulate which agricultural produce may be placed for sale within such centres. Approved products to be sold within the agriculture marketing centre/s may be specified by means of a notice.

Entry restrictions have been clarified, continuing to require a valid permits or tickets for access within the agricultural marketing centres.

Prohibition of sales outside the agricultural marketing centres, was aligned with the Trading Licences Regulations (S.L. 441.07) with respect to the 500m limit and further clarified the absolute prohibition.

The sale of agricultural produce without proper traceability labels is strictly prohibited, ensuring transparency for consumers. Further explanation was included with regards to the procedure to be followed during sales including the requirements to maintain register sales records and the prohibitions of transactions held by means of prestatnome mandate.

The new regulations require the MFA to issue notices, guidelines, and communications regarding implementation clearly and transparently on the official website of the Agency and, when necessary, in the Government Gazette.

The introduction of regulations on disposal of non-sold agricultural produce or of not in suitable condition for sale must follow MFA’s process, with sales agents reporting each disposal and notifying the relevant stakeholders. The Agency shall authorise disposal if the produce is unsuitable for sale.

#### **Part III – Enforcement:**

Part III provides powers to MFA to appoint officers and persons authorised to implement and enforce regulations, ensuring surveillance. MFA officials may enter premises related to the agricultural activity and as indicated by the legislation, seize

goods, investigate violations, and take temporary measures such as suspending sales amongst all or sealing equipment to ensure compliance.

The procedure to follow in case of the need to seize goods is provided, it must be documented, and owners must be notified. Perishable goods may be sold or donated, with proceeds held under court authority if legal proceedings are initiated.

In this Part there is provided that MFA officers may assist the Executive Police or Attorney General in prosecuting violations, strengthening enforcement and officials acting in good faith are not liable for damages, and no legal proceedings can be initiated against the government for detained goods.

#### **Part IV – Offences, Administrative Penalties and Procedures:**

Part IV emphasizes accountability, specifying penalties for crate misuse and other violations. It includes stronger mandates for record-keeping by sales agents regarding non-sold and disposed products, and deterring waste and promoting transparency. For the first time in this area, align with other already implemented legislation in agriculture, the possibility to implement administrative penalties is being introduced.

MFA can impose new administrative penalties and temporary suspensions without immediate court involvement in case of need, depending on the nature of the case.

#### **Concluding Sections**

The new regulations mark a significant advancement in ensuring fair practices, transparency, and accountability within agricultural marketing centres and the agricultural sector. By granting MFA enhanced oversight capabilities, strengthening penalties for non-compliance, and mandating clearer operational standards, these regulations aim to continue fostering trust among consumers and all stakeholders involved in the chain. An accompanying marketing and information campaign will support these regulatory changes, promoting consumer awareness and further embedding traceability within the agricultural supply chain.

In case of further clarifications and information contact is to be made with Malta Food Agency:

Malta Food Agency  
Triq il-Pitkali  
Attard ATD 4000  
Email: [info.maltafoodagency@gov.mt](mailto:info.maltafoodagency@gov.mt)  
Tel: 22926110/2

These new regulations shall enter into force within two (2) months from their date of publication in the Government Gazette, and this in accordance with article 3(2)(b) of the Small Business Act (Cap. 512 of the Laws of Malta).

**N.B. These Explanatory Notes are not intended to be an exhaustive description of the instrument nor a substitute thereof or a legislative supplement to it. These Explanatory Notes do not purport to be an authoritative ruling on the interpretation of the legislation.**

9th May, 2025

## User Guidelines

### User Guidelines on the Marketing of Maltese Agricultural Produce and Maltese Agricultural Marketing Centres Regulations

#### *Annex 2*

#### **Introduction to the Regulation**

The Marketing of Maltese Agricultural Produce and Maltese Agricultural Marketing Centres Regulations, 2025 (“the Regulations”) establish a structured and regulated framework for the collection, sale, and marketing of agricultural products in Malta. The new legislation replaces Subsidiary Legislation 117.43, updating provisions to ensure fair trade practices, improve product quality, and enhance the efficiency of agricultural marketing centres, such as the Agricultural Marketing Centre at Ta' Qali, known as Pitkalija. The Regulations are designed to protect all stakeholders in the food supply chain, including farmers, sales agents, and consumers, by fostering transparent market practices and supporting local farmers and producers in their business endeavours.

#### **Target Audience**

This guidance note is directed towards **agricultural producers mainly farmers, hawkers**, and sales agents engaged in the sale of local agricultural produce, mainly fresh fruits and vegetables, in Malta. It aims to provide clear and accessible information on the main amendments held to ensure compliance with the new Regulations and to clarify their roles and responsibilities within the agricultural marketing framework.

#### **Applicability of the Rules**

The Regulations apply to the following:

**Agricultural Producers/Farmers:** Individuals or entities that produce agricultural products derived from their own agricultural activities.

**Hawkers:** Individuals who sell agricultural produce outside the central market and/or those authorized by the Malta Food Agency (the Agency).

**Sales Agents:** Individuals or entities acting on behalf of farmers or producers to sell agricultural products within the Maltese agricultural centres.

#### **Conditions Under Which the Rules Apply**

Farmers and producers must ensure that all agricultural products put for sale at the at central market sell are locally produced and are authorised by MFA as per the publicly issued communication to be sold within the Maltese Agricultural Centres.

Hawkers must obtain a valid permit from the Agency to have access and to purchase agricultural produce from the central market. Only locally produced mainly fresh fruits and vegetables and those authorised products are to be sold within the Maltese Agricultural Centres.

Sales agents must have the appropriate agreements and permits to act on behalf of farmers or producers.

Participation in sales at the marketing centres requires a valid ticket or permit issued by the Agency.

### **Compliance Requirements**

To comply with the new Regulations, farmers, hawkers, and sales agents must:

#### **1. Obtain Necessary Permits:**

Ensure you have a valid ticket or permit issued from the Agency to participate in the sale of agricultural produce.

#### **2. Product Origin:**

Ensure that all agricultural products delivered and sold are locally cultivated and produced by the farmer or producer. The sale of products that have not been personally grown or produced is prohibited.

#### **3. Accurate Representation:**

Provide fair and accurate samples of agricultural products for sale, ensuring that what is exhibited represents the entirety of the lot delivered.

#### **4. Sales Records:**

Maintain detailed records of all sales transactions, including the names of sellers and buyers, in the format approved by the Agency. Transactions held through prestanome mandate are prohibited and considered void.

#### **5. Traceability Labels:**

Ensure that all agricultural produce sold carries the official traceability labels issued by the Agency. These labels must not be removed or altered until the products are sold to the end consumer.

#### **6. Official Crates/Containers:**

Use only official crates/containers provided by the Agency for transporting agricultural products to the marketing centres. Official crates are to be used for only for locally produced agricultural products when put for sale or for transportation. Guidelines, procedures and communication of the type of crates recognised as official crates is to be publicly communicated on the MFA's official website.

**7. Delivery Compliance:**

Delivery of agricultural produce to the marketing centres is to be held only during the designated hours.

**8. Conflict of Interest:**

Avoid any situations that could be construed as a conflict of interest when participating in sales activities.

**9. Sales in the vicinity of marketing centres:**

Adhering to the 500-meter selling restriction is essential for maintaining a fair and competitive marketplace for all stakeholders involved in the agricultural sector.

**10. Disposal of Produce:**

Disposal of not sold or not suitable for consumption or sale agricultural produce must be documented, and sales agent is to notify relevant parties before disposal. The Agency issued guidelines are to be followed.

The Malta Food Agency is responsible for:

Providing clear guidelines and support to farmers, hawkers, and sales agents regarding compliance with the Regulations.

Issuing public notices regarding permissible agricultural products, operational hours and all other operational aspects of the marketing centres.

Communicating any changes to the Regulations or procedures promptly to all stakeholders.

Enforcing compliance with the Regulations through regular inspections and audits at agricultural marketing centres. The new legislation brings along a different approach from the previous S.L. 117.43 with respect to penalties.

The legislation is divided in different four parts, aiming to strengthen the role of the Agency and to improve the traceability and accountability of the processed involved.

**Enforcement & Penalties**

The Malta Food Agency is responsible for enforcing compliance through inspections and audits. The new Regulations include specific penalties under Regulations 18, 19, and 20:

**Administrative Penalties (Regulation 18):** The Agency may issue written notices imposing administrative penalties for regulatory breaches, with fines determined based on the severity of the offense and prior violations. The notice will specify the offense, relevant facts, potential suspension of licenses, and the penalty amount. The recipient has **30 days** to either accept and pay the penalty or contest it in court. If uncontested, the penalty is enforceable as a civil debt. The Agency may also impose precautionary suspensions of permits or licenses during investigations. If contested, the case proceeds to court,



where higher fines or additional penalties may be imposed. The penalties are outlined in the Schedule issued within the legislation, with minimum and maximum limits for different types of violations.

**Offenses & Fines (Regulation 19):** Individuals obstructing Agency officials or other authorized officers, refusing to provide required information, or interfering with regulatory enforcement may face fines ranging from €100 to €6,000. Such violations may also result in the suspension or revocation of licenses and permits at the Agency's discretion. In severe cases, the Agency may refer the matter to the courts for further action.

**General Offenses (Regulation 20):** Other violations, including unauthorized sales, failure to keep required records, or unauthorized disposal of agricultural products, may result in fines ranging from €1,000 to €11,646.87. The courts have the authority to impose additional penalties, including the suspension or revocation of licenses and permits, confiscation of products, and imprisonment for up to two years. The severity of the penalty will depend on factors such as the nature and recurrence of the offense.

Individuals who disagree with a penalty or enforcement decision may choose to contest the case in court. If a case proceeds to court, the penalties imposed may be higher than those outlined in administrative penalties. The courts also have discretion to issue alternative penalties, including probationary measures or community service orders, where appropriate.

### **Channels of Communication with the Regulator**

Farmers, producers, hawkers, and sales agents can engage with the Malta Food Agency through the following channels:

**Official Website:** Access up-to-date information and resources.

**Email Communication:** Direct inquiries can be sent to the designated contact email provided on the Agency's website and on [info.maltafoodagency@gov.mt](mailto:info.maltafoodagency@gov.mt)

**Phone Support:** Call the Agency's customer service for immediate assistance on 22926110/2

**In-Person Visits:** Visit the Agency's offices for face-to-face consultations regarding permits, compliance, and regulations.

### **Conclusion**

The Marketing of Agricultural Produce and Maltese Agricultural Marketing Centres Regulations establish a framework to enhance the marketing of local agricultural products, ensuring fairness, quality, and transparency. Farmers, agricultural producers, hawkers, and sales agents must familiarize themselves with these regulations to ensure compliance and contribute positively to Malta's agricultural market. By understanding the requirements and engaging with the Malta Food Agency, stakeholders can navigate this new regulatory environment effectively.

*N.B. The User Guidelines contained within this document is solely intended to serve as guidelines and should not be construed as legislation. This document should not be considered as an exhaustive description of the instrument nor a substitute thereof or a legislative supplement to it. The Guidelines do not purport to be an authoritative ruling on the interpretation of the legislation. Please refer to the related legislation for a more comprehensive understanding.*

## Nru. 717

## No. 717

## NUMRI ĠODDA TA' BIBIEN FIS-SIĠĠIEWI

BIS-SAHHA tal-poteri mogħtija bl-artikolu 115 tal-Kodiċi tal-Liġijiet tal-Pulizija (Kap. 10), il-Prim Ministru għoġbu jordna illi n-numri/ismijiet ta' bibien fit-triq imsemmija fis-Siġġiewi, hawn taht elenkati u speċifikati f'din l-iskeda, għandhom jinbidlu kif jidher fl-iskeda msemmiya.

## NUMBERING OF DOORS AT IS-SIĠĠIEWI

IN exercise of the powers conferred by section 115 of the Code of Police Laws (Cap. 10), the Prime Minister has been pleased to order that the numbers/names of the doors in the undermentioned street at Is-Siġġiewi, specified in the subjoined schedule, be altered as stated in the said schedule.

SKEDA/SCHEDULE  
IS-SIĠĠIEWI

## TRIQ IL-QAJJIED

In-naħa tax-xellug meta tidhol minn  
Triaq il-Kbira

*Left side entering from Triq il-Kbira*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru Ġdid <i>New Number</i>
Bieb bla numru	1
Bieb bla numru	3
Persjana	5
4	7
5	9

Id-9 ta' Mejju, 2025

In-naħa tal-lemin meta tidhol minn  
Triaq il-Kbira

*Right side entering from Triq il-Kbira*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru Ġdid <i>New Number</i>
35	2
Garaxx	4
34, Madonnina	6
Bieb tal-ġenb (Ħanut)	8
Green Spot (Ħanut)	10

9th May, 2025

## Nru. 718

## No. 718

## NUMRI ĠODDA TA' BIBIEN FIL-MELLIEHA

## Emendi

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 519 tat-30 ta' April, 2018, taht it-titlu 'Numri ġodda ta' bibien fil-Mellieħa', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

## NUMBERING OF DOORS AT IL-MELLIEHA

## Amendments

WITH reference to Government Notice No. 519 dated 30th April, 2018, under the title 'Numbering of doors at Il-Mellieħa', the following amendments in **bold** should be made.

## IL-MELLIEHA

## 1. TRIQ DUN FRANĠISK SCIBERRAS

In-naħa tax-xellug meta tidhol minn  
Triaq Franġisk Zahra

*Left side entering from Triq Franġisk Zahra*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
13, St Peter	69
Bieb bla numru (Dar)	71
Garaxx	73
15, Carmen House	75
18, Mon Reve	77

In-naħa tal-lemin meta tidhol minn  
Triaq Franġisk Zahra

*Right side entering from Triq Franġisk Zahra*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>

għandhom jinqraw  
*should read*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
69, St Peter	69		
<b>Bieb bla numru</b>	<b>71</b>		
<b>Carm Ton Court</b>	<b>73</b>		
<b>Dahla għall-garaxxijiet</b>	<b>75</b>		
77, Mon Reve	77		

Id-9 ta' Mejju, 2025

9th May, 2025

Nru. 719

No. 719

**NUMRI ĠODDA TA' BIBIEN FIL-MOSTA****NUMBERING OF DOORS AT IL-MOSTA****Emenda****Amendment**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 294 tas-26 ta' Frar, 2021, taht it-titlu 'Numri ġodda ta' bibien fil-Mosta u fin-Naxxar', għandha ssir din l-emenda kif indikata b'tipi **grassi**.

WITH reference to Government Notice No. 294 dated 26th February, 2021, under the title 'Numbering of doors at Il-Mosta and In-Naxxar', the following amendment in **bold** should be made.

**IL-MOSTA****VJAL IL-QALBIENA MOSTIN**

In-naħa tax-xellug meta tidhol minn  
Vjal Ragusa

In-naħa tal-lemin meta tidhol minn  
Vjal Ragusa

*Left side entering from Vjal Ragusa**Right side entering from Vjal Ragusa*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>

Val D'Amour

2

Grada

4

għandha tinqara  
*should read*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>

**Bieb bla numru****2**

4 (Grada)

**4**

Id-9 ta' Mejju, 2025

9th May, 2025

Nru. 720

No. 720

**NUMRI ĠODDA TA' BIBIEN  
F'SAN PAWL IL-BAĦAR****NUMBERING OF DOORS AT  
SAN PAWL IL-BAĦAR****Emendi****Amendments**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 493 tas-6 ta' Ġunju, 2006, taht it-titlu 'Numri ġodda ta' bibien f'San Pawl il-Baħar', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

WITH reference to Government Notice No. 493 dated 6th June, 2006, under the title 'Renumbering of doors at San Pawl il-Baħar', the following amendments in **bold** should be made.

**SAN PAWL IL-BAĦAR****20. TRIQ SAN ĠERALDU**

Meta tidhol minn Triq San Franġisk  
*Entering from Triq San Franġisk*

Isem/Numru Qadim <i>Name/Old Number</i>

Numru ġdid <i>New Number</i>

Garaxx

15

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
Marina	16
Garaxx	17
Sit bla bini	18
Garaxx	19
Bieb bla numru	20

*għandhom jinqraw  
should read*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
15 (Garaxx)	15
<b>16, By the Sea</b>	<b>16</b>
<b>Solitaire</b>	<b>17</b>
<b>550 Garages</b>	<b>18</b>
20	20

*\* In-numru 19 mhux se jintuża peress li nfethu inqas bibien milli kien hemm mibni originarjament.*

Id-9 ta' Mejju, 2025

9th May, 2025

**Nru. 721**

**No. 721**

### **NUMRI ĠODDA TA' BIBIEN FIS-SIĠĠIEWI**

### **NUMBERING OF DOORS AT IS-SIĠĠIEWI**

#### **Emendi**

#### **Amendments**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 1099 tal-10 ta' Novembru, 2015, taht it-titlu 'Numri godda ta' bibien fis-Siġġiewi', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

WITH reference to Government Notice No. 1099 dated 10th November, 2015, under the title 'Renumbering of doors at Is-Siġġiewi', the following amendments in **bold** should be made.

### **IS-SIĠĠIEWI**

#### **1. TRIQ NICOLÒ BALDACCHINO**

In-naħa tax-xellug meta tidhol minn  
Triq Ġuza Mifsud

In-naħa tal-lemin meta tidhol minn  
Triq Ġuza Mifsud

*Left side entering from Triq Ġuza Mifsud*

*Right side entering from Triq Ġuza Mifsud*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
Zephyr	53
Garaxx	55
Garaxx	57
2, Fleur D'Amour	59
Maranatha	61

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
Zephyr	53
Garaxx	55
Garaxx	57
2, Fleur D'Amour	59
Maranatha	61

*għandhom jinqraw  
should read*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
53, Zephyr	53
55 (Garaxx)	55
<b>Dream Court</b>	<b>57</b>

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
53, Zephyr	53
55 (Garaxx)	55
<b>Dream Court</b>	<b>57</b>

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
<b>Garaxx</b>	<b>59</b>		
61, Maranatha	61		
Id-9 ta' Mejju, 2025		9th May, 2025	

Nru. 722

No. 722

**NUMRI ĠODDA TA' BIBIEN F'HAŻ-ŻEBBUĠ(M)****NUMBERING OF DOORS AT HAŻ-ŻEBBUĠ(M)****Emendi****Amendments**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 422 tat-8 ta' Ġunju, 1999, taht it-titlu 'Numri ġodda ta' bibien f'Haż-Żebbuġ(M)', għandhom isiru dawn l-emendi kif indikati b'tipi **grassi**.

WITH reference to Government Notice No. 422 dated 8th June, 1999, under the title 'Renumbering of doors at Haż-Żebbuġ(M)', the following amendments in **bold** should be made.

**HAŻ-ŻEBBUĠ(M)****23. TRIQ IT-12 TA' MEJJU**

In-naħa tax-xellug meta tidhol minn  
Triaq il-Kbira

In-naħa tal-lemin meta tidhol minn  
Triaq il-Kbira

*Left side entering from Triq il-Kbira**Right side entering from Triq il-Kbira*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
Garaxx	53		
Shamrock	55		
Garaxx	57		

għandhom jinqraw  
*should read*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
53 (Garaxx)	53		
<b>55, Shamrock</b>	<b>53A</b>		
<b>Bieb bla numru</b>	<b>55</b>		
57 (Garaxx)	57		

Id-9 ta' Mejju, 2025

9th May, 2025

Nru. 723

No. 723

**NUMRI ĠODDA TA' BIBIEN FL-IMĠARR****NUMBERING OF DOORS AT L-IMĠARR****Prolungament****Prolongation**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 475 tal-14 ta' April, 2023, taht it-titlu 'Numri ġodda ta' bibien fl-Imġarr', għandu jsir dan il-prolungament kif indikat b'tipi **grassi**.

WITH reference to Government Notice No. 475 dated 14th April, 2023, under the title 'Numbering of doors at L-Imġarr', the following prolongation in **bold** should be made.

**L-IMĠARR****TRIQ SAN FILIPPU**

In-naħa tax-xellug meta tidhol minn  
Triaq ix-Xagħra tal-Knisja

In-naħa tal-lemin meta tidhol minn  
Triaq ix-Xagħra tal-Knisja

*Left side entering from Triq ix-Xagħra tal-Knisja**Right side entering from Triq ix-Xagħra tal-Knisja*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Bieb bla numru	90

għandhom jiżdiedu  
should be added

Isem/Numru Qadim Name/Old Number	Numru ġdid New Number	Isem/Numru Qadim Name/Old Number	Numru ġdid New Number
		<b>Sit bla bini</b>	<b>92</b>
		<b>Sit bla bini</b>	<b>94</b>
		<b>Sit bla bini</b>	<b>96</b>
		<b>Sit bla bini</b>	<b>98</b>
		<b>Dahla għall-garaxxijiet</b>	<b>100</b>
		<b>Bieb bla numru</b>	<b>102</b>
		<b>Bieb bla numru</b>	<b>104</b>
		<b>Żerniq, Block A</b>	<b>106</b>
		<b>Bieb bla numru</b>	<b>108</b>
		<b>Bieb bla numru</b>	<b>110</b>
		<b>Grace</b>	<b>112</b>
		<b>Ta' Lunza</b>	<b>114</b>
		<b>Bieb bla numru</b>	<b>116</b>
		<b>Żerniq, Block B</b>	<b>118</b>
		<b>Bieb bla numru</b>	<b>120</b>

Id-9 ta' Mejju, 2025

9th May, 2025

Nru. 724

No. 724

## NUMRI ĠODDA TA' BIBIEN FIS-SIĠĠIEWI

## NUMBERING OF DOORS AT IS-SIĠĠIEWI

## Prolungament

## Prolongation

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 721 tad-19 ta' Awwissu, 2008, taħt it-titlu 'Numri ġodda ta' bibien fis-Siġġiewi', għandu jsir dan il-prolungament kif indikat b'tipi **grassi**.

WITH reference to Government Notice No. 721 dated 19th August, 2008, under the title 'Renumbering of doors at Is-Siġġiewi', the following prolongation in **bold** should be made.

## IS-SIĠĠIEWI

## 1. TRIQ JOHN DEBATTISTA

In-naħa tax-xellug meta tidhol minn  
Triaq il-Qajjed

In-naħa tal-lemin meta tidhol minn  
Triaq il-Qajjed

*Left side entering from Triq il-Qajjed*

*Right side entering from Triq il-Qajjed*

Isem/Numru Qadim Name/Old Number	Numru ġdid New Number	Isem/Numru Qadim Name/Old Number	Numru ġdid New Number
		Garaxx	14
		għandhom jiżdiedu should be added	
Isem/Numru Qadim Name/Old Number	Numru ġdid New Number	Isem/Numru Qadim Name/Old Number	Numru ġdid New Number
		<b>Garaxx</b>	<b>16</b>
		<b>Tulip Court</b>	<b>18</b>
		<b>Garaxx</b>	<b>20</b>
		<b>Garaxx</b>	<b>22</b>

Id-9 ta' Mejju, 2025

9th May, 2025

## Nru. 725

NUMRI ĠODDA TA' BIBIEN  
F'SAN PAWL IL-BAĦAR

## Emendi u Prolongament

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 648 tal-10 ta' Lulju, 2007, taħt it-titlu 'Numri ġodda ta' bibien f'San Pawl il-Baħar', għandhom isiru dawn l-emendi u prolongament kif indikati b'tipi **grassi**.

## No. 725

NUMBERING OF DOORS AT  
SAN PAWL IL-BAĦAR

## Amendments and Prolongation

WITH reference to Government Notice No. 648 dated 10th July, 2007, under the title 'Renumbering of doors at San Pawl il-Baħar', the following amendments and prolongation in **bold** should be made.

## SAN PAWL IL-BAĦAR

## 20. TRIQ SALVATORE BORG

## Emendi – Amendments

In-naħa tax-xellug meta tidhol minn  
Trijq l-10 ta' Frar

*Left side entering from Triq l-10 ta' Frar*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

In-naħa tal-lemin meta tidhol minn  
Trijq l-10 ta' Frar

*Right side entering from Triq l-10 ta' Frar*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
168, Eclipse	18
Garaxx	20
169, Kastellina	22
Garaxx	24
Garaxx	26
170, Oberdorf	28
171, Neroden	30
Garaxx	32
Bieb ta' ġnien	34
Garaxx	36

għandhom jinqraw  
*should read*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
--	---------------------------------

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
18	18
<b>Uffiċċju</b>	<b>18A</b>
20 (Garaxx)	20
<b>Sit qed jinbena</b>	<b>22</b>
<b>Sit qed jinbena</b>	<b>24</b>
<b>Sit qed jinbena</b>	<b>26</b>
<b>Sit qed jinbena</b>	<b>28</b>
30, Neroden	30
32 (Garaxx)	32
<b>Garaxx</b>	<b>34</b>
<b>Garaxx</b>	<b>36</b>

**Prolungament – Prolongation**

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		Garaxx	36
		<i>għandhom jiżdiedu should be added</i>	
Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		<b>Miraville (Flettijiet)</b>	<b>38</b>
		<b>Garaxx</b>	<b>40</b>
		<b>Garaxx</b>	<b>42</b>
Id-9 ta' Mejju, 2025		9th May, 2025	

Nru. 726

No. 726

**NUMRI ĠODDA TA' BIBIEN FIL-MOSTA****Żieda**

B'RIFERENZA għan-Notifikazzjoni tal-Gvern Nru. 785 tal-14 ta' Settembru, 2001, taħt it-titlu 'Numri ġodda ta' bibien fil-Mosta', għandha ssir din iż-żieda kif indikat b'tipi **grassi**.

**NUMBERING OF DOORS AT IL-MOSTA****Addition**

WITH reference to Government Notice No. 785 dated 14th September, 2001, under the title 'Renumbering of doors at Il-Mosta', the following addition in **bold** should be made.

**IL-MOSTA****69. TRIQ IX-XAGHRI TAL-HARRUB**

In-naħa tax-xellug meta tidhol minn  
Vjal il-Qalbiena Mostin

*Left side entering from  
Vjal il-Qalbiena Mostin*

In-naħa tal-lemin meta tidhol minn  
Vjal il-Qalbiena Mostin

*Right side entering from  
Vjal il-Qalbiena Mostin*

*għandu jiżdied  
should be added*

Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>	Isem/Numru Qadim <i>Name/Old Number</i>	Numru ġdid <i>New Number</i>
		<b>The Valley (Flettijiet)</b>	<b>2</b>
Id-9 ta' Mejju, 2025		9th May, 2025	

No. 727

No. 727

**MALTA BUSINESS REGISTRY****MALTA BUSINESS REGISTRY****Avviż tar-Registratur tal-Persuni Ġuridiċi****Notice by the Registrar for Legal Persons**

Skont is-subartikolu (2) tal-Artikolu 68 tat-Tieni Skeda tal-Kodiċi Ċivili, ir-Registratur tal-Persuni Ġuridiċi jgħarraf illi l-organizzazzjonijiet hawn taħt imsemmija għandhom jitqiesu bħala xolti u isimhom jithassar minn fuq ir-registru f'għeluq tliet xhur mid-data ta' dan l-avviż, sakemm ma tintwerix raġuni biex isir il-kuntrarju.

Notice is hereby given by the Registrar for Legal Persons in terms of subsection (2) of Section 68 of the Second Schedule to the Civil Code, that the undermentioned organisations shall be struck off the register at the expiration of three months from the date of this notice, unless cause is previously shown to the contrary.



L-attiv tal-organizzazzjonijiet imsemmija jgħaddi skont kif jingħad fuq l-istatut jew, f'każ li ma hemmx statut, kif imsemmi fit-Tieni Skeda tal-Kodiċi Ċivili f'każ ta' xoljiment, meta isimhom jifhassar minn fuq ir-registru.

The remaining assets of the undermentioned organisations shall devolve in accordance with the provisions of the statute or in the absence of such statute, in accordance with the provisions of the Second Schedule to the Civil Code as would occur on dissolution, once their names are struck off the register.

Isem  
Name

Numru ta' Registrazzjoni  
Registration number

MIDDLE EAST LIGHTING ASSOCIATION  
SOCRATES FOUNDATION

LPA 58  
PFLP 240

Dott. Geraldine A. Spiteri Lucas, LLD  
Registratur ta' Persuni Ġuridici

Dr Geraldine A. Spiteri Lucas, LLD  
Registrar for Legal Persons

Id-9 ta' Mejju, 2025

9th May, 2025

**Nru. 728**

**No. 728**

**ATT DWAR IL-HADDIEMA  
D-DEHEB U L-HADDIEMA L-FIDDA  
(ARĠENTIERA)  
(KAP. 46)**

**GOLDSMITHS AND  
SILVERSMITHS  
ACT  
(CAP. 46)**

IL-KUMMISSARJU tat-Taxxi Interni jgħarraf illi, fid-data li tidher hawn taht, il-prezz tad-deheb u l-fidda li fuqu huma bbażati l-valutazzjonijiet magħmulin mill-Konslu għall-Haddiema d-Deheb u l-Haddiema l-Fidda ġie ffixsat għall-finijiet tal-artikolu 14 tal-imsemmi Att kif ġej:

THE Commissioner of Inland Revenue notifies that, on the date shown hereunder, the price of gold and silver on which valuations made by the Consul for Goldsmiths and Silversmiths are based has been fixed for the purposes of article 14 of the said Act as follows:

Data	Deheb Pur Grama	Fidda Pura Grama
<i>Date</i>	<i>Pure Gold Grams</i>	<i>Pure Silver Grams</i>
9.5.2025	€95.951	€0.932

Id-9 ta' Mejju, 2025

9th May, 2025

**AVVIŻ TAL-PULIZIJA**

**POLICE NOTICE**

**Nru. 98**

**No. 98**

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolament tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu mit-toroq imsemmija hawn taht fid-dati u l-hinijiet indikati.

In virtue of Article 52(1) of the Traffic Regulation Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles from the streets mentioned hereunder will be suspended on the dates and times indicated.

**Hal Ghaxaq**

**Hal Ghaxaq**

Nhar is-Sibt, 17 ta' Mejju, 2025, mill-4.00 p.m. sas-6.30 p.m., u nhar il-Hadd, 18 ta' Mejju, 2025, mid-9.00 a.m. sal-11.30 a.m., minn Triq San Bastjan, Triq San Filippu, Misraħ Santu Rokku, Triq Santa Marija u Pjazza Santa Marija.

On Saturday, 17th May, 2025, from 4.00 p.m. to 6.30 p.m., and on Sunday, 18th May, 2025, from 9.00 a.m. to 11.30 a.m., through Triq San Bastjan, Triq San Filippu, Misraħ Santu Rokku, Triq Santa Marija and Pjazza Santa Marija.

It-trasport pubbliku mhux se jkun affettwat.

Public transport will not be affected.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

Id-9 ta' Mejju, 2025

9th May, 2025

### AVVIŻ TAL-PULIZIJA

### POLICE NOTICE

#### Nru. 99

#### No. 99

Il-Kummissarju tal-Pulizija jgħarraf li skont il-Legizlazzjoni Sussidjarja 65.05 u l-Legizlazzjoni Sussidjarja 65.13, it-toroq hawn taht imsemmija se jiġu kklasifikati bhala Żoni ta' Rmonk kif indikat hawn taht fid-dati u hinijiet indikati.

The Commissioner of Police hereby notifies that in terms of Subsidiary Legislation 65.05 and Subsidiary Legislation 65.13, the streets listed hereunder are to be classified as Tow Zones.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan jista' jagħti l-każ li ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taht fid-dati u l-hinijiet indikati.

In virtue of Section 52 (1) of the Traffic Regulations (Chapter 65). The Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder may be prohibited on the dates and times indicated.

#### Birkirkara

#### Birkirkara

Mis-1.30 p.m. tas-Sibt, 10 ta' Mejju, 2025, sas-1.30 a.m. tal-Hadd, 11 ta' Mejju, 2025, minn Triq il-Wied.

From 1.30 p.m. of Saturday, 10th May, 2025, to 1.30 a.m. of Sunday, 11th May, 2025, through Triq il-Wied.

It-trasport pubbliku se jkun affettwat.

Public transport will be affected.

#### L-Imqabba

#### Mqabba

Nhar is-Sibt, 10 ta' Mejju, 2025, minn nofsinhar sa nofsillejl, mill-pjazza tal-knisja.

On Saturday, 10th May, 2025, from noon to midnight, through the church's square.

Il-bus stops 'Haġra', 'Ġilju' and 'Bażilju' u r-rotot numri 72, 74, 117 u 218 se jkunu affettwati.

Bus stops 'Haġra', 'Ġilju' and 'Bażilju' and route numbers 72, 74, 117 and 218 will be affected.

It-trasport pubbliku se jkun affettwat.

Public transport will be affected.

#### Hal Qormi

#### Hal Qormi

Nhar il-Hadd, 11 ta' Mejju, 2025, mit-8.30 a.m. sat-10.30 a.m., minn Triq San Bartolomew (hemm bżonn ta' clearance quddiem il-knisja), Triq Santu Rokku, Triq Spiteri Fremond, Triq l-Armier, Triq l-Istabal, Triq San Bastjan, Triq il-Kuncizzjoni, Triq Correa, Triq Santa Marija and Triq San Benedittu.

On Sunday, 11th May, 2025, from 8.30 a.m. to 10.30 a.m., through Triq San Bartolomew (clearance is required in front of the church), Triq Santu Rokku, Triq Spiteri Fremond, Triq l-Armier, Triq l-Istabal, Triq San Bastjan, Triq il-Kuncizzjoni, Triq Correa, Triq Santa Marija and Triq San Benedittu.

L-ghelug tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat.

Closure of streets will take place as required and public transport will not be diverted.

Hemm bżonn ta' clearance.

Clearance is required.

#### Hal Tarxien

#### Hal Tarxien

Nhar il-Hamis, 15 ta' Mejju, 2025, mit-3.00 p.m. sal-10.00 p.m., traffiku u parkeġġ mhumiex permessi f'Misraħ is-Suq;

On Thursday, 15th May, 2025, from 3.00 p.m. to 10.00 p.m., transit and parking are prohibited in Misraħ is-Suq;

Nhar il-Ħadd, 18 ta' Mejju, 2025, mit-8.00 a.m. sas-1.00 p.m., traffiku u parkeġġ mhumiex permessi f' Misraħ is-Suq u Triq il-Kbira;

On Sunday, 18th May, 2025, from 8.00 a.m. to 1.00 p.m., transit and parking are prohibited in Misraħ is-Suq and Triq il-Kbira;

Nhar il-Ħadd, 18 ta' Mejju, 2025, mill-10.00 a.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi f' Joanne Gardens;

On Sunday, 18th May, 2025, from 10.00 a.m. to 11.59 p.m., transit and parking are prohibited in Joanne Gardens;

Nhar il-Ħadd, 18 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi fi Triq Betta, Vjal Simmons, Triq Birżebbuġa, Triq Lanzon, Joanne Gardens, Triq Xintill u Triq Paola;

On Sunday, 18th May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Triq Betta, Vjal Simmons, Triq Birżebbuġa, Triq Lanzon, Joanne Gardens, Triq Xintill and Triq Paola;

Nhar it-Tnejn, 19 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi fi Triq id-Dejma, Triq Santa Marija, Triq il-Fieres, Triq il-Qalġha, Triq Alfier De Medran, Triq Agostino Randon, Triq San Franġisk, Triq it-Tempji Neolitici, Triq Lanzon u Triq Paola;

On Monday, 19th May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Triq id-Dejma, Triq Santa Marija, Triq il-Fieres, Triq il-Qalġha, Triq Alfier De Medran, Triq Agostino Randon, Triq San Franġisk, Triq it-Tempji Neolitici, Triq Lanzon and Triq Paola;

Nhar it-Tlieta, 20 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi fi riq Francesco Crispi, Triq San Anard, Triq il-Kuntent, Triq il-Knisja, Triq Ġużè Montebello, Triq Lorenzo Gonzi, Triq Ġanni Fauré, Misraħ Buleben, Triq Wenzu Despott, Triq il-Madonna tad-Duttrina, Triq Carlo Maratta, Triq it-Tamal, Triq il-Palma, Triq il-Kbira, Misraħ is-Suq u Triq Paola;

On Tuesday, 20th May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Triq Francesco Crispi, Triq San Anard, Triq il-Kuntent, Triq il-Knisja, Triq Ġużè Montebello, Triq Lorenzo Gonzi, Triq Ġanni Fauré, Misraħ Buleben, Triq Wenzu Despott, Triq il-Madonna tad-Duttrina, Triq Carlo Maratta, Triq it-Tamal, Triq il-Palma, Triq il-Kbira, Misraħ is-Suq and Triq Paola;

Mis-6.00 a.m. tal-Erbgħa, 21 ta' Mejju, 2025, sad-9.00 a.m. tal-Ħadd, 25 ta' Mejju, 2025, traffiku u parkeġġ mhumiex permessi fi Triq il-Palma;

From 6.00 a.m. of Wednesday, 21st May, 2025, to 9.00 a.m. of Sunday, 25th May, 2025, transit and parking are prohibited in Triq il-Palma;

Nhar l-Erbgħa, 21 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi fi Triq Paola u Misraħ is-Suq;

On Wednesday, 21st May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Triq Paola and Misraħ is-Suq;

Nhar il-Ħamis, 22 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi f' Misraħ is-Suq, Triq il-Kbira, Triq il-Palma, Triq l-Isqajjaq, Triq Brittanika, Triq Xintill, Triq P. Schembri, Joanne Gardens, Triq Lampuka, Triq l-Annunzjata, Triq Santa Marija u Triq Birżebbuġa;

On Thursday, 22nd May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Misraħ is-Suq, Triq il-Kbira, Triq il-Palma, Triq l-Isqajjaq, Triq Brittanika, Triq Xintill, Triq P. Schembri, Joanne Gardens, Triq Lampuka, Triq l-Annunzjata, Triq Santa Marija and Triq Birżebbuġa;

Nhar il-Ġimgħa, 23 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi fi Vjal Simmons, Triq Santa Marija, Triq il-Blata, Triq il-Kbira, Triq Birżebbuġa, Triq Ħal Tarxien, Triq San Ġużep, Triq il-Karmnu, Triq is-Sorijiet, Misraħ is-Suq u Triq Paola;

On Friday, 23rd May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Vjal Simmons, Triq Santa Marija, Triq il-Blata, Triq il-Kbira, Triq Birżebbuġa, Triq Ħal Tarxien, Triq San Ġużep, Triq il-Karmnu, Triq is-Sorijiet, Misraħ is-Suq and Triq Paola;

Nhar is-Sibt, 24 ta' Mejju, 2025, mill-5.00 p.m. sal-11.59 p.m., traffiku u parkeġġ mhumiex permessi fi Triq il-Kbira, Triq iż-Żejtun, Misraħ is-Suq, Triq Paola, Triq l-Annunzjata, Triq it-Tempji Neolitici, Triq Santa Marija, Triq Santu Wistin, Triq is-Sorijiet, Triq l-Iskola, Triq Ħal Tarxien, Triq San Ġużep, Triq Santa Monika, Triq il-Palma and Triq Tal-Barrani (triq sekondarja);

On Saturday, 24th May, 2025, from 5.00 p.m. to 11.59 p.m., transit and parking are prohibited in Triq il-Kbira, Triq iż-Żejtun, Misraħ is-Suq, Triq Paola, Triq l-Annunzjata, Triq it-Tempji Neolitici, Triq Santa Marija, Triq Santu Wistin, Triq is-Sorijiet, Triq l-Iskola, Triq Ħal Tarxien, Triq San Ġużep, Triq Santa Monika, Triq il-Palma and Triq Tal-Barrani (side street);

Nhar il-Ħadd, 25 ta' Mejju, 2025, il-ġurnata kollha, traffiku u parkeġġ mhumiex permessi fi Triq is-Sorijiet, Triq Sammat,

On Sunday, 25th May, 2025, all day, transit and parking are prohibited in Triq is-Sorijiet, Triq Sammat, Triq San Ġużep,

Triq San Ġużepp, Triq Hal Tarxien, Triq Sant'Antnin, Triq Manwel Buhagiar, Triq l-Iskola, Triq Lanzon, Triq Paola, Vjal Simmons, Triq Birzebbuga, Triq il-Kbira, Misraħ is-Suq, Triq Santa Marija, Joanne Gardens u Triq il-Palma;

It-trasport pubbliku se jkun affettwat.

### Il-Hamrun

Nhar is-Sibt, 10 ta' Mejju, 2025, mis-6.00 a.m. 'il quddiem, hemm bżonn ta' clearance fi Triq il-Kbira San Ġużepp bejn Triq il-Ferrovija u Triq Fra Diegu, Triq il-Ferrovija u Triq Hal Qormi bejn Triq il-Kbira San Ġużepp u Triq Cordina Perez;

Nhar is-Sibt, 10 ta' Mejju, 2025, mis-2.00 p.m. 'il quddiem, hemm bżonn ta' clearance u għeluq fi Triq il-Kbira San Ġużepp bejn Triq il-Ferrovija u Triq San Fidiel u Triq Hal Qormi bejn Triq il-Kbira San Ġużepp u Triq Cordina Perez.

It-trasport pubbliku se jkun affettwat;

Nhar is-Sibt, 10 ta' Mejju, 2025, mis-6.00 p.m. sal-11.00 p.m., mill-bejt tal-każini tal-banda ta' San Ġużepp u San Gġtanu fi Triq il-Kbira San Ġużepp.

M'hemmx bżonn ta' clearance.

It-trasport pubbliku mhux se jkun affettwat;

Nhar il-Erbgħa, 28 ta' Mejju, 2025, mis-6.30 p.m. sat-8.30 p.m., minn quddiem il-knisja, Triq il-Franġiskani, Triq Lord Byron, Triq Adelaide Cini, Triq Ċensu Bugeja, Triq Fra Gaetano Pace Forno, Triq Ġużè Pace, Triq Ġużè Maria Camilleri, Triq il-Kappillan Mifsud, Triq Manuel Magri u Triq Villambrosa.

L-għeluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku se jkun affettwat.

M'hemmx bżonn ta' clearance;

Nhar il-Ħadd, 22 ta' Ġunju, 2025, mis-6.30 p.m. sad-9.15 p.m., minn Triq il-Kappillan Mifsud, Triq il-Kanonku Bonnici, Triq Adelaide Cini, Triq Lord Byron, Triq Villambrosa, Triq Monsinjur De Piro u hdejn il-knisja parrokkjali tal-Immakulata Kunċizzjoni.

M'hemmx bżonn ta' clearance.

L-għeluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat.

### Hal Ghaxaq

Nhar is-Sibt, 17 ta' Mejju, 2025, mis-2.30 p.m. sas-6.30 p.m., u nhar il-Ħadd, 18 ta' Mejju, 2025, mis-7.30 a.m. sal-11.30 a.m., minn Pjazza Santa Marija.

Triq Hal Tarxien, Triq Sant'Antnin, Triq Manwel Buhagiar, Triq l-Iskola, Triq Lanzon, Triq Paola, Vjal Simmons, Triq Birzebbuga, Triq il-Kbira, Misraħ is-Suq, Triq Santa Marija, Joanne Gardens and Triq il-Palma;

Public transport will be affected.

### Hamrun

On Saturday, 10th May, 2025, from 6.00 a.m. onwards, clearance is required in Triq il-Kbira San Ġużepp between Triq il-Ferrovija and Triq Fra Diegu, Triq il-Ferrovija and Triq Hal Qormi between Triq il-Kbira San Ġużepp and Triq Cordina Perez;

On Saturday, 10th May, 2025, from 2.00 p.m. onwards, clearance and closure are required in Triq il-Kbira San Ġużepp between Triq il-Ferrovija and Triq San Fidiel and Triq Hal Qormi between Triq il-Kbira San Ġużepp and Triq Cordina Perez.

Public transport will be affected;

On Saturday, 10th May, 2025, from 6.00 p.m. to 11.00 p.m., from Saint Joseph's and Saint Cajetan's band club rooftop both situated in Triq il-Kbira San Ġużepp.

No clearance is required.

Public transport will not be affected;

On Wednesday, 28th May, 2025, from 6.30 p.m. to 8.30 p.m., through in front of the church, Triq il-Franġiskani, Triq Lord Byron, Triq Adelaide Cini, Triq Ċensu Bugeja, Triq Fra Gaetano Pace Forno, Triq Ġużè Pace, Triq Ġużè Maria Camilleri, Triq il-Kappillan Mifsud, Triq Manuel Magri and Triq Villambrosa.

Closure of streets will take place as required and public transport will be affected.

No clearance is required;

On Sunday, 22nd June, 2025, from 6.30 p.m. to 9.15 p.m., through Triq il-Kappillan Mifsud, Triq il-Kanonku Bonnici, Triq Adelaide Cini, Triq Lord Byron, Triq Villambrosa, Triq Monsinjur De Piro and near the Immaculate Conception's parish church.

No clearance is required.

Closure of streets will take place as required and public transport will not be diverted.

### Hal Ghaxaq

On Saturday, 17th May, 2025, from 2.30 p.m. to 6.30 p.m., and on Sunday, 18th May, 2025, from 7.30 a.m. to 11.30 a.m., through Pjazza Santa Marija.

**Tal-Pietà**

Nhar il-Erbgħa, 28 ta' Mejju, 2025, mis-6.30 p.m. sal-10.00 p.m., minn Triq Santa Monika, Triq Bordin, Triq l-Ursolini, Triq l-Isptar, Triq San Luqa, Triq San Girgor u Triq id-Duluri.

Hemm bżonn ta' clearance.

L-gheluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat;

Nhar il-Hamis, 29 ta' Mejju, 2025, mill-5.00 p.m. sa nofsillejl, minn Triq Santa Monika u Triq id-Duluri.

Hemm bżonn ta' gheluq u clearance fi Triq id-Duluri.

Se jkun hemm clearance fi Triq id-Duluri bejn Triq San Ġużepp u Triq San Girgor il-ġurnata kollha.

L-gheluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat;

Nhar il-Ġimgħa, 30 ta' Mejju, 2025, mis-6.00 p.m. sa nofsillejl, minn Triq Santa Monika, Triq Fr V. Portelli, Triq Joe Gasan, Pjazza Madonna ta' Fatima, Triq id-Duluri, Triq Pietru Xuereb u Triq Hookham Frere.

Se jkun hemm clearance fi Triq id-Duluri bejn Triq San Ġużepp u Triq San Girgor u gheluq minn quddiem il-każin tal-futbol minn Triq Santa Monika sa kantuniera ma' Triq San Girgor.

Se jkun hemm clearance u se tingħalaq Triq id-Duluri (hdejn il-każin tal-banda) il-ġurnata kollha mis-6.00 a.m. 'il quddiem.

L-gheluq tat-toroq se jsir skont il-bżonn u t-trasport pubbliku mhux se jkun devjat;

Nhar is-Sibt, 31 ta' Mejju, 2025, mis-6.00 p.m. sa nofsillejl, minn Triq Santa Monika, Triq id-Duluri, Triq San Ġużepp, Triq K. Mifsud, Triq San Girgor, Triq Schinas, Triq Hookham Frere, Telgħet Gwardamanga, Triq Blackley u Triq ix-Xatt.

Se jkun hemm clearance fi Triq id-Duluri bejn Triq San Ġużepp u Triq San Girgor il-ġurnata kollha u gheluq minn quddiem il-każin tal-futbol minn Triq Santa Monika sa kantuniera ma' Triq San Girgor.

Se jkun hemm clearance u se tingħalaq Triq id-Duluri (hdejn il-każin tal-banda) il-ġurnata kollha mis-6.00 a.m. 'il quddiem.

Se jkun hemm gheluq ta' toroq sat-tmiem tal-març tal-banda u t-trasport pubbliku se jkun affettwat;

**Tal-Pietà**

On Wednesday, 28th May, 2025, from 6.30 p.m. to 10.00 p.m., through Triq Santa Monika, Triq Bordin, Triq l-Ursolini, Triq l-Isptar, Triq San Luqa, Triq San Girgor and Triq id-Duluri.

No clearance is required.

Closure of streets will take place as required and public transport will not be diverted;

On Thursday, 29th May, 2025, from 5.00 p.m. to midnight, through Triq Santa Monika and Triq id-Duluri.

Closure and clearance are required in Triq id-Duluri.

Triq id-Duluri between Triq San Ġużepp and Triq San Girgor will be cleared all day.

Closure of streets will take place as required and public transport will not be diverted;

On Friday, 30th May, 2025, from 6.00 p.m. to midnight, through Triq Santa Monika, Triq Fr V. Portelli, Triq Joe Gasan, Pjazza Madonna ta' Fatima, Triq id-Duluri, Triq Pietru Xuereb and Triq Hookham Frere.

Triq id-Duluri will be cleared between Triq San Ġużepp and Triq San Girgor and closed from in front of the football club from Triq Santa Monika to corner with Triq San Girgor.

Triq id-Duluri (next to the band club) will be cleared and closed all day from 6.00 a.m. onwards.

Closure of streets will take place as required and public transport will not be diverted;

On Saturday, 31st May, 2025, from 6.00 p.m. to midnight, through Triq Santa Monika, Triq id-Duluri, Triq San Ġużepp, Triq K. Mifsud, Triq San Girgor, Triq Schinas, Triq Hookham Frere, Telgħet Gwardamanga, Triq Blackley and Triq ix-Xatt.

Triq id-Duluri between Triq San Ġużepp and Triq San Girgor will be cleared all day and closed from in front of the football club from Triq Santa Monika to corner with Triq San Girgor.

Triq id-Duluri (next to the band club) will be cleared and closed all day from 6.00 a.m. onwards.

Closure of streets will take place till the end of the band march and public transport will be affected;

Nhar il-Hadd, 1-1 ta' Ġunju, 2025, mill-11.00 a.m. sal-11.30 p.m., purċissjoni minn Triq Santa Monika, Triq Blackley, Telgħet Gwardamaġa, Triq ix-Xatt, Triq id-Duluri, Triq Schinas, Triq K. Mifsud, Triq San Ġużepp u Triq Hookham Frere.

Hemm bżonn ta' clearance fit-toroq kollha;

Nhar il-Hadd, 1-1 ta' Ġunju, 2025, mill-11.00 a.m. sal-11.30 p.m., marċ tal-banda minn Triq Santa Monika, Triq Blackley, Telgħet Gwardamaġa, Triq id-Duluri, Triq San Ġużepp, Triq Edgar Ferro, Triq San Girgor, Triq K. Mifsud, Triq Schinas u Triq id-Duluri.

Triq id-Duluri se tkun magħluqa minn quddiem il-każin tal-futbol minn Triq Santa Monika sa kantuniera ma' Triq San Ġużepp.

Se jkun hemm għeluq ta' toroq sat-tmiem tal-marċ tal-banda u t-trasport pubbliku se jkun affettwat.

### Il-Furjana

Nhar il-Hadd, 1-1 ta' Ġunju, 2025, mis-7.00 p.m. sas-7.30 p.m. u mill-10.00 p.m. sal-10.30 p.m., minn Sa Maison Hill mill-hruġ tal-garaxx tal-Pulizija 'l isfel lejn Tal-Pietà sar-ristorant (iż-żewġ naħat).

Hemm bżonn ta' clearance u għeluq.

### In-Naxxar

Nhar il-Hadd, 1-1 ta' Ġunju, 2025, mis-7.00 a.m. sal-10.00 a.m., il-korsija tan-naħa tal-baħar li twassal għal Pembroke minn San Pawl il-Baħar fi Triq il-Kosta mis-Salini Resort sar-roundabout hdejn l-Isplash and Fun Complex se tkun magħluqa għat-traffiku.

Mill-ġurnata qabel kull tellieqa sa tliet sigħat wara t-tmiem ta' kull avveniment, iż-żona rikreattiva faċċata s-Salini Resort se tkun ikkunsidrata bħala żona ta' rmonk.

It-trasport pubbliku se jkun affettwat.

### Il-Qala

Nhar il-Hadd, 8 ta' Ġunju, 2025, mid-9.15 a.m. sal-11.30 a.m., minn Triq San Frangišk u Pjazza San Ġużepp;

Nhar il-Hadd, 22 ta' Ġunju, 2025, mit-8.15 a.m. sal-11.30 a.m., minn Pjazza San Ġużepp, Triq il-Wardija, Triq il-Belveder, Pjazza l-Isqof Mikiel Buttigieg u Triq it-28 ta' April 1688;

Nhar il-Ġimgħa, 27 ta' Ġunju, 2025, mis-6.45 p.m. sal-10.00 p.m., minn Pjazza San Ġużepp, Triq il-Forn, Triq il-Kunċizzjoni, Triq it-30 ta' Ottubru 1948, Triq Cagliares u Triq il-Virgi.

On Sunday, 1st June, 2025, from 11.00 a.m. to 11.30 p.m., a procession through Triq Santa Monika, Triq Blackley, Telgħet Gwardamaġa, Triq ix-Xatt, Triq id-Duluri, Triq Schinas, Triq K. Mifsud, Triq San Ġużepp and Triq Hookham Frere.

Clearance is required in all streets;

On Sunday, 1st June, 2025, from 11.00 a.m. to 11.30 p.m., a band march through Triq Santa Monika, Triq Blackley, Telgħet Gwardamaġa, Triq id-Duluri, Triq San Ġużepp, Triq Edgar Ferro, Triq San Girgor, Triq K. Mifsud, Triq Schinas and Triq id-Duluri.

Triq id-Duluri will be closed from in front of the football club from Triq Santa Monika to corner with Triq San Ġużepp.

Closure of streets will take place till the end of the band march and public transport will be affected.

### Floriana

On Sunday, 1st June, 2025, from 7.00 p.m. to 7.30 p.m. and from 10.00 p.m. to 10.30 p.m., through Sa Maison Hill from the police garage's exit down to Tal-Pietà till the restaurant, (both ways).

Clearance and closure are required.

### Naxxar

On Sunday, 1st June, 2025, from 7.00 a.m. to 10.00 a.m., the seaside carriageway leading towards Pembroke from San Pawl il-Baħar in Triq il-Kosta from the Salini Resort to the roundabout near Splash and Fun Complex will be closed to traffic.

From the day before each race up to three hours after the end of each event, the recreational area opposite the Salini Resort will be considered as towing zone.

Public transport will be affected.

### Qala

On Sunday, 8th June, 2025, from 9.15 a.m. to 11.30 a.m., through Triq San Frangišk and Pjazza San Ġużepp;

On Sunday, 22nd June, 2025, from 8.15 a.m. to 11.30 a.m., through Pjazza San Ġużepp, Triq il-Wardija, Triq il-Belveder, Pjazza l-Isqof Mikiel Buttigieg and Triq it-28 ta' April 1688;

On Friday, 27th June, 2025, from 6.45 p.m. to 10.00 p.m., through Pjazza San Ġużepp, Triq il-Forn, Triq il-Kunċizzjoni, Triq it-30 ta' Ottubru 1948, Triq Cagliares and Triq il-Virgi.



It-trasport pubbliku jista' jkun affettwat.

### **Il-Mosta**

Nhar is-Sibt, 14 ta' Ġunju, 2025, mit-3.00 p.m. sas-6.30 p.m., minn Triq il-Kungress Ewkaristiku minn Triq it-Torri sa Pjazza Rotunda.

Triq it-Torri, Triq il-Kungress Ewkaristiku u Pjazza Rotunda se jkunu temporanjament magħluqa mill-4.45 p.m. sas-6.30 p.m.;

Nhar il-Ħadd, 15 ta' Ġunju, 2025, mis-6.00 a.m. sad-9.30 a.m., minn Triq il-Kungress Ewkaristiku minn Triq it-Torri sa Pjazza Rotunda.

Triq it-Torri, Triq il-Kungress Ewkaristiku u Pjazza Rotunda se jkunu temporanjament magħluqa mis-7.30 a.m. sad-9.30 a.m.

It-trasport pubbliku se jkun affettwat.

### **L-Imġarr, Malta**

Nhar is-Sibt, 14 ta' Ġunju, 2025, mit-3.30 p.m. sal-5.00 p.m., minn hdejn l-oratorju, Triq San Pawl, Triq Sir Harry Luke, Misraħ il-Ġublew u hdejn il-knisja.

It-trasport pubbliku se jkun affettwat.

### **Hal Kirkop**

Nhar il-Ħadd, 22 ta' Ġunju, 2025, mill-5.00 p.m. sad-9.00 p.m., minn Triq il-Kbira, Triq San Rokku, Pjazza San Leonardu, Triq San Leonardu, Triq San Benedittu, Triq il-Parroċċa u Misraħ Hal Kirkop.

It-trasport pubbliku se jkun affettwat.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu suġġetti li jiġu rmunkati.

Id-9 ta' Mejju, 2025

AVVIŻ TAL-PULIZIJA

### **Nru. 100**

Il-Kummissarju tal-Pulizija jgħarraf li skont l-Avviż Legali 101/97 it-toroq li jidhru hawn taht se jiġu kklassifikati bhala tow zones, hekk kif indikati.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolament tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf li l-passaġġ u t-twaqqif ta' vetturi huwa pprojbit fit-toroq imsemmija hawn taht fid-dati u hinijiet indikati.

Public transport may be affected.

### **Mosta**

On Saturday, 14th June, 2025, from 3.00 p.m. to 6.30 p.m., through Triq il-Kungress Ewkaristiku from Triq it-Torri to Pjazza Rotunda.

Triq it-Torri, Triq il-Kungress Ewkaristiku and Pjazza Rotunda will be temporarily closed from 4.45 p.m. to 6.30 p.m.;

On Sunday, 15th June, 2025, from 6.00 a.m. to 9.30 a.m., through Triq il-Kungress Ewkaristiku from Triq it-Torri to Pjazza Rotunda.

Triq it-Torri, Triq il-Kungress Ewkaristiku and Pjazza Rotunda will be temporarily closed from 7.30 a.m. to 9.30 a.m.

Public transport will be affected.

### **Mġarr, Malta**

On Saturday, 14th June, 2025, from 3.30 p.m. to 5.00 p.m., through near the oratory, Triq San Pawl, Triq Sir Harry Luke, Misraħ il-Ġublew and near the church.

Public transport will be affected.

### **Hal Kirkop**

On Sunday, 22nd June, 2025, from 5.00 p.m. to 9.00 p.m., through Triq il-Kbira, Triq San Rokku, Pjazza San Leonardu, Triq San Leonardu, Triq San Benedittu, Triq il-Parroċċa and Misraħ Hal Kirkop.

Public transport will be affected.

Any vehicles found parked in contravention to the order of this notice are liable to be towed away.

9th May, 2025

POLICE NOTICE

### **No. 100**

The Commissioner of Police hereby notifies that in terms of Legal Notice 101/97 the streets listed hereunder are to be classified as tow zones on the dates and times indicated.

In virtue of Article 52(1) of the Traffic Regulation Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit and stopping of vehicles through the streets mentioned hereunder is prohibited on the dates and times indicated.

**Marsaskala**

Nhar il-Ħadd, 18 ta' Mejju, 2025, mis-7.00 a.m. sas-1.30 p.m., minn Pjazza Dun Tarcis Agius (hdejn il-knisja parrokkjali).

It-trasport pubbliku mhux se jkun affettwat.

**Haż-Żabbar**

Nhar il-Ħadd, 25 ta' Mejju, 2025, mis-6.00 a.m. sas-2.00 p.m., minn Triq l-Aħħar Ħbit mit-Torok, iż-Żejtun.

It-trasport pubbliku se jieqaf mis-6.00 a.m. sas-2.00 p.m.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu sugġetti li jiġu rmunkati.

Id-9 ta' Mejju, 2025

**AVVIŻ TAL-PULIZIJA****Nru. 101**

Il-Kummissarju tal-Pulizija jgħarraf li skont l-Avviż Legali 94/97 it-toroq hawn taħt imsemmija se jiġu kklassifikati bhala Żoni ta' Rmonk fid-dati u l-hinijiet kif indikat hawn taħt.

Bis-saħħa tal-Artikolu 52(1) tal-Ordinanza dwar ir-Regolamenti tat-Traffiku (Kap. 65), il-Kummissarju tal-Pulizija jgħarraf illi l-vetturi tas-sewqan ma jkunux jistgħu jgħaddu jew jiddawru mit-toroq imsemmija hawn taħt fid-dati u l-hinijiet indikati.

**Ir-Rabat, Malta**

Nhar is-Sibt, 24 ta' Mejju, 2025, mit-8.00 a.m. sa nofsinhar, minn Pjazza Santu Wistin u Triq Santu Wistin.

**Il-Mellicha**

Nhar il-Ħamis, 5 ta' Ġunju, 2025, minn nofsinhar sal-11.59 p.m. minn Triq l-Armier (parkeġġ hdejn Palm Beach u Triq ir-Ramlet (parkeġġ pubbliku ta' fejn Victoria Bar). Hemm bżonn clearance.

Vetturi li jiksru l-ordni ta' dan l-avviż ikunu sugġetti li jiġu rmunkati.

Id-9 ta' Mejju, 2025

**Marsaskala**

On Sunday, 18th May, 2025, from 7.00 a.m. to 1.30 p.m., through Pjazza Dun Tarcis Agius (near the parish church).

Public transport will not be affected.

**Haż-Żabbar**

On Sunday, 25th May, 2025, from 6.00 a.m. to 2.00 p.m., through Triq l-Aħħar Ħbit mit-Torok, Żejtun.

Public transport will stop from 6.00 a.m. to 2.00 p.m.

Vehicles found in contravention to the order of this notice will be liable to be towed.

9th May, 2025

**POLICE NOTICE****No. 101**

The Commissioner of Police hereby notifies that in terms of L.N. 94/97 the streets listed hereunder are to be classified as Tow Zones as indicated hereunder on the dates and times indicated.

In virtue of Article 52(1) of the Traffic Regulations Ordinance (Cap. 65), the Commissioner of Police hereby notifies that the transit of vehicles through the streets mentioned hereunder will be suspended or deviated on the dates and times indicated.

**Rabat, Malta**

On Saturday, 24th May, 2025, from 8.00 a.m. to noon, through Pjazza Santu Wistin and Triq Santu Wistin.

**Mellicha**

On Thursday, 5th June, 2025, from noon to 11.59 p.m. through Triq l-Armier (parking near Palm Beach and Triq ir-Ramlet (public parking near Victoria Bar). Clearance is needed.

Vehicles found in contravention to the order of this notice are liable to be towed.

9th May, 2025



## TRANSPORT MALTA

**Avviż Lokali lill-Bahhara Nru 53 tal-2025**

*Murtali minn pontuni rmiġġati 'l barra  
mill-Fortizza Sant'Anġlu*

Id-Direttorat tal-Portijiet u l-Yachting, Transport Malta, jgħarraf lill-bahhara li se jsir spettaklu ta' loġhob tan-nar ta' tliet (3) minuti minn tliet (3) pontuni rmiġġati 'l barra mill-Fortizza Sant'Anġlu fil-Port il-Kbir. Il-pontuni se jkunu rmiġġati fil-pożizzjonijiet A, B u C kif muri fis-sit elettroniku ta' Transport Malta (www.transport.gov.mt).

	<i>Latitudni (T)</i>	<i>Longitudni (L)</i>
A	35° 53'.590	14° 30'.959
B	35° 53'.601	14° 30'.968
C	35° 53'.611	14° 30'.981

Il-loġhob tan-nar se jsir nhar il-Hamis 15 ta' Mejju, 2025, bejn l-10.00 p.m. u l-10.10 p.m.

Il-pontuni se jiġu rmunkati mill-Bajja tar-Rinella għall-habta tal-9.45 p.m. u jitnehhew mill-pożizzjoni hekk kif jintemm il-loġhob tan-nar.

Fid-dawl ta' dan ta' hawn fuq, il-bahhara huma avżati biex iżommu 50 metru bogħod mill-pontuni fid-data u l-hin imsemmija hawn fuq.

Transport Malta ma taċċetta ebda responsabbiltà għal kwalunkwe hsara kkawżata mill-wiri lil xi bastiment u t-tagħmir anċillari tiegħu, kemm jekk dak il-bastiment u t-tagħmir anċillari tiegħu jithallew fiż-żona ta' sigurtà, jew barra dik iż-żona ta' sigurtà, mill-punt minn fejn se ssir il-wirja.

Il-bahhara kollha għandhom josservaw kwalunkwe struzzjonijiet mogħtija fuq VHF Channel 12 u/jew 16, minn Valletta VTS u minn kwalunkwe uffiċjal tal-infurzar fuq il-post.

Chart affettwata: BA 177

Id-9 ta' Mejju, 2025

**L-AWTORITÀ GĦAS-SAĦĦA U S-SIGURTÀ  
FUQ IL-POST TAX-XOGHOL**

L-Awtorità għas-Saħħa u s-Sigurtà fuq il-Post tax-Xogħol qed tfttex biex timpjega fuq bażi full-time:

Manager (Psychology)  
*Il-Permess ta' Jobsplus: 1110/2024*

Manager (Training and Development)  
*Il-Permess ta' Jobsplus: 422/2025*

## TRANSPORT MALTA

**Local Notice to Mariners No. 53 of 2025**

*Fireworks from pontoons moored off  
Fortizza Sant'Anġlu*

The Ports and Yachting Directorate, Transport Malta, notifies mariners that a 3-minute firework display will be let off from three (3) pontoons moored off Fortizza Sant'Anġlu in the Grand Harbour. The pontoons will be moored in positions A, B and C as shown on chart found on the Transport Malta website (www.transport.gov.mt).

	<i>Latitude (N)</i>	<i>Longitude (E)</i>
A	35° 53'.590	14° 30'.959
B	35° 53'.601	14° 30'.968
C	35° 53'.611	14° 30'.981

The fireworks display will take place on Thursday, 15th May, 2025, between 10.00 p.m. and 10.10 p.m.

The pontoons will be towed from Rinella Bay at around 9.45 p.m. and removed from position as soon as the fireworks display has finished.

In view of the above, mariners are advised to keep 50 metres away from the pontoons on the above-mentioned date and time.

Transport Malta will accept no liability whatsoever for any damage caused by the displays to any vessel and her ancillary equipment, whether such vessel and her ancillary equipment are left within the safety zone, or outside such safety zone, from the point from which the display is to be held.

All mariners are to comply with any instructions given on VHF Channel 12 and/or 16, by Valletta VTS and by any enforcement personnel on site.

Chart affected: BA 177

9th May, 2025

**OCCUPATIONAL HEALTH  
AND SAFETY AUTHORITY**

The Occupational Health and Safety Authority is seeking to recruit individuals for the full-time posts of:

Manager (Psychology)  
*Jobsplus Permit: 1110/2024*

Manager (Training and Development)  
*Jobsplus Permit: 422/2025*

Manager (Communications & PR)  
*Il-Permess ta' Jobsplus: 486/2024*

Aktar dettalji u kif wiehed jista' japplika, jistghu jitnizzlu mit-taqsimu tal-karrieri fis-sit elettroniku tal-Awtorità (<https://www.ohsa.mt/carriers>).

Id-data tal-gheluq għall-applikazzjonijiet hija nhar it-Tnejn, 26 ta' Mejju, 2025, fl-4.00 p.m. (Hin Ċentrali Ewropew).

Id-9 ta' Mejju, 2025

#### KUNSILL MALTI GĦALL-ARTI

*Sejha għal Fornituri ta' Servizzi ta' Tahriġ – Stharriġ fuq Riċerka tas-Suq*

Il-Kunsill Malti għall-Arti jixtieq javża li qiegħed iwettaq Stharriġ fuq Riċerka tas-Suq sabiex jevalwa l-kapaċità tas-suq biex jipprovdi servizzi ta' tahriġ xierqa, flimkien ma' sit u provvediment ta' catering, għas-Setturi Kulturali u Kreattivi (SKK) f'Malta.

Dan l-eżerċizzju jikkostitwixxi parti minn fażi preparatorja ta' inizjattiva ffinanzjata mill-UE taht il-kappa tal-programm ESF+ u jista' jservi bħala l-bażi għall-pubblikazzjoni ta' sejha għall-offerti futura.

Il-fornituri ta' servizzi ta' tahriġ huma partikolarment inkoraġġuti biex jipparteċipaw f'dan l-istharriġ jekk jistghu:

Iwettqu programmi ta' tahriġ speċifikament indirizzati għas-Setturi Kulturali u Kreattivi;

Jipprovdu tagħlim imħallat appoġġjat minn Sistema ta' Tagħlim tal-Ġestjoni (LMS) komprensiva;

Joffru twettiq ta' servizz integrat li jkopri kemm sit u servizzi ta' catering.

Partijiet interessati huma mistiedna li jaċċessaw l-istharriġ mill-holqa (<https://artscouncilmalta.gov.mt/call-for-training-service-providers-market-research-survey/>).

Risposti għandhom jiġu sottomessi sal-Ġimgħa, 23 ta' Mejju, 2025.

Aktar informazzjoni tista' tinkiseb permezz ta' ittra elektronika lill-Kunsill Malti għall-Arti fuq ([esf.acm@artscouncil.mt](mailto:esf.acm@artscouncil.mt)).

Id-9 ta' Mejju, 2025

Manager (Communications & PR)  
*Jobsplus Permit: 486/2024*

Details of all vacancies, including duties and responsibilities, terms of engagement, qualification requirements and mode of application can be downloaded from the carriers section on OHSA's website (<https://www.ohsa.mt/carriers>).

Closing date for applications is on Monday, 26th May 2025, at 4.00 p.m. (Central European Time).

9th May, 2025

#### ARTS COUNCIL MALTA

*Call for Training Service Providers – Market Research Survey*

Arts Council Malta hereby notifies that it is conducting a Market Research Survey to assess the market's capacity to provide bespoke training services, together with venue and catering provisions, for the Cultural and Creative Sectors (CCS) in Malta.

This exercise constitutes part of the preparatory phase of an EU-funded initiative under the ESF+ programme and may serve as the basis for the publication of a forthcoming call for tenders.

Training service providers are particularly encouraged to participate in this survey if they can:

Deliver training programmes specifically targeted at the Cultural and Creative Sectors;

Provide blended learning supported by a comprehensive Learning Management System (LMS);

Offer integrated service delivery encompassing both venue and catering services.

Interested parties are invited to access the survey via the link (<https://artscouncilmalta.gov.mt/call-for-training-service-providers-market-research-survey/>).

Responses must be submitted by Friday, 23rd May, 2025.

Further information may be obtained from the Arts Council Malta at ([esf.acm@artscouncil.mt](mailto:esf.acm@artscouncil.mt)).

9th May, 2025



ta' Isfel mad-dinja billi jesplora temi diversi li għandhom reżonanzi universali. Dan se jrawwem ukoll pjattaforma fejn approċċi differenti jikkonverġu, u b'hekk jinholqu skambji b'sustanza u fehim komuni permezz tal-arti.

L-għan iddikjarat tal-Paviljun ta' Malta huwa li joffri pjattaforma li permezz tagħha l-aħjar prattiki artistici kontemporanji Maltin jiġu esposti u ppreżentati lil udjenza internazzjonali permezz ta' prattiki kollaborattivi mal-komunità lokali ta' Gwangju.

It-Tim Artistiku magħżul se jkun qiegħed attivament jinvolti ruħu mal-komunità u l-artisti fi Gwangju, u joħloq u jesibixxi xogħlijiet ta' arti li jistgħu joħorġu biss minn dan is-sit uniku, filwaqt li fl-istess waqt jirriflettu lil Malta.

It-Tim Artistiku se jkun qiegħed joqgħod fi Gwangju għal diversi ġimgħat, fejn se jkun qiegħed joħloq xogħlijiet artistici multidixxiplinarji fuq is-sit filwaqt li joħloq programm ta' avvenimenti għat-tul tal-Biennale ta' Gwangju. Ix-xogħlijiet tal-arti jistgħu jinkludu prestazzjonijiet immersivi u speċifiċi għas-sit, installazzjonijiet, disinji ta' sets, avvenimenti ta' mużika, films u/jew proġezzjonijiet dokumentarji, qari ta' poeżiji, u koreografija taż-żfin. Matul ir-residenza artistika, it-Tim Artistiku se jkollu l-opportunità li jinteraġġixxi ma' artisti lokali u residenti fi Gwangju, u b'hekk jesperjenzaw skambju ta' kulturi u opportunitajiet għal interazzjoni u kollaborazzjoni permezz tal-arti tagħhom.

Il-Kunsill Malti għall-Arti għandu l-għan li jipprovdi artisti Maltin bi sfida kreattiva billi jutilizzaw spazju mhux konvenzjonali mdawwar b'ambjent naturali u djar residenzjali, minflok teatru tradizzjonali jew mużew tal-arti.

Il-Paviljun ta' Malta jinsab fil-Horanggasy Art Polygon Gallery, 20 Jejung-ro 47beon-gil, Nam-gu, Gwangju, Korea ta' Isfel. L-ispażju jikkonsisti fl-ewwel sular maqsum fi tnejn b'hitana tal-ħġieġ u art tal-injam, b'kantina waħda. Aktar informazzjoni tista' tinkiseb mis-sit (<http://www.horanggasy.kr/wpage/index.php>).

Is-sit fejn se jsir jinsab fuq (<https://maps.app.goo.gl/Nikxn3tD8WQxpqwm8>).

Il-pjanijiet tal-Paviljun ta' Malta jinsabu fis-sit virtwali tal-Kunsill Malti għall-Arti taħt is-sejha miftuħa tal-Biennale ta' Gwangju.

### Tema

Narrattivi immersivi, performattivi, multidixxiplinarji, u interattivi li huma emozzjonali, ispiranti, u li jqanqlu l-ħsieb, li jirriflettu r-realtajiet kontemporanji ġodda tad-dinja. Jekk l-applikanti se jinkludu prestazzjonijiet live, l-applikazzjoni trid tinkludi pjan dettaljat ta' meta se jinżammu l-prestrazzjonijiet, jekk dawn hux se jseħħu matul it-tul tal-esibizzjoni sħiħa, jew pereżempju hux se jinżammu

where different approaches converge, creating meaningful exchanges and shared understanding through art.

The declared aim of the Malta Pavilion is to offer a platform through which the best Maltese contemporary artistic practices can be exposed and presented to an international audience through collaborative practices with the local community in Gwangju.

The selected Artistic Team will actively engage with the community and the artists in Gwangju, creating and showcasing artworks that could only emerge from this unique location, while at the same time also reflecting Malta.

The Artistic Team will stay in Gwangju for several weeks, creating their multi-disciplinary artworks on site and will create a programme of events for the duration of the Gwangju Biennale. Artworks could include immersive and site-specific performances, installations, set designs, music events, film and/or documentary projections, poetry readings, and dance choreographies. During the artistic residency, the Artistic Team will have the opportunity to engage with local artists and residents in Gwangju, providing them with an exchange of our cultures, and opportunities for interaction and collaboration through their art.

Arts Council Malta aims to provide Maltese artists with a creative challenge by utilising this unconventional space surrounded by its natural environment and residential homes, rather than a traditional theatre or art museum.

The Malta Pavilion is located at the Horanggasy Art Polygon Gallery, 20 Jejung-ro 47beon-gil, Nam-gu, Gwangju, South Korea. The space consists of two ground floors with glass walls and wooden flooring, and one basement. Further information may be obtained from the website (<http://www.horanggasy.kr/wpage/index.php>).

Its location may be found on (<https://maps.app.goo.gl/Nikxn3tD8WQxpqwm8>).

Plans of the Malta Pavilion can be found on the Arts Council Malta website under the open call for the Gwangju Biennale.

### Theme

Immersive, performative, multidisciplinary, and interactive narratives that are emotional, inspiring, and thought provoking, reflecting the world's new contemporary realities. If the applicants are including live performances, the application needs to include a detailed plan of when the performances will be held, whether they will be held during the full duration of the exhibition, or for example for the

matul il-gimgha tat-tnedija għall-midja, mal-gheluq, u/jew f'certu perjodi tal-esibizzjoni.

Il-Paviljun ta' Malta jrid ukoll jiehu inkunsiderazzjoni l-Għanijiet għal Żvilupp Sostenibbli kif ukoll l-ispazju attwali li fih l-installazzjoni se tiġi armata.

L-Għanijiet għal Żvilupp Sostenibbli huma l-blueprint għall-kisba ta' futur aħjar u sostenibbli għal kulhadd. Dawn jindirizzaw l-isfidi globali li naffaċċjaw, inkluż il-faqar, l-inugwaljanza, il-bidla fil-klima, id-degradazzjoni ambjentali, il-paċi, u l-gustizzja. Il-Kunsill Malti għall-Arti jemmen li l-arti tista' tkun fit-tmexxija ta' dan u trawwem djalogu kostruttiv fuq l-iżvilupp sostenibbli. Għaldaqstant, proposti li jadottaw prattiki sostenibbli f'konformità ma' dawn il-prinċipji se jingħataw preferenza. Għal aktar informazzjoni rreferi għal: (<https://www.un.org/sustainabledevelopment/sustainable-development-goals/>). Din hija wkoll f'konformità mal-Istrateġja tal-Kunsill Malti għall-Arti tal-2025.

Għal kjarifikazzjonijiet u FAQs, applikanti prospettivi għandhom jirreferu għas-sit virtwali tal-Kunsill Malti għall-Arti billi jibagħtu ittra elettronika lil ([gwangjubiennale@artscouncil.mt](mailto:gwangjubiennale@artscouncil.mt)).

Id-9 ta' Mejju, 2025

AWTORITÀ DWAR IL-MEDIĊINI

### Opportunitajiet ta' Karriera

Il-missjoni tal-Awtorità dwar il-Mediċini hi li tipproteġi s-saħħa pubblika permezz tar-regolazzjoni tal-prodotti mediċinali u l-attivitajiet farmaċewtiċi. L-Awtorità dwar il-Mediċini qed tfttex li timpjega:

Medical Assessor  
(*Permess tal-Jobsplus Numru 998/2024*)

Aktar informazzjoni tista' tinkiseb minn ([www.medicinesauthority.gov.mt/careers](http://www.medicinesauthority.gov.mt/careers)). Applikazzjonijiet għandhom jintbagħtu permezz ta' ittra elettronika lil ([hr.medicinesauthority@gov.mt](mailto:hr.medicinesauthority@gov.mt)) sa nofsinhar tas-Sibt, 2 ta' Awwissu, 2025.

Id-9 ta' Mejju, 2025

LOCAL ENFORCEMENT SYSTEM  
AGENCY (LESA)

### Sejha għall-applikazzjonijiet: Uffiċjal ta' Appoġġ ICT

*Permess tal-Jobsplus Numru 433/2025*

L-applikanti jridu jkunu Maltin jew ċittadini ta' Stat Membru tal-UE u jridu jkunu profiċjenti kemm fil-lingwa

press week launch, closing and/or during certain periods of the exhibition.

The Malta Pavilion must also take into consideration the Sustainable Development Goals as well as the actual space in which the installations will be set up in.

The Sustainable Development Goals are the blueprint for achieving a better and more sustainable future for all. They address the global challenges we face, including poverty, inequality, climate change, environmental degradation, peace, and justice. Arts Council Malta believes that the arts can lead the way and have a constructive dialogue on sustainable development. Thus, proposals which adopt sustainable practices in line with these principles will be given preference. For more information refer to: (<https://www.un.org/sustainabledevelopment/sustainable-development-goals/>). This is also in line with Arts Council Malta's Strategy 2025.

For Clarifications and FAQs, potential applicants should refer to the Arts Council Malta website or send an email to ([gwangjubiennale@artscouncil.mt](mailto:gwangjubiennale@artscouncil.mt)).

9th May, 2025

MALTA MEDICINES AUTHORITY

### Career Opportunities

The mission of the Malta Medicines Authority is to safeguard public health through the regulation of medical products and pharmaceutical activities for human use. The Malta Medicines Authority is seeking to employ:

Medical Assessor  
(*Jobsplus Permit Number 998/2024*)

Further information may be obtained from ([www.medicinesauthority.gov.mt/careers](http://www.medicinesauthority.gov.mt/careers)). Applications are to be submitted by email to ([hr.medicinesauthority@gov.mt](mailto:hr.medicinesauthority@gov.mt)) by not later than noon of Saturday, 2nd August, 2025.

9th May, 2025

LOCAL ENFORCEMENT SYSTEM  
AGENCY (LESA)

### Call for applications: Officer ICT Support

*Ref. Jobsplus Permit Number 433/2025*

Applicants must be Maltese or citizens of an EU member state and must be proficient both in the Maltese language



Maltija kif ukoll fil-lingwa Ingliża. Barra minn hekk, għandhom jissodisfaw il-kriterji li ġejjin:

Fil-pussess ta' Diploma fil-Livell 5 tal-MQF (suġġett għal minimu ta' 60 krettu ECTS/ECVETS), jew ekwivalenti, fir-rigward ta' programmi li jibdew minn Ottubru 2003) fil-Kompjuter u/jew ICT jew kwalifika professjonali komparabbli fil-Livell 5 tal-MQF.

Sena (1) esperjenza fl-ambjent tal-ICT.

JEW

'Pass' (minimu fil-Grad 5, Grad C jew livell komparabbli f'żewġ (2) passes fil-Livell 'A' fil-Livell 4 tal-MQF, jew ekwivalenti, li wiehed (1) minnhom irid ikun f'suġġett relatat mal-IT.

'Pass' (mill-inqas fil-Grad 1-5, Grad C jew livell komparabbli) fil-Livell 3 tal-MQF f'erba' (4) suġġetti, inklużi Hiliet fl-Applikazzjonijiet tal-Uffiċċju tal-IT. Dawn għandhom jeskludu suġġetti li diġà jidhru bħala units ta' studju separati fi ħdan is-suġġetti tal-kors/ Livell 'A' segwiti fil-Livell 4 tal-MQF ;

Sentejn (2) esperjenza fl-ambjent tal-ICT

JEW

Kwalifika tal-VET fil-Livell 3, jew Ċertifikat tal-Iskola Sekondarja u kwalifika ta' Profiling fil-Livell 3 tal-MQF, f'erba' (4) suġġetti, inklużi Hiliet tal-Applikazzjonijiet tal-Uffiċċju tal-IT bħala units ta' studju separati fi ħdan il-kors segwit.

Tliet (3) snin esperjenza fl-ambjent tal-ICT

Il-kandidati interessati għandhom jibagħtu Curriculum Vitae flimkien mar-rikjesta mitluba lil (hr.lesa@lesa.gov.mt), jew jiġu pprezentati fil-bini tal-Amministrazzjoni LESA, Uffiċċju tar-Riżorsi Umani, 246, Triq Mater Boni Consilii, Il-Fgura, sa mhux aktar tard mill-Ġimgħa, 23 ta' Mejju, 2025, sal-4.00 p.m.

L-applikazzjonijiet kollha huma rikonoxxuti u trattati bl-akbar kunfidenzjalità.

Id-9 ta' Mejju, 2025

and the English language. Additionally, they must meet the following criteria:

In possession of a Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVETS) credits, or equivalent, with regard to programmes commencing as from October 2003) in Computing and/or ICT or a comparable professional qualification at MQF Level 5.

One (1) year experience in ICT Environment.

OR

A pass (minimum at Grade 5, Grade C or a comparable level) in two (2) 'A' Level passes at MQF Level 4, or equivalent, one (1) of which must be in an IT related subject.

A pass (at least at Grade 1-5, Grade C or a comparable level) at MQF Level 3 in four (4) subjects, including IT Office Applications Skills. These should exclude subjects which already feature as separate study units within the course/'A' Level subjects pursued at MQF Level 4;

Two (2) years' experience in ICT environment

OR

A Level 3 VET qualification, or a Secondary School Certificate and Profiling qualification at MQF Level 3, in four (4) subjects, including IT Office Applications Skills as separate study units within the course pursued.

Three (3) years' experience in ICT environment

Interested candidates have to submit a Curriculum Vitae together with the requested credentials through (hr.lesa@lesa.gov.mt), or presented by hand at LESA Administration Building, Human Resources Office, 246, Triq Mater Boni Consilii, Fgura, by not later than Friday, 23rd May, 2025, at 4.00 p.m.

All applications are acknowledged and treated in the strictest confidence.

9th May, 2025

MINISTERU GĦAS-SAĦĦA  
U L-ANZJANITÀ ATTIVA

MINISTRY FOR HEALTH  
AND ACTIVE AGEING

**Post ta' Konsulent Psikjatra fil-Psikjatrija Ġenerali  
ghall-Adulti b'interess speċjali fil-Psikjatrija  
fil-Komunità fid-Dipartiment tal-Psikjatrija,  
fis-Servizzi tas-Sahha Mentali, fil-Ministeru  
ghas-Sahha u l-Anzjanità Attiva**

**Post of Consultant Psychiatry in Adult General  
Psychiatry with a special interest in Community  
Psychiatry in the Department of Psychiatry  
at Mental Health Services in the Ministry  
for Health and Active Ageing**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

*Nomenclatures denoting the male gender include also the female gender.*

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Sahha u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Konsulent Psikjatra fil-Psikjatrija Ġenerali għall-Adulti b' interess speċjali fil-Psikjatrija fil-Komunità; fid-Dipartiment tal-Psikjatrija, fl-Servizzi tas-Sahha Mentali, fil-Ministeru għas-Sahha u l-Anzjanità Attiva

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Consultant Psychiatry in Adult General Psychiatry with a special interest in Community Psychiatry in the Department of Psychiatry at Mental Health Services, in the Ministry for Health and Active Ageing

**Termini u Kundizzjonijiet**

**Terms and Conditions**

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' sena (1).

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 Is-salarju ta' Konsulent huwa ta' Skala ta' Salarju 4, li fis-sena 2025 huwa €41,530 fis-sena.

2.2 The salary for the post of Consultant is Salary Scale 4, which in the year 2025 is equivalent to, €41,530 per annum.

2.3 Persuna fil-hatra ta' Konsulent tirrapporta direttament liċ-Chairperson Kliniku tad-Dipartiment tal-Psikjatrija.

2.3 The Consultant shall report to the Clinical Chairperson, Department of Psychiatry.

2.4 Persuna li tiġi mahtura tkun tista' tagħzel li taħdem fuq bażi ta' Kuntratt A jew Kuntratt B.

2.4 The appointee will be able to choose to work on a Contract A or B basis.

2.5 Persuna mahtura tkun intitolata għal tali benefiċċji oħra, u suġġetta għal tali kundizzjonijiet u obbligi oħra li jkunu mnizzlin fi kwalunkwe ftehim rilevanti bejn il-Gvern u l-union kompetenti.

2.5 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 Fir-rigward tar-rekwiziti li johorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-sehħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat,

2.7 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV,

inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), peress li din il-kariga/ pożizzjoni (i) hija fi skala ta' salarju 5.

### Dmirijiet

Id-dmirijiet tax-xogħol għall-kariga ta' Konsulent Psikjatra fil-Psikjatrija Ġenerali għall-Adulti b'interess speċjali fil-Psikjatrija fil-Komunità huma:

i. Jagħmel parti mid-Dipartiment tal-Psikjatrija u jkun direttament responsabbli lejn iċ-Chairperson Kliniku tal-Psikjatrija. Ikun mistenni li jipparteċipa fl-attivitajiet tad-Dipartiment tal-Psikjatrija u jiehu sehem fil-programmi akkademici, tat-tagħlim u ta' taħriġ fis-servizz kif meħtieġ;

ii. Ikun meħtieġ li jiehu responsabbiltà speċjali fil-Psikjatrija Komunitarja Ġenerali għall-Adulti kif dettaljat miċ-Chairperson Kliniku tal-Psikjatrija. Ir-rwol tiegħu/tagħha jkun fi ħdan l-iżvilupp u l-espansjoni ulterjuri tas-servizzi komunitarji skont l-Istrateġija tas-Saħħa Mentali u lejn l-introduzzjoni ta' servizzi innovattivi godda, bħat-Timijiet ta' Trattament Ibbażati fid-Dar, it-Timijiet ta' Trattament ta' Rispons Akut u l-użu ta' Mudelli bħal Flexible Assertive Community Treatment jew mudelli simili. Madankollu, il-persuna maħtura tista' tkun meħtieġa tirrinunzja jew tibdel ir-responsabbiltà speċjali ddeterminata skont il-ħtiġiet tas-servizz;

iii. Ikun responsabbli għat-trattament tal-pazjenti taħt il-kura tiegħu/tagħha u għall-ġestjoni u l-amministrazzjoni ġenerali tat-tim tiegħu/tagħha ta' impjegati skont id-direzzjoni taċ-Chairperson Kliniku tal-Psikjatrija;

iv. Ikun responsabbli għall-ġestjoni klinika tal-pazjenti tiegħu/tagħha permezz tal-attendenza fi kliniċi komunitarji, interventi fid-dar, konsultazzjonijiet fuq il-ward fejn meħtieġ, u kwalunkwe attività oħra ta' valutazzjoni jew terapija meħtieġa għal kura xierqa tal-pazjent, u jkun meħtieġ ukoll li jipprovdi servizz ta' konsulenza lill-kollegi kliniċi tiegħu/tagħha;

v. Ikun responsabbli għall-funzjonament effiċjenti tat-tim tiegħu/tagħha ta' haddiema taħt ir-responsabbiltà tiegħu/

including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), since this post/position (i) is in salary scales 5 or higher.

### Duties

The job duties for the post of Consultant Psychiatry in Adult General Psychiatry with special interest in Community Psychiatry include:

i. Forms part of the Department of Psychiatry and being directly accountable to the Clinical Chairperson of Psychiatry. He/she will be expected in taking part in the activities of the Department of Psychiatry and participating in academic, teaching and in-service training programme as required;

ii. Be required to assume special responsibility in Community General Adult Psychiatry as detailed by the Clinical Chairperson of Psychiatry. His/her role would be within the development and further expansion of Community services in line with the Mental Health Strategy and towards the introduction of new innovative services, such as Home Based Treatment Teams, Acute Response Treatment Teams and use of Flexible Assertive Community Treatment or similar models. The appointee may however be required to relinquish or alter the designated special responsibility according to the exigencies of the service;

iii. Be responsible for the treatment of patients under his/her care and for the overall management and administration of his/her own team of employees as per direction of the Clinical Chairperson of Psychiatry;

iv. Be responsible for the clinical management of his/her patients through attendance of community clinics, home based interventions, ward consultations where necessary, and any other assessment or therapeutic activities as may be required for proper patient care and will also be required to provide a consultation service to his/her clinical colleagues;

v. Be responsible for the smooth running of his/her team of workers under his/her charge including that of junior



taghha, inkluż il-persunal mediku żaġżuġ u membri oħra mit-tim multidixxiplinarju permezz ta' superviżjoni u kollaborazzjoni xierqa;

vi. Jiżgura li jsiru rekords xierqa ta' każijiet tal-pazjenti u kwalunkwe rekords oħra meħtieġa għal skopijiet terapewtiċi, ta' monitoraġġ u ta' valutazzjoni;

vii. Iwettaq kwalunkwe dmirijiet oħra kif mogħtija miċ-Chairperson Kliniku tad-Dipartiment tal-Psikjatrija;

viii. Juża s-sistemi tat-Teknoloġija tal-Infommazzjoni li jistgħu jkunu fis-seħħ fi hdan il-Ministeru għas-Saħħa;

ix. Iwettaq kwalunkwe kompiti oħra li s-superjur jista' jiddelega lilu/lilha kif meħtieġ;

x. Iwettaq kwalunkwe dmirijiet oħra kif dirett mis-Segretarju Permanenti Ewlieni.

3.1 Persuna appuntata tista' tkun rikjesta twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa f'Malta u fl-Isptar Ġenerali ta' Għawdex skont id-diskrezzjoni tal-amministrazzjoni.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt

medical staff and of other multidisciplinary team members through appropriate supervision and liaison;

vi. Ensures proper record keeping of patient case files and any records as may be required for the therapeutic, monitoring and evaluative purposes;

vii. Carries out any other duties as assigned by the Clinical Chairperson of the Department of Psychiatry;

viii. Make use of the Information Technology systems which may be in operation within the Ministry for Health;

ix. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

x. Carries out any other duties as directed by the Principal Permanent Secretary

3.1 An appointee may be required to perform duties in any of the health care services in Malta and Gozo General Hospital at the discretion of the management.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family

ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. profiċjenti fil-lingwa Maltija u l-lingwa Ingliża;

Qed jiġi hawnhekk innutat li kandidati li mhumiex profiċjenti fil-lingwa Maltija jistgħu jibqgħu jiġu kkonsidrati sakemm il-kandidati magħżula jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija fi żmien sena (1) mill-ingaġġ, billi jgħaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 tal-Università ta' Malta. Il-kors li uffiċjalment iwassal għal dan l-eżami huwa l-Course in Basic Medical Maltese for the Healthcare Profession Part 1 u Part 2 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Konsulenti li ma jkunux kisbu dan iċ-ċertifikat fiż-żmien ta' prova jingħataw estensjoni ta' darba biex jiksbu b'suċċess dan iċ-ċertifikat. Kwalunkwe hłas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mill-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jintalbu lura permezz tal-Continuous Medical Education Scheme (CME).

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu wkoll:

i. ikollhom isimihom imnizzel fir-Registru għall-Ispječjalisti tal-Psikjatrija miżmum mill-Kunsill Mediku ta' Malta; jew

members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. proficient in the Maltese and English languages;

It is hereby being noted that candidates who are not proficient in the Maltese Language may still be considered as long as the selected candidates provide evidence of basic proficiency in the Maltese language within one (1) year of engagement by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1 and Part 2 run by the Department of Maltese of the University of Malta. Consultants who would have not obtained this certification within the probationary period, will be given a one time extension to successfully obtain this certification. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Medical Education Scheme (CME).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Psychiatry kept by the Medical Council of Malta; or

ii. ikunu approvati li isimhom jitniżżel fir-Registru għall-Ispeċjalisti tal-Psikjatrija miżmum mill-Kunsill Mediku ta' Malta; jew

iii. a. ikollhom Ċertifikat ta' Tlestija ta' Tahriġ ta' Speċjalist (CCST) maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta għall-professjoni rilevanti, li juri li l-applikant lesta tali tahriġ speċjalizzat li jista' jintalab għal Psikjatrija; jew

b. ikollhom kwalifika ta' speċjalist ekwivalenti għas-CCST fil-Psikjatrija, li tkun maħruġa mill-awtorità kompetenti ta' Stat Membru ieħor tal-Unjoni Ewropea, kif indikat f'parti 1b tat-Tieni Skeda tal-Att dwar il-Professjonijiet tas-Saħħa ta' Malta; jew

c. ikollhom kwalunkwe kwalifika oħra ta' speċjalist dment li ma' din tinhemeż dikjarazzjoni formali ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta, li tiddikjara li l-kwalifiki/esperjenza huma suffiċjenti sabiex tabib ikun irregiſtrat mal-Kunsill Mediku ta' Malta bħala Speċjalist fil-Psikjatrija.

4.3 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandu aktar minn hekk ikollhom sentejn (2) esperjenza full-time bħala Speċjalist fil-Psikjatrija. Qed ikun hawnhekk ikkjarifikat li l-esperjenza bħala Speċjalist titqies li ma tibdiex qabel id-data tar-Registrazzjoni fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta, jew registrazzjoni ekwivalenti maħruġa mill-awtorità kompetenti fi Stat Membru ieħor tal-Unjoni Ewropea. Qed ikun ikkjarifikat ukoll li l-esperjenza mwettqa fuq bażi part-time jew fi kwalunkwe każ fuq bażi ta' inqas minn erbgħin (40) siegħa fil-gimgħa, tkun rikonoxxuta fuq bażi prorata.

4.4 Persuna magħżula li tkun eliġibbli taħt paragrafu 4.2 (iii) (b) u paragrafu 4.2 (iii) (c) hawn fuq trid tkun imniżżla fir-Registru għall-Ispeċjalisti miżmum mill-Kunsill Mediku ta' Malta u trid tkun ukoll irregiſtrata bis-siġħ mal-Kunsill Mediku ta' Malta qabel il-ħatra.

4.5 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c) hawn fuq iridu jiksbu ittra ta' rikonoxximent mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta li tikkonferma li l-kwalifiki tagħhom jistgħu jiġu kkunsidrati bħala ekwivalenti għaċ-Ċertifikat ta' Tlestija ta' Tahriġ ta' Speċjalist maħruġ mill-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta. F'każ ta' diffikultà għandu jintalab il-parir tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta.

Sabiex tiġi ffaċilitata r-referenza, is-sit elettroniku tal-Kumitat għall-Akkreditazzjoni ta' Speċjalisti ta' Malta jista' jiġi kkonsultat minn (<https://healthservices.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

ii. approved for inclusion in the Specialist Register of Psychiatry kept by the Medical Council of Malta; or

iii. a. in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant profession, which shows that the applicant has completed such specialist training as may be prescribed for Psychiatry; or

b. in possession of a specialist qualification equivalent to the CCST for Psychiatry, which is issued by the competent authority in another EU Member State, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; or

c. in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Psychiatry.

4.3 By the closing time and date of this call for applications, applicants must furthermore have two (2) years full-time experience as a Specialist in Psychiatry. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than forty (40) hours per week, is reckoned on a pro-rata basis.

4.4 The successful candidate eligible under paragraph 4.2 (iii) (b) and paragraph 4.2 (iii) (c) above must be listed in the Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

4.5 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta is to be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at (<https://healthservices.gov.mt/en/regcounc/msac/Pages/msac.aspx>).

4.6 Kandidati li japplikaw skont it-termini ta' paragrafu 4.2 (iii) (b) jew paragrafu 4.2 (iii) (c), u li jkunu mehtieġa jipprezentaw dikjarazzjoni mill-Kumitat għall-Akkreditazzjoni ta' Speċjalist kif mitlub fil-paragrafu 4.5 għandhom jinkludu kopja ta' din id-dikjarazzjoni mal-applikazzjoni u jipprezentaw l-oriġinali waqt l-intervista. Kandidati li mhumiex fil-pussess ta' din id-dikjarazzjoni xorta jistgħu japplikaw, basta jissottomettu kopja ta' din id-dikjarazzjoni hekk kif tkun għad-dispożizzjoni tagħhom u fi kwalunkwe ċirkustanza mhux aktar tard mid-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet. Applikanti li ma jipprezentawx id-dikjarazzjoni mehtieġa fi żmien xahar għal raġunijiet lil hinn mill-kontroll tagħhom jistgħu jitolbu estenjoni ta' dan il-limitu ta' żmien b'xahar ieħor mill-Kap tad-Dipartiment fejn qed jintlaqgħu l-applikazzjonijiet, u jindikaw b'mod ċar ir-raġunijiet għad-dewmien. Talbiet għal estensjonijiet lil hinn minn dan il-perjodu għandhom jiġu sottomessi għall-kunsiderazzjoni tal-Kummissjoni dwar is-Servizz Pubbliku.

4.7 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li nġataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġġla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġġla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta dahlet fis-seħħ il-hatra bhala Officer in Scale jgħoddu bhala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.8 Uffiċjali pubbliċi li bhalissa għandhom hatra bhala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baży tal-iskala kurrenti tagħhom bhala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oġġla minn, dak li hu mehtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bhala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin mehtieġa ta' 'servizz fil-grad' kif stipulat fis-sejħiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

4.9 Kwalifiki formali, hiliet u esperjenza speċjalizzata f'Psikjatrija fil-Komunità jiġu evalwati abbaży tal-portafoll tal-esperjenza tax-xogħol tal-applikant. Evidenza formali ta' taħriġ u kwalifiki elenkati fil-portafoll jridu jiġu pprezentati mal-applikazzjoni.

4.6 Candidates applying in terms of paragraph 4.2 (iii) (b) or paragraph 4.2 (iii) (c) and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 4.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications, indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

4.7 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in the calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.8 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

4.9 Formal qualifications, specialist skills and experience in Community Psychiatry, will be evaluated on the basis of the applicant's portfolio of work experience. Formal evidence of training and qualifications listed in the portfolio are to be presented upon application.



### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddetminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.9, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieġ). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Fini Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-komputer tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali;

### Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.9, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15 Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications;

bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku tal-Ministeru għas-Saħħa u l-Anzjanità Attiva huwa (<https://health.gov.mt>), u l-indirizz elettroniku huwa ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

Id-9 ta' Mejju, 2025

MINISTERU GHAS-SAHHA  
U L-ANZJANITÀ ATTIVA

**Post ta' Manager I (Project Management)  
fil-Ministeru għas-Saħħa u l-Anzjanità Attiva**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Manager I (Project Management) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jżied b'€407.67 fis-sena sa massimu ta' €28,017.

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renunciation of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address of the Ministry for Health and Active Ageing is (<https://health.gov.mt>), and the email address is ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

9th May, 2025

MINISTRY FOR HEALTH  
AND ACTIVE AGEING

**Post of Manager I (Project Management)  
in the Ministry for Health and Active Ageing**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Manager I (Project Management) in the Ministry for Health and Active Ageing.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694 fis-sena 2025) wara tmien (8) snin servizz bhala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdier dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti\*) f'oqsma rilevanti kif determinat mill-manigment għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 in 2025) wara sentejn (2) snin servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 9).

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694 in 2025) wara sentejn (2) servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal hlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tassalarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u hlas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien iehor fil-qasam tal-project management, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of project management, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 Fir-rigward tar-rekwiżiti li jōhōrgu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta’ Kunflitti ta’ Interest fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023, u li daħal fi-seħħ fl-1 ta’ Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interest potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interest potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurati li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interest ikunu mmanigġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interest magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Manager I (Project Management) huma:

i. Jassisti fl-immaniġġjar tal-implimentazzjoni effettiva fl-azzjonijiet ta’ proġetti;

ii. Jagħmel it-taħriġ meħtieġ kollu u jipparteċipa f’laqgħat kif meħtieġ mid-Direttorat tal-Implimentazzjoni tal-Programm, għall-implimentazzjoni b’suċċess ta’ proġetti/i assenjati;

iii. Jassisti l-imsieħba u mexxejja ta’ proġetti fi kwalunkwe riċerka u kwalunkwe xogħol iehor relatat;

iv. Jassisti fil-preparazzjoni ta’ progress u kwalunkwe rapport oħra relatati mal-proġetti/i kif meħtieġ u jtella’ l-informazzjoni ta’ proġetti fuq is-sit elettroniku u midja soċjali;

v. Jassisti fl-abbozzar u fl-amministrazzjoni tal-informazzjoni kollha dwar l-implimentazzjoni ta’ proġetti u jassisti li l-azzjoni kollha meħtieġa tittiehed f’waqtha;

vi. Jassisti fil-monitoraġġ tal-proġetti f’diversi stadji u jara li l-miri u objettivi stabbiliti jiġu milhuqa skont ir-Regoli applikabbli tal-Unjoni Ewropea u dawk nazzjonali;

vii. Jiddokumenta u jirrapporta l-attivitajiet kollha, li jinkludu kitba u gabra ta’ dokumenti li jservu bħala l-bażi għall-immaniġġjar finanzjarju tajjeb;

2.11 In terms of the requirements emanating from Directive 16, regarding the ‘Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration’, issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Manager I (Project Management) include:

i. Assists Project Leaders in the managing of effective implementation of project actions;

ii. Undertakes all necessary training and participates in meetings as required by the Directorate, Programme Implementation for the successful implementation of the assigned project/s;

iii. Supports project partners and leaders in any research as may be required and any other tasks;

iv. Assists in the preparation of progress and any other project related reports as required, and uploading of information on the project portals, including the website and social media;

v. Assists in the drafting and management of all the relative information on implementation of projects and ensures that all action required is taken in a timely manner;

vi. Assists in the monitoring of the implementation of assigned projects and ensure that targets, deliverables and project objectives are achieved in accordance with the applicable European Union’s and national regulations;

vii. Records all pertinent activities, including compiling adequate records which should serve as a basis for sound financial management;



viii. Jahdem mill-qrib mal-mexxej tal-proġett/i billi jagħti assistenza fuq l-immaniġġjar tal-proġett kif ukoll matul kwalunkwe awditjar;

ix. Jagħmel użu mis-sistemi tas-software tal-IT u databases tal-Awtorità responsabbli mill-Amministrazzjoni tal-Fondi, il-Kummissjoni Ewropea, u aġenziji oħra tal-fondi biex jiġu proċessati l-pagamenti relatati mal-proġetti;

x. Jassisti fl-ipproċessar ta' pagamenti relatati mal-proġetti rispettivi;

xi. Jorganizza u jippartecipa fil-laqgħat rilevanti kull meta jkun applikabbli u meħtieġ u taħt id-direzzjoni tad-Direttur;

xii. Jiżgura konformità mar-Regolamenti u d-Direttivi tal-Gvern, u li l-politiki u l-proċeduri tal-Ministeru huma mħarsa;

xiii. Ikun aġġornat ma' kwalunkwe bidla fil-leġiżlazzjoni relatata mal-akkwist pubbliku, ma' responsabbiltà fiskali u mar-regolamenti marbuta ma' finanzi pubbliċi;

xiv. Jassisti fil-kumpilazzjoni tat-talba għall-kwotazzjonijiet u dokumenti ta' tenders, u kwalunkwe xogħol relatat ieħor (kif meħtieġ);

xv. Jikkordina ma' l-entitajiet konċernati, dipartimenti u taqsimiet għat-tmexxija bla xkiel fl-attivitajiet tal-Proġett/i;

xvi. Izomm id-dokumenti kollha meħtieġa għall-proġett/i u jassigura l-manteniment tajjeb tal-Project Files;

xvii. Jirrapporta regolarment lid-Direttur u lill-partijiet interessati kif meħtieġ;

xviii. Jagħmel it-tahriġ meħtieġ kollu għall-implimentazzjoni b'suċċess tal-proġetti assenjati;

xix. Kwalunkwe kompitu ieħor li d-Direttur jista' jiddelega lil/lilha kif jista' jkun meħtieġ;

xx. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

viii. Works closely with the project leader/s and gives assistance on the project management as well as during any audit;

ix. Makes use of IT software systems and databases made available by the Managing Authority, European Commission, and other funding entities for the processing of payments;

x. Assists in the processing of payments related to the assigned projects;

xi. Organises and participates in relevant meetings whenever applicable and required under the direction of the Director;

xii. Ensures compliance with Government Regulations and Directives and that the Ministry's policies and procedures are adhered to;

xiii. Keeps abreast with any changes in legislation related to public procurement, fiscal responsibility and regulations related to public finance;

xiv. Assists in the compilation of request for quotations and tender documents, and any other related duties (as required);

xv. Liaises with the relevant stakeholders, departments and sections for the smooth running of the Project activities;

xvi. Maintains all the necessary documentation of the Project/s and ensures an optimal upkeep of the Project File/s;

xvii. Reports regularly to the Director and relevant stakeholders as directed;

xviii. Undertakes all necessary training for the successful implementation of the assigned projects;

xix. Undertakes any other tasks, which the Director may delegate to him/her as may be required;

xx. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Malti u bl-Ingliż;

U;

iii. ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) fil-Project Management jew Studji tal-Maniġment jew Studji Ewropej jew Business Administration jew Accountancy jew Creativity and Innovation jew Quality Assurance Management jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 6 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-manġment.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in Maltese and English;

AND;

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) in Project Management or Management Studies or European Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management or a recognised comparable professional qualification at MQF Level 6 in Accountancy or in relevant areas as determined by management.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an

sugġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni mahtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

## Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tghaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

## Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ffin Ċentrali Ewropew) ta' nhar il-Gimgha, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-komputer tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux saħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

## Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

## Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

## Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

## Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;



aċċess għall-formola tal-applikazzjoni u dettalji relatati;  
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta, VLT 1171. Dawn id-diżpożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Divizjoni huma (<http://health.gov.mt>) u ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

Id-9 ta' Mejju, 2025

MINISTERU GHAS-SAHHA  
U L-ANZJANITÀ ATTIVA

**Post ta' Manager II (Project Management)  
fil-Ministeru għas-Saħħa u l-Anzjanità Attiva**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva tilqa' applikazzjonijiet għall-post ta' Manager II (Project Management) fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12)xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager II (Project Management) huwa ta' Skala ta' Salarju 7, li fl-2025 huwa ta' €30,506.98 fis-sena, li jiddied b'€531.17 fis-sena sa massimu ta' €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti\*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdiet dmirha b'mod sodisfaċenti.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li

access to application forms and related details;  
retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (<http://health.gov.mt>) and ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt))

9th May, 2025

MINISTRY FOR HEALTH  
AND ACTIVE AGEING

**Post of Manager II (Project Management)  
in the Ministry for Health and Active Ageing**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the post of Manager II (Project Management) in the Ministry for Health and Active Ageing.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager II (Project Management) is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) will progress to Salary Scale 6 (€32,279.02 x €596.33-€35,857.00 in 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to

dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdied dmirha b'mod sodisfaċenti.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-project management, skont il-postijiet vakanti stabbiliti.

2.8 Ir-rizultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Daww li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni

an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in project management, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and

tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager II (Project Management) huma:

i. Jassisti fl-immaniġġjar tal-implimentazzjoni effettiva fl-azzjonijiet ta' proġetti;

ii. Jirrapporta regolarment lid-Direttur u lill-partijiet interessati kif meħtieġ;

iii. Jimmonitorja l-proġetti f'diversi stadji u jara li l-miri u objettivi stabbiliti jiġu milhuqa skont ir-Regoli applikabbli tal-Unjoni Ewropea u dawk nazzjonali;

iv. Jikkomunika u jikkollabora mal-mexxejja tal-proġetti fi ħdan il-Ministeru, kif ukoll ma' uffiċjali fi ħdan aġenziji, istituzzjonijiet u l-korpi oħra barra l-Ministeru biex jara li l-implimentazzjoni tal-proġetti tkun suċċess;

v. Jahdem mill-qrib mal-mexxej tal-proġett/i billi jagħti assistenza fuq l-immaniġġjar tal-Proġett kif ukoll matul kwalunkwe awditjar;

vi. Jirreġistra, jaħżen u jgħaddi informazzjoni lill-korpi ta' monitoraġġ kif meħtieġ;

vii. Jagħmel użu mis-sistemi tas-software tal-IT u databases tal-awtorità responsabbli mill-Amministrazzjoni tal-Fondi, il-Kummissjoni Ewropea, u aġenziji oħra tal-fondi biex jiġu proċessati l-pagamenti relatati mal-proġetti;

viii. Jassisti fl-ipproċessar ta' pagamenti relatati mal-proġetti rispettivi;

ix. B'mod regolari jhejji rapporti ta' progress dwar l-implimentazzjoni tal-proġetti;

x. Jippjana, jikkordina u jmexxi laqgħat relatati mal-proġetti assenjati lilu/ha u jzomm ir-rekords tagħhom skont ir-rekwiziti amministrattivi;

employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Manager II (Project Management) include:

i. Assists Project Leaders in the managing of effective implementation of project actions;

ii. Reports regularly to the Director and relevant stakeholders as directed;

iii. Monitors the implementation of assigned projects and ensure that targets, deliverables and project objectives are achieved in accordance with the applicable European Union's and national Regulations;

iv. Liaises and collaborates with project leaders within the Ministry's entities, and officers within other agencies, institutions and bodies outside the Ministry for the successful implementation of projects;

v. Works closely with the project leader/s and gives assistance on the project management as well as during any audit;

vi. Records, stores and provides information to monitoring bodies as directed and required;

vii. Makes use of IT software systems and databases made available by the managing authority, European Commission, and other funding entities for the processing of payments;

viii. Assists in the processing of payments related to the assigned projects;

ix. Prepares Progress Reports on a regular basis;

x. Plans, coordinates and manages project meetings related to assigned projects and keeps records according to the administrative requirements;

xi. Jirrapporta lid-Direttur b'mod regolari l-progress fl-implimentazzjoni tal-proġetti u jagħti opinjoni infurmata biex jintlahqu l-iskadenzi stabbiliti;

xii. Jara li l-proġetti qed jitmexxew tajjeb u skont il-pjan finanzjarju stabbilit u jzomm lid-Direttur infurmat dwar problemi relatati mal-implimentazzjoni tal-proġetti;

xiii. Jiżgura konformità mar-Regolamenti u d-Direttivi tal-Gvern, u li l-politiki u l-proċeduri tal-Ministeru huma mħarsa;

xiv. Ikun aġġornat ma' kwalunkwe bidla fil-legiżlazzjoni relatata mal-Akkwist Pubbliku, ma' Responsabbiltà Fiskali u mar-Regolamenti marbuta ma' finanzi pubbliċi;

xv. Jassisti fil-kumpilazzjoni tat-talba għall-kwotazzjonijiet u dokumenti ta' tenders, u kwalunkwe xogħol relatat ieħor (kif meħtieġ);

xvi. Jiżgura li r-rekwiżiti u l-proċeduri finanzjarji kollha jiġu osservati fl-esekuzzjoni tal-proġetti;

xvii. Jattendi u jirrappreżenta d-Direttorat f'meetings, konferenzi u seminars f'Malta u barra minn Malta hekk kif ikun neċessarju;

xviii. Jagħmel it-taħriġ meħtieġ kollu għall-implimentazzjoni b'suċċess tal-proġetti assenjati;

xix. Iwettaq kwalunkwe xogħol ieħor rilevanti li jista' jintalab mid-Direttur skont l-esiġenzi tax-xogħol;

xx. Kwalunkwe komputu ieħor li s-superjuri jistgħu jiddelegaw lilu/ha, kif jista' jkun meħtieġ;

xxi. Kwalunkwe dover ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' legiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet

xi. Reports to the Director on a regular basis on issues concerning project implementation and provides informed opinions for the smooth running of the projects in order to meet deadlines and full implementation;

xii. Demonstrates proactiveness and takes initiatives and ensures that projects are both on track and within budget and keeps the Director updated on any issues concerning project implementation;

xiii. Ensures compliance with Government Regulations and Directives and that the Ministry's policies and procedures are adhered to;

xiv. Keeps abreast with any changes in legislation related to Public Procurement, Fiscal Responsibility and Regulations related to public finance;

xv. Assists in the compilation of request for quotations and tender documents, and any other related duties (as required);

xvi. Ensures that all financial requirements and procedures are adhered to in the execution of the projects;

xvii. Attends and represents the Directorate at meetings, conferences and seminars in Malta and abroad as necessary

xviii. Undertakes all necessary training for the successful implementation of the assigned projects;

xix. Performs any other relevant work that may be requested by the Director according to the exigencies of the work;

xx. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xxi. Any other duties as directed by the Principal Permanent Secretary

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to



ta' impjeg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taht ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taht ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taht ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq tehtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija mehtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

(ii) kapaċi jikkomunikaw bil-lingwa Maltija kif ukoll dik Ingliża;

U

(iii) ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti\*) fil-Project Management jew Management Studies jew European Studies jew Business Administration jew Accountancy jew Creativity and Innovation jew Quality Assurance Management jew Evidence Based Management jew kwalifika rikonoxxuta professjonali komparabbli fil-Livell 7 tal-Accountancy jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bilkundizzjoni li

employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

(ii) able to communicate in the Maltese and English languages;

AND

(iii) in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) in Project Management or Management Studies or European Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management or Evidence Based Management or a recognised comparable professional qualification at MQF Level 7 in Accountancy or in relevant area as determined by management.

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to

dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

(iv) Ikollhom degree ta' Baċellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) fil-Project Management jew Management Studies jew European Studies jew Business Administration jew Accountancy jew Creativity and Innovation jew Quality Assurance Management jew Evidence Based Management jew kwalifika rikonoxxuta komparabbli professjonali fil-Livell 6 tal-MQF fl-Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment u tmien (8) snin esperjenza manigerjali sodisfaċenti.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif

an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

OR

(iv) In possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) in Project Management or Management Studies or European Studies or Business Administration or Accountancy or Creativity and Innovation or Quality Assurance Management or Evidence Based Management or a recognised comparable professional qualification at MQF Level 6 in Accountancy or relevant areas as determined by management and eight (8) years satisfactory managerial experience.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in

speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieġ). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Flin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux saħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

paragraphs 4.1(iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell ogħla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-diżpożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Divizjoni huma (<http://health.gov.mt>) u ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

Id-9 ta' Mejju, 2025

MINISTERU GHAS-SAHHA  
U L-ANZJANITÀ ATTIVA

**Post ta' Midwife fuq bażi full-time/part-time  
fil-Ministeru għas-Saħħa u l-Anzjanità Attiva**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Midwife fuq bażi full-time/part-time biew iwettaq dmirijiet fis-Saħħa, fil-Ministeru għas-Saħħa u l-Anzjanità Attiva.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (<http://health.gov.mt>) and ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt))

9th May, 2025

MINISTRY FOR HEALTH AND  
ACTIVE AGEING

**Post of Midwife on a full-time/part-time basis  
in the Ministry for Health and Active Ageing**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Director General (People Management), Ministry for Health and Active Ageing invites applications for the post of Midwife on a full-time/part-time basis to perform duties at Health, in the Ministry for Health and Active Ageing.



**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sena (1) jekk appuntant b'Degree fil-Midwifery (Skala 10) u għal perjodu ta' sitt (6) xhur jekk appuntant b'Diploma fil-Midwifery (Skala 12).

2.2 Is-salarju ta' Midwife bid-Diploma f'Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354 fis-sena sa massimu ta' €24,650.00.

2.3 Persuna fil-grad ta' Midwife (bid-Diploma) titla' minn Skala ta' Salarju 12 għal Skala ta' Salarju 10 (€25,570.98 x €407.67 - €28,017.00 fis-sena) wara t-tlestija ta' tliet (3) snin servizz fil-grad jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.4 Persuna fil-grad ta' Midwife (bid-Diploma) titla' minn Skala ta' Salarju 10 għal Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fis-sena) mat-tlestija b'suċċess ta' ħames (5) snin servizz sodisfaċenti fil-grad.

2.5 Midwives bid-Diploma li jiksbu Degree BSc. fil-Midwifery fil-Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti), jew l-ekwivalenti kif iddeterminat mill-Amministrazzjoni, matul il-kors tal-impjeg tagħhom, huma immedjatament imqiegħda fi Skala 10 u mbagħad jitolgħu għal Skala 9 wara sentejn (2) bid-Degree jew ħames (5) snin servizz fil-klassi, skont liema jiġi l-ewwel.

2.6 Is-salarju ta' Midwife fil-pussess ta' BSc (Midwifery) degree f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti) jew ekwivalenti hekk kif jiġi ddeterminat mid-Dipartiment tas-Saħħa, wara konsultazzjoni mal-Kunsill tal-Infermiera u l-Qwiebel (Malta), huwa Skala ta' Salarju 10, li fis-sena 2025 hu €25,570.98 fis-sena li jiżdied b'€407.67 fis-sena sa massimu ta' €28,817.00 fis-sena.

2.7 Persuna fil-grad ta' Midwife (bid-Degree) titla' minn Skala ta' Salarju 10 għal Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fis-sena) wara sentejn (2) servizz bhala Midwife (bid-Degree) fi Skala 10, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.8 Midwife li minbarra r-reqwiziti msemmija fil-paragrafu 2.3 jew fil-paragrafu 2.6, għandha fil-pussess tagħha postgraduate Master's Degree xierqa fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti) jew PhD fil-Livell 8 tal-MQF għandha titpogġa immedjatament fi Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 fis-sena) bhala Midwife.

2.9. Qed jiġi nnutat li s-salarju marbut mal-post ta' Midwife fuq bażi full-time/part-time hu supplimentat

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of one (1) year if appointed with a Degree in Midwifery (Scale 10) and for a period of six (6) months if appointed with a Diploma in Midwifery (Scale 12).

2.2 The salary for the post of Midwife with Diploma at MQF Level 5 (subject to minimum of 60/ECTS/ECVET credits) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.3 A Midwife (with Diploma) will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00) on completion of three (3) years service in the grade, subject to satisfactory performance.

2.4 A Midwife (with Diploma) will progress to Scale 9 (€27,145.02 x €447.33 - €29,829.00) on completion of 5 years service in the grade.

2.5 Midwives with Diploma who obtain a BSc. Midwifery Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent), or its equivalent as determined by management, during the course of their employment, are immediately placed in Scale 10 and then progress to Scale 9 after two (2) years with Degree or five (5) year service in the class, whichever comes first.

2.6. The salary for the post of Midwife in possession of a BSc (Midwifery) degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent) or its equivalent as determined by the Department of Health, following consultation with the Council of Nurses and Midwives (Malta), is in Salary Scale 10, which in the year 2025 is €25,570.98 per annum rising by annual increments of €407.67 up to a maximum of €28,017.00 per annum.

2.7 A Midwife (with Degree) will progress from Salary Scale 10 to Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 per annum) on completion of two (2) years satisfactory service as Midwife (with Degree) in Salary Scale 10.

2.8 A Midwife who in addition to requirements stated in paragraph 2.3 or paragraph 2.6, is in possession of an appropriate postgraduate Master's Degree at MQF Level 7 (subject to a minimum of 60 ECTS/ECVET credits or equivalent) or PhD at MQF Level 8 shall be immediately placed in Salary Scale 8 (€28,792.02 x €486.83 - €31,713.00 per annum) as Midwife.

2.9 It is being noted that the salary for the post of Midwife on a full-time/part-time basis is supplemented by

b'allowances hekk kif speċifikat fil-ftehim settorali fis-sehħ iffirmit bejn il-Gvern ta' Malta u l-Union ta' Malta għall-Qwiebel u Infermiera.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta mahruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.11 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-sehħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa potenzjal ta' kunflitt ta' interess. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Midwife huma:

i. Jipprattika b'mod indipendenti f'kull hin fid-diskrezzjoni u d-deċiżjonijiet professjonali tiegħu, f'konformità mal-Kodiċi ta' Etika u Standards ta' Kondotta Professjonali għall-Infermiera u l-Qwiebel, Kodiċi ta' Prattika għall-Qwiebel f'Malta, il-liġijiet u l-leġiżlazzjonijiet ta' Malta;

ii. Juri kompassjoni billi jipprovdi appoġġ emozzjonali, psikoloġiku u spiritwali lill-kljenti, l-imsieħba tagħhom, u l-carers/graba;

iii. Ikun fi shubija man-nisa biex jipprovdi kura tal-maternità bbażata fuq l-evidenza sikura, ekwa, effettiva u effiċjenti matul il-perjodu ta' qabel il-konċepiment, it-tqala, il-ħlas, u l-perjodu ta' wara t-twelid;

allowances as specified by the sectoral agreement in force signed between the Government of Malta and the Malta Union of Midwives and Nurses.

2.10 Selected candidates must be of conduct which is appropriate to the post applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3.1 The job duties for the post of Midwife include:

i. Practices independently at all times across one's professional discretion and decisions, in line with the Code of Ethics and Standards of Professional Conduct for Nurses and Midwives, Code of Practice for Midwives in Malta, the laws and legislations of Malta;

ii. Demonstrates compassion by providing emotional, psychological, and spiritual support to clients, their partners, and carers/relatives;

iii. Be in partnership with women in providing safe, equitable, effective, and efficient evidence-based maternity care during the pre-conception period, pregnancy, labour, and the postpartum period;

iv. Iwettaq il-valutazzjoni olistika tal-klijenti, jiżviluppa, jimplimenta u jevalwa pjanijiet ta' kura tal-qwiebel, u jipprovdi kura b'kollaborazzjoni ma' membri oħra tat-tim interdixiplinari;

v. Ikun kompetenti u responsabbli biex iwettaq twelid u biex jipprovdi kura lit-tarbija tat-twelid u lit-tarbija. Din il-kura tinkludi miżuri preventivi, il-promozzjoni ta' twelid fiżjoloġiku normali, l-iskoperta u r-riferiment xieraq ta' kumplikazzjonijiet fl-omm u t-tarbija, li jfittxu kura medika jew assistenza oħra xierqa, u t-twetiq ta' miżuri ta' emerġenza;

vi. Jippromovi l-benessri, il-prevenzjoni tal-mard, u l-għoti ta' pariri dwar is-saħħa pubblika għall-mara, il-familja, u l-komunità inkluż informazzjoni u pariri dwar l-ippjanar tal-familja, edukazzjoni ta' qabel it-twelid, u preparazzjoni għall-ġenituri;

vii. Jipprattika fi kwalunkwe ambjent inkluż id-dar, komunità, sptarijiet, kliniċi, jew taqsimiet tas-saħħa.

viii. Jgħallem, jissorvelja u jappoġġja lill-istudenti u l-istaff mahtur ġdid skont il-livell ta' esperjenza tagħhom stess bħala qwiebel;

ix. Jipparteċipa fl-ippjanar, l-implimentazzjoni, l-evalwazzjoni ta' inizjattivi ta' kwalità inkluż l-istabbiliment ta' standards, linji gwida, listi ta' kontroll, evalwazzjoni tal-prattika tal-qwiebel, verifiki kliniċi, u żvilupp ta' politiki/standards;

x. Juża s-sistemi/pjattaformi ta' informazzjoni dwar is-saħħa disponibbli fi hdan l-organizzazzjoni fejn wiehed ikun assenjat dmirijiet;

xi. Jagħmel uzu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa u Anzjità Attiva;

xii. Iwettaq kompiti delegati skont il-livell ta' kompetenza;

xiii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet marbuta ma' dan il-post jistgħu jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, li jista' jiġi kkuntattjat ukoll permezz ta' ittra elettronika lil ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

iv. Carries out the holistic assessment of the clients, develops, implements and evaluates midwifery care plans, and provides care in collaboration with other members of the interdisciplinary team;

v. Be competent and accountable to conduct births and to provide care for the newborn and the infant. This care includes preventative measures, the promotion of normal physiological birth, the detection and appropriate referral of complications in mother and child, seeking medical care or other appropriate assistance, and the carrying out of emergency measures;

vi. Promotes wellness, disease prevention, and public health counselling for the woman, family, and the community including family planning information and advice, antenatal education, and preparation for parenthood;

vii. Practices in any setting including the home, community, hospitals, clinics, or health units;

viii. Teaches, supervises and supports students and newly appointed staff according to their own level of experience as a midwife;

ix. Participates in the planning, implementation, evaluation of quality initiatives including standard-setting, guidelines, checklists, evaluation of midwifery practice, clinical audits, and development of policies/standards;

x. Uses the health information systems/platforms available within the organisation where one is assigned duties;

xi. Makes use of the Information Technology systems which may be in operation within the Ministry for Health and Active Ageing;

xii. Undertakes delegated tasks according to the level of competence;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Any other duties as directed by the Principal Permanent Secretary.

Further details of the job description of the post may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta, VLT 1171, which may also be contacted by email to ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).



3.2 Persuna maħtura tista' tiġi rikjesta li twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħħa tal-Gvern ta' Malta skont id-diskrezzjoni tal-amministrazzjoni.

3.3 Il-kandidati magħżulin jistgħu jkunu meħtieġa jaħdmu fuq bażi ta' xift li jinkludi xogħol billejl skont rosters stabbiliti fil-Ministeru għas-Saħħa u l-Anzjanità Attiva. Midwives ingaġġati fuq bażi part-time ikunu meħtieġa li jaħdmu minimu ta' 10 sigħat fil-gimġha u allokati f'rosters u sezzjonijiet skont l-esiġenzi tas-servizz.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

3.2 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the management.

3.3 Selected candidates may be required to perform duties on a shift basis including night duty according to the established rosters in the Ministry for Health and Active Ageing. Midwives engaged on part-time basis will be required to work on a minimum of 10 hours per week and deployed on a roster and section according to exigencies of the services.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità

Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. (a) profiċjenti fil-lingwa Maltija. Għaldaqstant, kandidati li mhumiex profiċjenti fil-lingwa Maltija xorta se jiġu kkunsidrati imma għandhom jipprovdu evidenza ta' profiċjenza bażika fil-lingwa Maltija qabel il-konferma tal-hatra li hi fiż-żmien sena (1) mill-ingaġġ fil-każ ta' Midwives appuntati bid-Degree, u sitt (6) xhur fil-każ ta' Midwives appuntati bid-Diploma, billi jghaddu b'suċċess mill-eżami fil-Basic Medical Maltese for the Healthcare Profession Part 1 tal-Università ta' Malta. Il-kors li ufficjalment iwassal għal dan l-eżami huwa l-Kors in Basic Medical Maltese for the Healthcare Profession Part 1 immexxi mid-Dipartiment tal-Malti tal-Università ta' Malta. Midwives impjegati b'Diploma li ma jkunux kisbu dan iċ-ċertifikat fi żmien ta' prova ta' sitt (6) xhur, jingħataw estensjoni ta' darba ta' sitt (6) xhur biex jiksbu b'suċċess dan iċ-ċertifikat, qabel il-konferma tal-hatra tagħhom. Kwalunkwe hlas relatat mal-kors jew assessjar tiegħu jridu jiġu mħallsa mil-kandidati prospettivi magħżula. Madankollu, tali spejjeż jistgħu jiġu applikati biex jithallsu lura permezz tal-iskema tal-Continuous Professional Development Scheme (CPD).

U

ii. (b) profiċjenti fil-lingwa Ingliża billi:

jipprovdu, sad-data tal-intervista, evidenza li l-kwalifika primarja fil-Midwifery giet segwita bil-lingwa Ingliża;

JEW

jipprovdu, sad-data tal-intervista, ċertifikat validu tal-IELTS (international English Language Testing System) ta' band score medju ta' 6 jew oghla f'dominji ta' komprensjoni, qari, kitba u lingwa mitkellma. Kwalifika ċertifikata ekwivalenti għal IELTS Livell 6 (ta' band score medju ta' 6) eż. GCSE/Cambridge Grad C, TOEFL (IBT): 60-80, CEFR: B2 ikunu wkoll aċċettati;

JEW

jipprovdu dokumentazzjoni li turi tal-inqas sitt (6) xhur esperjenza ta' xogħol iċċertifikata full-time bhala midwife rreġistrata fir-Renju Unit jew l-Irlanda jew kwalunkwe pajjiż ieħor li jitkellem l-Ingliż fejn l-Ingliż huwa lingwa primarja u/jew ufficjali.

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. (a) must be proficient in the Maltese Language. However, candidates who do not possess proficiency in the Maltese language will still be considered but have to provide evidence of basic proficiency in the Maltese Language before confirmation of appointment, which is within one (1) year of engagement in case of Midwife appointed with a Degree and six (6) months in case of Midwife appointed with a Diploma by being successful in the examination in Basic Medical Maltese for the Healthcare Profession Part 1 of the University of Malta. The course officially leading to this examination is the Course in Basic Medical Maltese for the Healthcare Profession Part 1 run by the Department of Maltese of the University of Malta. Midwives engaged with a Diploma who would have not obtained this certification within the probationary period of six (6) months, will be given a one time extension of six (6) months to successfully obtain this certification, prior to confirmation of their appointment. Any related course and assessment fees are to be paid by prospective selected candidates. However, such expenses may be claimed through the Continuous Professional Development Scheme (CPD).

AND

ii. (b) be proficient in the English language by:

providing proof, by the interview date, that the primary Midwife qualification was undertaken in the English language;

OR

providing, by the interview date, a valid certification, a valid certificate of IELTS (Intermediate English Language Testing System) of average band score of 6 or above in the listening, reading, writing and speaking domains. A certified equivalent qualification to IELTS (Overall Band Score 6) e.g. GCSE/Cambridge: Grade C, TOEFL (IBT): 60-80, CEFR: B2 will also be accepted.

OR

providing documentation showing at least 6-month Full Time Equivalent certified work experience as a registered Midwife in the United Kingdom, Ireland or any other English Speaking country where English is the primary and/or the official language.

iii. fil-pussess ta' kwalifika rikonoxxuta f'Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET) jew ekwivalenti\* fil-Midwifery jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli U jkollhom ċertifikat ta' reġistrazzjoni mal-Kunsill tal-Infermiera u Qwiebel (Malta) bhala Midwife U warrant biex tipprattika bhala Midwife f'Malta;

JEW

iv. fil-pussess ta' B.Sc. Midwifery Degree rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) jew kwalifika ekwivalenti, rikonoxxuta, kumparabbli U jkollhom ċertifikat ta' reġistrazzjoni mal-Kunsill tal-Infermiera u Qwiebel (Malta) bhala Midwife U warrant biex tipprattika bhala Midwife f'Malta.

\*Fin-nuqqas ta' evidenza dokumentarja dwar il-kretti ECTS/ECVET jew sistema oħra ta' kejl tal-kontenut tal-kors, il-bord tal-għażla għandu jevalwa l-programm ta' studju sottomess u jiddetermina li huwa komparabbli ma' 60/180 krettu ECTS/ECVET. Jista' jintalab il-parir tal-MQRIC.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika kif ukoll ċertifikat ta' reġistrazzjoni mal-Kunsill tal-Infermiera u Qwiebel (Malta) u Warrant sat-2 ta' Mejju, 2026. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom

iii. in possession of a recognised qualification at MQF level 5 (subject to a minimum of 60 ECTS/ECVET credits or equivalent\*) in Midwifery or an equivalent, recognised, comparable qualification AND in possession of a certificate of registration as Midwife with the Council for Nurses and Midwives (Malta) AND a warrant to practice as a Midwife in Malta;

AND

iv. in possession of a recognised B.Sc. Midwifery Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits or equivalent\*) or an equivalent, recognised, comparable qualification AND in possession of a certificate of registration as a Midwife with the Council for Nurses and Midwives (Malta) AND a warrant to practice as Midwife in Malta.

\*In the absence of documentary evidence as to the ECTS/ECVET credits or other system of measuring the course content, the selection board is to evaluate the submitted programme of study and determine that it is comparable to 60/180 ECTS/ECVET credits. The advice of the MQRIC may be sought.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification and certificate of registration AND warrant as Midwife in Malta by not later than 2nd May, 2026. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants

jinnutaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-hatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oghla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oghla bl-istess skala ta' dik tal-hatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta daħlet fis-seħħ il-hatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.4 Uffiċjali pubbliċi li bhalissa għandhom hatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oghla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwizit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

### **Sottomissjoni ta' Dokumentazzjoni**

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibghuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### **Proċeduri tal-Għażla**

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.4 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

### **Submission of Supporting Documents**

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### **Selection Procedures**

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.



6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.4, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-komputer tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-ħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://recruitmentadmin.gov.mt/attachments/2024\\_04\\_08\\_09\\_26\\_51\\_GP\\_MT\\_05042024.pdf](https://recruitmentadmin.gov.mt/attachments/2024_04_08_09_26_51_GP_MT_05042024.pdf)) jew jinkisbu mid-Divizjoni tal-People Management,

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.4, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://recruitmentadmin.gov.mt/attachments/2024\\_04\\_08\\_09\\_26\\_23\\_GP\\_ENG\\_05042024.pdf](https://recruitmentadmin.gov.mt/attachments/2024_04_08_09_26_23_GP_ENG_05042024.pdf)) or may be obtained from the People Management

Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit u l-indirizz elettroniku tad-Divizjoni huma (<https://sahha.gov.mt>) u ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

Id-9 ta' Mejju, 2025

MINISTERU GĦAS-SAĦĦA  
U L-ANZJANITÀ ATTIVA

**Post ta' Senior Manager fil-Ministeru  
għas-Saħħa u l-Anzjanità Attiva**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Id-Direttur Ġenerali (People Management), Ministeru għas-Saħħa u l-Anzjanità Attiva, tilqa' applikazzjonijiet għall-post ta' Senior Manager biex iwettaq dmirijiet fis-Saħħa, fi hdan il-Ministeru għas-Saħħa u l-Anzjanità Attiva.

**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jiżdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfacenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor fil-qasam tal-ispeċjalizzazzjoni, skont il-postijiet vakanti stabbiliti.

2.6 Ir-rizultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT117. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Division are (<https://health.gov.mt>) and ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

9th May, 2025

MINISTRY FOR HEALTH  
AND ACTIVE AGEING

**Post of Senior Manager in the Ministry  
for Health and Active Ageing**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Director General (People Management), Ministry for Health and Active Ageing, invites applications for the Post of Senior Manager to perform within Health in the Ministry for Health and Active Ageing.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2025 is €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in the area of specialisation, in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.



2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-sehħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurati li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interest ikunu mmaniġġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), peress li din il-kariga hija fi skala ta' salarju 5.

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager huma:

- i. Jipprovdi appoġġ amministrattiv strateġiku biex tiġi żgurata l-operat effiċjenti tat-taqsimiet dipartimentali fil-Ministeru;
- ii. Jissorvelja u jikkordina l-proċeduri tal-uffiċċju, filwaqt li jiżgura konformità mal-politiki nazzjonali u l-protokollu interni;
- iii. Imexxi timijiet amministrattivi permezz ta' stabbiliment ta' għanijiet, monitoraġġ tal-prestazzjoni u promozzjoni ta' żvilupp kontinwu;
- iv. Ihejji u jmexxi baġits, rapporti finanzjarji u proċessi ta' akkwist skont il-linji gwida tas-Settur Pubbliku;
- v. Jappoġġja l-implimentazzjoni tal-policy billi jiżgura li s-sistemi amministrattivi jkun allinjati mal-għanijiet tal-Ministeru;
- vi. Jikkordina komunikazzjonijiet interni u esterni mal-partijiet interessati, dipartimenti u l-pubbliku generali;

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), since this post is in salary scales 5.

### Duties

3. The job duties for the post of Senior Manager include:

- i. Provide strategic administrative support to ensure the smooth operation of departmental units within the Ministry;
- ii. Oversee and coordinate office procedures, ensuring adherence to national policies and internal protocols;
- iii. Lead administrative teams by setting objectives, monitoring performance, and promoting continuous development;
- iv. Prepare and manage budgets, financial reports, and procurement processes in line with Public Sector guidelines;
- v. Support policy implementation by ensuring administrative systems are aligned with Ministry objectives;
- vi. Coordinate internal and external communications with stakeholders, departments, and the general public;

vii. Jiżgura konformità mal-protezzjoni tad-data, kunfidenzjalità u standards etiċi fl-operazzjonijiet kollha amministrattivi;

viii. Jikkollabora ma' uffiċjali anzjani u entitajiet biex jikkordina proġetti u kompiti amministrattivi ta' importanza strateġika;

ix. Iżomm rekords preċiżi u jiżgura sistemi effiċjenti ta' ġestjoni ta' dokumenti u informazzjoni;

x. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilhom, skont il-ħtieġa;

xi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-gheluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-

vii. Ensure compliance with data protection, confidentiality, and ethical standards in all administrative operations;

viii. Liaise with senior officials and entities to coordinate projects and administrative tasks of strategic importance;

ix. Maintain accurate records and ensure efficient document and information management systems;

x. Undertake any other tasks, which the superior may delegate to them, as may be required;

xi. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the

Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taç-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaçi jikkomunikaw bil-lingwa Ingliża;

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iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti\*) fil-Public Administration jew Health Service Management jew Business Administration jew Public Policy jew Management and Leadership jew Human Resources jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin servizz manigerjali rilevanti bhala Manager II, liema grad l-impjegat li għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu jista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliçi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le.. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) in Public Administration or Health Service Management or Business Administration or Public Policy or Management and Leadership or Human Resources or in relevant areas as determined by management.

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed. Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tghaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.



### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Fini Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-komputer tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġhla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), jew jinkisbu mid-Divizjoni tal-People Management, Ministeru għas-Saħħa u l-Anzjanità Attiva, 15, Palazzo Castellania, Triq il-Merkanti, Il-Belt Valletta VLT 1171. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)), or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Triq il-Merkanti, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

Is-sit elettroniku u l-indirizz elettroniku tad-Divizjoni huma (<http://health.gov.mt>) u ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

The website address and email address of the receiving Division are (<http://health.gov.mt>) and ([recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)).

Id-9 ta' Mejju, 2025

9th May, 2025

## SERVIZZ PUBBLIKU TA' MALTA

## MALTA PUBLIC SERVICE

### Post ta' ICT Support Officer (fuq bażi ta' xift) fis-Servizz Pubbliku ta' Malta

### Post of ICT Support Officer (on shift basis) in the Malta Public Service

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

*Nomenclatures denoting the male gender include also the female gender.*

1. Is-Segretarju Permanenti (Nies u Standards), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' ICT Support Officer (fuq bażi ta' xift) fis-Servizz Pubbliku ta' Malta.

1. The Permanent Secretary (People and Standards), Office of the Prime Minister, invites applications for the post of ICT Support Officer (on shift basis) in the Malta Public Service.

#### Termini u Kundizzjonijiet

#### Terms and Conditions

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 Is-salarju ta' ICT Support Officer huwa ta' Skala ta' Salarju 13, li fis-sena 2025 huwa ta' €21,042 fis-sena, li jiżdied bi €335.50 fis-sena sa massimu ta' €23,055.

2.2 The salary for the post of ICT Support Officer is Salary Scale 13, which in the year 2025 is equivalent to, €21,042 per annum, rising by annual increments of €335.50 up to a maximum of €23,055.

2.3 Persuna fil-grad ta' ICT Support Officer titla' fi Skala ta' Salarju 12 (€22,526 x €354.00 - €24,650) wara ħames (5) snin servizz fil-grad, jekk tkun qdriet dmirha b'mod sodisfaċenti, u jekk tkun lestiet kors ta' ICT toolkit speċifiku relatat ma' dan il-grad kif stabbilit minn żmien għal żmien mill-Amministrazzjoni Ċentrali.

2.3 An ICT Support Officer will progress to Scale 12 (€22,526 x €354.00 - €24,650) on completion of five (5) years service in the grade, subject to satisfactory performance and subject to completion of a specific ICT toolkit course related to this grade as established from time to time by the Central Administration.

2.4 Il-kandidati magħżula ikunu intitolati għal ħlas ta' Class Allowance ta' €800 fis-sena.

2.4 Selected candidates will be entitled to the payment of a Class Allowance of €800 per annum.

2.5 Il-kandidati magħżula se jkunu meħtieġa jaħdmu fuq bażi ta' xift. Shift allowances japplikaw.

2.5 Selected candidates will be required to work on shift basis. Shift allowances will apply.

2.6 Mhux se jkun possibbli li jintalab trasferiment minn dawk appuntati qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu trasferiti fuq talba tagħhom sabiex jaqdu d-dmirijiet tal-post ta' ICT Support Officer xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.6 It will not be possible for appointees to request a transfer on their part before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at own request to carry out duties of the post of ICT Support Officer elsewhere, in accordance with established vacancies.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the



persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li johorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interest fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023, u li daħal fi-seħħ fl-1 ta’ Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interest potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interest potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi rekreat, tali kunflitti ta’ interest ikunu mmanigġjati b’mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interest magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ ICT Support Officer huma:

i. Jagħmel talbiet għall-għoti ta’ servizzi ġodda tal-ICT jew terminazzjoni ta’ servizzi antiki tal-ICT;

ii. Jipprovdi sapport tekniku u assistenza lill-utenti fl-użu ta’ applikazzjonijiet u jwettaq 1st level support activities;

iii. Jipprovdi sapport tekniku u assistenza lill-utenti fir-rigward ta’ printing, scanning u backups fost oħrajn;

iv. Installazzjoni, spezzjoni u manutenzjoni ta’ hardware u software tal-kompjuters, skont kif rikjest u skont l-istandards, policies u direttivi tal-Gvern;

v. Iwettaq b’mod preċiż talbiet li jkunu saru rigward add-ons, moviment, thassir jew tibdil f’kompjuters personali, oġġetti periferali u network connections, fi żmien xieraq kemm fuq il-post kif ukoll barra mill-post tax-xogħol;

vi. Jinstalla line of business software kif rikjest u skont l-istandards, policies u direttivi tal-Gvern;

vii. Jassisti fl-installazzjoni, manutenzjoni u riparazzjoni tal-kompjuters, tagħmir awdjoviziv, tagħmir konness mal-kompjuters u tagħmir tal-komunikazzjoni;

selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the ‘Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration’, issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of ICT Support Officer include:

i. Raising requests for the provision or termination of ICT services;

ii. Providing technical support and assistance to users in using applications and performing 1st level support activities;

iii. Providing technical support and assistance to users related to printing, scanning and backups among others;

iv. Installing, inspecting and maintaining computer hardware and software as required and in accordance with Government standards, policies and directives;

v. Accurately performs requests for add-on’s, moves, deletions and changes to personal computers, peripherals and network connections in a timely manner both on site and off site;

vi. Installing line of business software as required and in accordance with Government standards, policies and directives;

vii. Assists with the setting up, maintenance and repair of computers, audio-visual equipment, computer-linked equipment and communications equipment;

viii. Jamministra u jipprovdi support għal web portals u Intranets/Extranets fi ħdan il-portafoll tal-Ministeru;

ix. Manutenzjoni ta' ICT supplies storage, inventarju u kunsinni, u jassisti fit-tneħhija ta' hardware skadut u li m'għadux jintuża;

x. Jassisti fil-ġenerazzjoni u l-manutenzjoni ta' statistiki, rapporti, checklists u dokumenti oħra, relatati mal-ICT, kif neċessarju;

xi. Iwettaq dmirijiet amministrattivi relatati mal-ICT, inkluż iż-żamma xierqa tad-dokumenti u tar-rekords, u l-kitba tar-rapporti neċessarji;

xii. Jassisti fiż-żamma tar-rekords relatati mal-ICT asset management;

xiii. Iżżomm l-utenti informati dwar titjib fis-sistema;

xiv. Iwettaq dmirijiet oħra relatati mal-ICT skont id-direzzjonijiet u istruzzjonijiet tas-superjuri tiegħu/tagħha;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi

viii. Administering and providing support for web portals and Intranets/Extranets within the Ministry portfolio;

ix. Maintaining ICT supplies storage, inventory and deliveries and assists in the writing off of obsolete hardware;

x. Assists in generating and maintaining ICT related statistics, reports, checklists and other documentation as necessary;

xi. Carries ICT related administrative duties that include filing, record keeping and report writing;

xii. Assists in record keeping related to ICT asset management;

xiii. Keeps users informed of any system enhancements;

xiv. Performing other ICT related works or projects as assigned by superiors;

xv. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence

Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Inġliż;

iii. a. ikollhom kwalifika rikonoxxuta fil-livell 4 tal-MQF (b'minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti\*) f'Computing u/jew ICT jew kwalifika rikonoxxuta professjonali komparabbli;

JEW

b. f'pussess ta' żewġ (2) kwalifiki ta' 'A' Level f'Livell 4 tal-MQF, jew ekwivalenti, li waħda (1) minnhom trid tkun f'suġġett relatat mal-IT u jkunu wkoll fil-pussess ta':

i. kwalifika li turi li għaddew (mill-inqas fi Grad 5 fil-każ tal-eżamijiet ta' ĊES, u Grad C jew 4 fil-każ tal-eżamijiet tal-Edexcel (London) jew komparabbli) f'Livell 3 tal-MQF, f'erba' (4) suġġetti, inkluż IT Office Applications Skills. Dawn is-suġġetti għandhom jeskludu suġġetti li diġà jidhru bħala suġġetti separati fil-kors ta' studju/suġġetti ta' 'A' Level segwit f'Livell 4 tal-MQF;

JEW

ii. kwalifika vokazzjonali f'Livell 3 tal-MQF, jew il-kwalifika ta' Ċertifikat u Profil tal-Iskola Sekondarja f'Livell 3 tal-MQF, f'erba' (4) suġġetti, inkluż IT Office Applications Skills, bħala suġġetti separati fi hdan il-programm ta' studju. Dawn is-suġġetti għandhom jeskludu suġġetti li diġà jidhru bħala suġġetti separati fil-kors ta' studju/suġġetti ta' 'A' Level segwit f'Livell 4 tal-MQF;

JEW

permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

iii. a. in possession of a recognised qualification at MQF level 4 (with a minimum of 60 ECTS/ECVET credits or equivalent\*), in Computing and/or ICT, or a recognised comparable professional qualification;

OR

b. in possession of two (2) 'A' Level passes at MQF Level 4, or equivalent, one (1) of which must be in an IT related subject and must also be in possession of either:

i. a pass (at least at Grade 5 in the case of SEC examinations, and Grade C or 4 in the case of Edexcel (London) examinations, or a comparable level) at MQF level 3 in four (4) subjects, including IT Office Applications Skills. These should exclude subjects which already feature as separate study units within the course/'A' Level subjects pursued at MQF Level 4;

OR

ii. a Level 3 VET qualification, or a Secondary School Certificate and Profiling qualification at MQF Level 3, in four (4) subjects, including IT Office Applications Skills, as separate study units within the course pursued. These should exclude subjects which already feature as separate study units within the course/'A' Level subjects pursued at MQF Level 4;

OR

c. Uffiċjali pubbliċi fi skala mhux inqas minn Skala ta' Salarju 16, li għandhom kwalifika rikonoxxuta f'Computing jew ICT Certification f'Livell 3 tal-MQF.

\*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverzjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

c. Public officers in a scale not below Salary Scale 16, with a recognised qualification in Computing or ICT Certification at MQF Level 3.

\*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

### Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The



marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġhla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20)

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.2, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20)

Provisions\_MT.pdf) jew jinkisbu mild-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, 3, Pjazza Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) u ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

Id-9 ta' Mejju, 2025

## SERVIZZ PUBBLIKU TA' MALTA

**Post ta' ICT Support Officer  
fis-Servizz Pubbliku ta' Malta**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Is-Segretarju Permanenti (Nies u Standards), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' ICT Support Officer fis-Servizz Pubbliku ta' Malta.

**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Is-salarju ta' ICT Support Officer huwa ta' Skala ta' Salarju 13, li fis-sena 2025 huwa ta' €21,042 fis-sena, li jiżdied bi €335.50 fis-sena sa massimu ta' €23,055.

2.3 Persuna fil-grad ta' ICT Support Officer titla' fi Skala ta' Salarju 12 (€22,526 x €354.00 - €24,650) wara ħames (5) snin servizz fil-grad, jekk tkun qdriet dmirha b'mod sodisfaċenti, u jekk tkun lestiet kors ta' ICT toolkit speċifiku relatat ma' dan il-grad kif stabbilit minn żmien għal żmien mill-Amministrazzjoni Ċentrali.

2.4 Il-Kandidati magħżula ikunu intitolati għal hlas ta' Class Allowance ta' €800 fis-sena.

2.5 Mhux se jkun possibbli li jintalab trasferiment minn dawk appuntati qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu trasferiti fuq talba tagħhom sabiex jaqdu d-dmirijiet tal-post ta' ICT Support Officer xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.6 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta mahruġ mill-Uffiċċju tar-

Provisions\_ENG.pdf) or may be obtained from the Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, 3, Castille Place, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) and ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

9th May, 2025

## MALTA PUBLIC SERVICE

**Post of ICT Support Officer  
in the Malta Public Service**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Permanent Secretary (People and Standards), Office of the Prime Minister, invites applications for the post of ICT Support Officer in the Malta Public Service.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 The salary for the post of ICT Support Officer is Salary Scale 13, which in the year 2025 is equivalent to, €21,042 per annum, rising by annual increments of €335.50 up to a maximum of €23,055.

2.3 An ICT Support Officer will progress to Scale 12 (€22,526 x €354.00 - €24,650) on completion of five (5) years service in the grade, subject to satisfactory performance and subject to completion of a specific ICT toolkit course related to this grade as established from time to time by the Central Administration.

2.4 Selected candidates will be entitled to the payment of a Class Allowance of €800 per annum.

2.5 It will not be possible for appointees to request a transfer on their part before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at own request to carry out duties of the post of ICT Support Officer elsewhere, in accordance with established vacancies.

2.6 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the



Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.7 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interest fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023, u li daħal fi-sehħ fl-1 ta’ Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interest potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interest potenzjali nmutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interest ikunu mmaniġġjati b’mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interest magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ ICT Support Officer huma:

i. Jagħmel talbiet għall-għoti ta’ servizzi godda tal-ICT jew terminazzjoni ta’ servizzi antiki tal-ICT;

ii. Jipprovdi sapport tekniku u assistenza lill-utenti fl-użu ta’ applikazzjonijiet u jwettaq 1st level support activities;

iii. jipprovdi sapport tekniku u assistenza lill-utenti fir-rigward ta’ printing, scanning u backups fost oħrajn;

iv. Installazzjoni, spezzjoni u manutenzjoni ta’ hardware u software tal-kompjuters, skont kif rikjest u skont l-istandards, policies u direttivi tal-Gvern;

v. Iwettaq b’mod preċiż talbiet li jkunu saru rigward add-ons, moviment, thassir jew tibdil f’kompjuters personali, oġġetti periferali u network connections, fi żmien xieraq kemm fuq il-post kif ukoll barra mill-post tax-xogħol;

vi. Jinstalla line of business software kif rikjest u skont l-istandards, policies u direttivi tal-Gvern;

Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.7 In terms of the requirements emanating from Directive 16, regarding the ‘Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration’, issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of ICT Support Officer include:

i. Raising requests for the provision or termination of ICT services;

ii. Providing technical support and assistance to users in using applications and performing 1st level support activities;

iii. Providing technical support and assistance to users related to printing, scanning and backups among others;

iv. Installing, inspecting and maintaining computer hardware and software as required and in accordance with Government standards, policies and directives;

v. Accurately performs requests for add-on’s, moves, deletions and changes to personal computers, peripherals and network connections in a timely manner both on site and off site;

vi. Installing line of business software as required and in accordance with Government standards, policies and directives;

vii. Jassisti fl-installazzjoni, manutenzjoni u riparazzjoni tal-kompjuters, tagħmir awdjoviziv, tagħmir konness mal-kompjuters u tagħmir tal-komunikazzjoni;

viii. Jamministra u jipprovdi sapport għal web portals u Intranets/Extranets fi ħdan il-portafoll tal-Ministeru;

ix. Manutenzjoni ta' ICT supplies storage, inventarju u kunsinni, u jassisti fit-tneħħija ta' hardware skadut u li m'għadux jintuża;

x. Jassisti fil-generazzjoni u l-manutenzjoni ta' statistiki, rapporti, checklists u dokumenti oħra, relatati mal-ICT, kif neċessarju;

xi. Iwettaq dmirijiet amministrattivi relatati mal-ICT, inkluż iż-żamma xierqa tad-dokumenti u tar-rekords, u l-kitba tar-rapporti neċessarji;

xii. Jassisti fiż-żamma tar-rekords relatati mal-ICT asset management;

xiii. Izomm l-utenti informati dwar titjib fis-sistema;

xiv. Iwettaq dmirijiet oħra relatati mal-ICT skont id-direzzjonijiet u istruzzjonijiet tas-superjuri tiegħu/tagħha;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eliġibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemija hawn fuq; jew

vii. Assists with the setting up, maintenance and repair of computers, audio-visual equipment, computer-linked equipment and communications equipment;

viii. Administering and providing support for web portals and Intranets/Extranets within the Ministry portfolio;

ix. Maintaining ICT supplies storage, inventory and deliveries and assists in the writing off of obsolete hardware;

x. Assists in generating and maintaining ICT related statistics, reports, checklists and other documentation as necessary;

xi. Carries ICT related administrative duties that include filing, record keeping and report writing;

xii. Assists in record keeping related to ICT asset management;

xiii. Keeps users informed of any system enhancements;

xiv. Performing other ICT related works or projects as assigned by superiors;

xv. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża;

iii. a. ikollhom kwalifika rikonoxxuta fil-livell 4 tal-MQF (b'minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti\*) f'Computing u/jew ICT jew kwalifika rikonoxxuta professjonali komparabbli;

JEW

b. f'pussess ta' żewġ (2) kwalifiki ta' 'A' Level f'Livell 4 tal-MQF, jew ekwivalenti, li waħda (1) minnhom trid tkun f'suġġett relatat mal-IT u jkunu wkoll fil-pussess ta':

i. kwalifika li turi li għaddew (mill-inqas fi Grad 5 fil-każ tal-eżamijiet taċ-ĊES, u Grad C jew 4 fil-każ tal-eżamijiet tal-Edexcel (London) jew komparabbli) f'Livell 3 tal-MQF, f'erba' (4) suġġetti, inkluż IT Office Applications Skills. Dawn is-suġġetti għandhom jeskludu suġġetti li diġà jidhru bħala suġġetti separati fil-kors ta' studju/suġġetti ta' 'A' Level segwit f'Livell 4 tal-MQF;

JEW

ii. kwalifika vokazzjonali f'Livell 3 tal-MQF, jew il-kwalifika ta' Ċertifikat u Profil tal-Iskola Sekondarja f'Livell 3 tal-MQF, f'erba' (4) suġġetti, inkluż IT Office Applications Skills, bħala suġġetti separati fi hdan il-programm ta' studju. Dawn is-suġġetti għandhom jeskludu suġġetti li diġà jidhru

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

iii. a. in possession of a recognised qualification at MQF level 4 (with a minimum of 60 ECTS/ECVET credits or equivalent\*), in Computing and/or ICT, or a recognised comparable professional qualification;

OR

b. in possession of two (2) 'A' Level passes at MQF Level 4, or equivalent, one (1) of which must be in an IT related subject and must also be in possession of either:

i. a pass (at least at Grade 5 in the case of SEC examinations, and Grade C or 4 in the case of Edexcel (London) examinations, or a comparable level) at MQF Level 3 in four (4) subjects, including IT Office Applications Skills. These should exclude subjects which already feature as separate study units within the course/'A' Level subjects pursued at MQF Level 4;

OR

ii. a Level 3 VET qualification, or a Secondary School Certificate and Profiling qualification at MQF Level 3, in four (4) subjects, including IT Office Applications Skills as separate study units within the course pursued. These should exclude subjects which already feature as separate study

bħala suġġetti separati fil-kors ta' studju/suġġetti ta' 'A' Level segwit f' Livell 4 tal-MQF;

JEW

c. Uffiċjali pubbliċi fi skala mhux inqas minn Skala ta' Salarju 16, li għandhom kwalifika rikonoxxuta f' Computing jew ICT Certification f' Livell 3 tal-MQF.

\*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f' pożizzjoni definita, iżda jstgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijjex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f' paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ġħoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f' livell tal-MQF oġħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-ġħeluq tas-sejħha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwizit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejħha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

units within the course/'A' Level subjects pursued at MQF Level 4;

OR

c. Public officers in a scale not below Salary Scale 16, with a recognised qualification in Computing or ICT Certification at MQF Level 3.

\*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

### Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).



5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Flin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-komputer tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki; kwalifiki f'livell ogħla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzi ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat;

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.2 have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; qualifications at a higher level; comparative level of Public Sector employees; renunciation of pending applications; publication of the result;

eżami mediku;  
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;  
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mingħand id-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, 3, Pjazza Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bhala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) u ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

Id-9 ta' Mejju, 2025

#### SERVIZZ PUBBLIKU TA' MALTA

##### **Post ta' Senior ICT Support Officer (fuq bażi ta' xift) fis-Servizz Pubbliku ta' Malta**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Is-Segretarju Permanenti (Nies u Standards), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Senior ICT Support Officer (fuq bażi ta' xift) fis-Servizz Pubbliku ta' Malta.

#### **Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Is-salarju ta' Senior ICT Support Officer huwa ta' Skala ta' Salarju 11, li fis-sena 2025 huwa ta' €24,038.98 fis-sena, li jiżdied bi €375.17 fis-sena sa massimu ta' €26,290.00.

2.3 Persuna fil-grad ta' Senior ICT Support Officer titla' fi Skala ta' Salarju 10 (€25,570.98 x €407.67 - €28,017.00) wara ħames (5) snin servizz fil-grad, jekk tkun qdriet dmirha b'mod sodisfaċenti u jekk tkun lestiet kors ta' ICT toolkit speċifiku relatat ma' dan il-grad kif stabbilit minn żmien għal żmien mill-Amministrazzjoni Ċentrali.

2.4 Il-kandidati magħżula ikunu intitolati għal ħlas ta' Class Allowance ta' €1,200 fis-sena.

2.5 Il-kandidati magħżula se jkunu meħtieġa jahdmu fuq bażi ta' xift. Shift allowances japplikaw.

medical examination;  
the process for the submission of petitions concerning the result;

access to application forms and related details;  
retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, 3, Castille Place, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) and ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

9th May, 2025

#### MALTA PUBLIC SERVICE

##### **Post of Senior ICT Support Officer (on shift basis) in the Malta Public Service**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Permanent Secretary (People and Standards), Office of the Prime Minister, invites applications for the post of Senior ICT Support Officer (on shift basis) in the Malta Public Service.

#### **Terms and Conditions**

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 The salary for the post of Senior ICT Support Officer is Salary Scale 11, which in the year 2025 is equivalent to, €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00.

2.3 A Senior ICT Support Officer will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00) on completion of five (5) years service in the grade, subject to satisfactory performance and subject to completion of a specific ICT toolkit course related to this grade as established from time to time by the Central Administration.

2.4 Selected candidates will be entitled to the payment of a Class Allowance of €1,200 per annum.

2.5 Selected Candidates will be required to work on shift basis. Shift allowances will apply.



2.6 Il-persuna magħżula tista' tkun meħtieġa li tuża t-trasport tiegħu/tagħha, f'liema każ għandha tkun fil-pussess tal-liċenzja nadifa tas-sewqan (Kategorija B u Kategorija C1) kif meħtieġ mill-awtorità kompetenti responsabbli għall-ħruġ tal-liċenzji tas-sewqan, b'minimu ta' sentejn (2) esperjenza ta' sewqan tajjeb.

2.7 Mhux se jkun possibbli li jintalab trasferiment minn dawk appuntati qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu trasferiti fuq talba tagħhom sabiex jaqdu d-dmirijiet tal-post ta' Senior ICT Support Officer xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.9 Fir-rigward tar-rekwiżiti li johorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħh fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmanigġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess maħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior ICT Support Officer huma:

i. Jassisti fl-analiżi, ix-xiri, l-implimentazzjoni u l-evalwazzjoni tal-hardware u software tal-IT;

2.6 The selected candidate may be required to use his/her own transport, in which case must be in possession of a clean driving licence (Category B or Category C1) as required by the competent authority responsible for the issuing of driving licences, with at least two (2) years of clean driving experience.

2.7 It will not be possible for appointees to request a transfer on their part before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at own request to carry out duties of the post of Senior ICT Support Officer elsewhere, in accordance with established vacancies.

2.8 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.9 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Senior ICT Support Officer include:

i. Assisting in the analysis, purchase, implementation and evaluation of IT hardware and software;

ii. Iressaq talbiet opportuni għall-għoti jew terminazzjoni ta' servizzi tal-ICT u jipprovdi sapport tekniku u assistenza lill-utenti fl-użu ta' applikazzjonijiet u sabiex iwettqu 2nd level support activities;

iii. Jassisti lill-utenti fil-htigiet tagħhom rigward ICT setup, inkluż il-migrazzjoni ta' data għal sistemi oħra, flimkien maċ-ċaqliq u t-tqegħid tat-tagħmir tal-ICT għal post ieħor;

iv. Jissorvelja l-manutenzjoni tal-infrastruttura tan-network;

v. Jimmaniġġja l-inventarju tal-ICT inkluż l-assi kollha, kemm tanġibbli u anke intanġibbli. Ukoll ikun responsabbli li jinżammu livelli xierqa ta' hażna ta' tagħmir elettroniku relatati mal-kompjuters u oġġetti periferali;

vi. Iżomm kuntatt ma' terzi persuni biex jassisti fil-provvista' ta' servizzi tal-ICT u/jew l-implimentazzjoni ta' proġetti tal-ICT. Dan jinkludi, iżda mhux biss, li jittestja l-applikazzjonijiet tas-sistemi u titjib fis-sistemi, u jipprovdi assistenza adegwata f'dak li huwa User Acceptance Testing;

vii. Jipprovdi u/jew janalizza data u informazzjoni għal skopijiet ta' verifika u rappurtar;

viii. Jiżgura illi l-proċeduri u l-prassi tal-kontroll tal-ICT huma fis-sehħ u li l-Government ICT Policies qed jiġu rispettati;

ix. Ikun responsabbli għall-manutenzjoni ta' siti elettronici disponibbli għall-pubbliku permezz ta' diversi content management systems, u jipprovdi taħriġ lill-utenti;

x. Jikteb rapporti tekniċi u/jew gwidi għall-utenti relatati mal-qasam tal-ICT u rapporti oħra li jistgħu jkunu meħtieġa mill-manigment. Dan jinkludi, iżda mhux biss, rapporti ad hoc skont il-bżonn minn database applications;

xi. Jamministra d-drittijiet tas-sigurtà u jżomm kuntatt mas-superjuri sabiex itejjeb is-sigurtà tas-sistemi. Ukoll iżomm standards sodisfaċenti ta' sigurtà fir-rigward ta' kmamar u tagħmir tal-kompjuters;

xii. Jipprovdi appoġġ għall-ingranaġġ ta' teknoloġija mobbli bħal apparat mobbli li jopera a bażi ta' iOS/Android/Windows u kompjuters li joperaw b'sistema ta' cloud;

xiii. Iżomm aġġornat/a mal-iżviluppi fit-teknoloġija u fl-industrija tal-ICT;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

ii. Raising requests for the provision or termination of ICT services and providing technical support and assistance to users in using applications and performing 2nd level support activities;

iii. Assisting users in their ICT set up requirements, including migration of data to other systems and physical movement of ICT equipment;

iv. Overseeing the maintenance of the network infrastructure;

v. Managing ICT inventory including all tangible and intangible assets and being responsible for maintaining appropriate stock levels of computer equipment and peripherals;

vi. Liaising with third parties to assist in the provision of ICT services and/or implementation of ICT projects. This includes, but is not limited to, testing system applications and enhancements and assisting in User Acceptance Testing;

vii. Providing and/or analysing data for verification or reporting purposes;

viii. Ensuring that ICT control procedures and practices are in place and that Government ICT policies are being adhered to;

ix. Maintaining public facing websites using a variety of content management systems and delivering user training;

x. Writing technical reports and/or user guides related to the ICT field and other reports as may be required by management. This includes, but is not limited to, generating ad hoc reports as may be required from database applications;

xi. Administering security rights and liaising with superiors in order to improve systems security. Also maintaining satisfactory standards of safety and security in relation to computer rooms and equipment;

xii. Providing support for the leverage of mobile technologies such as iOS/Android/Windows mobile devices and cloud-based computing;

xiii. Keeping abreast with technology developments and trends within the ICT industry;

xiv. Undertaking any other tasks which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

**Rekwiziti tal-Eligibbiltà**

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza mahruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża;

**Eligibility Requirements**

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

iii. a. ikollhom kwalifika rikonoxxuta f'Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti\*), f'Computing u/jew ICT jew kwalifika rikonoxxuta professjonali komparabbli;

#### JEW

b. Uffiċjali pubbliċi fi skala mhux inqas minn Skala ta' Salarju 13, bi tliet (3) snin esperjenza ta' xogħol rilevanti u li għandhom kwalifika rikonoxxuta f'Computing jew ICT certification f'Livell 4 tal-MQF (b'minimu ta' 60 krettu ECTS/ECVET jew ekwivalenti\*) jew kwalifika rikonoxxuta professjonali komparabbli.

\*Kwalifika rikonoxxuta komparabbli ma' 60 krettu ECTS/ECVET, hekk kif applikabbli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverzjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni maħtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlahaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnotaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifika tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

#### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li

iii. a. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits or equivalent\*), in Computing and/or ICT, or a recognised comparable professional qualification;

#### OR

b. Public officers in a scale not below Salary Scale 13, with three (3) years relevant work experience and with a recognised Computing or ICT Certification at MQF Level 4 (with a minimum of 60 ECTS/ECVET credits or equivalent\*) or a recognised comparable professional qualification.

\* A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

#### Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials,



kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tghaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (F'in Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki; kwalifiki f'livell ogħla;

copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.2, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; qualifications at a higher level;

livell komparattiv tal-impjegati tas-Settur Pubbliku;  
rinunzji ta' applikazzjonijiet pendenti;  
pubblikazzjoni tar-riżultat;  
eżami mediku;  
proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;  
żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mingħand id-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, 3, Pjazza Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) u ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

Id-9 ta' Mejju, 2025

#### SERVIZZ PUBBLIKU TA' MALTA

##### Post ta' Senior ICT Support Officer fis-Servizz Pubbliku ta' Malta

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Is-Segretarju Permanenti (Nies u Standards), Uffiċċju tal-Prim Ministru, tilqa' applikazzjonijiet għall-post ta' Senior ICT Support Officer fis-Servizz Pubbliku ta' Malta.

#### Termini u Kundizzjonijiet

2.1 Din il-ħatra hija sugġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Is-salarju ta' Senior ICT Support Officer huwa ta' Skala ta' Salarju 11, li fis-sena 2025 huwa ta' €24,038.98 fis-sena, li jiżdied bi €375.17 fis-sena sa massimu ta' €26,290.00.

2.3 Persuna fil-grad ta' Senior ICT Support Officer titla' fi Skala ta' Salarju 10 (€25,570.98 x €407.67 - €28,017.00) wara ħames (5) snin servizz fil-grad, jekk tkun qdiet dmirha b'mod sodisfaċenti, u jekk tkun lestiet kors ta' ICT toolkit speċifiku relatat ma' dan il-grad kif stabbilit minn żmien għal żmien mill-Amministrazzjoni Ċentrali.

2.4 Il-kandidati magħżula ikunu intitolati għal hlas ta' Class Allowance ta' €1,200 fis-sena.

comparative level of Public Sector employees;  
renouncement of pending applications;  
publication of the result;  
medical examination;  
the process for the submission of petitions concerning the result;  
access to application forms and related details;  
retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from the Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, 3, Castille Place, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) and ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

9th May, 2025

#### MALTA PUBLIC SERVICE

##### Post of Senior ICT Support Officer in the Malta Public Service

*Nomenclatures denoting the male gender include also the female gender.*

1. The Permanent Secretary (People and Standards), Office of the Prime Minister, invites applications for the post of Senior ICT Support Officer in the Malta Public Service.

#### Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 The salary for the post of Senior ICT Support Officer is Salary Scale 11, which in the year 2025 is equivalent to, €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00.

2.3 A Senior ICT Support Officer will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00) on completion of five (5) years service in the grade, subject to satisfactory performance and subject to completion of a specific ICT toolkit course related to this grade as established from time to time by the Central Administration.

2.4 Selected candidates will be entitled to the payment of a Class Allowance of €1,200 per annum.



2.5 F'każ ta' istanzi fejn ikun hemm esiġenzi partikolari, persuni magħżula jkunu meħtieġa jaħdmu fuq bażi ta' xift u joffru sapport wara l-ħinijiet tal-uffiċċju.

2.6 Il-pożizzjoni hija fuq bażi full-time u l-persuna magħżula tista' tkun meħtieġa li taħdem sa massimu ta' ġimgħa ta' xogħol ta' sitt (6) ijiem flessibbli li jvarjaw mis-7.30 a.m. u s-6.30 p.m. b'medja ta' tmien (8) sigħat f'ġurnata, erbgħin (40) siegħa fil-ġimgħa fuq medda ta' sena kalendarja skont skeda ta' xogħol kif stabbilita mis-CIO. Dan jista' jinkludi l-bżonn li taħdem nofstanhari s-Sibtijiet. Dan huwa suġġett għar-regoli u r-regolamenti li jkunu fis-seħħ minn żmien għal żmien fis-Servizz Pubbliku ta' Malta b'mod ġenerali, kif ukoll fl-Uffiċċju tas-CIO.

2.7 Il-persuna magħżula tista' tkun meħtieġa li tuża t-trasport tiegħu/tagħha, f'liema każ għandha tkun fil-pussess tal-liċenzja nadifa tas-sewqan (Kategorija B u Kategorija C1) kif meħtieġ mill-awtorità kompetenti responsabbli għall-ħruġ tal-liċenzji tas-sewqan, b'minimu ta' sentejn (2) esperjenza ta' sewqan tajjeb.

2.8 Mhux se jkun possibbli li jintalab trasferiment minn dawk appuntati qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu trasferiti fuq talba tagħhom sabiex jaqdu d-dmirijiet tal-post ta' Senior ICT Support Officer xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjiegi mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

a. Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali,

2.5 In the case of instances giving rise to requirements that are more demanding, selected candidates would be required to work on shift basis and to offer support after office hours.

2.6 This position is on a full-time basis and the selected candidates may be required to work a maximum of a six (6) day flexible working week varying from 7.30 a.m. and 6.30 p.m. with an average of eight (8) hours a day, forty (40) hours per week distributed over a calendar year according to an established work schedule by the CIO. This may include the need to work half days on Saturdays. This is subject to the rules and regulations governing from time to time the Malta Public Service in general and the CIO Office in particular.

2.7 The Selected candidate may be required to use his/her own transport, in which case must be in possession of a clean driving licence (Category B and Category C1) as required by the competent authority responsible for the issuing of driving licences, with at least two (2) years of clean driving experience.

2.8 It will not be possible for appointees to request a transfer on their part before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at own request to carry out duties of the post of Senior ICT Support Officer elsewhere, in accordance with established vacancies.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

a. Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest

potenzjali jew apparenti qabel ma jaċċettaw haġra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior ICT Support Officer huma:

i. Jassisti fl-analiżi, ix-xiri, l-implimentazzjoni u l-evalwazzjoni tal-hardware u software tal-IT;

ii. Iressaq talbiet opportuni għall-għoti jew terminazzjoni ta' servizzi tal-ICT u jipprovdi support tekniku u assistenza lill-utenti fl-użu ta' applikazzjonijiet u sabiex iwettqu 2nd level support activities;

iii. Jassisti lill-utenti fil-htigiet tagħhom rigward ICT setup, inkluż il-migrazzjoni ta' data għal sistemi oħra, flimkien maċ-ċaqliq u t-tqegħid tat-tagħmir tal-ICT għal post ieħor;

iv. Jissorvelja l-manutenzjoni tal-infrastruttura tan-network;

v. Jimmaniġġja l-inventarju tal-ICT inkluż l-assi kollha, kemm tangibbli u anke intangibbli. Ukoll ikun responsabbli li jinżammu livelli xierqa ta' hażna ta' tagħmir elettroniku relatati mal-kompjuters u oġġetti periferali;

vi. Iżomm kuntatt ma' terzi persuni biex jassisti fil-provvista ta' servizzi tal-ICT u/jew l-implimentazzjoni ta' proġetti tal-ICT. Dan jinkludi, iżda mhux biss, li jittestja l-applikazzjonijiet tas-sistemi u titjib fis-sistemi, u jipprovdi assistenza adegwata f'dak li huwa User Acceptance Testing;

vii. Jipprovdi u/jew janalizza data u informazzjoni għal skopijiet ta' verifika u rappurtar;

viii. Jiżgura illi l-proċeduri u l-prassi tal-kontroll tal-ICT huma fis-seħh u li l-Government ICT Policies qed jiġu rispettati;

ix. Ikun responsabbli għall-manutenzjoni ta' siti elettronici disponibbli għall-pubbliku permezz ta' diversi content management systems, u jipprovdi taħriġ lill-utenti;

x. Jikteb rapporti tekniċi u/jew gwidi għall-utenti relatati mal-qasam tal-ICT u rapporti oħra li jistgħu jkunu meħtieġa mill-manigment. Dan jinkludi, iżda mhux biss, rapporti ad hoc skont il-bżonn minn database applications;

xi. Jamministra d-drittijiet tas-sigurtà u jzomm kuntatt mas-superjuri sabiex itejjeb is-sigurtà tas-sistemi. Ukoll

prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Senior ICT Support Officer include:

i. Assisting in the analysis, purchase, implementation and evaluation of IT hardware and software;

ii. Raising requests for the provision or termination of ICT services and providing technical support and assistance to users in using applications and performing 2nd level support activities;

iii. Assisting users in their ICT set up requirements, including migration of data to other systems and physical movement of ICT equipment;

iv. Overseeing the maintenance of the network infrastructure;

v. Managing ICT inventory including all tangible and intangible assets and being responsible for maintaining appropriate stock levels of computer equipment and peripherals;

vi. Liaising with third parties to assist in the provision of ICT services and/or implementation of ICT projects. This includes, but is not limited to, testing system applications and enhancements and assisting in User Acceptance Testing;

vii. Providing and/or analysing data for verification or reporting purposes;

viii. Ensuring that ICT control procedures and practices are in place and that Government ICT policies are being adhered to;

ix. Maintaining public facing websites using a variety of content management systems and delivering user training;

x. Writing technical reports and/or user guides related to the ICT field and other reports as may be required by management. This includes, but is not limited to, generating ad hoc reports as may be required from database applications;

xi. Administering security rights and liaising with superiors in order to improve systems security. Also

iżomm standards sodisfaċenti ta' sigurtà fir-rigward ta' kmamar u tagħmir tal-kompjuters;

xii. Jipprovdi appoġġ għall-ingranaġġ ta' teknoloġija mobbli bħal apparat mobbli li jopera a bażi ta' iOS/Android/Windows u kompjuters li joperaw b'sistema ta' cloud;

xiii. Iżomm aġġornat/a mal-iżviluppi fit-teknoloġija u fl-industrija tal-ICT;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-

maintaining satisfactory standards of safety and security in relation to computer rooms and equipment;

xii. Providing support for the leverage of mobile technologies such as iOS/Android/Windows mobile devices and cloud-based computing;

xiii. Keeping abreast with technology developments and trends within the ICT industry;

xiv. Undertaking any other tasks which the superior may delegate to him/her, as may be required;

xv. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and

Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika’.

Għandu jintalab il-parir tat-Taqsima taç-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta’ kandidati msemmija f’(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta’ liċenzja tax-xogħol f’dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Ingliża;

iii. a. ikollhom kwalifika rikonoxxuta f’Livell 5 tal-MQF (suġġetta għal minimu ta’ 60 krettu ECTS/ECVET, jew ekwivalenti\*), f’Computing u/jew ICT jew kwalifika rikonoxxuta professjonali komparabbli;

JEW

b. Uffiċjali pubbliċi fi skala mhux inqas minn Skala ta’ Salarju 13, bi tliet (3) snin esperjenza ta’ xogħol rilevanti u li għandhom kwalifika rikonoxxuta f’Computing jew ICT certification f’Livell 4 tal-MQF (b’minimu ta’ 60 krettu ECTS/ECVET jew ekwivalenti\*) jew kwalifika rikonoxxuta professjonali komparabbli.

\*Kwalifika rikonoxxuta komparabbli ma’ 60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta’ rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta’ karriera differenti jew f’pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta’ karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f’paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

Northern Ireland from the European Union and the European Atomic Energy Community Regulations’.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the English language;

iii. a. in possession of a recognised qualification at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits or equivalent\*), in Computing and/or ICT, or a recognised comparable professional qualification;

OR

b. Public officers in a scale not below Salary Scale 13, with three (3) years relevant work experience and with a recognised Computing or ICT Certification at MQF Level 4 (with a minimum of 60 ECTS/ECVET credits or equivalent\*) or a recognised comparable professional qualification.

\*A recognised qualification comparable to 60 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.



(ii) Kandidati li bhalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Aplikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieġ). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Itra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Aplikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. aplikazzjonijiet tard) ma jiġux aċċettati.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

### Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.2, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.



7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-gheluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

#### **Dispożizzjonijiet Ġenerali Ohra**

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mingħand id-Direttur (People Resourcing and Compliance), Diviżjoni dwar Nies u Standards, Uffiċċju tal-Prim Ministru, 3, Pjazza Kastilja, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-dipartiment/diviżjoni/direttorat huma (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) u ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

Id-9 ta' Mejju, 2025

UFFIĊĊJU TAL-PRIM MINISTRU  
(FONDI EWROPEJ, UGWALJANZA,  
IR-RIFORMI U D-DJALOGU SOĊJALI)

**Post ta' Senior Manager fl-Uffiċċju tal-Prim  
Ministru (Fondi Ewropej, Ugwaljanza,  
ir-Riformi u d-Djalogu Soċjali)**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Is-Segretarju Permanenti, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogu Soċjali), jilqa' applikazzjonijiet għall-post ta' Senior

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

#### **Other General Provisions**

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of Public Sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from Director (People Resourcing and Compliance), People and Standards Division, Office of the Prime Minister, 3, Castille Place, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving department/division/directorate are (<https://publicservice.gov.mt/en/people/Pages/Home.aspx>) and ([prc.opm@gov.mt](mailto:prc.opm@gov.mt)).

9th May, 2025

OFFICE OF THE PRIME MINISTER  
(EUROPEAN FUNDS, EQUALITY,  
REFORMS AND SOCIAL DIALOGUE)

**Post of Senior Manager in the Office of the Prime  
Minister (European Funds, Equality,  
Reforms and Social Dialogue)**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Permanent Secretary, Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue), invites applications for the post of Senior Manager in the

Manager fid-Dipartiment tar-Relazzjonijiet Industrijali u tal-Impjieġ fi hdan l-Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi u d-Djalogo Soċjali).

### Termini u Kundizzjonijiet

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrutt mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jizdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfacenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.5 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor skont il-postijiet vakanti stabbiliti.

2.6 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interess fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjieġ mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju

Department for Industrial and Employment Relations within the Office of the Prime Minister (European Funds, Equality, Reforms and Social Dialogue).

### Terms and Conditions

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2025 is €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to

Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw haħtra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager huma:

i. Jippjana u jimplementa l-proġetti tad-Dipartiment u jikkomunika mal-entitajiet involuti, sabiex jikkordina u jsegwi l-ħidma relatata;

ii. Imexxi proġetti (inkluż l-inizjattivi) bil-għan li dawn jittwasslu skont il-baġit, iż-żmien, u l-parametri tal-kwalità;

iii. Jikkordina, jakkwista u/jew jiżviluppa kitbiet, u materjal informattiv, rigward proġetti u kampanji edukattivi dwar il-liġi tax-xogħol, skont kif ikun inkarigat mis-superjuri;

iv. Jiżviluppa u jimplementa pjanijiet għal-strateġija ta' komunikazzjoni li tkun konformi mal-għanijiet tad-Dipartiment;

v. Jikkollabora mad-Direttur Ġenerali (DIER), rigward il-komunikazzjonijiet tar-relazzjonijiet pubbliċi, l-għoti ta' feedback, u jhejji l-komunikazzjonijiet uffiċjali fil-ħin neċessarju;

vi. Jippjana u jmexxi l-avvenimenti li jkunu organizzati mid-DIER u/jew li d-Dipartiment ikun parti mill-organizzazzjoni tagħhom, filwaqt li jkun punt ta' riferiment fil-komunikazzjoni relatata;

vii. Izomm relazzjoni pożittiva mal-mezzi tal-midja, u ma' kull parti interessata, b'mod konformi mar-regolamenti u mal-parametri tas-Servizz Pubbliku ta' Malta;

viii. Izomm ruħu infurmat dwar l-iżviluppi fil-qasam tal-Impjiegi u r-Relazzjonijiet Industrijali kemm fuq livell lokali kif ukoll internazzjonali;

ix. Jattendi laqgħat u fora oħra, kemm f'Malta kif ukoll barra minn Malta;

x. Jirrapporta kwalunkwe aġġornament rilevanti lid-Direttur Ġenerali (DIER) fir-rigward ta' Komunikazzjonijiet u ta' Proġetti;

ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Senior Manager include:

i. Planning and implementing Departmental projects and communicating with the stakeholders that may be involved, to co-ordinate and to follow-up in accordance.

ii. Managing projects (including initiatives) with a view to deliver projects according to budget, time and quality parameters;

iii. Co-ordinate, acquire and/or develop briefs, write-ups and informative material, related to projects and educational campaigns on employment law, as tasked by superiors;

iv. Developing and implementing strategic communication plans aligned with the Departmental goals;

v. Liaising with the Director General (DIER), regarding public relations communications, providing feedback and preparing official communications in a timely manner;

vi. Planning and executing events that the DIER may organise, and/or that it might be part of, while being the communication liaison focal point;

vii. Cultivating and maintaining a positive relationship with media outlets, and stakeholders in line with the Malta Public Service policies and parameters;

viii. Staying informed about the area of Employment and Industrial Relations developments both at a local level and internationally;

ix. Attending meetings and other fora both in Malta and abroad;

x. Report any relevant updates to the Director General (DIER) with regards to Communications and Projects;

xi. Iżomm aġġornat dwar ir-rwol u l-għanijiet tad-dipartiment skont kif ikunu qed jevolvu u jżomm komunikazzjoni tajba mal-manigment, u mat-taqsimiet fi hdan id-dipartiment;

xii. Kwalunkwe kompitu ieħor kif ordnat mid-Direttur Ġenerali (DIER), u mis-Segretarju Permanenti;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

xi. Keeping abreast of the department's evolving role and goals and keeping in good communication with the management, and unit teams;

xii. Any other duties as directed by the Director General (DIER) and the Permanent Secretary;

xiii. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità



Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. ikunu profiċjenti fil-lingwa Maltija u dik Ingliża;

U

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti\*) fil-Communications jew Project Management jew Procurement jew Human Resources jew Industrial Relations jew Management jew Law jew Finance jew Economics jew European Studies jew Public Administration jew Public Policy jew Social Policy jew Sociology jew Psychology jew Business Administration jew International Relations jew Criminology jew Tourism jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bilkundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

U

iv. B'ħames (5) snin servizz manigerjali rilevanti bhala Manager II, liema grad l-impjegat li għandu jkun ikkonfermat. Kwalunkwe esperjenza ohra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu jista' jkun meqjusa mill-Amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. must be proficient in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credit or equivalent\*) in Communications or Project Management or Procurement or Human Resources or Industrial Relations or Management or Law or Finance or Economics or European Studies or Public Administration or Social Policy or Public Policy or Sociology or Psychology or Business Administration or International Relation or Criminology or Tourism or in relevant areas as determined by management.

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRI formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the Administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still



fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifika tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet generali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### **Sottomissjoni ta' Dokumentazzjoni**

5.1 Il-kwalifika u l-esperjenza li l-persuna jkollha għandhom jintwerew b'certifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2 Id-dokumenti originali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### **Proċeduri tal-Għażla**

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### **Sottomissjoni tal-Aplikazzjoni**

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tad-Direttur għas-Servizzi Korporattivi, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi

be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, a per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### **Submission of Supporting Documentation**

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### **Selection Procedures**

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3 have proven relevant work experience.

### **Submission of Applications**

7.1 Applications are to be submitted, for the attention of the Director Corporate Services, Office of the Prime Minister (European Funds, Equality, Reforms and Social

u d-Djalogu Soċjali), permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ffin Ċentrali Ewropew) ta' nhar il-Ġimgħa 23 ta' Mejju 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet generali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell ogħla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzi ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mid-Direttorat għas-Servizzi Korporattivi, Uffiċċju tal-Prim Ministru (Fondi Ewropej, Ugwaljanza, ir-Riformi d-Djalogu Soċjali) 280, Livell 2, Triq ir-Repubblika, Il-Belt Valletta. Dawn id-dispożizzjonijiet generali għandhom jiġu meqjusa bhala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<https://eufunds.gov.mt>) u ([recruitment.opm-ees@gov.mt](mailto:recruitment.opm-ees@gov.mt)).

Id-9 ta' Mejju, 2025

Dialogue), through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of Public Sector employees; renoucement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from the Corporate Services Directorate, 280, Level 2, Triq ir-Repubblika, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<https://eufunds.gov.mt>) and ([recruitment.opm-ees@gov.mt](mailto:recruitment.opm-ees@gov.mt)).

9th May, 2025

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT,  
IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

**Pożizzjoni ta' Assistant Project Officer fil-Ministeru  
ghall-Edukazzjoni, l-Isport, iż-Żgħażaġh,  
ir-Riċerka u l-Innovazzjoni**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR) jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-pożizzjoni ta' Assistant Project Officer għall-proġett tal-One Device per Child (ODPC) fid-Direttorat għal-Litteriżmu Diġitali u Filiet Transversali (DLTS) fi hdan id-Direttorat għal-Litteriżmu Diġitali u Filiet Transversali fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

**Tul tal-Assenjament u Kundizzjonijiet**

2.1. Persuna magħżula tidhol f'assenjament ta' tliet (3) snin bħala Assistant Project Officer fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni li jista' jiġi mgēdedd għal perjodi oħra.

2.2. Il-pożizzjoni ta' Assistant Project Officer hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.3. Peress li din hi pożizzjoni marbuta mat-terminu ta' żmien fiss, jew ma' tkompliġa ta' biċċa xogħol speċifika, il-pożizzjoni ta' Assistant Project Officer taqa' taht Regolament 7 (4) tal-Liġi Sussidjarja 452.81 intitolat u għaldaqstant dan jikkostitwixxi raġuni oġġettiva skont ir-'Regolamenti dwar Kuntratti ta' Servizz għal Żmien Fiss'.

2.4. Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta mahruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.5. Fir-rigward tar-rekwiżiti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta'

MINISTRY FOR EDUCATION, SPORT, YOUTH,  
RESEARCH AND INNOVATION

**Position of Assistant Project Officer in the  
Ministry for Education, Sport, Youth,  
Research and Innovation**

*Nomenclatures denoting the male gender include also the female gender.*

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR), invites applications for the position of Assistant Project Officer for the One Device per Child (ODPC) project for the Directorate for Digital Literacy and Transversal Skills (DLTS) within the Directorate for Digital Literacy and Transversal Skills in the Ministry for Education, Sport, Youth, Research and Innovation.

**Duration of Assignment and Conditions**

2.1. A selected candidate will enter into a three (3) year assignment as an Assistant Project Officer in the Ministry for Education, Sport, Youth, Research and Innovation which may be renewed for further periods.

2.2. The position of Assistant Project Officer is subject to a probationary period of six (6) months.

2.3. Since this is a position which is time-barred or linked to the completion of a specific task, the position of Assistant Project Officer constitutes an objective reason which falls under Regulation 7 (4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.

2.4. Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.5. In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and

Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi rekrutat, tali kunflitti ta' interest ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interest magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw haħtra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Salarju Marbut mal-Pożizzjoni

3.1. (a) Is-salarju marbut mal-pożizzjoni ta' Assistant Project Officer, għal dawk l-applikanti li jidhlu fil-grad bir-rekwiżiti tal-eligibbiltà ta' paragrafu 5.1 (iii), huwa ekwivalenti għal inkrement inqas mill-massimu ta' Skala ta' Salarju 11 (ekwivalenti għal €25,914.83 fl-2025), li jilhaq il-massimu tal-iskala mal-konferma tal-hatra wara l-perjodu ta' prova ta' sitt (6) xhur jew it-tlestija ta' sena servizz, skont liema jkun l-aktar tard. tal-iskala mal-konferma tal-hatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar; jew

(b) Is-salarju marbut mal-pożizzjoni ta' Assistant Project Officer, għal dawk l-applikanti li jidhlu fil-grad bir-rekwiżiti taleligibbiltà ta' paragrafu 5.1 (iv), huwa ekwivalenti għal increment inqas mill-massimu ta' Skala ta' Salarju 12 (ekwivalenti għal €24,296.00 fl-2025), li jilhaq il-massimu tal-iskala mal-konferma tal-hatra wara l-perjodu ta' prova ta' sitt (6) xhur jew it-tlestija ta' sena servizz, skont liema jkun l-aktar tard. tal-iskala mal-konferma tal-hatra jew tlestija ta' sena (1) servizz fil-pożizzjoni, liema waħda tiġi l-aħħar.

3.2. Persuna magħżula tkun intitolata wkoll għal:

- i. allowance fissa ta' €1,500 fis-sena; u
- ii. disturbance allowance (minflok overtime) sa massimu ta' 15% tas-salarju, f'ċirkostanzi eċċezzjonali u għal perjodi speċifiċi kif awtorizzat mis-Segretarju Permanenti rispettiv.

### Dmirijiet

4. Id-dmirijiet ta' Assistant Project Officer għall-proġett tal-One Device per Child (ODPC) fi hdan id-Direttorat għal-Litteriżmu Diġitali u Hiliet Trasversali huma:

Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Salary Pegged to the Position

3.1. (a) The Salary attached to the position of Assistant Project Officer, for those applicants entering into the grade under the eligibility provisions of paragraph 5.1 (iii), is equivalent to the maximum of Salary Scale 11 less an increment (equivalent to €25,914.83 in 2025), with attainment of maximum of scale on confirmation of appointment after the probationary period of six (6) months or completion of one year service, whichever is the later; or

(b) The Salary attached to the position of Assistant Project Officer, for those applicants entering into the grade under the eligibility provisions of paragraph 5.1 (iv), is equivalent to the maximum of Salary Scale 12 less an increment (equivalent to €24,296.00 in 2025), with attainment of maximum of scale on confirmation of appointment after the probationary period of six (6) months or completion of one year service, whichever is the later.

3.2. The selected candidate will also be entitled to:

- i. a fixed allowance of €1,500 per annum; and
- ii. a disturbance allowance (in lieu of overtime) of up to a maximum of 15% of the salary, in exceptional circumstances and during specific periods duly authorised by the respective Permanent Secretary.

### Duties

4. The duties of Assistant Project Officer for the One Device per Child (ODPC) project within the Directorate for Digital Literacy and Transversal Skills include:



- i. Jassisti fit-tmexxija u l-esekuzzjoni ġenerali tal-proġetti mwettqa mid-Dipartiment rispettiv;
- ii. Jassisti fl-iżvilupp ta' pjanijiet ta' ħidma, inklużi skedi ta' żmien u miri tal-proġetti mwettqa mid-Dipartiment;
- iii. Jassisti biex jiżgura effiċjenza massima fl-esekuzzjoni b'suċċess ta' proġetti għal standards ta' kwalità meħtieġa;
- iv. Jassisti fl-identifikazzjoni, fuq bażi kontinwa, kwalunkwe kwistjonijiet li jistħoqqlhom l-attenzjoni tas-superjur dirett tiegħu/tagħha u/jew tas-Segretarju Permanenti;
- v. Jassisti fl-għoti ta' support u pariri lill-manigment superjuri u lis-Segretarju Permanenti dwar il-proġetti u l-inizjattivi kollha tal-Ministeru u jagħmel follow-up dwar l-implimentazzjoni ta' proġetti, kif meħtieġ;
- vi. Jassisti biex jiżgura komunikazzjoni effiċjenti mal-partijiet interessati kollha rilevanti u mal-mexxejja tal-proġett u jikkordina u jipparteċipa f'laqgħat regolari kif u meta jkun meħtieġ;
- vii. Jassisti fil-kordinazzjoni u twettiq ta' xogħol amministrattiv ta' kuljum inkluż il-ġbir ta' informazzjoni mill-iskejjel, tekniċi, kuntratturi, eċċ., kif jista' jkun meħtieġ;
- viii. Jassisti fiż-żjarat ta' skejjel biex jevalwa l-progress u biex jiċċara kwalunkwe tħassib li jista' jinqala';
- ix. Taħt id-direzzjoni tas-superjur tiegħu/tagħha, jassisti fiż-żamma ta' informazzjoni relatata mal-assi tekniċi fl-iskejjel u jiżgura li l-implimentazzjoni tagħhom tkun skont l-iskeċi stabbiliti, u jassisti lill-manigmer superjuri rispettiv fil-kordinazzjoni tat-tfassil ta' rapporti li jaqgħu taħt il-mandat tad-Dipartiment/Ministeru;
- x. Jassisti fil-produzzjoni, l-evalwazzjoni u tqassim tar-rapporti tal-proġetti, kif meħtieġ u jorganizza, jagħmel il-preżentata u jzomm dokumentazzjoni rigward il-proġetti kollha li jkun għaddejjin;
- xi. Jassisti lill-project leader waqt attendenza u/jew rappreżentazzjoni tad-Dipartiment f'konferenzi, laqgħat, seminars, kumitati u pjattaformi ta' diskussjoni b'rabta ma' proġetti. Jassisti fit-thejjija ta' rapporti/komunikazzjonijiet meħtieġa u follow-ups ta' komunikazzjoni kif xieraq, skont l-istruzzjoni tas-Senior Manager, l-Assistent Direttur u/ Direttur;
- xii. Ikun involut fil-ħidma tad-Dipartiment jew kwalunkwe uffiċċju delegat ieħor, u jkollu rwol attiv bħala membru tat-tim, u jzomm librerija aġġornata flimkien ma' katalogu ta' proġetti importanti relatati mad-Dipartiment;
- i Assisting the overall management and execution of projects undertaken by the respective Department;
- ii Assisting in the developing work plans, including timelines and targets of the projects undertaken by the Department;
- iii Assisting in ensuring maximum efficiency in the successful execution of projects to required quality standards;
- iv Assisting in identifying, on an ongoing basis, any issues which merit the attention of his/her direct superior and/or the Permanent Secretary;
- v Assisting in providing support and advice to the senior management and to the Permanent Secretary and all Ministry-wide projects and initiatives, and following up on the implementation of projects as necessary;
- vi Assisting in ensuring efficient communication with all relevant stakeholders and with project leaders and coordinate and participate in regular meetings as and when required;
- vii Assisting in the co-ordination and execution of the daily administrative tasks including the gathering of information from technicians, contractors, etc., as may be required;
- viii Assisting in visiting schools to evaluate progress and to clarify any concerns that may arise;
- ix Under the direction of his/her superior, assisting in the maintenance of records and related information related to digital assets in schools, and ensure that their implementation are according to set schedules, and assisting the respective Senior Manager in coordinating the drawing up of reports falling within the remit of the Department/Ministry;
- x Assisting in the production, evaluation and dissemination of project reports, as necessary, and undertakes organising filing and maintaining documentation regarding all undergoing projects;
- xi Assisting the project leader in attending and/or representing the Department in conferences, meetings, seminars, committees and discussion platforms in connection with projects. Assisting in the preparation of any required reports/communications and following-up communication accordingly, under the instruction of the Senior Manager, Assistant Director and Director;
- xii Being involved in work of the Department or any other delegated office, and playing an active role as a team member, and maintaining an up to date library and catalogue of important projects related to Department;



xiii. Jassisti fil-htigiet u r-ekwiziti tal-akkwist tad-Dipartiment rispettiv;

xiv. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xv. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-ekwiziti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xvi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiziti tal-Eligibbiltà

5.1. Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

xiii Assisting in the procurement needs and requirements of the respective Department;

xiv Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xv Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary.

xvi Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

5.1. By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted Long-term Resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq tehtieg il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija mehtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża; u

iii. (a) fil-pussess ta' Diploma rikonoxxuta fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti\*) fil-Project Management jew Management Studies jew Business Administration jew f'oqsma rilevanti ki determinat mill-Project Leader attwali; jew

(b) Uffiċjali pubbliċi fi Skala ta' Salarju mhux inqas minn Skala 14, jew impjegati tas-Settur Pubbliku li qed iwettq dmirijiet fis-Servizz Pubbliku jew impjegati tal-RSSL, li qegħdin f'livell ta' Responsabbiltà komparabbli, u li għandhom tlie (3) snin esperjenza ta' xogħol rilevanti għall-pożizzjoni.

JEW

iv. (a) fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġetta għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti\*) fil-Project Management jew Management Studies jew Business Administration jew f'oqsma rilevanti ki determinat mill-Project Leader attwali; jew

(b) Uffiċjali pubbliċi fi Skala ta Salarju mhux inqas minn Skala 15, jew impjegati tas-Settur Pubbliku li qed iwettq dmirijiet fis-Servizz Pubbliku jew impjegati tal-RSSL, li qegħdin f'livell ta' Responsabbiltà komparabbli, u li għandho hames (5) snin esperjenza ta' xogħol rilevanti għall-pożizzjoni.

\*Kwalifika rikonoxxuta kumprabbli ma' 60/120 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għ dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.

5.2. (i) Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages; and

iii. (a) in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits equivalent\*) in Project Management or Management Studies or Business Administration or in relevant areas as determined by the current project Leader; or

(b) Public officers in a Salary Scale not below Scale 14, or Public Sector employees performing duties in the Public Service or RSSL employees, both at a comparable level of responsibility, with three (3) years work experience relevant to the position.

OR

iv. (a) in possession of a recognised qualification at MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits equivalent\*) in Project Management or Management Studies or Business Administration or in relevant areas as determined by the current project Leader; or

(b) Public officers in a Salary Scale not below Scale 15, or Public Sector employees performing duties in the Public Service or RSSL employees, both at a comparable level of responsibility, with five (5) years work experience relevant to the position.

\*A recognised qualification comparable to 60/120 ECTS/ECVET credits, as applicable is only accepted subject to a MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2. (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in

speċifikata fil-paragrafu 5.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jiġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oghla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

### Sottomissjoni ta' Dokumentazzjoni

6.1. Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni fuq (<https://edurecruitment.gov.mt>).

6.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

7.1. L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-pożizzjoni. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tghaddi hija 50%.

7.2. Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 5.1 sa 5.2, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Aplikazzjoni

8.1. L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom

paragraph 5.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such **qualification** within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

### Submission of Supporting Documents

6.1. Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

6.2. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

7.1. Eligible applicants will be assessed by a selection board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2. Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.2, have proven relevant work experience.

### Submission of Applications

8.1. Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which

jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 26 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

8.2. Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

8.3. Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

8.4. Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

9. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzji ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bhala parti integrali minn din is-sejha għall-applikazzjonijiet.

Id-9 ta' Mejju, 2025



**Kofinanzjat  
mill-Unjoni Ewropea**

should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 26th May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3. Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renunciation of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)).

These general provisions are to be regarded as an integral part of this call for applications.

9th May, 2025



**Co-funded by  
the European Union**

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT,  
IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

**Post ta' Assistant Manager fil-Ministeru  
ghall-Edukazzjoni, l-Isport, iż-Żgħażaġh,  
ir-Riċerka u l-Innovazzjoni**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR), jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahriġ Inizjali u Żvilupp Professionali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-post ta' Assistant Manager fis-sezzjoni tal-Projects and Contractual fi ħdan id-Direttorat tal-Logistika u Infrastruttura, fi ħdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati iridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Assistant Manager li jidhol fil-grad bir-ekwiziti tal-eliġibbiltà ta' paragrafu 4.1 (iii) (a) jew (iii) (c) huwa ta' Skala ta' Salarju 12, li fis-sena 2025 huwa ta' €22,526.00 fis-sena, li jiżdied bi €354.00 fis-sena sa massimu ta' €24,650.00.

2.4 Persuna fil-grad ta' Assistant Manager fi Skala ta' Salarju 12 titla għal Skala 11, li fis-sena 2025 hija ekwivalenti għal €24,038.98 fis-sena, li tiżdied b'żidiet annwali ta' €375.17 sa massimu ta' €26,290.00, mal-kisba ta' Diploma fil-Livell 5 tal-MQF kif imsemmija fil-paragrafu 4.1(iii) (b).

2.5 Persuna fil-grad ta' Assistant Manager li tissodisfa l-klawsola 4.1 (iii) (b) titpoġġa fi Skala ta' Salarju 11, u titla fi Skala 10 (€25,570.98 x €407.67 - €28,017.00) fis-sena 2025 wara tliet (3) snin servizz bħala Assistant Manager fi Skala ta' Salarju 11, jekk tkun qdiet dmirha b'mod sodisfaċenti.

MINISTRY FOR EDUCATION, SPORT, YOUTH,  
RESEARCH AND INNOVATION

**Post of Assistant Manager in the  
Ministry for Education, Sport, Youth,  
Research and Innovation**

*Nomenclatures denoting the male gender include also the female gender.*

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications for the post of Assistant Manager in the Projects and Contractual Section, within the Logistics and Infrastructure Directorate, within the Ministry for Education, Sport, Youth, Research and Innovation.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Assistant Manager for those applicants entering into the grade under the eligibility provisions of paragraph 4.1 (iii) (a) or (iii) (c) is Salary Scale 12, which in the year 2025 is equivalent to, €22,526.00 per annum, rising by annual increments of €354.00 up to a maximum of €24,650.00.

2.4 An Assistant Manager in Salary Scale 12 will progress to Scale 11, which in the year 2025 is equivalent to €24,038.98 per annum, rising by annual increments of €375.17 up to a maximum of €26,290.00, on attainment of the MQF Level 5 Diploma referred to in paragraph 4.1 (iii) (b).

2.5 An Assistant Manager who satisfies the eligibility provision of paragraph 4.1 (iii) (b) will be placed in Salary Scale 11, and will progress to Scale 10 (€25,570.98 x €407.67 - €28,017.00) in the year 2025 on completion of three (3) years service as Assistant Manager in Salary Scale 11, subject to satisfactory performance.



2.6 Il-persuni mahtura jkunu intitolati wkoll għall-ħlas ta' allowance tal-klassi ta' €500, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-sehħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta mahruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgħa (1) mid-data tan-notifika tal-ħatra.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li dahal fi-sehħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interess potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjiegi mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' fil-ħatra ta' Assistant Manager fis-Sezzjoni tal-Projects and Contractual fi ħdan id-Direttorat tal-Loġistika u Infrastruttura, jinkludu li:

i. Jassisti u jappoġġa fil-ġestjoni ġenerali u l-eskuzzjoni tal-kompiti, proġetti u inizjattivi mehuda mill-Ministeru

2.6 Appointees will also be entitled to the payment of an annual class allowance of €500, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Assistant Manager in the Projects and Contractual Section, within the Logistics and Infrastructure Directorate, include:

i. Assists and supports in the overall management and execution of tasks, projects and initiatives undertaken by

inkluża l-preparazzjoni ta' rapporti, preżentazzjonijiet, prospetti u statistika kif meħtieġ;

ii. Jgħin lis-superjuri fil-kwistjonijiet operattivi ta' kuljum u jipprovdí appoġġ amministrattiv meħtieġ inkluż l-organizzazzjoni, il-preżentata u ż-żamma tad-dokumentazzjoni dwar il-proġetti kollha li jkunu għaddejnin fl-uffiċċju biex jiġi żgurat li n-nies u r-riżorsi joperaw b'mod effettiv u effiċjenti;

iii. Iwettaq riċerka kif ordnat mill-manigment u jassisti fil-kumpilazzjoni ta' informazzjoni relatata ma' inizjattivi u proġetti tal-baġit;

iv. Jgħin fil-kordinazzjoni ta' laqgħat u avvenimenti li jinvolvu lill-partijiet interessati ta' diversi proġetti u inizjattivi mehuda;

v. Jattendi laqgħat kif meħtieġ inkluż it-tixrid tal-aġendi, ir-registrazzjoni tal-minuti tal-laqgħat u kwalunkwe funzjoni oħra ta' rappurtar;

vi. Jgħin fil-htigiet u r-rekwiziti tal-akkwist tal-Ministeru rispettiv;

vii. Jifhem u jimmonitorja l-implimentazzjoni tal-passi differenti taċ-ċiklu tal-akkwist b'fehim tal-interazzjonijiet bejn il-fażijiet, u r-riskji involuti;

viii. Ihaddem is-sistema elettronika tal-Akkwist Pubbliku u għodod elettronici oħra disponibbli għall-appoġġ tal-proċeduri tal-procurement;

ix. Jidentifika, fuq bażi kontinwa, kwalunkwe kwistjoni li jisthoqqilha l-attenzjoni tas-superjur dirett tiegħu/tagħha u/jew tad-Direttur;

x. Jagħmel it-tahriġ meħtieġ kollu kif mitlub/meħtieġa għall-implimentazzjoni b'suċċess tal-kompiti/proġetti assenjati;

xi. Iwettaq kull dmir ieħor li jista' jiġi aġġornat biex jissodisfa r-rekwiziti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet ta' Assistant Manager fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jistgħu jinkisbu mis-sit elettroniku (<https://edukazzjoni.gov.mt/postijiet-vakanti/>)

the Ministry including preparation of reports, presentations, returns and statistics as necessary;

ii. Assists superiors in the day to day operational matters and provides administrative support required including organising, filing and maintaining documentation regarding all undergoing projects in the office to ensure that people and resources operate effectively and efficiently;

iii. Carries out research as directed by management and assists in the compilation of information related to budget initiatives and projects;

iv. Assists in the coordination of meetings and events involving stakeholder of various projects and initiatives taken;

v. Attends meetings as required including the dissemination of agendas, recording minutes of meetings and any other reporting functions;

vi. Assists in the procurement needs and requirements of the respective Ministry;

vii. Understands and monitors the implementation of the different steps of the procurement cycle with an understanding of the interactions between the phases, and the risks involved;

viii. Operates the electronic Public Procurement System and other electronic tools available for supporting procurement procedures;

ix. Identifies, on an ongoing basis, any issues which merit the attention of his/her direct superior and/or the Director;

x. Undertakes all necessary training as requested/required for the successful implementation of the assigned tasks/projects;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xii. Undertake any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post of Assistant Manager in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary can be obtained from the website (<https://education.gov.mt/vacancies/>)

**Rekwiżiti tal-Eligibbiltà**

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkunu japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

**Eligibility Requirements**

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

iii. a. fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (suġġett għal minimu ta' 120 krettu ECTS/ECVET, jew ekwivalenti\*) fil-Project Management jew Business Administration jew Public Management jew Management Studies jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 4 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

b. fil-pussess ta' Diploma rikonoxxuta komparabbli fil-Livell 5 tal-MQF (suġġetta għal minimu ta' 60 krettu ECTS/ECVET, jew ekwivalenti\*) fil-Project Management jew Business Administration jew Public Management jew Management Studies jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 5 tal-MQF f'Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

JEW

c. (i) fil-pussess ta' żewġ (2) suġġetti fil-Livell Avvanzat u tliet (3) suġġetti fil-Livell Intermedju tal-Matrikola (li għandhom jinkludu tnejn (2) minn dawn is-suġġetti: Matematika jew Inġliż jew Accounting jew Marketing jew Economics jew Malti jew kwalifika komparabbli pertinenti rikonoxxuta.

JEW

(ii) fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat (li jrid jinkludi wiehed (1) minn dawn is-suġġetti: Matematika jew Inġliż jew Accounting jew Marketing jew Economics jew Malti)

\*Kwalifika rikonoxxuta komparabbli ma' 120/60 krettu ECTS/ECVET, hekk kif applikabli, hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkun kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrISPETTIVAMENT jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

Kandidati magħżula li huma fil-pussess ta' kwalifika rikonoxxuta fil-Livell 4 tal-MQF (kwalifika jew żewġ suġġetti fil-Livell Avvanzat flimkien ma' tliet suġġetti fil-Livell Intermedju tal-Matrikola jew fil-pussess ta' tliet (3) suġġetti fil-Livell Avvanzat, jew kwalifika rikonoxxuta komparabbli), fl-oqsma indikati fil-paragrafu 4.1 (iii) (a) jew (c) jidhlu bhala Assistant Manager (Skala ta' Salarju

iii. a. in possession of a recognised qualification MQF Level 4 (subject to a minimum of 120 ECTS/ECVET credits, or equivalent\*) in Project Management or Business Administration or Public Management or Management Studies or Accountancy or a recognised comparable professional qualification at MQF Level 4 in Accountancy, or in relevant areas as determined by management.

OR

b. in possession of a recognised Diploma at MQF Level 5 (subject to a minimum of 60 ECTS/ECVET credits, or equivalent\*) in Project Management or Business Administration or Public Management or Management Studies or Accountancy or a recognised comparable professional qualification at MQF Level 5 in Accountancy, or in relevant areas as determined by management.

OR

c. (i) In possession of two (2) subjects at Advanced Level and three (3) subjects at Intermediate Matriculation Level (which must include two (2) of the following subjects: Mathematics or English or Accounting or Marketing or Economics or Maltese) or a recognised pertinent comparable qualification.

OR

(ii) In possession of three (3) subjects at Advanced Level (which must include one (1) of the following subjects: Mathematics or English or Accounting or Marketing or Economics or Maltese).

\*A recognised qualification comparable to 120/60 ECTS/ECVET credits, as applicable, is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

Successful candidates who are in possession of a recognised MQF Level 4, (qualification or two subjects at Advanced Level and three subjects at Intermediate Matriculation level, or in possession of three (3) subjects at Advanced Level, or a recognised comparable qualification) in the areas highlighted in 4.1 (iii) (a) or (c), shall enter as Assistant Manager (Salary Scale 12). On attainment of a

12). Mal-akkwist ta' Diploma rilevanti fil-Livell 5 tal-MQF f'oqsma relatati, dawn l-uffiċjali jipprogressaw għal Assistant Manager (Skala ta' Salarju 11). Il-progressjonijiet l-oħra kollha għandhom ikunu skont id-dispożizzjonijiet indikati fid-dokument li jismu 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifika tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 iii (a) sa 4.1 iii (c) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tghaddi hija 50%.

relevant MQF Level 5 in related areas such officers shall progress to Assistant Manager (Salary Scale 11). All other progressions shall be in accordance with the provisions stipulated in the document entitled 'Working Conditions for Officers within the Managerial Stream for Qualified Personnel'.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 iii (a) to 4.1 iii (c) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.



6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieġ). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 26 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-ahħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet generali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġhla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 26th May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of Public Sector employees; renunciation of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result; access to application forms and related details; retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bhala parti integrali minn din is-sejha għall-applikazzjonijiet.

Id-9 ta' Mejju, 2025

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

**Post ta' Manager I fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR), jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni jilqa' applikazzjonijiet għall-post ta' Manager I (Outreach) fi hdan id-Direttorat tal-Planning and Strategic Foresight fil-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

**Termini u Kundizzjonijiet**

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, daww appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrutt mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-hatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fl-2025 huwa ta' €25,570.98 fis-sena, li jiżdied b' €407.67 fis-sena sa massimu ta' €28,017.00.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fis-sena 2025) wara tmien (8) snin servizz bhala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdriet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti\*) f'oqsma rilevanti kif determinat minn Management għandha titqiegħed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829.00 fl-2025) u tavvanza

These general provisions are to be regarded as an integral part of this call for applications.

9th May, 2025

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

**Post of Manager I in the Ministry for Education, Sport, Youth, Research and Innovation**

*Nomenclatures denoting the male gender include also the female gender.*

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. The Permanent Secretary, Ministry for Education Sport, Youth, Research and Innovation invites applications for the post of Manager I (Outreach) within the Directorate for Planning and Strategic Foresight in the Ministry for Education, Sport, Youth, Research and Innovation.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.00.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829.00 in 2025) and will progress to Salary Scale 8 (€28,792.02 x

għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713.00 in 2025) wara sentejn (2) snin servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 9).

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694.00 fl-2025) wara sentejn (2) servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal hłas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u hłas ta' allowance tal-klassi annwali ta' €750, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pozizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta mahruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.11 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li dahal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjiegi mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali nnutata għandha tiġi rrapportata lis-Segretarju

€486.83 - €31,713.00 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694.00 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 The appointees shall also be entitled to an annual performance bonus of up to 10% of the basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €750, subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the

Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw haatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Manager I (Outreach) fid-Direttorat tal-Planning u Strategic Foresight huma:

i. Jikkollabora mat-Taqsima ELET u mal-partijiet interessati fl-iskejjel sabiex tingabar u tiġi analizzata d-data dwar l-istudenti f'riskju ta' ELET, u jiżviluppa strategiji li jtejbju l-attenzenza, il-prestazzjoni, il-partecipazzjoni, u r-retenzjoni skont l-istrateġija tal-ELET u l-istrateġija nazzjonali tal-Edukazzjoni;

ii. Jista' jkun meħtieġ, f'okkażjonijiet diversi, li jaħdem barra mill-hinijiet tal-uffiċċju biex jorganizza u/jew iwassal workshops u/jew iwettaq żjarat. Ir-remunerazzjoni se tinghata skont ir-rati ta' hlas għal hinijiet straordinarji applikabbli, sakemm ix-xogħol ma jkunx parti minn skeda ta' hidma flessibbli kif stabbilit mir-regolamenti interni;

iii. Jinvolvi l-ġenituri u l-familji fl-edukazzjoni ta' wliedhom permezz ta' workshops, pjattaformi diġitali, u appoġġ personalizzat, filwaqt li jikkordina diversi partijiet interessati sabiex jiġu indirizzati htigiet varji;

iv. Jagixxi bhala intermedjarju bejn id-djar, l-iskejjel, u l-aġenziji tal-komunita' sabiex isir titjib fl-ambjent edukattiv għall-istudenti, u jimmaniġġja relazzjonijiet ma' diversi partijiet interessati sabiex tiġi ffaċilitata l-kollaborazzjoni;

v. Iwettaq żjarat fid-djar biex ikun ta' support fil-vjaġġ edukattiv tat-tfal, billi joffri pjanijiet ta' appoġġ individwalizzati u juża tekniki avvanzati ta' komunikazzjoni sabiex jinbena rapport ta' fiduċja mal-familji bl-approvazzjoni, is-support u l-gwida tas-superjur tiegħu;

vi. Jimplimenta programmi ta' appoġġ għall-edukaturi u l-familji, li jinkludu moduli ta' tahriġ, ikkowċjar u allokjar ta' riżorsi, filwaqt li jidentifika u jwieġeb għal xejriet edukattivi emergenti;

vii. Jassisti lill-familji waqt it-tranzizzjonijiet fis-sistema edukattiva, billi jikkollabora mas-sistemi ta' gwida u t-timijiet psikosoċjali sabiex il-familji jkunu jistgħu jimirħu b'mod effiċjenti f'żoni edukattivi kumplessi;

respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Manager I (Outreach) in the Directorate for Planning and Strategic Foresight include:

i. Collaborating with the ELET Unit and school stakeholders to collect and analyse data on students at risk of ELET, and developing/implementing strategies to improve attendance, achievement, participation, and retention according to ELET risk factors as outlined in the ELET strategy and National Education Strategy;

ii. At times, it may be required to work beyond regular office hours for organizing or conducting workshops, meetings and visits. Compensation for such work will be provided at the relevant overtime rates, unless it falls within a flexible working schedule according to internal policies;

iii. Engaging parents and families in their children's education through workshops, digital platforms, and personalised support, while coordinating with various stakeholders to address diverse needs;

iv. Acting as a link between homes, schools, and community agencies to enhance the educational environment for students, managing relationships with various stakeholders to facilitate collaboration;

v. Conducting home visits to support children's educational journeys, offering individualised support plans, and employing advanced communication techniques to foster family engagement with the approval, support and guidance of the line manager;

vi. Developing and implementing support programmes for educators and families, including training modules, coaching, and resource allocation, while identifying and responding to emerging educational trends;

vii. Assisting families during transitions through the educational system, liaising with guidance systems and psychosocial teams to navigate complex educational landscapes;

viii. Jahdem mill-qrib mat-Taqsima ELET fuq il-programm tal-Family, Community, and School Link (FCSL), l-istrateġija tal-ELET u l-iżvilupp ta' pjanijiet ta' hidma u jassigura l-effikaċja tal-programm permezz ta' ppjanar strateġiku u monitoraġġ tal-prestazzjoni;

ix. Juża strateġiji avvanzati u addattati ta' komunikazzjoni ma' diversi partijiet interessati sabiex l-informazzjoni tixxerred b'mod effettiv, ċar u konsistenti;

x. Jimmaniġġja r-riżorsi għall-programm FCSL b'mod effiċjenti, inklużi l-baġit u l-evalwazzjoni tiegħu, u jieħu sehem fi żvilupp professjonali kontinwu li jsahħaħ l-effikaċja tal-programm;

xi. Jipprepara rapporti dettaljati dwar l-attivitàjiet u r-riżultati tal-programm/i, iżomm dokumentazzjoni għall-assessor u juża għodod avvanzati għal preżentazzjoni effettiva;

xii. Jassigura aderenza mal-politiki edukattivi, l-istrateġiji, u l-linji gwida u jaġġorna kontinwament l-istrateġiji skont bidliet fil-politiki u l-oqfsa edukattivi;

xiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiv. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xv. Kwalunkwe kompitu ieħor li d-Direttur u s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ fi hdan id-Direttorat tal-Planning u Strategic Foresight;

xvi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadin Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

viii. Working closely with the ELET Unit on the Family, Community, and School Link (FCSL) programme, the ELET strategy and developing and implementing action plans, and ensuring programme effectiveness through strategic planning and performance monitoring;

ix. Utilising advanced and suitable communication strategies with various stakeholders to disseminate information effectively, maintaining clarity and consistency;

x. Managing resources for the FCSL programme efficiently, including budgeting and evaluation, and participating in professional development to enhance programme efficacy;

xi. Preparing detailed reports on programme activities and outcomes, maintaining documentation for assessment, and using data visualisation tools for effective presentation;

xii. Ensuring adherence to educational policies, strategies, and guidelines, and updating strategies in line with policy changes and educational frameworks;

xiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiv. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xv. Undertakes any other tasks, which the Director and superior may delegate to him/her, as may be required within the Directorate for Planning and Strategic Foresight;

xvi. Any other duties as directed by the Principal Permanent Secretary

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or



d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irland ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) f'Psychology jew Social Policy jew Social Work jew Youth Studies jew Family Therapy jew Education jew Education Teaching and Learning jew Statistics jew Mathematics jew Programming jew Computer Studies jew ICT jew Research jew Sociology jew Economics jew Finance jew European Studies jew Management Studies jew Management and Digital Marketing jew Business Administration jew Social Sciences jew Political Sciences, jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) in Psychology or Social Policy or Social Work or Youth Studies or Family Therapy or Education or Education Teaching and Learning or Statistics or Mathematics or Programming or Computer Studies or ICT or Research or Sociology or Economics or Finance or European Studies or Management Studies or Management and Digital Marketing or Business Administration or Social Sciences or Political Sciences, or in relevant area determined by the management.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-għeluq ta' sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The

marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 26 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġhla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)).

maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 26th May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of Public Sector employees; renouncement of pending applications; publication of the result; medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)).

Dawn id-diżpożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

These general provisions are to be regarded as an integral part of this call for applications.

Id-9 ta' Mejju, 2025

9th May, 2025

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT, IŻ-ŻGHAŻAGH, IR-RIĊERKA U L-INNOVAZZJONI

MINISTRY FOR EDUCATION, SPORT, YOUTH, RESEARCH AND INNOVATION

**Post ta' Manager II fil-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni**

**Post of Manager II in the Ministry for Education, Sport, Youth, Research and Innovation**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

*Nomenclatures denoting the male gender include also the female gender.*

Il-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR), jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerata. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Ligi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Tahrig Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR), would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni jilqqa' applikazzjonijiet għall-post ta' Manager II (Outreach) fi hdan id-Direttorat tal-Planning and Strategic Foresight fil-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation invites applications for the post of Manager II (Outreach) within the Directorate for Planning and Strategic Foresight in the Ministry for Education, Sport, Youth, Research and Innovation.

### **Termini u Kundizzjonijiet**

### **Terms and Conditions**

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-hatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Manager II huwa ta' Skala ta' Salarju 7, li fl-2025 huwa ta' €30,506.98 fis-sena, li jżied b' €531.17 fis-sena sa massimu ta' €33,694.00.

2.3 The salary for the post of Manager II is Salary Scale 7, which in the year 2025 is €30,506.98 per annum, rising by annual increments of €531.17 up to a maximum of €33,694.00.

2.4 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti\*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara tliet (3) snin servizz bħala Manager II fi Skala ta' Salarju 7, jekk tkun qdied dmirha b'mod sodisfaċenti.

2.4 A Manager II in Salary Scale 7 who are in a possession of a recognised Master's Degree at MQF level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of three (3) years service as Manager II in salary scale 7, subject to satisfactory performance.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being

MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.5 Persuna fil-grad ta' Manager II fi Skala ta' Salarju 7 li għandha degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) titla' fi Skala ta' Salarju 6 (€32,279.02 x €596.33 - €35,857.00 fis-sena 2025) wara sitt (6) snin servizz bhala Manager II fi Skala ta' Salarju 7, jekk tkun qdied dmirha b' mod sodisfaċenti.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

2.6 Il-persuni maħtura jkunu wkoll intitolati għal hlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u hlas ta' allowance tal-klassi annwali ta' €2,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-sehħ minn żmien għal żmien.

2.7 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-hatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.8 Ir-rizultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.9 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-hatra.

2.10 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Gestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li dahal fi-sehħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjiegi preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjiegi mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest

submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.5 A Manager II in Salary Scale 7 who are in a possession of a recognised Bachelor's Degree at MQF level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) will progress to Salary Scale 6 (€32,279.02 x €596.33 - €35,857.00 in 2025) on completion of six (6) years service as Manager II in Salary Scale 7, subject to satisfactory performance.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

2.6 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance, and a payment of an annual class allowance of €2,000, subject to Central Administration's policies in force from time to time.

2.7 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.8 The result will be valid for a period of two (2) years from the date of publication.

2.9 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.10 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential



potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interess ikunu mmaniġġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' M Manager II (Outreach) fid-Direttorat tal-Planning u Strategic Foresight huma:

i. Jikkollabora mat-Taqsima ELET u l-partijiet interessati fl-iskola sabiex tingabar u tiġi analizzata data estensiva; jiżviluppa u jimplementa strateġija ta' analiżi għall-htigiet relatati ma' studenti f'riskju ta' Fruġ Bikri mill-Edukazzjoni u t-Taħriġ (ELET), b'enfasi fuq dimensjonijiet bħall-attenzenza, il-prestazzjoni, il-partecipazzjoni, u r-retenzjoni, skont l-Istrateġija Nazzjonali tal-ELET;

ii. Jista' jkun meħtieġ, f'okkażjonijiet diversi, li jaħdem barra mill-hinijiet tal-uffiċċju biex jorganizza u/jew iwassal workshops u/jew iwettaq żjarat. Ir-remunerazzjoni se tinghata skont ir-rati ta' ħlas għal hinijiet straordinarji applikabbli, sakemm ix-xogħol ma jkunx parti minn skeda ta' hidma flessibbli kif stabbilit mir-regolamenti interni;

iii. Jiżviluppa u jimplementa strateġiji multidimensjonali għall-ingaġġ tal-ġenituri u l-familji fl-edukazzjoni ta' wliedhom. Dan jinkludi l-organizzazzjoni ta' workshops, l-użu ta' pjattaformi diġitali ta' ingaġġ, u l-provvediment ta' servizzi ta' appoġġ personalizzati. Jikkollabora mal-partijiet interessati varji (inklużi imma mhux limitati għal timijiet psikosoċjali), mal-ġenituri/gwadjani u mal-edukaturi sabiex jiġu ddisinjati interventi li jindirizzaw realtazjiet kulturali u soċjoekonomiċi differenti;

iv. Jipprovi servizz bħala intermedjarju ewlieni bejn id-djar, l-iskejjel, u l-aġenziji tal-komunità sabiex jissahħaħ l-ambjent edukattiv għall-istudenti billi jservi ta' fulkru strateġiku għall-kollaborazzjoni bejn il-partijiet interessati. Dan jinkludi l-immaniġġjar ta' relazzjonijiet ma' partijiet interessati varji fi hdan il-MEYR u ministeri oħra, timijiet ta' ġestjoni superjuri tal-iskola (SLT), uffiċjali tal-edukazzjoni u timijiet psikosoċjali;

v. Iwettaq żjarat komprensivi fid-djar kif ikun meħtieġ mis-superjursabiex jiġi żviluppat ingaġġ familjari approfondit u jkun ta' support għall-vjaġġ edukattiv tat-tfal. Dawn iż-żjarat

conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Manager II (Outreach) in the Directorate for Planning and Strategic Foresight include:

i. Collaborate with ELET Unit and school stakeholders to systematically gather and analyse extensive data, develop and implement a needs analysis strategy in relation to students at risk of Early Leaving from Education and Training (ELET), focusing on multiple dimensions like attendance, achievement, participation, and retention, in accordance with the ELET national strategy;

ii. At times, it may be required to work beyond regular office hours for organizing or conducting workshops, meetings and visits. Compensation for such work will be provided at the relevant overtime rates, unless it falls within a flexible working schedule according to internal policies;

iii. Develop and implement multifaceted strategies to engage parents and families in their children's education. This includes organising workshops, using digital engagement platforms, and offering personalised support services. Coordinate with multiple stakeholders (including but not limited to the psycho-social team) and parents/guardians, educators to design interventions that cater to diverse cultural and socioeconomic backgrounds;

iv. Serve as a critical bridge between homes, schools, and community agencies, enhancing the educational environment for students by acting as a strategic link for stakeholder collaboration. This includes managing relationships with various stakeholders within MEYR and other ministries, school senior management teams, education officers, and psycho-social teams;

v. Conduct comprehensive home visits as advised by the line manager to develop in-depth family engagement and support a child's educational journey. These visits involve

jinkludu pjanijiet ta' appoġġ individwalizzati u strateġiji ta' segwitu. Juża tekniki ta' komunikazzjoni avvanzati sabiex jinbena rapport ta' fiduċja mal-familji u jiġi żgurat approċċ olistiku għall-iżvilupp tat-tfal;

vi. Joħloq u jimplimenta programmi ta' appoġġ kumplessi għall-edukaturi u l-familji, inklużi moduli ta' taħriġ speċjalizzati, programmi ta' mentorship, l-identifikazzjoni ta' xejriet edukattivi emergenti, irrakkomandazzjoni ta' tekniki ta' taħriġ avvanzati, il-kollaborazzjoni ma' esperti edukattivi, u strateġiji ta' allokkazzjoni tar-riżorsi;

vii. Jipprovdi appoġġ multidimensjonali lill-familji hekk kif it-tfal jaġħmlu t-tranzizzjoni ta' diversi stadjifis-sistema edukattiva. Dan jinkludi l-kollaborazzjoni mas-sistemi ta' gwida u karriera, timijiet psikosoċjali, edukaturi, u timijiet ta' ġestjoni superjuri, sabiex dawn il -familji jkunu jistgħu jimirhu f'kuntesti edukattivi kumplessi;

viii. Jaħdem estensivament mat-Taqsima ELET fuq il-programm tal-Family, Community, and School Link (FCSL) li jinvolvi l-iżvilupp ta' pjanijiet ta' azzjoni u proċeduri operattivi kumplessi. Dan jinkludi l-ippjanar strateġiku, l-attendenza ta' żvilupp professjonali kontinwu, l-allokkazzjoni tar-riżorsi, l-iżvilupp u l-implimentazzjoni ta' programmi ta' taħriġ u appoġġ għall-familji, u l-monitoraġġ tal-prestazzjoni li jiggarantixxu l-effettività tal-programm skont l-istrateġija ELET;

ix. Jinvolvi ruħu fi strateġiji ta' komunikazzjoni ma' partijiet interessati varji, li jinkludu l -ġenituri, l-edukaturi, u t-timijiet ta' ġestjoni superjuri. Juża pjattaformi ta' komunikazzjoni avvanzati u tekniki biex l-informazzjoni tixxerred b'mod effettiv, ċar u konsistenti skont id-diskreżjoni tas-superjur;

x. Jissorvelja l-immaniġġjar effiċjenti tar-riżorsi għall-programm FCSL, li jinkludi l-ibbaġitjar, l-allokkazzjoni tar-riżorsi u kull evalwazzjoni relatata. Jippartecipa fl-iżvilupp professjonali kontinwu, flinizjattivi ta' riċerka, u fl-evalwazzjonijiet tal-programm sabiex tittejjeb l-effikaċja tal-programm u l-allinjament mal-għanijiet edukattivi;

xi. Jipprepara rapporti analitiċi dettaljati dwar l-attivitajiet u r-riżultati tal-programm, u jkun responsabbli mid-dokumentazzjoni metikoluża għar-reviżjoni u l-assessjar. Juża għodod avvanzati ta' preżentazzjoni tad-data u ħiliet ta' kitba ta' rapporti biex jippreżenta b'mod effettiv l-għarfien u s-sejbiet;

xii. Jiżgura l-aderenza stretta ma' politiki edukattivi rilevanti, strateġiji, u linji gwida stabbiliti millawtoritajiet edukattivi u l-Ministeru tal-Edukazzjoni, iż-Żgħażaġh, l-Ispport, ir-Riċerka u l-Innovazzjoni (MEYR). Jaġġorna kontinwament l-għarfien dwar bidliet fil-politiki u jimplimenta strateġiji sabiex jiġu kordinati l-attivitajiet tal-programm ma' qafas edukattiv li qed jevolvi;

individualised support plans, and follow-up strategies. Utilise advanced communication techniques to build trust and rapport with families, ensuring a holistic approach to the child's development;

vi. Create and implement intricate support programmes for educators and families, including specialised training modules, mentorship programmes, identifying emerging educational trends, recommending advanced training techniques, liaise with educational experts and resource allocation strategies;

vii. Provide multifaceted support to families as children transition through various educational stages by liaising with career and guidance systems, psycho-social teams, educators and senior management teams, to help families navigate complex educational landscapes;

viii. Work intensively with the ELET Unit on the Family, Community, and School Link (FCSL) programme, crafting intricate action plans and operational procedures. This involves strategic planning, attending continuous professional development, resource allocation, developing and implementing training and support programmes for families and performance monitoring to ensure programme effectiveness in line with ELET Strategy;

ix. Engage in communication strategies with various stakeholders, including parents, educators, and senior management teams. Utilise advanced communication platforms and techniques to disseminate information effectively, ensuring clarity, consistency, and reach in line with the line manager;

x. Oversee the efficient management of resources for the FCSL programme, including budgeting, resource allocation, and evaluation. Participate in ongoing professional development, research initiatives, and programme evaluations to enhance programme efficacy and alignment with educational goals;

xi. Prepare detailed and analytical reports on programme activities and outcomes, maintaining meticulous documentation for review and assessment. Use advanced data visualisation tools and report writing skills to present insights and findings effectively;

xii. Ensure strict adherence to relevant educational policies, strategies, and guidelines set by educational authorities and the Ministry for Education, Sport, Youth and Research and Innovation (MEYR). Continuously update knowledge on policy changes and implement strategies to align programme activities with evolving educational frameworks;

xiii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xiv. Kwalunkwe komputu ieħor li d-Direttur jew s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ fi hdan id-Direttorat tal-Planning u Strategic Foresight;

xv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### Rekwiżiti tal-Eligibbiltà

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadin Maltin fi kwistjonijiet ta' impjieġ bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ minhabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-haddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieġ permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irland ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-

xiii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xiv. Undertakes any other tasks, which the Director or superior may delegate to him/her, as may be required within the Directorate for Planning and Strategic Foresight;

xv. Any other duties as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the Status of Long-term Residents (Third Country Nationals) Regulations, 2006 or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the Family Reunification Regulations, 2007; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità

Espatrijati fi hdan Identità skont il-htieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-hatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-htieġa dwar din il-materja.

ii. kapaci jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

U

iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġetta għal minimu ta' 90 krettu ECTS/ECVET jew ekwivalenti\*) f'Psychology jew Social Policy jew Social Work jew Youth Studies jew Family Therapy jew Education jew Education Teaching and Learning jew Statistics jew Mathematics jew Programming jew Computer Studies jew ICT jew Research jew Sociology jew Economics jew Finance jew European Studies jew Management Studies jew Management and Digital Marketing jew Business Administration jew Social Sciences jew Political Sciences, jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l'2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

JEW

iv. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) f'Psychology jew Social Policy jew Social Work jew Youth Studies jew Family Therapy jew Education jew Education Teaching and Learning jew Statistics jew Mathematics jew Programming jew Computer Studies jew ICT jew Research jew Sociology jew Economics jew Finance jew European Studies jew Management Studies jew Management and Digital Marketing jew Business Administration jew Social Sciences jew Political Sciences, jew f'oqsma rilevanti kif determinat mill-manigment u tmien (8) snin esperjenza maniġerjali sodisfaċenti.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-hatra attwali tagħhom, sakemm il-hatra attwali

should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) in Psychology or Social Policy or Social Work or Youth Studies or Family Therapy or Education or Education Teaching and Learning or Statistics or Mathematics or Programming or Computer Studies or ICT or Research or Sociology or Economics or Finance or European Studies or Management Studies or Management and Digital Marketing or Business Administration or Social Sciences or Political Sciences, or in relevant areas as determined by management.

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

OR

iv. in possession of a recognised Bachelor's Degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*), in Psychology or Social Policy or Social Work or Youth Studies or Family Therapy or Education or Education Teaching and Learning or Statistics or Mathematics or Programming or Computer Studies or ICT or Research or Sociology or Economics or Finance or European Studies or Management Studies or Management and Digital Marketing or Business Administration or Social Sciences or Political Sciences, or relevant areas as determined by management and eight (8) years satisfactory managerial experience.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is

ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal hatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-ghoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonossut f'livell tal-MQF ogħla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-hin u d-data tal-gheluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonossiment tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.



6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieġ). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 26 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-ahħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-ħin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet generali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oġġla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzja ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)).

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Recruitment Portal **only** (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 26th May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations;

lateral applications;

reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renunciation of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

These general provisions are to be regarded as an integral part of this call for applications.

Id-9 ta' Mejju, 2025

9th May, 2025

MINISTERU GHALL-EDUKAZZJONI, L-ISPORT,  
IŻ-ŻGĦAŻAĠĦ, IR-RIĊERKA U L-INNOVAZZJONI

MINISTRY FOR EDUCATION, SPORT, YOUTH,  
RESEARCH AND INNOVATION

**Post ta' Senior Manager fil-Ministeru  
għall-Edukazzjoni, l-Isport, iż-Żgħażaġh,  
ir-Riċerka u l-Innovazzjoni**

**Post of Senior Manager in the Ministry  
for Education, Sport, Youth, Research  
and Innovation**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

*Nomenclatures denoting the male gender include also the female gender.*

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni (MEYR), jixtieq jiġbed l-attenzjoni tal-applikanti interessati li l-ebda forma ta' abbuż fuq it-tfal mhuwa tollerat. Fil-proċess tar-reklutaġġ, l-MEYR jimxi mal-Liġi Sussidjarja 327.546 (Regolamenti tal-2016 dwar ir-Reklutaġġ, Taħriġ Inizjali u Żvilupp Professjonali Kontinwu u Protezzjoni ta' Minorenni fl-Edukazzjoni Obbligatorja).

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L. 327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1. Is-Segretarju Permanenti, Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni, jilqa' applikazzjonijiet għall-post ta' Senior Manager fis-Sezzjoni tal-Projects and Contractual fi hdan id-Direttorat tal-Logistika u Infrastruttura, fi hdan il-Ministeru għall-Edukazzjoni, l-Isport, iż-Żgħażaġh, ir-Riċerka u l-Innovazzjoni.

1. The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation, invites applications for the post of Senior Manager in the Projects and Contractual Section, within the Logistics and Infrastructure Directorate, within the Ministry for Education, Sport, Youth, Research and Innovation.

**Termini u Kundizzjonijiet**

**Terms and Conditions**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 Waqt il-perjodu ta' probation/prova, daww appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 Is-salarju ta' Senior Manager huwa ta' Skala ta' Salarju 5, li fl-2025 huwa ta' €34,185.98 fis-sena, li jizdied b'€640.67 fis-sena sa massimu ta' €38,030.00.

2.3 The salary for the post of Senior Manager is Salary Scale 5, which in year 2025 is €34,185.98 per annum, rising by annual increments of €640.67 up to a maximum of €38,030.00.

2.4 Il-persuni maħtura jkunu wkoll intitolati għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 15% tas-salarju bażiku tagħhom, marbut ma' xogħol sodisfaċenti, u ħlas ta' allowance tal-klassi annwali ta' €3,000, suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħh minn żmien għal żmien.

2.4 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 15% of their basic salary, subject to satisfactory performance and a payment of an annual class allowance of €3,000, subject to Central Administration's policies in force from time to time.

2.5 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), daww appuntati jistgħu jiġu biss

2.5 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred

trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

2.6 Ir-risultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.7 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta mahruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.8 Fir-rigward tar-rekwiżiti li johorġu mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', mahruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali nmutata għandha tiġi rrappurtata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta' interest ikunu mmanigġjati b'mod xieraq.

Il-kandidat/i magħżul/a jkun/u meħtieġ/a jimla/jimlew id-Dikjarazzjoni disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), peress li din il-kariga hija fi skala ta' salarju 5.

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta' Senior Manager fis-Sezzjoni tal-Projects and Contractual fi hdan id-Direttorat tal-Logistika u Infrastruttura huma:

i. Jipparteċipa b'mod effettiv fil-proċess annwali tal-ibbaġitjar biex jiżgura li r-rekwiżiti tal-ibbaġitjar tal-proġetti jiġu rrappurtati b'mod rigoruż u sottomessi lill-partijiet interessati xierqa;

ii. Jiġġestixxi u jissorvelja l-persunal assenjat u jassisti lis-superjuri fil-kwistjonijiet operattivi ġenerali ta' kuljum (miżuri tal-baġit, bini u proġetti li għaddejjin);

iii. Jipprepara pjanijiet tan-negożju, briefs tal-proġetti, dossiers tal-offerti, rapporti ta' fattibbiltà u dokumenti oħra kif mitlub;

at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.6 The result will be valid for a period of two (2) years from date of publication.

2.7 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)), since this post is in salary scales 5.

### Duties

3. The job duties for the post of Senior Manager in the Projects and Contractual Section, within the Logistics and Infrastructure Directorate, include:

i. Participates effectively in the annual budgeting process to ensure that projects budgeting requirements are rigorously reported and submitted to appropriate stakeholders;

ii. Manages and supervises the personnel assigned and assists superiors in the overall day to day operational matters (budget measures, premises and on-going projects);

iii. Prepares business plans, project briefs, tender dossiers, feasibility reports and other documents as requested;

iv. Isegwi u jirrapporta dwar il-politiki tal-Ministeru li jistgħu jōhorgħu minn Strateġiji Nazzjonali jew tal-UE biex jiġi żgurat li r-rekwiżiti tal-ippjanar u tal-proġett jiġu ssodisfati;

v. Jieħu rwol ewlieni ta' kordinazzjoni biex jidentifika proġetti li jistgħu jiġu realizzati permezz ta' opportunitajiet ta' finanzjament nazzjonali, tal-Unjoni Ewropea u/jew internazzjonali oħra;

vi. Jiżgura li l-għanijiet, l-għanijiet u l-miri ta' kull proġett jiġu stabbiliti bil-ħsieb li jiġu żgurati komunikazzjoni kontinwa, mekkaniżmi ta' rappurtar, allokkazzjoni tal-kompiti u jiġu stabbiliti proċeduri ta' segwitu;

vii. Jiżgura komunikazzjoni effettiva mal-partijiet interessati kollha inklużi l-kuntratturi b'rabta mal-produzzjoni ta' analiżi tal-ispejjeż tal-benefiċċju u rapporti ta' fattibbiltà relatati ma' proġetti individwali, kif meħtieġ;

viii. Jorganizza laqgħa ta' progress regolari mal-partijiet interessati u jirrapporta dwar proġetti fil-lingwi Maltin u/jew bl-Ingliż kif meħtieġ billi juża għodod xierqa ta' gestjoni bħal Gantt Charts, dijagrammi organizzattivi u informazzjoni grafika kif jista' jkun meħtieġ mill-manigment superjuri biex jirrifletti l-progress tal-proġetti materji operattivi;

ix. Jidderieġi u jiggwida l-persunal assenjat taħt ir-responsabbiltà tiegħu/tagħha u jindirizza l-iżvilupp kontinwu tal-membri tal-persunal;

x. Iwettaq u jassisti f'Verifiki relatati ma' proġetti u strutturi individwali fi ħdan il-portafoll tal-Ministeru u s-segwitu tagħhom u jirrapporta kwalunkwe kwistjoni li jisthokqilha l-attenzjoni tas-superjur dirett tiegħu;

xi. Iwettaq kull dmir ieħor li jista' jiġi aġġornat biex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Aktar dettalji dwar id-dmirijiet ta' Senior Manager fis-Sezzjoni tal-Projects and Contractual fi ħdan il-Logistics Unit, Uffiċċju tas-Segretarju Permanenti jistgħu jinkisbu mis-sit elettroniku (<https://educationservices.gov.mt/en/vacancies/Pages/Vacancies.aspx>).

### Rekwiżiti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

iv. Follows up and reports about the Ministry's policies that may stem from National or EU Strategies to ensure that planning and project requirements are met;

v. Takes a leading co-ordinating role to identify projects which may be realised through national, European Union and/or other international funding opportunities;

vi. Ensures that the aims, objectives and targets of each project are set up with a view to ensure continuous communication, reporting mechanisms, tasks allocation and set up follow up procedures;

vii. Ensures effective communication with all stakeholders including contractors in connection with the production of cost benefit analysis and feasibility reports related to individual projects, as required;

viii. Organises regular progress meeting with stakeholders and reports about projects in the Maltese languages and/or in English as required using appropriate management tools such as Gantt Charts, organisational diagrams and graphical information as may be required by senior management to reflect the progress of projects operational matters;

ix. Directs and guides staff assigned under his/her responsibility and addresses the continuous development of staff members;

x. Performs and assist in Audits related to individual projects and structures within the Ministry portfolio and their follow-up and reports any issues which merit the attention of his direct superior;

xi. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;

xii. Undertake any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties as directed by the Principal Permanent Secretary.

Further details of the job description for the post of Senior Manager in the Projects and Contractual Section, within the Logistics Unit, Office of the Permanent Secretary can be obtained from the website (<https://educationservices.gov.mt/en/vacancies/Pages/Vacancies.aspx>).

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minħabba li jkunu japplikaw għal dak il-pajjiż b'leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġislazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)', jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima taċ-Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-ħruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-lingwa Maltija u bil-lingwa Ingliża;

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iii. ikollhom Master's degree rikonoxxuta fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages;

AND

iii. in possession of a recognised Master's degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or



jew ekwivalenti\*) fil-Project Management jew Logistics and Supply Chain jew Business Administration jew Public Management jew Business and Enterprise Management jew Leadership jew Management Studies jew Engineering jew Accountancy jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-Livell 7 tal-MQF f' Accountancy, jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bilkundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

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iv. B'ħames (5) snin servizz maniġerjali rilevanti bħala Manager II, liema grad l-impjegat li għandu jkun ikkonfermat. Kwalunkwe esperjenza oħra relatata fil-qasam meħtieġa għall-grad imsemmi hawn fuq, fi, jew komparabbli ma', Skala ta' Salarju 7 fis-Servizz Pubbliku, li l-applikant jista' jkollu tista' tkun meqjusa mill-amministrazzjoni, liema esperjenza għandha tkun sostnuta kif xieraq b'evidenza rilevanti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu ikkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le.. Riverzjoni għal ħatra preċedenti mhux ikkonfermata mhijex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-ħolqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif

equivalent\*) in Project Management or Logistics and Supply Chain or Business Administration or Public Management or Business and Enterprise Management or Leadership or Management Studies or Engineering or Accountancy or a recognised comparable professional qualification at MQF Level 7 in Accountancy, or in relevant areas as determined by management.

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

AND

iv. With five (5) years relevant management service as Manager II, in which grade the employee must be confirmed. Any other related experience in the area required for the afore-mentioned grade, in, or comparable to, Salary Scale 7 level in the Public Service, which the applicant may possess may be considered by the administration, which experience must be duly sustained with relevant evidence.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in

speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni mahtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni (<https://edurecruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 60%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3 hawn fuq, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tal-Ministeru għall-Edukazzjoni, l-Ispport, iż-Żgħażaġġ, ir-Riċerka u l-Innovazzjoni, permezz tal-Portal tar-Reklutaġġ tal-Edukazzjoni online **biss** (<https://edurecruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Ħin Ċentrali Ewropew) ta' nhar it-Tnejn, 26 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-ħin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal (<https://edurecruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 60%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the online Education Recruitment Portal **only** (<https://edurecruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Monday, 26th May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla;

livell komparattiv tal-impjegati tas-Settur Pubbliku;

rinunzi ta' applikazzjonijiet pendenti;

pubblikazzjoni tar-riżultat;

eżami mediku;

proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati;

żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)).

Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bhala parti integrali minn din is-sejha għall-applikazzjonijiet.

Id-9 ta' Mejju, 2025

MINISTERU GĦALL-INTERN,  
IS-SIGURTÀ U X-XOGĦOL

**Post ta' First Contact Operators fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol u fil-Ministeru għas-Sahha u l-Anzjanità Attiva**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Is-Segretarju Permanenti, Ministeru għall-Intern, is-Sigurtà u x-Xogħol tilqa' applikazzjonijiet għall-post ta' First Contact Operator fi hdan il-Control Rooms tal-Emergenza, fil-Ministeru għall-Intern, is-Sigurtà u x-Xogħol u fil-Ministeru għas-Sahha u l-Anzjanità Attiva.

### Termini u Kundizzjonijiet

2.1 Din il-hatra hija suġġetta għal perjodu ta' prova ta' sitt (6) xhur.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level;

comparative level of Public Sector employees;

renouncement of pending applications;

publication of the result;

medical examination;

the process for the submission of petitions concerning the result;

access to application forms and related details;

retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)).

These general provisions are to be regarded as an integral part of this call for applications.

9th May, 2025

MINISTRY FOR HOME AFFAIRS,  
SECURITY AND EMPLOYMENT

**Post of First Contact Operators in the Ministry for Home Affairs, Security and Employment and the Ministry for Health and Active Ageing**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Permanent Secretary, Ministry for Home Affairs, Security and Employment invites applications for the post of First Contact Operators within the Emergency Control Rooms in the Ministry for Home Affairs, Security and Employment and the Ministry for Health and Active Ageing.

### Terms and Conditions

2.1 This appointment is subject to a probationary period of six (6) months.

2.2 Is-salarju ta' First Contact Operator huwa ta' Skala ta' Salarju 15, li fis-sena 2025 huwa ta' €18,188 fis-sena, li jiżdied b'€298 fis-sena sa massimu ta' €19,976.

2.3 Persuna fil-grad ta' First Contact Operator titla' fi Skala ta' Salarju 14 (€19,591.02 x €316.83 - €21,492) wara erbgħa (4) snin ta' servizz sodisfaċenti fil-grad ta' First Contact Operator (Skala ta' Salarju 15).

2.4 Mal-ħatra, il-First Contract Operators ikunu intitolati għal allowance annwali ta' €550. Din l-allowance ma tibqax tiġi imħallsa b'effett immedjat f'ċirkostanzi fejn l-impjegati ma jibqgħux jaqdu dmirijiet ta' First Contract Operators.

2.5 Barra minn hekk, il-First Contact Operators għandhom jaħdmu fuq skeda tax-xogħol bix-shift kif determinat mill-manigment. L-impjegati jkunu intitolati għal shift allowances rispettivi kif applikabbli permezz tal-Public Service Management Code – Manual of Allowances, kif applikabbli minn żmien għal żmien.

2.6 First Contact Operators jitpoġġew fil-Control Room tal-Pulizija jew fil-Control Room tad-Dipartiment tal-Protezzjoni Ċivili jew fid-Dipartiment tal-Aċċidenti u l-Emerġenza. Kull dipartiment ikollu s-sett ta' regoli tiegħu li l-First Contact Operators iridu jaġerixxu magħhom, skont fejn ikunu allokat.

2.7 Għall-konferma tal-ħatra tagħhom, dawk maħtura jridu jkunu temmew iż-żmien ta' prova tagħhom u jridu jkunu temmew b'suċċess il-kors ta' induzzjoni kif ukoll jiksbu u jzommu l-liċenzjar meħtieġ tas-sistema tal-ProQA;

2.8 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tan-notifika tal-ħatra.

2.9 Fir-rigward tar-rekwiziti li jorġo mid-Direttiva 16, dwar il-'Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta' Kunflitti ta' Interest fl-Amministrazzjoni Pubblika', maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta' Novembru, 2023, u li daħal fi-seħħ fl-1 ta' Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegati preċedenti tal-kandidati biex jevalwa l-kunflitti ta' interest potenzjali. F'dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifikati u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta' kunflitt ta' interest potenzjali mutata għandha tiġi rrapportata lis-Segretarju Permanenti

2.2 The salary for the post of First Contact Operator is Salary Scale 15, which in the year 2025 is equivalent to, €18,188 per annum, rising by annual increments of €298 up to a maximum of €19,976.

2.3 A First Contact Operator will progress to Scale 14 (€19,591.02 x €316.83 - €21,492.00 in the year 2025) on completion of four (4) years of satisfactory service as First Contact Operators (Salary Scale 15).

2.4 Upon appointment, First Contract Operators shall become entitled to an annual allowance of €550. This allowance shall cease to be paid with immediate effect in circumstances whereby employees are no longer carrying out duties as First Contract Operators.

2.5 Furthermore, First Contact Operators shall work on a shift working schedule as determined by management. Employees shall be entitled to the respective shift allowances as applicable through the Public Service Management Code – Manual of Allowances, as applicable from time to time.

2.6 First Contact Operators will be placed at the Police Control Room or the Civil Protection Department Control Room or the Accident and Emergency Department. Each department will have its own set of rules that the First Contact Operators must adhere to, depending on their placement.

2.7 For the confirmation of their appointment, appointees must conclude their probationary (trial period) and successfully complete the induction training as well as obtain and maintain the required licensing of the ProQA system.

2.8 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.9 In terms of the requirements emanating from Directive 16, regarding the 'Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration', issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to

rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi rekrutat, tali kunflitti ta' interess ikunu mmanigġjati b'mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunke kunflitt ta' interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw hatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### **Dmirijiet**

3. Id-dmirijiet għal dan il-post ta' First Contact Operator huma:

i. Iwieġeb minnufih it-telefonati kollha ta' emerġenza inklużi t-telefonati 112;

ii. Jassisti lin-nies fuq it-telefown b'mod prudenti, amikevoli, effiċjenti u jkun ta' għajnuna;

iii. Jiġbor l-informazzjoni kollha meħtieġa minghand min iċempel billi juża s-sistema tal-IT tal-ProQA;

iv. Jivvaluta l-urġenza ta' kull incident abbażi tal-informazzjoni riċevuta sabiex jipprioritizza x-xogħol;

v. Jagħti attenzjoni għad-dettalji u l-informazzjoni mogħtija waqt it-telefonati;

vi. Jittratta b'mod sensitiv il-membri tal-pubbliku li jistgħu jkunu mdejqu, konfużi jew aggressivi;

vii. Ikun kapaċi jaħdem taħt pressjoni;

viii. Jikkordina sejhiet li jirċievi mill-pubbliku ġenerali mal-Control Room tal-Pulizija, id-Dipartiment tal-Aċċidenti u l-Emerġenza, il-Forzi Armati ta' Malta, il-Control Room tad-Dipartiment tal-Protezzjoni Ċivili, NGOs u entitajiet oħra kif meħtieġ;

ix. Jiżgura t-tluq effettiv tas-servizzi ta' emerġenza meħtieġa lejn is-sit tal-incident;

x. Jidderieġi lit-timijiet tas-servizzi ta' emerġenza biex jittrattaw l-incidenti;

xi. Jidderieġi sejhiet mhux ta' emerġenza lejn in-numri tat-telefown xieraq;

xii. Isegwi kwalunkwe sejhja ta' emerġenza;

xiii. Jirreġistra rapporti ta' incidenti u jzomm rekords tas-sejhiet li jirċievi biex jgħaddi l-informazzjoni meħtieġa;

ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### **Duties**

3. The job duties for the post of First Contact Operator include:

i. Promptly answers all emergency calls including 112 calls;

ii. Assists people over the phone in a polite, friendly, efficient and helpful manner;

iii. Collects all the necessary information from the callers by using the ProQA IT system;

iv. Assesses the urgency of each incident based on the information received in order to prioritise tasks;

v. Gives attention to details and information given during telephone calls;

vi. Deals sensitively with members of the public who might be upset, confused or aggressive;

vii. Be able to work under pressure;

viii. Coordinates calls received from the general public with the Police Control Room, the Accident and Emergency Department, the Armed Forces of Malta, the Civil Protection Department Control Room, NGOs and other entities as required;

ix. Ensures effective dispatch of the required emergency services towards the incident site;

x. Directs emergency services teams to deal with incidents;

xi. Directs non-emergency calls to the appropriate telephone numbers;

xii. Follow up any emergency call;

xiii. Logs incident reports and keeps records of calls received to pass on the information required;



xiv. Jikkompila rapporti statistiċi u data oħra għar-rappurtar perijodiku;

xv. Iżomm kuntatt mat-tim fuq il-post tal-inċident biex iżomm ruħu aġġornat mas-sitwazzjoni u jiżgura s-sikurezza tal-impjegati;

xvi. Jiżgura li jsir l-aħjar użu possibbli tar-riżorsi b'mod konsistenti;

xvii. Jiżgura li t-timijiet jaħdmu ma' standards ta' hin ta' rispons miftiehem;

xviii. Jaħdem taħt id-direzzjoni ta' kap ta' tim u jiffirma parti minn tim;

xix. Jgħaddi l-informazzjoni mingħajr ebda preġudizzju u jeskala minnufih, fejn meħtieġ;

xx. Jaħdem f'ambjent tal-IT u jopera sistema tat-telefown multi-line;

xxi. Isegwi proċeduri operattivi stabbiliti;

xxii. Jaħdem xiftijiet li jinkludu l-jieli, tmiem il-gimgha u btajjel pubbliċi minn kwalunkwe sit indikat tal-112;

xxiii. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;

xxiv. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;

xxv. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

### **Rekwiżiti tal-Eligibbiltà**

4.1 Sal-hin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq hieles tal-haddiema; jew

xiv. Compiles statistical reports and other data for periodical reporting;

xv. Maintains contact with the team at the scene of the incident to keep up to date with the situation and ensure staff safety;

xvi. Ensures that the best possible use of resources is consistently made;

xvii. Ensures that teams work with agreed response time standards;

xviii. Works under the direction of a team leader and forms part of a team;

xix. Relays information without any bias and escalate immediately, where necessary;

xx. Works in an IT environment and operates a multi-line telephone system;

xxi. Follows standard operating procedures;

xxii. Works shifts including nights, weekends and public holidays from any 112 designated site;

xxiii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xxiv. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary.

xxv. Any other duties as directed by the Principal Permanent Secretary.

### **Eligibility Requirements**

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizen in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjeg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-liġi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taħt ir-regolament 4 tar-Regolamenti tal-2006 dwar 'Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi)' jew li jkunu ngħataw permess ta' residenza taħt ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taħt ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mil Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-kazijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġiżlazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Lingwa Maltija u dik Ingliża u jkollhom għarfien meħtieġ taż-żewġ lingwi kif meħtieġ mix-xogħol;

iii. fil-pussess ta' kwalifika li turi li għaddew (mill-inqas fi Gradi 1 - 5), Grad C jew livell komparabbli fil-livell 3 tal-MQ (minimu 60 ECTS) jew oġhla fi tliet (3) suġġetti.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverzjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Aktar minn hekk, kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1 (iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_](https://publicservices.gov.mt/en/people/Documents/Recruitment_)

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom National and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English Language and have strong working knowledge of both languages;

iii. in possession of pass (at least at Grade 1 - 5), Grade C or a comparable level at MQF Level 3 (minimum 60 ECTS or higher in three (3) subjects).

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraph 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_)

GenProvs/General%20Provisions\_MT.pdf) xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-ghoti tat-tali kwalifika. Il-persuni maħtura jridu jgħibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-ħatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-ħatra, għal din ir-raġuni, tiġi awtomatikament terminata.

(ii) Kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġhla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għal applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispozzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li mhumiex fil-pussess ta' IT Office Application Office Skills huma obbligati li jagħmlu kors intern wara l-ħatra.

4.4 Il-kandidati magħżula jiġu skjerati skont l-esiġenzi tas-servizz u huma jkunu obbligati li jagħmlu t-taħriġ rispettiv kif jista' jiġi determinat mill-Management rispettiv minn żmien għal żmien. Is-skjerament ta' uffiċjali huwa suġġett li l-kandidati jkollhom iċ-ċertifikati meħtieġa biex jaqdu dmirijietom b' mod effettiv. L-impjegati huma obbligati wkoll li jagħmlu korsijiet ta' taħriġ minn żmien għal żmien kif determinat mill-management sabiex jiġi żgurati li jinżammu aġġornati ma' kull żvilupp u/jew ħiliet meħtieġa.

4.5 Uffiċjali pubbliċi li għandhom grad fi klassi partikolari, u li ngħataw il-ħatra ta' Officer in Scale permezz ta' deċiżjoni tal-Grievances Unit fl-istess skala ta' dak ta' grad oġhla fl-istess klassi, huma eliġibbli li japplikaw għal gradi miftuħa għal uffiċjali li għandhom tali grad oġhla bl-istess skala ta' dik tal-ħatra ta' Officer in Scale.

Is-snin ta' servizz mid-data ta' meta dahlet fis-seħħ il-ħatra bħala Officer in Scale jgħoddu bħala parti mis-snin ta' servizz mitluba fis-sejha għall-applikazzjonijiet.

Kwalunkwe kriterju ieħor ta' eliġibbiltà għall-post irid jiġi sodisfatt skont din is-sejha għall-applikazzjonijiet.

4.6 Uffiċjali pubbliċi li bħalissa għandhom ħatra bħala Uffiċjal fil-Grad huma kkunsidrati fuq bażi personali li jappartjenu għall-klassi/linja tal-grad sostantiv immedjatament preċedenti tagħhom, u jistgħu japplikaw fuq

ENG.pdf) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who are not in possession of an IT Office Application Office Skills shall be obliged to carry out an interna course following appointment.

4.4 Successful candidates shall be deployed according to the exigencies of the service and they shall be obliged to carry out the respective training as may be determined by the respective Management from time to time. Deployment of officers is subject to the candidates being in possession of the necessary certificates to carry out their duties in an effective manner. Employees are also obliged to undergo training courses from time to time as determined by management so as to ensure that they are kept abreast with any developments and/or necessary skills.

4.5 Public officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.6 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the class/stream of their immediately previous substantive grade, and may apply on the basis of their current scale as

il-baži tal-iskala kurrenti tagħhom bħala Uffiċjal fil-Grad, li għandha tkun ekwivalenti għal, jew oghla minn, dak li hu meħtieġ minn din is-sejha għall-applikazzjonijiet.

Is-snin ta' servizz mid-data effettiva tal-hatra bħala uffiċjal fil-Grad huma kkalkulati għall-iskop li jissodisfaw is-snin meħtieġa ta' 'servizz fil-grad' kif stipulat fis-sejhiet għall-applikazzjonijiet.

Kwalunke rekwiżit ieħor ta' eliġibbiltà għall-post/ pożizzjoni għandu jintlaħaq f'termini ta' din is-sejha għall-applikazzjonijiet.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2. Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddeterminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.6, għandhom esperjenza ta' xogħol rilevanti u ppruvata.

### Sottomissjoni tal-Applikazzjoni

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tat-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://recruitment.gov.mt>). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjieġ). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (F'in Ċentrali Ewropew) ta' nhar il-Ġimgħa 23 ta' Mejju, 2025. Itra elettronika ġġenerata mill-kompjuter tintbagħat bħala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet generali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-hħar mument biex jissottemtu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jiġux aċċettati.

Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of 'service in the grade' as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications.

### Submission of Supporting Documents

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.6, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Human Resources Section, Ministry for Home Affairs, Security and Employment, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'diżabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell ogħla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mit-Taqsima Riżorsi Umani, Ministeru għall-Intern, is-Sigurtà u x-Xogħol, 201, Triq id-Dejqa, Il-Belt Valletta. Dawn id-dispożizzjonijiet ġenerali għandhom jiġu meqjusa bħala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tal-Ministeru huma ([www.homeaffairs.gov.mt](http://www.homeaffairs.gov.mt)) u ([recruitment.mhse@gov.mt](mailto:recruitment.mhse@gov.mt)).

Id-9 ta' Mejju, 2025

MINISTERU GHAT-TRASPORT,  
L-INFRASTRUTTURA U X-XOGHLIJET  
PUBBLIĊI

**Post ta' Manager I fil-Ministeru għat-Trasport,  
l-Infrastruttura u x-Xogħlijiet Pubbliċi**

*Nomenklaturi li jindikaw il-maskil jinkludu wkoll il-femminil.*

1. Id-Direttur Ġenerali (Strateġija u Sapport), Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, jilqa' applikazzjonijiet għall-post ta' Manager I fil-Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability;

submission of recognition statements in respect of qualifications;

qualifications at a higher level; comparative level of Public Sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result;

access to application forms and related details; retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from the Human Resources Section, Ministry for Home Affairs, Security and Employment, 201, Triq id-Dejqa, Valletta. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Ministry are ([www.homeaffairs.gov.mt](http://www.homeaffairs.gov.mt)) and ([recruitment.mhse@gov.mt](mailto:recruitment.mhse@gov.mt)).

9th May, 2025

MINISTRY FOR TRANSPORT,  
INFRASTRUCTURE AND  
PUBLIC WORKS

**Post of Manager I in the Ministry for Transport,  
Infrastructure and Public Works**

*Nomenclatures denoting the male gender include also the female gender.*

1. The Director General (Strategy and Support), Ministry for Transport, Infrastructure and Public Works, invites applications for the post of Manager I in the Ministry for Transport, Infrastructure and Public Works.



**Termini u Kundizzjonijiet**

2.1 Din il-ħatra hija suġġetta għal perjodu ta' prova ta' tmax-il (12) xahar.

2.2 Waqt il-perjodu ta' probation/prova, dawk appuntati jridu jkunu temmew b'suċċess kors ta' induzzjoni offrut mill-Istitut għas-Servizzi Pubbliċi sabiex ikunu eliġibbli għall-konferma tal-ħatra.

2.3 Is-salarju ta' Manager I huwa ta' Skala ta' Salarju 10, li fis-sena 2025 huwa ta' €25,570.98 fis-sena, li jżdidied b'€407.67 fis-sena sa massimu ta' €28,017.

2.4 Persuna fil-grad ta' Manager I fi Skala ta' Salarju 10 titla' sa Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694) fl-2025 wara tmien (8) snin servizz bhala Manager I fi Skala ta' Salarju rispettiv, jekk tkun qdiet dmirha b'mod sodisfaċenti.

2.5 Persuna fil-grad ta' Manager I (Skala ta' Salarju 10) li jikseb degree ta' Master's rikonoxxut fil-Livell 7 tal-MQF (suġġett għal minimu ta' 90 krettu ECTS/ECVET, jew ekwivalenti\*) f'oqsma rilevanti kif determinat mill-manigment għandha titqieghed fi Skala ta' Salarju 9 (€27,145.02 x €447.33 - €29,829 fl-2025) u tavanza għal Skala ta' Salarju 8 (€28,792.02 x €486.83 - €31,713 in 2025) wara sentejn (2) snin servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 9).

\*Kwalifika ta' Master's rikonoxxuta b'minimu ta' 60 krettu ECTS/ECVET hija aċċettata biss bil-kundizzjoni li dikjarazzjoni formali ta' rikonoxximent tal-Master's mill-MQRIC tiġi sottomessa mal-applikazzjoni. Kwalifika ta' Master's rikonoxxuta mill-Università ta' Malta (mogħtija qabel l-2009) b'inqas minn 60 krettu ECTS/ECVET hija aċċettabbli sakemm jiġi vverifikat mill-MQRIC li l-ammont ta' xogħol huwa komparabbli ma' mill-inqas 60 krettu ECTS/ECVET.

2.6 Persuna fil-grad ta' Manager I (Skala ta' Salarju 8) se jkompli javvanza għal Skala ta' Salarju 7 (€30,506.98 x €531.17 - €33,694 in 2025) wara sentejn (2) servizz sodisfaċenti bhala Manager I (Skala ta' Salarju 8).

2.7 Il-persuni maħtura jkunu intitolati wkoll għal ħlas annwali marbut mal-prestazzjoni sa massimu ta' 10% tas-salarju bażiku tagħhom, u ħlas ta' allowance tal-klassi annwali ta' €750 marbut ma' xogħol sodisfaċenti u suġġett għall-politiki tal-amministrazzjoni ċentrali li jkunu fis-seħħ minn żmien għal żmien.

2.8 Mhux se jkun possibbli li jintalab trasferiment qabel perjodu ta' sentejn (2) mill-ħatra. Hekk kif jiskadi l-imsemmi perjodu ta' sentejn (2), dawk appuntati jistgħu jiġu biss trasferiti fuq talba tagħhom sabiex jaqdu dmirijiet xi mkien ieħor, skont il-postijiet vakanti stabbiliti.

**Terms and Conditions**

2.1 This appointment is subject to a probationary period of twelve (12) months.

2.2 During the probationary/trial period, appointees must successfully complete appropriate induction programmes organised by the Institute for the Public Services to be eligible for confirmation of appointment.

2.3 The salary for the post of Manager I is Salary Scale 10, which in year 2025 is €25,570.98 per annum, rising by annual increments of €407.67 up to a maximum of €28,017.

2.4 A Manager I in Salary Scale 10 will progress up to Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) on completion of eight (8) years of service as Manager I in the respective Salary Scale, subject to satisfactory performance.

2.5 A Manager I (Salary Scale 10) who obtains a recognised Master's Degree at MQF Level 7 (subject to a minimum of 90 ECTS/ECVET credits, or equivalent\*) in relevant areas as determined by management shall be placed in Salary Scale 9 (€27,145.02 x €447.33 - €29,829 in 2025) and will progress to Salary Scale 8 (€28,792.02 x €486.83 - €31,713 in 2025) after two (2) years satisfactory service as Manager I (Salary Scale 9).

\*A recognised Master's qualification with a minimum of 60 ECTS/ECVET credits is only accepted subject to an MQRIC formal Master's recognition statement being submitted with the application. A recognised Master's qualification from the University of Malta (awarded pre-2009) with less than 60 ECTS/ECVET credits is acceptable provided that it is verified by MQRIC that the workload is comparable to at least 60 ECTS/ECVET credits.

2.6 A Manager I (Salary Scale 8) will further progress to Salary Scale 7 (€30,506.98 x €531.17 - €33,694 in 2025) after two (2) years of satisfactory service Manager I (Salary Scale 8).

2.7 Appointees will also be entitled to the payment of an annual performance bonus of up to a maximum of 10% of their basic salary and a payment of an annual class allowance of €750, subject to satisfactory performance and subject to Central Administration's policies in force from time to time.

2.8 It will not be possible to request a transfer before a two (2) year period from date of appointment. On the lapse of a two (2) year period, appointees may only be transferred at their own request to carry out duties elsewhere, in accordance with established vacancies.

2.9 Ir-riżultat ikun validu għal sentejn (2) mid-data tal-pubblikazzjoni.

2.10 Il-kandidati magħżula għandhom ikunu ta' kondotta xierqa għall-post/pożizzjoni li għalih saret l-applikazzjoni. Dawk li japplikaw minn barra s-Servizz Pubbliku għandhom jipproduċu ċertifikat tal-kondotta maħruġ mill-Uffiċċju tar-Rekords Kriminali jew awtorità kompetenti oħra mhux aktar minn sitt (6) xhur qabel id-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, li għandu jiġi sottomess mill-persuna magħżula fi żmien ġimgha (1) mid-data tannotifika tal-ħatra.

2.11 Fir-rigward tar-rekwiziti li joħorġu mid-Direttiva 16, dwar il-‘Qafas Governattiv għall-Prevenzjoni u l-Ġestjoni ta’ Kunflitti ta’ Interess fl-Amministrazzjoni Pubblika’, maħruġ mis-Segretarju Permanenti Ewlieni fis-27 ta’ Novembru, 2023, u li daħal fi-sehħ fl-1 ta’ Frar, 2024, il-bord tal-għażla se jivvaluta l-impjegji preċedenti tal-kandidati biex jevalwa l-kunflitti ta’ interess potenzjali. F’dan ir-rigward, il-kandidati għandhom jipprovdu CV kompletament aġġornat, inkluż il-kwalifiki u l-istorja tal-impjeg mal-applikazzjoni tagħhom. Kwalunkwe kwistjoni ta’ kunflitt ta’ interess potenzjali nnutata għandha tiġi rrapportata lis-Segretarju Permanenti rispettiv biex jiġi żgurat li, jekk il-kandidat jiġi reklutat, tali kunflitti ta’ interess ikunu mmaniġġjati b’mod xieraq.

Barra minn hekk, il-kandidati magħżula għandhom jirrapportaw kwalunkwe kunflitt ta’ interess magħruf, attwali, potenzjali jew apparenti qabel ma jaċċettaw ħatra, permezz tad-Dikjarazzjoni preskritta disponibbli fl-Appendiċi 1 tad-Direttiva 16 (disponibbli minn (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Dmirijiet

3. Id-dmirijiet għal dan il-post ta’ Manager I huma:

i. Jassisti fl-ipproċessar preċiż u f’waqt ta’ hidmiet fil-qasam finanzjarju, bħal l-irrekordjar, ir-rintraċċar u r-rikonċiljazzjoni ta’ tranzazzjonijiet;

ii. Jiżgura li r-rekords u d-dokumenti rilevanti jinżammu f’konformità mal-proċeduri u l-linji gwida stabbiliti filwaqt li jzomm ruhu aġġornat ma’ politiki tal-Gvern u regolamenti kif mitlub;

iii. Jassisti f’eżerċizzji regolari li jwasslu għall-korrettezza ta’ żamma bażika ta’ dokumenti ta’ accounts, bħal proċessi bankarji ta’ rikonċiljazzjoni tal-Kont Pubbliku, below-the-line u voti, u jassisti fl-evalwazzjoni wkoll tal-virements fi ħdan il-voti kif ukoll it-talbiet għal finanzjament addizzjonali;

iv. Jiżgura l-implimentazzjoni u l-infurzar ta’ leġislazzjoni, politiki, direzzjonijiet, proċeduri u linji gwida f’dipartiment jew ministeru partikolari jew mal-Gvern;

2.9 The result will be valid for a period of two (2) years from the date of publication.

2.10 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a certificate of conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.11 In terms of the requirements emanating from Directive 16, regarding the ‘Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration’, issued by the Principal Permanent Secretary on 27th November, 2023, and which came into force on 1st February, 2024, the selection board will assess candidates’ previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed;

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available from (<https://publicservices.gov.mt/en/people/Documents/Directives/Framework%20for%20Preventing%20and%20Managing%20COI%20in%20the%20Public%20Sector.pdf>)).

### Duties

3. The job duties for the post of Manager I include:

i. Assists in the timely and accurate processing of financial related tasks, such as recording, tracking and reconciliation of transactions;

ii. Ensures records and relevant documents are maintained in compliance with accepted policies and procedures whilst keeping abreast with policies and regulations as directed;

iii. Assists in regular exercises leading to the correctness of basic accounting documents, including bank reconciliation processes of the Public Account, below-the-line accounts and votes, and assisting in the assessment of virements within votes as well as requests for additional funding;

iv. Ensures the implementation and enforcement of legislation, policies, directions, procedures and guidelines in a particular department or ministry or across Government;

v. Jikkordina proċessi varji fi ħdan is-sezzjoni tal-Accounts, kif neċessarju u mitlub mis-superjuri tiegħu/tagħha u/jew id-Direttur, tal-Immaniġġjar tal-Finanzi;

vi. Jikkontribwixxi għall-ippjanar u l-kontroll ta' baġit, u fil-kumpilazzjoni tal-Business and Financial Plan;

vii. Jiżviluppa pjanijiet ta' ħidma, jissetta kompiti u skadenzi għal proġetti assenjati lill-bhall-immaniġġjar tal-Inventarju;

viii. Jikkordina u jassisti fl-operat u l-loġistika tal-provista fl-imħazen tad-Divizjoni;

ix. Jirrapprezenta lid-Dipartiment jew lill-Ministeru f'laqgħat u konferenzi, kemm lokali kif ukoll internazzjonali, u jippartecipa fi gruppi ta' ħidma kif ikun mitlub;

x. Jikkontribwixxi u jassisti fil-kumpilazzjoni ta' rapporti varji u jassigura li dawn jintbagħtu fil-ħin stipulat;

xi. Jikkontribwixxi għall-formulazzjoni u l-aġġornament ta' politiki ta' natura finanzjarja kif ikun mitlub minnu;

xii. Dmirijiet oħra kif ikun meħtieġ mis-superjur/i tiegħu;

xiii. Kwalunkwe dmir ieħor skont l-eżiġenzi tas-Servizz Pubbliku kif ordnat mis-Segretarju Permanenti Ewlieni

### Rekwiziti tal-Eligibbiltà

4.1 Sal-ħin u d-data tal-għeluq ta' din is-sejha għall-applikazzjonijiet, l-applikanti għandhom ikunu:

i. a. ċittadini ta' Malta; jew

b. ċittadini ta' Stati Membri oħra tal-Unjoni Ewropea li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg bis-saħħa ta' leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

c. ċittadini ta' kwalunkwe pajjiż ieħor li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg minhabba li jkun japplikaw għal dak il-pajjiż b'leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati dwar iċ-ċaqliq ħieles tal-ħaddiema; jew

d. kwalunkwe persuni oħra li għandhom jedd għal trattament ugwali daqs ċittadini Maltin fi kwistjonijiet ta' impjieg permezz tar-relazzjoni familjari tagħhom ma' persuni msemmija f'(a), (b) jew (c), skont kif hemm fil-ligi jew fil-leġiżlazzjoni tal-UE u dispożizzjonijiet ta' trattati msemmija hawn fuq; jew

v. Coordinates various processes within the accounts unit, as necessary and requested by his/her superiors and/or Director, Financial Management;

vi. Contributes to Budget planning and control, and the compilation of the Business and Financial Plan;

vii. Develops work plans, setting of tasks and deadlines for any assigned projects such as Inventory management;

viii. Coordinates and assists in the operations and supply logistics of the Stores within the Division's remit.

ix. Represents the Department or Ministry in meetings and conferences, both locally and abroad and participating in working groups as required;

x. Contributes to and assists in the compilation of various reports and ensures delivery by the agreed deadlines;

xi. Contributes towards the formulation and updating of policies of a financial nature as directed;

xii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;

xiii. Any other duties according to the exigencies of the Public Service, as directed by the Principal Permanent Secretary.

### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; or

b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or

c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or

d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the abovementioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or

e. ċittadini ta' pajjiżi terzi li jkunu ngħataw status ta' residenti li joqogħdu għal żmien twil f'Malta taht ir-regolament 4 tar-Regolamenti tal-2006 dwar Status ta' Residenti li joqogħdu għal Żmien Twil (Ċittadini ta' Pajjiżi Terzi), jew li jkunu ngħataw permess ta' residenza taht ir-regolament 18(3) tal-istess regolamenti, flimkien mal-membri tal-familja ta' ċittadini ta' pajjiżi terzi li jkunu ngħataw permess ta' residenza taht ir-Regolamenti tal-2007 dwar ir-Riunifikazzjoni tal-Familji; jew

f. Fil-pussess ta' dokument tar-residenza maħruġ skont id-dokument 'Status ta' Residenza ta' Ċittadini tar-Renju Unit u l-Membri tal-Familja tagħhom f'Malta skont il-Ftehim dwar l-Irtirar tar-Renju Unit u l-Irlanda ta' Fuq mill-Unjoni Ewropea u r-Regolamenti tal-Komunità Ewropea dwar l-Energija Atomika'.

Għandu jintalab il-parir tat-Taqsima ta' Ċittadinanza fi hdan l-Aġenzija Komunità Malta u tat-Taqsima tal-Espatrijati fi hdan Identità skont il-ħtieġa fl-interpretazzjoni tad-dispożizzjonijiet imsemmija hawn fuq.

Il-ħatra ta' kandidati msemmija f'(b), (c), (d) u (e) hawn fuq teħtieġ il-hruġ ta' liċenzja tax-xogħol f'dawk il-każijiet fejn hija meħtieġa skont l-Att dwar l-Immigrazzjoni u leġislazzjoni sussidjarja. Jobsplus għandha tiġi kkonsultata skont il-ħtieġa dwar din il-materja.

ii. kapaċi jikkomunikaw bil-Malti u l-Ingliz;

U

iii. ikollhom degree ta' Baċcellerat rikonoxxuta f'Livell 6 tal-MQF (suġġetta għal minimu ta' 180 krettu ECTS/ECVET jew ekwivalenti\*) fil-Public Administration jew Financial Services jew Business Management jew Business Administration jew Economics jew Banking and Finance jew Accountancy jew Commerce jew Marketing jew ikollhom kwalifika professjonali rikonoxxuta komparabbli fil-livell 6 tal-MQF f'Accountancy jew f'oqsma rilevanti kif determinat mill-manigment.

\*Kwalifika rikonoxxuta komparabbli ma' 180 krettu ECTS/ECVET, hekk kif applikabbli hija aċċettata biss suġġett għal dikjarazzjoni formali ta' rikonoxximent mill-MQRIC li tiġi sottomessa mal-applikazzjoni.

Uffiċjali pubbliċi li japplikaw għal dan il-post iridu jkunu kkonfermati fil-ħatra attwali tagħhom, sakemm il-ħatra attwali ma tkunx fi klassi/linja ta' karriera differenti jew f'pożizzjoni definita, iżda jistgħu japplikaw għal grad/pożizzjoni inqas anke jekk mhux ikkonfermati u irrispettivament jekk hux fl-istess linja ta' karriera jew le. Riverżjoni għal ħatra preċedenti mhux ikkonfermata mhijiex possibbli.

4.2 (i) Barra minn hekk, kandidati li għadhom ma kisbux formalment l-ebda waħda mill-kwalifiki msemmija hawn fuq xorta jiġu kkunsidrati. Dawn il-kandidati għandhom

e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the 'Status of Long-term Residents (Third Country Nationals) Regulations, 2006' or who have been granted residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the 'Family Reunification Regulations, 2007'; or

f. in possession of a residence document issued in terms of the 'Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations'.

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identità should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in Maltese and English;

AND

iii. in possession of a recognised Bachelor's degree at MQF Level 6 (subject to a minimum of 180 ECTS/ECVET credits, or equivalent\*) in Public Administration or Financial Services or Business Management or Business Administration or Economics or Banking and Finance or Accountancy or Commerce or Marketing or recognised comparable professional qualification at MQF Level 6 in Accountancy or in relevant areas determined by the management.

\*A recognised qualification comparable to 180 ECTS/ECVET credits, as applicable is only accepted subject to an MQRIC formal recognition statement being submitted with the application.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 (i) Moreover, candidates who have not yet formally obtained any of the abovementioned qualifications will still be considered. Such candidates are to submit evidence that

jissottomettu evidenza li ġew approvati għall-għoti tal-kwalifika inkwistjoni.

(ii) Aktar minn hekk, kandidati li bħalissa qed isegwu programm ta' studju rikonoxxut f'livell tal-MQF oġġla minn dak mitlub hawn fuq jiġu kkunsidrati wkoll. Dawn il-kandidati għandhom jissottomettu evidenza li temmew b'suċċess il-kretti meħtieġa tal-ECTS/ECVET, jew ekwivalenti, u laħqu l-livell tal-MQF meħtieġ, sal-ħin u d-data tal-għeluq tas-sejha għall-applikazzjonijiet. L-applikanti prospettivi għandhom jinnutaw ir-rekwiżit li jipproduċu dikjarazzjonijiet ta' rikonoxximent tal-MQRIC fir-rigward tal-kwalifiki tagħhom mill-MQRIC, jew awtorità pertinenti oħra, kif applikabbli, skont id-dispożizzjonijiet applikabbli għal din is-sejha għall-applikazzjonijiet (ara l-holqa aktar 'l isfel).

4.3 Kandidati li għadhom ma kisbux formalment jew għadhom mhux approvati għall-kwalifika rikjesta hekk kif speċifikata fil-paragrafu 4.1(iii) jew kif indikat f'paragrafu 3.1 tad-dispożizzjonijiet ġenerali ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)), xorta jiġu kkunsidrati, basta jibagħtu evidenza li jinsabu fl-aħħar fażi tal-kors li jwassal għall-għoti tat-tali kwalifika. Il-persuni mahtura jridu jġibu, jew ġew approvati, għat-tali kwalifika fi żmien sena mid-data tal-hatra tagħhom. Jekk l-iskadenza għall-kisba tal-imsemmija kwalifika ma tintlaħaqx, il-hatra, għal din ir-raġuni, tiġi awtomatikament terminata.

### Sottomissjoni ta' Dokumentazzjoni

5.1 Il-kwalifiki u l-esperjenza li l-persuna jkollha għandhom jintwerew b'ċertifikati/traskrizzjonijiet u/jew dokumenti, li kopja tagħhom għandha tkun skennjata u mibgħuta permezz tal-Portal tar-Reklutaġġ (<https://recruitment.gov.mt>).

5.2 Id-dokumenti oriġinali għandhom, mingħajr eċċezzjoni, jintwerew waqt l-intervista.

### Proċeduri tal-Għażla

6.1 L-applikanti eliġibbli jiġu assessjati minn bord tal-għażla biex jiġi ddetminat min hu adatt għall-post. Il-marka massima għal dan il-proċess tal-għażla hija 100% u l-marka li persuna trid iġġib biex tgħaddi hija 50%.

6.2 Tingħata kunsiderazzjoni xierqa lill-kandidati li, minbarra dak rikjest f'paragrafi 4.1 sa 4.3, għandhom esperjenza ta' xogħol rilevanti u pruvata.

### Sottomissjoni tal-Aplikazzjonijiet

7.1 L-applikazzjonijiet għandhom jiġu sottomessi, għall-attenzjoni tas-sezzjoni tar-Reklutaġġ, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, permezz tal-Portal tar-Reklutaġġ tal-Gvern online **biss** (<https://>

they have been approved for the award of the qualification in question.

(ii) Furthermore, candidates who are currently following a recognised programme of study at a higher MQF level than that requested above will also be considered. Such candidates are to submit evidence that they have successfully completed the necessary ECTS/ECVET credits, or equivalent, and attained the required MQF level, by the closing time and date of the call for applications. Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC, or other designated authorities, as applicable, as per provisions applicable to this call for applications (see link below).

4.3 Candidates who have not yet formally obtained or are not yet approved for the qualification specified in paragraphs 4.1 (iii) or else as indicated in paragraph 3.1 of the general provisions ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) will still be considered provided that they submit evidence that they are in the final phase of their course leading to such qualification. Appointees must obtain, or be approved, for the award of such qualification within one year of their appointment date. If this stipulated deadline for the attainment of such qualification is not met, the appointment will be, for this reason, automatically terminated.

### Submission of Supporting Documentation

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### Selection Procedures

6.1 Eligible applicants will be assessed by a selection board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1 to 4.3, have proven relevant work experience.

### Submission of Applications

7.1 Applications are to be submitted, for the attention of the Recruitment Section, Ministry for Transport, Infrastructure and Public Works, through the online Government Recruitment Portal **only** (<https://recruitment.gov.mt>).



recruitment.gov.mt). L-applikazzjonijiet għandhom jinkludu Curriculum Vitae kompletament aġġornat (li għandu jinkludi lista tal-kwalifiki tal-applikant u l-istorja tal-impjeg). Id-data tal-għeluq tal-applikazzjonijiet hija l-5.15 p.m. (Fin Ċentrali Ewropew) ta' nhar il-Ġimgħa, 23 ta' Mejju, 2025. Ittra elettronika ġġenerata mill-kompjuter tintbagħat bhala rċevuta tal-applikazzjoni. Aktar dettalji dwar is-sottomissjoni tal-applikazzjonijiet jinsabu fid-dispożizzjonijiet ġenerali msemmija hawn isfel.

7.2 Hija r-responsabbiltà tal-applikanti li ma jhallux sal-aħħar mument biex jissottomettu l-applikazzjoni tagħhom.

7.3 Applikazzjonijiet li jaslu wara d-data u l-hin tal-għeluq (i.e. applikazzjonijiet tard) ma jigux aċċettati.

7.4 Applikanti jingħataw sa jumejn (2) xogħol wara d-data u l-hin tal-għeluq ta' din is-sejha għall-applikazzjonijiet, biex jissottomettu dokumenti mhux korretti jew mhux mimlija kif suppost jew nieqsa.

### Dispożizzjonijiet Ġenerali Ohra

8. Dispożizzjonijiet ġenerali ohra dwar din is-sejha għall-applikazzjonijiet, b'referenza partikolari għal:

benefiċċji applikabbli, kundizzjonijiet u regoli/regolamenti; applikazzjonijiet laterali; bdil raġonevoli għall-persuni rreġistrati b'dizabbiltà;

sottomissjoni ta' dikjarazzjoni ta' rikonoxximent dwar il-kwalifiki;

kwalifiki f'livell oghla; livell komparattiv tal-impjegati tas-Settur Pubbliku; rinunzji ta' applikazzjonijiet pendenti; pubblikazzjoni tar-riżultat; eżami mediku; proċess sabiex tiġi sottomessa petizzjoni dwar ir-riżultat;

aċċess għall-formola tal-applikazzjoni u dettalji relatati; żamma ta' dokumenti,

jistgħu jiġu aċċessati minn ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_MT.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_MT.pdf)) jew jinkisbu mid-Direttorat tal-People Management, Ministeru għat-Trasport, l-Infrastruttura u x-Xogħlijiet Pubbliċi, Blokk (Ent. B), Triq Antonio Maurizio Valperga, Il-Furjana FRN 1710. Dawn id-diżpożizzjonijiet ġenerali għandhom jiġ meqjusa bhala parti integrali minn din is-sejha għall-applikazzjonijiet.

Is-sit elettroniku u l-indirizz elettroniku tad-Direttorat huma (<https://infrastructure.gov.mt/>) u ([recruitment1.mtip@gov.mt](mailto:recruitment1.mtip@gov.mt)).

Id-9 ta' Mejju, 2025

Applications are to include a Curriculum Vitae, completely up to date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications is 5.15 p.m. (Central European Time) of Friday, 23rd May, 2025. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) would not be accepted.

7.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

### Other General Provisions

8. Other general provisions concerning this call for applications, with particular reference to:

applicable benefits, conditions and rules/regulations; lateral applications; reasonable accommodation for registered persons with disability; submission of recognition statements in respect of qualifications; qualifications at a higher level; comparative level of Public Sector employees; renouncement of pending applications; publication of the result; medical examination; the process for the submission of petitions concerning the result; access to application forms and related details; retention of documents,

may be accessed from ([https://publicservices.gov.mt/en/people/Documents/Recruitment\\_GenProvs/General%20Provisions\\_ENG.pdf](https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf)) or may be obtained from the People Management Directorate, Ministry for Transport, Infrastructure and Public Works, Block H (Ent. B), Triq Antonio Maurizio Valperga, Floriana FRN 1710. These general provisions are to be regarded as an integral part of this call for applications.

The website address and email address of the receiving Directorate are (<https://infrastructure.gov.mt/>) and ([recruitment1.mtip@gov.mt](mailto:recruitment1.mtip@gov.mt)).

9th May, 2025

## UFFIĊĊJU GĦALL-KOMPETIZZJONI

## OFFICE FOR COMPETITION

## Notifikazzjoni ta' Konċentrazzjoni

## Notification of Concentration

Id-Direttur Ġenerali tal-Uffiċċju għall-Kompetizzjoni jgħarraf illi skont ir-regolament 5(4) tar-Regolamenti tal-2002 dwar il-Kontroll ta' Konċentrazzjonijiet ippublikati fl-Avviż Legali 294 tal-2002, li n-notifikazzjoni ta' konċentrazzjoni bejn Anici Pharmacy Ltd (Hal Qormi, Malta) u entitatijiet relatati tagħha u Mint Care Limited (in-Naxxar, Malta) u entitatijiet relatati tagħha għet ipprezentata nhar il-Ġimgħa, 2 ta' Mejju, 2025.

In terms of regulation 5(4) of the Control of Concentrations Regulations, 2002 published in Legal Notice 294 of 2002, the Director General of the Office for Competition notifies for general information that a notification of a concentration between Anici Pharmacy Ltd (Hal Qormi, Malta) and its related entities and Mint Care Limited (Naxxar, Malta) and its related entities was filed on Friday, 2nd May, 2025.

In-natura tal-konċentrazzjoni hija li tiġi stabbilita joint venture b'funzjoni sħiħa fejn in-negozju u l-operazzjonijiet farmaċewtiċi bl-immut attwalment miżmuma individwalment minn Anici Pharmacy Ltd u l-entitatijiet relatati tagħha ('Anici') u Mint Care Limited u l-entitatijiet relatati tagħha ('Mint') se jiġu trasferiti lil Honest Care Limited, kumpanija privata b'obbligazzjoni limitata li għandha sservi bhala l-operat tal-joint venture.

The nature of the concentration is the creation of a full function joint venture whereby the retail pharmaceutical business and operations currently held individually by Anici Pharmacy Ltd and its related entities ('Anici') and Mint Care Limited and its related entities ('Mint') will be transferred to Honest Care Limited, a private limited liability company which shall serve as the joint venture corporate vehicle.

Kemm Anici u Mint huma kollha kumpaniji privati b'obbligazzjoni limitata, fejn in-natura tan-negozju tagħhom tinkludi l-immaniġġjar u l-operat tal-bejgħ bl-immut ta' spizeriji tal-komunità, li jinvolvu l-bejgħ kemm ta' prodotti farmaċewtiċi, kif ukoll prodotti mhux mediċinali bhala toiletries, prodotti tal-konsumatur, prodotti għall-kura tax-xagħar u tal-ġisem, fwejjah, prodotti tal-ġilda u kozmetiċi.

Anici and Mint are all private limited liability companies, and the nature of their business comprises of the management and operation of retail community pharmacies, involving the sale of both pharmaceutical products and certain non-medicinal consumer goods like toiletries, consumer goods, hair and body care products, perfumes, skin and cosmetics.

Anici għandhom il-liċenzji tal-ispizerija biex topera spizeriji f'Hal Qormi (Anici Pharmacy and Medical Centre), Marsaskala (Anici Pharmacy), Birzebbuga (Brittania Pharmacy) u Hal Għargħur (Medicine Chest Pharmacy). Min-naħa l-oħra, Mint għandhom il-liċenzji tal-ispizerija biex topera spizeriji f'Birkirkara (Honest Pharmacy), Raħal Ġdid (Fleming Pharmacy), iż-Żejtun (St Catherine's Pharmacy) u l-Kalkara (Honest Pharmacy, Shoreline).

Anici hold pharmacy licences to operate pharmacies in Hal Qormi (Anici Pharmacy and Medical Centre), Marsaskala (Anici Pharmacy), Birzebbuga (Brittania Pharmacy) and Hal Għargħur (Medicine Chest Pharmacy). Moreover, Mint hold pharmacy licences to operate pharmacies in Birkirkara (Honest Pharmacy), Paola (Fleming Pharmacy), Żejtun (St Catherine's Pharmacy) and Kalkara (Honest Pharmacy, Shoreline).

Id-Direttur Ġenerali tal-Uffiċċju għall-Kompetizzjoni jstieden lil terzi interessati sabiex jissottomettu l-oġġezzjonijiet tagħhom bil-miktub dwar din il-konċentrazzjoni notifikata fi żmien sebat ijiem mill-pubblikazzjoni ta' din in-notifika f'dan l-indirizz:

The Director General of the Office for Competition invites interested third parties to submit their written objections on this notified concentration within seven days following publication of this notice at the following address:

L-Awtorità ta' Malta għall-Kompetizzjoni u għall-Affarijiet tal-Konsumatur  
L-Uffiċċju għall-Kompetizzjoni  
Mizzi House  
Triq Nazzjonali  
Il-Blata l-Bajda HMR 9010  
Malta

Malta Competition and Consumer Affairs Authority

Office for Competition  
Mizzi House  
Triq Nazzjonali  
Blata l-Bajda HMR 9010  
Malta

[jew\(competition@mccaa.org.mt\)](mailto:jew(competition@mccaa.org.mt)).

[or\(competition@mccaa.org.mt\)](mailto:or(competition@mccaa.org.mt)).

Id-9 ta' Mejju, 2025

9th May, 2025

# CENTRAL BANK OF MALTA

ASSETS AND LIABILITIES AS AT 31 DECEMBER 2024

	€	€
Gold and gold receivables		1,890,129,360
Claims on non-euro area residents in fcy	14,654,792	
Claims on euro area residents in fcy	1,371,547,131	5,514,797,616
Claims on non-euro area residents in euro	288,784,286	6,550,638
Lending related to monetary policy operations	981,653,190	-
Other claims on euro area credit institutions in euro	10,000,000	780,418,353
Securities of euro area residents in euro	278,202	32,352,372
General government debt in euro	2,693,433,837	445,345,708
Intra-Eurosystem claims	-	-
Items in course of settlement	4,204,197,975	322,016,695
Other assets	11,076,488	557,006,124
	532,042,394	15,032
		42,473,715
		94,131,253
		32,360,665
		390,070,764
	<u>10,107,668,295</u>	<u>10,107,668,295</u>



AMY CAMILLERI  
HEAD  
FINANCIAL CONTROL



MARYANNE ATTARD  
CHIEF OFFICER  
FINANCIAL CONTROL AND RISK

# CENTRAL BANK OF MALTA

ASSETS AND LIABILITIES AS AT 31 JANUARY 2025

	€	€
Gold and gold receivables		1,864,678,830
Claims on non-euro area residents in fcy	17,281,492	3,815,549,696
Claims on euro area residents in fcy	1,368,199,894	16,796,298
Claims on non-euro area residents in euro	257,408,127	-
Lending related to monetary policy operations	970,119,608	599,432,456
Other claims on euro area credit institutions in euro	1,000,000	20,864,050
Securities of euro area residents in euro	233,597	421,821,816
General government debt in euro	2,736,224,586	-
Intra-Eurosystem claims	-	322,016,695
Items in course of settlement	2,232,162,302	504,723,650
Other assets	5,600,531	-
	527,674,017	33,427,193
		94,131,253
		32,360,665
		390,101,552
	<u>8,115,904,154</u>	<u>8,115,904,154</u>
Banknotes in circulation		
Liabilities related to monetary policy operations		
Other liabilities on euro area credit institutions in euro		
Debt certificates issued		
Liabilities to other euro area residents in euro		
Liabilities to non-euro area residents in euro		
Liabilities to euro area residents in fcy		
Liabilities to non-euro area residents in fcy		
Counterpart of special drawing rights allocated by the IMF		
Intra-Eurosystem liabilities		
Items in course of settlement		
Other liabilities		
Provisions		
Revaluation accounts		
Capital and reserves		



AMY CAMILLERI  
HEAD  
FINANCIAL CONTROL



MARYANNE ATTARD  
CHIEF OFFICER  
FINANCIAL CONTROL AND RISK

# CENTRAL BANK OF MALTA

ASSETS AND LIABILITIES AS AT 28 FEBRUARY 2025

	€	€
Gold and gold receivables		1,867,102,860
Claims on non-euro area residents in fcy	23,323,692	3,291,804,905
Claims on euro area residents in fcy	1,359,269,107	7,277,743
Claims on non-euro area residents in euro	282,217,392	-
Lending related to monetary policy operations	970,844,339	1,018,166,362
Other claims on euro area credit institutions in euro	47,000,000	6,453,465
Securities of euro area residents in euro	222,950	382,000,558
General government debt in euro	2,757,648,329	-
Intra-Eurosystem claims	-	322,016,695
Items in course of settlement	1,975,822,989	511,562,050
Other assets	6,213,127	-
	539,659,023	-
	<u>7,962,220,948</u>	<u>7,962,220,948</u>
Banknotes in circulation		
Liabilities related to monetary policy operations		
Other liabilities on euro area credit institutions in euro		
Debt certificates issued		
Liabilities to other euro area residents in euro		
Liabilities to non-euro area residents in euro		
Liabilities to euro area residents in fcy		
Liabilities to non-euro area residents in fcy		
Counterpart of special drawing rights allocated by the IMF		
Intra-Eurosystem liabilities		
Items in course of settlement		
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**CENTRAL BANK OF MALTA**

ASSETS AND LIABILITIES AS AT 31 MARCH 2025

	€	€
Gold and gold receivables	23,187,964	1,867,678,820
Claims on non-euro area residents in fcy	1,341,727,991	5,115,379,202
Claims on euro area residents in fcy	265,217,529	7,277,743
Claims on non-euro area residents in euro	964,386,759	-
Lending related to monetary policy operations	34,500,000	627,375,743
Other claims on euro area credit institutions in euro	280,032	12,329,672
Securities of euro area residents in euro	2,786,738,380	293,159,495
General government debt in euro	-	-
Intra-Eurosystem claims	3,323,132,104	315,342,242
Items in course of settlement	5,322,350	518,607,860
Other assets	563,042,144	485,062
	<u>9,307,535,253</u>	<u>9,307,535,253</u>
Banknotes in circulation		
Liabilities related to monetary policy operations		
Other liabilities on euro area credit institutions in euro		
Debt certificates issued		
Liabilities to other euro area residents in euro		
Liabilities to non-euro area residents in euro		
Liabilities to euro area residents in fcy		
Liabilities to non-euro area residents in fcy		
Counterpart of special drawing rights allocated by the IMF		
Intra-Eurosystem liabilities		
Items in course of settlement		
Other liabilities		
Provisions		
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## MINISTERU GĦAL GĦAWDEX U L-IPPJANAR

## MINISTRY FOR GOZO AND PLANNING

Lista ta' kuntratti dipartimentali mogħtija mid-direttorati fi ħdan il-Ministeru għal Għawdex u l-Ippjanar bejn l-1 ta' Jannar, 2024 u 30 ta' Ġunju, 2024, ippubblikata skont l-Artikolu 111(2) tar-Regolamenti tal-2016 dwar il-Kuntratti Pubbliċi.

List of departmental contracts awarded by the directorates in the Ministry for Gozo and Planning during the period between 1st January, 2024 and 30th June, 2024, in line to article 111(2) of the Procurement Regulations 2016.

Id-9 ta' Mejju, 2025

9th May, 2025

**Direct Contracts**

Nru	Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Suġġett tad-Direct Contract	Data tal-Għotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
No.	Direct Contract Reference Number	Direct Contract Title/Subject of Direct Contract	Award Date	Contractor's Name	Contract Value Excl. VAT
<b>Diviżjoni tal-Operazzjonijiet/Operations Division</b>					
01	N/A	Leasing of Storage Space at Triq Kerċem, Victoria, Gozo, icw Gozo College Middle School	02/02/2024	Bitmac Ltd	€12,000.00
02	N/A	5 year lease of property at 116, Triq l-Arċipriet Pietro Pace, Victoria, Gozo (210m <sup>2</sup> )	23/04/2024	Diocese of Gozo	€10,494.00 per annum for a period of five years (Total for five years is €52,470.00 Excluding VAT and the annual RPI adjustment of the NSO)
03	N/A	Renewal of agreement for the use of spaces in 25, Triq il-Kappillan Ġużeppi Hili, Fontana, Victoria, Gozo	14/05/2024	Diocese of Gozo	€10,494.00 per annum for a period of five years (Total for five years is €52,470.00 Excluding VAT and the annual RPI adjustment of the NSO)
04	N/A	Installation of 8 Automated External Defibrillator (AED) stations in Gozo and servicing and upgrading of the current 24 AEDs already installed	24/05/2024	Malta Cadet Corps	€55,000.00
05	N/A	Renewal of agreement for the use of spaces in The Tower, Level 3, Triq Fortunato Mizzi, Victoria, Gozo	05/06/2024	General Tech Services Ltd	€26,275.00 per annum for a period of five years (Total for five years is €131,375.00 Excluding VAT and the annual RPI adjustment of the NSO)

Nru	Numru ta' Referenzat tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
06	N/A	Processing and mailing of autumn 2024 live-capturing special licences via registered mail	18/06/2024	MaltaPost plc	€42,731.89
<b>Divizjoni ta' Sapport u Strategija/Strategy and Support Division</b>					
07	N/A	Supply of hardstone sand designated for racetrack purposes	03/01/2024	Gatt Tarmac Ltd	€6,646.50
08	N/A	Insurance Policy for the Ro-Ro Truck	15/01/2024	Citadel Insurance Ltd	€6,935.79
09	N/A	Provision of Security Services (Crowd Control) for the Regional Carnival, Gozo	02/02/2024	Security First Services Ltd	€9,760.00
10	N/A	Service of Enforcement Officers for traffic management during works by the Bastion Road, Victoria	05/02/2024	Transport Malta	€11,536.00
11	N/A	Renting of the existing 40 foot container chiller at the Gozo Civil Abattoir Section	22/02/2024	Triton Logistics Ltd	€7,728.00
12	N/A	Project implementation management, works measurements and certification of works at Triq Ta' Stellini, Xagħra	04/03/2024	Perit Claude R. Mallia	€9,800.00
13	N/A	Data analysis for the sites of Dahlet Qorrot and Hondoq ir-Rummien	15/03/2024	Department of Geosciences within the University of Malta	€9,500.00
14	N/A	Procurement of Cleaning material	22/03/2024	Longbow	€5,600.50
15	N/A	Procurement of barkchips icw the embellishment of Ġnien Wistin Dingli, Xewkija	24/04/2024	Spring Co. Ltd	€8,190.00
16	N/A	Procurement of 12 boat stands	24/04/2024	de Valier Company Ltd	€7,980.00
17	N/A	Renting of the existing 40 foot container chiller at the Gozo Civil Abattoir	25/04/2024	Triton Logistics Ltd	€7,728.00
18	N/A	Provision of Tradesman at Xlendi Dry Standing Area (interim measure till processing of tender)	04/05/2024	Security First Services Ltd	€5,535.00

Nru	Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
19	N/A	Security Services for the Xewkija Windmill (interim measure till processing of tender)	10/05/2024	Security First Services Ltd	€6,804.00
21	N/A	Procurement of 2 service pillars for the Mgarr Harbour	24/05/2024	Gigieffe SRL	€5,574.00
<b>Direttorat tal-Implimentazzjoni tal-Iżvilupp tal-Politika u Programmi/Policy Development and Programme Implementation Directorate</b>					
25	MGP291/2024	EU Funding Support to PDPID	01/06/2024	MS Advisory Services Ltd	€9,900.00
<b>Direttorat tas-Servizzi ta' Ghawdex/Services Gozo Directorate</b>					
26	N/A	Hardstone for Ta' Xhajma Race Track	03/01/2024	Gatt Tarmac	€6,646.50
27	MGP271/2024	Trenching Works for Earth Matt: Laying of Earth Matt at Dar San Ġużepp, Ghajnsielem, Gozo	04/03/2024		€8,462.64
28	MGP273/2024	Trenching works Substation at Dar San Ġużepp, Ghajnsielem, Gozo	04/03/2024		€5,860.00
29	MGP274/2024	Steel Works Substation at Dar San Guzepp, Ghajnsielem Gozo	04/03/2024	Care Malta Ltd	€9,741.70
30	MGP 272/2024	Trenching Works for Earth Matt at Dar San Ġużepp, Ghajnsielem, Gozo	04/03/2024		€9,946.88
31	MGP270/2024	Concrete Ramp: Trenching Works at Dar San Ġużepp, Ghajnsielem, Gozo	04/03/2024		€9,850.00
32	MGP269/2024	Drainage Works at Dar San Ġużepp, Ghajnsielem, Gozo	04/03/2024		€9,918.00
33	MGP268/2024	Concreting and Associated Works at Dar San Ġużepp, Ghajnsielem, Gozo	04/03/2024		€9,989.87
34	MGP 128/24	Enhanced Fire Doors at Dar San Ġużepp (Ghajnsielem)	06/03/2024		€46,198.12
35	N/A	Lawn Bowls	17/03/2024	Greengauge-Argyle International	€5,016.35
36	MGP 190/2024	Allied Health Services and Specialised nursing Services at Dar San Ġużepp in Ghajnsielem, Gozo	23/04/2024	Care Malta Ltd	€48,000.00

Nru	Numru ta' Referenzat tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
37	N/A	Tractor for Motorcross Track	09/05/2024	Frank Formosa	€9,302.00
38	N/A	Hire of Floodlights for Ta' Xhajma Race Track	03/06/2024	Richard Cauchi	€8,800.00
39	N/A	Installation of 40 poles to install floodlights at Ta' Xhajma Race Track	03/06/2024	Richard Cauchi	€8,000.00
40	MGP 278/2024	Fire Rated Service Shafts at Dar San Ġużepp	04/06/2024	Care Malta Ltd	€44,782.50
<b>Direttorat tat-Turiżmu u Żvilupp Ekonomiku/Tourism and Economic Development Directorate</b>					
41	MG 76/1998/Vol I	Sponsorship of tourism awards	25/01/2024	Gozo Tourism Association	€10,000.00
42	MG 284/2022	Sponsorship of Muzika Muzika	19/02/2024	Festivals Malta	€30,000.00
43	MG 395/2018	Sponsorship of Gozo Business Awards	23/02/2024	Dynamic Events Ltd	€5,000.00
44	MG 131/2023	promotional campaign in France for a duration of 8 months March – October	23/02/2024	Pixel Perfect	€29,865.00
45	MGP 215/2024	Social Media Campaign – Invest Gozo	04/03/2024	Fusionn Co Group Ltd	€5,510.00
47	DTED 29/2016	Marketing campaign in the UK – of Gozo as a distinct destination in the Mediterranean over a period of 7 months starting February to August	12/03/2024	Jet 2 Holidays	€100,000.00
49	DTED 9/2020	LGBTIQ Inclusivity Event	25/03/2024	XOYO Events	€8,800.00
50	DTED 9/2020	Sponsorship Cup Tournament	11/04/2024	Gozo Youth FA	€5,000.00
51	DTED 9/2020	Sponsorship of 'Game Recipes from Malta'	15/04/2024	The Federation for Hunting and Conservation Malta (FKNK)	€10,000.00
52	MG 554/2022	Marketing campaign April-December 2024	15/04/2024	BZ.COMM	€31,500.00
53	DTED 9/2020	Sponsorship of Training Camp/Visit Gozo Cup	03/05/2024	Otters A.S.C.	€5,000.00
54	MGP 199/2024	Pop in the City	20/05/2024	Media Consulta Malta Ltd	€5,847.46



Nru	Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
55	DTED 9/2020	Sponsorship of Mr Antoine Semenyó's visit to Gozo	21/05/2024	Hush Studios – Reach Communications	€10,000.00
56	MG 238/2023	Commissioning of study and report	31/05/2024	Gozo Business Chamber	€10,000.00
57	DTED 9/2020	Sponsorship of Local Traveler TV Series	12/06/2024	Clare Agius	€7,500.00
<b>Direttorat tal-Wirt Kulturali/Cultural Heritage Directorate</b>					
58	MG/319/2023	Processing and Distribution of Christmas in Gozo Booklet – Maltatoday	23/01/2024	Keen Ltd	€6,815.00
59	MG/319/2023	Processing and Distribution of Christmas in Gozo – Times of Malta	23/01/2024	Keen Ltd	€9,060.00
60	MG/386/2023	Republic Day Concert 2023	02/02/2024	Socjeta Filarmonika Leone	€5,000.00
61	MG/636/2023	75% Production Cost – Gozo NYE Event	14/02/2024	G7 Services Ltd	€43,125.00
62	N/A	Processing and Distribution of Easter in Gozo of Easter Booklet with Sunday 25th Feb newspapers	15/02/2024	Keen Ltd	€5,640.00
63	MG/387/2023	Filming and Live Transmissiom Gozo Carnival 2024	23/02/2024	For TVM/PBS – CVC	€6,650.00
64	MG/387/2023	Hire of Marquee Tents Gozo Carnival	04/03/2024	Jean Paul Zerafa	€5,880.00
65	MG/387/2023	Band Service Gozo Carnival 2024	04/03/2024	Guggen Band	€9,000.00
66	MG/387/2023	Commissioned Adult and Children Company Gozo Carnival 2024	25/03/2024	Christian Sacco 3Rio Gozitan Dance Company	€9,000.00
67	MG/387/2023	Commissioned Adult and Children Company Gozo Carnival 2024	15/03/2024	Dolores Bugeja Għaqda Dilettanti tal-Karnival	€9,000.00
68	MG/220/2022	Management of Historic Sites – Xewkija Windmill (interim measure till processing of tender)	02/05/2024	Tal-Fuklar Folk Group	€65,293.48
69	MGP/83/2024	Decorative Lighting in Villa Rundle Gardens Spring Time	28/05/2024	Michael Bugeja	€6,000.00
70	MGP/133/2024	Hire of Theatre Hall re Żfin Malta Event	05/06/2024	Soċjeta Filarmonika Leone	€5,750.00

Nru	Numru ta' Referenzat tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Suggett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
No.	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
71	MG/220/2022	Extension Management of Historic Sites By the Fuklar Folk Group 26th May to 6th June 2024 (interim measure till processing of tender)	14/06/2024	Tal-Fuklar Folk Group	€9,059.00
72	N/A	Staging Carpet and Skirting for CBIC Sta Luċija	18/06/2024	Nexivo	€5,875.19
<b>Direttorat Eco Gozo/Eco Gozo Directorate</b>					
73	N/A	Sponsorship and Reimbursement for the coordination, logistics and organisation of the Science in the Citadel Festival	16/01/2024	VO St Mary Phil. Society	€9,970.00
74	N/A	Provision of 60,000 large Thin Green Translucent Degradable Bags for use by the Public Cleansing Section	25/01/2024	Traplas Ltd	€7,980.00
75	N/A	Architectural professional services to prepare the BOQs and technical specifications needed to issue a tender for the works on Ulysses Grove	21/03/2024	Perit Claude R. Mallia	€9,950.00
76	N/A	Services of a veterinarian for the Animal Welfare Section in the absence of the resident veterinarian to work for 3 hours per day for 26 weeks	26/03/2024	Dr Deborah Sultana	€7,807.80
77	N/A	Sediment shifting and cleaning of Marsalforn valley as per ERA permit	02/05/2024	GM Developments Ltd	€9,761.00
78	N/A	Provide a service for the transport of open skips with dry manure from the WSC Treatment plant to the farms – Jan 24-Jun24	Every 4/5 weeks	Various Contractors: Said Construction Maria Magro LTLM Limited Little Rock Quarry Road Construction Co. Ltd Joseph Mercieca Tal Guz J&M Mercieca Sultech & Co. Ltd Mario Mercieca Road Structures Ltd	€27.00 per skip

Nru	Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
No.	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
79	N/A	Hiring of a refuse collection vehicle for 90 days due to the serious technical problems and a massive hydraulic leak that the existing one is experiencing	15/05/2024	Maria Magro	€9,000.00
80	N/A	Performance in the concert during the inauguration of Stadium	17/05/2024	Striped Sox Limited	€10,000.00
81	N/A	Set up of stage required for the inauguration of the regeneration of Sannat Square	28/05/2024	Nexivo	€7,875.00
82	N/A	Supplies and Services for Networking event during the inauguration of Stadium	30/05/2024	Behent Ltd	€8,326.27
83	N/A	Supplies and Services for Networking event during the inauguration of the regeneration of Ta' Sannat Square	30/05/2024	Pastizzeria Agius	€9,970.00
84	N/A	Provision of Stage Lighting required for the inauguration of the regeneration of Ta' Sannat Square	30/05/2024	Beam Lighting by Chris Gauci	€9,979.50
85	N/A	Performance of the band during the inauguration of the regeneration of Ta' Sannat Square	01/06/2024	Socjeta Muzikali Santa Margerita V.M. A.D. 1997	€5,300.00
86	N/A	Setting up of the Audio System required for the inauguration of the regeneration of Ta' Sannat Square	01/06/2024	Power Sound	€8,000.00
87	N/A	Provision of the required lighting for the inauguration of Stadium	01/06/2024	Transient Light Ltd	€6,015.00
88	N/A	Setting up of the stage lighting required for the concert after the inauguration of Stadium	01/06/2024	Joseph Cutajar	€5,964.00
89	N/A	Provision of a band saw for the Blacksmith Section/Metal Workshop that meets the requirements of the section	07/06/2024	MCE Ltd	€7,796.00
90	N/A	Hosting of the Malta International Food Festival – Gozo Special Edition 2024	18/06/2024	NRGY Concepts Ltd	€38,425.00

Nru	Numru ta' Referenzatal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/Suggett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
91	N/A	Filtration system with dust collector in positive pressure for the Carpentry section after unsuccessful award via open procedure	18/06/2024	IMAS Aeromeccanica	€33,400.00
<b>Gozo Channel Operations Ltd</b>					
92	PO019923	Vessel paint	02.01.2024	PMD Coatings	€7,544.00
93	PO018610	Spare parts for emergency generator	02.01.2024	UNEC Ltd	€7,406.75
94	PO020050	Renewal of service agreement for three vessels	04.01.2024	RINA	€5,217.00
95	PO019922	Vessel paint	09.01.2024	PMD Coatings	€7,544.00
96	PO020097	Electrical Items re Cirkewwa Terminal damage by storm	10.01.2024	ESS	€8,743.47
97	PO019926	Vessel paint	12.01.2024	PMD Coatings	€8,371.80
98	PO019927	Vessel paint	12.01.2024	PMD Coatings	€6,868.80
99	PO021937	Cleaning Services both Terminals	15.01.2024	MCSI Ltd	€9,214.70
100	100/2024/4	Electrical Items re Cirkewwa Terminal damage by storm	16.01.2024	ESS	€30,935.40
101	PO020792	Additional civil works at GCOL Premises	19.01.2024	Little Rock Quarry Ltd	€9,604.50
102	PO014352	Additional civil works at GCOL Premises	19.01.2024	Roads Construction Co. Ltd.	€8,252.00
103	CT2405.2021	Variance to Seamen Tender	23.01.2024	Gold Guard Security Services Ltd	€124,565.46
104	PO020181	Electrical Items re Cirkewwa Terminal damage by storm	23.01.2024	ESS	€6,078.27
105	CT5000/2024	Variance to NP Emergency Civil Works at GCOL Premises	25.01.2024	Roads Construction	€78,646.42
106	100/2024/4	Electrical Items re Cirkewwa Terminal damage by storm	26.01.2024	ESS	€15,120.00
107	PO020299	Rubber Elements for Fenders	29.01.2024	TecservEngineering Co. Ltd	€8,560.00
108	100/2024/4	Pre printed ferry tickets	31.01.2024	SG Solutions	€12,750.00
109	PO019557	Software for new e-ticketing system	31.01.2024	SG Solutions	€5,500.00
110	PO021938	Cleaning Services both Terminals	31.01.2024	MCSI Ltd	€8,577.02
111	PO019558	Software for new e-ticketing system	31.01.2024	SG Solutions	€9,500.00

Nru	Numru ta' Referenza tal-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Suggett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluza
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
112	PO019314	Software for new e-ticketing system	31.01.2024	SG Solutions	€7,500.00
113	PO020478	Vessel Electrical Spare Parts	01.02.2024	Glamox Aqua Signal GMBH	€8,072.04
114	PO020414	Updating and development of Company website	07.02.2024	Keen Advertising Ltd	€9,800.00
115	PO020074	Foreign Service Engineer Expenses	08.02.2024	Consilium Italy Srl	€9,935.34
116	PO020478	Vessel Electrical Spare Parts	12.02.2024	Glamox Aqua Signal GMBH	€6,831.00
117	PO020491	Vessel Lifejacket Lights	12.02.2024	Camilleri Marine	€6,570.00
118	PO018979	Review report on eticketing AWS infrastructure	13.02.2024	Ernst & Young Ltd	€8,000.00
119	PO021665	Vessel Lifejacket Lights	14.02.2024	Camilleri Marine	€6,570.00
120	PO020525	Labour for repairing vessel generator	15.02.2024	UNEC Ltd	€6,120.00
121	100/2024/4	Spare parts for vessel main engines	16.02.2024	Bergen Engines AS	€58,666.12
122	100/2024/4	Spare parts for vessels sea water pumps	16.02.2024	PG Flow Solutions AS	€12,945.00
123	PO020613	Supply and Installation of galvanised steel cabins	20.02.2024	GGC	€7,800.00
124	PO019432	Repairs to Fender and reinstallation	21.02.2024	TecservEngineering Co. Ltd	€6,580.00
125	PO020490	Vessel Lifejacket Lights	27.02.2024	Camilleri Marine	€6,570.00
126	PO019689	Repairs to Concrete plinths	28.02.2024	Peter Paul Said	€8,000.00
127	100/2024/4	Spare parts for vessels door/ramps	29.02.2024	Imenco AS	€43,314.98
128	PO020539	Vessel Spare Parts	29.02.2024	Skipper	€6,377.78
129	PO019315	Software for new e-ticketing system	29.02.2024	SG Solutions	€9,000.00
130	CT2417/2022	Arrears for year 2021 Cafeteria Attendants	01.03.2024	AGV Non Ferrous Malta Ltd	€5,227.79
131	PO020788	Additional civil works at Ta' Miema Premises	08.03.2024	Little Rock Quarry Ltd	€7,000.00
132	PO020798	Supply of Rubber Elements for Fenders	11.03.2024	Total Logistics Services	€6,420.00
133	PO019318	Manufacture and installation of galvanized railing	11.03.2024	Salvu Attasrd	€7,300.00
134	100/2024/4	Vessel fire retardant chairs	13.03.2024	Magnus Olesen AS	€48,250.00
135	PO020654	Civil Works carried out at Cirkewwa Quay 1	14.03.2024	Gatt Tarmac Ltd	€7,301.50



Nru	Numru ta' Referenzat-Kuntratt tad-Direct Contract	Titlu tad-Direct Contract/ Sugġett tad-Direct Contract	Data tal-Ghotja	Isem tal-Kuntrattur	Valur tal-Kuntratt VAT eskluża
<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
136	PO020799	Supply of Rubber Elements for Fenders	20.03.2024	Total Logistics Services	€8,560.00
137	PO020941	Renewal of subscription	20.03.2024	Databyte Ltd	€7,320.00
138	PO019245	Signage	21.03.2024	MG Signs	€6,800.00
139	PO020782	Manufacture and supply of exhaust lagging	26.03.2024	Melita Marine Group	€7,040.00
140	PO019465	Replacement of barriers	26.03.2024	Alberta	€5,248.00
141	100/2024/4	Development of the e-ticketing system	27.03.2024	SG Solutions	€30,000.00
142	CT2417/2022	Arrears for years 2021/2022/2023	27.03.2024	AGV Non Ferrous Malta Ltd	€37,193.92
143	CT2338/2021	Arrears for years 2021/2022/2023	27.03.2024	Servizi Malta Ltd	€40,708.36
144	CT2187/2022/1	Arrears for years 2021/2022/2023	27.03.2024	Grange Security (Malta) Ltd	€40,475.97
145	PO020996	Manufacture of vessel threaded eye plate	01.04.2024	Atlas Tool Engineering Co. Ltd	€6,748.00
146	PO018921	Manufacture, Supply and Installation of three doors with closers for Ċirkewwa Terminal	02.04.2024	Dimech Apertures	€6,085.39
147	100/2024/4	Vessel bridge spare parts	03.04.2024	Navicom Marine Ltd	€38,703.00
148	PO020997	Manufacture of vessel part	04.04.2024	Atlas Tool Engineering Co. Ltd	€6,748.00
149	100/2024/4	Spare parts for vessels generators	10.04.2024	Bergen Engines AS	€19,375.24
150	PO021111	Survey MV Ta' Pinu	16.04.2024	DNV	€9,280.00
151	100/2024/4	Spare parts for vessel air conditioning system	17.04.2024	Teknotherm Marine AS	€11,965.60
152	100/2024/4	Pre printed ferry tickets	24.04.2024	SG Solutions	€13,250.00
153	263813	Lift Maintenance Agreement	02.05.2024	Titan International Ltd	€5,150.00
154	100/2024/4	Leasing of office for one year	11.05.2024	Grena Investment Ltd	€25,525.50
155	100/2024/4	Spare parts for vessel diesel generators	13.05.2024	Bergen Engines AS	€22,025.64
156	PO021212	Air Condition units	16.05.2024	Titan International Ltd	€5,466.10
157	PO021437	Architectural fees	24.05.2024	Bezzina and Cole	€5,218.50
158	PO021154	Spare Parts and repairs to Ċirkewwa Terminal Plant Room	24.05.2024	Titan International Ltd	€6,439.20

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<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
159	100/2024/4	Emergency repairs to MV Gaudos	29.05.2024	Palumbo Shipyard	€71,249.00
160	100/2024/4	Vessel bridge spare parts	30.05.2024	Navicom Marine Ltd	€27,725.00
161	PO019130	Software for new e-ticketing system	31.05.2024	SG Solutions	€6,000.00
162	PO019129	Software for development and implementation for new e-ticketing system	31.05.2024	SG Solutions	€8,625.00
163	PO021147	Vessel Spare Parts	11.06.2024	Teknotherm Marine AS	€7,358.40
164	100/2024/4	Spare parts for terminal lifts	12.06.2024	Schindler Ltd	€19,087.95
165	PO021543	Manufacture, Machining and Assembly of inlet and outlet of A/C Unit	12.06.2024	Hili Engineering & Steel Manufacturing	€6,020.00
166	PO020827	Software for new e-ticketing system	13.06.2024	SG Solutions	€7,200.00
167	PO021742	Architectural fees	26.06.2024	Bezzina and Cole	€6,418.50
<b>Taqsimta tar-Regolamentazzjoni għall-Ghasafar Selvaġġi/Wild Birds Regulation Unit</b>					
168	N/A	Services related to the processing of spring hunting special licence applications and related postal services (2024)	22/01/2024	MaltaPost	€38,514.64
169	N/A	Service related to processing and mailing of autumn 2024 live-capturing special licences via registered mail	18/06/2024	MaltaPost	€42,731.89
<b>Awtorità tal-Iżvilupp Reġjonali ta' Ghawdex/Gozo Regional Development Authority</b>					
170	GRDA_ DOA_001_2024	Provision of Research on regional self-governance	15/01/2024	Prof. Godfrey Baldacchino	€5,000.00
171	GRDA_ DOA_003_2024	Live streaming and broadcast of GRDA planning the Context Sensitive Design in Gozo conference at Grand Hotel on 23/02/2024	09/02/2024	CVC	€6,300.00
172	GRDA_ DOA_004_2024	Rendering and Visuals for Victoria Green Park Project	24/01/2024	Nicholas Theuma - Vizwali	€7,975.00
173	GRDA_ DOA_005_2024	Provision of Services – Risk Management	01/05/2024	Reuben Fenech	€7,000.00
174	GRDA_ DOA_006_2024	Staff Development/Training	15/05/2024	Michelle Fenech Seguna	€5,600.00

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No.	Direct Contract Reference Number	Direct Contract Title/Subject of Direct Contract	Award Date	Contractor's Name	Contract Value Excl. VAT
175	GRDA_DOA_007_2024	Graphic Design Work (awarded following the manual 3 quote system)	05/06/2024	Keen Ltd	€5,610.00
<b>Awtorità tal-Ippjanar/Planning Authority</b>					
176	DO 001/2024	Lifesize Conference System Subscription Renewal for 3 years	08/04/2024	Innovate International Ltd	€17,243.37
177	DO 002/2024	3 years SLA for the maintenance of the Fujitsu SAN at the Planning Authority	16/02/2024	Innovate International Ltd	€119,985.00
178	DO 003/2024	Processing of PA Locality Funding Applications	22/05/2024	Dr Hermann Bonnici	€8,950.00
179	DO 004/2024	Provision of consultancy services related to planning and development management	12/03/2024	Mr Anthony Borg	€10,000.00
180	DO 005/2024	Chairperson of the Development Planning Fund Committee (DPFC)	22/04/2024	Perit Raymond Farrugia	€9,100.00
181	DO 006/2024	Provision of INSPIRE Data and Network Services for 3 years	04/06/2024	Wetransform GmbH	€69,504.50
182	DO 007/2024	MASP Awards Ceremony held on 11th May, 2024 – Gala Dinner – Food and Beverages	01/03/2024	The Xara Palace Co. Ltd – Xara Collection	€17,153.39
183	DO 008/2024	Provision of Conservation and Perit Consultancy Services	20/05/2024	Dr. Hermann Bonnici	€10,000.00
184	DO 009/2024	Provision of 3-year subscription of Checkpoint Harmony Email and Collaboraton Services	24/06/2024	Computime Ltd	€51,697.00
185	DO 010/2024	Provision of Company wide license of Report Viewer	10/01/2024	Report Viewer Ltd	€5,582.78
186	DO 011/2024	Publication of sponsored articles on timesofmalta.com	16/01/2024	Allied Newspapers Ltd	€6,000.00
187	DO 012/2024	2023 MASP Awards Ceremony – Video screens, video projectors, video monitors, video control, video laptops, video distribution, video cameras, crew and décor	04/02/2024	Mad About Video Ltd	€9,669.50

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<i>No.</i>	<i>Direct Contract Reference Number</i>	<i>Direct Contract Title/Subject of Direct Contract</i>	<i>Award Date</i>	<i>Contractor's Name</i>	<i>Contract Value Excl. VAT</i>
188	DO 013/2024	2023 MASP Awards Ceremony – Main Stage measuring 8x5x1 mtrs – centre stage measuring 4 x 4 x 0.5mtrs – Grey carpeting inc. steps and skirting – Truss masking – Partition with print on front and white panels at the back – White panels for Dinner/Event Entrance – Lifts Area Partitioning – Truss Banner Masking – 20 mtrs Red Carpet Inc supply and laying – Delivery, Setup, and Dismantling	04/02/2024	Sign It Group Ltd	€6,582.20
189	DO 014/2024	2023 MASP Awards Ceremony – Lighting System for main stage, middle stage and truss, Table Spotlights, Delivery/Setup/Dismantling Charges	04/02/2024	Transient Light & Sound Ltd	€9,830.20
190	DO 015/2024	MASP Awards 2023 – Animation of 14 Category Videos, Animation of 14 Winners' Videos and Filming of 14 rough sketches	04/02/2024	TechNoir Media	€5,340.00
191	DO 016/2024	Provision of Bitdefender Gravity Zone Business Security Type: Renewal for 1 year	06/02/2024	Fonicom Ltd	€7,415.66
192	DO 017/2024	Company Staff Party	12/04/2024	AX Hotel Operations plc	€8,474.58
193	DO 018/2024	Supply of Eaton certified top quality replacement batteries 12V 9AH (x192 in no.) including labour to replace batteries, testing of UPS and carting away of old batteries	17/04/2024	Sirap Ltd	€5,001.96
194	DO 019/2024	Conversion of existing license(s) to SolarWinds Hybrid Cloud Observability Essentials E250 (up to 250 nodes) – Annual Subscription (x1 in no.) SolarWinds Database Performance Analyzer for virtualized environments for all DB types. Complimentary (1 instance) – Annual Subscription	22/04/2024	Solarwinds Software Europe Ltd	€7,882.05

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No.	Direct Contract Reference Number	Direct Contract Title/Subject of Direct Contract	Award Date	Contractor's Name	Contract Value Excl. VAT
195	DO 020/2024	Kun Af Li campaign production of videos including scripting, pre-production, filming, editing, rental of locations and talent fees	30/04/2024	Motion Blur Ltd	€9,960.00
196	DO 021/2024	Maintenance Agreement for VRF System	01/05/2024	BT Commercial Ltd	€8,265.00
197	DO 022/2024	Design, production of artwork & purchasing of 100 copies of the 2023 MASP Publication (Coffee table book)	07/06/2024	Kite Group	€7,409.20
198	RfQ 009/2024	Acoustic and Soundproofing Paneling for GRDA Offices	31/10/2023	Wave Music Centre	€6,769.0

## KUNSILL LOKALI L-BELT VALLETTA

## VALLETTA LOCAL COUNCIL

**Sospensjoni ta' Traffiku u Parkeġġ****Suspension of Traffic and Parking**

Il-Kunsill Lokali l-Belt Valletta jgħarraf li nhar l-Erbgħa, 28 ta' Mejju, 2025, se jkun hemm bżonn clearances fil-unit parking tal-Foss tal-Belt Valletta/Yellow Garage. Hemm bżonn clearances mill-4.00 p.m. sal-Ġimgħa, 30 ta' Mejju, 2025, fl-10.00 p.m.;

The Valletta Local Council notifies that on Wednesday 28th May, 2025, clearances are requested in the unit parking at Valletta Ditch/Yellow Garage. Car clearances are requested from 4.00 p.m. till Friday, 30th May, 2025, at 10.00 p.m.;

Nhar il-Ħamis, 29 ta' Mejju, 2025, hemm bżonn clearances mill-5.00 a.m. sat-8.30 p.m. minn Triq il-Lvant u s-Swar ta' Santa Barbara. Hemm bżonn kontroll tat-traffiku mis-Swar ta' Santa Barbara;

On Thursday, 29th May, 2025, car clearances from 5.00 a.m. to 8.30 p.m. through Triq il-Lvant and Santa Barbara Bastions. Intermittent traffic control through Santa Barbara Bastions;

Nhar il-Ġimgħa, 30 ta' Mejju, 2025, mis-7.00 a.m. sal-11.00 a.m., hemm bżonn car clearances (hadd ma jista' jipparckja) mill-5.00 a.m. sas-1.00 p.m. minn Triq San Pawl (6 spazji ta' parkeġġ). Kontroll tat-traffiku u 10 spazji ta' parkeġġ mis-Swar ta' Santa Barbara;

On Friday, 30th May, 2025, from 7.00 a.m. to 11.00 a.m., car clearances (no parking) from 5.00 a.m. to 1.00 p.m. through Triq San Pawl (6 car parking spaces). Intermittent traffic control and 10 car parking spaces through Santa Barbara Bastions;

Nhar il-Ġimgħa, 30 ta' Mejju, 2025, mill-11.00 a.m., sat-8.00 p.m. Hemm bżonn car clearances (hadd ma jista' jipparckja) mit-8.00 a.m. sat-8.00 p.m. 30 parkeġġ fi Triq il Punent – kontroll tat-traffiku. 12-il parkeġġ Triq l-Arcisqof – kontroll tat-traffiku u hadd ma jista' jipparckja f'Misraħ l-Indipendenza. Hemm arrangamenti privati mal-Ministeru għall-Ġustizzja u l-Bażilika tal-Karmnu.

On Friday, 30th May, 2025, from 11.00 a.m. to 8.00 p.m. Car clearances (no parking) from 8.00 a.m. to 8.00 p.m. 30 car spaces at Triq il Punent – intermittent traffic control. 12 car spaces Triq l-Arcisqof – intermittent traffic control and no parking in Misraħ l-Indipendenza. Private agreements made with the Ministry for Justice and Basilica tal-Karmnu.



MINISTERU TAL-EDUKAZZJONI, L-ISPORT,  
IŻ-ŽĠHAŽAĠH, IR-RIĊERKA U L-INNOVAZZJONI

**Espressjoni ta' Interest għall-kiri ta' binja adattata  
għal klassijiet bhala annex għall-Iskola Primarja  
tal-Mellieha, Kullegġ Maria Regina**

Il-Ministeru għall-Edukazzjoni, l-Isport, iż-Žgħażaġh, ir-Riċerka u l-Innovazzjoni, jgħarraf li qeghdin jintlaqgħu applikazzjonijiet minn persuni interessati u kumpaniji li lesti jipprovdu binja adattata għal klassijiet bhala annex għall-Iskola Primarja tal-Mellieha, Kullegġ Maria Regina.

Espressjonijiet ta' Interest jintlaqgħu elettronikament permezz ta' ittra elettronika lil (logistics.meyr@gov.mt) sa nofsinhar tal-Ġimgħa, 30 ta' Mejju, 2025.

Partijiet interessati għandhom jitolbu kopja stampata tat-termini ta' referenza ta' din l-espressjoni ta' interest permezz ta' ittra elettronika lil (logistics.meyr@gov.mt).

Sottomissjonijiet li jidhlu tard ma jiġux ikkunsidrati.

Id-9 ta' Mejju, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

Is-CEO għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Saħħa u l-Anzjanità Attiva, jgħarraf illi:

**Jintlaqgħu offerti elettronici rigward l-avvizi li ġejjin  
sad-9.30 a.m. tal-Ġimgħa, 30 ta' Mejju, 2025. L-offerti  
għandhom jintbagħtu BISS online fuq (www.etenders.  
gov.mt) għal:**

CFT 021-3487/25. Provvista ta' Betamethasone 0.025% w/w ointment jew Fluocinolone Acetonide 0.00625% w/w ointment

CFT 020-3488/25. Provvista ta' Nrfit paediatric epidural sets

CFT 021-3489/25. Provvista ta' Iron tablets/capsules

CFT 021-3490/25. Provvista ta' 'bowel cleansing preparation for paediatric use'

CFT 021-3491/25. Provvista ta' Octreotide 500mcg injections

CFT 020-3492/25. Provvista ta' 'drainage catheters for abscess, Nephrostomy u miscellaneous drainage procedures'

CFT 020-3493/25. Provvista ta' Hydroalginate with silver dressing, size 5 x 5cms

CFT 020-3494/25. Provvista ta' 'sterile disposable skin marking pens'

CFT 009-3495/25. Provvista u konsenja ta' surgical stools għall-Primary Health Care

CFT 014-3496/25. Provvista u konsenja ta' għamara magħmula b'materjali u proċessi li ma jagħmlux ħsara 'l-ambjent għad-Dipartiment tal-Outpatients fl-Isptar Generali ta' Għawdex

MINISTRY FOR EDUCATION, SPORT, YOUTH,  
RESEARCH AND INNOVATION

**Expression of Interest for the Lease of Premises to be  
used as Classrooms forming part of an Annex to Maria  
Regina College Mellieha Primary School**

The Ministry for Education, Sport, Youth, Research and Innovation, notifies that applications are being received from interested persons and companies willing to provide services for the Lease of Premises to be used as Classrooms forming part of an Annex to Maria Regina College Mellieha Primary School.

Expressions of Interest will be received electronically via email (logistics.meyr@gov.mt) until noon on Friday, 30th May, 2025.

Interested parties are to request a soft copy of the terms of reference for this expression of interest via email to (logistics.meyr@gov.mt).

Late submissions will not be considered.

9th May, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

The CEO for the Central Procurement and Supplies Unit (CPSU), Ministry for Health and Active Ageing, notifies that:

**Electronic tenders in respect of the following notices  
will be received till 9.30 a.m. of Friday, 30th May, 2025,  
Tenders are to be submitted ONLY online on (www.  
etenders.gov.mt) for the:**

CFT 021-3487/25. Supply of Betamethasone 0.025% w/w ointment or Fluocinolone Acetonide 0.00625% w/w ointment

CFT 020-3488/25. Supply of Nrfit paediatric epidural sets

CFT 021-3489/25. Supply of Iron tablets/capsules

CFT 021-3490/25. Supply of bowel cleansing preparation for paediatric use

CFT 021-3491/25. Supply of Octreotide 500mcg injections

CFT 020-3492/25. Supply of drainage catheters for abscess, Nephrostomy and miscellaneous drainage procedures

CFT 020-3493/25. Supply of Hydroalginate with silver dressing, size 5 x 5cms

CFT 020-3494/25. Supply of sterile disposable skin marking pens

CFT 009-3495/25. Supply and Delivery of surgical stools for Primary Health Care

CFT 014-3496/25. Supply and delivery of furniture items produced with environmentally friendly materials and process for Gozo General Hospital Outpatients' Department

CFT 021-3497/25. Provvista ta' Atropine Sulphate 500mcg/600mcg tablets

CFT 020-3498/25. Provvista ta' 'pre-prepared test kit to detect the presence of microscopic blood'

CFT 014-3499/25. Provvista ta' 'sensory integration equipment for Occupational Therapy at CAYS' fl-Isptar Ġenerali ta' Ġhawdex

CFT 014-3500/25. Provvista ta' żewġ (2) electro surgical units bi smoke evacuation units li ma jagħmlux ħsara 'l-ambjent għad-Dipartiment tat-Teatru tal-Operazzjonijiet fl-Isptar Ġenerali ta' Ġhawdex

CFT 021-3501/25. Provvista ta' Ibuprofen 100mg/5ml oral solution

CFT 021-3502/25. Provvista ta' Bupivacaine 0.5% injection

CFT 014-3503/25. Diversi tagħmir tal-fiżjoterapija fid-Dipartiment tal-Fiżjoterapija fl-Isptar Ġenerali ta' Ġhawdex

CFT 021-3504/25. Provvista ta' Adenosine 3mg/mL solution for injection

CFT 009-3505/25. Provvista ta' 'energy efficient free standing self-service kiosk'

CFT 009-3506/25. Provvista ta' internet premium service

CFT 020-3507/25. Provvista ta' 'proximal femoral replacement system PPU'

CFT 020-3508/25. Provvista ta' 'distractor pins to fit trimline screwdriver PPU'

CFT 038-3509/25. Provvista ta' architectural technical services għal Secondary Healthcare

CFT 021-3510/25. Provvista ta' fat emulsion 20% w/v x500ml

CFT 021-3511/25. Provvista ta' Phosphate infusion

CFT 020-3512/25. Provvista ta' 'alkaline detergent for automated and manual cleaning of thermostable u thermolabile surgical instruments and endoscopes'

CFT 020-3513/25. Provvista ta' 'ophthalmic diathermy leads and forceps'

Id-dokumenti tal-offerta huma mingħajr ħlas.

Id-dokumenti tal-offerti jinkisbu biss mill-Electronic Public Procurement System ([www.etenders.gov.mt](http://www.etenders.gov.mt)). Ir-registrazzjoni hija meħtieġa sabiex ikun jista' jintuża s-sit elettroniku. Operaturi ekonomiċi Maltin għandu jkollhom l-eID tal-organizzazzjoni tagħhom sabiex ikunu jistgħu jidhlu f'dan is-sit elettroniku. Aktar tagħrif jinkiseb mis-sezzjoni tal-FAQs tal-istess sit.

Id-9 ta' Mejju, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

**Is-CEO (Sourcing and Supply Chain Management) għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Sahha u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls għandhom jintlaqgħu sal-10.00 a.m. tat-Tnejn, 12 ta' Mejju, 2025.**

ERU0505U25 – Medicinal

CFT 021-3497/25. Supply of Atropine Sulphate 500mcg/600mcg tablets

CFT 020-3498/25. Supply of pre-prepared test kit to detect the presence of microscopic blood

CFT 014-3499/25. Supply of sensory integration equipment for Occupational Therapy at CAYS at the Gozo General Hospital.

CFT 014-3500/25. Supply of quantity 2 electro surgical units with environmentally friendly smoke evacuation units for the Operating Theatre Department at Gozo General Hospital

CFT 021-3501/25. Supply of Ibuprofen 100mg/5ml oral solution

CFT 021-3502/25. Supply of Bupivacaine 0.5% injection

CFT 014-3503/25. Tender for various physiotherapy equipment for the Physiotherapy Department at GGH

CFT 021-3504/25. Supply of Adenosine 3mg/mL solution for injection

CFT 009-3505/25. Supply of energy efficient free standing self-service kiosk

CFT 009-3506/25. Provision of internet premium service

CFT 020-3507/25. Supply of proximal femoral replacement system PPU

CFT 020-3508/25. Supply of distractor pins to fit trimline screwdriver PPU

CFT 038-3509/25. Provision of architectural technical services for Secondary Healthcare

CFT 021-3510/25. Supply of fat emulsion 20% w/v x500ml

CFT 021-3511/25. Supply of Phosphate infusion

CFT 020-3512/25. Supply of alkaline detergent for automated and manual cleaning of thermostable and thermolabile surgical instruments and endoscopes

CFT 020-3513/25. Supply of ophthalmic diathermy leads and forceps

These tender documents are free of charge.

Tender documents are only obtainable from the Electronic Public Procurement System ([www.etenders.gov.mt](http://www.etenders.gov.mt)). Registration is required in order to make use of this website. Maltese economic operators need to be in possession of their organisation eID in order to access this website. More information is available from the FAQ section of the same website.

9th May, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

**The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the ERU Competitive Calls will be received up to 10.00 a.m. of Monday, 12th May, 2025.**

ERU0505U25 – Medicinal

ERU0505U25A – Medicinal  
 ERU0505U25B – Medicinal  
 ERU0505U25C – Medicinal  
 ERU0605U25 – Devices  
 ERU0605U25 – Medicinal  
 ERU0605U25A – Medicinal  
 ERU0605U25B – Medicinal  
 ERU0605U25C – Medicinal  
 ERU0605U25D – Medicinal

Sejhiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitnizzlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejha għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Id-9 ta' Mejju, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

**Is-CEO (Sourcing and Supply Chain Management) għas-Central Procurement and Supplies Unit (CPSU), Ministeru għas-Sahha u l-Anzjanità Attiva, jgħarraf illi s-sottomissjonijiet tal-ERU Competitive Calls għandhom jintlaqgħu sal-10.00 a.m. tat-Tlieta, 13 ta' Mejju, 2025.**

ERU0705U25 Devices  
 ERU0705U25 Medicinals  
 ERU0705U25A Medicinals  
 ERU0705U25B Medicinals  
 ERU0705U25C Medicinals  
 ERU0705U25E Medicinals  
 ERU0705U25F Medicinals  
 ERU0705U25G Medicinals  
 ERU0705U25H Devices  
 ERU0705U25I Medicinals

Sejhiet kompetittivi tal-Emergency Response Unit (ERU) jistgħu jitnizzlu mis-sit elettroniku tas-CPSU.

Sottomissjonijiet għal din is-sejha għal kompetizzjoni għandhom jiġu sottomessi skont l-istruzzjonijiet mogħtija fid-dossier.

Id-9 ta' Mejju, 2025

KUNSILL LOKALI L-FURJANA

Il-Kunsill Lokali l-Furjana jgħarraf illi:

**Offerti għandhom jintlaqgħu mill-Kunsill Lokali l-Furjana permezz tal-ePPS, sal-11.00 a.m. ta' nhar it-Tlieta, 10 ta' Ġunju, 2025, għal:**

Avviż Nru FLC/T/01/2025. Xoghlijiet ta' tisbiħ tal-grawnd tal-futbol fil-ġonna rikreattivi ta' Re Ġorġ V, il-Furjana.

ERU0505U25A – Medicinal  
 ERU0505U25B – Medicinal  
 ERU0505U25C – Medicinal  
 ERU0605U25 – Devices  
 ERU0605U25 – Medicinal  
 ERU0605U25A – Medicinal  
 ERU0605U25B – Medicinal  
 ERU0605U25C – Medicinal  
 ERU0605U25D – Medicinal

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

9th May, 2025

CENTRAL PROCUREMENT AND SUPPLIES UNIT

**The CEO (Sourcing and Supply Chain Management) for the Central Procurement and Supplies Unit within the Ministry for Health and Active Ageing, notifies that submissions for the ERU Competitive Calls will be received up to 10.00 a.m. of Tuesday, 13th May, 2025.**

ERU0705U25 Devices  
 ERU0705U25 Medicinals  
 ERU0705U25A Medicinals  
 ERU0705U25B Medicinals  
 ERU0705U25C Medicinals  
 ERU0705U25E Medicinals  
 ERU0705U25F Medicinals  
 ERU0705U25G Medicinals  
 ERU0705U25H Devices  
 ERU0705U25I Medicinals

Emergency Response Unit (ERU) Competitive Calls can be downloaded from the CPSU website.

Submissions for this call for competition are to be submitted as per instructions given in the dossier.

9th May, 2025

FLORIANA LOCAL COUNCIL

The Floriana Local Council notifies that:

**Tenders will be received at the Floriana Local Council through ePPS, up to 11.00 a.m. on Tuesday, 10th June, 2025, for the:**

Advt No. FLC/T/01/2025. Embellishment works of the football pitch at King George V recreational grounds, Floriana.

Id-dokumenti tal-offerta huma bla ħlas u jiġu miksuba, imnizzla u milqugħa BISS minn fuq is-sit elettroniku tal-etenders (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-offerta jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew inizzilhom mill-istess sit.

Il-Kunsill Lokali jzomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġjuża.

Id-9 ta' Mejju, 2025

#### KUNSILL LOKALI N-NADUR

Il-Kunsill Lokali n-Nadur jgħarraf li:

**Kwotazzjonijiet jintlaqgħu mill-Kunsill Lokali n-Nadur permezz tal-ePPS sal-10.00 a.m. tat-Tlieta, 27 ta' Mejju, 2025, għal:**

Avviż Nru NLC/03/2025. Provvista ta' dawl, sistemi elettrici u taġmir anċillari għan-Nadur Delicata Wine Festival 2025;

Avviż Nru NLC/04/2025. Provvista ta' sistema PA għan-Nadur Delicata Wine Festival 2025.

Id-dokumenti tal-kwotazzjonijiet huma bla ħlas u jinkisbu/jitnizzlu u jintlaqgħu BISS mis-sit elettroniku (www.etenders.gov.mt).

Kull kjarifika jew addenda lid-dokument tal-kwotazzjonijiet jittellgħu fuq is-sit elettroniku u wieħed jista' jarahom jew inizzilhom mill-istess sit.

Il-Kunsill Lokali jzomm id-dritt li jirrifjuta kull offerta, anke l-aktar waħda vantaġġjuża.

Id-9 ta' Mejju, 2025

Tender documents are free of charge and are to be viewed/downloaded and submitted ONLY through the etenders website (www.etenders.gov.mt).

Any clarifications or addenda to the tender document will be uploaded and available to view and download from this same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

9th May, 2025

#### NADUR LOCAL COUNCIL

The Nadur Local Council notifies that:

**Quotations will be received by the Nadur Local Council up to 10.00 a.m. of Tuesday, 27th May, 2025, for:**

Advt No. NLC/03/2025. Provision of lighting, electrical systems and ancillary equipment for the Nadur Delicata Wine Festival 2025;

Advt No. NLC/04/2025. Provision of a PA system for the Nadur Delicata Wine Festival 2025.

Quotation documents are free of charge and may be viewed/submitted ONLY through (www.etenders.gov.mt).

Any clarifications or addenda to the quotation documents will be uploaded and available to view and download from the same website.

The Local Council reserves the right to refuse any offer, even the most advantageous.

9th May, 2025

#### AVVIŻI TAL-QORTI – COURT NOTICES

1171

B'digriet mogħti mill-Qorti tal-Maġistrati (Malta) fit-3 ta' Frar, 2025, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12).

Jean Pierre Schaak (KI 342178M) u Alesia Lebiadzevich (KI 0058684A) ta' 248, Triq il-Miħna l-Għdida, Il-Mellicha, ipprezentaw talba fil-31 ta' Ottubru, 2024, fejn talbu lill-Qorti sabiex tikkundanna lil Gabriela Malgorzata Milczarek (KI 0218817A) ta' Flat 12A, Emerald Court, Triq in-Nazzarenu,

By a decree of the Court of Magistrates (Malta) of the 3rd February, 2025, the publication of the following extract was ordered for the purpose of service in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Jean Pierre Schaak (ID 342178M) and Alesia Lebiadzevich (ID 0058684A) of 248, Triq il-Miħna l-Għdida, Mellicha, filed a Claim on the 31st October, 2024, whereby they asked the Court to condemn Gabriela Malgorzata Milczarek (ID 0218817A) of Flat 12A, Emerald Court,

Il-Hamrun, sabiex thallas lill-atturi s-somma ta' €10,046.79, liema ammont huwa dovut lill-atturi.

Bl-ispejjeż

Il-kawża (Avviż numru 242/2024NHV) fl-ismijiet Jean Pierre Schaak et vs Gabriella Malgorzata Milczarek tinsab differita għas-26 ta' Mejju, 2025, fil-11.00 a.m.

Notifika: Gabriela Malgorzata Milczarek (KI 0218817A) ta' Flat 12A, Emerald Court, Triq in-Nazzarenu, Il-Hamrun

Reġistru tal-Qorti tal-Maġistrati (Malta), illum 5 ta' Mejju, 2025

ALEXANDRA DEBATTISTA  
Ghar-Reġistratur, Qrati u Tribunali

Triq in-Nazzarenu, Hamrun, to pay the plaintiffs the sum of €10,046.79, which amount is due to the plaintiffs.

With costs

The case (Notice number 242/2024NHV) in the names Jean Pierre Schaak et vs Gabriella Malgorzata Milczarek is postponed for hearing for the 26th May, 2025, at 11.00 a.m.

Notification: Gabriela Malgorzata Milczarek (ID 0218817A) of Flat 12A, Emerald Court, Triq in-Nazzarenu, Hamrun

Registry of the Courts of Magistrates (Malta), today 5th May, 2025

ALEXANDRA DEBATTISTA  
For the Registrar, Civil Courts and Tribunals

1172

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fl-20 ta' Marzu, 2025, għet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taħt għall-finijiet ta' notifika skont l-Artikolu 187(3) et seq tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' Francesca Alexandra Sammut.

Permezz ta' Rikors għall-hruġ ta' Mandat ta' Inibizzjoni pprezentat fil-Prim'Awla tal-Qorti Ċivili, fid-29 ta' Jannar, 2025, fl-ismijiet Ruth Zammit (354386M) et vs Francesca Alexandra Sammut (114990M). Ir-rikorenti Ruth Zammit (354386M) talbet illi l-Onorabbli Qorti tordna l-hruġ ta' mandat ta' inibizzjoni kontra l-intimata sabiex tinzamm milli tbigh, tneħhi, tittrasferixxi jew tiddisponi inter vivos sew b'titolu oneruż jew gratuwitu, kif ukoll milli tgħabbi l-istess proprjetà b'pizijiet, djun, ipoteki u/jew garanziji ohra favur terzi u b'kull mod iehor, u bl-aktar mod ampju tagħti drittijiet kemm reali kif ukoll personali lill-terzi, u milli tagħti taħt kull titolu l-pussess tal-proprjetà lill-terzi fuq il-proprjetà ossija l-maisonette li jinsab fi Block A, Feline, Triq Brighella, Fleur-de-Lys, Birkirkara, u l-garaxx numru 8, fi drive in privata li tesporġi fuq Triq il-Qarçilla, Fleur-de-Lys, Birkirkara.

Illi dan il-mandat għandu jiġi milqugh provvizorjament;

Illi l-esponenti se jiġi preġudikat jekk is-soċjetà intimata ma tiġi inibita kif inghad.

Għaldaqstant, l-esponenti umilment jitlob lil din l-Onorabbli Qorti joghġobha tordna l-hruġ tal-mandat ta' inibizzjoni inkwistjoni kontra s-soċjetà intimata.

Krettu: €150,000 – mija u hamsin elf ewro

By a decree of the Civil Court, First Hall, of the 20th March, 2025, the publication of the following extract was ordered for the purpose of service in terms of Article 187 (3) et seq of the Code of Organisation and Civil Procedure (Cap 12) on the respondent Francesca Alexandra Sammut.

By means of a Warrant of Prohibitory Injunction filed in the First Hall Civil Court, on the 29th January, 2025, in the names Ruth Zammit (354386M) et vs Francesca Alexandra Sammut (114990M). The applicant Ruth Zammit (354386M) asked that the Honourable Court orders the issuing of a warrant of prohibitory injunction against the respondent in order to be withheld from selling, alienating, transferring or disposing inter vivos both by onerous or gratuitous title, as well as from burdening the same property with burdens, debts, hypothecs and/or other guarantees in favour of third parties and in any other manner, and in the most ample manner give both real and personal rights to third parties, and from giving under any title the possession of the property to third parties on the property or rather the maisonette situated at Block A, Feline, Triq Brighella, Fleur-de-Lys, Birkirkara and garage number 8, in a drive in private which abuts on Triq il-Qarçilla, Fleur-de-Lys, Birkirkara.

That this warrant should be provisionally upheld;

That the applicant shall be prejudiced if the respondent company is not inhibited as stated.

Thus, the applicant humbly prays that this Honourable Court orders the issuing of the warrant of prohibitory injunction in question against the respondent company.

Amount due: €150,000 – one hundred fifty thousand euro



Titolu: Sehem riżervat dovut lir-rikorrenti mill-intimata oltre l-imghaxxijiet legali mill-15 t' Awwissu, 2024, sad-data tal-hlas effettiv ai termini tal-Artikolu 61 tal-Kap. 16. Tal-Liġijiet ta' Malta u dan kif qiegħed jiġi mitlub fil-kawża preżentata kontestwalment ma' dan il-mandat.

Il-mandat ta' inibizzjoni numru 148/2025TA jinsab differit għat-12 ta' Mejju, 2025, fl-10.30 a.m.

Rikorrent: 72, Kewkba, Flat 7, Triq Hal Dwin, Haż-Żebbuġ, Malta

Notifika Intimat: 166, Highlands, Block C, Flat 11, Vjal il-Qalbiena Mostin, In-Naxxar

Esekuzzjoni: Reġistru Pubbliku, Il-Belt Valletta  
Reġistratur tal-Artijiet, Casa Bolino, Triq il-Punent, Il-Belt Valletta

Imħallef: Dott. Toni Abela

Il-Qorti,

Rat ir-rikors ipprezentat fid-29 ta' Jannar, 2025,

Rat l-artikolu 875(2),

Tordna li jinħareġ mandat provviżorju u għalhekk, bis-saħħa ta' dan id-digriet tordna lill-intimata sabiex tieqaf milli tagħmel il-hwejjeġ imsemmija fir-rikors promutur, sa dakinhar, li din il-Qorti tiddeċiedi definittivamentv dwar it-talbiet tas-soċjetà.

Il-Qorti qed tordna li din l-ordni provviżorja tiġi notifikata lid-Direttur tar-Reġistru Pubbliku u kif ukoll lir-Reġistratur tal-Artijiet sabiex jirreġistraw l-istess skont il-liġi, flimkien ma' kopja tar-rikors promutur u dokumenti annessi miegħu.

Reġistru tal-Qorti Ċivili, illum 6 ta' Mejju, 2025

GABRIEL MANGION  
Għar-Reġistratur, Qrati Ċivili u Tribunali

Title: reserved share due to the applicant by the respondent besides legal interest from the 15th August, 2024, till the date of effective payment in terms of Article 61 of Cap 16. Of the Laws of Malta and this as is being demanded in the cause filed together with this warrant.

The warrant of prohibitory injunction number 148/2025TA is postponed for hearing to the 12th May, 2025, at 10.30 a.m.

Applicant: 72, Kewkba, Flat 7, Triq Hal Dwin, Haż-Żebbuġ Malta

Notify respondent: 166, Highlands, Block C, Flat 11, Vjal il-Qalbiena Mostin, Naxxar

Execution: Public Registry, Valletta  
Land Registrar, Casa Bolino, Triq il-Punent, Valletta

Judge: Dr Toni Abela

The Court,

Saw the application filed on the 29th January, 2025,

Saw Article 875 (2),

Orders that a provisional warrant be issued and thus, in virtue of this decree order the respondent to stop doing the things mentioned in the original application, till that day, that this Court decides definitely on the demands of the company.

Orders that this provisional order be notified to the Director Public Registry as well as the Land Registrar to register the same according to law, together with a copy of the application and documents attached thereto.

Registry of the Civil Court, today 6th May, 2025

GABRIEL MANGION  
For the Registrar, Civil Courts and Tribunals

B'digriet mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġurisdizzjoni Superjuri, Sezzjoni Ġenerali, fid-disgħa (9) ta' April tas-sena elfejn u hamsa u għoxrin (2025) fuq rikors ta' Bank of Valletta plc (C2833) u b'digriet tat-3 ta' April, 2024, is-soċjetà 35°14' Capital SCC plc assumiet fl-atti minflok il-bank fl-atti tas-subbasta numru tnejn tal-elfejn, tlieta u għoxrin (2/2023) fl-ismijiet 'Bank of Valletta plc vs Joseph Camilleri et' u wara sentenza mogħtija mill-Qorti tal-Maġistrati (Għawdex), Ġurisdizzjoni Superjuri, Sezzjoni Ġenerali, fit-23 ta' Novembru, 2020, fl-atti tal-kawża

By decree given by the Court of Magistrates (Gozo), Superior Jurisdiction, General Section, on the ninth (9) of April of the year two thousand and twenty-five (2025) on the application of Bank of Valletta plc (C2833) by decree of the 3rd of April, 2024, the company 35°14' Capital SCC plc assumed in the deeds instead of the bank in the records of judicial sale by auction numbered two of the year two thousand, twenty-three (2/2023) in the names 'Bank of Valletta plc vs Joseph Camilleri et' and following judgement given by the Court of Magistrates (Gozo), Superior

Ċitazzjoni numru 65/2014SG, fl-ismijiet 'Bank of Valletta plc vs Joseph Camilleri et' ġie ffixat il-jum tat-Tnejn, 26 ta' Mejju, 2025, fl-10.00 a.m., għall-bejgħ bil-liċitazzjoni li għandu jsir fl-edifizzju tal-Qorti ta' Ghawdex, Misraħ il-Katidral, Ir-Rabat, Ghawdex, tal-fondi hawn taht deskritti:

1. Dar bin-numru tlieta (3) bl-isem ta' 'San Valentino' fi Triq il-Professur Ġużè Aquilina, Il-Munxar, b'zewġ garaxxijiet annessi bl-isem 'Neqnieq' fi Triq il-Madonna tal-Karmnu, Il-Munxar, l-intier bl-arja libera u bis-sottosuol inkluzi.

Din il-proprjetà tappartjeni lill-partijiet fil-kawża fuq citata u se tinbiegħ bħal ma ġiet deskritta mill-Perit Shawn Micallef fir-relazzjoni tiegħu maħlufa fit-3 ta' April, 2025, fl-atti tal-istess kawża.

Reġistru tal-Qrati tal-Maġistrati (Ghawdex),  
Guriżdizzjoni Superjuri, Sezżjoni Ġenerali

Illum 6 ta' Mejju, 2025

MARTINA AXIAK  
Għar-Reġistratur, Qrati u Tribunali (Ghawdex)

Jurisdiction, General Section, on the 23rd of November, 2020, in the records of writ of summons number 65/2014SG, in the names 'Bank of Valletta plc vs Joseph Camilleri et' the day of Monday 26th May, 2025, at 10.00 a.m., has been fixed for the sale by licitation to be held at the Gozo Court's edifice in Cathedral Square, Victoria, Gozo, of the following properties:

1. House number three (3) named 'San Valentino' in Triq il-Professur Ġużè Aquilina, Munxar, two (2) garages adjacent with the name 'Neqnieq' in Triq il-Madonna tal-Karmnu, Munxar, the entire area, including the open-air and underground sections.

This property belong to the parties in the said writ of summons and will be sold as described in the report by AIC Shawn Micallef sworn on the 3rd of April, 2025, in the same records of said writ of summons.

Registry of the Court of Magistrates (Gozo), Superior Jurisdiction, General Section

This 6th of May, 2025

MARTINA AXIAK  
For the Registrar, Gozo Courts and Tribunals

1174

B'digriet mogħti mill-Qorti Ċivili, Prim'Awla, fit-3 ta' April, 2025, fuq rikors ta' Turnkey Limited (C55175) ġie ffixat il-jum tal-Hamis, 18 ta' Settembru, 2025, fil-ħdax u nofs ta' filgħodu (11.30 a.m.) għall-bejgħ bl-irkant, li għandu jsir f'Kamra Numru 78, Biswit l-Arkivju, Livell -1, Qrati tal-Ġustizzja, Triq ir-Repubblika, Il-Belt Valletta, tal-fond hawn taht deskritt:

L-appartament internament u mhux uffiċjalment immarkat bin-numru għaxra (C10) qabel riferit bħala appartament numru tmienja (8) fil-blokk bl-isem Myvon, formanti parti mill-iżvilupp mingħajr numru uffiċjali u bl-isem Expomax Block C, Triq it-Torri, l-Imsida, liema parti hija tal-kejl ta' ċirka mija u tmintax-il metru kwadru (118m.k.) inkluz il-kejl tal-gallariji u li tinsab fil-fourth floor level – fil-livell ta' taht il-penthouse. Dan l-appartament huwa konfinanti mill-Grigal ma' Triq it-Torri, mill-Majjistral inparti ma' beni tas-soċjetà' IAS Limited u inparti mal-partijiet komuni u xaftijiet ta' Expomax Block C, u inparti ma' beni ta' Brian Curmi jew irjieħ verjuri, u stmat li jiswa mitejn u għoxrin elf ewro (€220,000).

L-appartament huwa liberu u frank iżda suġġett għas-servitujiet passivi u jgawdi d-drittijiet attivi, riżultanti mill-pożizzjoni tiegħu bħala formanti minn blokka ta' bini. Ix-xaftijiet u l-btieħi tal-blokk huma proprjetà tas-sid tal-art

By decree given by the Civil Court, First Hall, on the 3rd April, 2025, on the application of Turnkey Limited (C55175), Thursday, 18th September, 2025, at half past eleven in the morning (11.30 a.m.), has been fixed for the sale by auction, to be held in Room Number 78, Nearby the Courts Archives, Level -1, Courts of Justice, Triq ir-Repubblika, Valletta, of the following property:

The apartment internally and unofficially numbered ten (C10), previously referred to as apartment number eight (8) in block named 'Myvon', forming part of the development without official number and named 'Expomax Block C, Triq it-Torri, Msida, which part measures approximately one hundred and eighteen square meters (118sqm) including the balconies measurement and is situated on the fourth-floor level – the level beneath the penthouse. The apartment is bounded on the northeast by Triq it-Torri, on the northwest in part by property of the society IAS Limited and in part with the common areas and shafts of Expomax Block C, and in part by property of Brian Curmi or other correct boundaries and is valued at two hundred and twenty thousand euro (€220,000).

The apartment is free and unencumbered, subject to passive servitudes and enjoys active rights, resulting from its position as part of the block of building. The block shafts and the yards are property of the landowner, but they

imma huma suġġetti għas-servituzjiet a favur tal-appartamenti u l-penthouses relattivi li għandhom l-aperturi f'kull xaft u bitħa kemm preżenti kif ukoll dawk li jistgħu jinbnew fil-futur. Il-partijiet ta' użu komuni bħal turġien u lifts huma suġġetti għad-dritt ta' użu perpetwu trasferibbli flimkien mal-appartament kif deskritt fl-atti tan-Nutar Anthony Hili datat wiehed u tletin ta' Ottubru, elfejn u dsatax (31.10.2019)

L-imsemmi fond huwa proprjetà ta' Administration Investment Management Services Limited (C19809).

N.B. L-imsemmi fond jinbiegħ bħalma ġie deskritt fl-atti tas-subbasta 41/2020.

Reġistru tal-Qrati Superjuri, illum l-Erbgħa, 7 ta' Mejju, 2025

MARVIC FARRUGIA  
Għar-Registratur, Qrati Ċivili u Tribunali

are subject to existing servitudes in favour of the relative apartments and penthouses which have the apertures in each shaft and yard and also those which can be built in the future. The areas for the common use like the stairs and the lifts are subject to the use of perpetual transferable right together with the apartment as described in the acts of Notary Anthony Hili dated thirty first October, two thousand and nineteen (31.10.2019)

The said tenement is the property of Administration Investment Management Services Limited (C19809).

N.B. The said tenement will be sold as described in the acts of judicial sales number 41/2020.

Registry of the Superior Courts, this Wednesday, 7th May, 2025

MARVIC FARRUGIA  
For the Registrar, Civil Courts and Tribunals

1175

Ikun jaf kulhadd illi b'rikors ipprezentat fil-Qorti tal-Maġistrati (Għawdex), Ġurizdizzjoni Volontarja, fl-14 ta' April, 2025 (Rikors numru 41/2025) rikors ta' Theresa sive Teresa Cassar et fejn intalbet l-apertura tas-suċċessjoni ta' Samwel Cassar, iben George Cassar u Theresa sive Teresa Cassar née Cini, imwielda r-Rabat, Għawdex, u mietet f'Haarlemmermeer, l-Olanda, fl-14 ta' Ġunju, 2024 (KI 34694G), liema apertura ta' suċċessjoni għandha ssir a favur tal-ġenituri tiegħu George Cassar (K.I. 24348G) u Theresa sive Teresa Cassar (K.I. 49956G) fi kwota ta' nofs (1/2) indiviż kull wiehed, ġie ordnat il-hruġ ta' dan il-bandu biex jiġi mġharraf kull min jista' jkollu x'jaqsam fih.

Għaldaqstant, kull min jidhirlu li għandu interess huwa b'dan imsejjaħ biex jidher quddiem il-Qorti fuq imsemmija sabiex b'nota jmur kontra dik it-talba fi żmien hmistax-il ġurnata li jibda jgħaddi minn dak il-jum li fih jiġi mwahħal il-bandu.

Mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġurizdizzjoni Volontarja, bix-xhieda ta' Dott. Brigitte Sultana, Duttur tal-Liġi, Maġistrat tal-Qorti hawn fuq imsemmija.

Reġistru tal-Qorti tal-Maġistrati (Għawdex), Ġurizdizzjoni Volontarja

Illum 7 ta' Mejju, 2025

DANIEL SACCO  
Deputat Registratur, għar-Registratur, Qrati u Tribunali (Għawdex)

It is hereby notified that by means of an application filed in the Court of Magistrates (Gozo), Voluntary Jurisdiction, on the 14th of April, 2025 (Application number 41/2025) by Theresa sive Teresa Cassar et, the opening of the succession was requested of Samwel Cassar, daughter of George Cassar and Theresa sive Teresa née Cini, born in Victoria, Gozo, and died in Haarlemmermeer, Netherlands, on the 14th of June, 2024 (ID 34694G), which opening of succession is to be made in favour of his parents George Cassar (I.D. 24348G) and Theresa sive Teresa Cassar (I.D. 49956G) in the quota of one half (1/2) undivided share each, the issue of these bands was ordered to let know everyone who may have an interest therein.

Therefore, anyone who might have an interest is hereby summoned to appear before the aforementioned Court in order to oppose that request by means of a note within fifteen days which start running from the day of the posting of the banns.

Issued by the Court of Magistrates (Gozo), Voluntary Jurisdiction, with the testimony of Dr Brigitte Sultana, Doctor of Law, Magistrate of the aforementioned Court.

Registry of the Court of Magistrates (Gozo), Voluntary Jurisdiction

Today the 7th of May, 2025

DANIEL SACCO  
Deputy Registrar, for the Registrar, Courts and Tribunals (Gozo)

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## ARB/C036/2025 – VARJAZZJONI TAL-ORDNI TA' QPID U FFRIŻAR

IKUN JAF KULHADD illi b'digriet mogħti fit-28 ta' April, 2025, mill-Qorti tal-Maġistrati (Malta) bhala Qorti Strutturja (il-Maġistrat Dott. Leonard Caruana, LLD). Kumpilazzjoni Numru 9824/2025, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

CHRISTINE VELLA, ta' 25 sena, bint Michael John Vella u Ritianne Vella xebba Abela, imwielda l-Awstralja fl-24 ta' Settembru, 1999, u residenti fi 'Prestige Court', Flat 2, Triq is-Sardinella, Il-Fgura u detentrici ta' karta tal-identità Maltija bin-numru 134800L.

Il-Qorti AWTORIZZAT lill-imputata CHRISTINE VELLA sabiex thallas l-ammont mensili ta' €270.71 għall-kont ta' self intestat f'isem l-imputata li jspiċċa -1001 u miżmum mal-BNF Bank plc. B'dan illi dawn il-pagamenti għandhom jitnaqqsu mill-ammont mensili ta' elf, tmien mija u tmienja u għoxrin ewro u hamsa u sebgħin ċenteżmu (€1,828.75) li l-imputata hija intitolata tipperċepixxi.

Din il-varjazzjoni qed issir ai termini tal-Artikolu 36 (5) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta, wara digriet ta' ordni ta' qpid u ffrizar mogħti mill-Qorti tal-Maġistrati (Malta) bhala Qorti ta' Ġudikatura Kriminali (il-Maġistrat Dr Leonard Caruana, LLD), fil-11 ta' Marzu, 2025, li għet ippubblikata fil-Gazzetta tal-Gvern fil-21 ta' Marzu, 2025, fejn il-Qorti ordnat iż-żamma u s-sekwestrju f'idejn terzi persuni b'mod ġenerali, tal-flejjes u l-proprietà mobbli jew immobbli kollha li huma dovuti lil, jew imissu lil, jew li huma proprietà ta' CHRISTINE VELLA.

Illum 7 ta' Mejju, 2025

IS-SA EUNICE GRECH FIORINI  
Direttur, Uffiċċju għall-Irkupru tal-Assi

## ARB/C036/2025 – VARIATION OF A SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 28th April, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Leonard Caruana, LLD). Compilation Number 9824/2025, in the case:

The Republic of Malta

Versus

CHRISTINE VELLA, 25 years, daughter of Michael John Vella and Ritianne Vella née Abela, born in Australia on the 24th September, 1999, and residing at 'Prestige Court', Flat 2, Triq is- Sardinella, Fgura and holder of a Maltese identity card bearing number 134800L.

The Court AUTHORISES the accused CHRISTINE VELLA to pay the monthly payment of €270.71 for the loan account registered in the name of the accused ending in -1001 and held at the BNF Bank plc. Provided that such payments shall be deducted from the monthly amount of one thousand, eight hundred and twenty-eight euro and seventy-five cents (€1,828.75) which the accused is entitled to perceive.

This variation is being published in terms of Article 36 (5) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta, following a seizing and freezing order which decree was given by the Court of Magistrates (Malta) as a Court of Criminal Judicature (Magistrate Dr Leonard Caruana, LLD) on the 11th March, 2025, which was published in the Government Gazette on the 21st March, 2025, where the court ordered the attachment in the hands of third parties in general of all moneys and other movable or immovable property due or pertaining or belonging to CHRISTINE VELLA.

Today 7th May, 2025

MS EUNICE GRECH FIORINI  
Director, Asset Recovery Bureau

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## ARB/C059/2025 – ORDNI TAL-IFFRIZAR

IKUN JAF KULHADD illi b'digriet mogħti fl-4 ta' Mejju, 2025, mill-Qorti tal-Maġistrati (Malta) bhala Qorti ta' Ġudikatura Kriminali (il-Maġistrat Dott. Noel Bartolo, LLD). Kumpilazzjoni Numru 5645/2025 fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

## ARB/C059/2025 – FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 4th May, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Judicature (Magistrate Dr Noel Bartolo, LLD). Compilation Number 5645/2025, in the case:

The Republic of Malta

Versus

IAN ZAMMIT, ta' 36 sena, iben Christopher Zammit u Joanna Zammit xebba Giordmaina, imwielded Tal-Pietà, Malta, fit-23 ta' April, 1989, u residenti f'27, 'First Dream Court', Flat 4, Triq Marju Schembri, Hal Tarxien, Malta, u detentur ta' karta tal-identità Maltija bin-numru 227489M.

ORDNAT is-sekwestru f'idejn partijiet terzi b'mod generali l-flus u kull proprjetà mobbli oħra dovuta jew li tappartjeni jew li hija ta' IAN ZAMMIT u pprojbietu milli jittrasferixxi, jagħti b'rahan, jipoteka jew xort'oħra jiddisponi minn xi proprjetà mobbli jew immobbli, u dan ai termini tal-Artikolu 22A tal-Ordinanza dwar il-Mediċini Perikolużi, Kap. 101 tal-Liġijiet ta' Malta, kif reż applikabbli bl-Artiklu 5 tal-Att dwar il-Money Laundering, Kap. 373 tal-Liġijiet ta' Malta.

Il-Qorti AWTORIZZAT lill-imputat li jirċievi l-ammont ta' tlettax-il elf disa' mija u sitta u sebgħin ewro u erbgha u għoxrin ċenteżmu (€13,976.24) fis-sena, minn fejn għandhom jiġu speċifikati liema flejjes jistgħu jithallsu jew jiġu rċevuti mill-imputat matul is-sussistenza ta' din l-ordni, ossija s-sors, il-mod u l-modalitajiet l-oħra tal-ħlas inklużi salarju, paga, pensjoni u/jew benefiċċji tas-sigurtà soċjali. B'dan illi kull entità finanzjarja hija ordnata li b'nota tinforma l-Qorti f'liema kont jew minn liema kont ikunu qed jiġu rċevuti l-istess flejjes.

Kull persuna li tagħmel xi haġa bi ksur tal-ordni tal-Qorti msemmi fl-Artikolu 22A tkun haġja ta' reat u teħel meta tinstab haġja multa ta' mhux iżjed minn ħdax-il elf, sitt mija u sitta u erbghin ewro u sebgħa u tmenin ċenteżmu (€11,646.87) jew prigunerija għal żmien ta' mhux iżjed minn tmax-il xahar, jew dik il-multu u prigunerija flimkien.

Kull trasferiment ieħor jew tneħhija oħra ta' proprjetà li jsiru bi ksur ta' dik l-ordni tal-Qorti jkunu nulli u ma jkollhom ebda effett fil-liġi.

Illum 7 ta' Mejju, 2025

IS-SA EUNICE GRECH FIORINI  
Direttur, Uffiċċju għall-Irkupru tal-Assi

ARB/C060/2025 – ORDNI TAL-IFFRIZAR

IKUN JAF KULĦADD illi b'digriet mogħti fil-5 ta' Mejju, 2025, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Strutturja (il-Maġistrat Dott. Lara Lanfranco Law, LLD). Kumpilazzjoni Numru 389/2025, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

Kontra

IAN ZAMMIT, 36 years, son of Christopher Zammit and Joanna Zammit née Giordmaina, born in Tal-Pietà, Malta, on the 23rd April, 1989, and residing at 27, 'First Dream Court', Flat 4, Triq Marju Schembri, Hal Tarxien, and holder of a Maltese identity card bearing number 227489M.

ORDERED the attachment in the hands of third parties in general of all moneys and other movable property due to or pertaining or belonging to IAN ZAMMIT and prohibits the said accused from transferring, pledging, hypothecating or otherwise disposing of any movable or immovable property, and this in terms of Article 22A of the Dangerous Drugs Ordinance, Cap. 101 of the Laws of Malta, as made applicable by Article 5 of the Money Laundering Act, Cap. 373 of the Laws of Malta.

The Court AUTHORISED the said accused to receive the amount of thirteen thousand, nine hundred and seventy-six euro and twenty-four cents (€13,976.24) per year, from which it shall be specified what moneys may be paid or received by the accused during the existence of this order, including the source, method and other modalities of payments including salary, wages, pension and/or social security benefits. Provided that every financial entity is ordered to present a note by which it informs the Court in which account or from which account these moneys are taken.

Any person who acts in contravention of the court order mentioned in Article 22A referred to above shall be guilty of an offence and shall on conviction be liable to a fine (multa) not exceeding eleven thousand, six hundred and forty-six euro and eighty-seven cents (€11,646.87), or to imprisonment for a period not exceeding twelve months, or to both such fine and imprisonment.

Any transfer or other disposal of any property made in contravention of the said Court order shall be null and without effect at law.

Today 7th May, 2025

MS EUNICE GRECH FIORINI  
Director, Asset Recovery Bureau

ARB/C060/2025 – FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 5th May, 2025, given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Lara Lanfranco Law, LLD). Compilation Number 389/2025, in the case:

The Republic of Malta

Versus



CARLOS MANUEL SIMOES DE OLIVEIRA, jaħdem fil-kostruzzjoni, ta' 53 sena, iben Manuel Mateus Alves De Oliveira u Maria Jesus xebba Cardoso Simoes, imwieled il-Portugall fil-11 ta' Diċembru, 1971, mingħajr indirizz fiss f'Malta, u detentur ta' passaport Portugiż bin-numru CF405935.

ORDNAT is-sekwestru f'idejn partijiet terzi b'mod generali l-flus u kull proprjetà mobbli oħra dovuta jew li tappartjeni jew li hija ta' CARLOS MANUEL SIMOES DE OLIVEIRA u pprojbietu milli jittrasferixxi, jagħti b'rahan, jipoteka jew xort'oħra jiddisponi minn xi proprjetà mobbli jew immobbli, u dan ai termini tal-Artikolu 22A tal-Ordinanza dwar il-Mediċini Perikolużi, Kap. 101 tal-Liġijiet ta' Malta, tal-Artikolu 5 tal-Att dwar Money Laundering, Kap. 373 tal-Liġijiet ta' Malta, tal-Artikolu 23A tal-Kodiċi Kriminali, Kap. 9 tal-Liġijiet ta' Malta, u tal-Artikolu 36 tal-Att dwar ir-Rikavat Mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta.

Il-Qorti AWTORIZZAT lill-imputat li jirċievi l-ammont ta' tlettax-il elf disa' mija u sitta u sebghin ewro (€13,976.00) fis-sena, minn fejn għandhom jiġu speċifikati liema flejjes jistgħu jithallsu jew jiġu rċevuti mill-imputat matul is-sussistenza ta' din l-ordni, ossija s-sors, il-mod u l-modalitajiet l-oħra tal-ħlas inklużi salarju, paga, pensjoni u/jew benefiċċji tas-sigurtà soċjali.

Kull persuna li tagħmel xi haġa bi ksur tal-ordni tal-Qorti msemmi fl-Artikolu 22A, fl-Artikolu 5, fl-Artikolu 23A, u fl-Artikolu 36 tkun haġja ta' reat u teħel meta tinstab haġja multa ta' mhux iżjed minn ħdax-il elf, sitt mija u sitta u erbghin ewro u sebgha u tmenin ċenteżmu (€11,646.87) jew priġunerija għal żmien ta' mhux iżjed minn tnax-il xahar, jew dik il-multa u priġunerija flimkien.

Kull trasferiment ieħor jew tneħhija oħra ta' proprjetà li jsiru bi ksur ta' dik l-ordni tal-Qorti jkunu nulli u ma jkollhom ebda effett fil-liġi.

Illum 8 ta' Mejju, 2025

IS-SA EUNICE GRECH FIORINI  
Direttur, Uffiċċju għall-Irkupru tal-Assi

1179

ARB/C061/2025– ORDNI TA' QBID U FFRIŻAR

IKUN JAF KULĦADD illi b'digriet mogħti fil-5 ta' Mejju, 2025, mill-Qorti tal-Maġistrati (Malta) bħala Qorti Strutturja (il-Maġistrat Dott. Lara Lanfranco Law, LLD). Kumpilazzjoni Numru 393/2025, fil-kawża fl-ismijiet:

Ir-Repubblika ta' Malta

CARLOS MANUEL SIMOES DE OLIVEIRA, works in construction, 53 years, son of Manuel Mateus Alves De Oliveira and Maria Jesus née Cardoso Simoes, born in Portugal on the 11th December, 1971, without a fixed address in Malta, and holder of a Portuguese passport bearing number CF405935.

ORDERED the attachment in the hands of third parties in general of all moneys and other movable property due to or pertaining or belonging to CARLOS MANUEL SIMOES DE OLIVEIRA and prohibits the said accused from transferring, pledging, hypothecating or otherwise disposing of any movable or immovable property, and this in terms of Article 22A of the Dangerous Drugs Ordinance, Cap. 101 of the Laws of Malta, Article 5 of the Money Laundering Act, Cap. 373 of the Laws of Malta, Article 23A of the Criminal Code, Cap. 9 of the Laws of Malta, and Article 36 of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta.

The Court AUTHORISED the said accused to receive the amount of thirteen thousand, nine hundred and seventy-six euro (€13,976.00) per year, from which it shall be specified what moneys may be paid or received by the accused during the existence of this order, including the source, method and other modalities of payments including salary, wages, pension and/or social security benefits.

Any person who acts in contravention of the court order as mentioned in Article 22A, Article 5, Article 23A, and Article 36 referred to above shall be guilty of an offence and shall on conviction be liable to a fine (multa) not exceeding eleven thousand and six hundred and forty-six euro and eighty-seven cents (€11,646.87), or to imprisonment for a period not exceeding twelve months, or to both such fine and imprisonment.

Any transfer or other disposal of any property made in contravention of the said Court order shall be null and without effect at law.

Today 8th May, 2025

MS EUNICE GRECH FIORINI  
Director, Asset Recovery Bureau

ARB/C061/2025 – SEIZING AND FREEZING ORDER

IT IS BEING NOTIFIED that by a decree dated 5th May, 2025 given by the Court of Magistrates (Malta) as a Court of Criminal Inquiry (Magistrate Dr Lara Lanfranco Law, LLD). Compilation Number 393/2025, in the case:

The Republic of Malta

## Kontra

LUCIANO CURTI, imprenditur, ta' 58 sena, iben Arnaldo Curti u l-mejta Linda Bellini, imwieled f'Lecco, l-Italja, fit-23 ta' Marzu, 1967, u residenti f' 'Westend Suites', B6, Triq San Pawl, San Pawl il-Baħar, u/jew Rockfeller Apartments, Flat 2, Triq il-Kahli, San Pawl il-Baħar, u detentur ta' passaport Taljan bin-numru YC7727630 u dokument ta' identifikazzjoni Malti bin-numru 224232A.

CD LIFTS LIMITED, inkorporata fil-15 ta' Ġunju, 2020, b'numru tar-registrazzjoni Malti C95652 u li għandha l-indirizz irregiŕtrat bħala 'Geo', Flat 1, Vjal l-Indipendenza, Il-Mosta, Malta.

## U

DANIEL ELLUL SULLIVAN, salesman, ta' 54 sena iben il-mejjet Roger Ellul Sullivan u Marcellina Ellul Sullivan xebba Fava, imwieled Tas-Sliema, Malta, fis-17 ta' Jannar, 1971, u residenti f' 'Phyllis', Blk J, Triq Giovanni Barbara, Il-Hamrun, u/jew 'Penthouse', Sqaq is-Siġra, San Ġiljan, u detentur ta' karta tal-identità Maltija bin-numru 45671M.

Il-Qorti ORDINAT is-sekwestru ta' kwalunkwe proprjetà li tkun f'idejn partijiet terzi li dwarha jkun hemm raġuni valida sabiex jitwemmen li l-proprjetà hija suġġetta għall-konfiska, u qed iżżomm u ttiprobjixxi lill-imputati LUCIANO CURTI, CD LIFTS LIMITED u DANIEL ELLUL SULLIVAN milli jittrasferixxu, jagħtu b'rahan, jipotekaw, jew b'xi mod ieħor ibiddlu jew jiddisponu minn dik il-proprjetà u minn proprjetà oħra tagħhom jew li tkun fil-pussess tagħhom, u dan ai termini tal-Artikolu 5 tal-Att kontra Money Laundering, Kap. 373 tal-Liġijiet ta' Malta, tal-Artikolu 23A tal-Kodiċi Kriminali, Kap. 9 tal-Liġijiet ta' Malta, tal-Artikolu 36(1) u tal-Artikolu 36(4) (b)(i) tal-Att dwar ir-Rikavat mill-Kriminalità, Kap. 621 tal-Liġijiet ta' Malta.

Il-Qorti AWTORIZZAT lill-imputati li jirċievu l-ammont ta' tlettax-il elf disa' mija u sitta u sebghin ewro (€13,976.00) fis-sena, minn fejn għandhom jiġu speċifikati liema flejjes jistgħu jithallsu jew jiġu rċevuti mill-imputati matul is-sussistenza ta' din l-ordni, ossija s-sors, il-mod u l-modalitajiet l-oħra tal-ħlas inklużi salarju, paga, pensjoni u/jew benefiċċji tas-sigurtà soċjali.

Kull persuna li tagħmel xi haġa bi ksur tal-ordni tal-Qorti msemmi fl-Artikolu 5, fl-Artikolu 23A, fl-Artikolu 36(1) u fl-Artikolu 36 (4)(b)(i) tkun haġta ta' reat u teħel meta tinstab haġta multa ta' mhux iżjed minn tnax-il elf ewro (€12,000), jew priġunerija għal żmien ta' mhux iżjed minn tnax-il (12) xahar, jew dik il-multu u priġunerija flimkien.

Kull trasferiment ieħor jew tneħħija oħra ta' proprjetà li jsiru bi ksur ta' dik l-ordni tal-Qorti jkunu nulli u ma jkollhom ebda effett fil-liġi.

## Versus

LUCIANO CURTI, businessman, 58 years, son of Arnaldo Curti and the late Linda Bellini, born in Lecco, Italy, on the 23rd March, 1967, and residing at 'Westend Suites', B6, Triq San Pawl, St Paul's Bay, and/or Rockfeller Apartments, Flat 2, Triq il-Kahli, St Paul's Bay, and holder of an Italian passport bearing number YC7727630 and Maltese identification document bearing number 224232A.

CD LIFTS LIMITED, incorporated on the 15th June, 2020, with Maltese registration number C95652 and registered address at 'Geo', Flat 1, Vjal l-Indipendenza, Mosta, Malta.

## AND

DANIEL ELLUL SULLIVAN, salesman, 54 years, son of the late Roger Ellul Sullivan and Marcellina Ellul Sullivan née Fava, born in Tas-Sliema, Malta, on the 17th January, 1971, and residing at 'Phyllis', Blk J, Triq Giovanni Barbara, Hamrun, and/or 'Penthouse', Sqaq is-Siġra, St Julian's, and holder of Maltese identity card bearing number 45671M.

The Court ORDERED the attachment of any property in the hands of third parties for which there is reasonable cause to believe that the property is subject to confiscation, and is restraining and prohibiting the accused LUCIANO CURTI, CD LIFTS LIMITED, and DANIEL ELLUL SULLIVAN from transferring, pledging, hypothecating, or otherwise changing or disposing of any such property and of such other property owned by them or being in their possession, and this in terms of Article 5 of the Prevention of Money Laundering Act, Cap. 373 of the Laws of Malta, Article 23A of the Criminal Code, Cap. 9 of the Laws of Malta, Article 36(1) and Article 36(4)(b)(i) of the Proceeds of Crime Act, Cap. 621 of the Laws of Malta.

The Court AUTHORISED the said accused to receive the amount of thirteen thousand, nine hundred and seventy-six euro (€13,976.00) per year, from which it shall be specified what moneys may be paid or received by the accused during the existence of this order, including the source, method and other modalities of payments including salary, wages, pension and/or social security benefits.

Any person who acts in contravention of the court order mentioned in Article 5, Article 23A, Article 36(1) and Article 36(4)(b)(i) referred to above shall be guilty of an offence and shall on conviction be liable to a fine (multa) not exceeding twelve thousand euro (€12,000), or to imprisonment for a period not exceeding twelve (12) months, or to both such fine and imprisonment.

Any transfer or other disposal of any property made in contravention of the said Court order shall be null and without effect at law.

Illum 8 ta' Mejju, 2025

Today 8th May, 2025

IS-SA EUNICE GRECH FIORINI  
Direttur, Uffiċċju għall-Irkupru tal-Assi

MS EUNICE GRECH FIORINI  
Director, Asset Recovery Bureau

1180

B'digriet tat-Tribunal għal Talbiet Żgħar, tat-25 ta' Frar, 2025, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' Cassandra Vella.

By a decree of the Small Claims Tribunal of the 25th February, 2025, the publication of the following extract was ordered for the purpose of service on Cassandra Vella in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Vodafone Malta Limited (C10865) illum Epic Communications Limited (C10865) ta' Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, ipprezentat Talba, fid-19 ta' Frar, 2025, fejn talbu lit-Tribunal sabiex jikkundanna lil Cassandra Vella (KI 0035989M) ta' 77, Shafran, Triq il-Karmnu, Haż-Żabbar, sabiex thallas lis-soċjetà attriċi s-somma ta' €2879.64, liema ammont huwa dovut lis-soċjetà attriċi.

Vodafone Malta Limited (C10865) today Epic Communications Limited (C10865) of Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000 filed a Claim on the 19th February, 2025, whereby they asked the Tribunal to condemn Cassandra Vella (ID 0035989M) of 77, Shafran, Triq il-Karmnu, Haż-Żabbar, to pay the plaintiff company the sum of €2879.64, which amount is due to the plaintiff company.

Bli-ispejjeż u bli-imghaxijiet.

With costs and interests.

Il-kawża (Avviż numru 42/2025CC) hija differita għas-26 ta' Mejju, 2025, fin-12.30 p.m.

The case (Claim number 42/2025CC) is deferred on the 19th May, 2025, at 12.30 p.m.

Reġistru tal-Qorti Magistrati (Malta), illum 8 ta' Mejju, 2025

Registry of the Courts of Magistrates (Malta), today 8th May, 2025

ALEXANDRA DEBATTISTA  
Għar-Registratur, Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA  
For the Registrar, Civil Courts and Tribunals.

1181

B'digriet tat-Tribunal għal Talbiet Żgħar, tat-25 ta' Frar, 2025, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' Nickolai Tabone.

By a decree of the Small Claims Tribunal of the 25th February, 2025, the publication of the following extract was ordered for the purpose of service on Nickolai Tabone in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Vodafone Malta Limited illum Epic Communications Limited (C10865) illum Epic Communications Limited (C10865) ta' Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, ipprezentat Talba, fid-19 ta' Frar, 2025, fejn talbu lit-Tribunal sabiex jikkundanna lil Nickolai Tabone (KI 0196998M) ta' 21, Fl. 4, Triq l-Għargħar 1979, Hal Qormi, sabiex ihallas lis-soċjetà attriċi s-somma ta' €1797.48, liema ammont huwa dovut lis-soċjetà attriċi.

Vodafone Malta Limited (C10865) today Epic Communications Limited (C10865) of Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, filed a Claim on the 19th February, 2025, whereby they asked the Tribunal to condemn Nickolai Tabone (ID 0196998M) of 21, Fl. 4, Triq l-Għargħar 1979, Hal Qormi, to pay the plaintiff company the sum of €1797.48, which amount is due to the plaintiff company.

Bli-ispejjeż u bli-imghaxijiet.

With costs and interests.

Il-kawża (Avviż numru 56/2025IS) hija differita għad-19 ta' Mejju, 2025, fis-13.00 p.m.

The case (Claim number 56/2025IS) is deferred on the 19th May, 2025, at 13.00 p.m.

Registru tal-Qorti Maġistrati (Malta), illum 8 ta' Mejju, 2025

ALEXANDRA DEBATTISTA  
Għar-Registatur, Qrati Ċivili u Tribunali

Registry of the Courts of Magistrates (Malta), today 8th May, 2025

ALEXANDRA DEBATTISTA  
For the Registrar, Civil Courts and Tribunals.

1182

B'digriet tat-Tribunal għal Talbiet Żgħar, tat-28 ta' Novembru, 2024, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' David Axiaq Zane.

Vodafone Malta Limited (C10865) illum Epic Communications Limited (C10865) ta' Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, ipprezentat Talba, fis-26 ta' Novembru, 2024, fejn talbu lit-Tribunal sabiex jikkundanna lil David Axiaq Zane (KI 0038502L) ta' 192, St Martin's Crt, Fl 8, Triq Birkirkara, San Ġiljan, sabiex iħallas lis-soċjetà attriċi s-somma ta' €727.67, liema ammont huwa dovut lis-soċjetà attriċi.

Bl-ispejjeż u bl-imghaxijiet.

Il-kawża (Avviż numru 334/2024IS) hija differita għad-19 ta' Mejju, 2025, fis-13.00 p.m.

Registru tal-Qorti Maġistrati (Malta), illum 8 ta' Mejju, 2025

ALEXANDRA DEBATTISTA  
Għar-Registatur, Qrati Ċivili u Tribunali

By a decree of the Small Claims Tribunal of the 28th November, 2024, the publication of the following extract was ordered for the purpose of service on David Axiaq Zane in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap 12).

Vodafone Malta Limited (C10865) today Epic Communications Limited (C10865) of Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, filed a Claim on the 26th November, 2024 whereby they asked the Tribunal to condemn David Axiaq Zane (ID 0038502L) of 192, St Martin's Crt, Fl 8, Triq Birkirkara, St Julian's, to pay the plaintiff company the sum of €727.67, which amount is due to the plaintiff company.

With costs and interests.

The case (Claim number 334/2024IS) is deferred on the 19th May, 2025, at 13.00 p.m.

Registry of the Courts of Magistrates (Malta), today 8th May, 2025

ALEXANDRA DEBATTISTA  
For the Registrar, Civil Courts and Tribunals.

1183

B'digriet tat-Tribunal għal Talbiet Żgħar, tal-20 ta' Frar, 2025, giet ordnata l-pubblikazzjoni tal-estratt li jidher hawn taht għall-finijiet ta' notifika skont l-Artikolu 187(3) et sequitur tal-Kodiċi ta' Organizzazzjoni u Proċedura Ċivili (Kap. 12) fil-konfront ta' Daren Sammut.

Vodafone Malta Limited (C10865) illum Epic Communications Limited (C10865) ta' Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, ipprezentat Talba, fid-19 ta' Frar, 2025, fejn talbu lit-Tribunal sabiex jikkundanna lil Daren Sammut (KI 186574M) ta' 65, Belrose, Triq Mons A. Buhagiar, Ir-Rabat, sabiex iħallas lis-soċjetà attriċi s-somma ta' €1901.13, liema ammont huwa dovut lis-soċjetà attriċi.

Bl-ispejjeż u bl-imghaxijiet.

By a decree of the Small Claims Tribunal of the 20th February, 2025, the publication of the following extract was ordered for the purpose of service on Daren Sammut in terms of Article 187(3) et sequitur of the Code of Organisation and Civil Procedure (Cap. 12).

Vodafone Malta Limited (C10865) today Epic Communications Limited (C10865) of Skyparks Business Centre, Malta International Airport, Hal Luqa LQA 4000, filed a Claim on the 19th February, 2025, whereby they asked the Tribunal to condemn Daren Sammut (ID 186574M) of 65, Belrose, Triq Mons A. Buhagiar, Rabat, to pay the plaintiff company the sum of €1901.13, which amount is due to the plaintiff company.

With costs and interests.

Il-kawża (Avviż numru 51/2025IS) hija differita għad-19 ta' Mejju, 2025, fis-13.00 p.m.

The case (Claim number 51/2025IS) is deferred on the 19th May, 2025, at 13.00 p.m.

Registru tal-Qorti Maġistrati (Malta), illum 8 ta' Mejju, 2025

Registry of the Courts of Magistrates (Malta), today 8th May, 2025

ALEXANDRA DEBATTISTA

Għar-Registatur, Qrati Ċivili u Tribunali

ALEXANDRA DEBATTISTA

For the Registrar, Civil Courts and Tribunals.

1184

B'digriet mogħti, mill-Qorti tal-Appell, Sede Superjuri, fl-24 ta' April, 2024, fl-atti tar-Rikors numru 222/2021 fl-ismijiet Maria Concetta Carabott (KI 9659M) vs Vincent Martin Carabott (KI 17465M), għet ordnata s-segweni pubblikazzjoni biex isservi ta' notifikata fil-konfront ta' Maria Concetta Carabott a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12.

By means of a decree delivered by the Court of Appeal, Superior Jurisdiction, on the 24th April, 2024, in the records of Application Number 222/2021 in the names Maria Concetta Carabott (ID 9659M) vs Vincent Martin Carabott (ID 17465M), the following publication was ordered for the purpose of effecting service on Maria Concetta Carabott in terms of section 187(3) et sequitur of Cap 12.

Permezz tar-Rikors tal-Appell numru 222/2021 ipprezentat fis-27 ta' Novembru, 2024, l-appellant Vincent Martin Carabott hassu aggravat bis-sentenza mogħtija fis-29 ta' Ottubru, 2024, mill-Qorti (Sezzjoni Familja) billi fl-ewwel lok l-qorti ma estendietx iż-żmien tal-intimat għall-għeluq tal-provi tiegħu għalbiex jittressaq rappreżentat tas-sigurtà soċjali u biex l-intimat iressaq affidavit aġġuntiv u li l-qorti ma interpretatx għustament il-provi mressqin dwar id-dissidji bejn il-konjuġi. Inoltr jekk ir-raba' talba attriċi ma ntlagħgetx, u m'għandux jiġi applikat l-Artikolu 48 kontra l-konvenut, ma jregix li fl-ewwel talba jiġi ddikjarat li għall-iskopijiet tal-Artikolu 48 id-data tal-firda għandha titqies il-25 ta' Ġunju, 2005. L-appellant jikkontesta wkoll l-akkoljiment mill-Qorti tat-tielet talba attriċi fejn għet iffissata s-somma ta' €350 bħala l-ammont li l-konvenut għandu jgħaddi lil martu kull xahar bħala manteniment addizzjonalment għall-pensjoni u l-benefiċċji soċjali li hija tipperċepixxi. Ikun verament ingust li wara li l-attriċi diġà għibdet nofs sehemha mill-investimenti kollha li kellhom il-konjuġi Carabott, issa sehem l-intimat jerga' jinqasam bejniethom it-tnejn. Hija ingusta wkoll is-sentenza tal-Ewwel Qorti li ma tagħti ebda kumpens lill-intimat appellant għall-benefikati li huwa għamel fid-dar li hija parafernali tal-attriċi.

By means of an Appeal Application number 222/2021 filed on the 27th November, 2024, the appellant Vincent Martin Carabott felt aggrieved by the judgment given on the 29th October, 2024, whereby the Civil Court (Family Section) in the first place did not extend the time for the respondent to finalize his evidence by producing a representative of the social security department and for the respondent to file an additional affidavit and that the court did not correctly interpret the evidence presented about the dissent between the spouses. Furthermore, if the fourth claim by the plaintiff was not upheld, and Article 48 should not be applied against the defendant, it does not follow that in the first claim it be declared that for the purposes of Article 48 the date of separation is to be considered the 25th June, 2005. The appellant also contests the upholding by the Court of the third claim by the plaintiff whereby the sum of €350 was fixed as the amount that the defendant owes his wife every month as maintenance in addition to the pension and social benefits she receives. It would be truly unfair that after the plaintiff has already drawn half her share from all the investments that the spouses Carabott had, now the respondent appellant's share would again be divided between them. The judgment of the Court of First Instance, which does not give any compensation to the respondent appellant for the ameliorations he made in the house which is paraphernal property of the plaintiff, is also unfair.

Għaldaqstant, l-appellant filwaqt li jiriferi għan-nota ta' sottomissjonijiet finali tiegħu quddiem l-Ewwel Qorti, għall-atti relattivi tal-kawża u l-provi prodotti, u dawk li qed jintalab li jiġu prodotti f'dan l-istadju tal-Appell, umilment jittlob lil din l-Onorabbli Qorti tal-Appell joghgħobha tvarja s-sentenza tal-Qorti Ċivili (Sezzjoni tal-Familja) tad-29 ta' Ottubru, 2024, fl-ismijiet imsemmija iktar 'il fuq u dan

Therefore, the appellant whilst referring to his note of final submissions filed in the Court of First Instance, to the relative records of the cause and the evidence produced, and those which are being requested to be produced at this stage of appeal, humbly requests this Honourable Court of Appeal to vary the judgment of the Civil Court (Family Section) of the 29th October, 2024, in the names mentioned above and



billi tikkonfermaha inkwantu bl-ewwel decide hija ordnat is-separazzjoni bejn il-konjuġi Carabott; inkwantu laqgħet it-tieni talba attriċi; inkwantu ċahdet ir-raba' talba attriċi; inkwantu laqgħet is-sitt talba attriċi; inkwantu laqgħet is-seba' talba attriċi u inkwantu laqgħet it-tmien talba attriċi, iżda tirrevokaha inkwantu fl-ewwel decide tagħha addebitat il-ħtija għas-separazzjoni fuq l-intimat b'effett mill-25 ta' Ġunju, 2005, b'dan li l-intimat m'għandux jinstab li kien ħati għall-firda; inkwantu laqgħet in parte t-tielet talba u ordnat lill-intimat iħallas lill-attriċi manteniment mensili ta' €350, b'dan li l-intimat m'għandux jigi ordnat iħallas manteniment lill-martu; inkwantu permezz tal-ħames decide tagħha ordnat li l-investment f'isem il-konvenut waħdu jew flimkien ma' martu jinqasmu nofs bin-nofs mal-attriċi meta l-investimenti f'isem l-attriċi żżommhom kollha waħedha hi, b'dan li kull parti għandha żżomm l-investimenti li għandhom f'isimhom; u inkwantu jirrigwarda l-benefikati li għamel il-konvenut fid-dar parafernali tal-attriċi ordnat li l-konvenut ma għandux jigi kkompensat, b'dan li l-intimat appellat għandu jigi kkompensat arbitrio boni viri; bl-ispejjeż kontra l-attriċi appellata.

Notifika: Maria Concetta Carabott, 299, Triq Fleur-De-Lys, Birkirkara

Reġistru tal-Qrati tal-Appell (Superjuri), illum 2 ta' Mejju, 2025

DOTT. FRANCO BONDIN, LLD, M. JUR.  
Għar-Registratur, Qrati Ċivili u Tribunali

this by confirming it in regard to the first decision wherein it ordered the separation between the spouses Carabott; in so far as it upheld the second plaintiff's claim; in so far as it rejected the fourth claim by the plaintiff; in so far as it upheld the sixth claim by the plaintiff; in so far as it upheld the seventh claim by the plaintiff and in so far as it upheld the eighth claim by the plaintiff, but revokes it in so far as in its first decision it attributed the fault for the separation on the respondent with effect from the 25th June, 2005, so that the respondent should not be found responsible for the separation; in so far as it upheld in part the third claim and ordered the respondent to pay the plaintiff a monthly maintenance of €350, the respondent should not be ordered to pay maintenance to his wife; in so far as by means of its fifth decision the Court ordered that the investment in the name of the defendant alone or together with his wife be divided by half with the plaintiff while the investments in plaintiff's name will be kept by her alone, so that each party shall keep the investments they have in their name; and as regards the ameliorations made by the defendant in the respondent's paraphernal house wherein it ordered that the defendant would not be compensated, rather the respondent appellat is to be compensated arbitrio boni viri, with costs against the respondent plaintiff.

Notification: Maria Concetta Carabott, 299, Triq Fleur-de-Lys, Birkirkara

Registry of the Courts of Appeal (Superior Jurisdiction), this day 2nd May, 2025

DR FRANCO BONDIN, LLD, M. JUR.  
For the Registrar, Civil Courts and Tribunals

1185

B'digriet mogħti, mill-Qorti tal-Appell, Sede Superjuri, fit-23 ta' April, 2025, fl-atti tar-Rikors numru 163/20 fl-ismijiet Milchova Mihaela vs Mabrouk Ahmed Alaaeldin Ahmed, giet ordnata s-segweni pubblikazzjoni biex isservi ta' notifika fil-konfront ta' Mabrouk Ahmed Alaaeldin Ahmed a tenur tal-Artikolu 187(3) et sequitur tal-Kap. 12.

Permezz tar-Rikors tal-Appell numru 163/20 ipprezentat fid-29 ta' Novembru, 2024, l-appellanta Milchova Mihaela ħassitha aggravata bis-sentenza tal-Qorti Ċivili (Sezzjoni Ċivili) deċiża fit-30 ta' Ottubru, 2024 billi: a) l-Ewwel Qorti kienet żbaljata meta ma annullatx iż-żwieġ tal-appellanta abbażi tal-artikolu 19(1)(d) tal-Kap. 255 tal-Ligijiet ta' Malta; u b) l-Ewwel Qorti kienet żbaljata wkoll meta ma

By means of a decree delivered by the Court of Appeal, Superior Jurisdiction, on the 23rd April, 2025, in the records of Application number 163/20 in the names Milchova Mihaela vs Mabrouk Ahmed Alaaeldin Ahmed, the following publication was ordered for the purpose of effecting service on Mabrouk Ahmed Alaaeldin Ahmed in terms of section 187(3) et sequitur of Cap. 12.

Whereas in Appeal Application number 163/20 filed on the 29th November, 2024, the appellat Milchova Mihaela feels aggrieved by the judgment of the Civil Court (Civil Section) decided on the 30th October, 2024, since: a) the Court of First Instance was mistaken when it did not annul the appellat's marriage on the basis of section 19(1)(d) of Cap. 255 of the Laws of Malta; and b) the Court of

annullatx iż-żwieġ tal-appellanta abbażi tal-artikolu 19(1)(f) tal-Kap. 255 tal-Ligijiet ta' Malta.

Għaldaqstant, l-appellanta titlob bir-rispett lil din il-Qorti jogħġobha tirriforma s-sentenza fl-ismijiet premissi mogħtija mill-Qorti (Sezzjoni Familja) nhar it-30 ta' Ottubru, 2024, fis-sens illi tħassar u tirrevoka l-Kapijiet tas-Sentenza tal-Ewwel Qorti fejn: a) ċaħdet it-talbiet tal-attriċi qua appellanta abbażi tal-artikoli 19(1)(d) u 19(1)(f) tal-Kap. 255 tal-Ligijiet ta' Malta; u minflok: a) tilqa' t-talbiet tal-appellanta abbażi tal-artikoli 19(1)(d) u 19(1)(f) tal-Kap. 255 tal-Ligijiet ta' Malta; b) tiċhad l-eċċezzjonijiet preliminari kollha tal-appellat; u tikkonfermaha sa fejn: a) ċaħdet it-talba tal-appellanta li ż-żwieġ tagħha jiġi annullat abbażi tal-artikolu 19(1)(c) tal-Kap. 255 tal-Ligijiet ta' Malta u dan bl-ispejjeż taz-żewġ istanzi jkunu a karigu tal-appellat.

Notifika: Mabrouk Ahmed Alaaeldin Ahmed, 90, Magdalena Court, Flat 4A, Triq il-Wied, L-Imsida

Registru tal-Qrati tal-Appell (Superjuri), illum 2 ta' Mejju, 2025

DOTT. FRANCO BONDIN, LLD, M. JUR.  
Għar-Registratur, Qrati Ċivili u Tribunali

First Instance was also mistaken when it did not annul the appellant's marriage under section 19(1)(f) of Cap. 255 of the Laws of Malta.

Therefore, the appellant respectfully requests this Court to reform the judgment in the names premised delivered by the Civil Court (Family Section) on the 30th October, 2024, in the sense that it cancels and revokes the Heads of Judgment of the Court of First Instance whereby: a) it dismissed the claims by the plaintiff qua appellant on the basis of sections 19 (1)(d) and 19(1)(f) of Cap. 255 of the Laws of Malta; and instead: a) it upholds the appellant's claims on the basis of sections 19(1)(d) and 19(1)(f) of Cap. 255 of the Laws of Malta; b) it dismisses all the preliminary pleas raised by the respondent; and it confirms it in so far as: a) it dismissed the appellant's application for annulment of her marriage on the basis of section 19(1)(c) of Cap. 255 of the Laws of Malta and this with costs of both instances to be borne by the respondent.

Notification: Mabrouk Ahmed Alaaeldin Ahmed, 90, Magdalena Court, Flat 4A, Triq il-Wied, Msida

Registry of the Courts of Appeal (Superior jurisdiction), this day 2nd May, 2025

DR FRANCO BONDIN, LLD, M. JUR.  
For the Registrar, Civil Courts and Tribunals

1186

Ikun jaf kulhadd illi b'digriet mogħti mill-Qorti tal-Maġistrati (Għawdex), Ġurisdizzjoni Volontarja, fis-sitta (6) ta' Mejju, 2025 (Digriet numru 42/2025BS, wara rikors numru 4/2025BS) ġie kkonfermat inabilitat mill-atti kollha tal-ħajja ċivili Michael Camilleri, bin Saviour Camilleri u Pauline Camilleri née Mercieca, imwieled in-Nadur, Għawdex, u residenti n-Nadur, Għawdex (karta tal-identità numru 81843G).

Dr Jonathan Mintoff, avukat, bin Anthony Mintoff u Domenica née Mifsud, imwieled Tal-Pietà, Malta, u residenti l-Għasri Għawdex, detentur tal-karta tal-identità numru 9495M, ġie bl-istess digriet, nominat kuratur tagħha.

Registru tal-Qorti tal-Maġistrati (Għawdex), Ġurisdizzjoni Volontarja

Illum 8 ta' Mejju 2025

DANIEL SACCO  
Għar-Registratur, Qrati u Tribunali (Għawdex)

It is hereby notified that in virtue of a decree given by the Court of Magistrates (Gozo) in its Voluntary Jurisdiction on the sixth (6th) of May of the year 2025 (Decree number: 42/2025BS following application number 6/2025(BS) Michael Camilleri, son of the Saviour Camilleri and Pauline Camilleri née Mercieca, born in Nadur, Gozo, and residing in Nadur, Gozo (identity card number 81843G) has been confirmed inabilitated from all acts of civil life.

Dr Jonathan Mintoff, lawyer, son of Anthony Mintoff and Domenica née Mifsud born in Tal-Pietà, Malta, and resides in Għasri, Gozo, holder of identity card number 9495M, has been nominated as her curator, by virtue of the said decree.

Registry of the Court of Magistrates (Gozo), Voluntary Jurisdiction

This 8th of May 2025

DANIEL SACCO  
For the Registrar, Gozo Courts and Tribunals



