

Nru. 549**No. 549****MINISTERU GHALL-FINANZI U X-XOGHOL****MINISTRY FOR FINANCE AND EMPLOYMENT**

Ghotja ta' darba għal persuni li dahlu uffiċjalment fis-servizz pubbliku wara s-16 ta' Jannar, 1979, u li qabel din id-data għamlu xi żmien iservu f'dipartimenti tal-Gvern, iżda mhux bħala uffiċjali pubbliċi

A Once-Only Grant for persons who before officially joining the public service after 16th January, 1979, had served in Government departments but not as public officers

SABIEX tiġi implimentata waħda mill-miżuri mħabbra fil-Baġit għas-sena 2023, il-Prim Ministru, il-Ministru tal-Finanzi u x-Xogħol u l-Ministru għall-Politika Soċjali u d-Drittijiet tat-Tfal fasslu l-Iskema li ġejja, biex tipprovdi ghotja ta' darba għal persuni li dahlu uffiċjalment fis-servizz pubbliku wara s-16 ta' Jannar, 1979 u li qabel din id-data għamlu xi żmien iservu f'dipartimenti tal-Gvern, iżda mhux bħala uffiċjali pubbliċi.

IN order to implement one of the measures identified in Budget 2023, the Prime Minister, the Minister for Finance and Employment and the Minister for Social Policy and Children's Rights have developed the following Scheme that aims to provide a once-only grant for persons who before officially joining the public service after 16th January, 1979 had served in Government departments but not as public officers.

SKEMA**SCHEME****1. Tifsir****1. Interpretation**

F'din l-iskema, sakemm il-kuntest ma jehtieġx xort'oħra:

In this Scheme, unless the context otherwise requires:

“Malta” tfisser il-Gżejjer Maltin;

“Malta” means the Maltese Islands;

“applikant jew applikanti” tfisser ċittadin/i ta' Malta, li dahlu uffiċjalment fis-servizz pubbliku wara s-16 ta' Jannar, 1979 u li qabel din id-data għamlu xi żmien iservu f'dipartimenti tal-Gvern, iżda mhux bħala uffiċjali pubbliċi;

“applicant/s” means citizen/s of Malta who before officially joining the public service after 16th January, 1979 had served in Government departments but not as public officers;

“kariga pubblika” tfisser kariga bi ħlas fis-servizz pubbliku;

“public office” means an office of emolument in the public service;

“perjodu effettiv” tfisser il-perjodu bejn id-data ta' meta l-applikant daħal uffiċjalment fis-servizz pubbliku u d-data tal-irtirar mill-istess servizz pubbliku;

“public officer” means the holder of any public office or of a person appointed to act in such an office;

“il-perjodu ta' kwalifika” tfisser il-perjodu mhux interrott li applikant għamel fis-servizz pubbliku mhux bħala uffiċjal pubbliku u li jibda f'xi żmien qabel is-16 ta' Jannar, 1979 u jntemm mal-ewwel ħatra uffiċjali bħala uffiċjal pubbliku wara s-16 ta' Jannar, 1979;

“qualifying period” means the uninterrupted period during which applicant served in the public service not as a public officer in any time starting before 16th January, 1979 and ending immediately on the first official appointment as public officer after 16th January, 1979;

“uffiċjal pubbliku” tfisser id-detentur ta' xi kariga pubblika jew persuna maħtura biex taġixxi bħal dik;

“effective period” means the period between the date when applicant officially joined the public service and his/her date of retirement from same public service;

2. L-Applikabilità tal-Iskema**2. Area of applicability**

Din l-iskema tapplika għall-perjodu ta' żmien li applikant ħadem fis-servizz pubbliku matul il-perjodu effettiv,

This Scheme applies to the period of time applicants served in the public service during the effective period,

immedjatament wara li spiċċa l-perjodu ta' kwalifika. L-applikant huwa intitolat għall-ghotja ta' darba għas-servizz mogħti matul il-perjodu effettiv.

Din l-iskema tapplika għal ċittadini Maltin li servew f'dipartimenti tal-Gvern matul il-perjodu ta' kwalifika, u li immedjatament kif intemm dan il-perjodu ta' kwalifika, ħadmu fis-servizz pubbliku.

L-Iskema tapplika wkoll għall-eredi ta' dawk l-individwi eligibbli skont il-kundizzjonijiet tal-Iskema u li jkunu mejta meta ssir l-applikazzjoni għall-ghotja taħt din l-Iskema.

L-Iskema ma tapplikax għal dawk l-individwi li jirċievu, jew għandhom id-dritt li jirċievu, pensjoni skont l-Ordinanza dwar il-Pensjonijiet (Kapitlu 93), l-Att dwar il-Pulizija (Kapitlu 164) u l-Att dwar il-Forzi Armati ta' Malta (Kapitlu 220).

3. Kif tapplika u dokumenti meħtieġa

(i) Applikazzjonijiet godda taħt din l-Iskema għandhom isiru fuq il-formola tal-applikazzjoni murija fl-Iskema ma' din l-Iskema u għandu jkun fihom it-tagħrif u d-dettalji kollha kif meħtieġ fl-imsemmija formola u skont din l-Iskema.

(ii) Fil-każ ta' applikazzjonijiet taħt din l-Iskema magħmula f'isem persuna mejta għandha ssir applikazzjoni mill-eredi. F'każ li jkun hemm aktar minn eredi wieħed, trid issir applikazzjoni waħda kongunta mill-eredi. Flimkien mal-applikazzjoni għandha tiġi pprezentata wkoll dikjarazzjoni magħmula quddiem nutar li fiha jiġi ddikjarat min huwa/huma l-eredi tal-persuna mejta liema persuna mejta kienet eligibbli sabiex tapplika għal din l-Iskema u min huwa l-eredi awtorizzat biex jirċievi l-pagament tal-ghotja f'isem l-eredi kollha. Id-Dipartiment tas-Sigurtà Soċjali jżomm id-dritt li jitlob il-prezentazzjoni ta' dokumenti oħra barra dawk imsemmija.

(iii) Il-ħlas tal-ghotja jsir biss għal dawk l-applikazzjonijiet li jikkwalifikaw u li jkunu konformi mad-dispożizzjonijiet ta' din l-Iskema.

(iv) Persuni li applikaw u li kienu eligibbli skont l-Iskema mxandra fil-Gazzetta tal-Gvern tat-2 ta' Mejju, 2017, tas-17 ta' April, 2018, tas-26 ta' April, 2019, tat-8 ta' Mejju, 2020, tas-27 ta' April, 2021 u tad-29 ta' April, 2022, u li għadhom eligibbli li jirċievu pagament għaliex kienu eligibbli skont it-

immediately after the end of the qualifying period. The applicant shall only be entitled to a once-only grant in respect of the service rendered during the effective period.

The Scheme applies to applicants who served in Government departments not as public officers during the qualifying period, and who immediately following the termination of such qualifying period served in the public service.

The Scheme also applies to the heirs of such individuals if they satisfy the conditions of this Scheme and if they are deceased when the application for the grant under the Scheme is made.

The Scheme does not apply to individuals who are in receipt of, or have a right to receive, a pension under the Pensions Ordinance (Chapter 93), the Police Act (Chapter 164) or the Malta Armed Forces Act (Chapter 220).

3. Manner of application and supporting documents

(i) New applications under this Scheme shall be made on the application form set out in the Schedule to this Scheme and shall contain all the information and details as required in the said form and in terms of this Scheme.

(ii) In the case of applications under this Scheme made by the heirs of the same *decujus*, the application shall be made by the heirs. Where there is more than one heir, there shall be made one joint application by the heirs. Together with the application, there shall be produced a declaration made by a notary public, in which declaration there shall be declared who the heir or heirs of the *decujus* is or are, and who is the sole heir authorized to receive payment on behalf of all heirs, on condition that the *decujus* was eligible to apply for the Scheme. The Department reserves the right to request the production of other documents besides the document herein mentioned.

(iii) Only those applications that are found to conform with the provisions of this Scheme shall be eligible for payment of the grant.

(iv) Persons who applied and were eligible under the Schemes issued in the Government Gazette of 2nd May, 2017, 17th April, 2018, 26th April, 2019, 8th May, 2020, 27th April, 2021 and 29th April, 2022 and are still eligible to receive payment under the same Schemes need not re-apply

termini tal-Iskema m'għandhomx għalfejn jerggħu japplikaw taħt l-Iskema l-ġdida. Id-Dipartiment tas-Sigurtà Soċjali ser jipproċedi skont it-tagħrif mogħti mill-applikanti eligibbli.

(v) Izda f'każ ta' mewt ta' applikanti eligibbli jew inkella ta' eredi awtorizzat, li kienu rċevew pagament/i taħt l-iskemi mxandra fl-2017, fl-2018, fl-2019, fl-2020, fl-2021 u fl-2022, trid issir applikazzjoni mill-ġdid taħt din l-Iskema mill-eredi awtorizzat skont kif spjegat fil-klawsola 3 (ii) hawn fuq.

(vi) Persuni elegibbli li rtiraw fl-2022 u ma laħqux applikaw taħt l-Iskema ppubblikata fid-29 ta' April, 2022, kif ukoll persuni elegibbli li ser jirtiraw matul l-2023 jistgħu japplikaw taħt din l-Iskema l-ġdida.

(vii) Persuni li jissodisfaw id-dispożizzjonijiet ta' din l-iskema u li jistgħu jkunu eligibbli għall-ghotja ta' darba għas-servizz mogħti matul il-perjodu effettiv, izda li ser jirtiraw mis-servizz wara li tagħlaq l-iskema din is-sena, huma mitluba li japplikaw ukoll u jipprovdu l-informazzjoni meħtieġa. L-applikazzjoni tagħhom ser tinzamm mid-Dipartiment tas-Sigurtà Soċjali u ssir effettiva meta l-persuna eligibbli tirtira mis-servizz jew meta tilhaq l-età tal-irtirar, liema tiġi l-ewwel. Dawk il-persuni li diġà ssottomettew l-applikazzjoni tagħhom u għadha pendent għax għadhom ma rtirawx jew ma laħqux l-età tal-irtirar, m'għandhomx għalfejn jerggħu japplikaw.

(viii) Applikazzjonijiet taħt din l-Iskema, inklużi d-dokumenti li għandhom jiġu mehmuża mal-applikazzjoni għandhom jintbagħtu bil-posta lid-Dipartiment tas-Sigurtà Soċjali, f'38, Triq l-Ordinanza, Il-Belt Valletta, VLT 1021, jew bil-posta elettronika fuq (kuntattdss@gov.mt), mhux iżjed tard mill-31 ta' Lulju, 2023. Għal aktar informazzjoni l-applikanti jistgħu jcmplu fuq freephone 153.

4. Għotja li tithallas taħt din l-Iskema

Applikanti li jikkwalifikaw skont il-perjodu ta' kwalifika, inkluż l-eredi fejn hu applikabbli, jistgħu japplikaw għall-ghotja fir-rigward tas-servizz mogħti matul il-perjodu effettiv.

5. Hlas tal-ghotja

L-ammont tal-ghotja għandu jithallas lill-applikant eligibbli direttament fil-kont bankarju skont l-istruzzjonijiet diġà magħrufa mid-Dipartiment tas-Sigurtà Soċjali. Ebda imgħax m'għandu jibda jiddekorri fuq l-ammont tal-ghotja dovuta lill-applikant.

under this new Scheme. The Department of Social Security will process payments on the basis of available details.

(v) However, in the case of the demise of an eligible applicant or authorized heir who received payment under the previous calls for applications, in 2017, 2018, 2019, 2020, 2021 and 2022, a fresh application a fresh application under this new call has to be submitted by the heirs in the manner explained in sub-clause 3 (ii) above.

(vi) Eligible persons who retired in 2022 and failed to apply under the Scheme published on 29th April, 2022, as well as eligible persons who are due to reach retirement age in 2023 can apply under the new Scheme.

(vii) Persons who conform to the terms and conditions of the scheme and are accordingly eligible to the one-time grant for the effective period, but will reach retirement age after the scheme expires in December 2023 are requested to submit their application, accompanied by required documents. Applications will be kept in abeyance by the Department of Social Security and will be activated once applicants terminate their employment in the public service or reach retirement age, whichever comes first. Persons who have already submitted their application and whose applications are pending as they are still in service or reached retirement age, do not need to re-apply.

(viii) Applications under this Scheme, including the documents that are to be attached to the application, shall be sent by mail to the Department of Social Security in Malta, at 38, Triq l-Ordinanza, Valletta, VLT 1021, or on (contactdss@gov.mt) by 31st July, 2023. For any further information or clarification applicants can call on freephone 153.

4. Grant payable under this Scheme

Applicants who are eligible according to the qualifying period, including heirs where applicable, may apply for a grant in respect of the service rendered during the effective period.

5. Payment of Grant

The amount of the grant will be paid to the eligible applicant by direct credit in the bank account of the eligible beneficiary as known to the Department of Social Security, acting on instructions of same beneficiaries. No interests shall run on the amount of the grant due to the applicant.

Hija kundizzjoni taht din l-Iskema li applikant li jircievi l-ghotja jrid jirrinunzja ghal kull pretenzjoni oħra futura marbuta mal-Iskema u jwaqqaf u jirtira kull kawża jew kawzi magħmula kontra l-Gvern, Awtorità jew entità oħra governattiva. Dan irid isir billi l-applikanti, jew l-eredi tagħhom, f'kull kawża jew kawzi jipprezentaw dikjarazzjoni maħlufa fir-registru tal-Prim'Awla tal-Qorti Ċivili fejn jiddikjaraw li qed iċedu u jirtiraw kull kawża jew kawzi pendent. Prova ta' din ir-rinunzja u rtirar tal-kawża jew kawzi trid tiġi meħmuża mal-applikazzjoni kif spjegat fl-istess formola tal-applikazzjoni.

6. Validità tal-applikazzjoni

Ma titqiesx li tkun saret applikazzjoni kemm-il darba din ma tkunx shiħa u kompluta f'kull aspekk materjali tagħha u kemm-il darba ma jkunx fiha t-tagħrif kollu mitlub fl-imsemmija applikazzjoni u dokumenti li jistgħu jiġu mitluba.

7. Revizjoni ta' Deċiżjonijiet

Applikant li l-applikazzjoni tiegħu għall-ħlas ta' ghotja taht l-Iskema ma gietx milqugħa, se jiġi infurmat b'dan ir-rifjut permezz ta' ittra mid-Dipartiment tas-Sigurtà Soċjali.

Applikant li jhoss ruħu aggravat bid-deċiżjoni meħuda għandu d-dritt jitlob revizjoni tal-imsemmija deċiżjoni fi żmien wieħed u għoxrin (21) ġurnata minn meta jircievi d-deċiżjoni. It-talba għal revizjoni flimkien ma' kopja tal-ittra tar-rifjut u provi dokumentati għandhom jintbagħtu matul il-perjodu stabbilit permezz ta' ittra registrata lis-Segretarju tal-Bord għar-Revizjoni tal-Ghotjiet, f'38, Triq l-Ordinanza, Il-Belt Valletta, VLT 1021.

Ir-revizjoni tad-deċiżjoni għandha ssir mill-Bord għar-Revizjoni tal-Ghotjiet, liema Bord għandu jiġi stabbilit wara li tinħareg ordni mill-Ministru responsabbli għall-Finanzi u x-Xogħol u tiġi ppubblikata fil-Gazzetta tal-Gvern. Id-deċiżjoni tal-Bord għar-Revizjoni tal-Ghotjiet hija finali u m'għandu jkun hemm l-ebda appell mid-deċiżjoni tal-Bord.

8. Emendi għall-Iskema

Il-Ministru responsabbli għall-Finanzi u x-Xogħol ikollu d-dritt li jagħmel kull emenda f'din l-Iskema bil-pubblikazzjoni ta' dawk l-emendi fil-Gazzetta tal-Gvern.

It-28 ta' April, 2023

It is a condition of this Scheme that by accepting the grant, the applicant shall be renouncing to any other future claim related to this Scheme and shall withdraw any case presently instituted against Government, Authority or Government entity. Plaintiffs, or their authorised heirs, in each case or cases have to present a sworn declaration in the Registry of the Superior Courts to renounce and withdraw the case or cases. Proof of such renunciation and withdrawal must be presented together with the application, as explained on same application form.

6. Validity of application

An application shall not be deemed to have been submitted unless it is full and complete in all material respects and unless it contains all the information and is accompanied by all the documentation requested therein.

7. Review of decisions

An applicant whose application for the payment of the grant under the Scheme is not acceded to shall be informed by the Department of Social Security of such refusal by means of a letter.

An applicant who feels aggrieved from the decision taken, has the right to request a revision of the said decision within twenty-one (21) days from the receipt of the decision. The request for a revision, together with a copy of the refusal letter, shall be sent within the established period by means of a registered letter addressed to the Secretary, Grant Review Board, 38, Triq l-Ordinanza, Valletta, VLT 1021.

The review of the decision shall be done by the Grant Review Board which Board shall be set up following an order issued by the Minister responsible for Finance and Employment and published in the Government Gazette. The decision of the Grant Review Board shall be final and there shall be no appeal from the decision of the Board.

8. Amendments to the Scheme

The Minister responsible for Finance and Employment shall have the right to make any amendments to this Scheme by the publication of the said amendments in the Government Gazette.

28th April, 2023

MINISTERU GHALL-POLITIKA SOĊJALI U D-DRITTIJET TAT-TFAL



Formola tal-Applikazzjoni – 2023

Ghotja ta' darba għal persuni li daħlu uffiċjalment fis-servizz pubbliku wara s-16 ta' Jannar 1979 u li qabel din id-data għamlu xi żmien iservu f'dipartimenti tal-Gvern, izda mhux bħala uffiċjali pubbliċi.		
It-tagħrif mitlub fis-sezzjonijiet minn 1.1 u sa 2.5 jrid jingħata f'kull applikazzjoni. It-tagħrif mitlub fis-sezzjonijiet minn 3.1 sa 3.6 jimtela biss jekk il-persuna li dwarha qed issir it-talba għadha hajja.		
1.1	Isem u kunjom il-persuna li dwarha qed issir it-talba	
1.2	Numru tal-Karta tal-Identità	
1.3	Data tat-twelid	
2.1	Isem tal-korp jew natura tax-xogħol li kellu qabel ma nħatar uffiċjal pubbliku	
2.2	Numru ta' reġistrazzjoni tal-korp (jekk applikabbli)	
2.3	Data tal-ingaġġ fil-korp jew meta beda jaħdem f'xi dipartiment tal-Gvern qabel ma nħatar uffiċjal pubbliku	
2.4	Data tal-ħatra uffiċjali fis-servizz pubbliku	
2.5	Data tal-irtirar mis-servizz pubbliku	
3.1	Isem u/jew numru tar-residenza	
3.2	Isem tat-Triq	
3.3	Lokalità	
3.4	Kodiċi Postali	
3.5	Numru tat-telefon	
3.6	Numru tat-telefon ċellulari	
It-tagħrif mitlub fis-sezzjonijiet minn 4.1 sa 5.6 jrid jingħata biss jekk il-persuna li dwarha qed issir it-talba giet nieqsa*.		
4.1	Isem u kunjom l-eredi li hu/hi awtorizzat/a biex j/tagħmel l-applikazzjoni	
4.2	Numru tal-Karta tal-Identità	
5.1	Isem u/jew numru tar-residenza	
5.2	Isem tat-Triq	
5.3	Lokalità	
5.4	Kodiċi Postali	
5.5	Numru tat-telefon	
5.6	Numru tat-telefon ċellulari	

**Fil-każ ta' applikazzjonijiet magħmula minn eredi ta' applikanti li ġew nieqsa, mal-applikazzjoni trid tiġi ppreżentata dikjarazzjoni mingħand nutar, fejn jiġi ddikjarat min huwa/huma l-eredi tal-persuna mejta u min huwa/hija l-eredi awtorizzat/a biex j/tirċievi l-pagament tal-għotja f'isem l-eredi kollha. F'dak il-każ l-isem u l-kunjom u d-dettalji tal-eredi awtorizzat/a, irid jingħata fis-sessjonijiet minn 4.1 sa 5.6.*

L-applikazzjoni għandha tintbagħat bil-posta lid-Dipartiment tas-Sigurtà Soċjali, f'38, Triq l-Ordinanza, il-Belt Valletta, VLT 1021, jew bil-posta elettronika fuq kuntattdss@gov.mt, mhux aktar tard mill-**31 ta' Lulju 2023**.

Tagħrif Importanti

It-tagħrif personali mogħti f'din l-applikazzjoni huwa protett u wżat skont l-Att dwar il-Protezzjoni u l-Privatezza tad-Data.

F'każ fejn ikun sar ħlas bi żball, il-Ministeru għall-Politika Soċjali u d-Drittijiet tat-Tfal jirriserva d-dritt li jiġbor lura l-ammonti li jkunu tħallsu bi żball. Kemm-il darba jirriżulta li saret talba qarrieqa, il-Ministru għall-Politika Soċjali u d-Drittijiet tat-Tfal jista' jibda proċeduri kriminali kontra min ikun responsabbli.

It-tagħrif mogħti f'din il-formola tal-applikazzjoni ser jintuża mill-Ministeru għall-Finanzi u x-Xogħol u mill-Ministeru għall-Politika Soċjali u d-Drittijiet tat-Tfal.

Dikjarazzjoni

Niddikjara li d-dettalji u l-informazzjoni mogħtija f'din l-applikazzjoni huma korretti u sa fejn naf jien nikkwalifika biex nircievi l-għotja ta' darba skont il-kundizzjonijiet stabbiliti fl-Iskema għal persuni li qabel ma daħlu uffiċjalment fis-servizz pubbliku wara s-16 ta' Jannar 1979 għamlu xi żmien iservu f'dipartimenti tal-Gvern iżda mhux bħala uffiċjali pubbliċi.

Nagħraf li din t-talba hija waħda finali skont l-Iskema msemmija u meta naċċetta l-għotja, jien qed nirrinunzja għal kull pretenzjoni oħra futura marbuta mal-Iskema u nwaqqaf u nirtira kull kawża jew kawżi kontra l-Gvern, Awtorità jew entità oħra governattiva. Nifhem li r-rikorrenti, jew l-eredi tagħhom, f'kull kawża jew kawżi jridu jipprezentaw dikjarazzjoni mahlufa fir-reġistru tal-Prim'Awla tal-Qorti Ċivili fejn jiddikjaraw li qed iċedu u jirtiraw kull kawża jew kawżi pendenti.

Nifhem ukoll li l-għoti ta' informazzjoni falza jew qarrieqa fir-rigward ta' din il-formola ta' applikazzjoni huwa reat gravi u jista' jwassal għal htiegħa li jkollha titħallas lura l-għotja shiħa u li jittiehdu proċeduri kriminali.

Firma tal-applikant/
Eredi awtorizzat/a

Numru tal-Karta tal-Identità

Data

MINISTRY FOR SOCIAL POLICY AND CHILDREN'S RIGHTS

Application Form– 2023



Application for a once-only grant for persons who before officially joining the public service after 16th January 1979 had served in Government departments but not as public officers.

**Information requested in sections 1.1 to 2.5 to be filled in all applications.
Information requested in sections 3.1 to 3.6 to be filled *only* if the person on behalf of whom the application is being made is still alive**

1.1	Name and surname of applicant or person on behalf of whom application is being made	
1.2	Identity Card number	
1.3	Date of birth	
2.1	Name of Corps or nature of employment prior to engagement in public service	
2.2	Registration number in a corp (if applicable)	
2.3	Date of enlistment in the corps or employment prior to being appointed as public officer	
2.4	Date of the first official appointment in the public service	
2.5	Date of retirement from the public service	
3.1	Name and/or number of residence	
3.2	Name of street	
3.3	Locality	
3.4	Postcode	
3.5	Telephone number	
3.6	Mobile number	

Information requested in sections 4.1 to 5.6 to be filled only if the person on behalf of whom the application is being made is deceased*

4.1	Name and surname of heir authorized to apply	
4.2	Identity Card number	
5.1	Name and/or number of residence	
5.2	Name of street	
5.3	Locality	
5.4	Postcode	
5.5	Telephone number	
5.6	Mobile number	

**In the case of applications made by heirs of deceased applicants, a declaration made by a notary public is to be submitted with the application form, in which declaration there shall be declared who the heir/heirs are and who is the sole heir authorized to receive payment on behalf of all heirs. Only the name and details of the authorized heir to receive payment shall be filled in sections 4.1 to 5.6.*

This application together with all the relevant documents are to be sent by post to the:
Department of Social Security, 38, Ordnance Street, Valletta, VLT 1021 or by e-mail on contactdss@gov.mt, by not later than **31st July 2023**.

Important Information

Personal information provided in this form is protected and used in accordance with the Data Protection Act.

In the event of an incorrect payment of a claim, the Ministry responsible for Social Policy and Children's Rights reserves the right to recover funds paid in error. Where a fraudulent claim arises, the Minister responsible for Social Policy and Children's Rights may initiate criminal proceedings against those responsible.

The information shown on the application form will be used by the Ministry for Finance and Employment and the Ministry for Social Policy and Children's Rights.

Declaration

I declare that the details and the information in this application are correct and that I am eligible to receive a once-only grant in the Scheme for persons who on officially joining the public service after 16th January 1979 and had served in Government departments before 1979 but not as public officers.

I declare that this claim under this particular Scheme is final and that by accepting the grant I am renouncing to any other future claim related to this Scheme and withdraw any case or cases, presently instituted against Government, Authority or Government entity. I understand that plaintiffs or authorised heirs, in such case or cases have to additionally present a sworn declaration in the Registry of the Superior Courts to renounce and withdraw the case or cases.

I understand that giving false and misleading information in connection with this application form is a serious offence and may result in a requirement to repay the full grant and to face criminal proceedings.

Signature of Applicant/
Authorised Heir

Identity Card No.

Date

Nru. 550**No. 550****MINISTERU GHALL-FINANZI U X-XOGHOL****MINISTRY FOR FINANCE AND EMPLOYMENT****Ghotja ta' darba****Once-Only Grant**

SABIEX tiġi implimentata waħda mill-miżuri mħabbra fil-Baġit għas-sena 2023, il-Prim Ministru, il-Ministru għall-Finanzi u x-Xogħol u l-Ministru għall-Politika Soċjali u d-Drittijiet tat-Tfal fasslu l-Iskema li ġejja, biex tipprovdi ghotja ta' darba għal persuni li:

IN order to implement one of the measures identified in Budget 2023, the Prime Minister, the Minister for Finance and Employment and the Minister for Social Policy and Children's Rights have developed the following Scheme that aims to provide a once-only grant for persons who:

(a) kienu impjegati f'xi korporazzjoni jew entità fis-settur pubbliku wara li għamlu xi żmien iservu f'wieħed mill-korpi tax-xogħol imwaqqfa qabel l-1979; jew

(a) were employed by corporations or entities in the public sector on their discharge from one of the labour corps established before 1979; or

(b) kienu impjegati mal-Gas Board sakemm dan spiċċa u wara kienu impjegati mal-korporazzjoni Enemalta; jew

(b) were employed in the Gas Board until its dissolution and afterwards were employed by Enemalta Corporation; or

(c) kienu apprendisti mal-Malta Electricity Board sakemm dan spiċċa u wara kienu impjegati mal-korporazzjoni Enemalta;

(c) were apprentices in the Malta Electricity Board until its dissolution and afterwards were employed by Enemalta Corporation; or

(d) daħlu fl-impjieg mal-Korporazzjoni Telemalta bejn l-1 ta' Jannar, 1978 u l-15 ta' Jannar, 1979 u ma kkwalifikawx għal pensjoni tas-servizz u ma bbenefikawx minn xi skema ta' ghotja ta' darba mill-2017 'l hawn.

(d) were engaged by Telemalta Corporation between 1st January, 1978 and 15th January, 1979 and did not qualify for a service pension or benefitted from any once-only grant schemes issued from 2017 onwards.

SKEMA**SCHEME****1. Tifsir****1. Interpretation**

F'din l-iskema, sakemm il-kuntest ma jehtieġx xort'ohra:

In this Scheme, unless the context otherwise requires:

“Malta” tfisser il-Gżejjer Maltin;

“Malta” means the Maltese Islands;

“applikant jew applikanti” tfisser ċittadin/i ta' Malta li:

“applicant/s” means citizen/s of Malta who:

(a) kien/u impjegat/i f'xi korporazzjoni jew entità fis-settur pubbliku wara żmien iservi/u f'wieħed mill-korpi tax-xogħol imwaqqfa qabel l-1979;

(a) was/were employed by corporations or entities in the public sector on discharge from one of the labour corps established before 1979; or

(b) kien/u impjegat/i mal-Gas Board sakemm dan spiċċa u wara kien/u impjegat/i mal-korporazzjoni Enemalta; jew

(b) was/were employed in the Gas Board until its dissolution and afterwards was/were employed by Enemalta Corporation; or

(c) kien/u apprendist/i mal-Malta Electricity Board sakemm dan spiċċa u wara kien/u impjegati mal-korporazzjoni Enemalta.

(c) was/were apprentices in the Malta Electricity Board until its dissolution and afterwards was/were employed by Enemalta Corporation; or

(d) daħlu fl-impjieg mal-Korporazzjoni Telemalta bejn l-1 ta' Jannar 1978 u l-15 ta' Jannar, 1979 u ma kkwalifikawx għal pensjoni tas-servizz u ma bbenefikawx minn xi skema ta' ghotja ta' darba mill-2017 'l hawn.

(d) were engaged by Telemalta Corporation between 1st January 1978 and 15th January, 1979 and did not qualify for a service pension or benefitted from any once-only grant schemes issued from 2017 onwards.

“perjodu effettiv” għal persuni msemmija fil-punti (a), (b) jew (c) hawn fuq tfisser, il-perjodu bejn is-16 ta' Jannar, 1979, jew id-data tal-hatra uffiċjali f'xi korporazzjoni jew entità fis-settur pubbliku jekk kienet wara d-data imsemmija, u d-data meta l-applikant temm il-kariga tiegħu fis-settur pubbliku. Għal persuni li jaqgħu taht punt (d) kif imfisser hawn fuq, “perjodu effettiv” għandu jfisser il-perjodu bejn is-16 ta' Jannar, 1979 u d-data meta rtiraw mill-impjeg tagħhom mal-korporazzjoni jew id-data ta' meta l-azjenda giet privatizzata.

2. L-Applikabilità tal-Iskema

Din l-iskema tapplika għall-perjodu ta' żmien li applikant haqdem fis-settur pubbliku matul il-perjodu effettiv. L-applikant huwa intitolat għall-ghotja ta' darba għas-servizz mogħti matul il-perjodu effettiv.

L-iskema ma tapplikax għal dawk il-persuni li kienu jaħdmu mal-Korporazzjoni Telemalta bejn l-1 ta' Jannar, 1978 u l-15 ta' Jannar, 1979 u li kkwalifikaw jew possibilmment jikkwalifikaw għal pensjoni tas-servizz jew huma diġà eliġibbli u qed jirċievu fl-asijiet skont it-termini ta' din l-iskema jew xi skemi oħra simili, jew li bbenefikaw minn xi rimedji li nġataw mill-Qrati jew b'xi mezz ieħor.

Talbiet minn persuni oħra li kienu impjegati mal-Korporazzjoni Telemalta qabel 1 ta' Jannar, 1978 jistgħu jiġu kkunsidrati kemm-il darba jissodisfaw il-kriterji l-oħra imsemmija ta' eliġibilità.

Din l-iskema tapplika għal ċittadini Maltin li huma msemmija f'taqsim (1) aktar 'il fuq.

L-Iskema tapplika wkoll għall-eredi ta' dawk l-individwi eliġibbli skont il-kundizzjonijiet tal-Iskema.

L-Iskema ma tapplikax għal dawk l-individwi li jirċievu, jew għandhom id-dritt li jirċievu, pensjoni skont l-Ordinanza dwar il-Pensjonijiet (Kapitlu 93), l-Att dwar il-Pulizija (Kapitlu 164), l-Att dwar il-Forzi Armati ta' Malta (Kapitlu 220) jew xi pensjoni tas-servizz oħra.

3. Kif tapplika u dokumenti meħtieġa

(i) Applikazzjonijiet godda taht din l-Iskema għandhom isiru fuq il-formola tal-applikazzjoni murija fl-Iskema ma' din l-Iskema u għandu jkun fihom it-tagħrif u d-dettalji kollha kif meħtieġ fl-imsemmija formola u skont din l-Iskema.

(ii) Fil-każ ta' applikazzjonijiet taht din l-Iskema magħmula f'isem persuna mejta għandha ssir applikazzjoni mill-eredi. F'każ li jkun hemm aktar minn eredi wieħed, trid

“effective period” for persons referred to in points (a), (b) and (c) above means, the period between 16th January, 1979, or the date of the official appointment of an applicant with a corporation or entity in the public sector if such date is after the above-mentioned date, and the date when such applicant terminated his employment in the public sector. For persons referred to in point (d) above, “effective period” shall mean the period between 16th January, 1979 and the date of termination of their employment with the corporation or the date of privatisation of the corporation.

2. Area of applicability

This Scheme applies to the period of time applicants served in the public sector during the effective period. The applicant shall only be entitled to a once-only grant in respect of the service rendered during the effective period.

The scheme does not apply for those persons who were engaged by Telemalta Corporation between 1st January, 1978 and 15th January, 1979 but have qualified or may qualify for a service pension or are already in receipt of payments under the terms of this scheme, or any other similar schemes, or benefitted from any redress decreed by the Law Courts or any other measures.

Applications from persons who were engaged by Telemalta Corporation prior to 1st January, 1978 may be considered if they satisfy other eligibility criteria of this scheme.

The Scheme applies to citizens of Malta as defined in section (1) above.

The Scheme also applies to the heirs of such individuals if they satisfy the conditions of this Scheme.

The Scheme does not apply to individuals who are in receipt of, or have a right to receive, a pension under the Pensions Ordinance (Chapter 93), the Police Act (Chapter 164) or the Malta Armed Forces Act (Chapter 220) or any other service pension.

3. Manner of application and supporting documents

(i) New applications under this Scheme shall be made on the application form set out in the Schedule to this Scheme and shall contain all the information and details as required in the said form and in terms of this Scheme.

(ii) In the case of applications under this Scheme made by the heirs of the same decujus, the application shall be made by the heirs. Where there is more than one heir, there

issir applikazzjoni waħda kongunta mill-eredi. Flimkien mal-applikazzjoni għandha tiġi ppreżentata wkoll dikjarazzjoni magħmula quddiem nutar li fiha jiġi ddikjarat min huwa/huma l-eredi tal-persuna mejta liema persuna mejta kienet eligibbli sabiex tapplika għal din l-Iskema u min huwa/hija l-eredi awtorizzat/a biex j/tirċievi l-pagament tal-għotja f'isem l-eredi kollha. Id-Dipartiment tas-Sigurtà Soċjali jzomm id-dritt li jitlob il-preżentazzjoni ta' dokumenti oħra barra dawk imsemmija.

(iii) Il-ħlas tal-għotja jsir biss għal dawk l-applikazzjonijiet li jikkwalifikaw u li jkunu konformi mad-dispożizzjonijiet ta' din l-Iskema.

(iv) Persuni li applikaw u li kienu eligibbli skont l-Iskema mxandra fil-Gazzetta tal-Gvern tat-24 ta' Mejju, 2019, tat-8 ta' Mejju, 2020, tas-27 ta' April, 2021 u tad-29 ta' April, 2022, u li għadhom eligibbli li jirċievu pagament għaliex kienu eligibbli skont it-termini tal-Iskema, m'għandhomx għalfejn jerggħu japplikaw taht l-Iskema l-għdida. Id-Dipartiment tas-Sigurtà Soċjali ser jipproċessa l-pagamenti skont id-dettalji mogħtija.

(v) Izda, f'każ ta' mewt ta' applikanti eligibbli jew inkella ta' eredi awtorizzat, li kienu rċeevew pagament taht l-ewwel skema u sejha għall-applikazzjonijiet fl-2019, fl-2020, fl-2021 u fl-2022, trid issir applikazzjoni mill-għdid taht din l-Iskema mill-eredi awtorizzat/a skont kif spjegat fil-klawsola 3 (ii) hawn fuq.

(vi). Persuni eligibbli li rtiraw fl-2022 u ma laħqux applikaw taht l-Iskema ppubblikata fit-29 ta' April, 2022, kif ukoll persuni eligibbli li ser jirtiraw matul l-2023 jistgħu applikaw taht din l-Iskema l-għdida.

(vii) Applikazzjonijiet taht din l-Iskema, inklużi d-dokumenti li għandhom jiġu mehmuża mal-applikazzjoni għandhom jintbagħtu bil-posta lid-Dipartiment tas-Sigurtà Soċjali, f'38, Triq l-Ordinanza, Il-Belt Valletta, VLT 1021, jew bil-posta elettronika fuq (kuntattdss@gov.mt), mhux iżjed tard mill-31 ta' Lulju, 2023. Għal aktar informazzjoni l-applikanti jistgħu jcmplu fuq freephone 153.

4. Ħlas tal-għotja

L-ammont tal-għotja għandu jithallas lill-applikant eligibbli direttament fil-kont bankarju skont l-istruzzjonijiet diġà magħrufa mid-Dipartiment tas-Sigurtà Soċjali. Ebda imgħax m'għandu jibda jiddekorri fuq l-ammont tal-għotja dovuta lill-applikant.

Hija kundizzjoni taht din l-Iskema li applikant li jirċievi l-għotja jrid jirrinunzja għal kull pretenzjoni oħra futura

shall be made one joint application by the heirs. Together with the application, there shall be produced a declaration made by a notary public, in which declaration there shall be declared who the heir or heirs of the decujus is or are, and who is the sole heir authorized to receive payment on behalf of all heirs, on condition that the decujus was eligible to apply for the Scheme. The Department reserves the right to request the production of other documents besides the document herein mentioned.

(iii) Only those applications that are found to conform with the provisions of this Scheme shall be eligible for payment of the grant.

(iv) Persons who applied and were eligible under the Scheme issued in the Government Gazette of 24th May, 2019, 8th May, 2020, 27th April, 2021 and 29th April, 2022 and are still eligible to receive payment under the same Scheme need not re-apply under this new Scheme. The Department of Social Security will process payments on the basis of submitted information.

(v) However, in the case of the demise of an eligible applicant or authorized heir who received payment under the first call for applications, a fresh application under this new call has to be submitted by the heirs in the manner explained in sub-clause 3 (ii) above.

(vi) Eligible persons who retired in 2022 and failed to apply under the scheme published on 29th April, 2022, as well as eligible persons who are due to reach retirement age in 2023 can apply under the new Scheme.

(vii) Applications under this Scheme, including the documents that are to be attached to the application, shall be sent by mail to the Department of Social Security in Malta, at 38, Triq l-Ordinanza, Valletta, VLT 1021, or on (contactdss@gov.mt) by 31st July, 2023. For any further information or clarification applicants can call on freephone 153.

4. Payment of Grant

The amount of the grant will be paid to the eligible applicant by direct credit in the bank account of the eligible beneficiary as known to the Department of Social Security. No interests shall run on the amount of the grant due to the applicant.

It is a condition of this Scheme that by accepting the grant, the applicant shall be renouncing to any other future

marbuta mal-Iskema u jwaqqaf u jirtira kull kawża jew kawżi magħmula kontra l-Gvern, Awtorità jew entità oħra pubblika. Dan irid isir billi r-rikorrenti, jew l-eredi tagħhom, f'kull kawża jew kawżi jipprezentaw dikjarazzjoni mahlufa fir-reġistru tal-Prim'Awla tal-Qorti Ċivili fejn jiddikjaraw li qed iċedu u jirtiraw kull kawża jew kawżi pendent. Prova ta' din ir-rinunzja u rtirar tal-kawża jew kawżi trid tiġi mehmuża mal-applikazzjoni kif spjegat fl-istess formola tal-applikazzjoni.

L-Iskema tista' tkun mifruxa fuq għadd ta' snin b'sejhiet separati għall-applikazzjonijiet minn żmien għal żmien. Kull sejha tkun kull darba sugġetta għall-proċess ta' verifika. Id-dettalji jithabbru ma' kull sejha li tista' toħroġ.

5. Validità tal-applikazzjoni

Ma titqiesx li tkun saret applikazzjoni kemm-il darba din ma tkunx shiħa u kompluta f'kull aspekk materjali tagħha u kemm-il darba ma jkunx fiha t-tagħrif kollu mitlub fl-imsemmija applikazzjoni u dokumenti li jistgħu jiġu mitluba.

6. Revizjoni ta' Deċizjonijiet

Applikant li l-applikazzjoni tiegħu għall-ħlas ta' għotja taħt l-Iskema ma ġietx milqugħa, se jiġi infurmat b'dan ir-rifjut permezz ta' ittra mid-Dipartiment tas-Sigurtà Soċjali.

Applikant li jhoss ruħu aggravat bid-deċizjoni meħuda għandu d-dritt jitlob revizjoni tal-imsemmija deċizjoni fi żmien wieħed u għoxrin (21) ġurnata minn meta jirċievi d-deċizjoni. It-talba għal revizjoni flimkien ma' kopja tal-ittra tar-rifjut u provi dokumentati għandhom jintbagħtu matul il-perjodu stabbilit permezz ta' ittra reġistrata lis-Segretarju tal-Bord għar-Revizjoni tal-Għotjiet, f'38, Triq l-Ordinanza, Il-Belt Valletta, VLT 1021.

Ir-revizjoni tad-deċizjoni għandha ssir mill-Bord għar-Revizjoni tal-Għotjiet, liema Bord għandu jiġi stabbilit wara li tinħareg ordni mill-Ministru responsabbli għall-Finanzi u x-Xogħol u tiġi ppubblikata fil-Gazzetta tal-Gvern. Id-deċizjoni tal-Bord għar-Revizjoni tal-Għotjiet hija finali u m'għandu jkun hemm l-ebda appell mid-deċizjoni tal-Bord.

7. Emendi għall-Iskema

Il-Ministru responsabbli għall-Finanzi u x-Xogħol ikollu d-dritt li jagħmel kull emenda f'din l-Iskema bil-pubblikazzjoni ta' dawk l-emendi fil-Gazzetta tal-Gvern.

It-28 ta' April, 2023

claim related to this Scheme and shall withdraw any case presently instituted against Government, Authority or public entity. Plaintiffs, or their authorised heirs, in each case or cases have to present a sworn declaration in the Registry of the Superior Courts to renounce and withdraw the case or cases. Proof of such renunciation and withdrawal must be presented together with the application, as explained on same application form.

The Scheme may be spread over a number of years with separate calls for application being issued from time to time. Each call for applications shall be subject to a separate verification process. The details shall be announced with each call which may be issued.

5. Validity of application

An application shall not be deemed to have been submitted unless it is full and complete in all material respects and unless it contains all the information and is accompanied by all the documentation requested therein.

6. Review of decisions

An applicant whose application for the payment of the grant under the Scheme is not acceded to shall be informed by the Department of Social Security of such refusal by means of a letter.

An applicant who feels aggrieved from the decision taken, has the right to request a revision of the said decision within twenty-one (21) days from the receipt of the decision. The request for a revision, together with a copy of the refusal letter, shall be sent within the established period by means of a registered letter addressed to the Secretary, Grant Review Board, 38, Triq l-Ordinanza, Valletta, VLT 1021.

The review of the decision shall be done by the Grant Review Board which Board shall be set up following an order issued by the Minister responsible for Finance and Employment and published in the Government Gazette. The decision of the Grant Review Board shall be final and there shall be no appeal from the decision of the Board.

7. Amendments to the Scheme

The Minister responsible for Finance and Employment shall have the right to make any amendments to this Scheme by the publication of the said amendments in the Government Gazette.

28th April, 2023

MINISTERU GHALL-POLITIKA SOĊJALI U D-DRITTIJET TAT-TFAL

Formola tal-Applikazzjoni – 2023



Ghotja ta' darba għal persuni li:	
(a)	kienu impjegati f'xi korporazzjoni jew entità fis-settur pubbliku wara li għamlu xi żmien iservu f'wiehied mill-korpi tax-xogħol imwaqqfa qabel l-1979; jew
(b)	kienu impjegati mal-Gas Board sakemm dan spiċċa u wara kienu impjegati mal-korporazzjoni Enemalta; jew
(c)	kienu apprentisti mal-Malta Electricity Board sakemm dan spiċċa u wara kienu impjegati mal-korporazzjoni Enemalta; jew
(d)	daħlu fl-impjieg mal-Korporazzjoni Telemalta bejn l-1 ta' Jannar 1978 u s-16 ta' Jannar 1979 u ma kkwalifikawx għal pensjoni tas-servizz u ma bbenifikawx minn xi skema ta' ghotja ta' darba mill-2017 'l hawn.
It-tagħrif mitlub minn sezzjoni 1.1 u sa 2.5 jrid jingħata f'kull applikazzjoni. It-tagħrif mitlub fis-sezzjonijiet minn 3.1 sa 3.6 jimtela biss jekk il-persuna li dwarha qed issir it-talba għadha hajja.	
1.1	Isem u kunjom il-persuna li dwarha qed issir it-talba
1.2	Numru tal-Karta tal-Identità
1.3	Data tat-twelid
2.1	Isem tal-korp u numru ta' registrazzjoni tal-korp jekk applikabbli (timtela biss minn dawk li kienu fil-korpi)
2.2	Isem tal-korporazzjoni jew entità fis-settur pubbliku jew il-bord li miegħu l-applikant kien impjegat jew apprentist (Gas Board, Korporazzjoni Telemalta jew Malta Electricity Board) u n-numru ta' registrazzjoni jew referenza jekk applikabbli
2.3	Data tal-impjieg fil-korporazzjoni jew entità jew meta l-applikant beda jaħdem mal-Gas Board, Korporazzjoni Telemalta jew meta beda l-apprentistat mal-Malta Electricity Board (skont il-każ)
2.4	Data tal-ewwel haħra uffiċjali fis-settur pubbliku
2.5	Data tal-irtirar mis-settur pubbliku
3.1	Isem u/jew numru tar-residenza
3.2	Isem tat-Triq
3.3	Lokalià
3.4	Kodiċi Postali
3.5	Numru tat-telefon
3.6	Numru tat-telefon ċellulari
It-tagħrif mitlub fis-sezzjonijiet minn 4.1 sa 5.6 jrid jingħata biss jekk il-persuna li dwarha qed issir it-talba għet nieqsa*.	
4.1	Isem u kunjom l-eredi li hu/hi awtorizzat/a t/jagħmel l-applikazzjoni
4.2	Numru tal-Karta tal-Identità
5.1	Isem u/jew numru tar-residenza
5.2	Isem tat-Triq
5.3	Lokalià
5.4	Kodiċi Postali
5.5	Numru tat-telefon
5.6	Numru tat-telefon ċellulari

*Fil-każ ta' applikazzjonijiet magħmula minn eredi ta' applikanti li għew nieqsa, mal-applikazzjoni trid tiġi pprezentata dikjarazzjoni mingħand nutar, fejn jiġi ddikjarat min huwa/huma l-eredi tal-persuna mejta u min huwa l-eredi awtorizza/at biex j/tirċievi l-pagament tal-ghotja f'isem l-eredi kollha. F'dak il-każ l-isem u l-kunjom u d-dettalji tal-eredi awtorizzat/a jrid jingħata fis-sessjonijiet 4.1 sa 5.6.

L-applikazzjoni għandha tintbagħat bil-posta lid-Dipartiment tas-Sigurtà Soċjali, f'38, Triq l-Ordinanza, il-Belt Valletta, VLT 1021, jew bil-posta elettronika fuq kuntattdss@gov.mt, mhux aktar tard **mill-31 ta' Lulju 2023**.

Tagħrif Importanti

It-tagħrif personali mogħti f'din l-applikazzjoni huwa protett u wżat skont l-Att dwar il-Protezzjoni u l-Privatezza tad-Data.

F'każ fejn ikun sar hlas bi żball, il-Ministeru għall-Politika Soċjali u d-Drittijiet tat-Tfal jirriserva d-dritt li jiġbor lura l-ammonti li jkunu tħallsu bi żball. Kemm-il darba jirriżulta li saret talba qarrieqa, il-Ministru għall-Politika Soċjali u d-Drittijiet tat-Tfal jista' jibda proċeduri kriminali kontra min ikun responsabbli.

It-tagħrif mogħti f'din il-formola tal-applikazzjoni ser jintuża mill-Ministeru għall-Finanzi u x-Xogħol u mill-Ministeru għall-Politika Soċjali u d-Drittijiet tat-Tfal.

Dikjarazzjoni

Niddikjara li d-dettalji u l-informazzjoni mogħtija f'din l-applikazzjoni huma korretti u sa fejn naf jien nikkwalifika biex nirċievi l-għotja ta' darba skont il-kundizzjonijiet stabbiliti f'din l-Iskema.

Nagħraf li din t-talba hija waħda finali skont l-Iskema msemmija u meta naċċetta l-għotja, jien qed nirrinunzja għal kull pretenzjoni oħra futura marbuta mal-Iskema u nwaqqaf u nirtira kull kawża jew kawżi kontra l-Gvern, Awtorità jew entità oħra pubblika. Nifhem li r-rikorrenti, jew l-eredi tagħhom, f'kull kawża jew kawżi jridu jipprezentaw dikjarazzjoni maħlufa fir-reġistru tal-Prim'Awla tal-Qorti Ċivili fejn jiddikjaraw li qed iċedu u jirtiraw kull kawża jew kawżi pendenti.

Nifhem ukoll li l-għoti ta' informazzjoni falza jew qarrieqa fir-rigward ta' din il-formola ta' applikazzjoni huwa reat gravi u jista' jwassal għal htieġa li jkollha titħallas lura l-għotja sħiħa u li jittieħdu proċeduri kriminali.

Firma tal-applikant/
Eredi awtorizzat/a

Numru tal-Karta tal-Identità

Data

MINISTRY FOR SOCIAL POLICY AND CHILDREN'S RIGHTS
Application Form– 2023



Once-only Grant for persons who:		
(a)	were employed by corporations or entities in the public sector on their discharge from one of the labour corps established before 1979; or	
(b)	were employed in the Gas Board until its dissolution and afterwards were employed by Enemalta Corporation; or	
(c)	were apprentices in the Malta Electricity Board until its dissolution and afterwards were employed by Enemalta Corporation; or	
(d)	were engaged with Telemalta Corporation between 1 st January 1978 and the 16 th January 1979 and did not qualify for a service pension or benefitted from a once-only grant scheme from 2017 onwards.	
Information requested in sections 1.1 to 2.5 to be filled in all applications. Information requested in sections 3.1 to 3.6 to be filled <i>only</i> if the person on behalf of whom the application is being made is still alive		
1.1	Name and surname of applicant or person on behalf of whom application is being made	
1.2	Identity Card number	
1.3	Date of birth	
2.1	Name of Labour Corps and registration number in the corps if applicable (to be filled only by former corps members)	
2.2	Name of Board (Gas Board, Telemalta Corporation or Malta Electricity Board) with whom applicant was employed or an apprentice	
2.3	Date of enlistment in the corps or date of employment with Gas Board, Telemalta Corporation or date of appointment as apprentice with the Malta Electricity Board (as applicable)	
2.4	Date of the first official appointment in the public sector	
2.5	Date of retirement from the public sector	
3.1	Name and/or number of residence	
3.2	Name of street	
3.3	Locality	
3.4	Postcode	
3.5	Telephone number	
3.6	Mobile number	
Information requested in sections 4.1 to 5.6 to be filled only if the person on behalf of whom the application is being made is deceased*		
4.1	Name and surname of heir authorized to apply	
4.2	Identity Card number	
5.1	Name and/or number of residence	
5.2	Name of street	
5.3	Locality	
5.4	Postcode	
5.5	Telephone number	
5.6	Mobile number	

**In the case of applications made by heirs of deceased applicants, a declaration made by a notary public is to be submitted with the application form, in which declaration there shall be declared who the heir/heirs are and who is the sole heir authorized to receive payment on behalf of all heirs. Only the name and details of the authorized heir to receive payment shall be filled in sections 4.1 to 5.6.*

This application together with all the relevant documents are to be sent by post to the:
Department of Social Security, 38, Ordnance Street, Valletta, VLT 1021 or by e-mail on
contactdss@gov.mt, by not later than **31st July 2023**.

Important Information

Personal information provided in this form is protected and used in accordance with the Data Protection Act.

In the event of an incorrect payment of a claim, the Ministry responsible for Social Policy and Children's Rights reserves the right to recover funds paid in error. Where a fraudulent claim arises, the Minister responsible for Social Policy and Children's Rights may initiate criminal proceedings against those responsible.

The information shown on the application form will be used by the Ministry for Finance and Employment and the Ministry for Social Policy and Children's Rights.

Declaration

I declare that the details and the information in this application are correct and that I am eligible to receive a once-only grant under the terms and conditions of the Scheme.

I declare that this claim under this particular Scheme is final and that by accepting the grant I am renouncing to any other future claim related to this Scheme and withdraw any case or cases, presently instituted against Government, Authority or public entity. I understand that plaintiffs or authorised heirs, in such case or cases have to additionally present a sworn declaration in the Registry of the Superior Courts to renounce and withdraw the case or cases.

I understand that giving false and misleading information in connection with this application form is a serious offence and may result in a requirement to repay the full grant and to face criminal proceedings.

Signature of Applicant/
Authorised Heir

Identity Card No.

Date