

Ref No: _____

Scheme for the Promotion of Renewable Energy Sources for Voluntary Organisations (Second Call).

All sections of the form must be completed and submitted in the original form. Incomplete and/or modified applications will not be processed. For clarity's sake, application forms with modified declarations will also not be processed. Emailed copies, faxes and photocopies of a completed application form are not acceptable.

Section (i) – Applicant Details

Name of Voluntary Organisation (VO):
VO identification number:
VO's Address:
Contact number:
E-mail:

Section (ii) – Details of the contact person of VO

Full Name:
ID Card Number:
Contact Address (if not VO's address):
Contact Number:
Email:
Position Held within Organisation:

Section (iii) - Installation Details

Installation Address (address must be same as that shown on electricity bill of the VO):
Electricity account Number:
PV system capacity applied for: <input type="checkbox"/> 3.6kWp <input type="checkbox"/> 7.2 kWp
Electricity supply: <input type="checkbox"/> Single phase <input type="checkbox"/> Three Phase

Section (iv) - Documents that must accompany the application form

Copy of VO registration certificate and VO compliance certificate	<input type="checkbox"/>
Copy of the constitutive deed or statute of the organisation	<input type="checkbox"/>
A certified copy of the resolution of the organisation to empower the signatory of this application to act on its behalf (applicable when the person is different from that stated in the statute of the VO).	<input type="checkbox"/>
Photocopy of ID card / Passport of the signatory/ies	<input type="checkbox"/>
Complete electricity bill related to the electricity service point where the PV System will be installed and connected and issued in the last 12 months	<input type="checkbox"/>
Photo of the proposed installation location	<input type="checkbox"/>
Copy of the approved planning permit (if applicable) complete with related drawings in relation to the declaration in Section vi	<input type="checkbox"/>

Section (v) – Declaration by Warranted Electrical Engineer

I, the undersigned warranted electrical engineer, hereby declare that I have visited the site of installation and can confirm that the site provides adequate space for the size of the installation as chosen in Section (iii) of this application.

Furthermore, I can confirm that the site does not provide any constraints (shading) for the efficient running of the proposed PV installation.

I, the undersigned warranted electrical engineer, hereby declare that there is no other power generation capacity installed on this same site and connected on the same connection point or that there is an existing power generator with REWS/MRA reference number _____ having a capacity of _____ kWp.

I, the undersigned warranted electrical engineer, hereby declare that to the best of my knowledge that all the details contained in this section of this application are correct and complete.

Signature: _____ Date (dd/mmm/yyyy): ____/____/____

Name in Full: _____ E/mail: _____

Telephone: _____ Warrant No.: _____

Mobile number: _____ I.D. No./ Passport No: _____

Section (vi) – Declaration by Warranted Architect (*Perit*)

I, the undersigned architect, hereby declare that the proposed installation is covered by a valid planning permit issued by the Planning Authority (copy and drawings attached); or

I confirm that the proposed installation does not require any planning permission and the proposed installation is in compliance with the Development Notification Order, 2016 and the Planning Authority's procedures and guidelines including "Development Control Policy and Design Guidance and Standards 2015" and/or any later updates.

I, the undersigned architect, hereby declare that the building on to which the system will be installed is itself covered by a valid planning permit and that it is of adequate stability and structurally robust to be able to carry the load of the proposed PV installation.

I, the undersigned architect, hereby declare that to the best of my knowledge all the details contained in this application and on the submitted plans, photos and drawings are correct and complete.

Signature: _____ Date (dd/mmm/yyyy): ____ / ____ / ____

Name in Full: _____ E/mail: _____

Telephone : _____ Warrant Registration No.: _____

Mobile number : _____ I.D. No./ Passport No: _____

Section (vii) – Applicant's Declaration

1. I/we confirm that the VO is the owner or lawful occupier of the site where the PV system is being proposed to be installed and that there is no legal impediment restraining the VO from installing the system and maintaining it on site for the entire durability period.
2. I/we confirm that the VO has not applied for/obtained or will not obtain any other grants or support howsoever described for the PV system to be installed under this scheme either through national funds or EU funds.
3. I confirm that the property where the system is proposed to be installed is used by the organisation principally for the carrying out of the functions that this same organisation is set up for.
4. I/we am aware that the PV system to be installed shall remain in operation for the durability period stipulated in the guidelines¹ and that I/we shall abide by it.
5. I/we confirm that the PV system will be grid connected according to DSO requirements and the Network Code.

¹ Should I decide to sell or rent the premises during this period, I shall request the approval of the MEW accordingly.

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| 6. I/we declare that I am aware that all the information submitted in this application may be processed by the REWS, MEW and other Government entities (entities referred to in the Data Protection Notice in page 7 of this application). Moreover, I am aware that the MEW will pass information including personal data to the contractor which shall be carrying out the installation of the photovoltaic system. |
| 7. I/we will give access to all relevant organisations involved in the implementation and control of this scheme to inspect the PV system after due notice being given to me. |
| 8. I/we confirm that the VO is enrolled and in compliance with the regulations set by the Office of the Commissioner for Voluntary Organisations, and I/we give permission to the REWS and MEW to contact the Office of the Commission for Voluntary Organisations and the Malta Council for the Voluntary Sector, in order to validate the above declarations. |
| 9. I /we confirm that the VO shall bear any expenses related to the upgrade of the service connection to accommodate the PV system, if required at the DSO's discretion. |

I/we, the undersigned, confirm that I have read, understood and agree to the requirements and conditions set out in the Guidelines to the scheme as published on the REWS website www.rews.org.mt². The information provided is accurate and true to the best of my knowledge. I understand that any attempt to misrepresent information in this application will invalidate this application and any benefit accrued under this scheme will have to be returned.

Signed on behalf of the applicant
(administrator/s or person duly authorised)

Date of signature

Notes

- Applicants are to submit the Application by hand at the REWS's premises. Further information can be found on the REWS website: www.rews.org.mt.

STATE AID DECLARATION (*DE MINIMIS*)

----- 2019/PV/VOs -----

If the submitted application is approved, the applicant will benefit from *de minimis* State aid in line with *Commission Regulation (EU) No. 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid*.

Commission Regulation (EU) No. 1407/2013 allows a 'single undertaking' to receive an aggregate maximum amount of *de minimis* aid of €200,000 under all *de minimis* aid measures, over a period of three 'fiscal years'. This aggregate maximum threshold applies in principle to all economic sectors with the exception of a 'single undertaking' performing road freight transport for hire or reward for which a lower *de minimis* threshold of EUR 100 000 over any period of three 'fiscal years' applies. The agriculture and fisheries sectors are subject to different thresholds and criteria. For the purpose of this declaration the term 'single undertaking' shall have the meaning

² A copy of the scheme documents may be obtained from REWS offices.

as established in *Commission Regulation (EU) No. 1407/2013*. Moreover 'fiscal year' means the fiscal year as used for tax purposes by the undertaking concerned.

This maximum threshold would include all State aid granted under this scheme and any other State aid measure granted under the *de minimis* rule. Any *de minimis* aid received in excess of the established threshold will have to be recovered, with interest, from the undertaking receiving the aid.

The following is an indicative list of the possible forms of State aid:

- Grants from public bodies
- Loans or loan guarantees at favourable rates
- Tax benefits
- Waiving or deferral of fees or interest normally due
- Marketing and advertising assistance
- Consultancy, training and other support provided either free or at a reduced rate
- Aid for investment in environmental projects or research and development assistance
- Purchase, rent or lease of immovable property at less than market rate.

Potentially any assistance from a public body may constitute State aid. Should you have any doubts whether any public assistance received is *de minimis* aid, you should contact the agency or department from which the assistance was received to ascertain this.

DECLARATION

I declare that a comprehensive amount of *de minimis* aid received to date during the current fiscal year and the previous two fiscal years is:

Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	TOTAL
€	€	€	€

A breakdown of the source, type and amount of all *de minimis* aid received as well as that applied for from any State aid grantor, is presented overleaf.

Name

ID card number

Signed on behalf of the applicant
(Administrator/s or person duly authorised)

Date

DETAILED INFORMATION CONCERNING APPLICABLE STATE AID UNDER THE *DE MINIMIS* RULE.

(Note: Information should include both State aid received as well as applications for de minimis State aid still pending approval by potential grantors)

Date	Source/Grantor	Type of State Aid	Amount in €
<i>Eg:</i> 12/01/2012	Central Government	Soft Loan Scheme	10,000

DATA PROTECTION NOTICE

In processing your personal data, the Regulator will comply with binding legislative requirements imposed by the General Data Protection Regulation EU 2016/679 (the "GDPR") and national Maltese law requiring an adequate data protection standard.

The processing of your personal data by the Regulator shall be done in the exercise of official authority vested in the Regulator and, or in compliance with a legal obligation.

In terms of these legal bases, the Regulator shall process your personal information with the Commissioner for Voluntary Organisations, Enemalta PLC, Automated Revenue Management Services Ltd. (ARMS Ltd), the Ministry for Finance, the Treasury Department, the VAT Department, the Inland Revenue Department, the Planning Authority, the Environment and Resources Authority, the Energy and Water Agency, the Ministry of Energy and Water Management, the State Aid Monitoring Board, the National Statistics Office.

You may access the Regulator's Data Privacy Policy at: <https://www.rews.org.mt/#/en/a/51-privacy-policy>